

STERLING

A Colorado Treasure

MONTHLY REPORTS
September 2014

CITY MANAGER

SEPTEMBER 2014 MONTHLY REPORT

City Manager:

City Manager Donald J. Saling attended the following meetings during the month of September:

- South Platte River Corridor Study Group – Evans, Colorado
- City Attorney meetings for various legal issues and advise
- Logan County Humane Society
- Colorado Department of Transportation Commission Tour
- New World Software regarding upgrading the City's Police and Dispatch System
- Logan County Economic Development Corporation
- Logan County Citizens Oversight Committee
- Sugar Beet Days Festivities
- City of Sterling Staff Meetings (3)
- 2015 Budget with the City's Finance Director
- Economic Development Prospect
- City Council Meetings (2)s

Executive Secretary:

The Executive Secretary continues to do the packets for Council. The Executive Secretary attends the Administrative Staff meetings and prepares the minutes. Connie prepared one amplified letter for the City Manager's signature. She prepares the monthly reports and scans them into Laser Fiche for future reference.

Connie is a member of the employee newsletter committee and continues to help with the publication of it. She also attends the Web Group meetings.

Emergency Management Coordinator (EMC):

There is no EMC report for September.

Sterling Emergency Communications Center:

- Communications Center handled 2,182 calls for service during the month of September 2014, a 10 percent increase from the 1,987 calls received in September 2013.
- Sterling Police Department handled 1,179 calls for service in September 2014, a 31 percent increase compared to 901 calls for service received in September 2013.
- Logan County Sheriff's Office received 645 calls for service in September 2014, a 13 percent decrease compared to 739 calls for service received in September 2013.
- Crook Fire Department handled 8 calls for service in September 2014 compared to 20 calls for service in September 2013.

- Fleming Fire received 2 calls for service in September 2014 compared to 9 calls for service in September 2013.
- Merino Fire handled 16 calls for service in September 2014 compared to 15 calls for service in September 2013.
- Peetz Fire handled 6 calls for service in September 2014 compared to 6 calls for service in September 2013.
- Sterling Fire handled 188 calls for service in September 2014, a 15 percent decrease compared to 221 calls handled in September 2013.

	Sept	Sept	Sept	YTD	YTD	YTD
DESCRIPTION	2014	2013	Change	2014	2013	Change
ACTIVITIES						
CALLS for SERVICE						
STERLING DISPATCH	2,182	1,987	10%	18,676	19,010	-2%
CITY OF STERLING	1,179	901	31%	9,650	8,748	10%
LOGAN COUNTY	645	739	-13%	6,275	7,068	-11%
STERLING FIRE 07530	188	221	-15%	1,813	1,711	6%
CROOK FIRE 07505	8	20		105	77	
FLEMING FIRE 07515	2	9		43	44	
MERINO FIRE 07522	16	15		131	87	
PEETZ FIRE 07525	6	6		22	42	

Information Technology Specialist (ITS):

Daily backup of all servers, Finance & Police Systems continue. ITS Anderson performed the routine changes for new and former user processes and file security maintenance.

The ITS assisted several departments with phone issues, printers, computer problems and updates and changes to the city website. Moving of computers and new data ports in Police Records.

Mary Ann had to troubleshoot Win 7 permissions errors, then set up two new computers at Dispatch and assisted with some report issues and printing from AS400. She set up a new computer at the reception desk.

ITS Anderson attended the monthly SWellness meeting and prepared flyers and information for the upcoming Lunch and Learn and set up for the City Health Fair on October 1st at the Service Center.

Mary Ann attended a meeting regarding the MSP upgrade from New World Systems. She covered the phones at the reception desk for breaks as needed.

CITY ATTORNEY

SEPTEMBER 2014 MONTHLY REPORT

MEETINGS:

The City Attorney attends City Council meetings and work sessions, Staff meetings, and various other meetings as needed, including meetings with department directors, individual City Council members, and other personnel. The City Attorney attended various meetings with the City Manager and individuals as needed and requested, including meetings involving land negotiations. The Deputy City Attorneys attend meetings as required for their respective positions.

The paralegal attends staff meetings, Swellness presentations, secretarial meetings when there is training, and various meetings as requested by the City Attorney, including City Council meetings and work sessions.

DOCUMENT PREPARATION:

Prepared agendas and packets for City Attorney's submission to City Council Meetings.

Prepared the following Resolutions:

Resolution No. 9-1-14, Series of 2014 – A Resolution identifying City officers for purposes of the Loan Agreement with the Colorado Water Resources and Power Development Authority and Governmental Agency Bond approved by Ordinance No. 2, Series of 2011.

Prepared the following Ordinances:

None.

Other Documents:

The City Attorney reviews and assists in finalizing various contracts and other legal documents for City departments. This office prepared a Release and letter pertaining to a damage claim made on the City. This office prepared and faxed a letter and related documents to an insurance company pertaining to a claim for reimbursement for damages to City property resulting from an automobile accident.

MUNICIPAL COURT:

The Deputy City Attorney prosecuted two charges and both defendants were found guilty. One defendant was granted a deferred judgment at trial. Two defendants changed their pleas to guilty prior to trial; three charges were dismissed, including two at the request of the Police Department; and two defendants entered into a deferred judgment stipulation, including one at the recommendation of Sterling Youth Services. This office prepares Court documents, including miscellaneous pleadings such as guilty pleas and stipulations, various subpoenas, memos to the Police Department and Humane Society regarding trials, trial schedules, motions, jury instructions when needed, and correspondence and discovery letters. Court files are copied and Police Department, Humane Society, and attorney files are prepared for trial.

LIQUOR LICENSING:

This office processed two applications for liquor license renewal; two applications for special event permits, and one Permit Application and Report of Changes involving a change in registered manager.

MISCELLANEOUS:

The City Attorney continues to work with the City's Water Attorneys on water / water court issues.

The City Attorney continues to work on the Buffalo Hills Marketplace project, including attending various meetings related to the project; and the Knowles Field project.

The paralegal does research, drafts documents and pleadings, and performs all other related legal work relating to the position. The paralegal makes telephone calls to library patrons regarding past due items, and processes letters to library patrons prepared by the library staff, regarding past due items. The paralegal also assists with answering the telephones and receptionist duties when needed, and covers/assists other departments as requested, when necessary.

DESCRIPTION	Sept 2014	Sept 2013	Sept Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
FINE EXTENSIONS	38	40	-5%	250	308	-19%	360	-31%
CONTINUANCE/SET FOR TRIALS/ETC	16	7	129%	100	128	-22%	123	-19%
CASES REVIEWED	64	41	56%	363	489	-26%	363	0%
TRIALS FOUND GUILTY	10	6	67%	53	46	15%	49	9%
TRIALS FOUND NOT GUILTY		1	-100%	1	8	-88%	240	-100%
TRIALS DISMISSED		5	-100%	24	37	-35%	64	-63%
NEW CHARGES PROCESSED	77	63	22%	664	716	-7%	972	-32%
NEW WARRANTS	7	4	75%	103	104	-1%	132	-22%
DAYS JUVENILES SENT TO DETENTION				4	4		190	-98%
DAYS ADULTS SENT TO JAIL				47	122	-61%	120	-61%
PAID TICKETS	28	19	47%	338	340	-1%	700	-52%
PAID WITH AUTO POINT REDUCTION	11	11		159	163	-2%	186	-15%
PAID AS REGULAR TICKET	17	8	113%	179	177	1%	376	-52%
FROM PWL TO WARRANT		1	-100%		2	-100%	2	-100%

FINANCE DEPARTMENT

SEPTEMBER 2014 MONTHLY REPORT

The Finance Department assisted 3,318 customers during the month of September 2014. This compares to 3,031 customers in September 2013. This number does not include the contacts made by the Director of Finance. There were on average 151 customer contacts per day for September 2014. Please review the Finance Department Activities report for additional information regarding the various services that the Department of Finance and Records provided in September 2014 in comparison to September 2013.

The General Fund revenues for the month of September 2014 amounted to \$1,088,251.36. The revenue for the month ended September 2013 in the General Fund amounted to \$1,115,657.13. Expenditures for the General fund for the month ending September 30, 2014 amounted to \$1,672,669.12 and for the same period in 2013 the expenditures were \$1,175,277.77.

Cash in all City funds totaled \$2,188,783.57 on September 30, 2014 and for September 30, 2013 on hand was \$2,592,090.55. On September 30, 2014 the City of Sterling had outstanding a total of \$19,079,492.54 in investments, this amount is for all funds. This breaks down to \$206,097.92 in Certificates of Deposit, \$18,772,892.49, ColoTrust Plus and \$100,502.13 in Money Market.

There were \$2,505,774.75 worth of checks issued in September 2014 for all funds; this compares to \$1,332,596.42 for the same period in 2013. There were 6035.7 gallons of gasoline and diesel used in the month of September 2014 for all City operations. This compares to 7622.7 gallons gasoline and diesel used in September 2013.

Please see the Finance Department's activity list below for other comparisons.

Investment Breakdown

2014

THIS SUMMARY IS PROVIDED TO SHOW THE PLACEMENT OF INVESTMENTS. PLEASE REFER TO THE BALANCE SHEETS FOR THE VARIOUS FUNDS FOR TOTAL CASH & CASH EQUIVALENT.

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	9/30/14
General Fund:				
Colostrust Plus	\$2,580,444.62	\$840,000.00	\$150,218.73	\$1,890,663.35
Colostrust Plus - Seizure Money	\$26,690.99	\$0.00	\$2.44	\$26,693.43
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$2,607,135.61	\$840,000.00	\$150,221.17	\$1,917,356.78
Hotel Tax Fund:				
Colostrust Plus	\$368,152.04	\$0.00	\$21,035.17	\$389,187.21
TOTALS	\$368,152.04	\$0.00	\$21,035.17	\$389,187.21
Water Fund:				
Colostrust Plus	\$6,492,442.01	\$160,000.00	\$345,614.22	\$6,678,056.23
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$6,492,442.01	\$160,000.00	\$345,614.22	\$6,678,056.23
Sanitation Fund:				
Colostrust Plus	\$569,113.48	\$0.00	\$53.96	\$569,167.44
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$569,113.48	\$0.00	\$53.96	\$569,167.44
Sewer Fund:				
Colostrust Plus	\$4,001,876.44	\$0.00	\$95,382.16	\$4,097,258.60
Certificates of Deposit	\$206,097.92	\$0.00	\$0.00	\$206,097.92
Money Market	\$100,502.13	\$0.00	\$2.47	\$100,504.60
TOTALS	\$4,308,476.49	\$0.00	\$95,384.63	\$4,403,861.12
Perpetual Care Fund:				
Colostrust Plus	\$173,389.68	\$0.00	\$10,016.81	\$183,406.49
TOTALS	\$173,389.68	\$0.00	\$10,016.81	\$183,406.49

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	9/30/14
Library Improvement Fund:				
Colostrust Plus	\$27,955.27	\$0.00	\$2.66	\$27,957.93
TOTALS	\$27,955.27	\$0.00	\$2.66	\$27,957.93
Conservation Trust Fund:				
Colostrust Plus	\$236,934.13	\$0.00	\$33,488.98	\$270,423.11
TOTALS	\$236,934.13	\$0.00	\$33,488.98	\$270,423.11
Karl Falch Library Trust Fund:				
Colostrust Plus	\$31,158.89	\$0.00	\$3.00	\$31,161.89
TOTALS	\$31,158.89	\$0.00	\$3.00	\$31,161.89
Employee Self-Insurance Fund:				
Colostrust Plus	\$562,923.77	\$0.00	\$53.36	\$562,977.13
TOTALS	\$562,923.77	\$0.00	\$53.36	\$562,977.13
Service Center Fund:				
Colostrust Plus	\$450,778.25	\$15,000.00	\$35,044.62	\$470,822.87
TOTALS	\$450,778.25	\$15,000.00	\$35,044.62	\$470,822.87
Old Hire Police Pension Fund:				
Colostrust Plus	\$636,665.44	\$0.00	\$60.30	\$636,725.74
TOTALS	\$636,665.44	\$0.00	\$60.30	\$636,725.74
Risk Management Fund:				
Colostrust Plus	\$824,752.36	\$0.00	\$30,078.52	\$854,830.88
TOTALS	\$824,752.36	\$0.00	\$30,078.52	\$854,830.88
Capital Equipment Fund:				
Colostrust Plus	\$1,282,997.87	\$45,000.00	\$20,120.89	\$1,258,118.76
TOTALS	\$1,282,997.87	\$45,000.00	\$20,120.89	\$1,258,118.76

