

STERLING

A Colorado Treasure

**MONTHLY REPORTS
SEPTEMBER 2015**

CITY MANAGER

SEPTEMBER 2015 MONTHLY REPORT

City Manager:

City Manager Donald J. Saling attended the following meetings during the month of September:

- City Attorney meetings for various legal issues and advice
- Attended 2 Regular City Council meetings
- Attended various meetings including the Logan County Economic Development Corporation, Department of Local Affairs and the Pedal the Plains Committee
- Met with representatives of the Sterling Urban Renewal Authority
- Met with County Commissioner Samber, County Attorney Samber, Richard Lawler (owner of Sunset Memorial Gardens) and Friends of Sunset Memorial Garden.
- Participated in a Tornado Exercise held by the Logan County Office of Emergency Management
- Assisted with the Employee Appreciation Luncheon at Pioneer Park

Executive Secretary:

The Executive Secretary continues to do the packets for Council. The Executive Secretary attends the Administrative Staff meetings and prepares the minutes. Connie prepared one amplified letter for the City Manager's signature. She prepares the monthly reports and scans them into Laser Fiche for future reference.

Connie is a member of the employee newsletter committee and continues to help with the publication of it. She also attends the Web Group meetings. She attended the employee appreciation barbeque that was held on September 11, 2015.

Sterling Emergency Communications Center:

- Communications Center handled 2,122 calls for service during the month of September 2015, a 3 percent decrease from the 2,182 calls received in September 2014.
- Sterling Police Department handled 1,192 calls for service in September 2015, a 1 percent increase compared to 1,179 calls for service received in September 2014.
- Logan County Sheriff's Office received 656 calls for service in September 2015, a 2 percent increase compared to 645 calls for service received in September 2014.
- Crook Fire Department handled 15 calls for service in September 2015 compared to 8 calls for service in September 2014.
- Fleming Fire received 10 calls for service in September 2015 compared to 2 calls for service in September 2014.
- Merino Fire handled 15 calls for service in September 2015 compared to 16 calls for service in September 2014.
- Peetz Fire handled 4 calls for service in September 2015 compared to 6 calls for service in September 2014.
- Sterling Fire handled 223 calls for service in September 2015, a 19 percent increase compared to 188 calls handled in September 2014.

	Sept	Sept	Sept	YTD	YTD	YTD
DESCRIPTION	2015	2014	Change	2015	2014	Change
ACTIVITIES						
CALLS for SERVICE						
STERLING DISPATCH	2,122	2,182	-3%	20,878	18,676	12%
CITY OF STERLING	1,192	1,179	1%	10,985	9,650	14%
LOGAN COUNTY	656	645	2%	6,335	6,275	1%
STERLING FIRE 07530	223	188	19%	2,063	1,813	14%
CROOK FIRE 07505	15	8	88%	82	105	-22%
FLEMING FIRE 07515	10	2	400%	50	43	16%
MERINO FIRE 07522	15	16	-6%	133	131	2%
PEETZ FIRE 07525	4	6	-33%	24	22	9%

Information Technology Specialist (ITS):

Daily backup of all servers, Finance & Police Systems and routine user maintenance continue.

ITS Anderson assisted several departments with computer, phone, printer issues, and website changes. She located files on the Cemetery computer that staff was having trouble finding. The wireless reception at the Cemetery was bad. The ITS had KCI come out and adjust the antenna.

The ADG Tax program has been migrated to the new server.

ITS Anderson contacted two court systems to view with the Municipal Court Clerk. InCode has still not responded, but we were very impressed with the program offered by Caselle. They are the product of choice for most of the Colorado small courts.

The City had a couple more incidents with the Microsoft automatic updates making the servers reboot hang so that staff had to manually reboot the servers, then the users could not connect.

NWS provided an overview training of the GIS server for the new Police & Dispatch system. Mary Ann worked with NWS and Les to get the training workstations set up and ready for week 1 of NWS training for the CAD build team setup and week 1 of training for Law Enforcement Records build team setup. A different trainer was here for each week.

Mary Ann attended the monthly SWellness meeting and prepared flyers and information for the upcoming activities. The City Employee Health Fair is scheduled for Oct 14. She is taking appointments for blood draws and flu shots. She also attended the employee appreciation BBQ.

CITY ATTORNEY

SEPTEMBER 2015 MONTHLY REPORT

MEETINGS:

The City Attorney attends City Council meetings and work sessions, Staff meetings, and various other meetings as needed, including meetings with department directors, individual City Council members, and other personnel. The City Attorney attended various meetings with the City Manager and individuals as needed and requested. The Deputy City Attorneys attend meetings as required for their respective positions.

The paralegal attends secretarial meetings when there is training, and various meetings as requested by the City Attorney, including City Council meetings and work sessions.

DOCUMENT PREPARATION:

Prepared agendas and packets for City Attorney's submission to City Council Meetings.

Prepared the following Resolutions:

Resolution No. 9-1-15, Series of 2015 – A Resolution before the City of Sterling, Logan County, Colorado, accepting the bid from Precise Striping, LLC relating to the Sterling Municipal Airport Project AIP No. 3-08-0052-013-2015, and approving an Agreement.

Resolution No. 9-2-15, Series of 2015 – A Resolution before the City of Sterling, Logan County, Colorado accepting the bid from Cornerstone Construction & Excavating, LLC relating to the Demolition of the Building at 100 West Main Street Project, and approving an Agreement.

Resolution No. 9-3-15, Series of 2015 – A Resolution before the City of Sterling, Logan County, Colorado accepting the bid from Spelts Roofing & Insulation Co LLC relating to the Fire Station Roof Replacement Project, and approving an Agreement.

Resolution No. 9-4-15, Series of 2015 – A Resolution before the City of Sterling, Logan County, Colorado accepting the bid from Yost Construction Co relating to the City of Sterling Front/Main Streets Streetscape Improvement Project #15-005, and approving an Agreement.

Resolution No. 9-5-15, Series of 2015 – A Resolution before the City of Sterling, Logan County, Colorado accepting the bid from Simon Contractors for dredging services on the City of Sterling Overland Trail Park Fishing Pond Improvement Project, and approving an Agreement.

Resolution No. 9-6-15, Series of 2015 – A Resolution before the City of Sterling, Logan County, Colorado, adopting the budget for the fiscal year beginning January 1, 2016.

Prepared the following Ordinances:

Ordinance No. 7, Series of 2015 – An Ordinance approving a Disposition and Development Agreement with Cobblestone Hotel Development, LLC relating to city-owned property commonly referred to as the "Buffalo Hills Marketplace".

Other Documents:

The City Attorney reviews and assists in finalizing various contracts and other legal documents for City departments.

MUNICIPAL COURT:

The Deputy City Attorney prosecuted three charges. The defendant was found guilty on two charges and a defendant was found not guilty on one charge. One trial was continued due to the incarceration of the defendant in another county. Two defendants entered into a deferred

judgment stipulation; three defendants entered into a deferred prosecution stipulation; five defendants changed their plea to guilty, prior to trial; and five charges were dismissed, including one at the request of the police department in order to file in the County Court due to related charges. This office prepares Court documents, including miscellaneous pleadings such as guilty pleas and stipulations; various subpoenas; memos to the Police Department, Public Works Department, and Humane Society regarding trials; trial schedules; motions; jury instructions when needed; and correspondence and discovery letters. Court files are copied and Police Department, Humane Society, and attorney files are prepared for trial.

LIQUOR LICENSING:

This office processed two applications for renewal of liquor licenses and five Applications for Special Event Permits.

MISCELLANEOUS:

The City Attorney continues to work with the City's Water Attorneys on water / water court issues.

The paralegal does research, drafts documents and pleadings, and performs all other legal work relating to the position. The paralegal makes telephone calls to library patrons regarding past due items, and processes letters to library patrons prepared by the library staff, regarding past due items. The paralegal also assists with answering the telephones and receptionist duties when needed, and covers/assists other departments as requested, when necessary.

FINANCE DEPARTMENT

SEPTEMBER 2015 MONTHLY REPORT

The Finance Department assisted 3,035 customers during the month of September 2015. This compares to 3,318 customers in September 2014. This number does not include the contacts made by the Director of Finance. There were on average 138 customer contacts per day for September 2015. Please review the Finance Department Activities report for additional information regarding the various services that the Department of Finance and Records provided in September 2015 in comparison to September 2014.

The General Fund revenues for the month of September 2015 amounted to \$1,126,379.14. The revenue for the month ended September 2014 in the General Fund amounted to \$1,088,251.36. Expenditures for the General fund for the month ending September 30, 2015 amounted to \$1,224,019.18 and for the same period in 2014 the expenditures were \$1,672,669.12.

Cash in all City funds totaled \$3,856,612.89 on September 30, 2015 and for September 30, 2014 on hand was \$2,188,783.57. On September 30, 2015 the City of Sterling had outstanding a total of \$20,767,791.21 in investments, this amount is for all funds. This breaks down to \$206,257.16 in Certificates of Deposit, \$20,461,001.77, ColoTrust Plus and \$100,532.28 in Money Market.

There were \$898,240.48 worth of checks issued in September 2015 for all funds; this compares to \$2,505,774.75 for the same period in 2014. There were 6493.1 gallons of gasoline and diesel used in the month of September 2015 for all City operations. This compares to 6035.7 gallons of gasoline and diesel used in September 2014.

Please see the Finance Department's activity list below for other comparisons.

Investment Breakdown

2015

THIS SUMMARY IS PROVIDED TO SHOW THE PLACEMENT OF INVESTMENTS. PLEASE REFER TO THE BALANCE SHEETS FOR THE VARIOUS FUNDS FOR TOTAL CASH & CASH EQUIVALENT.

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	9/30/15
General Fund:				
Colostrust Plus	\$3,508,526.57	\$250,000.00	\$505,551.61	\$3,764,078.18
Colostrust Plus - Seizure Money	\$7,533.58	\$0.00	\$1.21	\$7,534.79
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$3,516,060.15	\$250,000.00	\$505,552.82	\$3,771,612.97
Hotel Tax Fund:				
Colostrust Plus	\$564,283.94	\$0.00	\$21,091.35	\$585,375.29
TOTALS	\$564,283.94	\$0.00	\$21,091.35	\$585,375.29
Water Fund:				
Colostrust Plus	\$6,556,677.84	\$60,000.00	\$391,066.58	\$6,887,744.42
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$6,556,677.84	\$60,000.00	\$391,066.58	\$6,887,744.42
Sanitation Fund:				
Colostrust Plus	\$364,684.65	\$0.00	\$58.77	\$364,743.42
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$364,684.65	\$0.00	\$58.77	\$364,743.42
Sewer Fund:				
Colostrust Plus	\$4,247,634.93	\$15,000.00	\$85,687.17	\$4,318,322.10
Certificates of Deposit	\$206,257.16	\$0.00	\$0.00	\$206,257.16
Money Market	\$100,532.28	\$0.00	\$0.00	\$100,532.28
TOTALS	\$4,554,424.37	\$15,000.00	\$85,687.17	\$4,625,111.54
Perpetual Care Fund:				
Colostrust Plus	\$187,640.74	\$0.00	\$30.23	\$187,670.97
TOTALS	\$187,640.74	\$0.00	\$30.23	\$187,670.97

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	9/30/15
Library Improvement Fund:				
Colostrust Plus	\$29,994.93	\$0.00	\$1,004.97	\$30,999.90
TOTALS	\$29,994.93	\$0.00	\$1,004.97	\$30,999.90
Conservation Trust Fund:				
Colostrust Plus	\$48,727.48	\$1,785.00	\$7.85	\$46,950.33
TOTALS	\$48,727.48	\$1,785.00	\$7.85	\$46,950.33
Karl Falch Library Trust Fund:				
Colostrust Plus	\$31,201.40	\$0.00	\$5.02	\$31,206.42
TOTALS	\$31,201.40	\$0.00	\$5.02	\$31,206.42
Employee Self-Insurance Fund:				
Colostrust Plus	\$563,683.79	\$0.00	\$90.84	\$563,774.63
TOTALS	\$563,683.79	\$0.00	\$90.84	\$563,774.63
Service Center Fund:				
Colostrust Plus	\$503,375.99	\$20,000.00	\$45,085.57	\$528,461.56
TOTALS	\$503,375.99	\$20,000.00	\$45,085.57	\$528,461.56
Old Hire Police Pension Fund:				
Colostrust Plus	\$471,777.80	\$0.00	\$76.04	\$471,853.84
TOTALS	\$471,777.80	\$0.00	\$76.04	\$471,853.84
Risk Management Fund:				
Colostrust Plus	\$745,813.95	\$30,000.00	\$118.04	\$715,931.99
TOTALS	\$745,813.95	\$30,000.00	\$118.04	\$715,931.99
Capital Equipment Fund:				
Colostrust Plus	\$1,139,562.94	\$0.00	\$45,188.59	\$1,184,751.53
TOTALS	\$1,139,562.94	\$0.00	\$45,188.59	\$1,184,751.53

