

STERLING

A Colorado Treasure

MONTHLY REPORTS

October 2010

CITY MANAGER

OCTOBER 2010 MONTHLY REPORT

City Manager:

City Manager Kiolbasa attended and met with the following:

- League of Women Voters 60, 61, 101;
- CSU Design kickoff;
- Four County EMS meetings;
- Parks, Library and Recreation Board meeting;
- Assisted County in Design Consultant;
- Re-1 Valley School regarding Great Outdoors Colorado grant;
- Interviews for Parks, Library and Recreation Director; and
- State Assessment dinner meeting.

Executive Secretary:

The Executive Secretary continues to do the packets for Council. There were no proclamations or amplified music requests prepared.

Executive Secretary Bornhoft attends the administrative staff meetings and prepares the minutes. She prepares the monthly reports, puts them on the web site and scans them into Laser Fiche for future reference.

The Executive Secretary is a member of the employee newsletter committee and continues to help with the publication of it. She also attends the Web Group meetings and the clerical staff weekly meetings.

Connie prepared for and attended the Sterling Urban Renewal Authority meeting on October 12, 2010.

Emergency Management Coordinator (EMC):

EMC Owens was a guest host on the KSTC radio morning show "Cross Talk". He spoke on the importance of self-preparedness and portable generator safety.

The EMC completed a 10-hour FEMA on-line course about Hazardous Weather Disasters. This class is part of the Emergency Management Academy series. The EM Academy will run over the next several months, with the final class taking place in July of 2011.

Bob performed the October E911 bookkeeping duties. These duties include making deposits, writing checks and the general bookkeeping for the Authority.

EMC Owens attended an Exercise Design committee meeting in October. This committee is made up of RE-1 school members and members of various public safety agencies in Logan County. The goal of the committee is to develop a full-scale evacuation and reunification exercise that will take place in the next 12 months.

Bob attended a full day in-service and training in Longmont for our Intrado Mass Notification system. There were many changes in the system, and there was training provided for emergency deployments.

The EMC attended three EMS development committee meetings in October.

Bob met with the safety manager of Southern Star Pipeline Group in reference to future training in our region. The safety manager will make a presentation to the Northeast Colorado Emergency Managers group in November.

EMC Owens prepared and turned in the 4th Quarter EMPG grant package. The 4th Quarter is the final closeout of the 2010 grant cycle, and is a culmination of the years work.

As the City and County DERA, the EMC developed a procedure for charging reimbursement for hazardous material incidents in the county. Responding agencies can track their expenses for emergency response to hazmat spills, and those expenses can be billed back to the responsible party. In Sterling, billing will run through the Finance Department, and will be tracked with case numbers assigned to the incident.

Bob traveled with a group to Yuma and Greeley for a presentation of their ambulance systems. They reviewed their facilities and equipment, along with their department policies and protocols.

The EMC attended the October Northeast Colorado Emergency Managers (NCEM) meeting in Greeley. They discussed Animals in Disaster, the 2011 EMPG grant program and lessons learned in the Boulder 4 Mile wildland fire and the Sterling Correctional Facility prisoner escape.

EMC Owens attended the monthly RE-1 schools Safety Committee meeting at Hagan Elementary. We discussed the upcoming exercise and other safety concerns of the district.

Bob responded to a hazmat incident at Logan County Road 37 and 42. He assisted Sterling Fire, Logan Sheriff and the CSP with a truck crash that had spilled diesel fuel.

EMC Owens met with the Logan County Humane Society to develop a county response team. This team will be comprised of volunteers, and will be deployed during emergencies to assist with the non-human population during evacuations and sheltering. Later, they met with dispatch to discuss communication issues.

The EMC attended a meeting with the County Commissioners, Logan Sheriff and Sterling Fire for the final planning of the Community Wildfire Protection Plan (CWPP). The deadline for this stage of the CWPP is December 31, 2010. They will be attending a BOCC workshop meeting in early November to complete this stage of the plan. The final plan will be adopted by the county within 180 days of the workshop.

Bob completed the Logan County Capabilities spreadsheet for the 2011 Department of Homeland Security grant cycle. This information was turned into the Northeast All Hazards group and will be used to develop grant guidelines and requirements. He also sent messages to all county public safety departments inquiring about communication equipment needs for this DHS grant cycle.

The EMC participated in a full-scale training exercise with the Next-Era Wind Tower Company. Also participating were Lifecare EMS, Peetz Fire and the Logan County

Sheriff's Office. They tested the response times and capabilities of local responders, along with working side by side with the Next-Era responders.

EMC Owens attended a site safety presentation by Kinder Morgan at their 601-pump station. They toured the site and were shown the specific hazards involved with an emergency response. They were given safety information and protocols from their system.