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	9/30/14
Capital Improvement Fund:				
Colostrust Plus	\$825,363.19	\$0.00	\$78.24	\$825,441.43
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$825,363.19	\$0.00	\$78.24	\$825,441.43
Grand Totals All Funds:				
Colostrust Plus	\$19,091,638.43	\$1,060,000.00	\$741,254.06	\$18,772,892.49
Certificates of Deposit	\$206,097.92	\$0.00	\$0.00	\$206,097.92
Money Market	\$100,502.13	\$0.00	\$2.47	\$100,504.60
Grand Total	\$19,398,238.48	\$1,060,000.00	\$741,256.53	\$19,079,495.01

GENERAL FUND

This Document is for Internal Use and Represents Unaudited Figures

9/30/2014

BALANCE SHEET

ASSETS:

Cash	\$298,120.22
Flex Cash Account	\$13,796.15
Petty Cash	\$980.00
Cash with County Treasurer	\$33,140.63
Accounts Receivable	\$209,322.66
Taxes Receivable	\$56,826.40
Sales Tax Receivable	\$671,215.73
Property Tax Receivable	\$1,024,649.00
Investments	\$1,890,663.35
Investment - Federal Seizure	\$26,693.43
Prepaid Fuel	\$20,984.07
Prepaid Fuel - Airport	\$11,455.88
Payroll Clearing	\$243.98
Postage Clearing Account	\$2,274.12
Prepaid Prisoner Housing	\$44,618.00
Sales Tax Clearing	-\$29.40

TOTAL ASSETS

\$4,304,954.22

LIABILITIES:

Ded/Ben Clearing Account	\$6,911.32
Accounts Payable	\$221,831.77
Accounts Payable - Logan County	\$1,962.72
Accrued Salaries	\$223,959.13
Court Bonds	\$885.00
Restitution Clearing Account	\$1,682.22
Seizures	\$600.00
Deferred Revenue	\$1,024,649.00

TOTAL LIABILITIES

\$1,482,481.16

FUND BALANCE:

Reserve for Museum (Bernice Sanders)	\$28,332.10
Reserve for Museum (Exhibits)	\$42,505.32
Designated for Arts	\$70,000.00
Unreserved Fund Balance	\$2,666,892.23
Excess Revenue over Expenditures	\$14,743.41

TOTAL FUND BALANCE

\$2,822,473.06

**TOTAL LIABILITIES
& FUND BALANCE**

\$4,304,954.22

GENERAL FUND

9/30/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Real & Personal Prop. Tax	\$1,015,537.00	\$15,454.50	\$1,032,673.43	-\$17,136.43
Road & Bridge Fund Taxes	\$80,000.00	\$5,344.15	\$159,291.00	-\$79,291.00
Auto Ownership Taxes	\$100,000.00	\$9,681.57	\$97,531.34	\$2,468.66
Sales Tax	\$6,625,000.00	\$604,665.41	\$5,243,611.86	\$1,381,388.14
Vehicle Use Tax	\$230,000.00	\$26,000.00	\$229,226.69	\$773.31
Building Material Use Tax	\$70,000.00	\$6,542.41	\$104,955.62	-\$34,955.62
Sales Tax Rebate	\$58,000.00	\$7,436.00	\$44,058.00	\$13,942.00
Employment Occupation Tax	\$15,400.00	-\$250.00	\$15,150.00	\$250.00
TOTAL TAXES	\$8,193,937.00	\$674,874.04	\$6,926,497.94	\$1,267,439.06
Franchise Taxes	\$681,775.00	\$49,345.35	\$534,685.91	\$147,089.09
Licenses & Permits	\$172,950.00	\$23,657.10	\$175,038.58	-\$2,088.58
Intergovernmental Revenue	\$3,714,806.00	\$234,009.12	\$2,681,543.71	\$1,033,262.29
Charges for Service	\$261,700.00	\$16,592.74	\$216,721.88	\$44,978.12
Fines & Forfeits	\$128,300.00	\$7,366.45	\$82,937.11	\$45,362.89
Miscellaneous Revenue	\$486,415.00	\$35,799.56	\$363,625.13	\$122,789.87
Transfer from Other Funds	\$560,918.00	\$46,607.00	\$419,463.00	\$141,455.00
TOTAL OTHER REVENUES	\$6,006,864.00	\$413,377.32	\$4,474,015.32	\$1,532,848.68
GRAND TOTAL REVENUES	\$14,200,801.00	\$1,088,251.36	\$11,400,513.26	\$2,800,287.74

GENERAL FUND

9/30/2014

<u>EXPENDITURES:</u>	BUDGETED	EXPENSES	EXPENSES	
<u>GENERAL GOVERNMENT:</u>	2014	CURRENT MO.	TO DATE	BALANCE
Council	\$102,931.00	\$5,142.56	\$71,777.07	\$31,153.93
City Manager	\$362,707.00	\$24,743.84	\$173,299.58	\$189,407.42
City Attorney	\$200,943.00	\$15,390.45	\$191,942.11	\$9,000.89
Municipal Court	\$106,187.00	\$7,394.93	\$72,764.25	\$33,422.75
Finance	\$461,416.00	\$35,528.20	\$356,586.16	\$104,829.84
City Hall & Non-Departmental	\$1,410,519.00	\$75,605.14	\$1,148,097.62	\$262,421.38
Personnel	\$247,883.00	\$18,046.12	\$210,150.30	\$37,732.70
TOTAL GENERAL GOVERNMENT	\$2,892,586.00	\$181,851.24	\$2,224,617.09	\$667,968.91
<u>PUBLIC SAFETY:</u>				
Police	\$1,877,708.00	\$132,230.46	\$1,310,831.17	\$566,876.83
Dispatch Center	\$540,485.00	\$50,878.51	\$420,138.79	\$120,346.21
Youth Services	\$112,236.00	\$8,708.58	\$84,245.72	\$27,990.28
Fire	\$1,503,004.00	\$113,420.82	\$1,104,783.88	\$398,220.12
Ambulance Service	\$648,607.00	\$66,776.03	\$502,343.97	\$146,263.03
TOTAL PUBLIC SAFETY	\$4,682,040.00	\$372,014.40	\$3,422,343.53	\$1,259,696.47
<u>PUBLIC WORKS:</u>				
Street	\$2,332,206.00	\$876,831.97	\$1,767,299.21	\$564,906.79
Engineering & Operations	\$384,776.00	\$24,571.66	\$251,094.71	\$133,681.29
Airport	\$2,337,259.00	\$42,728.52	\$1,869,544.89	\$467,714.11
TOTAL PUBLIC WORKS	\$5,054,241.00	\$944,132.15	\$3,887,938.81	\$1,166,302.19
<u>CULTURE & RECREATION:</u>				
Riverside Cemetery	\$251,437.00	\$10,246.74	\$132,781.69	\$118,655.31
Museum	\$185,293.00	\$8,805.71	\$106,793.13	\$78,499.87
Parks	\$453,104.00	\$37,185.27	\$275,250.62	\$177,853.38
Recreation Center	\$531,449.00	\$33,658.72	\$421,023.53	\$110,425.47
Forestry	\$134,046.00	\$8,274.17	\$97,543.58	\$36,502.42
Rec. Administration	\$478,439.00	\$29,893.88	\$335,497.22	\$142,941.78
Softball	\$43,520.00	\$4,781.75	\$30,913.22	\$12,606.78
Youth Softball	\$13,732.00	\$32.04	\$12,110.99	\$1,621.01
Basketball	\$8,932.00	\$95.84	\$7,551.20	\$1,380.80
Volleyball	\$7,045.00	-\$162.82	\$4,711.20	\$2,333.80
Tolla Brown Skate Park	\$11,660.00	\$735.08	\$5,677.27	\$5,982.73
Special Events	\$26,000.00	\$1,550.14	\$18,748.34	\$7,251.66
Tennis	\$18,450.00	\$1,058.64	\$8,163.52	\$10,286.48
Youth Basketball	\$25,164.00	\$0.00	\$16,197.84	\$8,966.16
Youth Volleyball	\$10,022.00	\$1,208.22	\$1,651.88	\$8,370.12
Baseball	\$25,485.00	\$1,012.68	\$6,604.33	\$18,880.67
Library	\$531,029.00	\$36,295.27	\$369,650.86	\$161,378.14
TOTAL CULTURE & RECREATION	\$2,754,807.00	\$174,671.33	\$1,850,870.42	\$903,936.58
GRAND TOTAL EXPENDITURES	\$15,383,674.00	\$1,672,669.12	\$11,385,769.85	\$3,997,904.15

HOTEL TAX FUND

9/30/2014

<u>REVENUES</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Hotel Tax	\$125,000.00	\$24,178.24	\$136,396.03	-\$11,396.03
Investment Earnings	\$200.00	\$35.17	\$257.62	-\$57.62
Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00
TOTAL HOTEL TAX FUND REVENUE	\$126,700.00	\$24,213.41	\$136,653.65	-\$9,953.65

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$50.00	\$0.00	\$50.00	\$0.00
Beautification	\$200,130.00	\$3,355.00	\$3,969.66	\$196,160.34
TOTAL EXPENDITURES	\$200,180.00	\$3,355.00	\$4,019.66	\$196,160.34

BALANCE SHEET

9/30/2014

<u>ASSETS:</u>			
Cash	\$15,426.52		
Investments	\$389,187.21		
		TOTAL ASSETS	\$404,613.73
<u>LIABILITIES:</u>			
Accounts Payable	\$14,818.92		
		TOTAL LIABILITIES	\$14,818.92
<u>FUND BALANCE:</u>			
Retained Earnings	\$257,160.82		
Excess Revenue over Expenditures	\$132,633.99		
		TOTAL FUND BALANCE	\$389,794.81
		TOTAL LIABILITIES AND FUND BALANCE	\$404,613.73

WATER FUND

9/30/2014

BALANCE SHEET

ASSETS:

Cash	\$273,588.64
Cash with Fiscal Agent	\$2,009,326.79
Accounts Receivable	\$1,432.70
Accounts Receivable - Utility Billing	\$550,159.46
Supply Inventory	\$269,124.73
Investments	\$6,678,056.23
Fixed Assets (Net)	<u>\$32,341,323.75</u>

TOTAL ASSETS

\$42,123,012.30

LIABILITIES:

Accounts Payable	\$24,423.23
Unpaid Compensated Absences	\$15,711.90
Accrued Salaries	\$12,622.49
Accounts Payable Assess Fee	\$3,261.00
Loan Payable CWRPDA	\$27,320,661.67
Loan Payable Premium	\$663,536.10
Due to Sewer Fund	\$243,007.11
Lease Interest Payable	<u>\$254,052.58</u>

TOTAL LIABILITIES

\$28,537,276.08

FUND BALANCE:

Reserve for Painting	\$625,000.00
Reserve for Capital Replacement	\$3,884,180.00
Retained Earnings	\$10,712,150.02
Excess Revenue over Expenditures	<u>-\$1,635,593.80</u>

TOTAL FUND BALANCE

\$13,585,736.22

**TOTAL LIABILITIES
AND FUND BALANCE**

\$42,123,012.30

WATER FUND

9/30/2014

<u>REVENUES</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Water Revenue-Inside Residential	\$3,262,355.00	\$290,882.13	\$2,382,728.35	\$879,626.65
Water Revenue-Outside Residential	\$314,970.00	\$29,637.99	\$216,681.47	\$98,288.53
Water Revenue-Inside Commercial	\$1,104,115.00	\$94,590.56	\$750,400.02	\$353,714.98
Water Revenue-Outside Commercial	\$8,073.00	\$587.28	\$4,997.67	\$3,075.33
Water Revenue-Inside Industrial	\$529,540.00	\$42,651.89	\$318,891.69	\$210,648.31
Misc. Water Sales	\$5,000.00	\$836.58	\$4,261.23	\$738.77
Surcharge	\$25,000.00	\$3,413.29	\$23,731.22	\$1,268.78
Service Charges	\$46,421.00	\$3,774.88	\$37,808.89	\$8,612.11
Tapping Charges	\$5,000.00	\$0.00	\$445.00	\$4,555.00
Water Div. Services	\$4,000.00	\$191.95	\$2,159.71	\$1,840.29
Penalties	\$39,194.00	\$3,985.78	\$31,027.83	\$8,166.17
Investment Earnings	\$1,500.00	\$614.22	\$3,408.03	-\$1,908.03
Miscellaneous	\$1,000.00	\$859.40	\$59,132.63	-\$58,132.63
Rents from land	\$165,913.00	\$0.00	\$160,248.40	\$5,664.60
Water Credits	\$0.00	\$0.00	\$492.00	-\$492.00
Plant Investment Fees	\$10,000.00	\$1,800.00	\$17,760.00	-\$7,760.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Other Refunds of Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$5,522,081.00	\$473,825.95	\$4,014,174.14	\$1,507,906.86