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	9/30/15
Capital Improvement Fund:				
Colostrust Plus	\$816,474.03	\$45,000.00	\$128.37	\$771,602.40
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$816,474.03	\$45,000.00	\$128.37	\$771,602.40
Grand Totals All Funds:				
Colostrust Plus	\$19,787,594.56	\$421,785.00	\$1,095,192.21	\$20,461,001.77
Certificates of Deposit	\$206,257.16	\$0.00	\$0.00	\$206,257.16
Money Market	\$100,532.28	\$0.00	\$0.00	\$100,532.28
Grand Total	\$20,094,384.00	\$421,785.00	\$1,095,192.21	\$20,767,791.21

GENERAL FUND

This Document is for Internal Use and Represents Unaudited Figures

9/30/2015

BALANCE SHEET

ASSETS:

Cash	\$92,534.71
Flex Cash Account	\$9,113.08
Petty Cash	\$1,080.00
Cash with County Treasurer	\$33,626.96
Accounts Receivable	\$209,321.84
Accounts Receivable - McKinley St	\$0.00
Taxes Receivable	\$52,898.74
Sales Tax Receivable	\$743,087.98
Property Tax Receivable	\$1,046,024.00
Loan Receivable - Curb	\$4,856.62
Investments	\$3,764,078.18
Investment - Federal Seizure	\$7,534.79
Prepaid Fuel	\$27,956.87
Prepaid Fuel - Airport	\$11,934.85
Postage Clearing Account	\$1,221.95
Prepaid Prisoner Housing	\$41,670.00
Sales Tax Clearing	<u>-\$9.97</u>

TOTAL ASSETS

\$6,046,930.60

LIABILITIES:

Ded/Ben Clearing Account	-\$750.79
Accounts Payable	\$392,858.82
Accounts Payable - Logan County	\$10,788.14
Accrued Salaries	\$220,996.83
Court Bonds	\$1,315.00
Restitution Clearing Account	\$942.34
Seizures	\$600.00
Deferred Revenue	\$1,040,136.00
Unearned Revenue	<u>\$7,888.00</u>

TOTAL LIABILITIES

\$1,674,774.34

FUND BALANCE:

Reserve for Museum (Bernice Sanders)	\$28,366.29
Reserve for Museum (Exhibits)	\$42,505.32
Designated for Arts	\$70,000.00
Unreserved Fund Balance	\$3,216,558.68
Excess Revenue over Expenditures	<u>\$1,014,725.97</u>

TOTAL FUND BALANCE

\$4,372,156.26

TOTAL LIABILITIES & FUND BALANCE

\$6,046,930.60

GENERAL FUND

9/30/2015

<u>REVENUES:</u>	BUDGETED 2015	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Real & Personal Prop. Tax	\$1,055,002.00	\$18,812.34	\$1,037,950.00	\$17,052.00
Road & Bridge Fund Taxes	\$100,000.00	\$3,208.54	\$82,644.03	\$17,355.97
Auto Ownership Taxes	\$120,000.00	\$8,665.55	\$96,871.42	\$23,128.58
Sales Tax	\$6,775,000.00	\$574,463.17	\$5,463,115.00	\$1,311,885.00
Vehicle Use Tax	\$275,000.00	\$25,311.70	\$253,400.66	\$21,599.34
Building Material Use Tax	\$70,000.00	\$35,960.32	\$112,514.88	-\$42,514.88
Sales Tax Rebate	\$58,000.00	\$5,683.00	\$41,847.00	\$16,153.00
Employment Occupation Tax	\$15,400.00	\$0.00	\$16,700.00	-\$1,300.00
TOTAL TAXES	\$8,468,402.00	\$672,104.62	\$7,105,042.99	\$1,363,359.01
Franchise Taxes	\$674,500.00	\$48,522.51	\$518,961.04	\$155,538.96
Licenses & Permits	\$189,025.00	\$51,615.75	\$203,082.95	-\$14,057.95
Intergovernmental Revenue	\$2,223,979.00	\$238,936.07	\$1,591,267.00	\$632,712.00
Charges for Service	\$263,825.00	\$9,088.83	\$198,828.16	\$64,996.84
Fines & Forfeits	\$114,700.00	\$7,360.14	\$82,138.61	\$32,561.39
Miscellaneous Revenue	\$616,523.00	\$23,529.22	\$229,923.29	\$386,599.71
Transfer from Other Funds	\$924,491.00	\$75,222.00	\$676,998.00	\$247,493.00
TOTAL OTHER REVENUES	\$5,007,043.00	\$454,274.52	\$3,501,199.05	\$1,505,843.95
GRAND TOTAL REVENUES	\$13,475,445.00	\$1,126,379.14	\$10,606,242.04	\$2,869,202.96

GENERAL FUND

9/30/2015

<u>EXPENDITURES:</u>	BUDGETED 2015	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
<u>GENERAL GOVERNMENT:</u>				
Council	\$59,753.00	\$8,624.96	\$77,039.96	-\$17,286.96
City Manager	\$382,211.00	\$26,674.95	\$223,105.60	\$159,105.40
City Attorney	\$265,423.00	\$17,668.06	\$172,295.12	\$93,127.88
Municipal Court	\$112,494.00	\$7,526.58	\$76,026.45	\$36,467.55
Finance	\$510,855.00	\$36,582.54	\$374,081.55	\$136,773.45
City Hall & Non-Departmental	\$1,609,976.00	\$88,441.38	\$1,262,111.59	\$347,864.41
Personnel	\$227,476.00	\$14,612.96	\$148,735.49	\$78,740.51
TOTAL GENERAL GOVERNMENT	\$3,168,188.00	\$200,131.43	\$2,333,395.76	\$834,792.24
<u>PUBLIC SAFETY:</u>				
Police	\$2,003,867.00	\$125,799.70	\$1,387,464.04	\$616,402.96
Dispatch Center	\$712,344.00	\$58,215.66	\$511,709.21	\$200,634.79
Youth Services	\$119,759.00	\$9,036.09	\$87,351.44	\$32,407.56

Fire	\$1,756,614.00	\$123,871.39	\$1,217,570.29	\$539,043.71
Ambulance Service	\$762,457.00	\$77,713.37	\$543,311.65	\$219,145.35
TOTAL PUBLIC SAFETY	\$5,355,041.00	\$394,636.21	\$3,747,406.63	\$1,607,634.37

PUBLIC WORKS:

Street	\$2,419,968.00	\$311,502.43	\$961,363.62	\$1,458,604.38
Engineering & Operations	\$415,930.00	\$36,737.51	\$279,527.92	\$136,402.08
Airport	\$748,151.00	\$109,775.50	\$431,203.85	\$316,947.15
TOTAL PUBLIC WORKS	\$3,584,049.00	\$458,015.44	\$1,672,095.39	\$1,911,953.61

CULTURE & RECREATION:

Riverside Cemetery	\$239,295.00	\$9,563.03	\$142,797.09	\$96,497.91
Museum	\$229,245.00	\$15,201.47	\$112,319.43	\$116,925.57
Parks	\$460,910.00	\$27,051.93	\$252,233.11	\$208,676.89
Recreation Center	\$553,518.00	\$38,472.84	\$437,416.04	\$116,101.96
Forestry	\$152,542.00	\$7,892.63	\$90,342.57	\$62,199.43
Rec. Administration	\$537,519.00	\$35,345.48	\$351,814.92	\$185,704.08
Softball	\$47,092.00	\$5,407.43	\$35,376.43	\$11,715.57
Youth Softball	\$13,689.00	\$49.52	\$10,925.50	\$2,763.50
Basketball	\$11,054.00	\$0.00	\$8,935.45	\$2,118.55
Volleyball	\$9,176.00	\$290.22	\$5,838.28	\$3,337.72
Tolla Brown Skate Park	\$9,500.00	\$760.78	\$5,384.87	\$4,115.13
Special Events	\$30,500.00	\$423.03	\$17,223.04	\$13,276.96
Tennis	\$16,950.00	\$313.23	\$3,435.91	\$13,514.09
Youth Basketball	\$19,678.00	\$0.00	\$13,799.14	\$5,878.86
Youth Volleyball	\$9,993.00	\$2,981.06	\$3,470.22	\$6,522.78
Baseball	\$27,020.00	\$411.66	\$2,167.99	\$24,852.01
Library	\$518,624.00	\$27,071.79	\$345,138.30	\$173,485.70
TOTAL CULTURE & RECREATION	\$2,886,305.00	\$171,236.10	\$1,838,618.29	\$1,047,686.71

GRAND TOTAL EXPENDITURES	\$14,993,583.00	\$1,224,019.18	\$9,591,516.07	\$5,402,066.93
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HOTEL TAX FUND

9/30/2015

<u>REVENUES</u>	BUDGETED 2015	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Hotel Tax	\$165,000.00	\$20,984.57	\$165,231.49	-\$231.49
Investment Earnings	\$300.00	\$91.35	\$568.85	-\$268.85
Penalty & Interest	\$200.00	\$0.00	\$0.00	\$200.00
TOTAL HOTEL TAX FUND REVENUE	\$165,500.00	\$21,075.92	\$165,800.34	-\$300.34

<u>EXPENDITURES:</u>	BUDGETED 2015	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$50.00	\$0.00	\$50.00	\$0.00
Beautification	\$10,000.00	\$8,367.13	\$24,367.90	-\$14,367.90
TOTAL EXPENDITURES	\$10,050.00	\$8,367.13	\$24,417.90	-\$14,367.90

**BALANCE SHEET
9/30/2015**

ASSETS:

Cash	\$13,648.11		
Hotel Tax Receivable	\$23,204.93		
Investments	\$585,375.29		
		TOTAL ASSETS	\$622,228.33

LIABILITIES:

Accounts Payable	\$21,112.47		
		TOTAL LIABILITIES	\$21,112.47

FUND BALANCE:

Retained Earnings	\$459,733.42		
Excess Revenue over Expenditures	\$141,382.44		
		TOTAL FUND BALANCE	\$601,115.86

		TOTAL LIABILITIES AND FUND BALANCE	\$622,228.33
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WATER FUND

9/30/2015

BALANCE SHEET

ASSETS:

Cash	\$381,592.71		
Cash with Fiscal Agent	\$1,957,066.13		
Accounts Receivable	\$1,291.15		
Accounts Receivable - Utility Billing	\$595,738.08		
Supply Inventory	\$330,192.45		
Investments	\$6,887,744.42		
Fixed Assets (Net)	\$33,708,521.94		
		TOTAL ASSETS	\$43,862,146.88

LIABILITIES:

Accounts Payable	\$188,971.71
Unpaid Compensated Absences	\$21,782.75
Accrued Salaries	\$14,383.98
Accounts Payable Assess Fee	\$5,568.64
Tax rebate payable - Ramada	\$143,458.34
Loan Payable CWRPDA	\$26,070,960.24

Loan Payable Premium	\$627,830.12		
Due to Sewer Fund	\$212,984.11		
Lease Interest Payable	\$248,167.12		
		TOTAL LIABILITIES	\$27,534,107.01
<u>FUND BALANCE:</u>			
Reserve for Painting	\$685,000.00		
Reserve for Capital Replacement	\$4,338,180.00		
Retained Earnings	\$11,989,882.41		
Excess Revenue over Expenditures	-\$685,022.54		
		TOTAL FUND BALANCE	\$16,328,039.87
		TOTAL LIABILITIES AND FUND BALANCE	\$43,862,146.88

WATER FUND

9/30/2015

<u>REVENUES</u>	BUDGETED 2015	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Water Revenue-Inside Residential	\$3,200,000.00	\$339,463.90	\$2,431,188.40	\$768,811.60
Water Revenue-Outside Residential	\$300,000.00	\$33,865.81	\$231,364.09	\$68,635.91
Water Revenue-Inside Commercial	\$1,000,000.00	\$96,466.04	\$759,896.96	\$240,103.04
Water Revenue-Outside Commercial	\$8,000.00	\$2,264.39	\$10,335.98	-\$2,335.98
Water Revenue-Inside Industrial	\$380,000.00	\$40,318.79	\$322,291.35	\$57,708.65
Misc. Water Sales	\$5,000.00	\$269.25	\$3,363.66	\$1,636.34
Surcharge	\$25,000.00	\$4,201.18	\$24,783.98	\$216.02
Service Charges	\$45,000.00	\$3,717.40	\$32,493.47	\$12,506.53
Tapping Charges	\$5,000.00	\$0.00	\$2,695.00	\$2,305.00
Water Div. Services	\$4,000.00	\$49.38	\$4,926.86	-\$926.86
Penalties	\$40,000.00	\$7,706.62	\$34,000.06	\$5,999.94
Investment Earnings	\$3,000.00	\$1,066.58	\$7,659.91	-\$4,659.91
Miscellaneous	\$1,000.00	\$1,857.41	\$2,272.01	-\$1,272.01
Rents from land	\$160,000.00	\$0.00	\$165,702.87	-\$5,702.87
Water Credits	\$0.00	\$0.00	\$1,297.00	-\$1,297.00
Plant Investment Fees	\$10,000.00	\$1,800.00	\$26,555.00	-\$16,555.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Other Refunds of Expenditures	\$0.00	\$380.00	\$380.00	-\$380.00
TOTAL REVENUES	\$5,186,000.00	\$533,426.75	\$4,061,206.60	\$1,124,793.40

