

# STERLING

A Colorado Treasure

## MONTHLY REPORTS

September 2010

## CITY MANAGER

### SEPTEMBER 2010 MONTHLY REPORT

#### **City Manager:**

The City Manager attended or met with the following:

- Gave several presentations for Amendments 60, 61 and Proposition 101;
- Planning meetings for drilling of deep injection wells;
- Meeting with Bank of Colorado regarding banking services;
- Held budget meetings with Department Heads;
- Attended CML District I meeting;
- Attended County EMS Committee meetings; and
- Assisted in interviews of Design Consultants for Logan County Industrial Park.

#### **Executive Secretary:**

The Executive Secretary continues to do the packets for Council. The Executive Secretary attends the Administrative Staff meetings and prepares the minutes. She prepares the monthly reports and scans them into Laser Fiche for future reference.

Connie is a member of the employee newsletter committee and continues to help with the publication of it. She also attends the Web Group meetings. Connie helped answer telephones in the Personnel/HR Department.

#### **Emergency Management Coordinator (EMC):**

The EMC was a guest on the KSTC radio "Cross Talk" program in September. He discussed that September is National Preparedness Month and how to be prepared for disasters in the home and vehicle. Bob also discussed the Community Wildfire Protection Plan and how the R911 telephone notification system works.

EMC Owens completed the required annual NIMSCast program update to FEMA in September. Information from local governments and agencies was collected and entered into the system. This update is required to maintain eligibility in FEMA programs.

Bob attended the first Alternative Care Facility meeting at the Sterling Regional Med Center (SRMC). This project will involve several agencies and entities, and will have the goal of developing an "Off Site" location for a mass care facility. Present at the meetings are OEM, SRMC, Northeastern Junior College (NJC) and the Northeast Colorado Health Department (NCHD). The group will be meeting bi-monthly until the project is complete.

The EMC met with the RE1 School District Safety Committee to discuss a district wide multi agency exercise that will be held this spring. Agencies participating are OEM, NJC, Sterling Fire, Sterling Police and Logan County Sheriff's Office.

EMC Owens attended a three-day Local Emergency Planning Committee (LEPC) conference in Vail in September. Items covered were a presentation by the Chemical Safety Board, LEPC's in the modern world and the Community Right to Know Act. He made several state and national contacts along with training and grant information.

Bob attended a multi discipline planning and preparedness meeting at Devonshire in September. Topics discussed were sheltering in place, evacuations and resource procurement. It was decided to put together a consortium of local Nursing Homes,

Assisted Living Centers and other special needs groups that share common issues in disasters. This group will also include the OEM, NJC, SRMC and the NCHD. The group will meet quarterly, and try to develop solutions to sheltering, evacuation alternative sites, along with the Communications Center.

Bob gave a brief presentation to the Sterling City Council on the Telephone Emergency Mass Notification system. He explained how the system works and when it can be used. The strengths and weaknesses of the system were discussed, along with possible solutions to system deployal issues.

The EMC attended the first meeting of the new EMS Development committee. It was decided that they would meet every Thursday until the project gets well underway. Prior to the first meeting Bob prepared a packet for the County Commissioners that contained information from the LESA Citizens Committee project and the EMS Needs Assessment.

EMC Owens completed the FEMA Personal Development Series on-line course as a pre-requisite to the upcoming Certified Emergency Manager Academy. This seven-part course contains a diversified curriculum that promotes a well-rounded foundation for the academy courses.

The FEMA EMPG surplus funds grant for a back-up microwave system for the digital radios was approved in September. EMC Owens helped prepare an information packet for City Council, who then passed a resolution and IGA for the grant. He also gave a brief presentation to Council on the project explaining that no City funds were needed for the grant, only soft matching funds.

Bob responded as the county DERA to a large hazmat spill at the Atwood Sinclair. Approximately 200 gallons of diesel fuel was spilled after a hit and run crash. Response agencies included Sterling Fire, Merino Fire and CDOT. Western Cleanup from Fort Morgan responded to the scene and completed the spill mitigation.

The EMC met with the safety officer from WINDTECH, who operates several hundred wind towers in Logan County. A two-part safety and awareness program for area responders was developed. The first program will be in October, and will include maps and contact information to all of their sites. They will also do a brief tabletop exercise on how to respond to a tower incident. Later in October, they will perform a full-scale exercise for the agencies at one of the tower sites.

EMC Owens met with the safety officer from KN Energy. He gave him updated contact information along with product safety materials. They will be attending a safety presentation in October at one of their pump station sites.

#### **Sterling Emergency Communications Center:**

The Communications Center handled 2,192 calls for service during the month of September 2010 and September 2009. The Sterling Police Department handled 1,238 calls for service, an eight percent decrease compared to 1,343 calls for service received in September 2009. The Logan County Sheriff's Office received a total of 783 calls for service an eight percent increase compared to 724 calls for service received in September 2009. Crook Fire Department handled three calls for service in September 2010 compared to five calls in September 2009. Fleming Fire received 12 calls for service in September 2010, compared to six calls for service in September 2009.

Merino Fire handled 10 calls for service in September 2010 compared to seven calls for service in September 2009. Peetz Fire handled seven calls for service in September 2010 compared to six calls for service in September 2009. Sterling Fire handled a total of 142 calls for service a 45 percent increase compared to 97 calls handled in September 2009. Life Care Medical handled 149 calls for service in September 2010 an 18 percent decrease compared to 126 calls for service in September 2009.

Training during the month of September included; When Seconds Count, When Disasters Strike, Dispatching through Chaos.

DESCRIPTION	Sept 2010	Sept 2009	Sept Change	YTD 2010	YTD 2009	YTD Change
ACTIVITIES						
CALLS for SERVICE						
STERLING DISPATCH	2,192	2,192		19,743	19,510	1%
CITY OF STERLING	1,238	1,343	-8%	10,665	11,351	-6%
LOGAN COUNTY	783	724	8%	7,039	7,038	0%
EMS	149	126	18%	1,215	1,247	-3%
STERLING FIRE 07530	142	97	46%	1,070	1,031	4%
CROOK FIRE 07505	3	5	-40%	58	63	-8%
FLEMING FIRE 07515	12	6	100%	45	34	32%
MERINO FIRE 07522	10	7	43%	65	55	18%
PEETZ FIRE 07525	7	6	17%	30	40	-25%

**Information Technology Specialist (ITS):**

Daily backup of servers and Finance & Police Systems continue. The ITS performed system saves on the AS400 systems and an update to the Police programs, and routine maintenance for the other servers and users.

ITS Anderson answered calls for computer, program, filter, and printing issues. She replaced a monitor and completed a webex with New World to fix a Mobile problem. Mary Ann restored files from back up for two departments. She assisted users with changes on the website.

The ITS assisted with computer equipment and phones for the Library move. Set up of IP phones at City Hall created some printer issues with VLAN changes. Fibre connection to the Service Center is now in place so the T-1 line can be eliminated when the City is up and running with the new phone system.

Mary Ann attended a SWellness meeting and created flyers for the next events. She is taking signups for the Health Fair on October 27.

## CITY ATTORNEY

### SEPTEMBER 2010 MONTHLY REPORT

#### MEETINGS:

City Attorney Barlean attends City Council meetings and work sessions, Staff meetings, Planning Commission meetings, Risk Management meetings, and various other meetings as needed. The paralegal attends staff meetings in the absence of the City Attorney.

#### DOCUMENT PREPARATION:

Prepared agendas and packets for City Attorney's submission to City Council Meetings.

Prepared the following Resolutions:

Resolution No. 9-1-10, Series of 2010 – A Resolution before the City of Sterling, Logan County, Colorado, opposing Proposition 101 and Amendments 60 and 61 in the November 2, 2010 election.

Resolution No. 9-2-10, Series of 2010 – A Resolution finding substantial compliance and setting a hearing date for the annexation petition of Noble Properties of Colorado, LLC for the S N Addition to the City of Sterling, Logan County, Colorado.

Resolution No. 9-3-10, Series of 2010 – A Resolution before the City of Sterling, Logan County, Colorado, approving an Intergovernmental Agreement with Sterling Urban Renewal Authority and the Logan County Economic Development Corporation.

Resolution No. 9-4-10, Series of 2010 – A Resolution before the City of Sterling, Logan County, Colorado, approving a Memorandum of Understanding for the Eastern Plains Crimes Against Children Task Force.

Resolution No. 9-5-10, Series of 2010 – A Resolution before the City of Sterling, Logan County, Colorado, authorizing the Mayor to execute a Contract with the State of Colorado Department of Higher Education, by the State Board for Community Colleges and Occupational Education for the use and benefit of Northeastern Junior College regarding the Emergency Medical Services Program.

Resolution No. 9-6-10, Series of 2010 – A Resolution before the City of Sterling, Logan County, Colorado, approving a Cooperative Agreement Between Law Enforcement, District Attorney, and Adult Protective Services.

Resolution No. 9-7-10, Series of 2010 – A Resolution before the City of Sterling, Logan County, Colorado, approving an Agreement with the State of Colorado Department of Local Affairs for a 2009 EMPG Surplus Grant to assist with the purchase of a backup microwave digital trunking radio system for emergency communications in the City of Sterling and Logan County, Colorado.

Prepared the following Ordinances:

Ordinance No. 11, Series of 2010 – An Ordinance amending the Sterling City Code, Chapter 19, Taxation and Finance, Article IV, Use Tax, Section 19-146, Allocation of Additional One-Percent Tax.

Other Documents:

None.

#### MUNICIPAL COURT:

The City Attorney prosecuted 3 charges. Defendants were found guilty on all 3 charges. 30 charges were dismissed, including 10 for proof of insurance, 7 handicap parking, and 2 for refiling in a higher court with additional charges. 5 Defendants were granted a deferred judgment and 4 Defendants changed their plea to guilty before trial. Court documents were prepared, including miscellaneous pleadings such as guilty pleas and stipulations, various subpoenas, memos to the police department regarding trials, trial schedules, motions, jury

instructions when needed, and correspondence and discovery letters. Court files were copied and police department and attorney files were prepared for trial.

LIQUOR LICENSING:

This office processed 1 liquor license renewal and 1 special events permit.

MISCELLANEOUS:

This office continues to work on the proper Union Pacific Railroad transfer of property in the Torrens System without having to re-open the Court case and incur additional expense to the City. In relation to that, this office has ordered and is waiting on a survey of the property to comply with a letter received from the County/Torrens Attorney.

The paralegal makes telephone calls to library patrons regarding past due items and processes letters to library patrons, prepared by the library staff, regarding past due items. The paralegal also assists the HR Department with answering the telephones when needed.

## **FINANCE DEPARTMENT**

### **SEPTEMBER 2010 MONTHLY REPORT**

The Finance Department assisted 2,930 customers during the month of September 2010. This compares to 2,871 customers in September 2009. This number does not include the contacts made by the Director of Finance. There were on average 134 customer contacts per day for September 2010. Please review the Finance Department Activities report for additional information regarding the various services that the Department of Finance and Records provided in September 2010 in comparison to September 2009.

The General Fund revenues for the month of September 2010 amounted to \$905,498.66. The revenue for the month ended September 2009 in the General Fund amounted to \$857,776.55. Expenditures for the General fund for the month ending September 30, 2010 amounted to \$1,479,911.55 and for the same period in 2009 the expenditures were \$785,269.65.

Cash in all City funds totaled \$1,514,650.29 on September 30, 2010 and for September 30, 2009 on hand was \$1,821,902.17. On September 30, 2010 the City of Sterling had outstanding a total of \$10,836,075.75 in investments, this amount is for all funds. This breaks down to \$200,000.00 in Certificates of Deposit, \$10,535,897.38 ColoTrust Plus and \$100,178.37 in Money Market.

There were \$2,611,518.08 worth of checks issued in September 2010 for all funds; this compares to \$1,017,654.85 for the same period in 2009. There were 5830.0 gallons of gasoline and diesel used in the month of September 2010 for all City operations. This compares to 5637.8 gallons gasoline and diesel used in September 2009.

Please see the Finance Department's activity list below for other comparisons.

## Investment Breakdown

2010

THIS SUMMARY IS PROVIDED TO SHOW THE PLACEMENT OF INVESTMENTS. PLEASE REFER TO THE BALANCE SHEETS FOR THE VARIOUS FUNDS FOR TOTAL CASH & CASH EQUIVALENT.

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	09/30/10
<b>General Fund:</b>				
Colostrust Plus	\$1,540,981.25	\$800,000.00	\$300,270.44	\$1,041,251.69
Colostrust Plus - Seizure Money	\$26,530.93	\$0.00	\$4.79	\$26,535.72
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$1,567,512.18</b>	<b>\$800,000.00</b>	<b>\$300,275.23</b>	<b>\$1,067,787.41</b>
<b>Water Fund:</b>				
Colostrust Plus	\$118,153.12	\$0.00	\$21.33	\$118,174.45
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$118,153.12</b>	<b>\$0.00</b>	<b>\$21.33</b>	<b>\$118,174.45</b>
<b>Sanitation Fund:</b>				
Colostrust Plus	\$232,060.28	\$0.00	\$20,043.01	\$252,103.29
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$232,060.28</b>	<b>\$0.00</b>	<b>\$20,043.01</b>	<b>\$252,103.29</b>
<b>Sewer Fund:</b>				
Colostrust Plus	\$3,620,662.23	\$25,000.00	\$70,657.47	\$3,666,319.70
Certificates of Deposit	\$200,000.00	\$0.00	\$0.00	\$200,000.00
Money Market	\$100,178.37	\$0.00	\$0.00	\$100,178.37
<b>TOTALS</b>	<b>\$3,920,840.60</b>	<b>\$25,000.00</b>	<b>\$70,657.47</b>	<b>\$3,966,498.07</b>
<b>Perpetual Care Fund:</b>				
Colostrust Plus	\$130,425.07	\$0.00	\$23.54	\$130,448.61
<b>TOTALS</b>	<b>\$130,425.07</b>	<b>\$0.00</b>	<b>\$23.54</b>	<b>\$130,448.61</b>
<b>Elna Anderson Trust Fund:</b>				
Colostrust Plus	\$200,983.17	\$0.00	\$36.31	\$201,019.48
<b>TOTALS</b>	<b>\$200,983.17</b>	<b>\$0.00</b>	<b>\$36.31</b>	<b>\$201,019.48</b>