<u>EXPENDITURES:</u> <u>WATER LINES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$234,152.00	\$14,932.84	\$127,660.06	\$106,491.94
Maintenance & Operation	\$707,625.00	\$36,837.32	\$407,978.80	\$299,646.20
Capital Outlay	\$2,533,541.00	\$265,204.51	\$930,663.43	\$1,602,877.57
Transfer to General Fund	\$138,505.00	\$11,542.00	\$103,878.00	\$34,627.00
TOTAL EXPENDITURES	\$3,613,823.00	\$328,516.67	\$1,570,180.29	\$2,043,642.71
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL WATER FUND W/DEBT	\$3,613,823.00	\$328,516.67	\$1,570,180.29	\$2,043,642.71

<u>WATER PLANT:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$325,661.00	\$17,470.18	\$173,444.37	\$152,216.63
Maintenance & Operation	\$2,635,243.00	\$80,120.16	\$1,434,373.65	\$1,200,869.35
Capital Outlay	\$938,985.00	\$120,572.13	\$547,479.00	\$391,506.00
Transfer to General Fund	\$86,495.00	\$7,207.00	\$64,863.00	\$21,632.00
TOTAL EXPENDITURES	\$3,986,384.00	\$225,369.47	\$2,220,160.02	\$1,766,223.98
Debt Service	\$1,859,428.00	\$0.00	\$1,859,427.63	\$0.37
TOTAL WATER FUND W/DEBT	\$5,845,812.00	\$225,369.47	\$4,079,587.65	\$1,766,224.35

TOTAL EXPENDITURES	\$9,459,635.00	\$553,886.14	\$5,649,767.94	\$3,809,867.06
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SANITATION FUND

9/30/2014

BALANCE SHEET

ASSETS:

Cash	\$235,469.52
Accounts Receivable	\$507.06
Accounts Receivable - Utility Billing	\$50,622.33
Supply Inventory	\$8,261.50
Investments	\$569,167.44
Fixed Assets (Net)	\$139,447.86

TOTAL ASSETS

\$1,003,475.71

LIABILITIES:

Accounts Payable	\$194.40
Unpaid Compensated Absences	\$8,004.77
Accrued Salaries	\$2,802.35

TOTAL LIABILITIES

\$11,001.52

FUND BALANCE:

Reserve for Equipment	\$28,389.00
Reserve for Capital Replacement	\$940,656.00
Retained Earnings	\$70,309.19
Excess Revenue over Expenditures	-\$46,880.00

TOTAL FUND BALANCE

\$992,474.19

TOTAL LIABILITIES AND FUND BALANCE

\$1,003,475.71

SANITATION FUND

9/30/2014

REVENUES:	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sanitation Revenue-Inside	\$479,450.00	\$38,923.84	\$353,344.71	\$126,105.29
Rubbish Collection Fees	\$1,500.00	\$165.00	\$1,816.50	-\$316.50
Sanitation Services	\$0.00	\$0.00	\$0.00	\$0.00
Penalties	\$5,500.00	\$445.06	\$3,990.22	\$1,509.78
Investment Earnings	\$1,100.00	\$53.96	\$497.19	\$602.81
Miscellaneous	\$0.00	\$0.00	\$50.00	-\$50.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$487,550.00	\$39,587.86	\$359,698.62	\$127,851.38

EXPENDITURES:	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$187,196.00	\$10,189.90	\$121,828.78	\$65,367.22
Maintenance & Operation	\$301,969.00	\$17,596.40	\$231,127.84	\$70,841.16
Capital Outlay	\$250,000.00	\$0.00	\$0.00	\$250,000.00
Transfer to General Fund	\$71,506.00	\$5,958.00	\$53,622.00	\$17,884.00
TOTAL EXPENDITURES	\$810,671.00	\$33,744.30	\$406,578.62	\$404,092.38

SEWER FUND

9/30/2014

BALANCE SHEET

ASSETS:

Cash	\$244,578.88
Accounts Receivable	\$677.09
Accounts Receivable - Industrial	\$22,347.59
Accounts Receivable - Utility Billing	\$150,475.74
Due From Water Fund	\$243,007.11
Supply Inventory	\$75,539.80
Investments	\$4,403,861.12
Fixed Assets (Net)	\$9,758,775.21

TOTAL ASSETS

\$14,899,262.54

LIABILITIES:

Accounts Payable	\$4,255.67
Unpaid Compensated Absences	\$16,864.61
Accrued Salaries	\$12,015.16
Loan Payable CWRPDA	\$513,820.80
Interest Payable	\$7,667.17

TOTAL LIABILITIES

\$554,623.41

FUND BALANCE:

Reserve for Capital Projects	\$111,784.00
Reserve for Trunk Line Replacement	\$198,681.45
Reserve for Lagoons	\$357,861.26
Reserve for Capital Replacement	\$9,843,563.00
Retained Earnings	\$4,186,753.44
Excess Revenue over Expenditures	-\$354,004.02

TOTAL FUND BALANCE

\$14,344,639.13

**TOTAL LIABILITIES
AND FUND BALANCE**

\$14,899,262.54

SEWER FUND

9/30/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sewer Revenue-Inside Residential	\$992,460.00	\$83,014.93	\$744,742.55	\$247,717.45
Sewer Revenue-Outside Residential	\$103,938.00	\$8,711.27	\$78,451.18	\$25,486.82
Sewer Revenue-Inside Commercial	\$346,222.00	\$32,359.29	\$267,050.87	\$79,171.13
Sewer Revenue-Outside Commercial	\$3,219.00	\$267.46	\$2,396.74	\$822.26
Sewer Revenue-Inside Industrial	\$264,733.00	\$23,286.92	\$170,387.64	\$94,345.36
Tapping Charges	\$1,650.00	\$0.00	\$350.00	\$1,300.00
Sewer Division Charges	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Penalties	\$15,611.00	\$1,018.20	\$9,815.13	\$5,795.87
Investment Earnings	\$7,338.00	\$405.18	\$3,735.07	\$3,602.93
Miscellaneous	\$2,000.00	\$0.00	\$16.48	\$1,983.52
Outside Billing	\$2,400.00	\$0.00	\$1,244.00	\$1,156.00
Plant Investment Fees	\$10,000.00	\$2,000.00	\$22,734.00	-\$12,734.00
Compensation for loss	\$0.00	\$0.00	\$0.00	\$0.00
Other Refund of Expenditure	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$1,752,571.00	\$151,063.25	\$1,300,923.66	\$451,647.34

<u>EXPENDITURES:</u> <u>LINES AND SERVICES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$86,861.00	\$5,845.34	\$56,928.48	\$29,932.52
Maintenance & Operation	\$384,752.00	\$24,684.58	\$294,399.62	\$90,352.38
Capital Outlay	\$550,000.00	\$0.00	\$55,145.13	\$494,854.87
Transfer to General Fund	\$70,401.00	\$5,866.00	\$52,794.00	\$17,607.00
TOTAL LINES & SERVICES	\$1,092,014.00	\$36,395.92	\$459,267.23	\$632,746.77
Debt Service	\$178,970.00	\$0.00	\$178,970.22	-\$0.22
TOTAL LINES & SERVICES W/DEBT	\$1,270,984.00	\$36,395.92	\$638,237.45	\$632,746.55

<u>TREATMENT FACILITIES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$295,097.00	\$21,621.96	\$210,855.70	\$84,241.30
Maintenance & Operation	\$1,033,629.00	\$64,147.03	\$661,528.53	\$372,100.47
Capital Outlay	\$150,000.00	\$0.00	\$0.00	\$150,000.00
Transfer to General Fund	\$192,411.00	\$16,034.00	\$144,306.00	\$48,105.00
TOTAL TREATMENT FACILITIES	\$1,671,137.00	\$101,802.99	\$1,016,690.23	\$654,446.77

TOTAL EXPENDITURES	\$2,942,121.00	\$138,198.91	\$1,654,927.68	\$1,287,193.32
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LONG TERM DEBT FUND

9/30/2014

BALANCE SHEET

2/28/2014

ASSETS:

Amount to be provided

\$403,511.55

TOTAL ASSETS

\$403,511.55

FUND BALANCE:

Fund Balance

\$403,511.55

TOTAL FUND BALANCE

\$403,511.55

**TOTAL LIABILITIES
& FUND BALANCE**

\$403,511.55

PERPETUAL CARE FUND

9/30/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Perpetual Care	\$12,000.00	\$3,000.00	\$12,350.00	-\$350.00
Perpetual Care - niches	\$19,000.00	\$2,000.00	\$12,500.00	\$6,500.00
Investment Earnings	\$300.00	\$16.81	\$158.57	\$141.43
TOTAL REVENUES	\$31,300.00	\$5,016.81	\$25,008.57	\$6,291.43

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Columbarium	\$35,000.00	\$0.00	\$35,000.00	\$0.00
Audit	\$320.00	\$0.00	\$320.00	\$0.00
Niche Engraving	\$5,000.00	\$450.00	\$3,104.50	\$1,895.50
Transfer to General Fund	\$300.00	\$0.00	\$0.00	\$300.00
TOTAL EXPENDITURES	\$40,620.00	\$450.00	\$38,424.50	\$2,195.50

BALANCE SHEET

9/30/2014

<u>ASSETS:</u>			
Cash	\$5,658.36		
Investments	\$183,406.49		
		TOTAL ASSETS	\$189,064.85
<u>LIABILITIES:</u>			
Accounts Payable	\$300.00		
		TOTAL LIABILITIES	\$300.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$202,180.78		
Excess Revenue over Expenditures	-\$13,415.93		
		TOTAL FUND BALANCE	\$188,764.85
		TOTAL LIABILITIES & FUND BALANCE	\$189,064.85

LIBRARY IMPROVEMENT FUND

9/30/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$50.00	\$2.66	\$24.21	\$25.79
Contributions	\$0.00	\$0.00	\$189.55	-\$189.55
TOTAL REVENUES	\$50.00	\$2.66	\$213.76	-\$163.76

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$50.00	\$0.00	\$50.00	\$0.00
Equipment	\$25,000.00	\$0.00	\$0.00	\$25,000.00
TOTAL EXPENDITURES	\$25,050.00	\$0.00	\$50.00	\$25,000.00

BALANCE SHEET

9/30/2014

<u>ASSETS:</u>				
Cash	\$1,542.41			
Investments	\$27,957.93			
		TOTAL ASSETS		\$29,500.34
<u>LIABILITIES:</u>				
Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$29,336.58			
Excess Revenue over Expenditures	\$163.76			
		TOTAL FUND BALANCE		\$29,500.34
		TOTAL LIABILITIES & FUND BALANCE		\$29,500.34

CONSERVATION TRUST FUND

9/30/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
State Contributions	\$150,000.00	\$33,465.57	\$105,071.58	\$44,928.42
Investment Earnings	\$200.00	\$22.98	\$178.06	\$21.94
TOTAL REVENUES	\$150,200.00	\$33,488.55	\$105,249.64	\$44,950.36

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Playground Equipment	\$190,000.00	\$0.00	\$0.00	\$190,000.00
TOTAL EXPENDITURES	\$190,000.00	\$0.00	\$0.00	\$190,000.00

BALANCE SHEET

9/30/2014

<u>ASSETS:</u>				
Cash	\$0.33			
Investments	\$270,423.11			
		TOTAL ASSETS		\$270,423.44
<u>LIABILITIES:</u>				
Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$165,173.80			
Excess Revenue over Expenditures	\$105,249.64			
		TOTAL FUND BALANCE		\$270,423.44
		TOTAL LIABILITIES & FUND BALANCE		\$270,423.44