Sterling Emergency Communications Center:

The Communications Center handled 2,076 calls for service, a one percent decrease compared to 2,098 calls for service in October 2009. The Sterling Police Department handled 1,009 calls for service, a 16 percent decrease compared to 1,206 calls for service received in October 2009. The Logan County Sheriff's Office received a total of 859 calls for service an 11 percent increase compared to 776 calls for service received in October 2009. Crook Fire Department handled 10 calls for service in October 2010 compared to 13 calls in October 2009. Fleming Fire received nine calls for service in October 2010, compared to five calls for service in October 2009. Merino Fire handled seven calls for service in October 2010 compared to 10 calls for service in October 2009. Peetz Fire handled seven calls for service in October 2010 compared to three calls for service in October 2009. Sterling Fire handled a total of 114 calls for service a 12 percent decrease compared to 129 calls handled in October 2009. Life Care Medical handled 127 calls for service in October 2010 a 10 percent decrease compared to 141 calls for service in October 2009.

Training during the month of October included; When Seconds Count, Controlling the Call and Other Basics.

DESCRIPTION	Oct 2010	Oct 2009	Oct Change	YTD 2010	YTD 2009	YTD Change
ACTIVITIES						
CALLS for SERVICE						
STERLING DISPATCH	2,076	2,098	-1%	21,819	21,608	1%
CITY OF STERLING	1,009	1,206	-16%	11,674	12,557	-7%
LOGAN COUNTY	859	776	11%	7,898	7,814	1%
EMS	127	141	-10%	1,342	1,388	-3%
STERLING FIRE 07530	114	129	-12%	1,184	1,160	2%
CROOK FIRE 07505	10	13		68	76	
FLEMING FIRE 07515	9	5		54	39	
MERINO FIRE 07522	7	10		72	65	
PEETZ FIRE 07525	7	3		37	43	

Information Technology Specialist (ITS):

Daily backup of servers and Finance & Police Systems continue. The ITS performed routine maintenance for the servers and users.

ITS Anderson answered calls for computer, program, and printing issues. She checked off inventory sheets for current equipment.

The City switched over to the new IP phone system October 12 and assisted Ken with some training. Staff is still working out some programming settings as they arise.

The ITS helped update the AutoRead program in Finance and allowed ADG access for update on the Tax program.

ITS Anderson assisted with computer equipment and phones for the Library move. Set up of IP phones at City Hall created some printer issues with VLAN changes. Fibre connection to the Service Center is now in place so the T-1 line can be eliminated when we are up and running with the new phone system.

Mary Ann attended a SWellness meeting and created flyers for the next events.

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CITY ATTORNEY

OCTOBER 2010 MONTHLY REPORT

MEETINGS:

City Attorney Barlean attends City Council meetings and work sessions, Staff meetings, Planning Commission meetings, Risk Management meetings, and various other meetings as needed. The paralegal attends staff meetings in the absence of the City Attorney and secretarial meetings when there is training.

DOCUMENT PREPARATION:

Prepared agendas and packets for City Attorney's submission to City Council Meetings.

Prepared the following Resolutions:

Resolution No. 10-1-10, Series of 2010 – A Resolution before the City of Sterling, Logan County, Colorado, authorizing the Mayor to execute authorization forms for the City's banking purposes with the Bank of Colorado.

Resolution No. 10-2-10, Series of 2010 – A Resolution before the City of Sterling, Logan County, Colorado, approving and accepting the terms of a grant award to the Sterling Police Department from the U.S. Department of Justice for the Secure Our Schools Program, and authorizing the execution of the Grant Award.

Resolution No. 10-3-10, Series of 2010 – A Resolution before the City of Sterling, Logan County, Colorado, authorizing the Mayor to execute a Contract with the State of Colorado and State Board for Community Colleges and Occupational Education for the use and benefit of Northeastern Junior College regarding the Fire Fighter I Academy.

Prepared the following Ordinances:

Ordinance No. 12, Series of 2010 – An Ordinance amending the Sterling City Code, Chapter 19, Taxation and Finance, Article III, Sales Tax, Section 19-137, Statute of Limitations.

Ordinance No. 13, Series of 2010 – An Ordinance approving a Net Lease with option to purchase with the Logan County Humane Society for city-owned property; and authorizing the Mayor to sign said Net Lease.

Other Documents:

Prepared a Release and letter regarding a claim for damages made to the City. Prepared a Memo requesting restitution in a vicious dogs Court case regarding medical bills paid for a police candidate.