<u>EXPENDITURES:</u>	BUDGETED 2015	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
<u>WATER LINES:</u>				
Personnel	\$277,468.00	\$25,274.97	\$213,971.99	\$63,496.01
Maintenance & Operation	\$640,722.00	\$40,895.29	\$440,933.94	\$199,788.06
Capital Outlay	\$1,561,000.00	\$11,305.98	\$290,448.19	\$1,270,551.81

Transfer to General Fund	\$137,729.00	\$11,477.00	\$103,293.00	\$34,436.00
TOTAL EXPENDITURES	\$2,616,919.00	\$88,953.24	\$1,048,647.12	\$1,568,271.88

WATER PLANT:

Personnel	\$317,935.00	\$22,471.56	\$192,863.81	\$125,071.19
Maintenance & Operation	\$2,554,832.00	\$152,066.23	\$1,234,637.43	\$1,320,194.57
Capital Outlay	\$62,984.00	\$0.00	\$94,823.29	-\$31,839.29
Transfer to General Fund	\$416,913.00	\$34,742.00	\$312,678.00	\$104,235.00
TOTAL EXPENDITURES	\$3,352,664.00	\$209,279.79	\$1,835,002.53	\$1,517,661.47
Debt Service	\$1,862,579.00	\$0.00	\$1,862,579.49	-\$0.49
TOTAL WATER FUND W/DEBT	\$5,215,243.00	\$209,279.79	\$3,697,582.02	\$1,517,660.98

TOTAL EXPENDITURES	\$7,832,162.00	\$298,233.03	\$4,746,229.14	\$3,085,932.86
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SANITATION FUND

9/30/2015

BALANCE SHEET

ASSETS:

Cash	\$239,806.56
Accounts Receivable	\$507.06
Accounts Receivable - Utility Billing	\$55,918.29
Supply Inventory	\$17,882.14
Investments	\$364,743.42
Fixed Assets (Net)	\$1,419.22

TOTAL ASSETS **\$680,276.69**

LIABILITIES:

Accounts Payable	\$100.12
Unpaid Compensated Absences	\$8,447.40
Accrued Salaries	\$7,148.19

TOTAL LIABILITIES **\$15,695.71**

FUND BALANCE:

Reserve for Equipment	\$28,389.00
Reserve for Capital Replacement	\$991,276.00
Retained Earnings	-\$104,075.20
Excess Revenue over Expenditures	-\$251,008.82

TOTAL FUND BALANCE **\$664,580.98**

**TOTAL LIABILITIES
AND FUND BALANCE** **\$680,276.69**

SANITATION FUND

9/30/2015

REVENUES:	BUDGETED 2015	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sanitation Revenue-Inside	\$475,000.00	\$38,375.12	\$344,882.29	\$130,117.71
Rubbish Collection Fees	\$1,500.00	\$297.00	\$1,898.00	-\$398.00
Sanitation Services	\$0.00	\$0.00	\$62.18	-\$62.18
Penalties	\$5,500.00	\$628.57	\$4,407.23	\$1,092.77
Investment Earnings	\$1,000.00	\$58.77	\$408.17	\$591.83
Miscellaneous	\$50.00	\$0.00	\$0.00	\$50.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$483,050.00	\$39,359.46	\$351,657.87	\$131,392.13

EXPENDITURES:	BUDGETED 2015	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$186,629.00	\$10,790.61	\$123,339.54	\$63,289.46
Maintenance & Operation	\$317,143.00	\$18,102.36	\$198,464.15	\$118,678.85
Capital Outlay	\$224,190.00	\$0.00	\$224,190.00	\$0.00
Transfer to General Fund	\$75,566.00	\$6,297.00	\$56,673.00	\$18,893.00
TOTAL EXPENDITURES	\$803,528.00	\$35,189.97	\$602,666.69	\$200,861.31

SEWER FUND

9/30/2015

BALANCE SHEET

ASSETS:			
Cash	\$238,340.03		
Accounts Receivable	\$269.85		
Accounts Receivable - Industrial	\$18,907.73		
Accounts Receivable - Utility Billing	\$171,741.95		
Due From Water Fund	\$212,984.11		
Supply Inventory	\$85,544.39		
Investments	\$4,625,111.54		
Fixed Assets (Net)	\$9,315,176.18		
		TOTAL ASSETS	\$14,668,075.78
LIABILITIES:			
Accounts Payable	\$339,339.66		
Unpaid Compensated Absences	\$19,011.37		
Accrued Salaries	\$11,845.23		
Tax rebate payable - Ramada	\$87,863.37		
Loan Payable CWRPDA	\$353,251.80		
Interest Payable	\$5,282.24		
		TOTAL LIABILITIES	\$816,593.67

FUND BALANCE:

Reserve for Capital Projects	\$111,784.00
Reserve for Trunk Line Replacement	\$213,681.45
Reserve for Lagoons	\$387,861.26
Reserve for Capital Replacement	\$10,428,598.00
Retained Earnings	\$3,423,094.33
Excess Revenue over Expenditures	<u>-\$713,536.93</u>

TOTAL FUND BALANCE \$13,851,482.11

**TOTAL LIABILITIES
AND FUND BALANCE** \$14,668,075.78

SEWER FUND

9/30/2015

REVENUES:	BUDGETED 2015	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sewer Revenue-Inside Residential	\$992,000.00	\$81,904.98	\$736,722.30	\$255,277.70
Sewer Revenue-Outside Residential	\$104,000.00	\$8,720.41	\$79,446.15	\$24,553.85
Sewer Revenue-Inside Commercial	\$346,000.00	\$30,447.59	\$267,365.43	\$78,634.57
Sewer Revenue-Outside Commercial	\$3,200.00	\$348.30	\$2,945.84	\$254.16
Sewer Revenue-Inside Industrial	\$245,000.00	\$19,216.08	\$143,635.33	\$101,364.67
Tapping Charges	\$1,650.00	\$0.00	\$1,100.00	\$550.00
Sewer Division Charges	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Penalties	\$14,500.00	\$1,926.63	\$11,111.74	\$3,388.26
Investment Earnings	\$5,000.00	\$687.17	\$5,048.70	-\$48.70
Miscellaneous	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Outside Billing	\$2,400.00	\$0.00	\$0.00	\$2,400.00
Plant Investment Fees	\$10,000.00	\$2,000.00	\$35,267.00	-\$25,267.00
Sale of Asset	\$0.00	\$0.00	\$1,520.00	-\$1,520.00
Compensation for loss	\$0.00	\$0.00	\$0.00	\$0.00
Other Refund of Expenditure	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	<u>\$1,728,750.00</u>	<u>\$145,251.16</u>	<u>\$1,284,162.49</u>	<u>\$444,587.51</u>

EXPENDITURES:**LINES AND SERVICES:**

	BUDGETED 2015	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$101,974.00	\$3,645.45	\$46,571.56	\$55,402.44
Maintenance & Operation	\$401,924.00	\$23,384.91	\$286,611.30	\$115,312.70
Capital Outlay	\$880,000.00	\$329,950.00	\$354,950.00	\$525,050.00
Transfer to General Fund	\$75,585.00	\$6,298.00	\$56,682.00	\$18,903.00
TOTAL LINES & SERVICES	<u>\$1,459,483.00</u>	<u>\$363,278.36</u>	<u>\$744,814.86</u>	<u>\$714,668.14</u>
Debt Service	\$201,448.00	\$0.00	\$201,447.66	\$0.34
TOTAL LINES & SERVICES W/DEBT	<u>\$1,660,931.00</u>	<u>\$363,278.36</u>	<u>\$946,262.52</u>	<u>\$714,668.48</u>

TREATMENT FACILITIES:

Personnel	\$296,881.00	\$22,463.73	\$217,701.45	\$79,179.55
Maintenance & Operation	\$1,018,023.00	\$70,371.95	\$679,508.04	\$338,514.96
Capital Outlay	\$308,000.00	\$0.00	\$6,555.41	\$301,444.59
Transfer to General Fund	\$196,898.00	\$16,408.00	\$147,672.00	\$49,226.00
TOTAL TREATMENT FACILITIES	\$1,819,802.00	\$109,243.68	\$1,051,436.90	\$768,365.10

TOTAL EXPENDITURES

\$3,480,733.00	\$472,522.04	\$1,997,699.42	\$1,483,033.58
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PERPETUAL CARE FUND

9/30/2015

<u>REVENUES:</u>	BUDGETED 2015	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Perpetual Care	\$12,000.00	\$0.00	\$5,250.00	\$6,750.00
Perpetual Care - niches	\$15,000.00	\$0.00	\$4,000.00	\$11,000.00
Investment Earnings	\$200.00	\$30.23	\$210.99	-\$10.99
TOTAL REVENUES	\$27,200.00	\$30.23	\$9,460.99	\$17,739.01

<u>EXPENDITURES:</u>	BUDGETED 2015	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Columbarium	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$320.00	\$0.00	\$320.00	\$0.00
Niche Engraving	\$5,000.00	\$0.00	\$300.00	\$4,700.00
Transfer to General Fund	\$20,900.00	\$0.00	\$0.00	\$20,900.00
TOTAL EXPENDITURES	\$26,220.00	\$0.00	\$620.00	\$25,600.00

BALANCE SHEET

9/30/2015

ASSETS:

Cash	\$10,976.36		
Investments	\$187,670.97		
		TOTAL ASSETS	\$198,647.33

LIABILITIES:

Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00

FUND BALANCE:

Unreserved Fund Balance	\$189,806.34		
Excess Revenue over Expenditures	\$8,840.99		
		TOTAL FUND BALANCE	\$198,647.33

TOTAL LIABILITIES & FUND BALANCE	\$198,647.33
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LIBRARY IMPROVEMENT FUND

9/30/2015

<u>REVENUES:</u>	BUDGETED 2015	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$30.00	\$4.97	\$33.76	-\$3.76
Contributions	\$0.00	\$1,000.00	\$1,536.20	-\$1,536.20
TOTAL REVENUES	\$30.00	\$1,004.97	\$1,569.96	-\$1,539.96

<u>EXPENDITURES:</u>	BUDGETED 2015	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$50.00	\$0.00	\$50.00	\$0.00
Equipment	\$0.00	\$4,188.15	\$4,188.15	-\$4,188.15
TOTAL EXPENDITURES	\$50.00	\$4,188.15	\$4,238.15	-\$4,188.15

**BALANCE SHEET
9/30/2015**

<u>ASSETS:</u>			
Cash	\$828.61		
Investments	\$30,999.90		
		TOTAL ASSETS	\$31,828.51
<u>LIABILITIES:</u>			
Accounts Payable	\$4,188.15		
		TOTAL LIABILITIES	\$4,188.15
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$30,308.55		
Excess Revenue over Expenditures	-\$2,668.19		
		TOTAL FUND BALANCE	\$27,640.36
		TOTAL LIABILITIES & FUND BALANCE	\$31,828.51

CONSERVATION TRUST FUND

9/30/2015

<u>REVENUES:</u>	BUDGETED 2015	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
State Contributions	\$150,000.00	\$0.00	\$70,846.52	\$79,153.48
Investment Earnings	\$200.00	\$7.85	\$118.63	\$81.37
TOTAL REVENUES	\$150,200.00	\$7.85	\$70,965.15	\$79,234.85

<u>EXPENDITURES:</u>	BUDGETED 2015	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Mower	\$30,000.00	\$0.00	\$32,477.80	-\$2,477.80
Turf Machine	\$55,000.00	\$0.00	\$48,254.10	\$6,745.90
Disc Golf	\$2,100.00	\$1,782.00	\$1,782.00	\$318.00
Fence	\$30,000.00	\$0.00	\$0.00	\$30,000.00
Playground Equipment	\$195,000.00	\$0.00	\$137,999.82	\$57,000.18
Recreation Center Improvements	\$69,900.00	\$0.00	\$49,534.00	\$20,366.00
Recreation Center Lift	\$22,000.00	\$0.00	\$0.00	\$22,000.00
TOTAL EXPENDITURES	\$404,000.00	\$1,782.00	\$270,047.72	\$133,952.28

**BALANCE SHEET
9/30/2015**

ASSETS:

Cash	\$4.67		
Investments	\$46,950.33		
		TOTAL ASSETS	\$46,955.00

LIABILITIES:

Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00

FUND BALANCE:

Unreserved Fund Balance	\$246,037.57		
Excess Revenue over Expenditures	-\$199,082.57		
		TOTAL FUND BALANCE	\$46,955.00
		TOTAL LIABILITIES & FUND BALANCE	\$46,955.00

KARL FALCH LIBRARY TRUST FUND

9/30/2015

<u>REVENUES:</u>	BUDGETED 2015	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$40.00	\$5.02	\$35.34	\$4.66
TOTAL REVENUES	\$40.00	\$5.02	\$35.34	\$4.66

<u>EXPENDITURES:</u>	BUDGETED 2015	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Books Purchased	\$800.00	\$0.00	\$0.00	\$800.00
Audit	\$55.00	\$0.00	\$55.00	\$0.00
TOTAL EXPENDITURES	\$855.00	\$0.00	\$55.00	\$800.00

BALANCE SHEET
9/30/2015

ASSETS:

Cash	\$211.11		
Investments	\$31,206.42		
		TOTAL ASSETS	\$31,417.53

LIABILITIES:

Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00

FUND BALANCE:

Unreserved Fund Balance	\$31,437.19		
Excess Revenue over Expenditures	-\$19.66		
		TOTAL FUND BALANCE	\$31,417.53

		TOTAL LIABILITIES & FUND BALANCE	\$31,417.53
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EMPLOYEE SELF-INSURANCE FUND

9/30/2015

<u>REVENUES:</u>	BUDGETED 2015	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$700.00	\$90.84	\$633.90	\$66.10
Employee Premiums	\$213,600.00	\$25,840.48	\$250,129.67	-\$36,529.67
Wellness	\$0.00	\$0.00	\$0.00	\$0.00
City Premiums	\$1,925,952.00	\$132,240.24	\$1,176,827.54	\$749,124.46
TOTAL REVENUES	\$2,140,252.00	\$158,171.56	\$1,427,591.11	\$712,660.89

<u>EXPENDITURES:</u>	BUDGETED 2015	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Wellness	\$0.00	\$0.00	\$0.00	\$0.00
Premium	\$2,139,552.00	\$159,597.75	\$1,419,064.59	\$720,487.41
FLEX	\$3,000.00	\$185.00	\$1,700.00	\$1,300.00
Audit	\$630.00	\$0.00	\$630.00	\$0.00
Transfer General Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$2,143,182.00	\$159,782.75	\$1,421,394.59	\$721,787.41

BALANCE SHEET
9/30/2015

ASSETS:

Cash	\$27,375.57		
Investments	\$563,774.63		

		TOTAL ASSETS	<u><u>\$591,150.20</u></u>
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Retained Earnings	\$584,953.68		
Excess Revenue over Expenditures	\$6,196.52		
		TOTAL FUND BALANCE	<u><u>\$591,150.20</u></u>
		TOTAL LIABILITIES & FUND BALANCE	<u><u>\$591,150.20</u></u>

SERVICE CENTER FUND

9/30/2015

<u>REVENUES:</u>	BUDGETED 2015	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$500.00	\$85.57	\$512.12	-\$12.12
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$509,778.00	\$42,459.00	\$382,131.00	\$127,647.00
Transfer for Lease Payment	\$234,840.00	\$19,567.00	\$176,103.00	\$58,737.00
TOTAL REVENUES	<u><u>\$745,118.00</u></u>	<u><u>\$62,111.57</u></u>	<u><u>\$558,746.12</u></u>	<u><u>\$186,371.88</u></u>

<u>EXPENDITURES:</u>	BUDGETED 2015	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$471,014.00	\$30,233.89	\$258,193.36	\$212,820.64
Maintenance & Operation	\$358,570.00	\$7,458.08	\$99,641.46	\$258,928.54
Capital Outlay	\$13,700.00	\$0.00	\$6,868.13	\$6,831.87
TOTAL EXPENDITURES	<u><u>\$843,284.00</u></u>	<u><u>\$37,691.97</u></u>	<u><u>\$364,702.95</u></u>	<u><u>\$478,581.05</u></u>

BALANCE SHEET

9/30/2015

<u>ASSETS:</u>			
Cash	\$13,576.43		
Cash - Bank of Cherry Creek	\$2.60		
Investments	\$528,461.56		
Fixed Assets (Net)	\$1,885,574.01		
		TOTAL ASSETS	<u><u>\$2,427,614.60</u></u>
<u>LIABILITIES:</u>			
Accounts Payable	\$535.32		
Unpaid Compensated Absences	\$23,531.02		
Accrued Salaries	\$11,041.79		

Lease Payable	\$830,000.00		
Lease Interest Payable	\$3,320.00		
		TOTAL LIABILITIES	\$868,428.13
<u>FUND BALANCE:</u>			
Retained Earnings	\$1,365,143.30		
Excess Revenue over Expenditures	\$194,043.17		
		TOTAL FUND BALANCE	\$1,559,186.47
		TOTAL LIABILITIES & FUND BALANCE	\$2,427,614.60

OLD HIRE POLICE FUND

9/30/2015

<u>REVENUES:</u>	BUDGETED 2015	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$800.00	\$76.04	\$618.18	\$181.82
Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$800.00	\$76.04	\$618.18	\$181.82

<u>EXPENDITURES:</u>	BUDGETED 2015	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Pension	\$86,437.00	\$6,090.17	\$61,857.55	\$24,579.45
Capital Outlay	\$182,630.00	\$8,358.25	\$174,090.20	\$8,539.80
TOTAL EXPENDITURES	\$269,067.00	\$14,448.42	\$235,947.75	\$33,119.25

BALANCE SHEET

9/30/2015

<u>ASSETS:</u>			
Cash	\$5.39		
Accounts Receivable - FPPA	\$268,752.00		
Investments	\$471,853.84		
Prepaid Contribution	\$93,139.99		
		TOTAL ASSETS	\$833,751.22
<u>LIABILITIES:</u>			
Accounts Payable	\$277,110.25		
		TOTAL LIABILITIES	\$277,110.25
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$791,970.54		
Excess Revenue over Expenditures	-\$235,329.57		
		TOTAL FUND BALANCE	\$556,640.97
		TOTAL LIABILITIES & FUND BALANCE	\$833,751.22

RISK MANAGEMENT FUND

9/30/2015

REVENUES:	BUDGETED 2015	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$900.00	\$118.04	\$863.74	\$36.26
Miscellaneous	\$5,000.00	\$0.00	\$7,366.99	-\$2,366.99
Compensation for Loss	\$5,000.00	\$2.38	\$24,097.52	-\$19,097.52
Compensation for Loss - Flood	\$0.00	\$0.00	\$8,539.80	-\$8,539.80
Transfer of Reserves	\$297,802.00	\$1,831.00	\$228,837.00	\$68,965.00
Transfer Workers Comp	\$241,858.00	\$5,394.29	\$185,299.71	\$56,558.29
TOTAL REVENUES	\$550,560.00	\$7,345.71	\$455,004.76	\$95,555.24

EXPENDITURES:	BUDGETED 2015	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Claims Paid	\$50,000.00	\$0.00	\$20,354.30	\$29,645.70
Expense for Workers Comp	\$241,858.00	\$0.00	\$181,388.25	\$60,469.75
Premium Fees	\$297,802.00	\$0.00	\$248,529.90	\$49,272.10
Flood	\$0.00	\$33,452.93	\$78,537.17	-\$78,537.17
Expense for Unemployment	\$10,000.00	-\$750.00	\$0.00	\$10,000.00
Materials & Supplies	\$300.00	\$0.00	\$307.59	-\$7.59
Audit	\$590.00	\$0.00	\$590.00	\$0.00
Transfer to General Fund	\$900.00	\$0.00	\$0.00	\$900.00
TOTAL EXPENDITURES	\$601,450.00	\$32,702.93	\$529,707.21	\$71,742.79

BALANCE SHEET

9/30/2015

ASSETS:				
Cash	\$19,531.63			
Accounts Receivable	\$6,689.80			
Grants Receivable	\$202,274.27			
Investments	\$715,931.99			
		TOTAL ASSETS		\$944,427.69
LIABILITIES:				
Accounts Payable	\$1,717.50			
		TOTAL LIABILITIES		\$1,717.50
FUND BALANCE:				
Emergency Reserve	\$370,000.00			
Retained Earnings	\$647,412.64			
Excess Revenue over Expenditures	-\$74,702.45			
		TOTAL FUND BALANCE		\$942,710.19
		TOTAL LIABILITIES & FUND BALANCE		\$944,427.69

CAPITAL EQUIPMENT FUND

9/30/2015

<u>REVENUES:</u>	BUDGETED 2015	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,400.00	\$188.59	\$1,275.08	\$124.92
Sale of Asset	\$0.00	\$0.00	\$7,630.00	-\$7,630.00
Compensation for Loss	\$0.00	\$0.00	\$0.00	\$0.00
Other Contributions	\$125,136.00	\$0.00	\$129,804.00	-\$4,668.00
Transfer of Reserves	\$555,512.00	\$46,291.00	\$416,619.00	\$138,893.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$682,048.00	\$46,479.59	\$555,328.08	\$126,719.92

<u>EXPENDITURES:</u>	BUDGETED 2015	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$905.00	\$0.00	\$905.00	\$0.00
Police Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Fire Equipment	\$120,808.00	-\$267.50	\$77,514.17	\$43,293.83
Public Works Equipment	\$174,000.00	\$0.00	\$160,189.00	\$13,811.00
Parks, Lib & Rec Equipment	\$22,000.00	\$0.00	\$19,930.05	\$2,069.95
Non-Dept Equipment	\$378,243.00	\$0.00	\$329,187.00	\$49,056.00
TOTAL EXPENDITURES	\$695,956.00	-\$267.50	\$587,725.22	\$108,230.78

BALANCE SHEET

9/30/2015

Cash	\$16,397.96		
Investments	\$1,184,751.53		
Fixed Assets (Net)	\$2,007,607.04		
		TOTAL ASSETS	\$3,208,756.53
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
Lease Payable	\$68,913.34		
Lease Interest Payable	\$448.01		
		TOTAL LIABILITIES	\$69,361.35
<u>FUND BALANCE:</u>			
Retained Earnings	\$3,171,792.32		
Excess Revenue over Expenditures	-\$32,397.14		
		TOTAL FUND BALANCE	\$3,139,395.18
		TOTAL LIABILITIES & FUND BALANCE	\$3,208,756.53

CAPITAL IMPROVEMENT FUND

9/30/2015

<u>REVENUES:</u>	BUDGETED 2015	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,000.00	\$128.37	\$921.02	\$78.98
Misc. Income	\$50.00	\$4.58	\$21.95	\$28.05
TCI	\$7,100.00	\$0.00	\$6,982.37	\$117.63
Kentec	\$90.00	\$0.00	\$0.00	\$90.00
Fritzler	\$327.00	\$0.00	\$327.23	-\$0.23
Media Logic	\$2,448.00	\$201.37	\$1,812.33	\$635.67
Cell One	\$4,182.00	\$0.00	\$4,135.11	\$46.89
Sale of Asset	\$0.00	\$0.00	\$0.00	\$0.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$15,197.00	\$334.32	\$14,200.01	\$996.99

<u>EXPENDITURES:</u>	BUDGETED 2015	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Building Improvements	\$100,000.00	\$46,041.00	\$46,041.00	\$53,959.00
Land Transactions	\$0.00	\$0.00	\$10,987.01	-\$10,987.01
Audit	\$300.00	\$0.00	\$300.00	\$0.00
Transfer to General Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$100,300.00	\$46,041.00	\$57,328.01	\$42,971.99

BALANCE SHEET

9/30/2015

<u>ASSETS:</u>				
Cash	\$14,678.54			
Accounts Receivable	\$11,430.80			
Investments	\$771,602.40			
		TOTAL ASSETS		\$797,711.74
<u>LIABILITIES:</u>				
Deferred Revenue	\$0.00			
		TOTAL LIABILITIES		\$0.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$840,839.74			
Excess Revenue over Expenditures	-\$43,128.00			
		TOTAL FUND BALANCE		\$797,711.74
		TOTAL LIABILITIES & FUND BALANCE		\$797,711.74

HUMAN RESOURCES DEPARTMENT

SEPTEMBER 2015 MONTHLY REPORT

The following is a partial list of activities in which the Human Resources Department participated in during the month of September.

CDL TESTING – CDL Random Drug Screens were not held during September. Three (3) pre-employment drug screens conducted during September.

WORKERS' COMPENSATION – The City continues to follow all injury cases that are presented for on-the-job injuries. Two (2) claims were filed during September. One was notice only.

JOB OPPORTUNITIES

Positions Open	Positions Filled
Police Officer (2)	Mechanic
Water Treatment Plant Operator	Maintenance Worker I (PW)
PCF Superintendent	Paramedic (1)
Firefighter (1)	Fire Lieutenant (1)
Paramedic (1)	
Fire Lieutenant (1)	
Maintenance Worker I (PW/water)	
Public Safety Dispatcher	

PERSONNEL BOARD – Personnel Board did meet in September. Members met to discuss questions for Fire Lieutenant position and for the Oral Interviews for this position.

MISCELLANEOUS ACTIVITIES

HR Assistant conducted three (3) orientations during September.

Written testing was held for Firefighter position and Fire Lieutenant Positions. HR Director attended Physical Agility testing for Firefighter position.

HR Assistant an update on EEOC in Denver. She also attended the CHP Annual Meeting for insurance rates for 2016.

One Exit Interview was conducted by HR Director.

ICMA met with employees during September. Individual meetings were held with employees.

HR Assistant viewed AFC webinar for AS400 with Finance Director and Assistant. This webinar was for the IRS forms that will be implemented in 2016 for tax reporting. This webinar provided information on what was needed from HR for Finance to complete the 1095C forms.

HR Assistant and Finance Director met with AFLAC regarding changes in the provider to the City and to discuss Open Enrollment dates.

HR Assistant met with a proposed provider for Flex along with Finance Director.

HR Assistant viewed CIRSA webinar dealing with PC/WC quotes received from CIRSA for 2016.