KARL FALCH LIBRARY TRUST FUND

9/30/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$50.00	\$3.00	\$27.03	\$22.97
TOTAL REVENUES	\$50.00	\$3.00	\$27.03	\$22.97

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Books Purchased	\$800.00	\$0.00	\$0.00	\$800.00
Audit	\$55.00	\$0.00	\$55.00	\$0.00
TOTAL EXPENDITURES	\$855.00	\$0.00	\$55.00	\$800.00

BALANCE SHEET

9/30/2014

<u>ASSETS:</u>				
Cash	\$266.11			
Investments	\$31,161.89			
		TOTAL ASSETS		\$31,428.00
<u>LIABILITIES:</u>				
Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$31,455.97			
Excess Revenue over Expenditures	-\$27.97			
		TOTAL FUND BALANCE		\$31,428.00
		TOTAL LIABILITIES & FUND BALANCE		\$31,428.00

EMPLOYEE SELF-INSURANCE FUND

9/30/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$700.00	\$53.36	\$489.48	\$210.52
Employee Premiums	\$177,984.00	\$21,786.34	\$216,060.56	-\$38,076.56
Wellness	\$0.00	\$0.00	\$0.00	\$0.00
City Premiums	\$1,611,624.00	\$114,882.48	\$1,027,187.31	\$584,436.69
TOTAL REVENUES	\$1,790,308.00	\$136,722.18	\$1,243,737.35	\$546,570.65

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Wellness	\$0.00	\$1,725.00	\$1,725.00	-\$1,725.00
Premium	\$1,789,608.00	\$138,456.37	\$1,238,219.01	\$551,388.99
FLEX	\$3,000.00	\$220.00	\$1,950.00	\$1,050.00
Audit	\$630.00	\$0.00	\$630.00	\$0.00
Transfer General Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$1,793,238.00	\$140,401.37	\$1,242,524.01	\$550,713.99

BALANCE SHEET

9/30/2014

<u>ASSETS:</u>				
Cash	\$28,103.32			
Investments	\$562,977.13			
		TOTAL ASSETS		\$591,080.45
<u>LIABILITIES:</u>				
Accounts Payable	\$1,725.00			
		TOTAL LIABILITIES		\$1,725.00
<u>FUND BALANCE:</u>				
Retained Earnings	\$588,142.11			
Excess Revenue over Expenditures	\$1,213.34			
		TOTAL FUND BALANCE		\$589,355.45
		TOTAL LIABILITIES & FUND BALANCE		\$591,080.45

SERVICE CENTER FUND

9/30/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$500.00	\$44.62	\$344.83	\$155.17
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$451,561.00	\$37,627.00	\$338,643.00	\$112,918.00
Transfer for Lease Payment	\$233,720.00	\$19,475.00	\$175,275.00	\$58,445.00
TOTAL REVENUES	\$685,781.00	\$57,146.62	\$514,262.83	\$171,518.17

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$328,947.00	\$20,393.81	\$234,871.14	\$94,075.86
Maintenance & Operation	\$363,061.00	\$4,811.02	\$105,203.21	\$257,857.79
Capital Outlay	\$2,000.00	\$0.00	\$0.00	\$2,000.00
TOTAL EXPENDITURES	\$694,008.00	\$25,204.83	\$340,074.35	\$353,933.65

BALANCE SHEET

9/30/2014

<u>ASSETS:</u>				
Cash	\$15,384.15			
Cash - Bank of Cherry Creek	\$3.02			
Investments	\$470,822.87			
Fixed Assets (Net)	\$1,965,198.99			
		TOTAL ASSETS		\$2,451,409.03
<u>LIABILITIES:</u>				
Accounts Payable	\$831.33			
Unpaid Compensated Absences	\$22,259.14			
Accrued Salaries	\$11,121.37			
Lease Payable	\$1,015,000.00			
Lease Interest Payable	\$4,060.00			
		TOTAL LIABILITIES		\$1,053,271.84
<u>FUND BALANCE:</u>				
Retained Earnings	\$1,223,948.71			
Excess Revenue over Expenditures	\$174,188.48			
		TOTAL FUND BALANCE		\$1,398,137.19
		TOTAL LIABILITIES & FUND BALANCE		\$2,451,409.03

OLD HIRE POLICE FUND

9/30/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$900.00	\$60.30	\$595.92	\$304.08
Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$900.00	\$60.30	\$595.92	\$304.08

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Pension	\$84,970.00	\$5,503.94	\$57,724.80	\$27,245.20
Capital Outlay	\$172,175.00	\$0.00	\$117,938.18	\$54,236.82
TOTAL EXPENDITURES	\$257,145.00	\$5,503.94	\$175,662.98	\$81,482.02

BALANCE SHEET

9/30/2014

<u>ASSETS:</u>			
Cash	\$62.34		
Accounts Receivable - FPPA	\$268,752.00		
Investments	\$636,725.74		
Prepaid Contribution	\$171,961.96		
		TOTAL ASSETS	\$1,077,502.04
<u>LIABILITIES:</u>			
Accounts Payable	\$268,752.00		
		TOTAL LIABILITIES	\$268,752.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$983,817.10		
Excess Revenue over Expenditures	-\$175,067.06		
		TOTAL FUND BALANCE	\$808,750.04
		TOTAL LIABILITIES & FUND BALANCE	\$1,077,502.04

RISK MANAGEMENT FUND
9/30/2014

<u>REVENUES:</u>	BUDGETED	COLLECTIONS	COLLECTIONS	BALANCE
	2014	CURRENT MO.	TO DATE	
Investment Earnings	\$1,300.00	\$78.52	\$697.21	\$602.79
Miscellaneous	\$5,000.00	\$0.00	\$107.25	\$4,892.75
Compensation for Loss	\$5,000.00	\$37,001.30	\$62,219.47	-\$57,219.47
Compensation for Loss - Flood	\$0.00	\$21,060.30	\$521,007.65	-\$521,007.65
Transfer of Reserves	\$282,948.00	\$1,652.00	\$287,896.00	-\$4,948.00
Transfer Workers Comp	\$249,947.00	\$4,378.81	\$183,595.16	\$66,351.84
TOTAL REVENUES	\$544,195.00	\$64,170.93	\$1,055,522.74	-\$511,327.74

<u>EXPENDITURES:</u>	BUDGETED	EXPENSES	EXPENSES	BALANCE
	2014	CURRENT MO.	TO DATE	
Claims Paid	\$60,000.00	\$2,538.34	\$12,371.91	\$47,628.09
Expense for Workers Comp	\$249,947.00	\$0.00	\$181,045.50	\$68,901.50
Premium Fees	\$282,948.00	\$59.90	\$223,074.45	\$59,873.55
Flood	\$0.00	\$23,221.68	\$425,360.86	-\$425,360.86
Expense for Unemployment	\$10,000.00	\$0.00	\$4,855.47	\$5,144.53
Materials & Supplies	\$300.00	\$0.00	\$1,276.64	-\$976.64
Audit	\$590.00	\$0.00	\$590.00	\$0.00
Transfer to General Fund	\$1,300.00	\$0.00	\$0.00	\$1,300.00
TOTAL EXPENDITURES	\$605,085.00	\$25,819.92	\$848,574.83	-\$243,489.83

BALANCE SHEET
9/30/2014

<u>ASSETS:</u>			
Cash	\$39,817.92		
Accounts Receivable	\$0.00		
Grants Receivable	\$225,314.34		
Investments	\$854,830.88		
		TOTAL ASSETS	\$1,119,963.14
<u>LIABILITIES:</u>			
Accounts Payable	\$20,017.51		
		TOTAL LIABILITIES	\$20,017.51
<u>FUND BALANCE:</u>			
Deferred Revenue	\$50,256.97		
Emergency Reserve	\$370,000.00		
Retained Earnings	\$472,740.75		
Excess Revenue over Expenditures	\$206,947.91		
		TOTAL FUND BALANCE	\$1,099,945.63
		TOTAL LIABILITIES	
		& FUND BALANCE	\$1,119,963.14

CAPITAL EQUIPMENT FUND

9/30/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,500.00	\$120.89	\$1,067.06	\$432.94
Sale of Asset	\$0.00	\$0.00	\$0.00	\$0.00
Compensation for Loss	\$0.00	\$0.00	\$0.00	\$0.00
Other Contributions	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$307,920.00	\$24,162.00	\$218,954.00	\$88,966.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$309,420.00	\$24,282.89	\$220,021.06	\$89,398.94

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$905.00	\$0.00	\$905.00	\$0.00
Police Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Fire Equipment	\$102,632.00	\$0.00	\$36,441.68	\$66,190.32
Public Works Equipment	\$54,200.00	\$0.00	\$23,619.00	\$30,581.00
Parks, Lib & Rec Equipment	\$73,000.00	\$47,146.00	\$47,146.00	\$25,854.00
Non-Dept Equipment	\$104,088.00	\$41,987.00	\$41,987.00	\$62,101.00
TOTAL EXPENDITURES	\$334,825.00	\$89,133.00	\$150,098.68	\$184,726.32

BALANCE SHEET

9/30/2014

Cash	\$12,983.08		
Investments	\$1,258,118.76		
Fixed Assets (Net)	\$2,055,347.52		
		TOTAL ASSETS	\$3,326,449.36
<u>LIABILITIES:</u>			
Accounts Payable	\$41,987.00		
Lease Payable	\$102,747.56		
Lease Interest Payable	\$667.72		
		TOTAL LIABILITIES	\$145,402.28
<u>FUND BALANCE:</u>			
Retained Earnings	\$3,111,124.70		
Excess Revenue over Expenditures	\$69,922.38		
		TOTAL FUND BALANCE	\$3,181,047.08
		TOTAL LIABILITIES & FUND BALANCE	\$3,326,449.36

CAPITAL IMPROVEMENT FUND

9/30/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,000.00	\$78.24	\$706.31	\$293.69
Misc. Income	\$50.00	\$1,470.00	\$1,470.00	-\$1,420.00
Rents From Land	\$14,017.00	\$198.00	\$13,157.58	\$859.42
Sale of Asset	\$0.00	\$0.00	\$0.00	\$0.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$15,067.00	\$1,746.24	\$15,333.89	-\$266.89

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Building Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Land Transactions	\$0.00	-\$250.00	\$0.00	\$0.00
Audit	\$300.00	\$0.00	\$300.00	\$0.00
Transfer to General Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$300.00	-\$250.00	\$300.00	\$0.00

BALANCE SHEET

9/30/2014

<u>ASSETS:</u>				
Cash	\$12,806.36			
Accounts Receivable	\$1,668.00			
Investments	\$825,441.43			
		TOTAL ASSETS		\$839,915.79
<u>LIABILITIES:</u>				
Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$824,881.90			
Excess Revenue over Expenditures	\$15,033.89			
		TOTAL FUND BALANCE		\$839,915.79
		TOTAL LIABILITIES & FUND BALANCE		\$839,915.79

HUMAN RESOURCES DEPARTMENT

SEPTEMBER 2014 MONTHLY REPORT

The following is a partial list of activities in which the Human Resources Department participated in during the month of September.

CDL TESTING – A DOT Random Drug test was not completed during the month of September. Five (5) pre-employment drug screens were conducted.

WORKERS' COMPENSATION – The City continues to work on all injury cases that are presented for on-the-job injuries. Two (2) claims were filed during September.

JOB OPPORTUNITIES –

Positions Open	Positions Filled
Lead Water Treatment Plant Operator (Supt.)	Maintenance Worker I (WW)
Dispatch Supervisor	
Police Officer (3)	
Lab Technician	
Public Safety Dispatcher (2)	
Public Works Director	
Maintenance Worker I (Water, Streets, PCF)	
Firefighter (1)	

PERSONNEL BOARD – Personnel Board did not meet in September.

MISCELLANEOUS ACTIVITIES

HR Director has returned to the director position with the hiring of City Manager.

HR Assistant conducted eight (8) orientations for 1 fulltime position, and several seasonal positions and part-time positions.

Two (2) exit interviews were conducted by HR Assistant.

Seasonal Job Descriptions are being reviewed as they were not completed during earlier reviews.

CDL positions are being reviewed as to the need for CDL license for all positions. This will involve changes in salary range and salary. Job descriptions are being updated with the correct requirements for the positions.

Open enrollment packets were prepared for distribution on September 29 and October 3. Renewal forms will be due by Friday, October 17.