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	09/30/10
<b>Ethel Lindstrom Trust Fund:</b>				
Colotrust Plus	\$235,358.11	\$0.00	\$42.49	\$235,400.60
<b>TOTALS</b>	<b>\$235,358.11</b>	<b>\$0.00</b>	<b>\$42.49</b>	<b>\$235,400.60</b>
<b>Library Improvement Fund:</b>				
Colotrust Plus	\$748,667.99	\$266,398.00	\$119.48	\$482,389.47
<b>TOTALS</b>	<b>\$748,667.99</b>	<b>\$266,398.00</b>	<b>\$119.48</b>	<b>\$482,389.47</b>
<b>Conservation Trust Fund:</b>				
Colotrust Plus	\$252,300.87	\$0.00	\$11,613.96	\$263,914.83
<b>TOTALS</b>	<b>\$252,300.87</b>	<b>\$0.00</b>	<b>\$11,613.96</b>	<b>\$263,914.83</b>
<b>Karl Faich Library Trust Fund:</b>				
Colotrust Plus	\$30,971.37	\$0.00	\$5.60	\$30,976.97
<b>TOTALS</b>	<b>\$30,971.37</b>	<b>\$0.00</b>	<b>\$5.60</b>	<b>\$30,976.97</b>
<b>Employee Self-Insurance Fund:</b>				
Colotrust Plus	\$642,400.69	\$0.00	\$116.01	\$642,516.70
<b>TOTALS</b>	<b>\$642,400.69</b>	<b>\$0.00</b>	<b>\$116.01</b>	<b>\$642,516.70</b>
<b>Service Center Fund:</b>				
Colotrust Plus	\$357,529.25	\$0.00	\$50,070.59	\$407,599.84
<b>TOTALS</b>	<b>\$357,529.25</b>	<b>\$0.00</b>	<b>\$50,070.59</b>	<b>\$407,599.84</b>
<b>Risk Management Fund:</b>				
Colotrust Plus	\$812,629.82	\$0.00	\$10,147.94	\$822,777.76
<b>TOTALS</b>	<b>\$812,629.82</b>	<b>\$0.00</b>	<b>\$10,147.94</b>	<b>\$822,777.76</b>
<b>Capital Equipment Fund:</b>				
Colotrust Plus	\$655,544.71	\$0.00	\$50,124.45	\$705,669.16
<b>TOTALS</b>	<b>\$655,544.71</b>	<b>\$0.00</b>	<b>\$50,124.45</b>	<b>\$705,669.16</b>

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	09/30/10
<b>Capital Improvement Fund:</b>				
Colotrust Plus	\$514,141.74	\$60,000.00	\$87.86	\$454,229.60
Colotrust Plus - Comm Bldg	\$0.00	\$0.00	\$0.00	\$0.00
Colotrust Plus - Museum Bldg	\$1,050,393.62	\$46,075.00	\$189.40	\$1,004,508.02
Colotrust Plus - Museum Exhibits	\$50,052.48	\$0.00	\$9.01	\$50,061.49
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$1,614,587.84</b>	<b>\$106,075.00</b>	<b>\$286.27</b>	<b>\$1,508,799.11</b>
<b>Grand Totals All Funds:</b>				
Colotrust Plus	\$11,219,786.70	\$1,197,473.00	\$513,583.68	\$10,535,897.38
Certificates of Deposit	\$200,000.00	\$0.00	\$0.00	\$200,000.00
Money Market	\$100,178.37	\$0.00	\$0.00	\$100,178.37
<b>Grand Total</b>	<b>\$11,519,965.07</b>	<b>\$1,197,473.00</b>	<b>\$513,583.68</b>	<b>\$10,836,075.75</b>

## GENERAL FUND

This Document is for Internal Use and Represents Unaudited Figures

9/30/2010

### BALANCE SHEET

#### ASSETS:

Cash	\$473,398.60
Flex Cash Account	\$14,755.66
Petty Cash	\$805.00
Cash with County Treasurer	\$35,869.67
Accounts Receivable	\$160,464.92
Allowance for Uncollectables	-\$39,044.07
Accounts Receivable - Clark Street	\$10.63
Taxes Receivable	\$41,350.00
Sales Tax Receivable	\$543,940.48
Property Tax Receivable	\$1,024,395.00
Loan Receivable - Clark Street	\$122.89
Investments	\$1,041,251.69
Investment - Federal Seizure	\$26,535.72
Prepaid Fuel	\$18,009.80
Prepaid Fuel – Airport	\$23,852.82
Payroll Clearing Account	\$55.79
Postage Clearing Account	\$1,912.17
Sales tax clearing	-\$10.00
Prepaid Prisoner Housing	\$56,543.00

#### TOTAL ASSETS

\$3,424,219.77

#### LIABILITIES:

Ded/Ben Clearing Account	\$3,436.50
Accounts Payable	-\$58,746.17
Accounts Payable - Logan County	\$2,655.58
Accrued Salaries	\$144,972.80
Due to Health & Welfare	\$5,000.00
Court Bonds	\$1,365.00
Jury Deposit	\$704.00
Restitution Clearing Account	\$11,447.73
Seizures	\$600.00
Deferred Revenue	\$1,024,395.00
Deferred Revenue - Clark Street	\$122.89
Deferred Revenue - Other	\$3,794.07

#### TOTAL LIABILITIES

\$1,139,747.40

#### FUND BALANCE:

Reserve for Museum	\$28,138.92
Designated for Arts	\$40,000.00
Unreserved Fund Balance	\$2,182,328.66
Excess Revenue over Expenditures	\$34,004.79

#### TOTAL FUND BALANCE

\$2,284,472.37

#### TOTAL LIABILITIES & FUND BALANCE

\$3,424,219.77

**GENERAL FUND**

**9/30/2010**

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Real & Personal Prop. Tax	\$1,024,395.00	\$18,916.78	\$1,001,441.13	\$22,953.87
Road & Bridge Fund Taxes	\$161,000.00	\$5,288.70	\$172,092.46	-\$11,092.46
Auto Ownership Taxes	\$135,000.00	\$8,450.90	\$84,502.00	\$50,498.00
Sales Tax	\$5,930,000.00	\$483,901.95	\$4,335,325.57	\$1,594,674.43
Vehicle Use Tax	\$185,000.00	\$7,281.20	\$153,442.67	\$31,557.33
Building Material Use Tax	\$70,000.00	\$8,851.95	\$64,728.94	\$5,271.06
Employment Occupation Tax	\$16,200.00	\$0.00	\$14,200.00	\$2,000.00
<b>TOTAL TAXES</b>	<b>\$7,521,595.00</b>	<b>\$532,691.48</b>	<b>\$5,825,732.77</b>	<b>\$1,695,862.23</b>
Franchise Taxes	\$688,100.00	\$49,602.61	\$535,788.11	\$152,311.89
Licenses & Permits	\$144,750.00	\$16,478.85	\$136,801.46	\$7,948.54
Intergovernmental Revenue	\$5,622,964.00	\$206,389.26	\$1,331,899.56	\$4,291,064.44
Charges for Service	\$248,879.00	\$8,453.09	\$199,851.98	\$49,027.02
Fines & Forfeits	\$189,300.00	\$13,643.37	\$144,765.66	\$44,534.34
Miscellaneous Revenue	\$548,175.00	\$34,417.00	\$236,572.53	\$311,602.47
Transfer from Other Funds	\$536,065.00	\$43,823.00	\$394,407.00	\$141,658.00
<b>TOTAL OTHER REVENUES</b>	<b>\$7,978,233.00</b>	<b>\$372,807.18</b>	<b>\$2,980,086.30</b>	<b>\$4,998,146.70</b>
<b>GRAND TOTAL REVENUES</b>	<b>\$15,499,828.00</b>	<b>\$905,498.66</b>	<b>\$8,805,819.07</b>	<b>\$6,694,008.93</b>

**GENERAL FUND**

**9/30/2010**

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
<b><u>GENERAL GOVERNMENT:</u></b>				
Council	\$77,833.00	\$2,830.92	\$55,817.41	\$22,015.59
City Manager	\$350,979.00	\$24,214.00	\$257,818.18	\$93,160.82
City Attorney	\$193,443.00	\$14,266.64	\$136,302.30	\$57,140.70
Municipal Court	\$99,314.00	\$6,838.46	\$63,842.34	\$35,471.66
Finance	\$434,342.00	\$28,539.30	\$306,872.13	\$127,469.87
City Hall & Non-Departmental	\$1,312,201.00	\$94,934.78	\$905,233.87	\$406,967.13
Personnel	\$220,951.00	\$14,134.41	\$142,040.43	\$78,910.57
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$2,689,063.00</b>	<b>\$185,758.51</b>	<b>\$1,867,926.66</b>	<b>\$821,136.34</b>
<b><u>PUBLIC SAFETY:</u></b>				
Police	\$1,841,928.00	\$122,240.89	\$1,205,968.08	\$635,959.92
Dispatch Center	\$505,246.00	\$38,519.50	\$366,068.45	\$139,177.55

Youth Services	\$102,159.00	\$7,721.31	\$74,960.71	\$27,198.29
Fire	\$1,433,619.00	\$88,108.93	\$967,248.91	\$466,370.09
<b>TOTAL PUBLIC SAFETY</b>	<b>\$3,882,952.00</b>	<b>\$256,590.63</b>	<b>\$2,614,246.15</b>	<b>\$1,268,705.85</b>

**PUBLIC WORKS:**

Street	\$2,547,575.00	\$102,302.43	\$1,106,526.14	\$1,441,048.86
Engineering & Operations	\$417,607.00	\$28,222.40	\$241,693.64	\$175,913.36
Airport	\$4,605,963.00	\$736,827.79	\$1,295,589.21	\$3,310,373.79
<b>TOTAL PUBLIC WORKS</b>	<b>\$7,571,145.00</b>	<b>\$867,352.62</b>	<b>\$2,643,808.99</b>	<b>\$4,927,336.01</b>

**CULTURE & RECREATION:**

Riverside Cemetery	\$224,039.00	\$14,346.42	\$143,905.35	\$80,133.65
Museum	\$159,217.00	\$13,778.44	\$114,000.22	\$45,216.78
Parks	\$510,183.00	\$41,858.86	\$343,992.22	\$166,190.78
Recreation Center	\$486,303.00	\$41,447.59	\$370,448.12	\$115,854.88
Forestry	\$186,367.00	\$11,084.39	\$122,384.61	\$63,982.39
Rec. Administration	\$225,696.00	\$9,449.53	\$118,991.29	\$106,704.71
Softball	\$40,572.00	\$3,808.02	\$38,242.65	\$2,329.35
Youth Softball	\$9,441.00	\$28.72	\$8,525.45	\$915.55
Basketball	\$6,874.00	\$0.00	\$8,481.58	-\$1,607.58
Volleyball	\$6,805.00	\$34.68	\$4,723.06	\$2,081.94
Tolla Brown Skate Park	\$11,750.00	\$893.02	\$7,346.17	\$4,403.83
Special Events	\$29,750.00	\$2,304.68	\$16,662.15	\$13,087.85
Tennis	\$11,000.00	\$768.67	\$6,630.05	\$4,369.95
Youth Basketball	\$21,571.00	\$0.00	\$20,097.41	\$1,473.59
Youth Volleyball	\$6,083.00	\$2,222.51	\$2,722.51	\$3,360.49
Baseball	\$18,024.00	-\$3,938.70	\$16,095.45	\$1,928.55
Library	\$489,907.00	\$32,122.96	\$302,584.19	\$187,322.81
<b>TOTAL CULTURE &amp; RECREATION</b>	<b>\$2,443,582.00</b>	<b>\$170,209.79</b>	<b>\$1,645,832.48</b>	<b>\$797,749.52</b>

<b>GRAND TOTAL EXPENDITURES</b>	<b>\$16,586,742.00</b>	<b>\$1,479,911.55</b>	<b>\$8,771,814.28</b>	<b>\$7,814,927.72</b>
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**WATER FUND**

9/30/2010

**BALANCE SHEET**

**ASSETS:**

Cash	-\$537,990.63
Cash with Fiscal Agent	\$80,000.00
Accounts Receivable	\$308.15
Accounts Receivable - Utility Billing	\$279,596.73
Supply Inventory	\$203,915.98
Investments	\$118,174.45
Fixed Assets (Net)	\$6,888,533.17

**TOTAL ASSETS**

**\$7,032,537.85**

**LIABILITIES:**

Accounts Payable	\$6,459.69
Unpaid Compensated Absences	\$13,094.78
Accrued Salaries	\$4,078.50
Accounts Payable Pawnee Ridge	\$2,316.19
Due to Sewer Fund	\$384,175.00

**TOTAL LIABILITIES** **\$410,124.16**

**FUND BALANCE:**

Reserve for Painting	\$385,000.00
Reserve for Capital Replacement	\$2,656,060.00
Retained Earnings	\$4,073,921.87
Excess Revenue over Expenditures	-\$492,568.18

**TOTAL FUND BALANCE** **\$6,622,413.69**

**TOTAL LIABILITIES  
AND FUND BALANCE** **\$7,032,537.85**

**WATER FUND****9/30/2010**

<b><u>REVENUES</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Water Revenue-Inside Residential	\$1,100,000.00	\$174,852.97	\$1,123,737.63	-\$23,737.63
Water Revenue-Outside Residential	\$95,000.00	\$17,909.83	\$106,264.69	-\$11,264.69
Water Revenue-Inside Commercial	\$305,000.00	\$53,213.08	\$357,750.56	-\$52,750.56
Water Revenue-Outside Comm	\$3,500.00	\$424.47	\$2,629.15	\$870.85
Water Revenue-Inside Industrial	\$250,000.00	\$26,397.81	\$202,808.04	\$47,191.96
Misc. Water Sales	\$2,000.00	\$1,044.18	\$2,521.61	-\$521.61
Surcharge	\$45,000.00	\$4,767.36	\$29,664.48	\$15,335.52
Engineer Study	\$459,000.00	\$0.00	\$114,257.99	\$344,742.01
Service Charges	\$20,000.00	\$2,952.71	\$30,583.45	-\$10,583.45
Tapping Charges	\$5,000.00	\$0.00	\$3,869.00	\$1,131.00
Water Div. Services	\$10,000.00	\$37.00	\$4,035.38	\$5,964.62
Penalties	\$12,000.00	\$3,130.59	\$16,523.16	-\$4,523.16
Investment Earnings	\$600.00	\$21.33	\$196.07	\$403.93
Miscellaneous	\$500.00	-\$17.36	\$113.68	\$386.32
Rents from land	\$50,000.00	\$0.00	\$25,294.82	\$24,705.18
Rights	\$0.00	\$0.00	\$0.00	\$0.00
Water Credits	\$0.00	\$0.00	\$1,478.00	-\$1,478.00
Plant Investment Fees	\$15,000.00	\$0.00	\$19,514.00	-\$4,514.00
Sale of Assets	\$500.00	\$0.00	\$0.00	\$500.00
<b>TOTAL REVENUES</b>	<b>\$2,373,100.00</b>	<b>\$284,733.97</b>	<b>\$2,041,241.71</b>	<b>\$331,858.29</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Personnel	\$213,441.00	\$14,409.91	\$142,450.33	\$70,990.67
Maintenance & Operation	\$1,275,568.00	\$82,540.27	\$1,049,570.84	\$225,997.16
Capital Outlay	\$272,588.00	\$168,514.96	\$1,174,658.72	-\$902,070.72
Transfer to General Fund	\$222,835.00	\$18,570.00	\$167,130.00	\$55,705.00
<b>TOTAL EXPENDITURES</b>	<b>\$1,984,432.00</b>	<b>\$284,035.14</b>	<b>\$2,533,809.89</b>	<b>-\$549,377.89</b>