MUNICIPAL COURT
SEPTEMBER 2015 MONTHLY REPORT

DESCRIPTION	Sept 2015	Sept 2014	Sept Change	YTD 2015	YTD 2014	YTD Change	5 yr YTD Avg	5 yr YTD Change
ARRAIGNMENTS	50	51	-2%	427	398	7%	523	-18%
JUVENILE CASES	3	13	-77%	79	81	-2%	85	-7%
TRAFFIC	2			5	5		4	32%
NO INSURANCE							1	-100%
NO SEAT BELT							1	-100%
SPEEDING		2	-100%	2	2		2	-17%
UNDERAGE POSS OF TOBACCO		1	-100%	2	4	-50%	4	-44%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA		2	-100%	18	19	-5%	14	29%
THEFT	1	1		22	10	120%	11	104%
DISTURBING THE PEACE/NOISES		2	-100%	5	12	-58%	9	-46%
RESISTING ARREST/FAILURE TO COMPLY							1	-100%
INJURING/DEFACING PROPERTY				5	2	150%	6	-17%
TRESPASSING					4	-100%	5	-100%
UNDERAGE POSS/CONS ALCOHOL/PROCURE		2	-100%	8	9	-11%	18	-55%
CURFEW FOR MINORS		3	-100%	6	12	-50%	5	20%
OTHER				6	2	200%	5	20%
ADULT CASES	47	38	24%	348	317	10%	439	-21%
TRAFFIC	5	7	-29%	42	47	-11%	55	-24%
NO INSURANCE		1	-100%	10	18	-44%	28	-65%
NO SEAT BELT		2	-100%	15	28	-46%	50	-70%
SPEEDING	1	1		8	15	-47%	40	-80%
PARKING	2	2		18	21	-14%	42	-57%
POSS. MARIJUANA/DRUG PARAPHERNALIA	2			26	21	24%	22	19%
THEFT	13	8	63%	82	60	37%	41	98%
DISTURBING THE PEACE/NOISES	2	3	-33%	34	15	127%	17	95%
RESISTING ARREST/FAILURE TO COMPLY	2			10	3	233%	4	178%
INJURING/DEFACING PROPERTY	1			6	2	200%	6	
TRESPASSING	5	1	400%	21	13	62%	15	36%
UNDERAGE POSS/CONS ALCOHOL	5	3	67%	20	37	-46%	49	-60%
SALE / PROCUREMENT / OPEN CONTAINER				1	1		4	-75%
OTHER		3	-100%	8	14	-43%	17	-52%
ANIMAL	9	7	29%	47	20	135%	21	122%
NUISANCES					2	-100%	15	-100%
JUVENILE ARR'S FOUND GUILTY	1	5	-80%	43	60	-28%	47	-9%
JUVENILE ARR'S DISMISSED				1	2	-50%	15	-93%
JUVENILES PLACED ON PROB/DJ/UPS	4	11	-64%	65	77	-16%	56	16%
JUVENILE VIOLS OF PROB/DJ/UPS		2	-100%	8	15	-47%	8	-2%
JUVENILE FTA/PWL				1			46	-98%
ADULT ARR'S FOUND GUILTY	21	16	31%	131	129	2%	160	-18%
ADULT ARR'S DISMISSED	4	5	-20%	11	18	-39%	42	-74%
ADULTS PLACED ON PROB/DJ/UPS	8	9	-11%	67	65	3%	69	-3%
ADULT VIOLS OF PROB/DJ/UPS				1	3	-67%	10	-90%
ADULT FTA/PWL	3	5	-40%	40	44	-9%	97	-59%

DESCRIPTION	Sept 2015	Sept 2014	Sept Change	YTD 2015	YTD 2014	YTD Change	5 yr YTD Avg	5 yr YTD Change
FINE EXTENSIONS	42	38	11%	326	250	30%	324	1%
CONTINUANCE/SET FOR TRIALS/ETC	16	16		136	100	36%	118	15%
CASES REVIEWED	55	64	-14%	425	363	17%	339	26%
TRIALS FOUND GUILTY	10	10		88	53	66%	50	77%
TRIALS FOUND NOT GUILTY	1			1	1		293	-100%
TRIALS DISMISSED	3			26	24	8%	56	-54%
NEW CHARGES PROCESSED	78	77	1%	749	664	13%	674	11%
NEW WARRANTS	21	7	200%	129	103	25%	115	12%
DAYS JUVENILES SENT TO DETENTION				2	4	-50%	168	-99%
DAYS ADULTS SENT TO JAIL				19	47	-60%	104	-82%
PAID TICKETS	25	28	-11%	346	338	2%	515	-33%
PAID WITH AUTO POINT REDUCTION	16	11	45%	204	159	28%	149	37%
PAID AS REGULAR TICKET	9	17	-47%	142	179	-21%	248	-43%
FROM PWL TO WARRANT				4			1	186%

POLICE DEPARTMENT

SEPTEMBER 2015 MONTHLY REPORT

During September 2015, the police department responded to 1,193 Calls for Service, a one percent increase over the 1,178 Calls for Service responded to in September of 2014. The year-to-date calls for service at the end of September 2015 were 10,986, a 14 percent increase over the 9,652 noted at the end of September 2014.

Officers responded to 20 traffic accidents during the month of September, and this is a 43 percent increase over the 14 accidents responded to in September of 2014. Officers issued 25 penalty assessments during September 2015, which is a 79 percent increase over the 14 penalty assessments issued in September of 2014. Officers also issued 137 Warning tickets during September 2015, a 14 percent increase over the 120 Warning tickets issued in September 2014. Officers arrested one driver on a DUI charge during September 2015.

Among the criminal offenses reported were one false imprisonment offense, five sex offenses, 13 assault offenses, ten burglaries, 41 larceny/thefts, one motor vehicle theft, one counterfeiting/forgery offense, five fraud offenses, one stolen property offense, 24 vandalisms, eleven drug violations, and three weapon violations. The value of property stolen during the month was \$36,449 and \$12,906 was recovered. Officers arrested 47 adults and seven juveniles, for a total of 54 arrests in September 2015. This is two less arrests or a less than one per percent decrease over the total of 56 arrests made in September of 2014.

In September the Youth Services Division received 18 youth referrals (10 males and 8 females). Youth referrals numbering 17 were received from the Sterling Police Department, and one from the Logan County Sheriff's Office.

Officers responded to 75 calls at local liquor establishments, with 57 calls being reported in September of 2014.

The SPD's Canine Unit completed 4.50 hours of training in September 2015. K9 Officer Glock and K9 Corporal Nick Hrycaj were deployed two times during September, 2015. One deployment involved a building search/suspect, and the other was an article search.

Sterling Police Officers and staff completed 515.33 hours of training during the month of September 2015. At the end of September, staff completed 5,414.93 hours of training.

DESCRIPTION	Sept 2015	Sept 2014	Sept Change	YTD 2015	YTD 2014	YTD Change	5 yr YTD Avg	5 yr YTD Change
ACTIVITIES								
CALLS for SERVICE								
CITY OF STERLING	1,193	1,178	1%	10,986	9,652	14%	9,464	16%
MOTOR VEHICLE ACCIDENTS	20	14	43%	203	198	3%	194	5%
CRIMINAL OFFENSES	176	183	-4%	1,654	1,298	27%	1,176	41%
GROUP "A" OFFENSES	116	106	9%	942	723	30%	676	39%
GROUP "B" OFFENSES	60	77	-22%	712	658	8%	521	37%
VANDALISM	24	18	33%	161	143	13%	144	12%
ARRESTS								
ADULTS	47	52	-10%	482	435	11%	422	14%
JUVENILES	7	4	75%	57	40	43%	46	23%
PROPERTY								
STOLEN	36,449	34,507	6%	336,053	368,594	-9%	292,104	15%
RECOVERED	12,906	6,687	93%	62,204	99,136	-37%	80,148	-22%
MUNICIPAL CHARGES								
PA'S	25	14	79%	360	355	1%	525	-31%
CRIMINAL CHARGES	30	26	15%	250	219	14%	196	28%
WARNINGS	137	120	14%	1,625	1,379	18%	1,908	-15%
STATE CHARGES								
TRAFFIC	24	23	4%	205	208	-1%	240	-15%
DUI'S	1	6	-83%	47	46	2%	50	-7%
CRIMINAL CHARGES	28	39	-28%	261	270	-3%	260	0%
K-9 GLOCK-DEPLOYMENT COUNT	2			31				
YOUTH SERVICES								
NUMBER OF REFERRALS								
MALE	10	8	25%	142	154	-8%	134	6%
FEMALE	8	5	60%	76	97	-22%	83	-8%
TOTAL	18	13	38%	216	251	-14%	217	-1%
REFERRING SOURCE								
STERLING POLICE DEPARTMENT	17	11	55%	200	243	-18%	201	0%
LOGAN COUNTY SHERIFF'S OFFICE	1			5	1	400%	3	47%
DISTRICT COURT				8			2	264%
STATE PATROL/OTHER JURISDICTION				2			1	100%
PARENT/SELF				2	1	100%	1	43%
SCHOOL		2	-100%	1	6	-83%	9	-88%

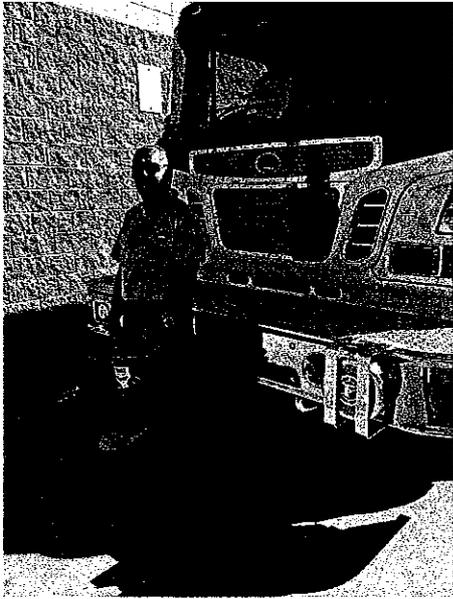
STERLING FIRE DEPARTMENT
SEPTEMBER 2015 MONTHLY REPORT

CHIEF VOGEL

- Attended the SECC Advisory Board meeting
- Attended the E911 Board meeting
- Attended the SRFPD meeting
- Led City Safety meeting
- Led Command Staff meeting
- Hired two paramedics
- Met with County Commissioners
- Participated in Pedal the Plains as a "ride medic"
- Participated in the Logan County tornado table top exercise
- New Safety Feature installed on Chief's Suburban

STATION ACTIVITIES

- MDA "Fill the Boot" Raising \$6000.00
- Hydrant testing started
- Two liquor license inspections



MDA 2015



NEW FIREFIGHTER TRAINING

2015	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
FIRES									
Total	10	5	22	3	3	7	19	14	10
EMS/RESCUE									
Total	151	166	135	165	164	182	177	221	176
HAZARDOUS CONDITION									
Total	10	4.0	3.0	7.0	11.0	4.0	8.0	4.0	4.0
Ambulance Transfers									
Total	143	165	128	162	172	188	187	197	161
TOTAL 911 SERV CALLS									
Total	199	191	176	205	213	225	230	276	223
AVERAGE RESPONSE TIME									
City	6.00	4.00	4.00	5.00	9.00	5.00	5.00	5.00	4.00
Rural	13.00	8.00	12.00	14.0	11.00	11.00	10.00	11.00	12.00
Overall Average	9.00	6.00	8.00	9.00	10.00	8.00	5.00	5.50	8.00
GENERAL ALARMS									
Total General Alarms	6	8	4	5	5	2	6	4	1
Average Number of Firefighters	3	3	3	3	3	3	3	3	3
BUILDING FIRES									
Total Building Fires	10.0	3	7	1.0		2	3		
Fires Confined to Rm of Origin	5	2.0	1				1		
TRAINING HOURS									
Career Hours	1,210	498	457	667	354	124	418	482	191.0
Volunteer Hours	102		105.0	42	144.0	198	81	135.0	32
Total Hours	1,312	498	562.0	709.0	498.0	322.0	499.0	617.0	223.0
Average Career Hours	80.7	33.2	30.5	44.5	23.6	8.3	27.9	32.13	12.7
Average Volunteer Hours	6.80		8.75	3.50	12.00	16.50	6.75	11.25	2.67
FIRE INSPECTIONS									
New Inspections	25	8	4	21	62	28	2	19	15
Liquor License Inspections	3	1			1	2	1	1	2
Re-Inspections	14						4		
Total Inspections	42	9	4	21	63	30	7	20	17

PUBLIC WORKS DEPARTMENT

MONTHLY REPORT

The citizens of Sterling enjoyed a variety of weather throughout the month of September with a high temperature of 95.4° recorded at the Sterling Municipal Airport on the 2nd. Evening temperatures also fluctuated similarly with a low of the month being 41.2° on the morning of the 20th and an evening low of 47.0° recorded on the 20th. The Sterling Municipal Airport recorded a total precipitation of .47" for the month of September, with a max rain of .23" on the 7th. During the Month of September water levels in Sterling decreased; we had 9 days of rain this month and a slight decrease in precipitation from .62" in August to .47" in September.