HR Assistant attended the CHP Membership Renewal Meeting in September to receive information on changes for 2015 health insurance plan.

MUNICIPAL COURT
SEPTEMBER 2014 MONTHLY REPORT

DESCRIPTION	Sept 2014	Sept 2013	Sept Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
ARRAIGNMENTS	51	39	31%	398	444	-10%	595	-33%
JUVENILE CASES	13	16	-19%	81	82	-1%	85	-5%
TRAFFIC				5	3	67%	3	56%
NO INSURANCE							1	-100%
NO SEAT BELT							1	-100%
SPEEDING	2			2	3	-33%	2	
UNDERAGE POSS OF TOBACCO	1	1		4	2	100%	3	25%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA	2			19	6	217%	12	56%
THEFT	1	10	-90%	10	18	-44%	10	2%
DISTURBING THE PEACE/NOISES	2			12	12		8	54%
RESISTING ARREST/FAILURE TO COMPLY					2	-100%	1	-100%
INJURING/DEFACING PROPERTY		2	-100%	2	11	-82%	8	-75%
TRESPASSING		1	-100%	4	3	33%	4	
UNDERAGE POSS/CONS ALCOHOL/PROCURE	2	1	100%	9	15	-40%	23	-60%
CURFEW FOR MINORS	3	1	200%	12	4	200%	3	275%
OTHER				2	3	-33%	6	-69%
ADULT CASES	38	23	65%	317	362	-12%	509	-38%
TRAFFIC	7	2	250%	47	47		59	-21%
NO INSURANCE	1	1		18	22	-18%	54	-67%
NO SEAT BELT	2	1	100%	28	19	47%	67	-58%
SPEEDING	1			15	7	114%	55	-73%
PARKING	2	4	-50%	21	49	-57%	50	-58%
POSS. MARIJUANA/DRUG PARAPHERNALIA				21	9	133%	30	-31%
THEFT	8	9	-11%	60	57	5%	32	85%
DISTURBING THE PEACE/NOISES	3	3		15	23	-35%	18	-18%
RESISTING ARREST/FAILURE TO COMPLY				3	7	-57%	6	-48%
INJURING/DEFACING PROPERTY		2	-100%	2	12	-83%	5	-58%
TRESPASSING	1			13	12	8%	25	-49%
UNDERAGE POSS/CONS ALCOHOL	3	1	200%	37	46	-20%	49	-25%
SALE / PROCUREMENT / OPEN CONTAINER				1	5	-80%	4	-76%
OTHER	3			14	17	-18%	18	-23%
ANIMAL	7			20	22	-9%	30	-32%
NUISANCES				2	8	-75%	21	-91%
JUVENILE ARR'S FOUND GUILTY	5	13	-62%	60	42	43%	45	33%
JUVENILE ARR'S DISMISSED				2	5	-60%	21	-91%
JUVENILES PLACED ON PROB/DJ/UPS	11	13	-15%	77	54	43%	50	54%
JUVENILE VIOLS OF PROB/DJ/UPS	2			15	3	400%	4	317%
JUVENILE FTA/PWL							53	-100%
ADULT ARR'S FOUND GUILTY	16	14	14%	129	143	-10%	177	-27%
ADULT ARR'S DISMISSED	5			18	39	-54%	85	-79%
ADULTS PLACED ON PROB/DJ/UPS	9	3	200%	65	66	-2%	74	-12%
ADULT VIOLS OF PROB/DJ/UPS		1	-100%	3	3		15	-80%
ADULT FTA/PWL	5	2	150%	44	29	52%	94	-53%

POLICE DEPARTMENT

SEPTEMBER 2014 MONTHLY REPORT

During September 2014, the police department responded to 1,178 Calls for Service, a 31 percent increase over the 901 Calls for Service responded to in September of 2013. The year-to-date calls for service at the end of September 2014 were 9,652, a ten percent increase over the 8,751 calls noted at the end of September 2013.

Officers responded to 14 traffic accidents during the month of September, which represents an eight percent increase over the 13 responded to in September of 2013. Officers issued 14 penalty assessments during September 2014, which is a 33 percent decrease over the 21 penalty assessments issued in September 2013. Officers also issued 120 warning tickets during September 2014, a six percent decrease from the 128 warning tickets issued in September 2013. Officers arrested six drivers on DUI charges during September 2014, compared to five DUI arrests in September of 2013.

Among the criminal offenses reported were one kidnapping/abduction offense, five sex offenses, one robbery offense, 14 assault offenses, six burglaries, 46 larceny/thefts, one motor vehicle offense, one fraud offense, 18 vandalisms, and 13 drug violations. The value of property stolen during the month was \$34,507 and \$6,687 was recovered. Officers arrested 52 adults and four juveniles, for a total of 56 arrests in September 2014. This is 21 more arrests or a 38 percent increase over the total of 35 arrests made in September of 2013.

In September, the Youth Services Division received 13 youth referrals (8 males and 5 females). Youth referrals numbering 11 were from the Sterling Police Department, with two referrals from a school.

Officers responded to 57 calls at local liquor establishments, with 43 calls being reported in September of 2013.

Sterling Police officers and staff completed 224.50 hours of training during the month of September 2014. Year-to-date, or as of September 30, 2014, officers and staff completed 3,182.27 hours of training.

The Sterling Police Department's K-9 Unit was called out seven times during the month of September, 2014. K-9 Glock contributed to various apprehensions in two calls without making bite contact.

DRE Williams conducted two evaluations in the month of September for the Sterling Police Department. There were no agency assist evaluations conducted during this period.

STERLING FIRE DEPARTMENT
SEPTEMBER 2014 MONTHLY REPORT

Chief Vogel

- Pumping testing was completed for all fire engines
- Led command staff meeting
- Attended the county ambulance budget meeting with City Manager Saling
- Rode in the Pedal the Plains
- Attended Department briefing with Logan County Commissioners
- Attended Sterling Rural Fire Protection District Meeting
- Chief Vogel was in Command of the Kugler Fertilizer Plant fire

Station Activities

- Three liquor license renewal inspections completed
- Thirteen firefighters completed annual physicals
- SPYF Standby
- High school football standby
- 117 fire hydrants inspected

DESCRIPTION	Sept 2014	Sept 2013	Sept Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
FIRES								
City		2	-100%		19	-100%	23	-100%
Rural		8	-100%		51	-100%	47	-100%
Total	4	10	-60%		70	-100%	71	-100%
EMS/RESCUE								
City		90	-100%		711	-100%	550	-100%
Rural		51	-100%		344	-100%	166	-100%
Total	135	141	-4%		1,055	-100%	716	-100%
HAZARDOUS CONDITION								
City		4	-100%		42	-100%	164	-100%
Rural		3	-100%		14	-100%	55	-100%
Total	5	7	-29%		56	-100%	219	-100%
TOTAL 911 SERV CALLS								
City		110	-100%		855	-100%	791	-100%
Rural		66	-100%		463	-100%	280	-100%
Total	167	176	-5%		1,318	-100%	1,071	-100%
AVERAGE RESPONSE TIME								
City	4	5	-20%		38	-100%	37	-100%
Rural	17	15	13%		111	-100%	103	-100%
Overall Average	10.5	10	-100%		75	-100%	70	-100%
GENERAL ALARMS								
Total General Alarms	2	7	-71%		53	-100%	43	-100%
Average Number of Firefighters	3	12	-75%		13	-100%	96	-100%
BUILDING FIRES								
Total Building Fires	1	1			10	-100%	12	-100%
Fires Confined to Rm of Origin		0			3	-100%	2	-100%
TRAINING HOURS								
Career Hours	199	80	148%		4,647	-100%	2,819	-100%
Volunteer Hours	12	35	-67%		685	-100%	488	-100%
Total Hours	211	115	83%		5,332	-100%	3,306	-100%
Average Career Hours	13.2	5.3	148%		310	-100%	188	-100%
Average Volunteer Hours	1.0	2.9	-67%		57	-100%	41	-100%
FIRE INSPECTIONS								
New Inspections	10	3	233%		378	-100%	272	-100%
Re-Inspections	9	3	200%		82	-100%	102	-100%
Total Inspections	19	6	217%		460	-100%	374	-100%
HYDRANT INSPECTIONS								
	117	1	11600%		87	-100%	149	-100%

PUBLIC WORKS DEPARTMENT

September 2014 MONTHLY REPORT

The citizens of Sterling enjoyed a variety of weather throughout the month of September with a high temperature of 97° recorded at the Sterling Municipal Airport on the 3rd. Evening temperatures also fluctuated similarly with a low of the month being 36° on the evening of the 12th and a high evening low of 59° recorded on the 4th. The Sterling Municipal Airport recorded a total precipitation of 1.31" for the month of September.

MONTHLY CLIMATOLOGICAL SUMMARY for SEP. 2014

NAME: Sterling Municipal Airport CITY: STATE:
 ELEV: 4038 ft LAT: 40° 37' 00" N LONG: 103° 16' 00" W

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1	64.7	82.3	5:00p	50.0	6:30a	4.5	4.2	0.00	5.1	20.0	9:30p	S
2	66.7	87.5	5:00p	47.2	6:30a	5.0	6.8	0.00	5.9	23.0	2:30p	SSE
3	77.6	97.1	3:00p	56.6	6:30a	0.9	13.5	0.00	6.8	26.0	2:00p	S
4	68.2	75.4	3:30p	59.8	6:30a	0.7	3.9	0.00	7.8	25.0	8:00a	NNE
5	57.9	64.9	4:30p	52.0	7:00a	7.1	0.0	0.24	5.5	16.0	1:30p	SE
6	64.0	77.7	5:00p	51.3	6:00a	4.3	3.3	0.01	5.3	20.0	2:00p	SE
7	67.6	85.7	4:30p	50.8	6:30a	4.0	6.6	0.00	4.6	19.0	11:00a	SE
8	69.0	89.3	2:00p	51.2	5:30a	3.5	7.5	0.00	4.5	33.0	3:00p	S
9	67.4	81.2	12:00p	58.4	12:00m	1.6	4.0	0.00	5.0	23.0	12:00p	SSW
10	58.3	70.4	5:30p	51.2	7:00a	7.3	0.5	0.07	6.6	21.0	2:00a	N
11	44.2	53.9	1:00a	37.1	12:00m	20.8	0.0	0.05	11.5	24.0	5:30p	NE
12	41.9	51.4	5:00p	36.4	3:00a	23.1	0.0	0.01	4.6	15.0	5:00p	NNE
13	53.8	73.3	4:30p	37.1	6:30a	12.7	1.5	0.00	4.2	15.0	3:00p	S
14	60.7	87.6	4:00p	42.7	6:30a	7.9	3.6	0.01	3.3	28.0	4:30p	ESE
15	58.5	71.3	4:30p	49.5	8:00a	7.4	0.9	0.00	6.2	23.0	3:00a	SSE
16	67.9	89.1	2:00p	49.4	6:30a	5.0	7.9	0.00	5.6	25.0	2:00p	SSE
17	68.3	91.3	2:00p	48.5	4:00a	4.8	8.1	0.00	4.2	21.0	7:30a	SSW
18	69.6	91.0	4:30p	47.7	7:00a	4.2	8.8	0.00	5.4	25.0	9:30p	WSW
19	72.8	90.5	4:30p	53.7	7:00a	1.8	9.6	0.04	4.6	22.0	6:00p	S
20	68.9	82.4	3:00p	55.3	6:30a	2.1	6.0	0.00	4.2	18.0	10:00a	NE
21	64.7	75.9	4:00p	51.3	6:00a	3.6	3.3	0.00	6.6	22.0	2:30p	NE
22	67.4	83.2	4:30p	59.2	4:00a	1.4	3.8	0.00	8.8	34.0	3:30p	SSE
23	68.1	85.0	4:00p	54.3	12:00m	3.1	6.2	0.00	6.6	28.0	3:30p	WSW
24	67.1	87.3	1:30p	46.7	7:00a	5.6	7.7	0.00	3.1	15.0	3:30p	SSE
25	70.1	89.3	3:00p	47.4	7:00a	4.0	9.1	0.00	6.6	24.0	3:00p	ENE
26	70.2	90.0	4:00p	47.7	7:00a	4.0	9.2	0.00	5.1	21.0	1:30p	SSW
27	69.0	87.2	3:00p	48.1	6:30a	4.3	8.3	0.00	5.1	20.0	3:00p	SSW
28	68.4	82.6	4:30p	52.5	7:00a	2.7	6.1	0.00	6.7	24.0	8:30p	SE
29	62.6	76.4	4:00p	51.9	12:00m	4.1	1.7	0.87	8.8	40.0	5:30p	SE
30	61.3	74.9	1:00p	48.9	6:30a	5.8	2.0	0.01	7.8	32.0	12:30a	SSW
	64.6	97.1	3	36.4	12	167.3	154.1	1.31	5.9	40.0	29	SSE

Max >= 90.0: 5
 Max <= 32.0: 0
 Min <= 32.0: 0
 Min <= 0.0: 0
 Max Rain: 0.87 ON 09/29/14
 Days of Rain: 5 (>.01 in) 2 (>.1 in) 0 (>1 in)
 Heat Base: 65.0 Cool Base: 65.0 Method: Integration

STREET/SANITATION DIVISIONS

The resources spent sweeping City streets totaled 108 miles being swept throughout the month of September; grading 17 hours of alleys and 10 hours of streets throughout the City.