### SANITATION FUND

9/30/2010

#### BALANCE SHEET

#### **ASSETS:**

Cash	\$438,041.34			
Accounts Receivable	\$2,010.97			
Accounts Receivable - Utility Billing	\$55,258.70			
Supply Inventory	\$23,597.22			
Investments	\$252,103.29			
Fixed Assets (Net)	\$307,774.36			
		<b>TOTAL ASSETS</b>		<b>\$1,078,785.88</b>

#### **LIABILITIES:**

Accounts Payable	\$809.61			
Unpaid Compensated Absences	\$8,360.57			
Accrued Salaries	\$2,713.14			
		<b>TOTAL LIABILITIES</b>		<b>\$11,883.32</b>

#### **FUND BALANCE:**

Reserve for Equipment	\$28,389.00			
Reserve for Capital Replacement	\$736,374.00			
Retained Earnings	\$381,715.08			
Excess Revenue over Expenditures	-\$79,575.52			
		<b>TOTAL FUND BALANCE</b>		<b>\$1,066,902.56</b>
		<b>TOTAL LIABILITIES AND FUND BALANCE</b>		<b>\$1,078,785.88</b>

### SANITATION FUND

9/30/2010

<b>REVENUES:</b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Sanitation Revenue-Inside	\$435,000.00	\$37,668.40	\$336,244.88	\$98,755.12
Rubbish Collection Fees	\$6,000.00	\$63.00	\$2,545.96	\$3,454.04
Sanitation Services	\$0.00	\$0.00	-\$21.13	\$21.13
Penalties	\$5,000.00	\$526.54	\$3,994.87	\$1,005.13

Investment Earnings	\$18,000.00	\$43.01	\$585.07	\$17,414.93
Miscellaneous	\$0.00	\$0.00	\$20.00	-\$20.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL REVENUES</b>	<b>\$464,000.00</b>	<b>\$38,300.95</b>	<b>\$343,369.65</b>	<b>\$120,630.35</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Personnel	\$167,169.00	\$11,192.87	\$108,450.87	\$58,718.13
Maintenance & Operation	\$241,367.00	\$13,127.40	\$174,069.30	\$67,297.70
Capital Outlay	\$105,000.00	\$0.00	\$94,489.00	\$10,511.00
Transfer to General Fund	\$61,247.00	\$5,104.00	\$45,936.00	\$15,311.00
<b>TOTAL EXPENDITURES</b>	<b>\$574,783.00</b>	<b>\$29,424.27</b>	<b>\$422,945.17</b>	<b>\$151,837.83</b>

### SEWER FUND

9/30/2010

#### BALANCE SHEET

#### **ASSETS:**

Cash	\$447,209.26
Accounts Receivable	\$26,158.19
Accounts Receivable - Utility Billing	\$144,025.22
Due From Water Fund	\$384,175.00
Supply Inventory	\$39,363.14
Investments	\$3,966,498.07
Fixed Assets (Net)	\$10,537,423.78

**TOTAL ASSETS**

**\$15,544,852.66**

#### **LIABILITIES:**

Accounts Payable	\$1,506.08
Unpaid Compensated Absences	\$17,206.98
Accrued Salaries	\$8,337.41
Loan Payable CWRPDA	\$1,102,573.80
Interest Payable	\$16,219.17

**TOTAL LIABILITIES**

**\$1,145,843.44**

#### **FUND BALANCE:**

Reserve for Capital Projects	\$111,784.00
Reserve for Trunk Line Replace	\$138,681.45
Reserve for Lagoons	\$349,147.26
Reserve for Capital Replacement	\$7,525,628.00
Retained Earnings	\$6,605,390.30
Excess Revenue over Expenditures	-\$331,621.79

**TOTAL FUND BALANCE**

**\$14,399,009.22**

**TOTAL LIABILITIES  
AND FUND BALANCE**

**\$15,544,852.66**

## SEWER FUND

9/30/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sewer Revenue-Inside Residential	\$856,000.00	\$75,266.39	\$665,138.39	\$190,861.61
Sewer Revenue-Outside Residential	\$75,000.00	\$8,052.13	\$66,815.68	\$8,184.32
Sewer Revenue-Inside Commercial	\$350,000.00	\$28,760.97	\$236,323.89	\$113,676.11
Sewer Revenue-Outside Comm	\$2,435.00	\$233.83	\$2,052.84	\$382.16
Sewer Revenue-Inside Industrial	\$325,000.00	\$31,343.05	\$222,748.72	\$102,251.28
Tapping Charges	\$4,000.00	\$0.00	\$2,221.00	\$1,779.00
Sewer Division Charges	\$10,000.00	\$0.00	\$3,582.12	\$6,417.88
Penalties	\$14,000.00	\$1,367.33	\$10,042.57	\$3,957.43
Investment Earnings	\$25,000.00	\$760.24	\$7,387.45	\$17,612.55
Miscellaneous	\$500.00	\$6.86	\$1,903.49	-\$1,403.49
Outside Billing	\$10,000.00	\$0.00	\$3,210.29	\$6,789.71
Plant Investment Fees	\$30,000.00	\$0.00	\$19,367.00	\$10,633.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL REVENUES</b>	<b>\$1,701,935.00</b>	<b>\$145,790.80</b>	<b>\$1,240,793.44</b>	<b>\$461,141.56</b>

<u>EXPENDITURES:</u> <u>LINES AND SERVICES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$82,230.00	\$6,163.06	\$55,241.76	\$26,988.24
Maintenance & Operation	\$355,244.00	\$27,244.88	\$223,412.42	\$131,831.58
Capital Outlay	\$361,058.00	\$5,780.26	\$90,898.38	\$270,159.62
Transfer to General Fund	\$68,514.00	\$5,710.00	\$51,390.00	\$17,124.00
<b>TOTAL LINES &amp; SERVICES</b>	<b>\$867,046.00</b>	<b>\$44,898.20</b>	<b>\$420,942.56</b>	<b>\$446,103.44</b>
Debt Service	\$198,082.00	\$0.00	\$198,082.02	-\$0.02
<b>TOTAL LINES &amp; SERVICES W/DEBT</b>	<b>\$1,065,128.00</b>	<b>\$44,898.20</b>	<b>\$619,024.58</b>	<b>\$446,103.42</b>

<u>TREATMENT FACILITIES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$309,183.00	\$21,789.54	\$199,988.22	\$109,194.78
Maintenance & Operation	\$852,395.00	\$64,474.99	\$567,618.98	\$284,776.02
Capital Outlay	\$2,583,581.00	\$40,331.30	\$55,832.45	\$2,527,748.55
Transfer to General Fund	\$173,269.00	\$14,439.00	\$129,951.00	\$43,318.00
<b>TOTAL TREATMENT FACILITIES</b>	<b>\$3,918,428.00</b>	<b>\$141,034.83</b>	<b>\$953,390.65</b>	<b>\$2,965,037.35</b>

<b>TOTAL EXPENDITURES</b>	<b>\$4,983,556.00</b>	<b>\$185,933.03</b>	<b>\$1,572,415.23</b>	<b>\$3,411,140.77</b>
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**OLD LIBRARY BUILDING FUND**

9/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2009</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$20.00	\$0.00	\$0.00	\$20.00
<b>TOTAL REVENUES</b>	<b>\$20.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20.00</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2009</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Design Library	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$50.00	\$0.00	\$0.00	\$50.00
	<b>\$50.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$50.00</b>

**BALANCE SHEET  
9/30/2010**

<b><u>ASSETS:</u></b>			
Cash	\$0.00		
Investments	\$0.00		
		<b>TOTAL ASSETS</b>	<b>\$0.00</b>
<b><u>LIABILITIES:</u></b>			
Accounts Payable	\$0.00		
		<b>TOTAL LIABILITIES</b>	<b>\$0.00</b>
<b><u>FUND BALANCE:</u></b>			
Unreserved Fund Balance	\$0.00		
Excess Revenue over Expenditures	\$0.00		
		<b>TOTAL FUND BALANCE</b>	<b>\$0.00</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$0.00</b>

**PERPETUAL CARE FUND**

9/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Perpetual Care	\$2,500.00	\$0.00	\$1,275.00	\$1,225.00
Perpetual Care - niches	\$8,350.00	\$0.00	\$5,000.00	\$3,350.00
Investment Earnings	\$700.00	\$23.54	\$216.55	\$483.45
<b>TOTAL REVENUES</b>	<b>\$11,550.00</b>	<b>\$23.54</b>	<b>\$6,491.55</b>	<b>\$5,058.45</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Columbarium	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$305.00	\$0.00	\$305.00	\$0.00
Niche Engraving	\$2,500.00	\$0.00	\$450.00	\$2,050.00
Transfer to General Fund	\$700.00	\$0.00	\$0.00	\$700.00
<b>TOTAL EXPENDITURES</b>	<b>\$3,505.00</b>	<b>\$0.00</b>	<b>\$755.00</b>	<b>\$2,750.00</b>

**BALANCE SHEET**

9/30/2010

<b><u>ASSETS:</u></b>				
Cash	\$10,411.86			
Investments	\$130,448.61			
		<b>TOTAL ASSETS</b>		<b>\$140,860.47</b>
<b><u>LIABILITIES:</u></b>				
Accounts Payable	\$0.00			
		<b>TOTAL LIABILITIES</b>		<b>\$0.00</b>
<b><u>FUND BALANCE:</u></b>				
Unreserved Fund Balance	\$135,123.92			
Excess Revenue over Expenditures	\$5,736.55			
		<b>TOTAL FUND BALANCE</b>		<b>\$140,860.47</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>\$140,860.47</b>

**ELNA ANDERSON ESTATE TRUST**

9/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$1,000.00	\$36.31	\$333.79	\$666.21
<b>TOTAL REVENUES</b>	<b>\$1,000.00</b>	<b>\$36.31</b>	<b>\$333.79</b>	<b>\$666.21</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Consultant	\$0.00	\$0.00	\$0.00	\$0.00
Books	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$50.00	\$0.00	\$50.00	\$0.00
Transfer to Capital Improvement Fund	\$200,728.00	\$0.00	\$0.00	\$200,728.00
<b>TOTAL EXPENDITURES</b>	<b>\$200,778.00</b>	<b>\$0.00</b>	<b>\$50.00</b>	<b>\$200,728.00</b>

**BALANCE SHEET  
9/30/2010**

<b><u>ASSETS:</u></b>				
Cash	\$633.62			
Investments	\$201,019.48			
		<b>TOTAL ASSETS</b>		<b>\$201,653.10</b>
<b><u>LIABILITIES:</u></b>				
Accounts Payable	\$0.00			
		<b>TOTAL LIABILITIES</b>		<b>\$0.00</b>
<b><u>FUND BALANCE:</u></b>				
Unreserved Fund Balance	\$201,369.31			
Excess Revenue over Expenditures	\$283.79			
		<b>TOTAL FUND BALANCE</b>		<b>\$201,653.10</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>\$201,653.10</b>

**ETHEL LINDSTROM FUND**

9/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$1,250.00	\$42.49	\$390.74	\$859.26
Bequest - Library	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL REVENUES</b>	<b>\$1,250.00</b>	<b>\$42.49</b>	<b>\$390.74</b>	<b>\$859.26</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Audit	\$50.00	\$0.00	\$50.00	\$0.00
Transfer to Capital Improvement Fund	\$235,159.00	\$0.00	\$0.00	\$235,159.00
<b>TOTAL EXPENDITURES</b>	<b>\$235,209.00</b>	<b>\$0.00</b>	<b>\$50.00</b>	<b>\$235,159.00</b>

**BALANCE SHEET**  
9/30/2010

**ASSETS:**

Cash	\$71.87
Investments	\$235,400.60

<b>TOTAL ASSETS</b>	<b><u>\$235,472.47</u></b>
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**LIABILITIES:**

Accounts Payable	\$0.00
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<b>TOTAL LIABILITIES</b>	<b>\$0.00</b>
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**FUND BALANCE:**

Unreserved Fund Balance	\$235,131.73
Excess Revenue over Expenditures	\$340.74

<b>TOTAL FUND BALANCE</b>	<b><u>\$235,472.47</u></b>
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<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b><u>\$235,472.47</u></b>
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**LIBRARY IMPROVEMENT FUND**

9/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$4,000.00	\$119.48	\$2,011.14	\$1,988.86
Contributions	\$0.00	\$0.00	\$9,225.00	-\$9,225.00
<b>TOTAL REVENUES</b>	<b><u>\$4,000.00</u></b>	<b><u>\$119.48</u></b>	<b><u>\$11,236.14</u></b>	<b><u>-\$7,236.14</u></b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Audit	\$50.00	\$0.00	\$50.00	\$0.00
Transfer to Capital Improvement Fund	\$1,316,048.00	\$266,398.00	\$844,044.09	\$472,003.91
<b>TOTAL EXPENDITURES</b>	<b><u>\$1,316,098.00</u></b>	<b><u>\$266,398.00</u></b>	<b><u>\$844,094.09</u></b>	<b><u>\$472,003.91</u></b>

**BALANCE SHEET**  
9/30/2010

**ASSETS:**

Cash	-\$0.09
Investments	\$482,389.47

<b>TOTAL ASSETS</b>	<b><u>\$482,389.38</u></b>
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**LIABILITIES:**

Accounts Payable	\$0.00
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<b>TOTAL LIABILITIES</b>	<b>\$0.00</b>
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**FUND BALANCE:**

Unreserved Fund Balance	\$1,315,247.33
Excess Revenue over Expenditures	<u>-832,857.95</u>

<b>TOTAL FUND BALANCE</b>	<b><u>\$482,389.38</u></b>
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<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b><u>\$482,389.38</u></b>
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**CONSERVATION TRUST FUND**

