

STERLING

A Colorado Treasure

MONTHLY REPORTS
October 2014

CITY MANAGER

OCTOBER 2014 MONTHLY REPORT

City Manager:

City Manager Donald J. Saling attended the following meetings during the month of October:

- Attended the Logan County Economic Development Corporation Board Meeting
- Attended negotiations meeting regarding the Charter Cable Franchise Agreement
- Spoke at the Lion Club weekly meeting regarding his perspective of the future of Sterling
- Met with representatives of the Burlington Northern railroad regarding Rights-of-Ways
- Met with the Logan County Commissioners on Budget items for 2015
- Answered questions regarding the Requests for Proposals on the Buffalo Hills Marketplace Project
- Met with representatives from the Colorado National Guard and community leaders regarding a potential project
- Assisted with the set up for the Halloween festivities at the Recreation Center
- City Attorney meetings for various legal issues and advise
- Met with concerned community contractors regarding the shortage of housing in the City
- Attended the Logan County Citizens Oversight Committee meeting

Executive Secretary:

The Executive Secretary continues to do the packets for Council. Connie assembled the 2015 proposed budget for Council. There were no proclamations or amplified permits prepared in October.

Executive Secretary Bornhoft attends the administrative staff meetings and prepares the minutes. She prepares the monthly reports, puts them on the web site and scans them into Laser Fiche for future reference.

The Executive Secretary is a member of the employee newsletter committee and continues to help with the publication of it. She also attends the clerical staff weekly meetings.

Connie prepared for and attended the Sterling Urban Renewal Authority (SURA) meeting on October 14, 2014.

Emergency Management Coordinator (EMC):

There is not an Emergency Management Coordinator report for the month of October.

Sterling Emergency Communications Center:

- Communications Center handled 2,269 calls for service during the month of October 2014, a 9 percent increase from the 2,080 calls received in October 2013.

- Sterling Police Department handled 1,188 calls for service in October 2014, a 17 percent increase compared to 1,017 calls for service received in October 2013.
- Logan County Sheriff's Office received 757 calls for service in October 2014, a 2 percent increase compared to 745 calls for service received in October 2013.
- Crook Fire Department handled 9 calls for service in October 2014 compared to 8 calls for service in October 2013.
- Fleming Fire received 4 calls for service in October 2014 compared to 8 calls for service in October 2013.
- Merino Fire handled 8 calls for service in October 2014 compared to 9 calls for service in October 2013.
- Peetz Fire handled 3 calls for service in October 2014 compared to 3 calls for service in October 2013.
- Sterling Fire handled 187 calls for service in October 2014, a 6 percent decrease compared to 198 calls handled in October 2013.

DESCRIPTION	Oct	Oct	Oct	YTD	YTD	YTD
	2014	2013	Change	2014	2013	Change
ACTIVITIES						
CALLS for SERVICE						
STERLING DISPATCH	2,269	2,080	9%	20,945	21,090	-1%
CITY OF STERLING	1,188	1,017	17%	10,838	9,765	11%
LOGAN COUNTY	757	745	2%	7,032	7,813	-10%
STERLING FIRE 07530	187	198	-6%	2,000	1,909	5%
CROOK FIRE 07505	9	8		114	85	
FLEMING FIRE 07515	4	8		47	52	
MERINO FIRE 07522	8	9		139	96	
PEETZ FIRE 07525	3	3		25	45	

Information Technology Specialist (ITS):

Daily backup of all servers, Finance & Police Systems continue. ITS Anderson performed the routine changes for new and former user processes and file security maintenance.

The ITS assisted several departments with phone issues, printers, computer problems and updates and changes to the city website. She set up new computers in Dispatch and worked through some printer and other access issues. Mary Ann took one computer in for repair, the hard drive was replaced on warranty.

ITS Anderson assisted KCI with activation of 10 ports for cable TV connections to the Fire Department. She also contacted KCI on several phone issues.

The ITS contacted Les from Platinum Technology regarding assistance with some e-mail issues with State of Colorado. Les has also installed some of the new server hardware

and storage appliances in our racks and is preparing for transfer of files from the old systems.

Mary Ann attended the monthly SWellness meeting and prepared flyers and information for the upcoming Lunch and Learn. Employees and their families attended the City Health Fair on October 1st, where 72 received flu shots and 37 blood draws. She attended a City committee meeting for building a Christmas float for the Christmas parade on Dec. 4th. Mary Ann covered the phones at the reception desk for breaks as needed.

CITY ATTORNEY

OCTOBER 2014 MONTHLY REPORT

MEETINGS:

The City Attorney attends City Council meetings and work sessions, Staff meetings, and various other meetings as needed, including meetings with department directors, individual City Council members, and other personnel. The City Attorney attended various meetings with the City Manager and individuals as needed and requested, including meetings involving land negotiations. The Deputy City Attorneys attend meetings as required for their respective positions.

The paralegal attends staff meetings, Swellness presentations, secretarial meetings when there is training, and various meetings as requested by the City Attorney, including City Council meetings and work sessions.

DOCUMENT PREPARATION:

Prepared agendas and packets for City Attorney's submission to City Council Meetings.

Prepared the following Resolutions:

Resolution No. 10-1-14, Series of 2014 – A Resolution before the City of Sterling, Logan County, Colorado, approving an extension of the cable system franchise with Bresnan Communications, LLC.

Resolution No. 10-2-14, Series of 2014 – A Resolution before the City of Sterling, Logan County, Colorado, approving an Agreement with Frenchman RE-3 School District for use of the City of Sterling Municipal Airport apron area only for commercial driver's license testing.

Resolution No. 10-3-14, Series of 2014 – A Resolution before the City of Sterling, Logan County, Colorado, approving a Transportation Alternatives Program Application with the Colorado Department of Transportation for funding the construction of sidewalk access to several schools and public facilities, and authorizing the expenditure of any required matching funds.

Resolution No. 10-4-14, Series of 2014 – A Resolution before the City of Sterling, Logan County, Colorado, approving a Transportation Alternatives Program Application with the Colorado Department of Transportation for funding the construction of a multi-use path along East Chestnut Street, and authorizing the expenditure of any required matching funds.

Prepared the following Ordinances:

Ordinance No. 9, Series of 2014 – An Ordinance amending the Sterling City Code, Chapter 21, Utilities, Article IV, Sewer System, Division 1, Generally, and Division 2, Rates and Charges.

Ordinance No. 10, Series of 2014 – An Ordinance enacting a new Article V, entitled Industrial Pretreatment Program, of Chapter 21, Utilities, of the City Code.

Ordinance No. 12, Series of 2014 – An Ordinance providing funds for curb and gutter improvements for 430 Cleveland Street, located within the city limits of the City of Sterling, Colorado.

Other Documents:

The City Attorney reviews and assists in finalizing various contracts and other legal documents for City departments. This office prepared an Agreement for the Fleming School District to use a part of the airport for CDL testing. This office revised a mutual aid agreement with the Air Force for fire department services. The City Attorney worked with other legal counsel on an

Option Agreement for purchase of a portion of city-owned vacant land. This office prepared a letter to Home Depot on a sales tax issue.

MUNICIPAL COURT:

The Deputy City Attorney prosecuted three charges and all three defendants were found guilty. One defendant changed his plea to guilty prior to trial; three charges were dismissed; and four defendants entered into a deferred judgment stipulation. This office prepares Court documents, including miscellaneous pleadings such as guilty pleas and stipulations; various subpoenas; memos to the Police Department, Public Works Department, and Humane Society regarding trials; trial schedules; motions; jury instructions when needed; and correspondence and discovery letters. Court files are copied and Police Department, Humane Society, and attorney files are prepared for trial.

LIQUOR LICENSING:

This office processed two applications for liquor license renewals, and two applications for special event permits.

MISCELLANEOUS:

The City Attorney continues to work with the City's Water Attorneys on water / water court issues.

The City Attorney continues to work on the Buffalo Hills Marketplace project and the Holiday Inn Express project, including attending various meetings related to the projects.

The paralegal does research, drafts documents and pleadings, and performs all other related legal work relating to the position. The paralegal makes telephone calls to library patrons regarding past due items, and processes letters to library patrons prepared by the library staff, regarding past due items. The paralegal also assists with answering the telephones and receptionist duties when needed, and covers/assists other departments as requested, when necessary.

FINANCE DEPARTMENT

OCTOBER 2014 MONTHLY REPORT

The Finance Department assisted 3,145 customers during the month of October 2014. This compares to 3,048 customers in October 2013. This number does not include the contacts made by the Director of Finance. There were on average 138 customer contacts per day for October 2014. Please review the Finance Department Activities report for additional information regarding the various services that the Department of Finance and Records provided in October 2014 in comparison to October 2013.

The General Fund revenues for the month of October 2014 amounted to \$1,022,337.32. The revenue for the month ended October 2013 in the General Fund amounted to \$896,595.68. Expenditures for the General fund for the month ending October 31, 2014 amounted to \$1,257,473.03 and for the same period in 2013 the expenditures were \$1,437,783.10.

Cash in all City funds totaled \$1,979,930.68 on October 31, 2014 and for October 31, 2013 on hand was \$2,469,952.15. On October 31, 2014 the City of Sterling had outstanding a total of \$19,200,481.03 in investments, this amount is for all funds. This breaks down to \$206,257.16 in Certificates of Deposit, \$18,893,719.27, ColoTrust Plus and \$100,504.60 in Money Market.

There were \$1,814,545.83 worth of checks issued in October 2014 for all funds; this compares to \$1,764,998.89 for the same period in 2013. There were 6846.8 gallons of gasoline and diesel used in the month of October 2014 for all City operations. This compares to 6399.9 gallons gasoline and diesel used in October 2013.

Please see the Finance Department's activity list below for other comparisons.

Investment Breakdown

2014

THIS SUMMARY IS PROVIDED TO SHOW THE PLACEMENT OF INVESTMENTS. PLEASE REFER TO THE BALANCE SHEETS FOR THE VARIOUS FUNDS FOR TOTAL CASH & CASH EQUIVALENT.

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	10/31/14
General Fund:				
Colostrust Plus	\$1,890,663.35	\$630,000.00	\$455,159.95	\$1,715,823.30
Colostrust Plus - Seizure Money	\$26,693.43	\$0.00	\$2.53	\$26,695.96
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$1,917,356.78	\$630,000.00	\$455,162.48	\$1,742,519.26
Hotel Tax Fund:				
Colostrust Plus	\$389,187.21	\$0.00	\$24,038.41	\$413,225.62
TOTALS	\$389,187.21	\$0.00	\$24,038.41	\$413,225.62
Water Fund:				
Colostrust Plus	\$6,678,056.23	\$35,000.00	\$305,663.22	\$6,948,719.45
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$6,678,056.23	\$35,000.00	\$305,663.22	\$6,948,719.45
Sanitation Fund:				
Colostrust Plus	\$569,167.44	\$0.00	\$10,056.00	\$579,223.44
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$569,167.44	\$0.00	\$10,056.00	\$579,223.44
Sewer Fund:				
Colostrust Plus	\$4,097,258.60	\$45,000.00	\$115,399.58	\$4,167,658.18
Certificates of Deposit	\$206,097.92	\$0.00	\$159.24	\$206,257.16
Money Market	\$100,504.60	\$0.00	\$2.57	\$100,507.17
TOTALS	\$4,403,861.12	\$45,000.00	\$115,561.39	\$4,474,422.51
Perpetual Care Fund:				
Colostrust Plus	\$183,406.49	\$0.00	\$17.98	\$183,424.47
TOTALS	\$183,406.49	\$0.00	\$17.98	\$183,424.47

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	10/31/14
Library Improvement Fund:				
Colostrust Plus	\$27,957.93	\$0.00	\$2.75	\$27,960.68
TOTALS	\$27,957.93	\$0.00	\$2.75	\$27,960.68
Conservation Trust Fund:				
Colostrust Plus	\$270,423.11	\$0.00	\$26.39	\$270,449.50
TOTALS	\$270,423.11	\$0.00	\$26.39	\$270,449.50
Karl Falch Library Trust Fund:				
Colostrust Plus	\$31,161.89	\$0.00	\$3.09	\$31,164.98
TOTALS	\$31,161.89	\$0.00	\$3.09	\$31,164.98
Employee Self-Insurance Fund:				
Colostrust Plus	\$562,977.13	\$0.00	\$55.14	\$563,032.27
TOTALS	\$562,977.13	\$0.00	\$55.14	\$563,032.27
Service Center Fund:				
Colostrust Plus	\$470,822.87	\$15,000.00	\$50,049.64	\$505,872.51
TOTALS	\$470,822.87	\$15,000.00	\$50,049.64	\$505,872.51
Old Hire Police Pension Fund:				
Colostrust Plus	\$636,725.74	\$0.00	\$62.31	\$636,788.05
TOTALS	\$636,725.74	\$0.00	\$62.31	\$636,788.05
Risk Management Fund:				
Colostrust Plus	\$854,830.88	\$200,000.00	\$135,086.48	\$789,917.36
TOTALS	\$854,830.88	\$200,000.00	\$135,086.48	\$789,917.36
Capital Equipment Fund:				
Colostrust Plus	\$1,258,118.76	\$75,000.00	\$25,122.45	\$1,208,241.21
TOTALS	\$1,258,118.76	\$75,000.00	\$25,122.45	\$1,208,241.21