The division also expended 70 tons of hot bituminous mix in pothole repair.

A 14% decrease in resources was expended in cleaning catch basins with the number being 326 throughout the month compared to 379 a year ago.

The division expended 15 gallons of paint painting crosswalks, 9 gallons painting curbs and 1 gallon Painting symbols.

The division repaired 3 traffic control signs, replaced 5 traffic control signs, installed 1 traffic control sign and removed 1 sign. The division repaired 21 street name signs this month.

The sanitation division collected 15 tons of loose trash throughout the month. However, they collected 525 tons of compacted trash. This compacted trash is a 5% decrease compared to a year ago. Under time and material removals there were 36 tons this month.

DESCRIPTION	Sept 2014	Sept 2013	Sept Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
STREET MAINTENANCE								
Streets Swept (Blocks)		401	-100%		2,878	-100%	3,651	-100%
Streets Swept (Miles)	108			1,181				
Sweeper Water-Dust Control (Gals)	6,250	4,550	37%	40,590	36,265	12%	48,975	-17%
Flushing Streets (Gals)								
Gravel/ABC-Alleys (Tons)					64	-100%	328	-100%
Gravel/ABC-Streets (Tons)				3	80	-96%	798	-100%
Grading Alleys (Blocks)					205	-100%	1,010	-100%
Grading Streets (Blocks)							394	-100%
Grade Parking Lots (Blocks)								
Excavate Sub-base (Cu Yds)							337	-100%
Excavate Asphalt (Tons)					50	-100%	261	-100%
Excavate Concrete (Tons)							38	-100%
Structure Backfill (Tons)							569	-100%
Backfill-Pit Run & Yard Stock Dirt (Cu Yds)	19			100			729	-86%
Hot Bituminous Mix (Tons)	70			720	241	199%	642	12%
Emulsion/Tack Oil (Gals)					80	-100%	136	-100%
Cold Mix-Asphalt (Tons)					2	-100%	1,220	-100%
Catchbasins - Alfosid Briquets				98			1,375	-93%
Catchbasins Cleaned (Each)	326	379	-14%	3,090	1,695	82%	3,664	-16%
Painting-Parking (Gals)		51	-100%	23	66	-66%	64	-65%
Painting-Crosswalks (Gals)	15	18	-17%	123	103	20%	117	5%
Painting-Curbs (Gals)	9	2	350%	87	100	-13%	153	-43%
Painting-Symbols (Gals)	1			8				
Painting-Lanes(Gals)				5			13	-63%
SIGN MAINTENANCE								
Traffic Control-Repair (Each)	3	46	-93%	64	180	-64%	63	1%
Traffic Control-Replace (Each)	5	4	25%	164	107	53%	111	48%

Traffic Control-Install (Each)	1			13	6	117%	125	-90%
Traffic Control-Remove (Each)	1			14	8	75%	104	-87%
Street Name-Repair (Each)	21			25	8	213%	62	-60%
Street Name-Replace (Each)					62	-100%	120	-100%
Street Name-Install (Each)					5	-100%	110	-100%
Delineators-Repair & Replace (Each)				4	1	300%	4	11%
SNOW/ICE CONTROL								
Snow Removal (Loads)				311	130	139%	248	26%
Salt/Sand Mix Material (Tons)				230	232	-1%	186	23%
Plowed/Sanded Streets (Miles)				3,467	1,902	82%	2,025	71%
SANITATION								
Loose Trash/Debris Collection:WO (Tons)	15	17	-15%	387	803	-52%	710	-45%
Compacted Trash Collection (Tons)	525	555	-5%	4,478	4,426	1%	4,584	-2%
Alley Debris/Trash Removal: T & M (Tons)	36	15	131%	357	182	96%	141	154%
Yard: Sweepings + Misc Debris (Tons)	5	2	131%	719	402	79%	734	-2%
Container Repairs-90 Rollouts (Each)	8	5	60%	81	50	62%	118	-31%
Container Repairs-Dumpsters (Each)	18	33	-45%	387	252	54%	307	26%
Level Dumpsters - Gravel Base Pad				9	6	56%	4	123%
Weed Control-Mowing (Hours)	31	6	408%	212	105	102%	163	30%
Weed Control-Burning (Hours)							1	-100%
MATERIAL PROCESSING								
Haul Materials from Vendor Yard (Tons)	179	12	1340%	1,104	1,077	2%	1,290	-14%
Haul Materials from Project Site (Cu Yds)	50	104	-52%	110	137	-20%	1,706	-94%
Haul Pulverized Asphalt/Millings (Cu Yds)	41	65	-38%	316	222	42%	580	-46%
MISCELLANEOUS								
Haul Rip Rap Materials--Concrete		590	-100%	1,170	600	95%	249	370%
Crack Sealing (pounds)				14,980	27,150	-45%	28,913	-48%
Grading Alleys (Hours)	17			154				
Grading Streets (Hours)	10			107				
Grade Parking Lots (Hours)								
Cold Mix Asphalt (Pounds)				11,590				

WATER/SEWER DIVISION

The water division produced 106,580,800 gallons, a 12% increase compared to September a year ago, and a 1% increase in hours logged. Furthermore the division responded to 200 requests for locates throughout the month. The meter reader read 5,211 meters resulting in 134 turn-offs for delinquent payment, 71 investigations for zero consumption and 15 investigations for high usage. The division continued the testing regime necessary for the health department regulations, responded to 126 and cleared 126 SCADA alarms at the time of reporting.

The sewer division responded to 147 requests for locates.

MISCELLANEOUS - OTHER								
Concrete Blocks Built (No.)								
Water Main Leak Detection (Feet)							14	-100%
METER SECTION								
METERS (No.)								
Meters Read	5,211	4,812	8%	45,783	44,347	3%	41,348	11%
Meter Turn-offs (for repair)	9	17	-47%	96	108	-11%	109	-12%
Meter Turn-offs (delinquent)	134	85	58%	788	704	12%	576	37%
Meter Turn-ons (all)	149	86	73%	958	769	25%	685	40%
METER MAINTENANCE (No.)								
Meters Repaired - In House								
Meters Repaired - In Field							4	-100%
Meters Repaired - Manufacturer								
METER INVESTIGATIONS (No.)								
Zero Consumption	71	4	1675%	258	236	9%	48	440%
High Usage	15	10	50%	131	138	-5%	255	-49%
Leaking in Meter Pit	3			11	17	-35%	4	189%
METER PIT MAINTENANCE (No.)								
Curb Stops Repaired	2			2			1	233%
METER PIT INSTALLATION (No.)								
Meter Pits Installed								
MISCELLANEOUS - OTHER (No.)								
Concrete Risers Manufactured	2			2				
Meter Pits Manufactured								
OPERATIONS SECTION								
WELL METERS (No.)								
Well Meters Read	12	12		112	126	-11%	152	-27%
Park Meters Read	42	43	-2%	278	242	15%	235	18%
WELL HOUSE MAINTENANCE (No.)								
Motors Checked	14	189	-93%	1,603	2,072	-23%	3,256	-51%
Well Building Security Checked	14	136	-90%	1,657	1,746	-5%	4,940	-66%
WELL MAINTENANCE (No.)								
Well GPM Check								
Well Check for Sand							2	-100%
Well Static Level							10	-100%
Well Draw Down							10	-100%
Well Air Check							415	-100%
GROUND STORAGE TANKS (No.)								
7.5 MG Tank Checked	16	23	-30%	174	250	-30%	440	-60%
7.5 MG Tank Level Checked	16	23	-30%	174	250	-30%	440	-60%
2.0 MG Tank Checked	16	23	-30%	174	251	-31%	440	-60%
2.0 MG Tank Level Checked	16	23	-30%	172	250	-31%	440	-61%
Security Checks	32	23	39%	190	253	-25%	440	-57%
ELEVATED STORAGE TANKS (No.)								
0.25 MG North Checked	43	67	-36%	519	534	-3%	725	-28%
0.25 MG North Level Checked	43	67	-36%	519	536	-3%	726	-28%
0.25 MG South Checked	43	67	-36%	516	536	-4%	726	-29%
0.25 MG South Level Checked	43	67	-36%	518	536	-3%	726	-29%

Security Checks	86	67	28%	843	530	59%	1,278	-34%
WATER QUALITY TESTING (No.)								
Well Samples Taken					9	-100%	30	-100%
Distribution Samples Taken		1	-100%	1	15	-93%	62	-98%
Chlorine Samples Taken		21	-100%	246	344	-28%	634	-61%
Bacteriological Samples Taken		15	-100%	125	154	-19%	108	15%
Other - Samples taken				12	3	300%	55	-78%
SCADA SYSTEM (No.)								
SCADA Alarms	126	62	103%	1,250	754	66%	548	128%
SCADA Alarms Cleared	126	62	103%	1,264	752	68%	546	132%
DISINFECTION (No.)								
Chlorine Bottles Picked Up							99	-100%
Chlorine Bottles Returned							100	-100%
POTABLE WELLS								
WELLS PUMPED								
Hours	3,398	3,367	1%	25,297	25,257	0%	27,098	-7%
Gallons	106,581	95,158	12%	807,819	751,313	8%	824,157	-2%
Call Customer By Phone								
UNCC LOCATES								
City Requests	9	2	350%	124	34	265%	50	147%
Private Requests	100	76	32%	833	767	9%	509	64%

DESCRIPTION	Sept 2014	Sept 2013	Sept Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
Monthly Water Demand Record								
Sterling WTP								
Monthly Total Demand (MG)	92	94	-2%	699	730	-4%	146	379%
Average Daily Demand (MG)	3	3	-3%	3	3	-4%	5	-47%
Maximum Daily Demand (MG)	4	5	-17%	29	30	-3%	6	386%
Minimum Daily Demand (MG)	2	1	46%	17	17	-4%	3	381%
Monthly Total FW Production (MG)	92	93	-2%	700	731	-4%	146	379%
Average Daily FW Production (MG)	3	3	-2%	3	3	-4%	5	-47%
Maximum Daily FW Production (MG)	4	5	-19%	31	33	-5%	7	377%
Minimum Daily FW Production (MG)	2	0	3615%	13	12	4%	2	418%

DESCRIPTION	Sept 2014	Sept 2013	Sept Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
SANITARY SECTION								
Sewer Service Installed (No.)								
Sewer Service Installed (No.) 4"								
Sewer Service Installed (No.) 6" & larger								
Sewer Service Taps Installed (No.) all								
Sewer Service Inspected (No.)							1	-100%

Sewer lines replaced-10" (Ft)							1	-100%
Sewer Lines Replaced-12" & larger (Ft)								
Storm Sewer lines Cleaned (Ft.)								
Sewer lines cleaned-8" (Ft)			600	1,450	-59%	519	16%	
Sewer lines cleaned-10" (Ft)						195	-100%	
Sewer lines cleaned-12" & larger (Ft)						250	-100%	
Storm Sewer Lines Repaired (Ft.)								
Sewer Lines Repaired-8" (Ft)						0	-100%	
Sewer Lines Repaired-10" (Ft)								
Sewer Lines Repaired-12" & larger (Ft)						2	-100%	
Storm Manholes Constructed (No.)						0	-100%	
Storm Manholes Inspected (No.)								
Storm Manholes Repaired (No.)								
Storm Manholes Replaced (No.)								
Catchbasins Constructed (No.)								
Catchbasins Inspected (No.)								
Catchbasins Repaired (No.)								
Catchbasins Replaced (No.)								
Catchbasins Cleaned (No.)							3	-100%
Storm Sewer Line Locates (No.)	18	5	260%	217	142	53%	755	-71%
Storm Sewer Manhole Locates (No.)	18	4	350%	154	111	39%	1,368	-89%
Call Customer by Phone							1	-100%

AIRPORT DIVISION

The airport division witnessed 295 operations during the month of September. Throughout the month this division sold 4,944 gallons of fuel, which is a 23% increase from September 2013. However the total year-to-date of 31,452 gallons of fuel, is also a 7% increase compared to a year ago.

