



P. O. Box 4000
 Sterling, CO 80751
 (970) 522-9700
 FAX (970) 521-0632

Sales / Use Tax Return

1. Gross Sales and Services			
2. Add: Bad Debts Collected			
3. Total Lines 1 + 2			
4. Deductions:			
A. Non-Taxable Service Sales (included in Line 1)			
B. Sales to Other Dealers for Resale			
C. Sales Shipped Out of City			
D. Bad Debts Charged Off			
E. Trade-Ins for Taxable Resale			
F. Sales of Gasoline and Cigarettes			
G. Sales to Government, Religious, Charitable			
H. Returned Goods			
I. Prescription Drugs			
J. Other (must be identified) _____			
K. _____			
L. _____			
Total Deductions (Lines 4A thru 4L)			
5. Net Taxable Sales & Services (Line 3 less "Total Deductions")			
6. Amount of City Tax: 3% (0.03) of Line 5			
7. Add: Excess Tax Collected			
8. Total Sales Tax (Line 6 + Line 7)			
9. Amount Subject to Use Tax \$ _____ Times 3.0% of that (x 0.03)			
10. If Return is filed or Total Tax is paid after Due Date, add Penalty + Interest:			
A. Penalty: 10% (0.10) of Lines 8 + 9			
B. Interest: 1% (0.01) of Lines 8 + 9 per month or any portion			
Total Penalty & Interest			
11. Total Tax, Penalty & Interest (Lines 8 + 9 + "Total Penalty & Interest")			
12. Add: Underpayment on Prior Return			
13. Deduct: Overpayment on Prior Return			
14. Total Due and Payable (Lines 11 + 12 - Line 13)			

(Please make check or money order payable to "City of Sterling.")

<p>_____ Check here for permanent business closure.</p> <p>_____ Check here for change of address.</p> <p>_____ Check here for change of ownership.</p> <p>Date of change: _____</p>	<p>New business name, address, phone number, and/or owner:</p>
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I certify under penalty of perjury that the statements made hereon are to the best of my knowledge true and correct.

Signature: _____ Phone: _____

Company: _____ Date: _____