9/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
State Contributions	\$130,000.00	\$32,867.16	\$89,508.81	\$40,491.19
Investment Earnings	\$1,600.00	\$46.96	\$404.23	\$1,195.77
<b>TOTAL REVENUES</b>	<b><u>\$131,600.00</u></b>	<b><u>\$32,914.12</u></b>	<b><u>\$89,913.04</u></b>	<b><u>\$41,686.96</u></b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Library Addition	\$0.00	\$0.00	\$0.00	\$0.00
Tennis Court Improvements	\$35,103.00	\$0.00	\$42,882.78	-\$7,779.78
Bridge - Pioneer Park	\$60,000.00	\$0.00	\$0.00	\$60,000.00
Softball Field Improvements	\$75,000.00	\$0.00	\$0.00	\$75,000.00
Fence	\$25,000.00	\$0.00	\$0.00	\$25,000.00
Basketball Court Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Playground Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Roof - Security Pavilion	\$0.00	\$0.00	\$0.00	\$0.00
Roof - Restrooms	\$0.00	\$0.00	\$0.00	\$0.00
Security Cameras	\$0.00	\$0.00	\$0.00	\$0.00
Scoreboard	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENDITURES</b>	<b><u>\$195,103.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$42,882.78</u></b>	<b><u>\$152,220.22</u></b>

**BALANCE SHEET**

9/30/2010

**ASSETS:**

Cash	\$0.76
Investments	<u>\$263,914.83</u>

<b>TOTAL ASSETS</b>	<b><u>\$263,915.59</u></b>
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**LIABILITIES:**

Accounts Payable	<u>\$0.00</u>
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<b>TOTAL LIABILITIES</b>	<b>\$0.00</b>
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**FUND BALANCE:**

Unreserved Fund Balance	\$216,885.33
Excess Revenue over Expenditures	<u>\$47,030.26</u>

TOTAL FUND BALANCE	<u>\$263,915.59</u>
TOTAL LIABILITIES & FUND BALANCE	<u><u>\$263,915.59</u></u>

**KARL FALCH LIBRARY TRUST FUND**

9/30/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$150.00	\$5.60	\$51.27	\$98.73
<b>TOTAL REVENUES</b>	<u>\$150.00</u>	<u>\$5.60</u>	<u>\$51.27</u>	<u>\$98.73</u>

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Books Purchased	\$1,068.00	\$0.00	\$237.92	\$830.08
Audit	\$50.00	\$0.00	\$50.00	\$0.00
<b>TOTAL EXPENDITURES</b>	<u>\$1,118.00</u>	<u>\$0.00</u>	<u>\$287.92</u>	<u>\$830.08</u>

**BALANCE SHEET**  
9/30/2010

<b><u>ASSETS:</u></b>				
Cash	\$621.17			
Investments	\$30,976.97			
		<b>TOTAL ASSETS</b>		<u><u>\$31,598.14</u></u>
<b><u>LIABILITIES:</u></b>				
Accounts Payable	\$0.00			
		<b>TOTAL LIABILITIES</b>		<b>\$0.00</b>
<b><u>FUND BALANCE:</u></b>				
Unreserved Fund Balance	\$31,834.79			
Excess Revenue over Expenditures	-\$236.65			
		<b>TOTAL FUND BALANCE</b>		<u><u>\$31,598.14</u></u>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<u><u>\$31,598.14</u></u>

**EMPLOYEE SELF-INSURANCE FUND**

9/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$3,500.00	\$116.01	\$1,066.23	\$2,433.77
Employee Premiums	\$155,172.00	\$26,478.52	\$179,439.58	-\$24,267.58
Wellness	\$0.00	\$0.00	\$0.00	\$0.00
City Premiums	\$1,402,488.00	\$87,318.64	\$792,266.70	\$610,221.30
<b>TOTAL REVENUES</b>	<b>\$1,561,160.00</b>	<b>\$113,913.17</b>	<b>\$972,772.51</b>	<b>\$588,387.49</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Wellness	\$0.00	\$0.00	\$0.00	\$0.00
Premium	\$1,557,660.00	\$108,104.89	\$968,599.44	\$589,060.56
Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00
FLEX	\$3,600.00	\$288.00	\$2,670.00	\$930.00
Pre-employment Screening	\$7,100.00	\$0.00	\$0.00	\$7,100.00
Audit	\$600.00	\$0.00	\$600.00	\$0.00
Transfer General Fund	\$3,500.00	\$0.00	\$0.00	\$3,500.00
<b>TOTAL EXPENDITURES</b>	<b>\$1,572,460.00</b>	<b>\$108,392.89</b>	<b>\$971,869.44</b>	<b>\$600,590.56</b>

**BALANCE SHEET**

9/30/2010

**ASSETS:**

Cash	\$32,716.07		
Due from General Fund	\$5,000.00		
Investments	\$642,516.70		
		<b>TOTAL ASSETS</b>	<b>\$680,232.77</b>

**LIABILITIES:**

Accounts Payable	\$0.00		
		<b>TOTAL LIABILITIES</b>	<b>\$0.00</b>

**FUND BALANCE:**

Retained Earnings	\$679,329.75		
Excess Revenue over Expenditures	\$903.07		
		<b>TOTAL FUND BALANCE</b>	<b>\$680,232.82</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$680,232.82</b>

**SERVICE CENTER FUND**

9/30/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,500.00	\$70.59	\$571.46	\$928.54
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$387,270.00	\$32,272.00	\$290,448.00	\$96,822.00
Transfer from Capital Improvement	\$44,000.00	\$0.00	\$0.00	\$44,000.00
Transfer for Lease Payment	\$184,680.00	\$15,391.00	\$138,519.00	\$46,161.00
<b>TOTAL REVENUES</b>	<b>\$617,450.00</b>	<b>\$47,733.59</b>	<b>\$429,538.46</b>	<b>\$187,911.54</b>

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$313,627.00	\$22,285.76	\$213,833.64	\$99,793.36
Maintenance & Operation	\$341,962.00	\$8,460.47	\$115,857.20	\$226,104.80
Transfer to General Fund	\$1,500.00	\$0.00	\$0.00	\$1,500.00
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENDITURES</b>	<b>\$657,089.00</b>	<b>\$30,746.23</b>	<b>\$329,690.84</b>	<b>\$327,398.16</b>

**BALANCE SHEET**

9/30/2010

<b><u>ASSETS:</u></b>			
Cash	\$27,080.60		
Cash - Bank of Cherry Creek	\$452.43		
Investments	\$407,599.84		
Fixed Assets (Net)	\$2,292,769.73		
		<b>TOTAL ASSETS</b>	<b><u>\$2,727,902.60</u></b>
<b><u>LIABILITIES:</u></b>			
Accounts Payable	\$347.49		
Unpaid Compensated Absences	\$23,486.06		
Accrued Salaries	\$7,060.83		
Lease Payable	\$1,660,000.00		
Lease Interest Payable	\$6,640.00		
		<b>TOTAL LIABILITIES</b>	<b>\$1,697,534.38</b>
<b><u>FUND BALANCE:</u></b>			
Retained Earnings	\$930,520.60		
Excess Revenue over Expenditures	\$99,847.62		
		<b>TOTAL FUND BALANCE</b>	<b><u>\$1,030,368.22</u></b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b><u>\$2,727,902.60</u></b>

## RISK MANAGEMENT FUND

9/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$4,500.00	\$147.94	\$1,383.30	\$3,116.70
Miscellaneous	\$0.00	\$0.00	\$4,669.00	-\$4,669.00
Compensation for Loss	\$5,000.00	\$1,366.56	\$8,687.43	-\$3,687.43
Transfer of Reserves	\$171,665.00	\$0.00	\$128,751.00	\$42,914.00
Transfer Workers Comp	\$214,631.00	\$0.00	\$160,983.00	\$53,648.00
<b>TOTAL REVENUES</b>	<b>\$395,796.00</b>	<b>\$1,514.50</b>	<b>\$304,473.73</b>	<b>\$91,322.27</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Claims Paid	\$60,000.00	\$3,866.00	\$9,090.30	\$50,909.70
Expense for Workers Comp	\$214,632.00	\$0.00	\$160,974.00	\$53,658.00
Premium Fees	\$171,655.00	\$0.00	\$139,374.73	\$32,280.27
Expense for Unemployment	\$10,000.00	\$0.00	\$6,996.47	\$3,003.53
Materials & Supplies	\$1,200.00	\$0.00	\$150.00	\$1,050.00
Audit	\$560.00	\$0.00	\$560.00	\$0.00
Transfer to General Fund	\$4,500.00	\$0.00	\$0.00	\$4,500.00
<b>TOTAL EXPENDITURES</b>	<b>\$462,547.00</b>	<b>\$3,866.00</b>	<b>\$317,145.50</b>	<b>\$145,401.50</b>

### BALANCE SHEET 9/30/2010

<b><u>ASSETS:</u></b>				
Cash	\$35,257.36			
Investments	\$822,777.76			
			<b>TOTAL ASSETS</b>	<b>\$858,035.12</b>
<b><u>LIABILITIES:</u></b>				
Accounts Payable	\$0.00			
			<b>TOTAL LIABILITIES</b>	<b>\$0.00</b>
<b><u>FUND BALANCE:</u></b>				
Emergency Reserve	\$350,000.00			
Retained Earnings	\$520,706.89			
Excess Revenue over Expenditures	-\$12,671.77			
			<b>TOTAL FUND BALANCE</b>	<b>\$858,035.12</b>
			<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$858,035.12</b>

## CAPITAL EQUIPMENT FUND

9/30/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$2,400.00	\$124.45	\$1,075.35	\$1,324.65
Sale of Assets	\$0.00	\$1,638.00	\$7,372.00	-\$7,372.00
Transfer of Reserves	\$554,475.00	\$46,208.00	\$415,872.00	\$138,603.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
Donations	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL REVENUES</b>	<b>\$556,875.00</b>	<b>\$47,970.45</b>	<b>\$424,319.35</b>	<b>\$132,555.65</b>

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$865.00	\$0.00	\$865.00	\$0.00
Police Equipment	\$97,190.00	\$0.00	\$94,094.04	\$3,095.96
Dispatch Equipment	\$9,000.00	\$0.00	\$7,536.00	
Fire Equipment	\$75,000.00	\$0.00	\$48,000.00	\$27,000.00
Public Works Equipment	\$107,500.00	\$14,461.00	\$99,649.42	\$7,850.58
Parks, Lib & Rec Equipment	\$70,901.00	\$0.00	\$70,642.75	\$258.25
Non-Dept Equipment	\$41,525.00	\$0.00	\$7,104.00	\$34,421.00
<b>TOTAL EXPENDITURES</b>	<b>\$401,981.00</b>	<b>\$14,461.00</b>	<b>\$327,891.21</b>	<b>\$74,089.79</b>

### BALANCE SHEET

9/30/2010

Cash	\$33,070.03		
Investments	\$705,669.16		
Fixed Assets (Net)	\$1,880,255.86		
		<b>TOTAL ASSETS</b>	<b>\$2,618,995.05</b>
<b><u>LIABILITIES:</u></b>			
Accounts Payable	\$14,461.00		
Lease Payable	\$249,009.51		
Lease Interest Payable	\$6,100.74		
		<b>TOTAL LIABILITIES</b>	<b>\$269,571.25</b>
<b><u>FUND BALANCE:</u></b>			
Retained Earnings	\$2,252,995.66		
Excess Revenue over Expenditures	\$96,428.14		
		<b>TOTAL FUND BALANCE</b>	<b>\$2,349,423.80</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$2,618,995.05</b>

**CAPITAL IMPROVEMENT FUND**

9/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$6,000.00	\$286.27	\$1,616.28	\$4,383.72
Misc. Income	\$0.00	\$71.49	\$593.38	-\$593.38
Rents From Land	\$44,977.00	\$3,101.71	\$35,644.90	\$9,332.10
Grants	\$783,611.00	\$0.00	\$160,819.37	\$622,791.63
Donations	\$49,330.00	\$0.00	\$24,330.10	\$24,999.90
Communication Building	\$0.00	\$0.00	\$10,000.00	-\$10,000.00
Donation - Museum Building	\$200,000.00	\$3,682.76	\$1,053,682.76	-\$853,682.76
Donation - Museum Exhibits	\$50,000.00	\$0.00	\$50,000.00	\$0.00
Transfer from Elna Anderson Fund	\$200,728.00	\$0.00	\$0.00	\$200,728.00
Transfer from Ethel Lindstrom Fund	\$235,159.00	\$0.00	\$0.00	\$235,159.00
Transfer from Library Improv Fund	\$1,316,048.00	\$266,398.00	\$844,044.09	\$472,003.91
<b>TOTAL REVENUES</b>	<b>\$2,885,853.00</b>	<b>\$273,540.23</b>	<b>\$2,180,730.88</b>	<b>\$705,122.12</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Museum Building	\$200,000.00	\$43,562.26	\$50,985.26	\$149,014.74
Museum Exhibits	\$50,000.00	\$0.00	\$3,123.44	\$46,876.56
Library Addition	\$2,299,350.00	\$355,318.13	\$1,271,035.29	\$1,028,314.71
Tennis Court Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Land Transaction	\$0.00	\$0.00	\$1,250.00	-\$1,250.00
Land Purchase	\$0.00	\$0.00	\$187.50	-\$187.50
Building Improvements - Comm Bldg	\$218,458.00	\$0.00	\$190,695.38	\$27,762.62
Audit	\$510.00	\$0.00	\$510.00	\$0.00
Transfer to Service Center	\$44,000.00	\$0.00	\$0.00	\$44,000.00
<b>TOTAL EXPENDITURES</b>	<b>\$2,812,318.00</b>	<b>\$398,880.39</b>	<b>\$1,517,786.87</b>	<b>\$1,294,531.13</b>

**CAPITAL IMPROVEMENT FUND**

**BALANCE SHEET**

9/30/2010

<b><u>ASSETS:</u></b>		
Cash	\$37,084.88	
Accounts Receivable	\$45,370.77	
Investments	\$454,229.60	
Investment - Museum Building	\$1,004,508.02	
Investment - Museum Exhibits	\$50,061.49	
		<b>TOTAL ASSETS</b>
		<b><u>\$1,591,254.76</u></b>
<b><u>LIABILITIES:</u></b>		
Accounts Payable	\$58,480.22	

		<b>TOTAL LIABILITIES</b>	<b>\$58,480.22</b>
<b><u>FUND BALANCE:</u></b>			
Unreserved Fund Balance	\$869,830.53		
Excess Revenue over Expenditures	<u>\$662,944.01</u>		
		<b>TOTAL FUND BALANCE</b>	<b><u>\$1,532,774.54</u></b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b><u><u>\$1,591,254.76</u></u></b>

## PERSONNEL/HR DEPARTMENT

### SEPTEMBER 2010 MONTHLY REPORT

The following is a partial list of activities in which the Personnel/HR Department participated in during the month of September 2010.