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	10/31/14
Capital Improvement Fund:				
Colotrust Plus	\$825,441.43	\$0.00	\$80.86	\$825,522.29
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$825,441.43	\$0.00	\$80.86	\$825,522.29
Grand Totals All Funds:				
Colotrust Plus	\$18,772,892.49	\$1,000,000.00	\$1,120,826.78	\$18,893,719.27
Certificates of Deposit	\$206,097.92	\$0.00	\$159.24	\$206,257.16
Money Market	\$100,504.60	\$0.00	\$2.57	\$100,507.17
Grand Total	\$19,079,495.01	\$1,000,000.00	\$1,120,988.59	\$19,200,483.60

GENERAL FUND

This Document is for Internal Use and Represents Unaudited Figures

10/31/2014

BALANCE SHEET

ASSETS:

Cash	\$264,107.38
Flex Cash Account	\$15,445.42
Petty Cash	\$980.00
Cash with County Treasurer	\$16,239.34
Accounts Receivable	\$197,889.05
Taxes Receivable	\$51,826.40
Sales Tax Receivable	\$671,215.73
Property Tax Receivable	\$1,024,649.00
Investments	\$1,715,823.30
Investment - Federal Seizure	\$26,695.96
Prepaid Fuel	\$34,937.15
Prepaid Fuel – Airport	\$11,455.88
Payroll Clearing	\$1,471.46
Postage Clearing Account	\$4,025.03
Prepaid Prisoner Housing	\$44,618.00
Sales Tax Clearing	-\$29.40

TOTAL ASSETS

\$4,081,349.70

LIABILITIES:

Ded/Ben Clearing Account	\$8,356.77
Accounts Payable	\$223,908.30
Accounts Payable - Logan County	\$4,393.93
Accrued Salaries	\$223,959.13
Court Bonds	\$1,385.00
Restitution Clearing Account	\$872.22
Seizures	\$600.00
Deferred Revenue	\$1,030,537.00

TOTAL LIABILITIES

\$1,494,012.35

FUND BALANCE:

Reserve for Museum (Bernice Sanders)	\$28,332.10
Reserve for Museum (Exhibits)	\$42,505.32
Designated for Arts	\$70,000.00
Unreserved Fund Balance	\$2,666,892.23
Excess Revenue over Expenditures	-\$220,392.30

TOTAL FUND BALANCE

\$2,587,337.35

**TOTAL LIABILITIES
& FUND BALANCE**

\$4,081,349.70

GENERAL FUND

10/31/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Real & Personal Prop. Tax	\$1,015,537.00	\$3,278.30	\$1,035,951.73	-\$20,414.73
Road & Bridge Fund Taxes	\$80,000.00	\$0.00	\$159,291.00	-\$79,291.00
Auto Ownership Taxes	\$100,000.00	\$9,585.07	\$107,116.41	-\$7,116.41
Sales Tax	\$6,625,000.00	\$624,811.00	\$5,868,422.86	\$756,577.14
Vehicle Use Tax	\$230,000.00	\$7,918.40	\$237,145.09	-\$7,145.09
Building Material Use Tax	\$70,000.00	\$14,646.48	\$119,602.10	-\$49,602.10
Sales Tax Rebate	\$58,000.00	\$7,433.00	\$51,491.00	\$6,509.00
Employment Occupation Tax	\$15,400.00	\$0.00	\$15,150.00	\$250.00
TOTAL TAXES	\$8,193,937.00	\$667,672.25	\$7,594,170.19	\$599,766.81
Franchise Taxes	\$681,775.00	\$50,363.49	\$590,216.65	\$91,558.35
Licenses & Permits	\$172,950.00	\$19,566.30	\$189,437.63	-\$16,487.63
Intergovernmental Revenue	\$3,775,154.00	\$151,238.74	\$2,832,782.45	\$942,371.55
Charges for Service	\$261,700.00	\$12,585.06	\$229,306.94	\$32,393.06
Fines & Forfeits	\$128,300.00	\$8,052.40	\$90,989.51	\$37,310.49
Miscellaneous Revenue	\$520,294.00	\$66,252.08	\$429,877.21	\$90,416.79
Transfer from Other Funds	\$560,918.00	\$46,607.00	\$466,070.00	\$94,848.00
TOTAL OTHER REVENUES	\$6,101,091.00	\$354,665.07	\$4,828,680.39	\$1,272,410.61
GRAND TOTAL REVENUES	\$14,295,028.00	\$1,022,337.32	\$12,422,850.58	\$1,872,177.42

GENERAL FUND

10/31/2014

EXPENDITURES:**GENERAL GOVERNMENT:**

	BUDGETED	EXPENSES	EXPENSES	
	2014	CURRENT MO.	TO DATE	BALANCE
Council	\$113,041.00	\$17,401.51	\$89,178.58	\$23,862.42
City Manager	\$338,998.00	\$23,569.65	\$196,869.23	\$142,128.77
City Attorney	\$270,943.00	\$19,928.19	\$211,870.30	\$59,072.70
Municipal Court	\$106,187.00	\$7,410.28	\$80,174.53	\$26,012.47
Finance	\$463,416.00	\$33,022.27	\$389,608.43	\$73,807.57
City Hall & Non-Departmental	\$1,431,082.00	\$113,810.11	\$1,261,907.73	\$169,174.27
Personnel	\$279,750.00	\$17,798.83	\$227,949.13	\$51,800.87
TOTAL GENERAL GOVERNMENT	\$3,003,417.00	\$232,940.84	\$2,457,557.93	\$545,859.07

PUBLIC SAFETY:

Police	\$1,887,344.00	\$155,476.86	\$1,466,308.03	\$421,035.97
Dispatch Center	\$540,485.00	\$35,566.14	\$455,704.93	\$84,780.07
Youth Services	\$112,236.00	\$8,759.48	\$93,005.20	\$19,230.80
Fire	\$1,513,205.00	\$125,060.40	\$1,229,844.28	\$283,360.72
Ambulance Service	\$648,607.00	\$51,669.88	\$554,013.85	\$94,593.15
TOTAL PUBLIC SAFETY	\$4,701,877.00	\$376,532.76	\$3,798,876.29	\$903,000.71

PUBLIC WORKS:

Street	\$2,332,206.00	\$98,325.60	\$1,865,624.81	\$466,581.19
Engineering & Operations	\$384,776.00	\$20,342.82	\$271,437.53	\$113,338.47
Airport	\$2,337,259.00	\$348,430.60	\$2,217,975.49	\$119,283.51
TOTAL PUBLIC WORKS	\$5,054,241.00	\$467,099.02	\$4,355,037.83	\$699,203.17

CULTURE & RECREATION:

Riverside Cemetery	\$251,437.00	\$24,206.16	\$156,987.85	\$94,449.15
Museum	\$187,774.00	\$10,247.76	\$117,040.89	\$70,733.11
Parks	\$458,204.00	\$27,237.33	\$302,487.95	\$155,716.05
Recreation Center	\$531,713.00	\$34,616.35	\$455,639.88	\$76,073.12
Forestry	\$134,316.00	\$9,036.34	\$106,579.92	\$27,736.08
Rec. Administration	\$478,439.00	\$29,779.87	\$365,277.09	\$113,161.91
Softball	\$43,520.00	\$2,354.85	\$33,268.07	\$10,251.93
Youth Softball	\$13,732.00	\$88.00	\$12,198.99	\$1,533.01
Basketball	\$8,932.00	\$88.00	\$7,639.20	\$1,292.80
Volleyball	\$7,045.00	\$1,573.61	\$6,284.81	\$760.19
Tolla Brown Skate Park	\$11,660.00	\$756.16	\$6,433.43	\$5,226.57
Special Events	\$26,000.00	\$1,297.24	\$20,045.58	\$5,954.42
Tennis	\$18,450.00	\$1,061.84	\$9,225.36	\$9,224.64
Youth Basketball	\$25,164.00	\$179.00	\$16,376.84	\$8,787.16
Youth Volleyball	\$10,022.00	\$3,892.14	\$5,544.02	\$4,477.98
Baseball	\$25,485.00	\$935.86	\$7,540.19	\$17,944.81
Library	\$531,029.00	\$33,549.90	\$403,200.76	\$127,828.24
TOTAL CULTURE & RECREATION	\$2,762,922.00	\$180,900.41	\$2,031,770.83	\$731,151.17

GRAND TOTAL EXPENDITURES

\$15,522,457.00	\$1,257,473.03	\$12,643,242.88	\$2,879,214.12
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HOTEL TAX FUND

10/31/2014

<u>REVENUES</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Hotel Tax	\$125,000.00	\$24,161.27	\$160,557.30	-\$35,557.30
Investment Earnings	\$200.00	\$38.41	\$296.03	-\$96.03
Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00
TOTAL HOTEL TAX FUND REVENUE	\$126,700.00	\$24,199.68	\$160,853.33	-\$34,153.33

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$50.00	\$0.00	\$50.00	\$0.00
Beautification	\$200,130.00	\$0.00	\$3,969.66	\$196,160.34
TOTAL EXPENDITURES	\$200,180.00	\$0.00	\$4,019.66	\$196,160.34

BALANCE SHEET

10/31/2014

ASSETS:

Cash	\$15,577.39
Investments	\$413,225.62

TOTAL ASSETS \$428,803.01

LIABILITIES:

Accounts Payable	\$14,808.52
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TOTAL LIABILITIES \$14,808.52

FUND BALANCE:

Retained Earnings	\$257,160.82
Excess Revenue over Expenditures	\$156,833.67

TOTAL FUND BALANCE \$413,994.49

**TOTAL LIABILITIES
AND FUND BALANCE** \$428,803.01

WATER FUND

10/31/2014

BALANCE SHEET

ASSETS:

Cash	\$269,257.31
Cash with Fiscal Agent	\$1,957,066.13
Accounts Receivable	\$1,517.39
Accounts Receivable - Utility Billing	\$467,717.76
Supply Inventory	\$269,124.73
Investments	\$6,948,719.45
Fixed Assets (Net)	<u>\$32,341,323.75</u>

TOTAL ASSETS

\$42,254,726.52

LIABILITIES:

Accounts Payable	\$67,984.30
Unpaid Compensated Absences	\$15,711.90
Accrued Salaries	\$12,622.49
Accounts Payable Assess Fee	\$4,502.00
Loan Payable CWRPDA	\$27,320,661.67
Loan Payable Premium	\$663,536.10
Due to Sewer Fund	\$243,007.11
Lease Interest Payable	<u>\$254,052.58</u>

TOTAL LIABILITIES

\$28,582,078.15

FUND BALANCE:

Reserve for Painting	\$630,000.00
Reserve for Capital Replacement	\$3,922,013.00
Retained Earnings	\$10,712,150.02
Excess Revenue over Expenditures	<u>-\$1,591,514.65</u>

TOTAL FUND BALANCE

\$13,672,648.37

**TOTAL LIABILITIES
AND FUND BALANCE**

\$42,254,726.52

WATER FUND

10/31/2014

<u>REVENUES</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Water Revenue-Inside Residential	\$3,262,355.00	\$265,729.65	\$2,648,458.00	\$613,897.00
Water Revenue-Outside Residential	\$314,970.00	\$18,998.01	\$235,679.48	\$79,290.52
Water Revenue-Inside Commercial	\$1,104,115.00	\$86,873.13	\$837,273.15	\$266,841.85
Water Revenue-Outside Commercial	\$8,073.00	\$481.44	\$5,479.11	\$2,593.89
Water Revenue-Inside Industrial	\$529,540.00	\$21,881.24	\$340,772.93	\$188,767.07
Misc. Water Sales	\$5,000.00	\$1,009.78	\$5,271.01	-\$271.01
Surcharge	\$25,000.00	\$2,372.68	\$26,103.90	-\$1,103.90
Service Charges	\$46,421.00	\$3,419.86	\$41,228.75	\$5,192.25
Tapping Charges	\$5,000.00	\$0.00	\$445.00	\$4,555.00
Water Div. Services	\$4,000.00	\$174.78	\$2,334.49	\$1,665.51
Penalties	\$39,194.00	\$5,399.13	\$36,426.96	\$2,767.04
Investment Earnings	\$1,500.00	\$663.22	\$4,071.25	-\$2,571.25
Miscellaneous	\$1,000.00	\$303.17	\$59,435.80	-\$58,435.80
Rents from land	\$165,913.00	\$0.00	\$160,248.40	\$5,664.60
Water Credits	\$0.00	\$0.00	\$492.00	-\$492.00
Plant Investment Fees	\$10,000.00	\$1,800.00	\$19,560.00	-\$9,560.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Other Refunds of Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$5,522,081.00	\$409,106.09	\$4,423,280.23	\$1,098,800.77

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
<u>WATER LINES:</u>				
Personnel	\$234,152.00	\$18,376.52	\$146,036.58	\$88,115.42
Maintenance & Operation	\$707,625.00	\$42,428.92	\$450,407.72	\$257,217.28
Capital Outlay	\$2,533,541.00	\$54,813.44	\$985,476.87	\$1,548,064.13
Transfer to General Fund	\$138,505.00	\$11,542.00	\$115,420.00	\$23,085.00
TOTAL EXPENDITURES	\$3,613,823.00	\$127,160.88	\$1,697,341.17	\$1,916,481.83
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL WATER FUND W/DEBT	\$3,613,823.00	\$127,160.88	\$1,697,341.17	\$1,916,481.83