MONTHLY CLIMATOLOGICAL SUMMARY: SEPTEMBER 2015

NAME: Sterling Municipal Airport
 ELEV: 4038 ft LA'': 40° 37' 00" N LONG: 103° 16' 00" W
 TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1	74.1	93.3	5:00p	55.5	5:30a	2.1	11.3	0.01	6.7	22.0	2:30p	S
2	77.1	95.4	6:00p	59.9	6:00a	1.0	13.0	0.00	3.1	21.0	3:00p	S
3	74.0	91.7	4:00p	56.5	4:00a	1.4	10.4	0.00	6.4	28.0	8:30p	SW
4	75.0	95.7	5:00p	53.2	5:30a	2.3	12.4	0.03	6.4	36.0	10:30p	WSW
5	75.9	90.5	3:00p	62.3	7:30a	0.2	11.1	0.01	3.1	15.0	4:00p	S
6	73.8	87.6	5:00p	55.1	7:00a	1.4	10.2	0.00	5.5	21.0	10:00a	S
7	70.3	85.9	4:00p	59.8	12:00rn	0.4	5.6	0.23	3.0	36.0	4:00p	E
8	65.8	80.8	4:30p	51.1	7:00a	3.9	4.6	0.01	4.6	21.0	2:00p	SSW
9	69.9	92.2	4:00p	49.0	7:00a	4.4	9.3	0.00	4.4	28.0	1:30p	SSW
10	65.5	84.3	2:30p	45.2	7:00a	5.2	5.8	0.00	4.9	27.0	8:30p	NE
11	63.0	76.5	5:00p	50.7	4:30a	4.8	2.8	0.00	3.4	17.0	2:00p	SE
12	66.0	85.6	5:00p	47.6	7:00a	4.9	6.7	0.00	2.3	19.0	2:00p	S
13	70.5	94.5	4:00p	47.8	7:00a	3.8	9.3	0.00	3.6	15.0	4:00p	NE
14	72.7	94.7	3:30p	47.3	7:00a	4.7	12.4	0.00	5.9	30.0	9:30p	S
15	74.2	92.0	5:00p	54.8	6:30a	1.6	10.8	0.00	5.7	34.0	2:00p	WSW
16	73.3	92.8	6:00p	51.9	6:30a	2.0	10.3	0.00	4.3	34.0	10:30p	NNW
17	68.3	78.2	4:00p	53.7	7:00a	1.6	4.9	0.00	5.9	23.0	12:30a	NNE
18	59.5	70.7	2:30p	47.0	11:30p	6.4	0.9	0.14	6.9	26.0	4:00p	NE
19	62.2	81.8	5:00p	42.5	6:30a	7.5	4.7	0.00	6.4	30.0	1:00p	S
20	65.1	86.8	4:30p	41.2	7:00a	7.0	7.1	0.00	4.6	29.0	3:00p	W
21	68.0	91.8	4:30p	41.4	7:00a	6.0	9.1	0.00	5.1	20.0	1:00p	SSW
22	67.2	80.5	5:00p	55.6	7:00a	2.0	4.2	0.01	6.4	36.0	5:00p	NNE
23	66.6	80.1	4:30p	57.6	12:00m	2.3	3.9	0.00	3.8	16.0	12:00p	NE
24	65.9	85.5	2:30p	47.9	7:00a	5.2	6.1	0.00	3.2	20.0	3:00p	NE
25	61.7	76.4	5:30p	50.4	3:00a	5.3	2.1	0.00	2.3	15.0	7:30p	NE
26	66.7	81.3	3:30p	56.3	1:00a	2.7	4.5	0.00	7.2	27.0	4:00p	SE
27	70.6	93.0	2:00p	48.6	7:00a	4.2	9.8	0.00	4.3	18.0	3:00p	NE
28	65.5	78.5	4:30p	51.8	7:00a	3.2	3.6	0.00	5.9	22.0	6:30p	NNE
29	59.5	66.1	5:00p	56.1	5:30a	5.5	0.0	0.02	6.1	30.0	5:30a	ESE
30	63.5	76.9	3:00p	54.4	7:30a	4.0	2.6	0.01	4.2	21.0	1:30a	S
	68.4	95.7	4	41.2	20	107.0	209.5	0.47	4.9	36.0	4	NE

Max >= 90.0: 12
 Max <= 32.0: 0
 Min < 32.0: 0
 Min < 0.0: 0

Max Rain .23 on 9/07/15 Days of Rain: 4 (>.01 in) 2 (>.1 in) 0 (>1 in)
 Heat Base 65>0 Cool Base 65.0 Method Integration

STREET/SANITATION DIVISIONS

The street division used its resources sweeping and grading streets. Sweeping is up by approximately 135% with 254 miles being swept throughout the month of September. The division spent 24 hours grading streets and 3 hours performing weed control mowing. Grading is up by 153% over September 2014. The streets department utilized man hours collecting trash from receptacles and hauling trash from alleys. Alley debris and trash removal is up by 41% compared to last year.

The streets division replaced 5, repaired 1 and installed 2 traffic control signs. The department also repaired 17 rollouts and 36 dumpsters, amounting to more than a 100% increase in container repairs compared to September 2014.

The sanitation division spent the majority of the month hauling materials from vendors: 52 tons, from vendor yards: and 116 cubic yards of pulverized asphalt/millings, compared to 41 cubic yards in September 2014. The division collected 501 tons of compacted trash, 5 tons sweeping miscellaneous debris and 82 tons of trash removed from alleys throughout the month, an 8% increase over last year.

DESCRIPTION	Sept 2015	Sept 2014	Sept Change	YTD 2015	YTD 2014	YTD Change	5 yr YTD Avg	5 yr YTD Change
STREET MAINTENANCE								
Streets Swept (Blocks)							2,658	-100%
Streets Swept (Miles)	254	108	135%	1,839	1,181	56%	236	679%
Sweeper Water-Dust Control (Gals)	8,100	6,250	30%	48,600	40,590	20%	44,217	10%
Flushing Streets (Gals)								
Gravel/ABC-Alleys (Tons)	70			126			236	-47%
Gravel/ABC-Streets (Tons)					3	-100%	696	-100%
Grading Alleys (Blocks)							755	-100%
Grading Streets (Blocks)							199	-100%
Grade Parking Lots (Blocks)								
Excavate Sub-base (Cu Yds)							237	-100%
Excavate Asphalt (Tons)	48			68			184	-63%
Excavate Concrete (Tons)				14			5	154%
Structure Backfill (Tons)							360	-100%
Backfill-Pit Run & Yard Stock Dirt (Cu Yds)	41	19	117%	257	100	158%	451	-43%
Hot Bituminous Mix (Tons)	185	70	165%	442	720	-39%	625	-29%
Emulsion/Tack Oil (Gals)							61	-100%
Cold Mix-Asphalt (Tons)							740	-100%
Catchbasins - Altosid Briquets				329	98	236%	945	-65%
Catchbasins Cleaned (Each)	433	326	33%	3,938	3,090	27%	3,379	17%
Painting-Parking (Gals)	3			32	23	42%	61	-47%
Painting-Crosswalks (Gals)	30	15	100%	137	123	11%	130	6%
Painting-Curbs (Gals)	2	9	-78%	19	87	-78%	155	-88%
Painting-Symbols (Gals)	2	1	100%	12	8	45%	2	627%
Painting-Lanes(Gals)				3	5	-40%	5	-38%

SIGN MAINTENANCE								
Traffic Control-Repair (Each)	1	3	-67%	14	64	-78%	70	-80%
Traffic Control-Replace (Each)	5	5		33	164	-80%	117	-72%
Traffic Control-Install (Each)	2	1	100%	20	13	54%	97	-79%
Traffic Control-Remove (Each)		1	-100%	9	14	-36%	83	-89%
Street Name-Repair (Each)		21	-100%	4	25	-84%	66	-94%
Street Name-Replace (Each)							104	-100%
Street Name-Install (Each)							95	-100%
Delineators-Repair & Replace (Each)				4	4		2	150%
SNOW/ICE CONTROL								
Snow Removal (Loads)				402	311	29%	308	31%
Salt/Sand Mix Material (Tons)				89	230	-61%	189	-53%
Plowed/Sanded Streets (Miles)				445	3,467	-87%	2,211	-80%
SANITATION								
Loose Trash/Debris Collection:WO (Tons)		15	-100%	496	387	28%	677	-27%
Compacted Trash Collection (Tons)	501	525	-5%	4,462	4,478	0%	4,525	-1%
Alley Debris/Trash Removal: T & M (Tons)	82	36	129%	504	357	41%	212	138%
Yard: Sweepings + Misc Debris (Tons)	5	5	-1%	996	719	39%	621	60%
Container Repairs-90 Rollouts (Each)	17	8	113%	136	81	68%	75	81%
Container Repairs-Dumpsters (Each)	36	18	100%	287	387	-26%	318	-10%
Level Dumpsters - Gravel Base Pad				27	9	189%	6	360%
Weed Control-Mowing (Hours)	3	31	-92%	69	212	-68%	177	-61%
Weed Control-Burning (Hours)				29			1	4733%
MATERIAL PROCESSING								
Haul Materials from Vendor Yard (Tons)	52	179	-71%	1,642	1,104	49%	935	76%
Haul Materials from Project Site (Cu Yds)	55	50	9%	1,113	110	914%	872	28%
Haul Pulverized Asphalt/Millings (Cu Yds)	116	41	188%	2,675	316	747%	509	425%
MISCELLANEOUS								
Haul Rip Rap Materials--Concrete				3,010	1,170	157%	354	750%
Crack Sealing (pounds)				2,060	14,980	-86%	26,042	-92%
Grading Alleys (Hours)		17	-100%	152	154	-1%	31	393%
Grading Streets (Hours)	24	10	153%	45	107	-58%	21	110%
Grade Parking Lots (Hours)								
Cold Mix Asphalt (Pounds)	240			30,088	11,590	160%	2,318	1198%

WATER/SEWER DIVISION

The water division produced 130,545,000 gallons, a 22% increase compared to September a year ago, and an 80% increase in hours logged. Furthermore the division responded to 323 requests for locates throughout the month. The meter reader read 5,548 meters resulting in 143 turn-offs for delinquent payment, zero investigations for zero consumption, zero investigations for high usage and 42 leaking meter pit repairs. The division continued the testing regime

necessary for the health department regulations, responded to 30 and cleared 30 SCADA alarms at the time of reporting. Several locations lost water during the month of September

Locations include: 9/2/15 4" WMB 700 Blk N 5th St Approx 10,000 gal loss; 9/3/15 Service Line Repair 314 Chestnut Approx 5,000 gal loss; 9/6/15 4" WMB Cedar St Approx 10,000 gal loss; 9/9/15 Service Line Repair N 6th St Approx 5,000 gal loss; 9/10/15 Service Line Repair 420 Broadway Approx 5,000 gal loss; 9/14/15 Service Line Repair 125 N 3rd Ave Approx 5,000 gal loss; 9/15/15 Service Line Repair 601 Beattie St Approx 5,000 gal loss; 9/16/15 Service Line Repair 423 N 3rd St Approx 5,000 gal loss; 9/23/15 Service Line Repair 407 Chestnut Approx 5,000 gal loss.

The sewer division responded to 106 sanitary manhole locates; 47% increase over last year, 54 sanitary tap locates; 35% increase over last year, and 60 sanitary lines locates; 71% increase over last year. In addition the division responded to 49 storm sewer line locates and 47 storm manholes locate an increase of 166% over last year.