**CDL TESTING** – A DOT Random Drug test was not conducted during the month of September.

**WORKERS' COMPENSATION** – The City continues to work on all injury cases that are presented for on-the-job injuries. During the month of September, there were four claims reported by employees.

#### **JOB OPPORTUNITIES** –

- PLR Director –application review started on September 20 of applications that had been received by September 17.
- Firefighter position was filled.
- Secretary position (16-20 hours) at Fire Station was advertised; interested individuals would complete the application for SOS Staffing; SOS Staffing would hire the individual after interviews were conducted by Fire Chief.
- Police Officer position was vacant; testing was held in September for 3 applicants.

#### **UPS COORDINATOR** –

<b>UPS CLIENTS</b>		
	<b>MONTH</b>	<b>YEAR TO DATE</b>
<b>Total clients for the month of September</b>	26	347
<b>Total City clients</b>	15	221
<b>City clients that worked</b>	5	108
<b>New City Clients during September</b>	3	54
<b>City Clients cases closed during September</b>	7	77
<b>Total hours assigned to City clients</b>	407	6080
<b>Total hours worked by City Clients</b>	36	1503

**PERSONNEL BOARD** – The Personnel Board did not meet in September. A new member was appointed by City Council.

#### **MISCELLANEOUS ACTIVITIES**

- Job descriptions are in the process of revision for several positions. Secretary and Executive Secretary were completed.
- Open Enrollment meeting were set for November 2 with CHP.
- HR Director and HR Assistant participated in CIRSA webinar "Cost Allocation".
- AFLAC meetings were scheduled for November 8 and 9
- Great West will present training on November 15
- MSEC will present management training on November 16

**MUNICIPAL COURT**  
**SEPTEMBER 2010 MONTHLY REPORT**

DESCRIPTION	Sept 2010	Sept 2009	Sept Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
<b>ARRAIGNMENTS</b>	83	56	48%	646	666	-3%	685	-6%
<b>JUVENILE CASES</b>	8	14	-43%	80	117	-32%	128	-38%
TRAFFIC	1	1		2	5	-60%	5	-62%
NO INSURANCE				2	2		1	100%
NO SEAT BELT				2	1	100%	2	11%
SPEEDING		1	-100%	2	4	-50%	2	25%
UNDERAGE POSS OF TOBACCO	2	2		6	5	20%	10	-40%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA		8	-100%	4	26	-85%	19	-78%
THEFT				12	7	71%	11	11%
DISTURBING THE PEACE/NOISES	1			9	11	-18%	8	18%
Resisting Arrest/Failing Comply w/Lawful Order					1	-100%	2	-100%
INJURING/DEFACING PROPERTY				5	2	150%	5	-4%
TRESPASSING				8	8		4	100%
UNDERAGE POSS/CONS ALCOHOL/PROCURE	3	1	200%	19	33	-42%	42	-55%
CURFEW FOR MINORS		1	-100%	3	3		9	-67%
OTHER	1			6	9	-33%	10	-38%
<b>ADULT CASES</b>	75	42	79%	566	549	3%	557	2%
TRAFFIC	7	4	75%	57	63	-10%	52	9%
NO INSURANCE	17			115	11	945%	29	291%
NO SEAT BELT	5	6	-17%	76	98	-22%	88	-14%
SPEEDING	15	9	67%	81	95	-15%	72	12%
PARKING	15	11	36%	67	67		64	4%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA	6			45	27	67%	27	64%
THEFT	3	3		20	29	-31%	21	-3%
DISTURBING THE PEACE/NOISES		4	-100%	18	25	-28%	21	-13%
Resisting Arrest/Filing Comply w/Lawful Order				1			6	-84%
INJURING/DEFACING PROPERTY		2	-100%	2	6	-67%	5	-63%
TRESPASSING	1			8	3	167%	19	-58%
UNDERAGE POSS/CONS ALCOHOL	3	1	200%	39	91	-57%	67	-42%
SALE / PROCUREMENT / OPEN CONTAINER				2	1	100%	6	-68%
OTHER	1			12	9	33%	26	-55%
ANIMAL	1	2	-50%	20	24	-17%	48	-59%
NUISANCES	1			3			23	-87%
JUVENILE ARR'S FOUND GUILTY	6	13	-54%	62	91	-32%	73	-15%
JUVENILE ARR'S DISMISSED				3	6	-50%	26	-89%
JUVENILES PLACED ON PROB/DJ/UPS	7	13	-46%	60	99	-39%	88	-32%
JUVENILE VIOLS OF PROB/DJ/UPS	2	3	-33%	8	20	-60%	13	-38%
JUVENILE FTA/PWL							48	-100%
ADULT ARR'S FOUND GUILTY	27	12	125%	231	265	-13%	220	5%
ADULT ARR'S DISMISSED	18	5	260%	106	39	172%	82	30%
ADULTS PLACED ON PROB/DJ/UPS	14	12	17%	83	122	-32%	102	-18%
ADULT VIOLS OF PROB/DJ/UPS	1			3	7	-57%	16	-81%
ADULT FTA/PWL	4	7	-43%	36	58	-38%	122	-70%

DESCRIPTION	Sept 2010	Sept 2009	Sept Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
FINE EXTENSIONS	46	30	53%	331	314	5%	396	-16%
CONTINUANCE/SET FOR TRIALS/ETC	20	16	25%	114	160	-29%	165	-31%
CASES REVIEWED	49	59	-17%	422	438	-4%	402	5%
TRIALS FOUND GUILTY	8	14	-43%	53	63	-16%	62	-15%
TRIALS FOUND NOT GUILTY				3			264	-99%
TRIALS DISMISSED	6	5	20%	33	16	106%	63	-47%
NEW CHARGES PROCESSED	159	156	2%	1,453	1,178	23%	1,182	23%
NEW WARRANTS	12	23	-48%	165	182	-9%	180	-8%
DAYS JUVENILES SENT TO DETENTION	4	3	33%	10	16	-38%	157	-94%
DAYS ADULTS SENT TO JAIL	30			70	80	-13%	177	-60%
PAID TICKETS	105	87	21%	817	937	-13%	892	-8%
PAID WITH AUTO POINT REDUCTION	28	32	-13%	221	242	-9%	243	-9%
PAID AS REGULAR TICKET	77	55	40%	596	695	-14%	575	4%
FROM PWL TO WARRANT				4	5	-20%	5	-17%

## **POLICE DEPARTMENT**

### **SEPTEMBER 2010 MONTHLY REPORT**

During the month of September, our officers responded to 1,241 Calls for service, an eight percent decrease from the 1,343 Calls responded to in September of 2009. Our year-to-date Calls for Service are at 10,677, down six percent from the 11,352 Calls experienced at the end of September, 2009.

Officers responded to 30 traffic accidents, a 43 percent increase over the 21 responded to in September of 2009. Year-to-date, through the end of September, officers had responded to 198 traffic accidents, which is a four percent increase over the 190 accidents covered during the same time period last year, or eight more.

Officers issued 79 penalty assessments in September of 2010, which is a sixteen percent decrease from the 94 penalty assessments issued in September of 2009. Officers also issued 321 Warning tickets in September, 2010, which is a nine percent decrease from the 351 issued in September, 2009. Officers made ten DUI arrests during the month, two more than the eight DUI arrests made in September, 2009. We recorded 20 Municipal Criminal/Code citations for September 2010, compared to the 27 issued in September of 2009.

Criminal offenses reported to the department numbered 116, which is a sixteen percent increase over the 100 seen in September of 2009. Among the criminal offenses reported were three kidnappings, two sex offenses, seven assault offenses, eight burglaries, twenty-eight thefts, six drug offenses, and twenty-one vandalisms. The value of property stolen was \$28,266, with \$13,892 recovered. Officers arrested 53 adults and 14 juveniles for a total of 67 arrests during the month of September, 2010. This is three less arrests or a four percent decrease from the 70 total arrests made in September, 2009.

In September, 2010, the Youth Services Division received 28 youth referrals (20 males and 8 females), compared to the eighteen referrals (12 males and 6 females) seen in September, 2009. The Sterling Police Department referred 23 juveniles, the Logan County Sheriff's Office referred one, the District Court referred one, the Colorado State Patrol/Other jurisdiction referred one and two referrals came from a school. Year-to-date, 190 referrals have been made to Youth Services which is a fourteen percent decrease from the 222 referrals made through the same time period in September of 2009.

Officers responded to 23 Calls at local liquor establishments, ten more than the 13 responded to in September, 2009.

Sterling Police Officers and staff completed 246.08 hours of training during September 2010. Year-to-date, department employees have completed 3,747.83 hours of training. On September 28, 2010, Officer Thomas Law completed one year of employment with the department and received his Basic Certification as a Level I Police Officer from Colorado P.O.S.T.

DESCRIPTION	Sept 2010	Sept 2009	Sept Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
ACTIVITIES								
CALLS for SERVICE								
CITY OF STERLING	1,241	1,343	-8%	10,677	11,352	-6%	11,355	-6%
MOTOR VEHICLE ACCIDENTS	30	21	42.86%	198	190	4%	213	-7%
CRIMINAL OFFENSES	116	100	16%	1,060	1,076	-1%	955	11%
GROUP "A" OFFENSES	84	62	35%	726	651	12%	614	18%
GROUP "B" OFFENSES	32	38	-16%	334	425	-21%	341	-2%
VANDALISM	21	11	91%	138	126	10%	122	13%
ARRESTS								
ADULTS	53	63	-16%	497	529	-6%	550	-10%
JUVENILES	14	7	100%	87	103	-16%	111	-22%
PROPERTY								
STOLEN	28,266	14,997	88%	370,470	313,594	18%	289,119	28%
RECOVERED	13,892	335	4047%	130,255	131,816	-1%	101,888	28%
MUNICIPAL CHARGES								
PA'S	79	94	-16%	992	1,015	-2%	1,038	-4%
CRIMINAL CHARGES	20	27	-26%	170	254	-33%	270	-37%
WARNINGS	321	351	-9%	2,895	2,853	1%	2,071	40%
STATE CHARGES								
TRAFFIC	34	43	-21%	348	425	-18%	400	-13%
DUI'S	10	8	25%	63	54	17%	73	-14%
CRIMINAL CHARGES	42	25	68%	286	298	-4%	298	-4%
YOUTH SERVICES								
NUMBER OF REFERRALS								
MALE	20	12	67%	119	146	-18%	137	-13%
FEMALE	8	6	33%	71	76	-7%	81	-13%
TOTAL	28	18	56%	190	222	-14%	218	-13%
REFERRING SOURCE								
STERLING POLICE DEPARTMENT	23	16	44%	170	191	-11%	195	-13%
LOGAN COUNTY SHERIFF'S OFFICE	1			4	10	-60%	11	-63%
DISTRICT COURT	1			4	7	-43%	2	67%
STATE PATROL/OTHER JURISDICTION	1			1	2	-50%	1	-29%
PARENT/SELF				2	2		4	-44%
SCHOOL	2	2		9	10	-10%	5	80%

**STERLING FIRE DEPARTMENT**  
**SEPTEMBER 2010 MONTHLY REPORT**

**OPERATIONS**

Chief Vogel:

- Lead City Safety meeting
- Reviewed Firefighters evaluations
- Completed Captains Evaluations
- Lead Command Staff meeting
- Attended EMS Task Force meeting
- Met with Stan Kaiser and reviewed Sterling Rural Protection District IGA details
- Developed a Community Wildfire Protection Plan
- Coordinated handouts for the County Fire Districts CWPP
- Changed the rank of Lieutenant to Captain to better reflect their duties
- Attended a budget meeting with the City Manager
- Met with NJC to go over the Firefighter I contract
- Assisted the Excellence Committee with ice cream delivery
- Met with Bob Owens to talk about wind tower exercises
- Attended RE 1 Valley Safety Meeting
- Walked through the library addition
- Hired Travis Davis as a new Firefighter
- Completed the Standard Operating Procedures Manual
- Developed and initiated a satisfaction online survey of department personnel

Several members of the fire department staff completed their annual physical exams

New phones were installed at the station

**TRAINING**

- Eng. Howell attended a Haz-Mat Safety Officer course
- C-shift attended a Driver Operator course
- The annual SFD/NJC Firefighter I academy began

**MAINTENANCE**

- We began the annual fall cleaning of the station
- The annual hose testing continued
- The annual hydrant testing continued

**OTHER**

- Firefighters collected over \$4,000 during the Labor Day MDA Fill the Boot event
- We conducted two extinguisher demonstrations for employees of Priemer Farm Credit
- We witnessed fire drills at the dorms at NJC

- We installed a new smoke detector at the residence at 715 N. 6<sup>th</sup> St
- We gave two tours of the station for 19 students and one instructor from the SHS HOSA class

### **MAJOR INCIDENTS**

- Mutual Aid for a grass fire with Peetz at CR 21 and CR 78
- Deck on fire at 15831 Deerfield
- Large fuel spill at Hwy 6 and I-76
- Mutual Aid with New Raymer for a large grass fire north of Hwy 14 on HWY 71
- Grass fire at CR 18 and CR 25
- Stove fire at 508 Platte St
- Smoke scare at the NJC cafeteria
- Mutual Aid with Peetz for a grass fire at CR 56 and CR 43

DESCRIPTION	SEPT 2010	SEPT 2009	SEPT Change	YTD 2010	YTD 2009	YTD Change	5yr YTD AVG	5yr YTD Change
<b>FIRES</b>								
City	2	1	100.0%	25	25	0.0%	3.4	635.3%
Rural	9	4	125.0%	52	42	23.8%	4.2	1138.1%
Total	11	5	120.0%	77	67	14.9%	7.6	913.2%
								0.0%
<b>EMS/RESCUE</b>								
City	74	57	29.8%	584	576	1.4%	6.8	8488.2%
Rural	12	13	-7.7%	108	128	-15.6%	11.4	847.4%
Total	86	70	22.9%	692	704	-1.7%	79	775.9%
<b>HAZARDOUS CONDITION</b>								
City	26	8	225.0%	158	76	107.9%	13	1115.4%
Rural	6	0	0.0%	52	15	246.7%	3.4	1429.4%
Total	32	8	300.0%	210	91	130.8%	16.4	1180.5%
<b>TOTAL 911 CALLS FOR SERVICE</b>								
City	102	74	37.8%	819	785	4.3%	89.2	818.2%
Rural	27	24	12.5%	223	248	-10.1%	23.2	861.2%
Total	129	98	31.6%	1042	1033	0.9%	111.4	835.4%
<b>AVERAGE RESPONSE TIME</b>								
City	4.24	4.4	-3.6%	4.4	4.5	-2.2%	4.4	0.0%
Rural	10.4	12	-13.3%	11.55	11.2	3.1%	11.4	1.3%
Overall	6.04	6.1	-1.0%	6.1	6.2	-1.6%	6	1.7%
								0.0%
<b>GENERAL ALARMS</b>								
Total General Alarms	3	3	0.0%	43	41	4.9%	3.2	1243.8%
Average Number of Firefighters	16	11	45.5%	14	12.8	9.4%	13.7	2.2%
						0.0%		