<u>WATER PLANT:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$325,661.00	\$23,304.24	\$196,748.61	\$128,912.39
Maintenance & Operation	\$2,635,243.00	\$195,256.46	\$1,629,630.11	\$1,005,612.89
Capital Outlay	\$938,985.00	\$12,098.36	\$559,577.36	\$379,407.64
Transfer to General Fund	\$86,495.00	\$7,207.00	\$72,070.00	\$14,425.00
TOTAL EXPENDITURES	\$3,986,384.00	\$237,866.06	\$2,458,026.08	\$1,528,357.92
Debt Service	\$1,859,428.00	\$0.00	\$1,859,427.63	\$0.37
TOTAL WATER FUND W/DEBT	\$5,845,812.00	\$237,866.06	\$4,317,453.71	\$1,528,358.29

TOTAL EXPENDITURES	\$9,459,635.00	\$365,026.94	\$6,014,794.88	\$3,444,840.12
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SANITATION FUND

10/31/2014

BALANCE SHEET

ASSETS:

Cash	\$237,070.23
Accounts Receivable	\$507.06
Accounts Receivable - Utility Billing	\$50,488.40
Supply Inventory	\$8,261.50
Investments	\$579,223.44
Fixed Assets (Net)	\$139,447.86

TOTAL ASSETS

\$1,014,998.49

LIABILITIES:

Accounts Payable	\$1,157.03
Unpaid Compensated Absences	\$8,004.77
Accrued Salaries	\$2,802.35

TOTAL LIABILITIES

\$11,964.15

FUND BALANCE:

Reserve for Equipment	\$28,389.00
Reserve for Capital Replacement	\$944,874.00
Retained Earnings	\$70,309.19
Excess Revenue over Expenditures	-\$40,537.85

TOTAL FUND BALANCE

\$1,003,034.34

**TOTAL LIABILITIES
AND FUND BALANCE**

\$1,014,998.49

SANITATION FUND

10/31/2014

REVENUES:	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sanitation Revenue-Inside	\$479,450.00	\$39,161.50	\$392,506.21	\$86,943.79
Rubbish Collection Fees	\$1,500.00	\$132.00	\$1,948.50	-\$448.50
Sanitation Services	\$0.00	\$0.00	\$0.00	\$0.00
Penalties	\$5,500.00	\$540.21	\$4,530.43	\$969.57
Investment Earnings	\$1,100.00	\$56.00	\$553.19	\$546.81
Miscellaneous	\$0.00	\$0.00	\$50.00	-\$50.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$487,550.00	\$39,889.71	\$399,588.33	\$87,961.67

EXPENDITURES:	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$187,196.00	\$12,596.19	\$134,424.97	\$52,771.03
Maintenance & Operation	\$301,969.00	\$14,993.37	\$246,121.21	\$55,847.79
Capital Outlay	\$250,000.00	\$0.00	\$0.00	\$250,000.00
Transfer to General Fund	\$71,506.00	\$5,958.00	\$59,580.00	\$11,926.00
TOTAL EXPENDITURES	\$810,671.00	\$33,547.56	\$440,126.18	\$370,544.82

SEWER FUND

10/31/2014

BALANCE SHEET

ASSETS:

Cash	\$233,631.31
Accounts Receivable	\$1,114.57
Accounts Receivable - Industrial	\$0.00
Accounts Receivable - Utility Billing	\$145,697.93
Due From Water Fund	\$243,007.11
Supply Inventory	\$75,539.80
Investments	\$4,474,422.51
Fixed Assets (Net)	<u>\$9,758,775.21</u>

TOTAL ASSETS

\$14,932,188.44

LIABILITIES:

Accounts Payable	\$30,790.48
Unpaid Compensated Absences	\$16,864.61
Accrued Salaries	\$12,015.16
Loan Payable CWRPDA	\$513,820.80
Interest Payable	<u>\$7,667.17</u>

TOTAL LIABILITIES

\$581,158.22

FUND BALANCE:

Reserve for Capital Projects	\$111,784.00
Reserve for Trunk Line Replacement	\$199,931.45
Reserve for Lagoons	\$360,361.26
Reserve for Capital Replacement	\$9,892,315.00
Retained Earnings	\$4,186,753.44
Excess Revenue over Expenditures	<u>-\$400,114.93</u>

TOTAL FUND BALANCE

\$14,351,030.22

TOTAL LIABILITIES AND FUND BALANCE

\$14,932,188.44

SEWER FUND

10/31/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sewer Revenue-Inside Residential	\$992,460.00	\$83,102.57	\$827,845.12	\$164,614.88
Sewer Revenue-Outside Residential	\$103,938.00	\$8,965.23	\$87,416.41	\$16,521.59
Sewer Revenue-Inside Commercial	\$346,222.00	\$29,976.72	\$297,027.59	\$49,194.41
Sewer Revenue-Outside Commercial	\$3,219.00	\$267.46	\$2,664.20	\$554.80
Sewer Revenue-Inside Industrial	\$264,733.00	\$19,945.74	\$190,333.38	\$74,399.62
Tapping Charges	\$1,650.00	\$350.00	\$700.00	\$950.00
Sewer Division Charges	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Penalties	\$15,611.00	\$1,550.27	\$11,365.40	\$4,245.60
Investment Earnings	\$7,338.00	\$582.62	\$4,317.69	\$3,020.31
Miscellaneous	\$2,000.00	\$3.79	\$20.27	\$1,979.73
Outside Billing	\$2,400.00	\$0.00	\$1,244.00	\$1,156.00
Plant Investment Fees	\$10,000.00	\$2,000.00	\$24,734.00	-\$14,734.00
Compensation for loss	\$0.00	\$0.00	\$0.00	\$0.00
Other Refund of Expenditure	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$1,752,571.00	\$146,744.40	\$1,447,668.06	\$304,902.94

<u>EXPENDITURES:</u> <u>LINES AND SERVICES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$86,861.00	\$6,128.12	\$63,056.60	\$23,804.40
Maintenance & Operation	\$384,752.00	\$23,108.71	\$317,508.33	\$67,243.67
Capital Outlay	\$550,000.00	\$25,000.00	\$80,145.13	\$469,854.87
Transfer to General Fund	\$70,401.00	\$5,866.00	\$58,660.00	\$11,741.00
TOTAL LINES & SERVICES	\$1,092,014.00	\$60,102.83	\$519,370.06	\$572,643.94
Debt Service	\$178,970.00	\$0.00	\$178,970.22	-\$0.22
TOTAL LINES & SERVICES W/DEBT	\$1,270,984.00	\$60,102.83	\$698,340.28	\$572,643.72

<u>TREATMENT FACILITIES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$295,097.00	\$19,692.63	\$230,548.33	\$64,548.67
Maintenance & Operation	\$1,033,629.00	\$97,025.85	\$758,554.38	\$275,074.62
Capital Outlay	\$150,000.00	\$0.00	\$0.00	\$150,000.00
Transfer to General Fund	\$192,411.00	\$16,034.00	\$160,340.00	\$32,071.00
TOTAL TREATMENT FACILITIES	\$1,671,137.00	\$132,752.48	\$1,149,442.71	\$521,694.29

TOTAL EXPENDITURES	\$2,942,121.00	\$192,855.31	\$1,847,782.99	\$1,094,338.01
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LONG TERM DEBT FUND

10/31/2014

BALANCE SHEET

2/28/2014

ASSETS:

Amount to be provided

\$403,511.55

TOTAL ASSETS

\$403,511.55

FUND BALANCE:

Fund Balance

\$403,511.55

TOTAL FUND BALANCE

\$403,511.55

TOTAL LIABILITIES

& FUND BALANCE

\$403,511.55

PERPETUAL CARE FUND

10/31/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Perpetual Care	\$12,000.00	\$0.00	\$12,350.00	-\$350.00
Perpetual Care - niches	\$19,000.00	\$0.00	\$12,500.00	\$6,500.00
Investment Earnings	\$300.00	\$17.98	\$176.55	\$123.45
TOTAL REVENUES	\$31,300.00	\$17.98	\$25,026.55	\$6,273.45

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Columbarium	\$35,000.00	\$0.00	\$35,000.00	\$0.00
Audit	\$320.00	\$0.00	\$320.00	\$0.00
Niche Engraving	\$5,000.00	\$300.00	\$3,404.50	\$1,595.50
Transfer to General Fund	\$300.00	\$0.00	\$0.00	\$300.00
TOTAL EXPENDITURES	\$40,620.00	\$300.00	\$38,724.50	\$1,895.50

BALANCE SHEET

10/31/2014

<u>ASSETS:</u>			
Cash	\$5,358.36		
Investments	\$183,424.47		
		TOTAL ASSETS	\$188,782.83
<u>LIABILITIES:</u>			
Accounts Payable	\$300.00		
		TOTAL LIABILITIES	\$300.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$202,180.78		
Excess Revenue over Expenditures	-\$13,697.95		
		TOTAL FUND BALANCE	\$188,482.83
		TOTAL LIABILITIES & FUND BALANCE	\$188,782.83

LIBRARY IMPROVEMENT FUND

10/31/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$50.00	\$2.75	\$26.96	\$23.04
Contributions	\$0.00	\$0.00	\$189.55	-\$189.55
TOTAL REVENUES	\$50.00	\$2.75	\$216.51	-\$166.51

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$50.00	\$0.00	\$50.00	\$0.00
Equipment	\$25,000.00	\$0.00	\$0.00	\$25,000.00
TOTAL EXPENDITURES	\$25,050.00	\$0.00	\$50.00	\$25,000.00

BALANCE SHEET
10/31/2014

<u>ASSETS:</u>			
Cash	\$1,542.41		
Investments	\$27,960.68		
		TOTAL ASSETS	\$29,503.09
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$29,336.58		
Excess Revenue over Expenditures	\$166.51		
		TOTAL FUND BALANCE	\$29,503.09
		TOTAL LIABILITIES & FUND BALANCE	\$29,503.09

CONSERVATION TRUST FUND

10/31/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
State Contributions	\$150,000.00	\$0.00	\$105,071.58	\$44,928.42
Investment Earnings	\$200.00	\$26.39	\$204.45	-\$4.45
TOTAL REVENUES	\$150,200.00	\$26.39	\$105,276.03	\$44,923.97

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Playground Equipment	\$190,000.00	\$0.00	\$0.00	\$190,000.00
TOTAL EXPENDITURES	\$190,000.00	\$0.00	\$0.00	\$190,000.00

BALANCE SHEET
10/31/2014

<u>ASSETS:</u>				
Cash	\$0.33			
Investments	\$270,449.50			
		TOTAL ASSETS		\$270,449.83
<u>LIABILITIES:</u>				
Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$165,173.80			
Excess Revenue over Expenditures	\$105,276.03			
		TOTAL FUND BALANCE		\$270,449.83
		TOTAL LIABILITIES & FUND BALANCE		\$270,449.83

KARL FALCH LIBRARY TRUST FUND

10/31/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$50.00	\$3.09	\$30.12	\$19.88
TOTAL REVENUES	\$50.00	\$3.09	\$30.12	\$19.88

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Books Purchased	\$800.00	\$0.00	\$0.00	\$800.00
Audit	\$55.00	\$0.00	\$55.00	\$0.00
TOTAL EXPENDITURES	\$855.00	\$0.00	\$55.00	\$800.00

BALANCE SHEET

10/31/2014

<u>ASSETS:</u>				
Cash	\$266.11			
Investments	\$31,164.98			
		TOTAL ASSETS		\$31,431.09
<u>LIABILITIES:</u>				
Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$31,455.97			
Excess Revenue over Expenditures	-\$24.88			
		TOTAL FUND BALANCE		\$31,431.09
		TOTAL LIABILITIES & FUND BALANCE		\$31,431.09

EMPLOYEE SELF-INSURANCE FUND

10/31/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$700.00	\$55.14	\$544.62	\$155.38
Employee Premiums	\$177,984.00	\$22,647.04	\$238,707.60	-\$60,723.60
Wellness	\$0.00	\$1,725.00	\$1,725.00	-\$1,725.00
City Premiums	\$1,611,624.00	\$117,645.11	\$1,144,832.42	\$466,791.58
TOTAL REVENUES	\$1,790,308.00	\$142,072.29	\$1,385,809.64	\$404,498.36

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Wellness	\$0.00	\$0.00	\$1,725.00	-\$1,725.00
Premium	\$1,789,608.00	\$142,190.89	\$1,380,409.90	\$409,198.10
FLEX	\$3,000.00	\$220.00	\$2,170.00	\$830.00
Audit	\$630.00	\$0.00	\$630.00	\$0.00
Transfer General Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$1,793,238.00	\$142,410.89	\$1,384,934.90	\$408,303.10

BALANCE SHEET

10/31/2014

<u>ASSETS:</u>			
Cash	\$25,984.58		
Investments	\$563,032.27		
		TOTAL ASSETS	\$589,016.85
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Retained Earnings	\$588,142.11		
Excess Revenue over Expenditures	\$874.74		
		TOTAL FUND BALANCE	\$589,016.85
		TOTAL LIABILITIES & FUND BALANCE	\$589,016.85

SERVICE CENTER FUND

10/31/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$500.00	\$49.64	\$394.47	\$105.53
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$451,561.00	\$37,627.00	\$376,270.00	\$75,291.00
Transfer for Lease Payment	\$233,720.00	\$19,475.00	\$194,750.00	\$38,970.00
TOTAL REVENUES	\$685,781.00	\$57,151.64	\$571,414.47	\$114,366.53