DESCRIPTION	Sept 2015	Sept 2014	Sept Change	YTD 2015	YTD 2014	YTD Change	5 yr YTD Avg	5 yr YTD Change
Monthly Water Demand Record								
Sterling WTP								
Monthly Total Demand (MG)	111	92	21%	751	699	7%	286	163%
Average Daily Demand (MG)	4	3	21%	3	3	7%	9	-71%
Maximum Daily Demand (MG)	4	4	18%	31	29	5%	12	159%
Minimum Daily Demand (MG)	2	2	6%	17	17	5%	7	158%
Monthly Total FW Production (MG)	112	92	22%	751	700	7%	286	162%
Average Daily FW Production (MG)	4	3	22%	3	3	7%	9	-71%
Maximum Daily FW Production (MG)	5	4	24%	32	31	4%	13	154%
Minimum Daily FW Production (MG)	3	2	42%	18	13	38%	5	251%

DESCRIPTION	Sept 2015	Sept 2014	Sept Change	YTD 2015	YTD 2014	YTD Change	5 yr YTD Avg	5 yr YTD Change
WATER DISTRIBUTION								
WATER SERVICES INSTALLED (No.)								
Water Services Installed -3/4"								
Water Service Installed-1"				17				
Water Service Installed-1 1/2"								
Water Service Installed-2"								
Water Service Installed->2"								
Water Taps Installed (all sizes)				1				
Water Services Repaired (leak)	7	4	75%	14	14		12	17%
Water Mains Installed (Feet) 4"					20	-100%	4	-100%
Watermain Installed-6"				500			3	17757%
Watermain Installed-8"							1	-100%
Watermain Installed-10"							1	-100%

Watermain Installed->10"								
Water Mains Repaired (breaks)	2	6	-67%	19	25	-24%	14	36%
Water Mains Replaced (Feet) 4"				24			0	5900%
Watermain Replaced-6"							8	-100%
Watermain Replaced-8"								
Watermain Replaced-10"				30			106	-72%
Watermain Replaced->10"							2	-100%
WATER MAIN VALVES INSTALLED (No.) 4"	1			1			0	400%
Valves Installed-6"				2			0	900%
Valves Installed-8"								
Valves Installed-10"				1			0	150%
Valves Installed->10"							0	-100%
Valves Repaired							3	-100%
Valves Replaced				2			4	-44%
Valves Exercised							36	-100%
Valve Boxes Replaced							0	-100%
Valves Boxes Repaired								
LOCATES (No.)								
Valves	132	70	89%	514	464	11%	1,185	-57%
Water Mains	76	38	100%	308	329	-6%	665	-54%
Service Lines	115	92	25%	730	653	12%	361	102%
FIRE HYDRANTS (No.)								
Fire Hydrants Installed							1	-100%
Fire Hydrants Repaired		1	-100%	1	1		5	-80%
Fire Hydrants Replaced							1	-100%
Fire Hydrants Inspected							0	-100%
Fire Hydrants Flushed							11	-100%
Fire Hydrants Painted		2	-100%		2	-100%	0	-100%
Pipe Fittings Installed								
Cross (No)							0	-100%
Tee (No)							0	-100%
Bend (No)								
MISCELLANEOUS - OTHER								
Concrete Blocks Built (No.)								
Water Main Leak Detection (Feet)							14	-100%
METER SECTION								
METERS (No.)								
Meters Read	5,548	5,211	6%	43,646	45,783	-5%	42,218	3%
Meter Turn-offs (for repair)	4	9	-56%	83	96	-14%	104	-20%
Meter Turn-offs (delinquent)	143	134	7%	745	788	-5%	623	20%
Meter Turn-ons (all)	125	149	-16%	926	958	-3%	752	23%
METER MAINTENANCE (No.)								
Meters Repaired - In House								
Meters Repaired - In Field				1			4	-74%
Meters Repaired - Manufacturer								
METER INVESTIGATIONS (No.)								
Zero Consumption		71	-100%	43	258	-83%	99	-57%
High Usage		15	-100%	4	131	-97%	225	-98%

Leaking in Meter Pit	42	3	1300%	213	11	1836%	6	3450%
METER PIT MAINTENANCE (No.)								
Curb Stops Replaced	3	2	50%	9	2	350%	1	800%
METER PIT INSTALLATION (No.)								
Meter Pits Installed				4				
MISCELLANEOUS - OTHER (No.)								
Concrete Risers Manufactured		2	-100%		2	-100%	0	-100%
Meter Pits Manufactured								
OPERATIONS SECTION								
WELL METERS (No.)								
Well Meters Read	15	12	25%	110	112	-2%	150	-27%
Park Meters Read	15	42	-64%	194	278	-30%	254	-24%
WELL HOUSE MAINTENANCE								
Motors Checked		14	-100%	171	1,603	-89%	2,867	-94%
Well Building Security Checked	43	14	207%	214	1,657	-87%	4,125	-95%
WELL MAINTENANCE (No.)								
Well GPM Check				186				
Well Check for Sand								
Well Static Level				1				
Well Draw Down								
Well Air Check				54			413	-87%
GROUND STORAGE TANKS								
7.5 MG Tank Checked	15	16	-6%	155	174	-11%	413	-62%
7.5 MG Tank Level Checked	15	16	-6%	155	174	-11%	413	-62%
2.0 MG Tank Checked	15	16	-6%	155	174	-11%	413	-62%
2.0 MG Tank Level Checked	15	16	-6%	155	172	-10%	412	-62%
Security Checks	20	32	-38%	279	190	47%	417	-33%
ELEVATED STORAGE TANKS								
0.25 MG North Checked	103	43	140%	749	519	44%	703	7%
0.25 MG North Level Checked	103	43	140%	749	519	44%	703	7%
0.25 MG South Checked	103	43	140%	749	516	45%	702	7%
0.25 MG South Level Checked	103	43	140%	749	518	45%	703	7%
Security Checks	202	86	135%	1,493	843	77%	1,259	19%
WATER QUALITY TESTING (No.)								
Well Samples Taken				52			26	103%
Distribution Samples Taken				36	1	3500%	47	-24%
Chlorine Samples Taken	15			144	246	-41%	610	-76%
Bacteriological Samples Taken	15			144	125	15%	107	35%
Other - Samples taken				190	12	1483%	45	326%
SCADA SYSTEM (No.)								
SCADA Alarms	30	126	-76%	820	1,250	-34%	767	7%
SCADA Alarms Cleared	30	126	-76%	814	1,264	-36%	767	6%
DISINFECTION (No.)								
Chlorine Bottles Picked Up							82	-100%
Chlorine Bottles Returned							84	-100%
POTABLE WELLS								
WELLS PUMPED								
Hours		3,398	-100%	21,528	25,297	-15%	26,394	-18%

MISCELLANEOUS-OTHER								
Sewer Lines Televised (Ft.) al							20	-100%
Sewer Service Lines Televised							1	-100%
Sewer Service Taps Televised							1	-100%
Sewer Service Lines Replaced							0	-100%
Sewer Service Taps Replaced							0	-100%
Manhole Risers Manufactured								
STORM SECTION								
Storm Sewer Lines Installed (Ft.)								
Sewer Lines Installed -8" (Ft)							36	-100%
Sewer Lines Installed -10" (Ft)								
Sewer Lines Installed -12" & larger (Ft)								
Storm Sewer Lines Replaced (Ft.)								
sewer lines replaced-8" (Ft)								
Sewer lines replaced-10" (Ft)							1	-100%
Sewer Lines Replaced-12" & larger (Ft)								
Storm Sewer lines Cleaned (Ft.)								
Sewer lines cleaned-8" (Ft)					600	-100%	639	-100%
Sewer lines cleaned-10" (Ft)							71	-100%
Sewer lines cleaned-12" & larger (Ft)							250	-100%
Storm Sewer Lines Repaired (Ft.)								
Sewer Lines Repaired-8" (Ft)								
Sewer Lines Repaired-10" (Ft)								
Sewer Lines Repaired-12"&larger (Ft)								
Storm Manholes Constructed (No.)							0	-100%
Storm Manholes Inspected (No.)								
Storm Manholes Repaired (No.)								
Storm Manholes Replaced (No.)								
Catchbasins Constructed (No.)								
Catchbasins Inspected (No.)								
Catchbasins Repaired (No.)								
Catchbasins Replaced (No.)								
Catchbasins Cleaned (No.)							2	-100%
Storm Sewer Line Locates (No.)	49	18	172%	179	217	-18%	613	-71%
Storm Sewer Manhole Locates (No.)	47	18	161%	181	154	18%	1,050	-83%
Call Customer by Phone							1	-100%

AIRPORT DIVISION

The airport division witnessed 194 operations during the month of August. Throughout the month this division sold 3747.8 gallons of fuel, which is a 45% decrease from August 2014. However the total year-to-date of 21,783 gallons of fuel, is 18% less compared to a year ago.

Duplex 103								
Permits							0	-100%
Units							0	-100%
Value							37,310	-100%
Three & Four Family 104								
Permits								
Units								
Value								
> 4 Family Apartments 105								
Permits								
Units								
Value								
Manufactured Homes 106								
Permits								
Units								
Value								
TOTALS								
Permits		1	-100%	4	4		3	43%
Units		1	-100%	4	4		3	33%
Value		140,000	-100%	605,000	549,000	10%	364,570	66%
NEW RESIDENTIAL (GROUP/TRANSIENT)								
Hotels & Motels 213								
Permits								
Units								
Value								
Other Non housekeeping								
Permits								
Units								
Value								
TOTALS								
Permits								
Units								
Value								
RESIDENTIAL ADD/ALTERATIONS								
Residential Additions/Alterations 434								
Permits	271	14	1836%	578	113	412%	114	407%
Value	2,077,754	79,609	2510%	4,459,090	665,431	570%	722,038	518%
Residential Garages/Carports 438								
Permits		1	-100%	2	8	-75%	7	-71%
Value		7,000	-100%	25,350	78,800	-68%	69,932	-64%
TOTALS - RES. ADD/ alter								
Permits	271	15	1707%	580	121	379%	121	379%
Value	2,077,754	86,609	2299%	4,484,440	744,231	503%	791,970	466%
NEW NONRESIDENTIAL								
Amusement & Recreation 318								
Permits				1			0	150%

Value				28,580			175,657	-84%
Churches & Religious 319								
Permits								
Value								
Industrial Buildings 320								
Permits	1	1		6	1	500%	0	1400%
Value	560,000	877,832	-36%	1,366,560	877,832	56%	265,566	415%
Auto Service & Repair 322								
Permits					1	-100%	0	-100%
Value					118,267	-100%	23,653	-100%
Hospitals & Institutions 323								
Permits					1	-100%	0	-100%
Value					2,266,440	-100%	453,288	-100%
Offices 324								
Permits					2	-100%	1	-100%
Value					1,158,500	-100%	623,320	-100%
Schools & Education 326								
Permits								
Value								
Commercial Buildings (Retail) 327								
Permits				4			0	1900%
Value				77,793			85,624	-9%
Public Works & Utilities 325								
Permits							0	-100%
Value							2,400,388	-100%
Other Buildings 328								
Permits				1	1		3	-64%
Value				497,050	37,780	1216%	118,045	321%
Structures 329								
Permits				1	3	-67%	1	-29%
Value				20,000	1,228,425	-98%	302,056	-93%
TOTALS - NEW NONRESIDENTIAL								
Permits	1	1		14	9	56%	7	94%
Value	560,000	877,832	-36%	2,439,983	5,687,244	-57%	4,447,597	-45%
NONRESIDENTIAL ADD/ALTERATIONS								
Nonresidential Add/Alterations 437								
Permits	6	4	50%	38	29	31%	35	10%
Value	240,648	172,650	39%	1,879,145	818,069	130%	2,446,515	-23%
DEMOLITIONS								
Single-Family 645				1				
Two-Family 646								
Three & Four Family 647								
Five or More Family 648								
Others 649				6			0	2900%
PERMITS AND FEES								
Building								
Permits	278	21	1224%	636	163	290%	166	284%

Fees	94,922	34,923	172%	271,985	199,717	36%	139,012	96%
Demolitions								
Permits	3			11	6	83%	5	112%
Fees	75			275	150	83%	125	119%
Fence								
Permits	5	6	-17%	55	44	25%	53	3%
Fees	100	120	-17%	1,100	880	25%	1,068	3%
Mechanical								
Permits	3	21	-86%	36	112	-68%	57	-37%
Fees	151	674	-78%	1,235	3,083	-60%	1,704	-28%
Sign								
Permits	4	8	-50%	36	27	33%	21	75%
Fees	80	260	-69%	740	720	3%	620	19%
Excavation								
Permits	7	4	75%	43	86	-50%	68	-37%
Fees	135	95	42%	930	1,200	-23%	636	46%
Manufactured Home Hookups								
Permits				1	4	-75%	4	-74%
Fees				1,718	1,953	-12%	616	179%
Miscellaneous								
Permits	2	15	-87%	30	99	-70%	293	-90%
Fees	50	3,837	-99%	1,183	18,701	-94%	66,967	-98%
TOTALS - PERMITS AND FEES								
Permits	302	75	303%	848	541	57%	667	27%
Fees	95,513	39,909	139%	279,166	226,404	23%	210,747	32%
Nuisance Violations								
Vehicle Violations	10	8	25%	86	113	-24%	151	-43%
Grass/weed Violations	58	88	-34%	656	728	-10%	715	-8%
Miscellaneous Violations	11	15	-27%	275	496	-45%	350	-21%
Totals-Nuisance Violations	79	111	-29%	1,017	1,337	-24%	1,216	-16%

PARKS, LIBRARY AND RECREATION DEPARTMENT

SEPTEMBER 2015 MONTHLY REPORT

2015	Pavilion Rentals	Facility Rentals	Bench	Bench \$
January	0	3	0	\$0.00
February	1	1	1	\$1,700.00
March	1	1	1	\$1,825.00
April	4	3	0	\$0.00
May	30	8	0	\$0.00
June	30	4	0	\$0.00
July	27	0	0	\$0.00
August	20	3	0	\$0.00
September	15	4	1	\$1,700.00
October				
November				
December				
YTD	128	27	3	\$5,225.00

2015	Tree Plant Program	\$	Tree Removal Program	\$
January	0		0	
February	0		0	
March	0		0	
April	0		0	
May	4	\$174.47	0	
June	1	\$49.50	0	
July	0	\$0.00	1	\$200.00
August	0	\$0.00	0	\$0.00
September	0	\$0.00	0	\$0.00
October				
November				
December				
YTD	5	\$223.97	1	\$200.00