DESCRIPTION	Sept 2014	Sept 2013	Sept Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
OPERATIONS BY A/C TYPE								
A/C Single Engine	186	148	26%	1,199	1,032	16%	1,207	-1%
A/C Multi Engine	21	34	-38%	155	120	29%	120	29%
Helicopter	20	32	-38%	140	142	-1%	173	-19%
Turbojet	68	64	6%	367	339	8%	379	-3%
Other Types					2	-100%	1	-100%
TOTAL OPERATIONS	295	278	6%	1,861	1,635	14%	1,881	-1%
AVIATION FUEL DISPENSATION								
Avgas (Gals.)	2,526	1,478	71%	15,855	10,547	50%	11,180	42%
Jet-A (Gals.)	2,418	2,534	-5%	15,597	18,743	-17%	19,317	-19%
TOTAL FUEL	4,944	4,012	23%	31,452	29,291	7%	30,497	3%

CODE ENFORCEMENT DIVISION

There was 1 permit issued for new residential work with a construction value of \$140,000.00 in the month of September. There were 15 permits for residential additions/alterations with a construction value of \$86,609.00. There was 1 permit issued for new non-residential work with a construction value of \$877,832.00 in the month of September. Furthermore there were 4 permits for non-residential

Value								
TOTALS								
Permits								
Units								
Value								
RESIDENTIAL ADD/ALTERATIONS								
Residential Additions/Alterations 434								
Permits	14	10	40%	113	95	19%	110	3%
Value	79,609	142,113	-44%	665,431	567,907	17%	701,779	-5%
Residential Garages/Carports 438								
Permits	1			8	8		9	-9%
Value	7,000			78,800	54,310	45%	94,361	-16%
TOTALS - RES. ADD/ALTERATIONS								
Permits	15	10	50%	121	103	17%	119	2%
Value	86,609	142,113	-39%	744,231	622,217	20%	796,140	-7%
NEW NONRESIDENTIAL								
Amusement & Recreation 318								
Permits					1	-100%	0	-100%
Value					28,285	-100%	175,657	-100%
Churches & Religious 319								
Permits								
Value								
Industrial Buildings 320								
Permits	1			1	1		0	400%
Value	877,832			877,832	450,000	95%	90,000	875%
Auto Service & Repair 322								
Permits				1				
Value				118,267				
Hospitals & Institutions 323								
Permits				1			0	400%
Value				2,266,440			186,000	1119%
Offices 324								
Permits				2	2		1	150%
Value				1,158,500	23,500	4830%	391,620	196%
Schools & Education 326								
Permits								
Value								
Commercial Buildings (Retail) 327								
Permits							0	-100%
Value							85,624	-100%
Public Works & Utilities 325								
Permits							0	-100%
Value							2,400,388	-100%
Other Buildings 328								
Permits				1	5	-80%	4	-75%
Value				37,780	126,569	-70%	210,057	-82%
Structures 329								
Permits				3	2	50%	3	7%

Value				1,228,425	277,855	342%	81,653	1404%
TOTALS - NEW NONRESIDENTIAL								
Permits	1			9	11	-18%	9	
Value	877,832			5,687,244	906,209	528%	3,620,999	57%
NONRESIDENTIAL ADD/ALTERATIONS								
Nonresidential Add/Alterations 437								
Permits	4	3	33%	29	23	26%	34	-14%
Value	172,650	1,017	16876%	818,069	1,189,873	-31%	2,747,899	-70%
DEMOLITIONS								
Single-Family 645								
Two-Family 646								
Three & Four Family 647								
Five or More Family 648								
Others 649							0	-100%
PERMITS AND FEES								
Building								
Permits	21	13	62%	163	141	16%	164	-1%
Fees	34,923	4,532	671%	199,717	101,188	97%	119,020	68%
Demolitions								
Permits				6	3	100%	5	20%
Fees				150	75	100%	119	26%
Fence								
Permits	6	4	50%	44	47	-6%	56	-21%
Fees	120	80	50%	880	960	-8%	1,112	-21%
Mechanical								
Permits	21	3	600%	112	36	211%	37	199%
Fees	674	83	712%	3,083	1,210	155%	1,228	151%
Sign								
Permits	8			27	15	80%	18	48%
Fees	260			720	360	100%	556	29%
Excavation								
Permits	4	5	-20%	86	87	-1%	61	40%
Fees	95	150	-37%	1,200	600	100%	523	129%
Manufactured Home Hookups								
Permits		1	-100%	4	2	100%	4	-5%
Fees		75	-100%	1,953	150	1202%	315	520%
Miscellaneous								
Permits	15	7	114%	99	143	-31%	317	-69%
Fees	3,837	1,073	258%	18,701	23,544	-21%	71,982	-74%
TOTALS - PERMITS AND FEES								
Permits	75	33	127%	541	474	14%	663	-18%
Fees	39,909	5,993	566%	226,404	128,087	77%	194,854	16%
Nuisance Violations								
Vehicle Violations	8	2	300%	113	153	-26%	173	-35%
Grass/weed Violations	88	74	19%	728	784	-7%	689	6%
Miscellaneous Violations	15	8	88%	496	504	-2%	279	78%
Totals-Nuisance Violations	111	84	32%	1,337	1,441	-7%	1,141	17%

PARKS, LIBRARY AND RECREATION DEPARTMENT

SEPTEMBER 2014 MONTHLY REPORT

There were twelve (12) pavilion reservations for the month of September, for a year to date total of one hundred and eighty (180). There was also seven (7) Facility Use Reservations for the month of September, for a year to date total of forty-seven (47).

There was zero (0) Tree Plantings in the Tree Planting program, for a year to date total of \$348.57. No funds were paid out in the Tree Removal Program, for a year to date total of \$0.

There were 0 Memorial Benches purchased in the Month of August.

The Department in General has been busy, we are all currently working on getting ready for Winter, and all the activities that follow.

The Director also attended several Meetings and Trainings in the Month of September

9-2-14: Special Management Staff meeting with New City Manager

9-3-14: PLR Staff Meeting
Kiwanis Lunch

9-4-14: Management Staff Meeting

9-9-14: Excellence Committee Meeting
PLR Board Meeting
City Council Meeting

9-10-14: Kiwanis Lunch

9-11-14: Management Staff Meeting

9-16-14: Removed Walnut Twig Boxes

9-17-14: PLR Staff Meeting
Kiwanis Lunch

9-18-14: Management Staff
Cable Agreement Meeting

9-23-14: City Council Meeting

PARKS, CEMETERY, AND FORESTRY:

Parks – Park staff work continues with the fish pond, mainly the dock. Parks staff is doing routine care and maintenance. Fertilizing was completed in the parks this month. The new sculpture of a bicycle in Columbine Park has been installed and completed.

Cemetery – During September there were sixteen (16) opening and closings, eleven (11) full burial and five (5) cremains. There were a total of one hundred and twelve (112)

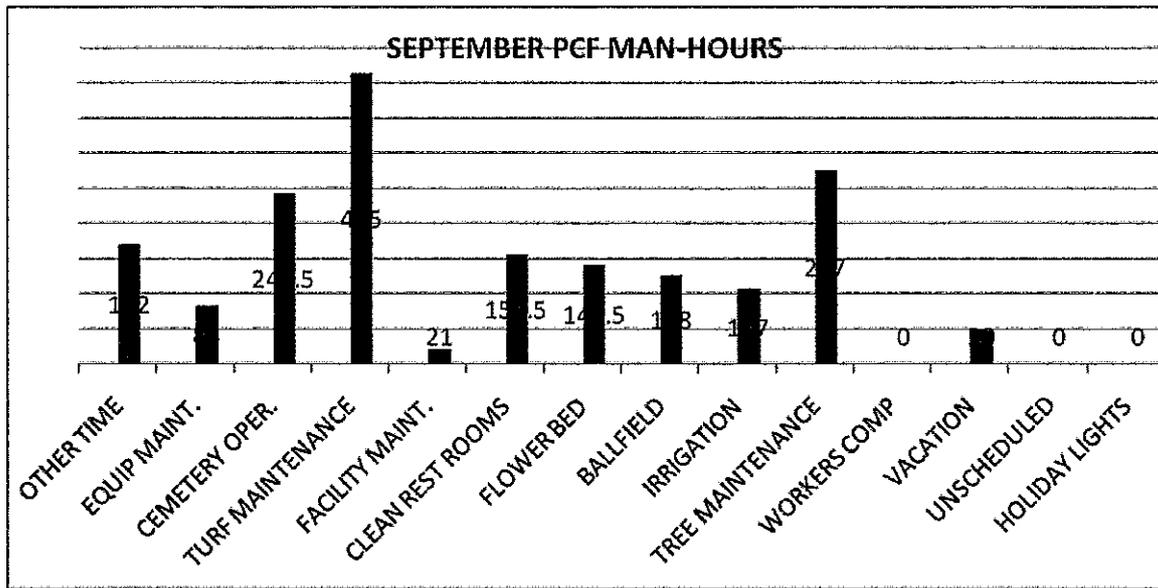
graves repaired this month. Routine maintenance is being taken care of as needed. Fertilizing has been completed in the Cemetery. New trees planted this year have fencing around them to protect them from deer.

Forestry – The foresters completed twelve (12) action requests, trimming twenty-two (22) tree's and removed thirteen (13) trees. They picked up two hundred and ninety-seven (297) fallen branches, and removed two (2) hangers. They removed one (1) tree stumps in the month. They hauled one (1) load to the dump this month.

Ongoing PCF projects:

- Perform all routine maintenance activities, action requests and stump grinding as necessary.
- Performing routine maintenance in restrooms.
- Cemetery crew tamping sunken areas.
- Cemetery cleaning and maintaining irrigation and winterizing.
- Park benches in Pioneer Park continue.
- Repair continues on the fishing dock.
- Winterizing irrigation in parks.
- Three sculptures will be added to city hall and parks.

PARKS								
Man-hours of equip maint (all PCF)	84	88	-5%	84	909	-91%	1,172	-93%
Facility reservations	14	15	-7%	186	191	-3%	233	-20%
Restroom cleanings/inspections	158	221	-29%	1,487	1,502	-1%	1,324	12%
Man-hours of ballfield preparation	128	57	125%	1,069	1,167	-8%	1,439	-26%
CEMETERY								
Opening/Closing	16	8	100%	92	90	2%	81	14%
Cremains - Opening/Closing	5	1	400%	37	45	-18%	33	11%
Spaces sold	12	2	500%	37	47	-21%	42	-13%
Monument permits							110	-100%
Graves repaired/raised	112	43	160%	763	715	7%	880	-13%
Niches Sold	4	4		32	28	14%	20	62%
FORESTRY								
Trees trimmed	22	15	47%	176	195	-10%	402	-56%
Trees removed	13	6	117%	126	91	38%	130	-3%
Action Requests completed	12	4	200%	44	38	16%	58	-24%
Trees planted				36	73	-51%	65	-45%
Stumps removed	1			108	23	370%	26	322%



RECREATION DIVISION:

RECREATION DIVISION

FALL SOFTBALL: The City fall slow pitch softball leagues ended Sept. 18th, on schedule. There were 20 teams participating, which are 7 more teams than there were last year. Seven teams is actually a very large increase in the number of teams participating and this was very encouraging. It usually fluctuates up or down only a team or two. The 38 games played in September accounted for 912 player and 1140 spectator visits to the City Softball Complex.