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$328,947.00	\$25,177.65	\$260,048.79	\$68,898.21
Maintenance & Operation	\$363,061.00	\$8,465.11	\$113,668.32	\$249,392.68
Capital Outlay	\$2,000.00	\$0.00	\$0.00	\$2,000.00
TOTAL EXPENDITURES	\$694,008.00	\$33,642.76	\$373,717.11	\$320,290.89

BALANCE SHEET

10/31/2014

<u>ASSETS:</u>			
Cash	\$3,701.33		
Cash - Bank of Cherry Creek	\$3.02		
Investments	\$505,872.51		
Fixed Assets (Net)	\$1,965,198.99		
		TOTAL ASSETS	<u>\$2,474,775.85</u>
<u>LIABILITIES:</u>			
Accounts Payable	\$689.27		
Unpaid Compensated Absences	\$22,259.14		
Accrued Salaries	\$11,121.37		
Lease Payable	\$1,015,000.00		
Lease Interest Payable	\$4,060.00		
		TOTAL LIABILITIES	\$1,053,129.78
<u>FUND BALANCE:</u>			
Retained Earnings	\$1,223,948.71		
Excess Revenue over Expenditures	\$197,697.36		
		TOTAL FUND BALANCE	<u>\$1,421,646.07</u>
		TOTAL LIABILITIES & FUND BALANCE	<u>\$2,474,775.85</u>

OLD HIRE POLICE FUND

10/31/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$900.00	\$62.31	\$658.23	\$241.77
Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$900.00	\$62.31	\$658.23	\$241.77

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Pension	\$84,970.00	\$5,503.94	\$63,228.74	\$21,741.26
Capital Outlay	\$172,175.00	\$0.00	\$117,938.18	\$54,236.82
TOTAL EXPENDITURES	\$257,145.00	\$5,503.94	\$181,166.92	\$75,978.08

BALANCE SHEET

10/31/2014

<u>ASSETS:</u>			
Cash	\$62.34		
Accounts Receivable - FPPA	\$268,752.00		
Investments	\$636,788.05		
Prepaid Contribution	\$166,458.02		
		TOTAL ASSETS	\$1,072,060.41
<u>LIABILITIES:</u>			
Accounts Payable	\$268,752.00		
		TOTAL LIABILITIES	\$268,752.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$983,817.10		
Excess Revenue over Expenditures	-\$180,508.69		
		TOTAL FUND BALANCE	\$803,308.41
		TOTAL LIABILITIES & FUND BALANCE	\$1,072,060.41

RISK MANAGEMENT FUND

10/31/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,300.00	\$86.48	\$783.69	\$516.31
Miscellaneous	\$5,000.00	\$0.00	\$107.25	\$4,892.75
Compensation for Loss	\$5,000.00	\$713.04	\$62,932.51	-\$57,932.51
Compensation for Loss – Flood	\$499,047.00	\$0.00	\$521,007.65	-\$21,960.65
Transfer of Reserves	\$282,948.00	\$8.00	\$287,904.00	-\$4,956.00
Transfer Workers Comp	\$249,947.00	\$62,157.00	\$245,752.16	\$4,194.84
TOTAL REVENUES	\$1,043,242.00	\$62,964.52	\$1,118,487.26	-\$75,245.26

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Claims Paid	\$60,000.00	\$335.55	\$12,707.46	\$47,292.54
Expense for Workers Comp	\$249,947.00	\$60,348.50	\$241,394.00	\$8,553.00
Premium Fees	\$282,948.00	\$72,415.25	\$295,489.70	-\$12,541.70
Flood	\$405,352.00	\$70.80	\$425,431.66	-\$20,079.66
Expense for Unemployment	\$10,000.00	\$0.00	\$4,855.47	\$5,144.53
Materials & Supplies	\$300.00	\$0.00	\$1,276.64	-\$976.64
Audit	\$590.00	\$0.00	\$590.00	\$0.00
Transfer to General Fund	\$1,300.00	\$0.00	\$0.00	\$1,300.00
TOTAL EXPENDITURES	\$1,010,437.00	\$133,170.10	\$981,744.93	\$28,692.07

BALANCE SHEET

10/31/2014

<u>ASSETS:</u>			
Cash	\$14,569.35		
Accounts Receivable	\$0.00		
Grants Receivable	\$225,314.34		
Investments	\$789,917.36		
		TOTAL ASSETS	\$1,029,801.05
<u>LIABILITIES:</u>			
Accounts Payable	\$61.00		
		TOTAL LIABILITIES	\$61.00
<u>FUND BALANCE:</u>			
Deferred Revenue	\$50,256.97		
Emergency Reserve	\$370,000.00		
Retained Earnings	\$472,740.75		
Excess Revenue over Expenditures	\$136,742.33		
		TOTAL FUND BALANCE	\$1,029,740.05
		TOTAL LIABILITIES & FUND BALANCE	\$1,029,801.05

CAPITAL EQUIPMENT FUND

10/31/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,500.00	\$122.45	\$1,189.51	\$310.49
Sale of Asset	\$0.00	\$3,581.10	\$3,581.10	-\$3,581.10
Compensation for Loss	\$0.00	\$0.00	\$0.00	\$0.00
Other Contributions	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$307,920.00	\$24,162.00	\$243,116.00	\$64,804.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$309,420.00	\$27,865.55	\$247,886.61	\$61,533.39

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$905.00	\$0.00	\$905.00	\$0.00
Police Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Fire Equipment	\$102,632.00	\$0.00	\$36,441.68	\$66,190.32
Public Works Equipment	\$54,200.00	\$0.00	\$23,619.00	\$30,581.00
Parks, Lib & Rec Equipment	\$73,000.00	\$0.00	\$47,146.00	\$25,854.00
Non-Dept Equipment	\$104,088.00	\$36,870.00	\$78,857.00	\$25,231.00
TOTAL EXPENDITURES	\$334,825.00	\$36,870.00	\$186,968.68	\$147,856.32

BALANCE SHEET
10/31/2014

Cash	\$11,869.18		
Investments	\$1,208,241.21		
Fixed Assets (Net)	\$2,055,347.52		
		TOTAL ASSETS	\$3,275,457.91
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
Lease Payable	\$102,747.56		
Lease Interest Payable	\$667.72		
		TOTAL LIABILITIES	\$103,415.28
<u>FUND BALANCE:</u>			
Retained Earnings	\$3,111,124.70		
Excess Revenue over Expenditures	\$60,917.93		
		TOTAL FUND BALANCE	\$3,172,042.63
		TOTAL LIABILITIES & FUND BALANCE	\$3,275,457.91

CAPITAL IMPROVEMENT FUND

10/31/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,000.00	\$80.86	\$787.17	\$212.83
Misc. Income	\$50.00	\$0.00	\$1,470.00	-\$1,420.00
TCI	\$7,100.00	\$0.00	\$6,982.37	\$117.63
Kentec	\$90.00	\$0.00	\$0.00	\$90.00
Fritzler	\$327.00	\$0.00	\$327.23	-\$0.23
Media Logic	\$2,400.00	\$198.00	\$1,979.99	\$420.01
Cell One	\$4,100.00	\$0.00	\$4,065.99	\$34.01
Sale of Asset	\$0.00	\$0.00	\$0.00	\$0.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$15,067.00	\$278.86	\$15,612.75	-\$545.75

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Building Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Land Transactions	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$300.00	\$0.00	\$300.00	\$0.00
Transfer to General Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$300.00	\$0.00	\$300.00	\$0.00

BALANCE SHEET

10/31/2014

<u>ASSETS:</u>				
Cash	\$14,474.36			
Accounts Receivable	\$198.00			
Investments	\$825,522.29			
		TOTAL ASSETS		\$840,194.65
<u>LIABILITIES:</u>				
Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$824,881.90			
Excess Revenue over Expenditures	\$15,312.75			
		TOTAL FUND BALANCE		\$840,194.65
		TOTAL LIABILITIES & FUND BALANCE		\$840,194.65

HUMAN RESOURCES DEPARTMENT

OCTOBER 2014 MONTHLY REPORT

The following is a partial list of activities in which the Human Resources Department participated in during the month of October.

CDL TESTING – A DOT Random Drug test was not completed during the month of October. Five (5) pre-employment drug screens were conducted.

WORKERS' COMPENSATION – The City continues to follow all injury cases that are presented for on-the-job injuries. One (1) claim was filed during October.

JOB OPPORTUNITIES –

Positions Open	Positions Filled
Lead Water Treatment Plant Operator (Supt.)	Maintenance Worker I (Sanitation, PCF)
Dispatch Supervisor	Public Works Director
Police Officer (3)	
Lab Technician	
Public Safety Dispatcher (2)	
Maintenance Worker I (Water, Street)	
Firefighter (2)	

PERSONNEL BOARD – Personnel Board did not meet in October.

MISCELLANEOUS ACTIVITIES

HR Assistant conducted three (3) orientations for 3 fulltime positions.

Seasonal Job Descriptions have been revised and are being finalized.

CDL positions are being reviewed as to the need for CDL license for all positions. Three divisions will no longer be required to hold CDL for their employment.

HR Assistant attended CML Survey training on October 6 in Denver. This training assists with the input of salary, benefits, and allowances in January.

Open enrollment was held on October 7 and 8. There was no formal meeting held. HR Assistant was available for questions on enrollment. One meeting was held at the Service Center at 7 on October 7. Two meetings were held at the Sterling Public Library on Oct. 7 and 8.

One (1) Police Officer test was administered by HR Assistant during October.

Legal posters were purchased for facilities that were not updated last year. HR Assistant delivered these posters and checked those posted currently onsite for correct information.

Written fire test was held on October 24 with thirty-six (36) applicants testing. HR Assistant proctored the test. The Fire Department conducted the physical agility testing on Saturday for those applicants that passed the written test.

HR Assistant arranged interviews for Maintenance Worker I position. Two separate interview sessions were held.

AFLAC open enrollment is scheduled for November 3 and 4.

MUNICIPAL COURT
OCTOBER 2014 MONTHLY REPORT

DESCRIPTION	Oct 2014	Oct 2013	Oct Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
ARRAIGNMENTS	51	49	4%	449	493	-9%	661	-32%
JUVENILE CASES	6	6		87	88	-1%	94	-7%
TRAFFIC	1	1		6	4	50%	4	50%
NO INSURANCE							1	-100%
NO SEAT BELT							1	-100%
SPEEDING				2	3	-33%	2	-9%
UNDERAGE POSS OF TOBACCO	1			5	2	150%	4	32%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA	1			20	6	233%	13	56%
THEFT	1	2	-50%	10	20	-50%	11	-9%
DISTURBING THE PEACE/NOISES	2	1	100%	14	13	8%	9	52%
RESISTING ARREST/FAILURE TO COMPLY					2	-100%	1	-100%
INJURING/DEFACING PROPERTY		1	-100%	2	12	-83%	9	-78%
TRESPASSING				4	3	33%	5	-17%
UNDERAGE POSS/CONS ALCOHOL/PROCURE	1			10	15	-33%	23	-57%
CURFEW FOR MINORS				12	4	200%	4	216%
OTHER		1	-100%	2	4	-50%	7	-71%
ADULT CASES	45	43	5%	362	405	-11%	567	-36%
TRAFFIC	5	4	25%	52	51	2%	65	-20%
NO INSURANCE		5	-100%	18	27	-33%	59	-70%
NO SEAT BELT				28	19	47%	71	-61%
SPEEDING		1	-100%	15	8	88%	62	-76%
PARKING	5	10	-50%	26	59	-56%	60	-57%
POSS. MARIJUANA/DRUG PARAPHERNALIA	2	1	100%	23	10	130%	34	-32%
THEFT	9	4	125%	69	61	13%	35	95%
DISTURBING THE PEACE/NOISES	2	1	100%	17	24	-29%	20	-17%
RESISTING ARREST/FAILURE TO COMPLY				3	7	-57%	7	-55%
INJURING/DEFACING PROPERTY	4	1	300%	6	13	-54%	6	7%
TRESPASSING	1	1		14	13	8%	28	-50%
UNDERAGE POSS/CONS ALCOHOL	12	6	100%	49	52	-6%	55	-12%
SALE / PROCUREMENT / OPEN CONTAINER				1	5	-80%	5	-78%
OTHER	1	2	-50%	15	19	-21%	20	-24%
ANIMAL	4	7	-43%	24	29	-17%	33	-26%
NUISANCES				2	8	-75%	25	-92%
JUVENILE ARR'S FOUND GUILTY	4	6	-33%	64	48	33%	50	29%
JUVENILE ARR'S DISMISSED				2	5	-60%	24	-92%
JUVENILES PLACED ON PROB/DJ/UPS	5	8	-38%	82	62	32%	57	45%
JUVENILE VIOLS OF PROB/DJ/UPS	1	1		16	4	300%	5	220%
JUVENILE FTA/PWL							60	-100%
ADULT ARR'S FOUND GUILTY	22	19	16%	151	162	-7%	196	-23%
ADULT ARR'S DISMISSED	2			20	39	-49%	92	-78%
ADULTS PLACED ON PROB/DJ/UPS	12	5	140%	77	71	8%	80	-4%
ADULT VIOLS OF PROB/DJ/UPS				3	3		16	-81%
ADULT FTA/PWL	5	7	-29%	49	36	36%	112	-56%

DESCRIPTION	Oct 2014	Oct 2013	Oct Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
FINE EXTENSIONS	33	30	10%	283	338	-16%	399	-29%
CONTINUANCE/SET FOR TRIALS/ETC		8	-100%	100	136	-26%	138	-28%
CASES REVIEWED	45	48	-6%	408	537	-24%	403	1%
TRIALS FOUND GUILTY	5	5		58	51	14%	56	4%
TRIALS FOUND NOT GUILTY		1	-100%	1	9	-89%	265	-100%
TRIALS DISMISSED	6	6		30	43	-30%	71	-58%
NEW CHARGES PROCESSED	69	95	-27%	733	811	-10%	1,012	-28%
NEW WARRANTS	15	19	-21%	118	123	-4%	146	-19%
DAYS JUVENILES SENT TO DETENTION				4	4		208	-98%
DAYS ADULTS SENT TO JAIL		20	-100%	47	142	-67%	152	-69%
PAID TICKETS	28	45	-38%	366	385	-5%	770	-52%
PAID WITH AUTO POINT REDUCTION	18	24	-25%	177	187	-5%	204	-13%
PAID AS REGULAR TICKET	10	21	-52%	189	198	-5%	417	-55%
FROM PWL TO WARRANT		3	-100%		5	-100%	3	-100%

POLICE DEPARTMENT

OCTOBER 2014 MONTHLY REPORT

During October 2014, the police department responded to 1,188 Calls for Service, a seven percent increase over the 1,107 Calls for Service responded to in October of 2013. The year-to-date calls for service at the end of October 2014 were 10,840, a ten percent increase over the 9,858 calls noted at the end of October 2013.