<b>BUILDING FIRES</b>								
Total Building Fires	2	0	0.0%	14	9	55.6%	1.2	1066.7%
Fires Confined to Room of Origin	2	0	0.0%	6	7	-14.3%	1.2	400.0%
<b>TRAINING HOURS</b>								
Career Hours	350	193	81.8%	3033.1	1932.3	57.0%	250.4	1111.3%
Volunteer Hours	22.3	37.8	-41.1%	554.25	480.3	15.4%	58.1	854.0%
Total Hours	372	230	61.7%	3578.3	2408.9	48.5%	307.9	1062.2%
Average Career Hours	21.9	12.8	70.5%	22.45	14.3	57.0%	16.4	36.9%
Average Volunteer Hours	3.71	2.52	47.2%	5.24	4.17	25.7%	4.3	21.9%
<b>FIRE INSPECTIONS</b>								
New Inspections	44	63	-30.2%	310	436	-28.9%	30.2	926.5%
Re-Inspections	9	11	-18.2%	139	188	-26.1%	13.2	953.0%
Total Inspections	53	74	-28.4%	449	623	-27.9%	43.4	934.6%
<b>HYDRANT INSPECTIONS</b>								
	1	0	0.0%	213	367	-42.0%	8.6	2376.7%

# PUBLIC WORKS DEPARTMENT

## SEPTEMBER 2010 MONTHLY REPORT

The citizens of Sterling enjoyed a variety of weather throughout the month of September with a high temperature of 100° recorded at the water stations on the 5th. Evening temperatures also fluctuated similarly with a low of the month being 33° on the evening of the 7th and a high evening low of 61° recorded on the 9th. The station located east of Sterling recorded a total precipitation of .05" for the month. However, at Sterling Municipal Airport there was a total of .05" recorded in the month of September.

### MONTHLY CLIMATOLOGICAL SUMMARY for SEP. 2010

STATION: Sterling Muni. CITY: Sterling STATE: Colorado  
 ELEV: 4038 LAT: 40 37 17.79420 LONG: 103 15 59.6633

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MIN		TIME	LOW	TIME	HEAT		RAIN	AVG		TIME	DIR
	TEMP	HIGH				DEG	SEC		SPEED	HIGH		
1	72.6	94.6	3:00p	53.2	6:30a	11.1	28.9	0.00	3.9	20.0	9:30a	SSE
2	62.2	73.4	4:00p	45.2	12:00m	25.7	14.3	0.00	10.7	33.0	6:30a	N
3	62.1	90.7	4:00p	37.3	6:30a	21.0	19.0	0.00	2.6	19.0	12:00p	S
4	68.3	95.5	2:30p	42.1	6:30a	16.2	23.8	0.00	4.6	36.0	3:00p	S
5	76.9	99.7	4:30p	52.8	6:30a	8.8	31.2	0.00	7.1	45.0	2:30a	SW
6	64.5	81.2	1:00a	44.1	12:00m	22.4	17.6	0.00	13.4	52.0	1:30p	WNW
7	60.8	86.2	3:30p	32.6	6:30a	25.6	14.4	0.00	7.3	42.0	12:30p	SE
8	71.5	92.8	4:00p	55.2	6:30a	11.0	29.0	0.00	6.9	35.0	6:00p	SE
9	73.4	93.2	3:00p	56.8	7:00a	10.0	30.0	0.00	6.9	37.0	6:30p	E
10	64.1	80.8	2:00p	44.1	7:00a	22.5	17.5	0.00	8.6	34.0	1:30p	W
11	61.6	88.7	4:30p	37.1	7:00a	22.1	17.9	0.00	2.8	29.0	1:00p	SSW
12	65.0	89.9	4:00p	43.7	5:30a	18.2	21.8	0.00	2.5	22.0	1:30p	N
13	69.7	96.3	4:00p	48.5	6:30a	12.6	27.4	0.00	2.3	17.0	2:30p	E
14	70.6	96.7	2:00p	49.2	6:00a	12.1	27.9	0.00	4.8	29.0	6:00p	ESE
15	67.7	85.4	3:30p	51.7	7:00a	16.4	23.6	0.00	4.2	24.0	12:00p	NNE
16	66.4	92.1	5:00p	45.1	7:30a	16.4	23.6	0.00	4.9	36.0	11:30a	S
17	67.1	87.7	5:00p	48.0	7:00a	17.2	22.8	0.00	4.5	21.0	9:30a	NNE
18	50.1	61.0	5:00p	40.7	11:30p	34.2	5.9	0.02	6.6	33.0	4:30a	NNE
19	63.7	90.9	4:00p	41.7	12:30a	18.7	21.3	0.00	3.9	21.0	6:30p	S
20	69.7	102.7	4:00p	45.4	7:00a	11.0	29.0	0.00	3.0	26.0	5:00p	S
21	65.5	85.8	4:00p	49.5	7:00a	17.3	22.7	0.00	5.1	21.0	2:30a	N
22	69.6	93.4	2:00p	59.2	6:00a	8.7	31.3	0.03	3.0	38.0	3:30p	ENE
23	63.1	78.5	2:00p	46.0	12:00m	22.8	17.3	0.00	6.0	37.0	12:00p	WNW
24	62.1	90.2	3:30p	38.6	7:00a	20.6	19.4	0.00	2.7	25.0	11:00a	SW
25	59.7	80.8	4:30p	40.8	4:00a	24.2	15.8	0.00	4.0	24.0	10:00a	NNE
26	64.7	94.6	4:00p	39.9	5:30a	17.8	22.3	0.00	1.6	11.0	11:00a	ESE
27	63.9	84.5	4:00p	44.1	6:30a	20.7	19.3	0.00	8.1	45.0	12:00p	N
28	64.4	95.3	4:00p	40.0	6:30a	17.3	22.7	0.00	1.4	24.0	11:30a	SSW
29	61.1	79.4	2:30p	43.6	6:30a	23.5	16.5	0.00	9.3	40.0	11:30a	SSW
30	58.5	80.9	3:30p	37.7	7:00a	25.7	14.3	0.00	4.2	23.0	12:30p	SE
-----												
	65.4	102.7	20	32.6	7	551.6	648.4	0.05	5.3	52.0	6	S

Max >= 90.0: 15  
 Max <= 32.0: 0  
 Min <= 32.0: 0  
 Min <= 0.0: 0  
 Max Rain: 0.03 ON 9/22/10  
 Days of Rain: 2 (>.01 in) 0 (>.1 in) 0 (>1 in)  
 Heat Base: 85.0 Cool Base: 45.0 Method: (High + Low) / 2

## **STREET/SANITATION DIVISIONS**

The resources spent sweeping City streets is up with 288 blocks being swept throughout the month compared to a year ago. However the division also expended 88 tons of granular base for City streets and roads throughout the City. The division expended 189 tons of hot bituminous mix in pothole repair.

The division expended 35 gallons of paint during the month painting parking and 22 gallons painting crosswalks. The division replaced 7 traffic control signs, installed 10 new traffic control signs, and removed 7 traffic control signs throughout the City.

The sanitation division collected 69 tons of loose trash throughout the month. However, they collected 496 tons of compacted trash. This compacted trash is a 13% decrease compared to a year ago. Under time and material removals there were 247 tons this month. The division furthermore disposed of 0 tons of street sweepings and/or miscellaneous debris from the Service Center throughout the month.

DESCRIPTION	Sept 2010	Sept 2009	Sept Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
<b>STREET MAINTENANCE</b>								
Streets Swept (Blocks)	288	177	63%	3,863	4,966	-22%	6,527	-41%
Streets Swept (Intersections)							1	-100%
Sweeper Water-Dust Control (Gals)	3,880	3,440	13%	58,190	64,380	-10%	67,294	-14%
Flushing Streets (Gals)							100	-100%
Gravel/ABC-Alleys (Tons)				727	462	58%	446	63%
Gravel/ABC-Streets (Tons)	88	114	-23%	208	513	-59%	738	-72%
Grading Alleys (Blocks)		42	-100%	994	1,274	-22%	1,069	-7%
Grading Streets (Blocks)		159	-100%	544	975	-44%	670	-19%
Grade Parking Lots (Blocks)							5	-100%
Excavate Sub-base (Cu Yds)		60	-100%	502	502		719	-30%
Excavate Asphalt (Tons)	419	10	4015%	763	384	99%	718	6%
Excavate Concrete (Tons)		14	-100%	27	165	-84%	152	-82%
Structure Backfill (Tons)		67	-100%	505	1,047	-52%	1,207	-58%
Backfill-Pit Run & Yard Stock Dirt (Cu Yds)		231	-100%	425	1,490	-72%	1,366	-69%
Hot Bituminous Mix (Tons)	189	57	230%	846	806	5%	781	8%
Emulsion/Tack Oil (Gals)		30	-100%		375	-100%	110	-100%
Cold Mix-Asphalt (Tons)				8	2,400	-100%	492	-98%
Catchbasins - Altosid Briquets				2,161	2,250	-4%	1,169	85%
Catchbasins Cleaned (Each)		795	-100%	4,272	4,517	-5%	2,719	57%
Painting-Parking (Gals)	35	10	250%	116	36	222%	54	117%
Painting-Crosswalks (Gals)	22	3	633%	116	59	97%	88	32%
Painting-Curbs (Gals)		45	-100%	291	75	288%	274	6%
Painting-Symbols (Gals)							1	-100%
Painting-Lanes(Gals)		2	-100%	14	48	-71%	25	-43%
<b>SIGN MAINTENANCE</b>								
Traffic Control-Repair (Each)				3	29	-90%	18	-84%
Traffic Control-Replace (Each)	7	3	133%	97	132	-27%	81	19%
Traffic Control-Install (Each)	10	5	100%	132	154	-14%	104	26%

Traffic Control-Remove (Each)	7	3	133%	120	123	-2%	76	57%
Street Name-Repair (Each)		2	-100%	76	6	1167%	9	744%
Street Name-Replace (Each)		2	-100%	204	80	155%	20	910%
Street Name-Install (Each)				204	77	165%	51	303%
Delineators-Repair & Replace (Each)				3	14	-79%	10	-71%
<b>SNOW/ICE CONTROL</b>								
Snow Removal (Loads)				239	11	2073%	594	-60%
Salt/Sand Mix Material (Tons)				161	216	-25%	264	-39%
Plowed/Sanded Streets (Miles)				1,556	2,536	-39%	2,207	-29%
<b>SANITATION</b>								
Loose Trash/Debris Collection:WO (Tons)	69	58	19%	1,039	551	88%	587	77%
Compacted Trash Collection (Tons)	496	568	-13%	4,837	4,771	1%	4,752	2%
Alley Debris/Trash Removal: T & M (Tons)	247			419			61	589%
Yard: Sweepings + Misc Debris (Tons)		242	-100%	612	1,286	-52%	1,427	-57%
Container Repairs-90 Rollouts (Each)	1	26	-96%	152	296	-49%	308	-51%
Container Repairs-Dumpsters (Each)	15	117	-87%	348	335	4%	273	27%
Level Dumpsters - Gravel Base Pad		1	-100%		1	-100%	14	-100%
Weed Control-Mowing (Hours)	10	26	-62%	187	144	30%	147	27%
Weed Control-Burning (Hours)							3	-100%
<b>MATERIAL PROCESSING</b>								
Haul Materials from Airport Pit (Cu Yds)							353	-100%
Haul Sand from Logan County Landfill				20			165	-88%
Haul Materials from Vendor Yard (Tons)		1,690	-100%	702	2,882	-76%	1,500	-53%
Haul Materials from Project Site (Cu Yds)	2,033	570	257%	2,408	4,281	-44%	2,485	-3%
Haul Pulverized Asphalt/Millings (Cu Yds)	275			1,161	672	73%	767	51%
<b>MISCELLANEOUS</b>								
Haul Rip Rap Materials--Concrete		465	-100%		645	-100%	182	-100%
Crack Sealing (#'s per day)				20,310	29,334	-31%	15,005	35%

## **WATER/SEWER DIVISION**

The water division produced 133,484,300 gallons, a 29% increase compared to September a year ago, and a 16% increase in hours logged. Furthermore the division responded to 348 requests for locates throughout the month. The meter reader read 4,003 meters resulting in 51 turn-offs for delinquent payment and also 19 investigations for high usage. The division continued the testing regime necessary for the health department regulations, responded to 55 and cleared 55 SCADA alarms at the time of reporting.

The sewer division cleaned 800 feet of sewer line throughout the month. This division responded to 348 requests for locates.