PARKS, CEMETERY, AND FORESTRY

MONTHLY REPORT FOR SEPTEMBER 2015

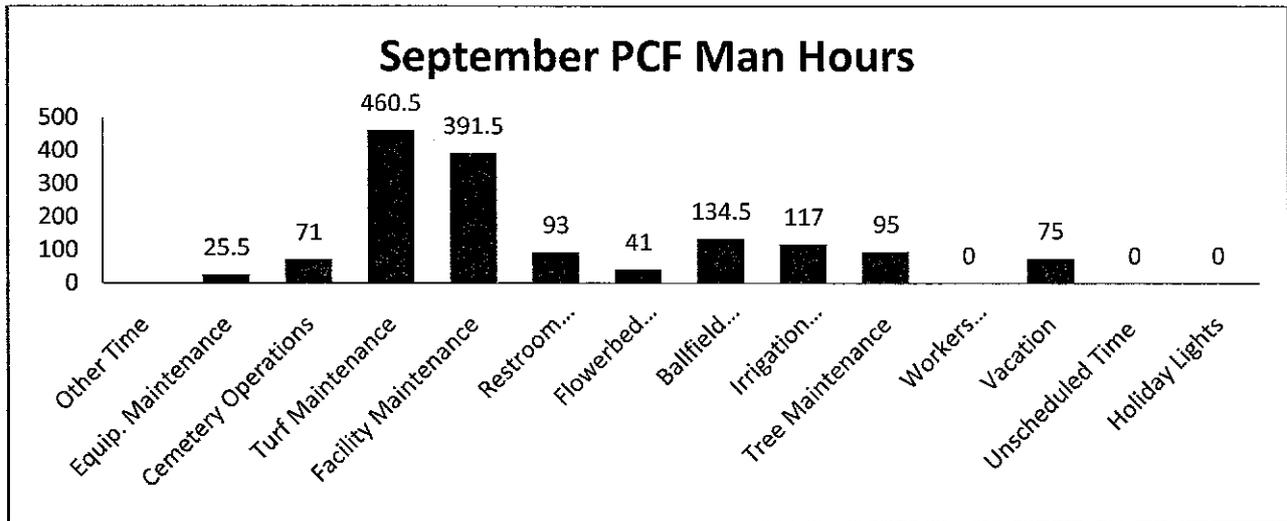
Parks – Parks department has been busy mowing and installing the Sterling Loop arch. They have been continually cutting new tree rings and adding woodchips to existing areas. Irrigation has been an issue, but getting it under control now. Parks has finished making 18 T-boxes for Frisbee golf. There has been a lot of weekend activity in the Parks this month.

Cemetery – During September there were five (5) opening and closings, one (1) full burial and four (4) cremains. There were a total of ninety (90) graves repaired this month. Routine maintenance is being taken care of as needed. Graves are being leveled when weather permits. Proper retraining of employees has been underway.

Forestry – The foresters completed four (4) action requests, trimmed twenty-five (25) trees and removed three (3) trees. They picked up zero (0) fallen branches, and removed zero (0) hangers. They removed zero (0) tree stumps in the month. They have hauled zero (0) loads to the landfill. They chipped seven (7) loads of trees. They replace zero (0) lights. Due to the help that was needed at the cemetery and parks, the forestry had lower numbers this month.

Ongoing PCF projects:

- Perform all routine maintenance activities, action requests and stump grinding as necessary.
- Performing routine maintenance in restrooms.
- Adding tree rings to parks.
- Kiwanis pond is still under repair.



RECREATION DIVISION

SEPTEMBER 2015 MONTHLY REPORT

RECREATION

FALL SOFTBALL: The Fall Slow Pitch Softball Leagues end Thursday, Oct. 1st with the last tournament game. There are 13 teams in the Co-Rec. Slow Pitch Division and 9 teams in the Men's Slow Pitch Division. There were 22 teams participating, which is 2 more teams than there

were last year. The 58 games played in September accounted for 1,856 player and 1,740 spectator visits to the City Softball Complex.

FALL YOUTH VOLLEYBALL: Practice began the week of August 25th and matches began Saturday, September 19th. There are 32 teams participating, which is down 2 teams from last year. The 29 games that were played in September accounted for 464 player and 1,740 spectator visits to the Sterling Middle School and NJC where the games are played. Twenty-five of the 32 teams participating in the fall youth volleyball program are from out of town. Heather conducted a Youth Volleyball official's clinic on 9/14/15 from 5:30 - 7:30 pm. to discuss rules and practice officiating.

FALL ADULT VOLLEYBALL: The Fall Adult Volleyball registration deadline was September 16th. It starts October. 5th. There are 23 teams signed up which is 2 more teams than there were last year.

ADULT/TEEN KICKBALL:Adult/Teen Kickball concluded in September. This is just the second year for the program, which is one of our \$50.00 leagues. Registration concluded in August and the first game took place on August 25th. There are 8 teams participating which is the same number of teams as the inaugural year. The league appears to be a hit and the teams are having a good time. The games provided 560 Adult Kickball player visits and 400 spectator visits to the softball complex in September, 2015.

Adult Kickball is one of our inexpensive leagues we call our "\$50.00 Leagues." We have few expenses involved in providing the leagues as the teams officiate their own games. We only provide a Field Supervisor to manage the field and to rule if the teams cannot agree. Adult/Teen Dodgeball and Adult/Teen Sand Volleyball are other \$50.00 Leagues.

N.J.C SOFTBALL TOURNAMENT: On Saturday & Sunday, September 5th& 6th, the N.J.C. Women's Softball Team hosted a softball tournament at the City Softball Complex. There were 7 teams participating and 84 players involved. The tournament consisted of 20 games total. There were 300 spectators present.

RECREATION CENTER

HVAC CONTROLS PROBLEM:New HVAC Controls were installed by Johnson Controls at the Recreation Center in March 2015, and one area is still has not been fully functional yet. The inconsistent shower water temperatures are still being addressed. Temperatures range from near scalding to cold. Technicians from Johnson Controls were here three times in September working on the problem. Rachel, the City electrician, has also been working with them and has fixed several possible problems on our side, but these items were not related to the inconsistencies. They are still working on the problem at this time.

ANNUAL MAINTENANCE:Annual Maintenance was completed at the Sterling Recreation Center from September 8 – 11, 2015. Private contractors, City crews and Recreation Center staff were all involved in different aspects of the work.

Restoration Concrete Inc. used a high pressure Hoxie pressure washer machine to clean the pool deck, both the men's and women's showers, and both locker rooms. They then sealed the floors with a new product. The sealant should keep dirt from getting a grip or into the porous floors. The work was still under warranty from the original installation three years ago and the City was not charged anything.

During the closure we will also: removed the carpet in the storage room behind the reception desk and replace it with modular tile. We scraped and painted the lower base of the facility entry way and matching outdoor pool area. We painted the area behind the reception desk and also cleaned all the Recreation Center Carpets.

Recreation Center Staff went outside and completely struck the outdoor pool. They took down, and put away all the shade structures, brought in and stacked all the pool furniture, brought in all the lifeguard chairs and trash receptacles, emptied $\frac{3}{4}$ of the pool water, took down all ladders and handrails, and prepped the outdoor pool for winter.

OVERALL ADMISSIONS:Total admissions for September, 2015 were 1,669. Total admissions for September, 2014 were 1,387. Total admissions were up 282 patron visits from September, 2014. This is a notable increase.

Paid admissions in September, 2014 do not include 361 students from RE-1 Schools that used the Sterling Recreation Center for free due to Intergovernmental Agreements. The RE-1 breakdown is as follows: 331 students from S.M.S. PE classes and 30 kids from the S.H.S. Cross Country Team.

CHILD ADMISSIONS: There were a total of 106 Child Admissions to the Recreation Center in September, 2014. This is up 57 children from September, 2014.

YOUTH ADMISSIONS: There were a total of 326 Youth Admissions to the Recreation Center in September, 2015. This is up 79 youth from September, 2014.

ADULT ADMISSIONS: There were a total 530 Adult Admissions to the Recreation Center in September, 2015. This is up 66 adults from September, 2014.

SENIOR ADMISSIONS: There were a total of 315 Senior Admissions to the Recreation Center in September, 2015. This is up 91 participants from September, 2014.

YEARLY ADMISSIONS: There were a total of 334 Yearly Admissions to the Recreation Center in September, 2015. This is down 14 participants from September, 2014.

LIBRARY **SEPTEMBER 2015 MONTHLY REPORT**

The patron count for Sterling Public Library from August 1 through August 31, 2014 was 3,090.

The library had 4 Community Servants for a total of 45 hours of community service. Eleven volunteers worked 49 hours. One CWEP worked 12 hours. Total volunteer hours for the month of August were 106.

Sterling Public Library made 174 interlibrary loan requests of other libraries and received 150 items. Other libraries made 131 interlibrary loan requests and Sterling Public Library loaned 123 items. Lending libraries were unable to fill 26 requests and Sterling Public Library was unable to fill 8 requests. Total interlibrary loan requests were 315 and 273 items were circulated.

Janet reported 9 tutors worked with 14 students for a total of 70 hours during August.

Technology continues to be an important part of the library. One thousand two hundred patrons signed up and used the Internet and public access computers during August.

There were 71 children who called Dial-a-Story during August. Dorothy Schreyer, Jaime Miller and Tricia Stankiewicz read stories during the month. The stories can be heard by calling 522-6808.

PROJECT UPDATE:

DESCRIPTION	Aug 2015	Aug 2014	Aug Change	YTD 2015	YTD 2014	YTD Change	5 yr YTD Avg	5 yr YTD Change
Active Library Patrons								
Books Checked Out	6,505	7,348	-11%	62,133	68,048	-9%	72,320	-14%
Digital media								
Overdrive checkouts	975	821	19%	7,445	6,531	14%	3,373	121%
e-magazines	13			226				
Music downloads	38	53	-28%	469	414	13%	83	466%
Music streaming	71			1,051				
In-house Circulation		404	-100%	1,684	6,814	-75%	6,398	-74%
Volunteer Hours	49	42	18%	413	381	8%	255	62%
Story Time Attendance				559	584	-4%	437	28%
Summer Reading Program				582	590	-1%	629	-7%
Reference Questions	374	437	-14%	2,903	3,797	-24%	5,949	-51%
Books Placed on Hold	291	303	-4%	2,102	2,735	-23%	3,537	-41%
Inter-Library Loans								
Borrowed requests	174	133	31%	1,176	1,513	-22%	1,738	-32%
Loaned requests	131	105	25%	1,151	1,263	-9%	1,556	-26%
Total	315	238	32%	2,373	2,776	-15%	3,294	-28%
Library Meeting Room Use	10	16	-38%	179	208	-14%	169	6%
Patrons Using Facility	3,090	3,864	-20%	26,851	32,954	-19%	36,373	-26%
Hours Tutoring	70	81	-14%	952	953	0%	1,162	-18%
Internet use	1,200	1,635	-27%	9,105	13,307	-32%	15,099	-40%

OVERLAND TRAIL MUSEUM

SEPTEMBER, 2015 MONTHLY REPORT

The Overland Trail Museum had 530 visitors during the month of September from 31 states and 1 foreign country.

Family Fun Saturday took place on September 5 with good attendance. The families took part in a variety of end-of-summer activities.

We had one facility rental this month which was a wedding that took place in the Courtyard.

The museum received a large donation from the family of Doris Monahan. Doris was a local historian and author and donated her large collection of research books to be used in our research library. She also donated many binders which contain her personal research for the book that she authored.

Wayne and Darin installed a large screened door for the loft of the Karg Barn that will be used for visitors using the ramp entry to the Tannery exhibit. The tannery signs have been completed and a plan is in place to build the rails. Once the rails are in place the signs will be installed.

Kay attended the MPMA/KMA conference in Wichita, Kansas the end of the month. She was a speaker on a panel that discussed Museum law and proper collections management. Many good contacts were made at the conference and several traveling exhibitions were looked at as possibilities for the Overland Trail.

Museum Projects

MUSEUM FLOOD RESTORATION

Ongoing

Oral History project

In progress

Collections storage cleaning

In progress

Accessioning artifacts

Ongoing project

Archiving obits & anniversaries

Ongoing project

Cleaning buildings & artifacts

Ongoing

Tannery

In progress

Archive room

In progress

Research Room

Plans progressing

Reorganization of photo archives

In progress

Concrete work (gutters & sidewalks)

On hold

DESCRIPTION	Sept 2015	Sept 2014	Sept Change	YTD 2015	YTD 2014	YTD Change	5 yr YTD Avg	5 yr YTD Change
Numbers of Donors	2	2		19	22	-14%	23	-17%
Number of items donated	8	8		141	190	-26%	95	49%
Number of School Visits	1	1		15	27	-44%	20	-26%
Number of Students	12	12		607	1,525	-60%	965	-37%
Prairie School Students				79	75	5%	66	20%
Prairie School Teachers				10	10		9	9%
Number of Special Events	1			20	13	54%	13	52%
Total Attendance of Special Events	40			3,213	3,709	-13%	3,580	-10%
Number of facility rentals	5	5		29	24	21%	15	88%
Number of Tour Buses	1	1		1	1		2	-58%
Tour Bus Visitors	40	40		20	40	-50%	65	-69%
States represented	22	22		200	174	15%	193	4%
Foreign Countries Represented	2	2		20	18	11%	21	-3%
Total of All Visitors	681	681		9,775	10,206	-4%	9,430	4%
Volunteer Hours	12			96	159	-40%	163	-41%
Square Foot, Bldg. Maintained	29,766	29,766		267,894	267,894		297,660	-10%