Officers responded to 26 traffic accidents during the month of October, which represents an eight percent increase over the 24 responded to in October of 2013. Officers issued 28 penalty assessments during October 2014, which is a 22 percent increase over the 23 penalty assessments issued in October 2013. Officers also issued 120 warning tickets during October 2014, a 38 percent decrease from the 193 warning tickets issued in October 2013. Officers arrested three drivers on DUI charges during October 2014, compared to ten DUI arrests in October of 2013.

Among the criminal offenses reported were one kidnapping/abduction offense, 15 assault offenses, ten burglaries, 35 larceny/thefts, four motor vehicle offenses, one counterfeiting/forgery offense, one fraud offense, 23 vandalisms, one bribery offense, two weapon law violations and 19 drug violations. The value of property stolen during the month was \$85,307 and \$60,728 was recovered. Officers arrested 59 adults and three juveniles, for a total of 62 arrests in October 2014. This is two more arrests or a three percent increase over the total of 60 arrests made in October of 2013.

In October, the Youth Services Division received 28 youth referrals (20 males and 8 females). Youth referrals numbering 21 were from the Sterling Police Department, with one referral from the Logan County Sheriff's Office and six from a school(s).

Officers responded to 49 calls at local liquor establishments, with 36 calls being reported in October of 2013.

Sterling Police officers and staff completed 513.67 hours of training during the month of October 2014. Year-to-date, or as of October 30, 2014, officers and staff completed 3,695.94 hours of training.

The Sterling Police Department's K-9 Unit was called out five times during the month of October, 2014. K-9 Glock demonstrated his skills one time for the Sterling Rotary Club, and deployed for two vehicle narcotic sniffs, and two building narcotic sniffs, where marijuana was recovered. K9 Glock and his handler conducted 13.59 hours of training during the month of October, 2014.

DESCRIPTION	Oct 2014	Oct 2013	Oct Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
ACTIVITIES								
CALLS for SERVICE								
CITY OF STERLING	1,188	1,107	7%	10,840	9,858	10%	10,858	0%
MOTOR VEHICLE ACCIDENTS	26	24	8%	224	208	8%	225	-1%
CRIMINAL OFFENSES	205	154	33%	1,503	1,535	-2%	1,268	18%
GROUP "A" OFFENSES	112	77	45%	835	817	2%	723	15%
GROUP "B" OFFENSES	93	77	21%	751	718	5%	549	37%
VANDALISM	23	12	92%	166	187	-11%	159	4%
ARRESTS								
ADULTS	59	58	2%	494	469	5%	505	-2%
JUVENILES	3	2	50%	43	48	-10%	65	-34%
PROPERTY								
STOLEN	85,307	34,273	149%	453,901	363,591	25%	294,391	54%
RECOVERED	60,728	1,512	3916%	159,864	92,460	73%	83,143	92%
MUNICIPAL CHARGES								
PA'S	28	23	22%	383	378	1%	820	-53%
CRIMINAL CHARGES	17	30	-43%	236	226	4%	231	2%
WARNINGS	120	193	-38%	1,499	1,523	-2%	2,600	-42%
STATE CHARGES								
TRAFFIC	31	26	19%	239	217	10%	327	-27%
DUI'S	3	10	-70%	49	62	-21%	67	-27%
CRIMINAL CHARGES	37	18	106%	307	316	-3%	300	2%
YOUTH SERVICES								
NUMBER OF REFERRALS								
MALE	20	14	43%	174	147	18%	159	10%
FEMALE	8	14	-43%	105	119	-12%	94	12%
TOTAL	28	28		279	266	5%	252	11%
REFERRING SOURCE								
STERLING POLICE DEPARTMENT	21	26	-19%	264	247	7%	228	16%
LOGAN COUNTY SHERIFF'S OFFICE	1			2	6	-67%	5	-62%
DISTRICT COURT		2	-100%		3	-100%	3	-100%
STATE PATROL/OTHER JURISDICTION					1	-100%	1	-100%
PARENT/SELF				1	1		2	-58%
SCHOOL	6			12	8	50%	12	

STERLING FIRE DEPARTMENT

OCTOBER 2014

CHIEF VOGEL

Led Command Staff meeting

Attended Sterling Rural Fire Protection District meeting

Attended the E911 Authority meeting

Attended the Colorado Fire Chief's Leadership Conference

Conducted the swearing in ceremony for Fire Lieutenants and Engineers

Interviewed applicants for two positions

STATION ACTIVITIES

Fire Education Month for area students

Mock accident at NJC

Swearing in of three Lieutenants

Swearing in of six Engineers

Arial testing

Training at Aero Applicators

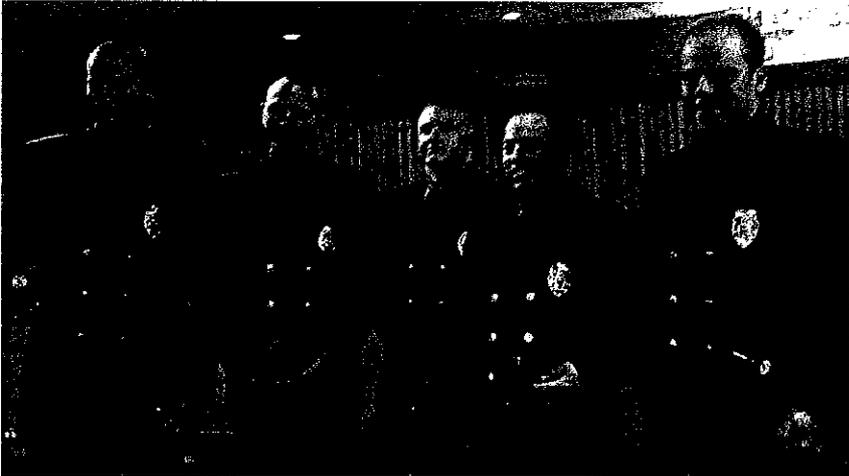
Sterling Middle School Career day

Physical Agility test for potential new firefighter's

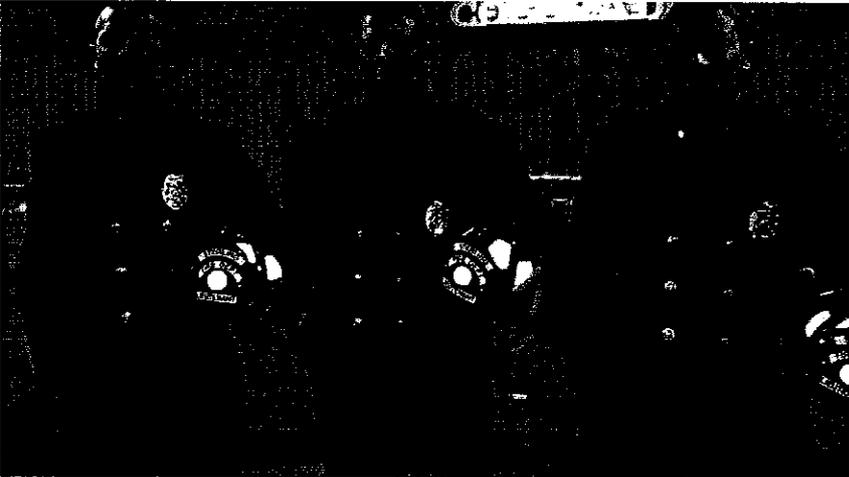
Interview potential candidates for two open positions

Received Unimog and a six by six Army surplus vehicles.

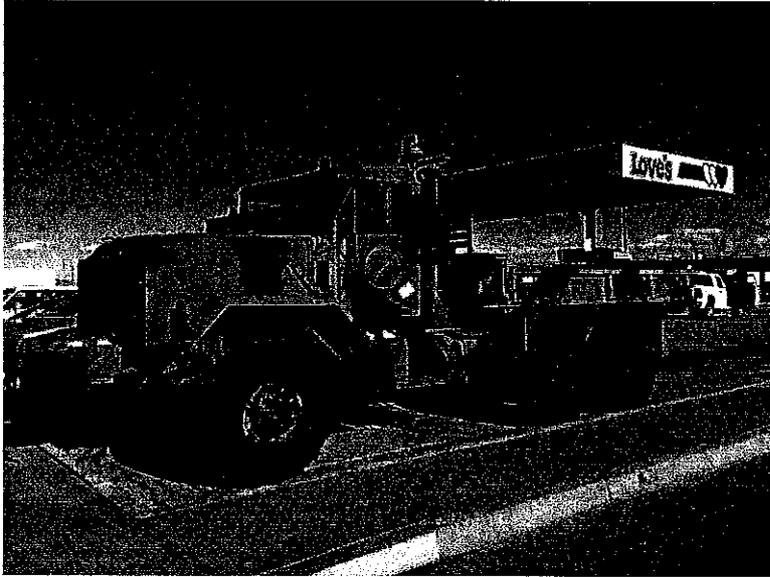
New Engineers JC Langley, Troy Nicolaus, Brian Miller, Troy Kinoshita, Jason Vorderberg. (Not Pictured Brett Dowis)



New Luietenants Cyler Beeson, Brady Ring, Jason Fletcher



6 X 6



Unimog



Fire Education



PUBLIC WORKS DEPARTMENT

OCTOBER 2014 MONTHLY REPORT

The citizens of Sterling enjoyed a variety of weather throughout the month of October with a high temperature of 87° recorded at the Sterling Municipal Airport on the 24th. Evening temperatures also fluctuated similarly with a low of the month being 23° on the evening of the 29th and a high evening low of 46° recorded on the 9th. The Sterling Municipal Airport recorded a total precipitation of .33" for the month of October.

MONTHLY CLIMATOLOGICAL SUMMARY for OCT. 2014

NAME: Sterling Municipal Airport CITY: STATE:
 ELEV: 4038 ft LAT: 40° 37' 00" N LONG: 103° 16' 00" W

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1	55.2	69.6	2:30p	46.3	6:30a	10.4	0.7	0.31	7.4	42.0	5:30p	W
2	54.0	68.3	4:00p	41.0	12:00m	11.2	0.3	0.00	10.0	35.0	11:00p	WNW
3	46.1	57.8	3:30p	38.8	1:00a	18.9	0.0	0.00	8.1	29.0	12:30a	NW
4	53.4	75.1	4:30p	32.3	6:30a	13.8	2.2	0.00	5.4	29.0	1:30p	NW
5	55.4	73.2	2:30p	39.2	7:00a	11.0	1.3	0.00	5.7	32.0	2:30p	WNW
6	59.3	81.6	4:30p	40.0	6:30a	9.7	4.0	0.00	7.0	31.0	4:30p	SSE
7	60.6	78.3	4:00p	43.3	7:00a	8.3	3.8	0.00	3.5	17.0	10:00a	NE
8	61.2	78.8	5:00p	44.8	4:30a	7.0	3.2	0.00	5.1	22.0	10:00a	NE
9	55.4	62.8	3:30p	46.0	5:00a	9.6	0.0	0.00	4.8	17.0	1:00p	NNE
10	52.2	60.4	4:30p	42.9	10:30p	12.8	0.0	0.00	6.0	18.0	3:30p	SSE
11	53.1	74.8	4:30p	34.2	7:30a	13.3	1.4	0.01	4.9	29.0	5:30p	SSE
12	53.4	64.0	7:30a	43.4	10:30p	11.6	0.0	0.00	10.5	41.0	7:00p	NNW
13	48.9	61.8	4:00p	34.0	12:00m	16.1	0.0	0.00	10.1	31.0	2:00p	NW
14	51.2	76.4	4:00p	29.3	7:00a	15.9	2.1	0.00	4.2	26.0	12:30p	E
15	57.3	85.0	3:00p	34.4	7:00a	12.3	4.6	0.00	4.6	19.0	10:00a	SSW
16	54.1	70.5	4:00p	39.3	7:00a	11.6	0.8	0.00	4.8	26.0	9:00a	NNE
17	49.4	66.3	4:00p	32.4	6:30a	15.6	0.0	0.00	1.6	9.0	1:30p	NE
18	54.0	73.9	4:00p	37.1	7:00a	12.5	1.4	0.00	6.7	33.0	4:30p	SSE
19	54.1	76.4	3:00p	35.3	5:00a	13.3	2.4	0.00	3.4	17.0	9:00a	NNE
20	57.7	80.8	3:00p	36.3	7:00a	10.8	3.5	0.00	5.6	27.0	1:30p	SSE
21	60.8	81.5	4:00p	44.3	6:30a	7.4	3.3	0.00	4.3	20.0	12:00p	SSE
22	58.9	70.7	3:00p	44.5	12:00m	7.1	1.0	0.01	3.8	20.0	12:00p	NE
23	53.1	76.1	4:00p	34.1	6:30a	13.9	2.0	0.00	5.7	21.0	1:00p	E
24	60.1	86.8	2:30p	40.7	2:30a	10.1	5.2	0.00	5.2	21.0	1:30p	SSW
25	56.5	84.0	3:30p	33.9	7:00a	12.6	4.0	0.00	3.2	12.0	1:30p	ESE
26	57.2	78.6	4:00p	34.8	6:00a	11.0	3.2	0.00	4.3	16.0	10:00p	NW
27	48.4	55.7	1:00a	31.7	10:00p	16.6	0.0	0.00	9.5	37.0	1:30a	N
28	42.7	61.0	5:00p	26.7	7:00a	22.3	0.0	0.00	3.2	18.0	11:30a	SSW
29	47.4	75.6	5:00p	23.0	5:30a	18.9	1.3	0.00	8.2	29.0	5:00p	S
30	49.3	64.6	3:00p	37.2	5:30a	15.7	0.0	0.00	4.9	16.0	2:30p	NNE
31	41.9	58.6	3:00p	26.9	7:30a	23.1	0.0	0.00	9.5	33.0	1:00p	SE
	53.6	86.8	24	23.0	29	404.4	51.7	0.33	5.8	42.0	1	SSE