<b>MISCELLANEOUS - OTHER</b>								
Concrete Blocks Built (No.)								
Water Main Leak Detection (Feet)				40				
<b>METER SECTION</b>								
<b>METERS (No.)</b>								
Meters Read	4,003	5,148	-22%	41,449	41,433	0%	40,106	3%
Meter Turn-offs (for repair)	18	4	350%	116	123	-6%	109	6%
Meter Turn-offs (delinquent)	51	101	-50%	578	557	4%	513	13%
Meter Turn-ons (all)	71	90	-21%	675	621	9%	571	18%
<b>METER MAINTENANCE (No.)</b>								
Meters Repaired - In House							11	-100%
Meters Repaired - In Field				17	1	1600%	26	-36%
Meters Repaired - Manufacturer								
<b>METER INVESTIGATIONS (No.)</b>							1	-100%
Zero Consumption							9	-100%
High Usage	19	28	-32%	386	279	38%	329	17%
Leaking in Meter Pit							2	-100%
<b>METER PIT MAINTENANCE (No.)</b>								
Curb Stops Repaired				1			1	67%
<b>METER PIT INSTALLATION (No.)</b>								
Meter Pits Installed							0	-100%
<b>MISCELLANEOUS - OTHER (No.)</b>								
Concrete Risers Manufactured								
Meter Pits Manufactured								
<b>OPERATIONS SECTION</b>								
<b>WELL METERS (No.)</b>								
Well Meters Read	25			169	122	39%	293	-42%
Park Meters Read	29	22	32%	231	184	26%	177	31%
<b>WELL HOUSE MAINTENANCE (No.)</b>								
Motors Checked	390	390		3,549	3,549		3,549	0%
Well Building Security Checked	630	630		5,733	5,733		3,803	51%
<b>WELL MAINTENANCE (No.)</b>								
Well GPM Check							18	-100%
Well Check for Sand					9	-100%	19	-100%
Well Static Level					52	-100%	15	-100%
Well Draw Down					52	-100%	11	-100%
Well Air Check	90			426	9	4633%	43	900%
<b>GROUND STORAGE TANKS (No.)</b>								
7.5 MG Tank Checked	60	60		546	308	77%	415	32%
7.5 MG Tank Level Checked	60	60		546	308	77%	415	32%
2.0 MG Tank Checked	60	60		546	308	77%	414	32%
2.0 MG Tank Level Checked	60	60		546	308	77%	414	32%
Security Checks	60	60		546	308	77%	577	-5%
<b>ELEVATED STORAGE TANKS (No.)</b>								
0.25 MG North Checked	90	90		819	633	29%	670	22%
0.25 MG North Level Checked	90	90		819	632	30%	671	22%
0.25 MG South Checked	90	90		819	632	30%	671	22%
0.25 MG South Level Checked	90	90		819	632	30%	674	22%



Sewer Lines Repaired (Ft.) 8"					4	-100%	171	-100%
Sewer Lines Repaired (Ft.) 10"				1,800			100	1700%
Sewer Lines Repaired (Ft.) 12" & larger				1	1		80	-99%
Sanitary Tap Locates (No.)				98	137	-28%	53	86%
Sanitary Line Locates (No.)	116	131	-11%	949	1,033	-8%	615	54%
Sanitary Manhole Locates (No.)	232	262	-11%	1,632	1,590	3%	768	112%
Sanitary Manholes Constructed (No.)					1	-100%	0	-100%
Sanitary Manholes Inspected (No.)				1	1		6	-83%
Sanitary Manholes Repaired (No.)				1	2	-50%	1	-17%
Sanitary Manholes Raised (No.)								
Sanitary Manholes Lowered (No.)								
Lift Stations Checked (No.)	11	22	-50%	44	101	-56%	45	-1%
Lift Stations Cleaned/Washed (No.)	12	1	1100%	89	64	39%	50	78%
Lift Stations Repaired (No.)	2			5	7	-29%	2	108%
Lift Station Alarms (No.)				1	5	-80%	52	-98%
<b>MISCELLANEOUS-OTHER</b>								
Sewer Lines Televised (Ft.) all sizes							1,199	-100%
Sewer Service Lines Televised (No)	1			5	4	25%	4	32%
Sewer Service Taps Televised (No)		1	-100%	3	9	-67%	3	7%
Sewer Service Lines Replaced (No)					1	-100%	0	-100%
Sewer Service Taps Replaced (No)					1	-100%	0	-100%
Manhole Risers Manufactured (No.)								
<b>STORM SECTION</b>								
<b>Storm Sewer Lines Installed (Ft.)</b>								
Sewer Lines Installed -8" (Ft)								
Sewer Lines Installed -10" (Ft)								
Sewer Lines Installed -12" & larger (Ft)								
<b>Storm Sewer Lines Replaced (Ft.)</b>								
sewer lines replaced-8" (Ft)							10	-100%
Sewer lines replaced-10" (Ft)								
Sewer Lines Replaced-12" & larger (Ft)								
<b>Storm Sewer lines Cleaned (Ft.)</b>							70	-100%
Sewer lines cleaned-8" (Ft)							544	-100%
Sewer lines cleaned-10" (Ft)					620	-100%	444	-100%
Sewer lines cleaned-12" & larger (Ft)							1,076	-100%
<b>Storm Sewer Lines Repaired (Ft.)</b>								
Sewer Lines Repaired-8" (Ft)		1	-100%		1	-100%	16	-100%
Sewer Lines Repaired-10" (Ft)							2	-100%
Sewer Lines Repaired-12"&larger (Ft)					12	-100%	5	-100%
Storm Manholes Constructed (No.)				2				
Storm Manholes Inspected (No.)								
Storm Manholes Repaired (No.)								
Storm Manholes Replaced (No.)							0	-100%
Catchbasins Constructed (No.)								
Catchbasins Inspected (No.)							9	-100%
Catchbasins Repaired (No.)								
Catchbasins Replaced (No.)								
Catchbasins Cleaned (No.)				12	5	140%	22	-46%

Storm Sewer Line Locates (No.)	143	131	9%	915	925	-1%	824	11%
Storm Sewer Manhole Locates (No.)	205	256	-20%	1,749	1,742	0%	591	196%
Call Customer by Phone				5			3	79%

### **AIRPORT DIVISION**

The airport division witnessed 32 operations during the month of September. Throughout the month this division sold 1,079 gallons of fuel, which is a 59% decrease from September 2009. However the total year-to-date of 24,344 gallons of fuel, is an 8% decrease compared to a year ago.

DESCRIPTION	Sept 2010	Sept 2009	Sept Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
<b>OPERATIONS BY A/C TYPE</b>								
A/C Single Engine		160	-100%	837	1,354	-38%	2,011	-58%
A/C Multi Engine		16	-100%	107	136	-21%	175	-39%
Helicopter	32	10	220%	216	121	79%	146	48%
Turbojet		48	-100%	330	511	-35%	534	-38%
Other Types					2	-100%	20	-100%
<b>TOTAL OPERATIONS</b>	32	234	-86%	1,490	2,124	-30%	2,886	-48%
<b>AVIATION FUEL DISPENSATION</b>								
Avgas (Gals.)		1,304	-100%	7,704	11,889	-35%	17,348	-56%
Jet-A (Gals.)	1,079	1,346	-20%	16,640	14,597	14%	19,799	-16%
<b>TOTAL FUEL</b>	1,079	2,650	-59%	24,344	26,486	-8%	37,148	-34%

### **CODE ENFORCEMENT DIVISION**

There were 0 permits issued for new residential work with a construction value of \$0 in the month of September. There were 13 permits for residential additions/alterations with a construction value of \$79,314.00. There was 1 permit issued for new non-residential work with a construction value of \$850,000.00 in the month of September. Furthermore there were 3 permits for non-residential additions and/or alterations with a construction value of \$16,131.00. For summation of the month there was a total of 17 building permits issued with a fee structure of \$3,752; 1 demo permit with a fee structure of \$24; 3 fence permits with a fee structure of \$60; 8 mechanical permits with a fee structure of \$245; 2 sign permits with a fee structure of \$80; 9 excavation permits with a fee structure of \$15, 1 manufactured home hookup permit with a fee structure of \$75 and 45 miscellaneous permits and/or approvals issued with a fee structure of \$18,274.00. Throughout September, there were 86 permits and/or approvals issued with a 0% increase/decrease compared to a year ago. The fee structure is \$22,525.00, a 75% increase compared to a year ago.

DESCRIPTION	Sept 2010	Sept 2009	Sept Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
<b>NEW RESIDENTIAL</b>								
Single-Family Detached 101								
Permits					1	-100%	3	-100%
Units					1	-100%	3	-100%
Value					66,000	-100%	218,293	-100%
Condominiums/Townhouses 102								
Permits								
Units								
Value								
Duplex 103								
Permits				1				
Units				2				
Value				186,552				
Three & Four Family 104								
Permits								
Units								
Value								
> 4 Family Apartments 105								
Permits							0	-100%
Units								
Value							2,660	-100%
Manufactured Homes 106								
Permits							3	-100%
Units							3	-100%
Value							16,475	-100%
<b>TOTALS</b>								
Permits				1	1		6	-82%
Units				2	1	100%	5	-63%
Value				186,552	66,000	183%	237,429	-21%
<b>NEW RESIDENTIAL (GROUP/TRANSIENT)</b>								
Hotels & Motels 213								
Permits							0	-100%
Units							10	-100%
Value							400,000	-100%
Other Nonhousekeeping 214								
Permits							0	-100%
Units							0	-100%
Value							8,334	-100%
<b>TOTALS</b>								
Permits							1	-100%
Units							10	-100%
Value							408,334	-100%
<b>RESIDENTIAL ADD/ALTERATIONS</b>								
Residential Additions/Alterations 434								
Permits	13	12	8%	102	94	9%	78	31%

Value	79,314	58,031	37%	674,271	564,137	20%	639,354	5%
<b>Residential Garages/Carports 438</b>								
Permits		5	-100%	4	17	-76%	5	-26%
Value		52,187	-100%	44,616	200,945	-78%	50,712	-12%
<b>TOTALS - RES. ADD/ALTERATIONS</b>								
Permits	13	17	-24%	106	111	-5%	83	27%
Value	79,314	110,218	-28%	718,887	765,082	-6%	690,065	4%
<b>NEW NONRESIDENTIAL</b>								
<b>Amusement &amp; Recreation 318</b>								
Permits	1			1			0	400%
Value	850,000			850,000			42,564	1897%
<b>Churches &amp; Religious 319</b>								
Permits								
Value								
<b>Industrial Buildings 320</b>								
Permits							0	-100%
Value							7,801,511	-100%
<b>Auto Service &amp; Repair 322</b>								
Permits							0	-100%
Value							81,132	-100%
<b>Hospitals &amp; Institutions 323</b>								
Permits					1	-100%	0	-100%
Value					930,000	-100%	399,813	-100%
<b>Offices 324</b>								
Permits							2	-100%
Value							261,943	-100%
<b>Schools &amp; Education 326</b>								
Permits								
Value								
<b>Commercial Buildings (Retail) 327</b>								
Permits							1	-100%
Value							758,223	-100%
<b>Public Works &amp; Utilities 325</b>								
Permits							0	-100%
Value							560	-100%
<b>Other Buildings 328</b>								
Permits		2	-100%	4	7	-43%	13	-70%
Value		471,838	-100%	142,757	497,838	-71%	519,202	-73%
<b>Structures 329</b>								
Permits		1	-100%	2	10	-80%	8	-76%
Value		3,800	-100%	4,000	126,412	-97%	238,769	-98%
<b>TOTALS - NEW NONRESIDENTIAL</b>								
Permits	1	3	-67%	7	18	-61%	26	-73%
Value	850,000	475,638	79%	996,757	1,554,250	-36%	10,103,717	-90%
<b>NONRESIDENTIAL ADD/ALTERATIONS</b>								
<b>Nonresidential Add/Alterations 437</b>								
Permits	3	1	200%	54	25	116%	33	64%
Value	16,131	2,236	621%	5,283,096	2,324,988	127%	1,859,617	184%

<b>DEMOLITIONS</b>								
Single-Family 645								
Two-Family 646								
Three & Four Family 647								
Five or More Family 648								
Others 649				1				
<b>PERMITS AND FEES</b>								
<b>Building</b>								
Permits	17	21	-19%	169	155	9%	150	13%
Fees	3,752	4,502	-17%	125,554	99,757	26%	404,016	-69%
<b>Demolitions</b>								
Permits	1			6	5	20%	7	-12%
Fees	24			141	118	19%	160	-12%
<b>Fence</b>								
Permits	3	8	-63%	54	56	-4%	61	-11%
Fees	60	160	-63%	1,060	1,100	-4%	1,195	-11%
<b>Mechanical</b>								
Permits	8	1	700%	47	15	213%	34	37%
Fees	245	22	1014%	1,633	703	132%	1,414	15%
<b>Sign</b>								
Permits	2	1	100%	20	15	33%	23	-13%
Fees	80	20	300%	760	400	90%	628	21%
<b>Excavation</b>								
Permits	9	12	-25%	52	52		46	13%
Fees	15	230	-93%	305	635	-52%	620	-51%
<b>Manufactured Home Hookups</b>								
Permits	1	1		2	6	-67%	7	-71%
Fees	75	75		150	450	-67%	351	-57%
<b>Miscellaneous</b>								
Permits	45	42	7%	192	219	-12%	255	-25%
Fees	18,274	7,872	132%	47,579	43,776	9%	45,187	5%
<b>TOTALS - PERMITS AND FEES</b>								
Permits	86	86		542	523	4%	583	-7%
Fees	22,525	12,881	75%	177,182	146,938	21%	453,571	-61%

## PARKS, LIBRARY AND RECREATION DEPARTMENT

### SEPTEMBER 2010 MONTHLY REPORT

#### DEPARTMENT OVERVIEW

There were 13 Pavilion Reservations issued during the month, for a year to date total of 1191; and 10 Facility Use Permits were issued during the month. No money was paid out in the Tree Removal Program, leaving a year to date total of \$1,087.50. No money was paid out for the Tree Planting Program leaving a year to date total of \$535.99.

The Department secretary attended PLR staff, secretary and newsletter meetings during the month. She also prepared, distributed and put all PLR news releases on the City Web Page. The Department secretary prepared, printed and distributed the October newsletter.

Library Superintendent VanDusen and Gail Shafer, PLR Administrative Secretary, attended the September 14 Parks, Library and Recreation Board meeting, which was held at the library. Library Superintendent VanDusen led the group on a tour of the new construction. Other matters discussed: Update on search for PLR Director; Tree Removal Program recommendation by Board; and Duties of the PLR Board. Department Secretary Shafer told the Board that the City Manager would be present at the October meeting to give a presentation on Proposition 101, Amendment 60 and 61.

#### PARKS, CEMETERY AND FORESTRY

**Parks-** Equipment maintenance totals for the month of September totaled 105.75 hours. The crew has been busy mowing and string trimming in the parks. Maintenance crews have been busy getting pavilions ready for events. The Pioneer Park Tennis Courts were resurfaced and opened for play. The roofs on the south pavilion at Columbine Park and the pavilion at Propst Park were re-roofed. There were 487.5 hours of facility maintenance this month. The parks that were treated with nematodes appear to be showing exceptional results. Joe Kauffman, Public Works, was contacted about the traffic bridge replacement that is scheduled for this year. He has some preliminary numbers from an engineer to get the project going. The new traffic bridge should be installed late this year. Crews from all three divisions helped move the library.

**Cemetery-** The cemetery crew has had a slower than average month for burials resulting in 4 grave openings and closings. The staff sold no grave spaces and no Columbarium niches. Ten monument permits were reviewed and measured out for the monument companies. With this slow down, crews had the opportunity to raise and repair 87 grave spaces. The crew has been busy mowing, watering, trimming and prepping the turf for fertilizer. The oldest Walker mower had some issues with charging and a hydrostat; it was sent to Kurtzers in Haxtun for repairs and cost \$1100 to repair.

