

**REQUEST FOR SPECIAL STREET USE
CITY OF STERLING**

Please attach detailed map of desired route

This application must be submitted to the City of Sterling Police Department thirty (30) days prior to the event that necessitates street closures or traffic rerouting, such as a parade or race. A current copy of the applicant's **CERTIFICATE OF INSURANCE MUST** accompany this application listing the **CITY AS ADDITIONAL INSURED**. Liability limits (single \$150,000; more than one \$600,000.)

Application Date: _____ Event Date: _____

Organization/Individual requesting permit: _____

Address _____ Land Line: _____
(Street) (City) (State) Cell: _____
Email: _____

Organization Representative: _____
(Name) (Title)

Event Description: _____

Number of anticipated participants/parade units: _____ Length of Event: _____ (Yards)

Time Duration of Event: from _____ to _____

Assembly area for event _____

Disbursement area for event: _____ Detour

for event proposed: (include parking) _____

Traffic Control requested: _____
In order to provide needed assistance for your event, **it is necessary to attach a current map Or diagram of route, showing all traffic control points and any detours proposed.**

If a state highway is needed for this event, please explain: _____

Will animals, unlicensed vehicles, or dangerous vehicles, items or substances be used in the event: Yes ____ No ____ If yes, explain: _____

(For safety of all, if candy or other items are to be distributed at the event, you are encouraged to use walkers for distribution purposes)

Sponsor: _____
(Signature) (Co-Sponsor: Signature)

Approved: _____
(Chief of Police) (Public Works Director)

(Risk Management) (City Manager)

(Director / SECC Communications Center)

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