Max >= 90.0: 0
 Max <= 32.0: 0
 Min <= 32.0: 5
 Min <= 0.0: 0
 Max Rain: 0.31 ON 10/01/14
 Days of Rain: 1 (>.01 in) 1 (>.1 in) 0 (>1 in)
 Heat Base: 65.0 Cool Base: 65.0 Method: Integration

STREET/SANITATION DIVISIONS

The resources spent sweeping City streets totaled 156 miles being swept throughout the month of October.

The division also expended 49 tons of hot bituminous mix in pothole repair and 355 pounds of cold mix.

A 44% decrease in resources was expended in cleaning catch basins with the number being 288 throughout the month compared to 511 a year ago.

The division expended 4 gallons of paint painting parking, 3 gallons of paint painting crosswalks, 10 gallons painting curbs and 8 gallons painting symbols.

The division repaired 2 traffic control signs and replaced 29 traffic control signs.

The sanitation division collected 335 tons of loose trash throughout the month. However, they collected 504 tons of compacted trash. This compacted trash is an 1% decrease compared to a year ago. Under time and material removals there were 16 tons this month.

DESCRIPTION	Oct 2014	Oct 2013	Oct Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
STREET MAINTENANCE								
Streets Swept (Blocks)		456	-100%		3,334	-100%	4,110	-100%
Streets Swept (Miles)	156			1,336				
Sweeper Water-Dust Control (Gals)	5,400	6,200	-13%	45,990	42,465	8%	53,477	-14%
Flushing Streets (Gals)								
Gravel/ABC-Alleys (Tons)	20			20	64	-69%	361	-94%
Gravel/ABC-Streets (Tons)				3	80	-96%	841	-100%
Grading Alleys (Blocks)					205	-100%	1,091	-100%
Grading Streets (Blocks)		30	-100%		30	-100%	431	-100%
Grade Parking Lots (Blocks)								
Excavate Sub-base (Cu Yds)							366	-100%
Excavate Asphalt (Tons)					50	-100%	266	-100%
Excavate Concrete (Tons)							38	-100%
Structure Backfill (Tons)							618	-100%
Backfill-Pit Run & Yard Stock Dirt (Cu Yds)	15			115			892	-87%
Hot Bituminous Mix (Tons)	49			769	241	219%	675	14%
Emulsion/Tack Oil (Gals)					80	-100%	142	-100%
Cold Mix-Asphalt (Tons)		1	-100%		2	-100%	1,220	-100%
Catchbasins - Alfosid Briquets				98			1,375	-93%
Catchbasins Cleaned (Each)	288	511	-44%	3,378	2,206	53%	4,020	-16%
Painting-Parking (Gals)	4	28	-86%	27	94	-72%	69	-62%
Painting-Crosswalks (Gals)	3	14	-82%	126	117	8%	120	5%
Painting-Curbs (Gals)	10	24	-58%	97	124	-22%	186	-48%
Painting-Symbols (Gals)	8	1	700%	16	1	1525%	0	8025%
Painting-Lanes(Gals)		8	-100%	5	8	-38%	15	-67%
SIGN MAINTENANCE								
Traffic Control-Repair (Each)	2	7	-71%	66	187	-65%	72	-9%

Traffic Control-Replace (Each)	29	2	1350%	193	109	77%	125	55%
Traffic Control-Install (Each)				13	6	117%	135	-90%
Traffic Control-Remove (Each)				14	8	75%	113	-88%
Street Name-Repair (Each)				25	8	213%	65	-61%
Street Name-Replace (Each)					62	-100%	120	-100%
Street Name-Install (Each)					5	-100%	110	-100%
Delineators-Repair & Replace (Each)				4	1	300%	4	11%
SNOW/ICE CONTROL								
Snow Removal (Loads)				311	130	139%	252	24%
Salt/Sand Mix Material (Tons)				230	232	-1%	191	20%
Plowed/Sanded Streets (Miles)				3,467	1,902	82%	2,199	58%
SANITATION								
Loose Trash/Debris Collection:WO (Tons)	335	213	57%	722	1,016	-29%	938	-23%
Compacted Trash Collection (Tons)	504	509	-1%	4,982	4,935	1%	5,090	-2%
Alley Debris/Trash Removal: T & M (Tons)	16	7	118%	373	190	97%	143	162%
Yard: Sweepings + Misc Debris (Tons)	55			774	402	92%	760	2%
Container Repairs-90 Rollouts (Each)	6	1	500%	87	51	71%	126	-31%
Container Repairs-Dumpsters (Each)	20	17	18%	407	269	51%	323	26%
Level Dumpsters - Gravel Base Pad		190	-100%	9	196	-95%	42	-78%
Weed Control-Mowing (Hours)	34	9	266%	246	114	115%	173	43%
Weed Control-Burning (Hours)							2	-100%
MATERIAL PROCESSING								
Haul Materials from Vendor Yard (Tons)	166	132	25%	1,270	1,210	5%	1,317	-4%
Haul Materials from Project Site (Cu Yds)	54			164	137	20%	1,851	-91%
Haul Pulverized Asphalt/Millings (Cu Yds)	90	29	216%	406	251	62%	586	-31%
MISCELLANEOUS								
Haul Rip Rap Materials--Concrete	3			1,172	600	95%	249	371%
Crack Sealing (pounds)				14,980	27,150	-45%	28,913	-48%
Grading Alleys (Hours)	9			163				
Grading Streets (Hours)	14			121				
Grade Parking Lots (Hours)								
Cold Mix Asphalt (Pounds)	355			11,945				

WATER/SEWER DIVISION

The water division produced 94,683,300 gallons, a 54% increase compared to October a year ago, and a 25% increase in hours logged. Furthermore the division responded to 167 requests for locates throughout the month. The meter reader read 4,523 meters resulting in 67 turn-offs for delinquent payment, 15 investigations for zero consumption and 18 investigations for high usage. The division continued the testing regime necessary for the health department regulations, responded to 85 and cleared 107 SCADA alarms at the time of reporting.

The sewer division responded to 125 requests for locates.

MISCELLANEOUS - OTHER								
Concrete Blocks Built (No.)								
Water Main Leak Detection (Feet)							14	-100%
METER SECTION								
METERS (No.)								
Meters Read	4,523	4,811	-6%	50,306	49,158	2%	46,148	9%
Meter Turn-offs (for repair)	14	36	-61%	110	144	-24%	125	-12%
Meter Turn-offs (delinquent)	67	68	-1%	855	772	11%	647	32%
Meter Turn-ons (all)	93	100	-7%	1,051	869	21%	768	37%
METER MAINTENANCE (No.)								
Meters Repaired - In House								
Meters Repaired - In Field							4	-100%
Meters Repaired - Manufacturer								
METER INVESTIGATIONS (No.)								
Zero Consumption	15			273	236	16%	50	446%
High Usage	18	33	-45%	149	171	-13%	295	-49%
Leaking in Meter Pit	1	2	-50%	12	19	-37%	4	186%
METER PIT MAINTENANCE (No.)								
Curb Stops Repaired				2			1	233%
METER PIT INSTALLATION (No.)								
Meter Pits Installed								
MISCELLANEOUS - OTHER (No.)								
Concrete Risers Manufactured				2				
Meter Pits Manufactured								
OPERATIONS SECTION								
WELL METERS (No.)								
Well Meters Read	12	13	-8%	124	139	-11%	164	-25%
Park Meters Read	42	43	-2%	320	285	12%	260	23%
WELL HOUSE MAINTENANCE (No.)								
Motors Checked		286	-100%	1,603	2,358	-32%	3,636	-56%
Well Building Security Checked				1,657	1,746	-5%	5,461	-70%
WELL MAINTENANCE (No.)								
Well GPM Check								
Well Check for Sand							2	-100%
Well Static Level							10	-100%
Well Draw Down							10	-100%
Well Air Check							470	-100%
GROUND STORAGE TANKS (No.)								
7.5 MG Tank Checked	6	21	-71%	180	271	-34%	493	-64%
7.5 MG Tank Level Checked	6	21	-71%	180	271	-34%	493	-64%
2.0 MG Tank Checked	6	21	-71%	180	272	-34%	494	-64%
2.0 MG Tank Level Checked	6	21	-71%	178	271	-34%	493	-64%
Security Checks	6	21	-71%	196	274	-28%	494	-60%
ELEVATED STORAGE TANKS (No.)								
0.25 MG North Checked	95	88	8%	614	622	-1%	817	-25%
0.25 MG North Level Checked	95	88	8%	614	624	-2%	818	-25%
0.25 MG South Checked	95	88	8%	611	624	-2%	818	-25%
0.25 MG South Level Checked	95	88	8%	613	624	-2%	818	-25%

Security Checks	190	88	116%	1,033	618	67%	1,444	-28%
WATER QUALITY TESTING (No.)								
Well Samples Taken					9	-100%	33	-100%
Distribution Samples Taken				1	15	-93%	69	-99%
Chlorine Samples Taken	19	39	-51%	265	383	-31%	727	-64%
Bacteriological Samples Taken	19	18	6%	144	172	-16%	120	20%
Other - Samples taken	5	8	-38%	17	11	55%	64	-73%
SCADA SYSTEM (No.)								
SCADA Alarms	85	74	15%	1,335	828	61%	611	119%
SCADA Alarms Cleared	107	74	45%	1,371	826	66%	610	125%
DISINFECTION (No.)								
Chlorine Bottles Picked Up							108	-100%
Chlorine Bottles Returned							110	-100%
POTABLE WELLS								
WELLS PUMPED								
Hours	2,828	2,268	25%	28,125	27,525	2%	29,609	-5%
Gallons	94,683	61,353	54%	902,502	812,666	11%	892,782	1%
Call Customer By Phone								
UNCC LOCATES								
City Requests	31	6	417%	155	40	288%	55	180%
Private Requests	88	91	-3%	921	858	7%	556	66%

DESCRIPTION	Oct 2014	Oct 2013	Oct Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
SANITARY SECTION								
Sewer Service Installed (No.)								
Sewer Service Installed (No.) 4"								
Sewer Service Installed (No.) 6" & larger								
Sewer Service Taps Installed (No.) all								
Sewer Service Inspected (No.)							1	-100%
Sewer Service Repaired (No.)							2	-100%
Sewer Lines Installed (Ft.)								
Sewer Lines Installed (Ft.) 6"								
Sewer Lines Installed (Ft.) 8"							521	-100%
Sewer Lines Installed (Ft.) 10"								
Sewer Lines Installed (Ft.) 12" & larger								
Sewer Lines Replaced (Ft.) 4"								
Sewer Lines Replaced -6" (Ft.)							5	-100%
Sewer Lines Replaced -8" (Ft.)								
Sewer Lines Replaced -10" (Ft.)							2	-100%
Sewer Lines Replaced -12" & larger (Ft.)								
Sanitary Sewer Relined all sizes (Ft.)								
Sewer Lines Cleaned (Ft.) 4"								
Sewer Lines Cleaned (Ft.) 6"		1,000	-100%	1,807	5,325	-66%	1,551	17%
Sewer Lines Cleaned (Ft.) 8"		1,000	-100%	9,312	7,425	25%	7,239	29%
Sewer Lines Cleaned (Ft.) 10"		1,400	-100%	4,000	7,600	-47%	5,836	-31%

Catchbasins Repaired (No.)								
Catchbasins Replaced (No.)								
Catchbasins Cleaned (No.)							19	-100%
Storm Sewer Line Locates (No.)	14	17	-18%	231	159	45%	814	-72%
Storm Sewer Manhole Locates (No.)	12	20	-40%	166	131	27%	1,485	-89%
Call Customer by Phone							1	-100%

DESCRIPTION	Oct 2014	Oct 2013	Oct Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
Monthly Water Demand Record								
Sterling WTP								
Monthly Total Demand (MG)	72	61	17%	771	791	-3%	158	387%
Average Daily Demand (MG)	2	2	17%	3	3	-3%	5	-51%
Maximum Daily Demand (MG)	3	4	-26%	32	34	-5%	7	373%
Minimum Daily Demand (MG)	2	2	14%	18	19	-2%	4	388%
Monthly Total FW Production (MG)	72	60	19%	772	791	-2%	158	388%
Average Daily FW Production (MG)	2	2	19%	3	3	-2%	5	-51%
Maximum Daily FW Production (MG)	3	4	-16%	34	37	-6%	7	371%
Minimum Daily FW Production (MG)	1	1	-47%	13	14	-2%	3	392%

AIRPORT DIVISION

The airport division witnessed 216 operations during the month of October. Throughout the month this division sold 3,840 gallons of fuel, which is a 27% increase from October 2013. However the total year-to-date of 35,292 gallons of fuel, is also a 9% increase compared to a year ago.