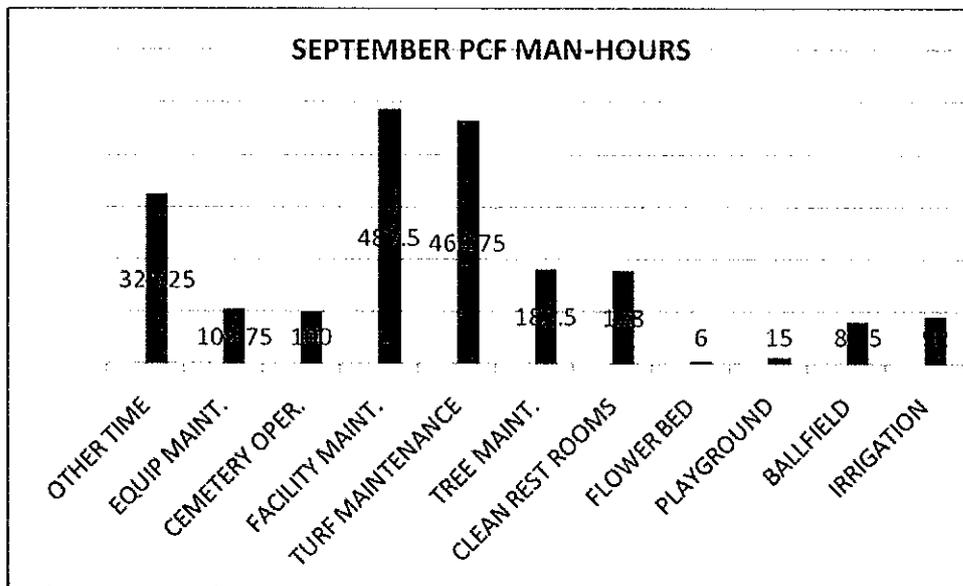
**Forestry-** The Forestry crew has been busy trimming trees with 35 trims this month. The Forestry crew has done a lot of trimming for some line of sight issues. They removed a total of 13 trees. The Forestry crew has been watering trees that are not presently irrigated during construction projects. Out of the Parks, Cemetery and Forestry Division the Forestry crew were the majority contributors of the library move.

**Ongoing PCF projects:**

- Perform all routine maintenance activities necessary
- Complete application of fall scheduled pesticides.
- Complete outstanding Forestry action requests
- Apply fertilizer to Parks and Cemetery
- Landscape around Prairie Pak tennis courts

DESCRIPTION	Sept 2010	Sept 2009	Sept Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
<b>PARKS</b>								
Man-hours of equip maint (all PCF)	106	121	-12%	106	1,278	-92%	1,350	-92%
Facility reservations	20	24	-17%	186	240	-23%	258	-28%
Restroom cleanings/inspections	178	132	35%	1,447	1,272	14%	1,575	-8%
Man-hours of ballfield preparation	83	125	-34%	1,509	1,537	-2%	1,360	11%
<b>CEMETERY</b>								
Opening/Closing	4	9	-56%	66	84	-21%	83	-20%
Cremains - Opening/Closing	1	1		26	33	-21%	30	-13%
Spaces sold		6	-100%	25	57	-56%	55	-55%
Monument permits	10	25	-60%	173	196	-12%	117	48%
Graves repaired/raised	87	83	5%	1,065	894	19%	568	88%
Niches Sold		3	-100%	11	17	-35%	20	-46%
<b>FORESTRY</b>								
Trees trimmed	35	45	-22%	281	547	-49%	483	-42%
Trees removed	13	7	86%	195	146	34%	99	97%
Action Requests completed	15	13	15%	77	100	-23%	65	19%
Trees planted				51	44	16%	121	-58%
Stumps removed by contract				28	34	-18%	19	44%

Graph below denotes man-hours during the month of September:



## **LIBRARY**

The patron count for Sterling Public Library from Sept. 1 through Sept. 30, 2010 was 2,867. The library was closed from Sept. 16<sup>th</sup> through Sept. 22<sup>nd</sup> to move into the new and renovated area. Crews from Parks, Forestry and Cemetery helped us move. A group of young men from the Summit Treatment Center also helped for 1 ½ days.

The library had 6 Community Servants for a total of 54 hours of community service. One volunteer worked 3 hours. Total volunteer hours for the month of September were 57.

Sterling Public Library made 179 interlibrary loan requests of other libraries and received 154 items. Other libraries made 130 interlibrary loan requests and Sterling Public Library loaned 91 items. Lending libraries were unable to fill 29 requests and Sterling Public Library was unable to fill 39 requests. Total interlibrary loan requests were 309 and 245 items were circulated. Numbers were lower this month as Sterling Public Library was off rota for the 7 days during our move.

The library hosted the PLR Board Meeting on Sept. 14, 2010. Library Superintendent VanDusen led the group on a tour of the new construction.

Jo Ann Conter reported 23 tutors worked with 27 students for 135.5 hours during September.

## **PROJECT UPDATE:**

Technology continues to be an important part of the library. One thousand two hundred sixty five patrons signed up and used the Internet and public access computers during September.

There were 35 children who called Dial-a-Story during September. Denise Ladd and Vickie Nills read stories during the month. Dial-a-Story was disconnected on Sept. 16<sup>th</sup> and will not be available again until the construction project is complete.

Due to construction and the need for the library to relocate to the new and renovated area, Story Time will not start until the first week of October.

DESCRIPTION	Sept 2010	Sept 2009	Sept Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
Active Library Patrons								
Books Checked Out	6,178	7,289	-15%	74,764	75,140	-1%	71,889	4%
In-house Circulation	560	1,240	-55%	9,331	13,211	-29%	10,180	-8%
Volunteer Hours	3	3		64	131	-52%	181	-65%
Story Time Attendance		75	-100%	277	263	5%	494	-44%
Summer Reading Program				635	669	-5%	753	-16%
Reference Questions	904	648	40%	8,707	6,749	29%	6,535	33%
Books Placed on Hold	273	309	-12%	3,197	3,000	7%	2,299	39%
Inter-Library Loans								
Borrowed requests	179	190	-6%	1,927	1,727	12%	1,611	20%
Loaned requests	130	247	-47%	1,880	2,046	-8%	1,236	52%
Total	309	437	-29%	3,807	3,763	1%	2,845	34%
Library Meeting Room Use		13	-100%	43	133	-68%	219	-80%
Patrons Using Facility	2,867	4,262	-33%	37,244	41,320	-10%	46,119	-19%
Hours Tutoring	136	122	11%	1,126	1,232	-9%	1,291	-13%
Internet use	1,265	1,803	-30%	14,172	17,527	-19%	15,857	-11%

### **RECREATION DIVISION**

**FALL SOFTBALL:** On September 16<sup>th</sup> the City fall slow pitch softball leagues ended, they started on August 10<sup>th</sup>. There were 14 teams participating with 6 in the Men's division, and 9 in the Co-Rec. division. This was up 1 team from 2009. The 15 games played in September accounted for 480 player and 400 spectator visits to the ball fields.

**FALL YOUTH VOLLEYBALL:** Practice began the week of August 23<sup>rd</sup> and matches began Saturday, September 18<sup>th</sup>. Thirty-two of the forty-seven teams participating in the fall youth volleyball program are from out of town. This is the 11<sup>th</sup> year for this program and it has grown from 13 teams in 2000, with just over 100 participants, to 47 teams and over 358 participants in 2010. 2010 is up 36 players and 2 teams from 2009. The 32 games in September accounted for 512 player and 1,920 spectator visits to the Sterling Middle School.

**FALL WOMEN'S VOLLEYBALL:** Fall Adult women's Volleyball started Sept. 13<sup>th</sup> with 21 teams competing. This is up 7 teams from 2009. This is a 33% increase in an established program! There are 7 teams in Women's "A" division, 5 teams in Women's "Upper B" division, 4 teams in the Women's "B" division and 5 teams in the "Co-Rec." division. A total of 42 games were played in September and accounted for 504 player and 840 spectator visits to N.J.C. and the S.M.S. where the matches are played.

**PUNT, PASS & KICK COMPETITION:** Twenty-one young football enthusiasts participated in The NFL PEPSI Punt, Pass and Kick competition, which was held September 11, 2010 at the Sterling High School-Tiger Field. Local participants were judged on distance and accuracy in

punting, passing and kicking. The participants with the highest cumulative distance in the three events were the winners. Seven youngsters qualified locally to compete at the sectional competition scheduled for Sunday, October 10, 2010 in Ft. Collins, at City Park.

## **RECREATION CENTER**

**ANNUAL MAINTENANCE:** The Sterling Recreation Center was closed September 7 - 9 for annual maintenance. Maintenance was done on both pools and throughout the facility. The outdoor pool was winterized by Blue White Pools. All the outdoor pool furniture, trash receptacles, lifeguard chairs and the shade structures were taken down and stored. Indoors, one pool wall was painted. The shower drains in both locker rooms were roto-rooted. The ceilings in both locker rooms were scraped and painted. \*Loose tile and corner pieces were removed and replaced with larger 2" tile that is the same color but a different size. The Nautilus equipment covers were removed and the equipment thoroughly lubricated. Recreation Center staff, City personnel and several contractors performed the maintenance.

\*After ten years of tile repairs, there is no more tile available for future repairs of the Centers showers, pool deck or locker rooms. The Recreation Centers intricate and specific dal-tile color pattern is discontinued and is not available on the internet, E-bay, or by private companies searching for us. Since the tiled pool deck is very slippery for patrons, resurfacing it with Omni-tech Industries product is the next logical step and will be budgeted for in the future.

**OVERALL ADMISSIONS:** Total admissions for September, 2010 were 1,476, which is down 184 patron visits from September, 2009. September, 2009's total paid admissions were 1,660.

These paid admissions do not include: 780 kids from S.H.S. PE classes, 710 kids from S.M.S. PE classes, and 285 kids from the S.M.S. swim team. Re-1 Schools use the Recreation Center for free due to Intergovernmental Agreements.

**CHILD ADMISSIONS:** There were a total of 36 Child admissions to the Recreation Center in September, 2010. This is up 2 participants from September, 2009.

**YOUTH ADMISSIONS:** There were a total of 282 Youth Admissions to the Recreation Center in September, 2010. This is down 83 participants from September, 2009.

**SENIOR ADMISSIONS:** There were a total of 242 Senior Admissions to the Recreation Center in September, 2010. This is up 90 participants from September, 2009.

**ADULT ADMISSIONS:** There were a total 420 Adult Admissions to the Recreation Center in September, 2010. This is down 127 participants from September, 2009.

**YEARLY ADMISSIONS:** There were 247 Yearly Pass Admissions to the Recreation Center in September 2010. This is down 74 participants from September, 2009.

**FAMILY ADMISSIONS:** There were a total of 32 Family Admissions to the Recreation Center in September 2010. This is down 1 family from September, 2009. Those 32 Family Admissions accounted for approximately 128 individuals using the Recreation Center for the month.

**NON-PARTICIPANT ADMISSIONS:** There were a total of 25 Non-Participant Admissions to the Recreation Center in September, 2010. This is down 9 participants from September, 2009.



## OVERLAND TRAIL MUSEUM

During the month of September, 732 visitors visited the Museum representing 31 states and 2 foreign countries.

September continued to be a busy month at the museum with average attendance, the beginning of the High Plains History Club, the annual Courtyard Tea, one wedding, two after hours events and two significant donations to the collection.

The Museum received on long-term temporary loan an 1890's Studebaker buggy belonging to the Brush Historical Society. The buggy has ties to a Sterling family. The Museum also received this month a pump organ which originally arrived in Sterling on a covered wagon in 1876. The organ belonged to the Michael Propst family.

Kay Rich traveled to Houston over Labor Day weekend to visit the Weiss Energy Hall, which is a part of the Houston Museum of Natural History. The president of exhibits at this museum may be assisting in building some of the interactive exhibit, which will be a part of the new oil/energy exhibits at the Overland Trail.

The fifth annual Courtyard Tea was held on September 13. The theme for the tea was "Moors and Meadows ~ a Celtic Tea". The event was well attended and well received. Curator, Kay Rich spoke at NJC for the Christian Women's Connection luncheon. The theme was "Treasures From our Past" – many items from the museum collection were taken to show.

A tourism group met at the Museum and had dinner in the courtyard on September 22. Elda Lousberg and Kim Sellers hosted the group from Southwestern Colorado. The Family Resource Center also hosted an after-hours dinner at the museum on September 9 for their mentoring adults and teens.

The Museum has launched a new program for children called the High Plains History Club. The group initially met on three consecutive Saturday mornings and will meet on the second Saturday morning of each month beginning on October 9. Attendance started out slow, but is anticipated to grow as the word gets out about the club. The program for the club will focus on a specific incident in our local history.

Two volunteers assisted Museum staff member Marilyn Hutt in completing the task of installing 200+ new signs on the farm equipment.

Kay Rich attended the Mountain Plains Museum Association conference in Rapid City South Dakota September 14-17.

### Museum Projects

Frank Walsh building project-----	Ground breaking September 15, 2010
Labeling artifacts -----	Ongoing project
Cleaning buildings & artifacts-----	Ongoing
Cataloging donations-----	Done as items are accessed
Tannery-----	In progress
Research Room-----	Plans progressing
Machinery signs-----	Completed

DESCRIPTION	Sept 2010	Sept 2009	Sept Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
Numbers of Donors	4	8	-50%	24	45	-47%	49	-51%
Number of items donated	6	27	-78%	90	207	-57%	212	-58%
Number of School Visits		1	-100%	18	19	-5%	23	-22%
Number of Students		10	-100%	755	904	-16%	919	-18%
Prairie School Students				75	96	-22%	121	-38%
Prairie School Teachers				10	14	-29%	12	-14%
Number of Special Events	4	2	100%	14	12	17%	5	159%
Total Attendance of Special Events	65	205	-68%	2,989	3,681	-19%	3,124	-4%
Number of Weddings	1	1		3	5	-40%	4	-25%
Number of Tour Buses	1	1		2	1	100%	2	25%
Tour Bus Visitors	20	10	100%	45	10	350%	27	64%
States represented	31	27	15%	221	192	15%	234	-6%
Foreign Countries Represented	2	8	-75%	25	26	-4%	32	-21%
Total of All Visitors	732	788	-7%	8,324	9,500	-12%	8,767	-5%
Volunteer Hours	25	46	-47%	289	484	-40%	508	-43%
Square Foot, Bldg. Maintained	24,766	24,766		222,894	222,894		247,660	-10%