FALL YOUTH VOLLEYBALL: Practice began the week of August 25th and matches began Saturday, September 20th. There are 34 teams participating, which is down 13 teams from last year. A new youth volleyball league has formed and some of the out of town teams, as well as some of the better Sterling teams, have switched to that league. The 35 games that were played in September accounted for 560 player and 2,100 spectator visits to the Sterling Middle School and NJC where the games are played. Twenty-five of the 35 teams participating in the fall youth volleyball program are from out of town. Staff conducted a Youth Volleyball officials meeting on 9/16/14 from 5:30 -7:00 pm. to discuss rules and practice officiating.

FALL ADULT VOLLEYBALL: Fall Adult Volleyball started Sept. 22nd. There are 21 teams competing which is 5 more teams than there were last year. The 5 additional teams signed up for the "Co-Rec." division, which did not go last year. A total of 18 games were played in September and accounted for 288 player and 288 spectator visits to N.J.C. and S.M.S. where the matches are played.

ADULT/TEEN KICKBALL: This year, we started a new adult program, Adult/Teen Kickball. Registration concluded in August and the first game took place on August 26th. There are 8 teams participating in the inaugural year. This is a very good start. It appears to be a hit and the teams are having a good time. The games provided 672 Adult Kickball player visits and 480 spectator visits to the softball complex in September, 2014.

Adult Kickball is one of our inexpensive leagues we call our "\$50.00 Leagues." We have few expenses involved in providing the leagues as the teams officiate their own games. We only provide a Field Supervisor to manage the field and to rule if the teams cannot agree. Adult/Teen Dodgeball and Adult/Teen Sand Volleyball are other \$50.00 Leagues that did very well in their inaugural year.

N.J.C SOFTBALL TOURNAMENT: On Saturday & Sunday, September 6th & 7th, the N.J.C. Women's Softball Team hosted a softball tournament at the City Softball Complex. There were 7 teams participating and 84 players involved. The tournament consisted of 20 games total. There were 300 spectators present.

RECREATION CENTER:

ANNUAL MAINTENANCE: Annual Maintenance was completed at the Sterling Recreation Center from September 2 – 5, 2014. Private contractors and Recreation Center staff were involved in different aspects of the work.

Restoration Concrete Inc. used a high pressure Hoxie pressure washer machine to clean and removed the failed top coat of the pool deck, both the men's and women's showers and both locker rooms. The job is not finished yet! There are two test plots one on each shower floor. They will come back in in six months to evaluate the test plots. They will pressure wash the floor, and see which one worked best. Then, in Sept. next year, they will come back in and complete the project. McMurrin Electric came in and replaced one of the main HVAC compressors of the facility. Both these expensive repairs were under warranty and the City was not charged anything for either of the repairs.

All full-time Recreation Center Staff went outside and completely struck the outdoor pool. They took down, and put away all the shade structures, brought in and stacked all the pool furniture, brought in all the lifeguard chairs and trash receptacles, emptied $\frac{3}{4}$ of the pool water, took down all ladders and handrails, and prepped the outdoor pool for winter.

Staff also completely cleaned out both the Recreation Center and Rec. Division outside storage sheds, cleaned the 4 racquetball court exhaust vents, cleaned the 4 racquetball air vents, moved and cleaned underneath the treadmills, removed the covers and cleaned inside the treadmills, cleaned underneath the elevator, placed the two castle parts outside the south pool doors took care of many other Recreation Center items needing attention.

OVERALL ADMISSIONS: Total admissions for September, 2014, were 1,387. Total admissions for September, 2013 were 1,075. Total admissions were up 312 patron visits from September, 2013. The increase is due to the Recreation Center being closed 9 days due to the September flood in Sterling in 2013.

Paid admissions in September, 2014 do not include 928 students from RE-1 Schools that used the Sterling Recreation Center for free due to Intergovernmental Agreements. The RE-1 breakdown is as follows: 437 students from S.H.S. PE classes, 443 students from S.M.S. PE classes, and 48 kids from the S.H.S. Cross Country Team.

Adult Softball Teams				81	54	50%	79	3%
Adult Softball Participants				3,024	3,958	-24%	4,484	-33%
Adult Softball Spectators				3,780	2,910	30%	5,416	-30%
Wildcat Softball Teams				87	60	45%	79	11%
Wildcat Softball Participants				1,746	1,441	21%	2,999	-42%
Wildcat Softball Spectators				5,820	5,640	3%	8,228	-29%
Pet Show Participants				26	23	13%	14	86%
Rockies Baseball Skills Challenge				19	16	19%	19	1%
July 4th Dance Attendance					500	-100%	420	-100%
July 4th Fireworks Attendance					5,000	-100%	4,200	-100%
Tennis Lessons							6	-100%
Tennis Leagues								
Fall								
Softball Teams	20	13	54%	40	26	54%	25	59%
Softball Participants	912	320	185%	2,224	1,504	48%	1,219	82%
Softball Spectators	1,140	300	280%	2,370	1,410	68%	1,250	90%
Volleyball Teams	21	13	62%	288	13	2115%	15	1795%
Volleyball Participants	288	60	380%	288	60	380%	254	13%
Volleyball Spectators	288	100	188%	160	100	188%	364	-21%
Punt, Pass & Kick Participants				22	16	38%	11	108%
Open Gym Participants								
Youth Volleyball Teams	34	48	-29%	34	96	-65%	66	-49%
Youth Volleyball Participants	530	192	176%	530	192	176%	882	-40%
Youth Volleyball Spectators	2,100	1,320	59%	2,100	1,320	59%	2,160	-3%
Trick or Treat Street Participants								
Kickball Teams	8			16				
Kickball Participants	672			784				
Kickball Spectators	480			560				

LIBRARY:

The patron count for Sterling Public Library from Sept. 1 through Sept. 30, 2014 was 4,017.

The library had 6 Community Servants for a total of 39.5 hours of community service. Ten volunteers worked 48 hours. One Colorado Workforce participant worked 15 hours. Total volunteer hours for the month of September were 102.5.

Sterling Public Library made 170 interlibrary loan requests of other libraries and received 139 items. Other libraries made 200 interlibrary loan requests and Sterling Public Library loaned 176 items. Lending libraries were unable to fill 30 requests and Sterling Public Library was unable to fill 24 requests. Total interlibrary loan requests were 370 and 315 items were circulated.

On Sept. 4th the library held our Annual Summer Reading Awards Night. Eighteen children and 13 adults attended. Awards were given for those reaching levels 9, 12 and 18. Those completing level 18 received t-shirts.

Our Marvelous Monday program celebrated the 50th anniversary of Charlie and the Chocolate Factory on Sept. 15th. Eleven kids and 7 adults attended. Denise compared the book and movie and the kids made paper lollipops. They also chose candy bars to see who received the golden tickets.

Library staff celebrated Outside the Lines the week of Sept. 14 – 20th. This was a national program that encouraged libraries to let people know about their services by going outside the library. The staff split into groups and visited a preschool, NJC and the Fox Theater.

Our Saturday Kids movie was held on Sept. 20th. Ten kids and 4 adults watched Muppets Most Wanted.

The Literacy Coalition received a \$457.00 grant from Wells Fargo.

Our Time was held on Sept. 7th and Sept. 18th. Seven and 8 patrons respectively attended the program.

September is National Library Card Sign-up Month. The Mayor proclaimed the month National Library Card Sign-up. The staff set a goal of awarding 75 new cards and surpassed it by registering 102 people for cards.

PROJECT UPDATE:

Technology continues to be an important part of the library. One thousand three hundred sixty seven patrons signed up and used the Internet and public access computers during September.

There were 71 children who called Dial-a-Story during September. Erica Kallsen, Cheryl, Schulte, Dorothy Schreyer and Denise Ladd read stories during the month.

DESCRIPTION	Sept 2014	Sept 2013	Sept Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
Active Library Patrons								
Books Checked Out	7,556	6,985	8%	75,604	77,150	-2%	79,526	-5%
Digital check out	815	577	41%	7,760	6,293	23%	2,307	236%
In-house Circulation	462	315	47%	7,276	3,910	86%	8,072	-10%
Volunteer Hours	48	56	-14%	429	431	0%	229	87%

Story Time Attendance	150	83	81%	734	501	47%	427	72%
Summer Reading Program				590	580	2%	645	-8%
Reference Questions	478	534	-10%	4,275	5,491	-22%	7,072	-40%
Books Placed on Hold	271	370	-27%	3,006	3,217	-7%	3,955	-24%
Inter-Library Loans								
Borrowed requests	170	208	-18%	1,683	1,935	-13%	1,938	-13%
Loaned requests	200	136	47%	1,463	1,591	-8%	1,837	-20%
Total	370	344	8%	3,146	3,526	-11%	3,773	-17%
Library Meeting Room Use	27	22	23%	235	297	-21%	170	39%
Patrons Using Facility	4,017	3,575	12%	36,971	41,466	-11%	41,173	-10%
Hours Tutoring	103	93	11%	1,056	1,202	-12%	1,284	-18%
Internet use	1,367	1,426	-4%	14,674	18,256	-20%	17,354	-15%

OVERLAND TRAIL MUSEUM:

The Museum had 681 visitors during the month of September representing 22 states and 2 foreign countries.

The museum had five facility rentals during the month of September. The Fort Collins Tourist Center used the High Plains Education Center for a meeting and lunch hosted by the Sterling Tourist Information Center. They also toured the museum. Other facility rentals included two Sterling High School class reunions, a wedding and a shower. A troop of Girl Scouts visited the museum and were taken on a full museum tour by Perry who also led them in several hands on activities.

Staff has installed a temporary exhibit to commemorate the 2013 flood. The exhibit is in the print shop where the majority of flood damage took place. When the coach house is completed, the flood exhibit will be moved there. There has been quite a bit of interest in this exhibit.

Museum staff has been working on a small exhibit to be presented at the October Western Women brunch. The title of the exhibit is Logan County Women Who Dared to be Different and will focus on six Logan County women. Staff has also put together a small exhibit showcasing bicycles for the Pedal The Plains weekend on September 20.

Kay has been working on an inventory and location of items and paperwork that have been donated since 1969 by the Willard and Auriel Sandstead family. A family member has requested that part of this collection be returned to the family. Curt Penney has been working with Kay to resolve this issue with the family. A photo file of this collection has also been completed and turned in to the City Attorney's office.

All staff evaluations were completed and turned in to PLR Director. Kay attended the Logan County Historical Society meeting in September. The October meeting will be held at the Museum and will feature Gail Hughbanks Woerner, author and rodeo historian.

Kay attended the Mountain Plains Museum Association conference on September 30 – October 3 in Snowmass/Aspen. Sessions attended included collections policies/best practices, digitizing and caring for collections and writing grants for collections care and exhibition.

Museum Projects

MUSEUM FLOOD RESTORATION

- Western Women special exhibit
- Flood exhibit
- Oral History project
- Collections storage cleaning
- Accessioning artifacts
- Archiving obits & anniversaries
- Cleaning buildings & artifacts
- Tannery
- Archive room
- Research Room
- Reorganization of photo archives
- Concrete work (gutters & sidewalks)
- Landscaping/sprinklers (flood restoration)

Ongoing

- Completed
- Completed
- In Progress
- In progress
- Ongoing project
- Ongoing project
- Ongoing
- In progress
- In progress
- Plans progressing
- In progress
- On hold** Waiting on bids
- On hold** Waiting on bids



DESCRIPTION	Sept 2014	Sept 2013	Sept Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
Numbers of Donors	2	2		22	24	-8%	28	-20%
Number of items donated	8	2	300%	182	39	367%	98	86%
Number of School Visits	1			26	21	24%	19	38%
Number of Students	12			1,513	1,213	25%	840	80%
Prairie School Students				75	59	27%	70	7%
Prairie School Teachers				10	10		10	
Number of Special Events		1	-100%	13	12	8%	13	
Total Attendance of Special Events		15	-100%	3,709	4,252	-13%	3,575	4%
Number of facility rentals	5	3	67%	19	30	-37%	11	76%
Number of Tour Buses	1				4	-100%	2	-100%
Tour Bus Visitors	40				87	-100%	59	-100%
States represented	22	22		152	189	-20%	197	-23%
Foreign Countries Represented	2			16	18	-11%	22	-28%
Total of All Visitors	681	463	47%	9,525	10,810	-12%	9,289	3%
Volunteer Hours		8	-100%	159	394	-60%	394	-60%
Square Foot, Bldg. Maintained	29,766	29,766		238,128	267,894	-11%	297,660	-20%