DESCRIPTION	Oct 2014	Oct 2013	Oct Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
OPERATIONS BY A/C TYPE								
A/C Single Engine	132	86	53%	1,331	1,118	19%	1,288	3%
A/C Multi Engine	12	20	-40%	167	140	19%	130	28%
Helicopter	20	10	100%	160	152	5%	193	-17%
Turbojet	52	54	-4%	419	393	7%	421	0%
Other Types					2	-100%	1	-100%
TOTAL OPERATIONS	216	170	27%	2,077	1,805	15%	2,033	2%
AVIATION FUEL DISPENSATION								
Avgas (Gals.)	1,374	1,340	3%	17,229	11,887	45%	12,188	41%
Jet-A (Gals.)	2,465	1,679	47%	18,063	20,422	-12%	21,635	-17%
TOTAL FUEL	3,840	3,018	27%	35,292	32,309	9%	33,823	4%

CODE ENFORCEMENT DIVISION

There were 2 permits issued for new residential work with a construction value of \$475,000.00 in the month of October. There were 11 permits for residential additions/alterations with a construction value of \$99,070.00. There were 3 permits issued for new non-residential work with a construction value of \$483,191.00 in the month of October. Furthermore there were 3 permits for non-residential additions

Value								
TOTALS								
Permits								
Units								
Value								
RESIDENTIAL ADD/ALTERATIONS								
Residential Additions/Alterations 434								
Permits	8	19	-58%	121	114	6%	124	-3%
Value	48,666	114,438	-57%	714,097	682,345	5%	829,583	-14%
Residential Garages/Carports 438								
Permits	3	1	200%	11	9	22%	10	8%
Value	50,404	5,000	908%	129,204	59,310	118%	105,161	23%
TOTALS - RES. ADD/ALTERATIONS								
Permits	11	20	-45%	132	123	7%	134	-2%
Value	99,070	119,438	-17%	843,301	741,655	14%	934,744	-10%
NEW NONRESIDENTIAL								
Amusement & Recreation 318								
Permits					1	-100%	0	-100%
Value					28,285	-100%	175,657	-100%
Churches & Religious 319								
Permits								
Value								
Industrial Buildings 320								
Permits				1	1		0	400%
Value				877,832	450,000	95%	90,000	875%
Auto Service & Repair 322								
Permits				1				
Value				118,267				
Hospitals & Institutions 323								
Permits				1			0	400%
Value				2,266,440			186,000	1119%
Offices 324								
Permits				2	2		1	150%
Value				1,158,500	23,500	4830%	391,620	196%
Schools & Education 326								
Permits								
Value								
Commercial Buildings (Retail) 327								
Permits							0	-100%
Value							85,624	-100%
Public Works & Utilities 325								
Permits							0	-100%
Value							2,400,388	-100%
Other Buildings 328								
Permits	3	1	200%	4	6	-33%	4	-5%
Value	483,191	26,116	1750%	520,971	152,685	241%	215,280	142%
Structures 329								
Permits				3	2	50%	3	7%

Value				1,228,425	277,855	342%	81,653	1404%
TOTALS - NEW NONRESIDENTIAL								
Permits	3	1	200%	12	12		9	30%
Value	483,191	26,116	1750%	6,170,435	932,325	562%	3,626,222	70%
NONRESIDENTIAL ADD/ALTERATIONS								
Nonresidential Add/Alterations 437								
Permits	3	3		32	26	23%	37	-13%
Value	663,693	725,735	-9%	1,481,762	1,915,608	-23%	3,009,722	-51%
DEMOLITIONS								
Single-Family 645								
Two-Family 646								
Three & Four Family 647								
Five or More Family 648								
Others 649							0	-100%
PERMITS AND FEES								
Building								
Permits	19	25	-24%	182	166	10%	183	-1%
Fees	34,333	30,819	11%	234,050	132,007	77%	132,980	76%
Demolitions								
Permits	4			10	3	233%	5	100%
Fees	100			250	75	233%	119	110%
Fence								
Permits	3	4	-25%	47	51	-8%	60	-22%
Fees	60	80	-25%	940	1,040	-10%	1,188	-21%
Mechanical								
Permits	19	8	138%	131	44	198%	44	200%
Fees	598	302	98%	3,681	1,512	143%	1,450	154%
Sign								
Permits	1			28	15	87%	20	43%
Fees	20			740	360	106%	588	26%
Excavation								
Permits	8	10	-20%	94	97	-3%	68	37%
Fees	180	160	13%	1,380	760	82%	590	134%
Manufactured Home Hookups								
Permits	1			5	2	150%	4	19%
Fees	75			2,028	150	1252%	315	544%
Miscellaneous								
Permits	21	19	11%	120	162	-26%	387	-69%
Fees	3,895	2,723	43%	22,596	26,267	-14%	89,407	-75%
TOTALS - PERMITS AND FEES								
Permits	76	66	15%	617	540	14%	771	-20%
Fees	39,261	34,084	15%	265,665	162,171	64%	226,637	17%
Nuisance Violations								
Vehicle Violations	52	68	-24%	165	221	-25%	240	-31%
Grass/weed Violations	6	19	-68%	734	803	-9%	700	5%
Miscellaneous Violations	6	25	-76%	502	529	-5%	290	73%
Totals-Nuisance Violations	64	112	-43%	1,401	1,553	-10%	1,230	14%

PARKS, LIBRARY AND RECREATION

OCTOBER 2014 MONTHLY REPORT

There were twelve (2) pavilion reservations for the month of October, for a year to date total of one hundred and eighty-two (182). There was also two (2) Facility Use Reservations for the month of October, for a year to date total of forty-nine (49).

There was zero (0) Tree Plantings in the Tree Planting program, for a year to date total of \$348.57. No funds were paid out in the Tree Removal Program, for a year to date total of \$0.

There were 0 Memorial Benches purchased in the Month of October.

The Department in General has been busy, we are all currently working on getting ready for Winter, and all the activities that follow.

The Director also attended several Meetings and Trainings in the Month of September

PARKS, CEMETERY, AND FORESTRY MONTHLY REPORT FOR SEPTEMBER 2014

Parks – Park staff work continues with the fish pond, mainly the dock. Parks staff is doing routine care and maintenance. Fertilizing was completed in the parks this month. The new sculpture of a bicycle in Columbine Park has been installed and completed.

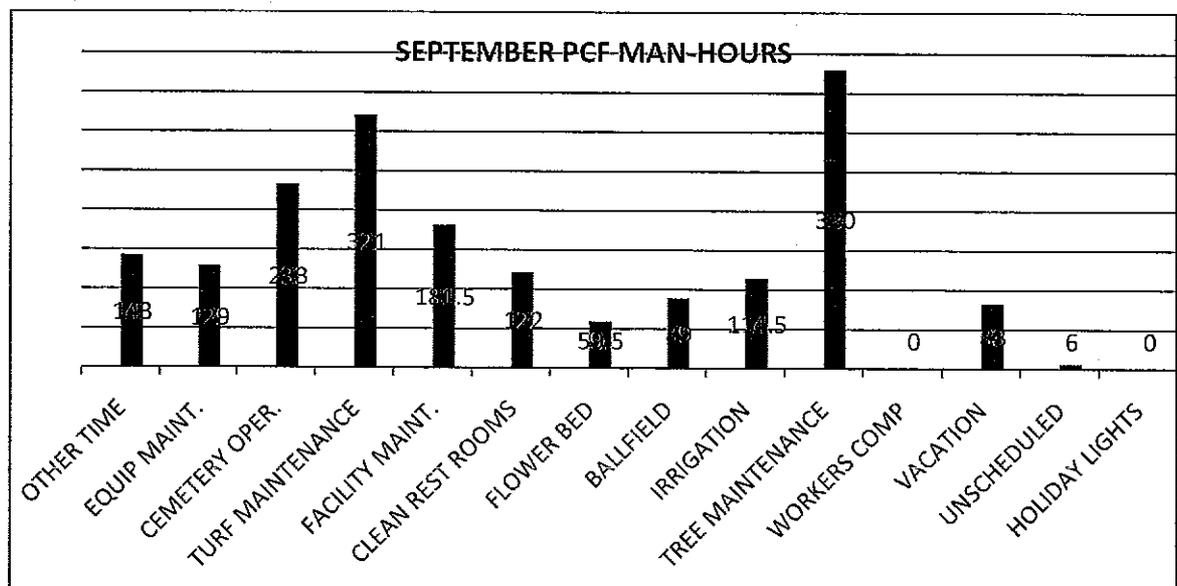
Cemetery – During September there were sixteen (16) opening and closings, eleven (11) full burial and five (5) cremains. There were a total of one hundred and twelve (112) graves repaired this month. Routine maintenance is being taken care of as needed. Fertilizing has been completed in the Cemetery. New trees planted this year have fencing around them to protect them from deer.

Forestry – The foresters completed twelve (12) action requests, trimming twenty-two (22) tree's and removed thirteen (13) trees. They picked up two hundred and ninety-seven (297) fallen branches, and removed two (2) hangers. They removed one (1) tree stumps in the month. They hauled one (1) load to the dump this month.

Ongoing PCF projects:

- Perform all routine maintenance activities, action requests and stump grinding as necessary.
- Performing routine maintenance in restrooms.
- Cemetery crew tamping sunken areas.
- Cemetery cleaning and maintaining irrigation and winterizing.
- Park benches in Pioneer Park continue.
- Repair continues on the fishing dock.
- Winterizing irrigation in parks.
- Three sculptures will be added to city hall and parks.

DESCRIPTION	Oct 2014	Oct 2013	Oct Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
Parks								
Man-hours of equip maint (all PCF)	129	123.5	4%	908.8	1032.5	-12%	1297.56	-30%
Facility reservations	1	0	0%	187	191	-2%	237.2	-21%
Restroom cleanings/inspections	122	174	-30%	1609	1676	-4%	1484.7	8%
Man-hours of ballfield preparation	89	5.5	1518%	1158	1172	-1%	1489.4	-22%
CEMETERY								
Opening/Closing	8	3	167%	100	93	8%	89	12%
Creamains - Openings/Closing	4	11	-64%	41	56	-27%	38	8%
Spaces sold	0	2	-100%	37	49	-24%	45.8	-19%
Niches sold	0	9	-100%	32	37	-14%	22.6	42%
Graves repaired/raised	120	89	35%	883	804	10%	941	-6%
FORESTRY								
Action requests completed	4	3	33%	48	41	17%	62.8	-24%
Trees trimmed	13	30	-57%	189	225	-16%	393.6	-52%
Trees removed	6	11	-45%	132	102	29%	138.2	-4%
Trees Planted	0	0	0%	36	73	-51%	56.6	-36%
Stomps removed	4	22	-82%	112	45	149%	28.8	289%



RECREATION DIVISION

RECREATION DIVISION

FALL YOUTH VOLLEYBALL: Practice began the week of August 25th and the program ended October 25th. This was the 14th year for this program. It has grown from 13 teams with just over 100 participants in 2000 to 34 teams, 272 participants and 68 volunteer coaches in 2014. This is down 68 players from 2013. A new travel league formed this year and several out of town teams, as well as some of the better Sterling teams, are playing in that league. The 53 matches played in October accounted for 848 player and 3,180 spectator visits to the Sterling Middle School and N.J.C.

FALL WOMEN'S VOLLEYBALL: Fall Women's Volleyball started the week of Sept. 15th and continued through November 13th. There were 21 teams competing. This is 5 more teams than there were in 2013. There are 6 teams in the "Women's A" division, 5 teams in the "Women's Upper B" division, 5 teams in the "Women's B" division and 5 teams in the "Co-Rec." division. A total of 21 league matches were played in October which accounted for 768 player and 768 spectator visits to the Sterling Middle School and N.J.C.

YOUTH BASKETBALL: Registration for youth basketball took place in October and end November 5th. Advertising for gym supervisors, officials and scorekeeper positions also took place. Equipment was inventoried and ordered. We have a coaches' clinic scheduled for November 23rd, at N.J.C at 1:00 p.m., where we try to get coaches on board with us to implement the program. Yearly concussion training is required for all youth sports coaches. There will also be two mandatory official's clinics to try and help officials understand the rules better and control play during games.

RACQUETBALL & WALLYBALL LEAGUES: Racquetball and Wallyball leagues began the week of October 27th. There are no participants in the Men's Open Racquetball division. Last year there were 8 players.