MUNICIPAL COURT:

The City Attorney prosecuted 6 charges. Defendants were found guilty on 5 charges and one defendant was granted a deferred judgment at the request of the officer. One defendant failed to appear for trial and one sales tax case was dismissed. 9 charges were dismissed, including 7 for proof of insurance, 1 handicap parking, and 1 who provided proof of a permit for parking an unattached trailer. 6 Defendants were granted a deferred judgment and 1 Defendant changed his plea to guilty before trial. Court documents were prepared, including miscellaneous pleadings such as guilty pleas and stipulations, various subpoenas, memos to the police department regarding trials, trial schedules, motions, jury instructions when needed, and correspondence and discovery letters. Court files were copied and police department and attorney files were prepared for trial.

LIQUOR LICENSING:

This office processed 3 liquor license renewals, 1 special events permit, and 1 new liquor license application.

MISCELLANEOUS:

This office continues to work on the proper Union Pacific Railroad transfer of property in the Torrens System without having to re-open the Court case and incur additional expense to the City. In relation to that, this office has ordered and is waiting on a survey of the property to comply with a letter received from the County/Torrens Attorney.

The paralegal makes telephone calls to library patrons regarding past due items and processes letters to library patrons, prepared by the library staff, regarding past due items. The paralegal also assists the HR Department with answering the telephones when needed.

FINANCE DEPARTMENT
OCTOBER 2010 MONTHLY REPORT

The Finance Department assisted 2,656 customers during the month of October 2010. This compares to 2,629 customers in October 2009. This number does not include the contacts made by the Director of Finance. There were on average 126 customer contacts per day for October 2010. Please review the Finance Department Activities report for additional information regarding the various services that the Department of Finance and Records provided in October 2010 in comparison to October 2009.

The General Fund revenues for the month of October 2010 amounted to \$1,418,860.72. The revenue for the month ended October 2009 in the General Fund amounted to \$839,073.64. Expenditures for the General fund for the month ending October 31, 2010 amounted to \$2,270,034.76 and for the same period in 2009 the expenditures were \$996,579.85.

Cash in all City funds totaled \$985,098.81 on October 31, 2010 and for October 31, 2009 on hand was \$1,731,071.12. On October 31, 2010 the City of Sterling had outstanding a total of \$9,484,130.96 in investments, this amount is for all funds. This breaks down to \$205,621.21 in Certificates of Deposit, \$9,178,297.89 ColoTrust Plus and \$100,211.86 in Money Market.

There were \$2,505,344.26 worth of checks issued in October 2010 for all funds; this compares to \$1,701,606.96 for the same period in 2009. There were 5437.50 gallons of gasoline and diesel used in the month of October 2010 for all City operations. This compares to 6031.7 gallons gasoline and diesel used in October 2009.

Please see the Finance Department's activity list below for other comparisons.

Investment Breakdown

2010

THIS SUMMARY IS PROVIDED TO SHOW THE PLACEMENT OF INVESTMENTS. PLEASE REFER TO THE BALANCE SHEETS FOR THE VARIOUS FUNDS FOR TOTAL CASH & CASH EQUIVALENT.

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	10/31/10
General Fund:				
Colotrust Plus	\$1,041,251.69	\$600,000.00	\$106.85	\$441,358.54
Colotrust Plus - Seizure Money	□26,535.72	\$0.00	\$4.53	\$26,540.25
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$1,067,787.41	\$600,000.00	\$111.38	\$467,898.79
Water Fund:				
Colotrust Plus	\$118,174.45	\$0.00	\$20.07	\$118,194.52
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$118,174.45	\$0.00	\$20.07	\$118,194.52
Sanitation Fund:				
Colotrust Plus	\$252,103.29	\$0.00	\$42.77	\$252,146.06
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$252,103.29	\$0.00	\$42.77	\$252,146.06
Sewer Fund:				
Colotrust Plus	\$3,666,319.70	\$700,000.00	\$225,603.74	\$3,191,923.44
Certificates of Deposit	\$200,000.00	\$0.00	\$5,621.21	\$205,621.21
Money Market	\$100,178.37	\$0.00	\$33.49	\$100,211.86
TOTALS	\$3,966,498.07	\$700,000.00	\$231,258.44	\$3,497,756.51
Perpetual Care Fund:				
Colotrust Plus	\$130,448.61	\$0.00	\$22.16	\$130,470.77
TOTALS	\$130,448.61	\$0.00	\$22.16	\$130,470.77
Elna Anderson Trust Fund:				
Colotrust Plus	\$201,019.48	\$0.00	\$34.12	\$201,053.60
TOTALS	\$201,019.48	\$0.00	\$34.12	\$201,053.60