There are 4 teams in the 2-A-SIDE Wallyball division, which is 5 less teams than last year. There are 7 teams in the CO-REC Wallyball division, which is three less teams than last year. No teams registered for the WOMAN'S Wallyball division, which ran two years ago with 4 teams.

RECREATION CENTER

RACQUETBALL COURT REPAIRS: Some repairs to the front wall of racquetball court #4 are being made. The entire front hitting wall must be replaced. Water from the roof drain appears to have backed up along the west wall. The moisture seeped up and into the court, causing the particle board behind the plastic laminate to slightly implode. Before the repairs are made. The roof drains will be extended 8' away from the wall with plastic PVC pipe to fix the problem

TRICK OR TREAT STREET: The Sterling Recreation Center held the annual "Trick Or Treat Street" on Halloween evening from 5:00 p.m. to 8:00 p.m. The event was sponsored by generous donations from 85 local businesses! There were 4 less sponsors this year than there were last year. Each sponsor donated \$30. Over \$3,000 was actually used to purchase candy alone. Treats were handed out free to all costumed children 12 and under.

This year, the Recreation Center theme was a, "Beware of the Pirates." Again this year we had the decorations on the indoor pool deck and the outdoor shade structure. The turnout was extremely high with over 3000 kids and parents passing through nine different donation stations. Inside the Center was decorated with ships, pirate caves, treasure chests and anything else you might associate with pirates. The lifeguards were dressed up like pirates: Jack Sparrow, Black Beard and the ship crew. The outside was also decorated with many scenes from past Trick or Treat Street's.

Before the event, 1,500 fliers were sent to each K-5th grade student in the RE-1 Valley schools and to all pre-schools and daycares. Press releases were sent and staff went to local radio stations to promote the event. The scene and prop construction involved many man-hours and took full-time staff and part-time staff a month to complete. Staff started preparing and making the scenes one month in advance of the event.

TOTAL PAID ADMISSIONS: There were 1,731 total paid admissions to the Sterling Recreation Center in October, 2014. This was down 46 admissions from October, 2013.

Total paid admissions in October, 2014 do not include 248 students from Re-1 Schools that used the Sterling Recreation Center free due to Intergovernmental Agreements. The RE-1 School use breakdown is as follows: 76 students from S.H.S. P.E. classes that use the Recreation Center during the day on Friday's and 172 students from S.M.S. P.E. classes that use the Recreation Center during the day on Tuesdays and Thursdays. We must bring in lifeguards specifically to guard these classes as the Recreation Center pool is not open to the public at these times.

CHILD ADMISSIONS: There were a total of 54 Child Admissions to the Recreation Center in October, 2014. In October 2013, there were 27. This was up 27 Child Admissions from October, 2013.

YOUTH ADMISSIONS: There were a total of 312 Youth Admissions to the Recreation Center in October, 2014. In October 2013, there were 226. This was up 86 Youth Admissions from October, 2013.

ADULT ADMISSIONS: There were a total of 590 Adult Admissions to the Recreation Center in October, 2014. In October 2013, there were 670. This was down 80 Adult Admissions from October, 2013.

SENIOR ADMISSIONS: There were a total of 281 Senior Admissions to the Recreation Center in October, 2014. In October 2013, there were 296. This was down 15 Senior Admissions from October, 2013.

CITY EMPLOYEE ADMISSIONS: There were a total of 51 City Employee Admissions to the Recreation Center in October, 2014. In October 2013, there were 82. This was down 31 City Employee admissions from October, 2013.

YEARLY ADMISSIONS: There were 443 Yearly Pass Admissions to the Recreation Center in October, 2014. In October 2013, there were 476. This was down 29 Yearly Admissions from October, 2013.

DESCRIPTION	Oct 2014	Oct 2013	Oct Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
WINTER								
Volleyball Teams								
Volleyball Participants								
Volleyball Spectators								
Adult Basketball Teams				75	48	56%	44	72%
Adult Basketball Participants				3,120	1,920	63%	1,271	145%
Adult Basketball Spectators				2,400	1,920	25%	1,732	39%
Youth Basketball Teams				140	138	1%	168	-16%
Youth Basketball Participants				2,848	3,560	-20%	8,741	-67%
Youth Basketball Spectators				10,680	12,720	-16%	14,016	-24%
Adult Basketball Tourn. Teams							20	-100%
Adult Basketball Tourn. Participants							180	-100%
Adult Basketball Tourn. Spectators							256	-100%
Open Gym Participants				89	614	-86%	123	-28%
Denver Nugget Basketball Skills Challenge				25			8	229%
Santa at the Center Participants								
Dodgeball Teams				30				
Dodgeball Participants				400				
Dodgeball Spectators				800				
Spring								
Volleyball Teams				81	52	56%	66	23%
Volleyball Participants				2,718	1,376	98%	1,942	40%
Volleyball Spectators				2,180	860	153%	2,155	1%
Summer								
Adult Softball Teams				81	54	50%	79	3%
Adult Softball Participants				3,024	3,958	-24%	4,484	-33%
Adult Softball Spectators				3,780	2,910	30%	5,416	-30%
Wildcat Softball Teams				87	60	45%	79	11%
Wildcat Softball Participants				1,746	1,441	21%	2,999	-42%
Wildcat Softball Spectators				5,820	5,640	3%	8,228	-29%
Pet Show Participants				26	23	13%	14	86%
Rockies Baseball Skills Challenge				19	16	19%	19	1%

July 4th Dance Attendance				500	-100%	420	-100%	
July 4th Fireworks Attendance				5,000	-100%	4,200	-100%	
Lessons, Lessons						6	-100%	
Tennis Leagues								
Perry Mason Sball Tournament			5					
Perry Mason Sball Tournament Participants			162					
Perry Mason Sball Tournament Spectators			540					
Sand Volleyball Teams			10					
Sand Volleyball Participants			192					
Sand Volleyball Spectators			320					
Fall								
Softball Teams			40	26	54%	25	59%	
Softball Participants			2,224	1,504	48%	1,219	82%	
Softball Spectators			2,370	1,410	68%	1,250	90%	
Volleyball Teams	21	13	62%	42	26	62%	30	38%
Volleyball Participants	768	420	83%	1,056	480	120%	621	70%
Volleyball Spectators	768	350	119%	1,056	450	135%	832	27%
Punt, Pass & Kick Participants			14	16	-13%	11	32%	
Open Gym Participants		16	-100%		16	-100%	3	-100%
Youth Volleyball Teams	34	48	-29%	68	144	-53%	114	-40%
Youth Volleyball Participants	848	665	28%	1,378	857	61%	2,663	-48%
Youth Volleyball Spectators	3,180	5,700	-44%	5,280	7,020	-25%	7,920	-33%
Trick-or-Treat Street Participants	3,000	3,000		3,000	3,000		3,040	-1%
Kickball Teams	8			24				
Kickball Participants	112			896				
Kickball Spectators	80			640				
NJC Softball Tournament				7				
NJC Softball Tournament Participants				480				
NJC Softball Tournament Spectators				300				

LIBRARY

The patron count for Sterling Public Library from Oct. 1 through Oct. 31, 2014 was 3856.

The library had 5 Community Servants for a total of 36 hours of community service. Ten volunteers worked 40 hours. One CWEP participant worked 15 hours. Total volunteer hours for the month of October were 91.

Sterling Public Library made 149 interlibrary loan requests of other libraries and received 129 items. Other libraries made 188 interlibrary loan requests and Sterling Public Library loaned 168 items. Lending libraries were unable to fill 23 requests and Sterling Public Library was unable to fill 20 requests. Total interlibrary loan requests were 337 and 297 items were circulated.

Janet Bigler reported 8 tutors worked with 30 students for 161.5 hours during October. Janet is working on a radio play It's a Wonderful Life as a fundraiser. The production will take place on Dec. 2nd and 3rd.

Crafty Characters was held on October 6th. Twenty-three kids and 10 adults attended. The kids made spider web plates and spider suckers.

Teen Read Week was October 12 – 18, 2014. Divergent was shown on Oct 16th for teens only. Four kids watched the movie. On Saturday Erica provided a program titled Planes, Trains and Automobiles. Special guests, Deric Kramer, Branden Rhodes, Marne Jurgemeyer and Dr. Phil Pollack provided information about their transportation interests. Kramer and Rhodes brought their cars. There were 10 kids and 32 adults attending the program.

Sandy Van Dusen attended the CAL Conference in Loveland October 16 – 17, 2014. Sessions covered various library topics.

Fright Night was held on Oct. 20th with 22 kids and 18 adults attending. The kids listened to stories, played games, made a ghost and enjoyed refreshments.

Our Time was provided on Oct. 2nd and 16th with 6 and 4 patrons respectively attending.

There are 218 children registered for 1000 Books Before Kindergarten. Nineteen children have completed the program by reading or listening to 1000 books.

PROJECT UPDATE:

Technology continues to be an important part of the library. One thousand three hundred forty three patrons signed up and used the Internet and public access computers during October.

There were 86 children who called Dial-a-Story during October. Connie Chambers, Margie Peake, Pam Kentfield and Dorothy Schreyer read stories during the month. The stories can be heard by calling 522-6808.

DESCRIPTION	Oct 2014	Oct 2013	Oct Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
Books Checked Out	8,044	8,001	1%	83,648	85,151	-2%	87,584	-4%
Digital check out	840	723	16%	8,600	7,016	23%	2,571	234%
In-house Circulation	446	212	110%	7,722	4,122	87%	8,788	-12%
Volunteer Hours	46	45	2%	475	476	0%	254	87%
Story Time Attendance	131	132	-1%	865	633	37%	541	60%

Summer Reading Program				590	580	2%	645	-8%
Reference Questions	453	518	-13%	4,728	6,009	-21%	7,788	-39%
Books Placed on Hold	285	381	-25%	3,291	3,598	-9%	4,462	-26%
Inter-Library Loans								
Borrowed requests	149	255	-42%	1,832	2,190	-16%	2,160	-15%
Loaned requests	188	157	20%	1,651	1,748	-6%	2,056	-20%
Total	337	412	-18%	3,483	3,938	-12%	4,214	-17%
Library Meeting Room Use	33	40	-18%	268	337	-20%	191	40%
Patrons Using Facility	3,856	4,096	-6%	40,827	45,562	-10%	45,699	-11%
Hours Tutoring	162	143	13%	1,217	1,345	-9%	1,389	-12%
Internet use	1,343	1,694	-21%	16,017	19,950	-20%	19,264	-17%

OVERLAND TRAIL MUSEUM

The Museum had 605 visitors during the month of October representing 27 states and 3 foreign countries.

Several special events took place at the museum this month. On Tuesday, October 7 the museum hosted a brunch, "Western Women Who Dared to be Different". The speaker for the brunch was Gail Hughbanks Woerner, rodeo historian and author. The tickets sold out quickly for this event with about 70 people in attendance. That evening, the museum hosted the Logan County Historical Society where Gail again spoke to about 50 attendees.

A new program was offered to young children this October called "Afternoon at the Museum". This program followed the same basic agenda as our "Night at the Museum" program but was geared towards younger visitors. It was well attended and very well received by parents and young children. "Another Night at the Museum" took place on October 18 and was sold out. This program continues to be one of our most popular family events at the museum.

Colorado Art Restoration made its final delivery to the museum on October 15. Along with restored items, they returned to us the items that were determined to be "not salvageable". All items are sealed in boxes and are being deaccessioned when necessary and discarded.

Staff has been busy making plans for our Christmas events including calling community groups to help with the decorating of the village buildings. Dates have been set: "A Child's Christmas on the Prairie" will take place on Saturday, December 6. Open House evenings will be December 16, 18 & 23 and the Christmas History Café will be on December 10.

Museum Projects

MUSEUM FLOOD RESTORATION

Flood exhibit
 Oral History project
 Collections storage cleaning
 Accessioning artifacts
 Archiving obits & anniversaries

Ongoing
 Completed
 In Progress
 In progress
 Ongoing project
 Ongoing project

Cleaning buildings & artifacts
 Tannery
 Archive room
 Research Room
 Reorganization of photo archives
 Concrete work (gutters & sidewalks)
 Landscaping/sprinklers (flood restoration)

Ongoing
 In progress
 In progress
 Plans progressing
 In progress
 On hold } Waiting on bids
 On hold } Waiting on bids

DESCRIPTION	Oct 2014	Oct 2013	Oct Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
Numbers of Donors	3			25	24	4%	31	-19%
Number of items donated	3			193	39	395%	110	76%
Number of School Visits				27	21	29%	20	36%
Number of Students				1,525	1,213	26%	851	79%
Prairie School Students				75	59	27%	70	7%
Prairie School Teachers				10	10		10	
Number of Special Events	4	1	300%	17	13	31%	14	20%
Total Attendance of Special Events	210	53	296%	3,919	4,305	-9%	3,661	7%
Number of facility rentals	1	4	-75%	25	34	-26%	13	89%
Number of Tour Buses				1	4	-75%	3	-62%
Tour Bus Visitors				40	87	-54%	63	-37%
States represented	27			201	189	6%	215	-7%
Foreign Countries Represented	3			21	18	17%	23	-9%
Total of All Visitors	605	167	262%	10,811	10,977	-2%	9,727	11%
Volunteer Hours	4			163	394	-59%	406	-60%
Square Foot, Bldg. Maintained	29,766	29,766		297,660	297,660		270,660	10%