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	10/31/10
Ethel Lindstrom Trust Fund:				
Colotrust Plus	\$235,400.60	\$0.00	\$39.98	\$235,440.58
TOTALS	\$235,400.60	\$0.00	\$39.98	\$235,440.58
Library Improvement Fund:				
Colotrust Plus	\$482,389.47	\$284,281.00	\$63.34	\$198,171.81
TOTALS	\$482,389.47	\$284,281.00	\$63.34	\$198,171.81
Conservation Trust Fund:				
Colotrust Plus	\$263,914.83	\$0.00	\$44.83	\$263,959.66
TOTALS	\$263,914.83	\$0.00	\$44.83	\$263,959.66
Karl Falch Library Trust Fund:				
Colotrust Plus	\$30,976.97	\$0.00	\$5.25	\$30,982.22
TOTALS	\$30,976.97	\$0.00	\$5.25	\$30,982.22
Employee Self-Insurance Fund:				
Colotrust Plus	\$642,516.70	\$0.00	\$109.05	\$642,625.75
TOTALS	\$642,516.70	\$0.00	\$109.05	\$642,625.75
Service Center Fund:				
Colotrust Plus	\$407,599.84	\$0.00	\$69.21	\$407,669.05
TOTALS	\$407,599.84	\$0.00	\$69.21	\$407,669.05
Risk Management Fund:				
Colotrust Plus	\$822,777.76	\$0.00	\$139.64	\$822,917.40
TOTALS	\$822,777.76	\$0.00	\$139.64	\$822,917.40
Capital Equipment Fund:				
Colotrust Plus	\$705,669.16	\$0.00	\$119.79	\$705,788.95
TOTALS	\$705,669.16	\$0.00	\$119.79	\$705,788.95

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	10/31/10
Capital Improvement Fund:				
Colotrust Plus	\$454,229.60	\$0.00	\$77.11	\$454,306.71
Colotrust Plus - Comm Bldg	\$0.00	\$0.00	\$0.00	\$0.00
Colotrust Plus - Museum Bldg	\$1,004,508.02	\$0.00	\$170.52	\$1,004,678.54
Colotrust Plus - Museum Exhibits	\$50,061.49	\$0.00	\$8.55	\$50,070.04
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$1,508,799.11	\$0.00	\$256.18	\$1,509,055.29
Grand Totals All Funds:				
Colotrust Plus	\$10,535,897.38	\$1,584,281.00	\$226,681.51	\$9,178,297.89
Certificates of Deposit	\$200,000.00	\$0.00	\$5,621.21	\$205,621.21
Money Market	\$100,178.37	\$0.00	\$33.49	\$100,211.86
Grand Total	\$10,836,075.75	\$1,584,281.00	\$232,336.21	\$9,484,130.96

GENERAL FUND

This Document is for Internal Use and Represents Unaudited Figures

10/31/2010

BALANCE SHEET

ASSETS:

Cash	\$543,778.46
Flex Cash Account	\$17,247.36
Petty Cash	\$805.00
Cash with County Treasurer	\$19,973.78
Accounts Receivable	\$150,156.36
Allowance for Uncollectables	-\$39,044.07
Accounts Receivable - Clark Street	\$10.63
Taxes Receivable	\$41,350.00
Sales Tax Receivable	\$543,940.48
Property Tax Receivable	\$1,024,395.00
Loan Receivable - Clark Street	\$122.89
Investments	\$441,358.54
Investment - Federal Seizure	\$26,540.25
Prepaid Fuel	\$22,196.62
Prepaid Fuel - Airport	\$23,852.82
Payroll Clearing Account	\$346.55
Postage Clearing Account	\$3,702.02
Prepaid Prisoner Housing	\$56,543.00

TOTAL ASSETS

\$2,877,275.69

LIABILITIES:

Ded/Ben Clearing Account	\$10,504.99
Accounts Payable	\$239,757.18
Accounts Payable - Logan County	\$1,502.64
Accrued Salaries	\$144,972.80
Due to Health & Welfare	\$5,000.00
Court Bonds	\$1,060.00
Jury Deposit	\$729.00
Restitution Clearing Account	\$11,568.79
Seizures	\$600.00
Deferred Revenue	\$1,024,395.00
Deferred Revenue - Clark Street	\$122.89
Deferred Revenue - Other	\$3,794.07

TOTAL LIABILITIES

\$1,444,007.36

FUND BALANCE:

Reserve for Museum	\$28,138.92
Designated for Arts	\$40,000.00
Unreserved Fund Balance	\$2,182,328.66
Excess Revenue over Expenditures	-\$817,199.25

TOTAL FUND BALANCE

\$1,433,268.33

**TOTAL LIABILITIES
& FUND BALANCE**

\$2,877,275.69

GENERAL FUND

10/31/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Real & Personal Prop. Tax	\$1,024,395.00	\$7,633.23	\$1,009,074.36	\$15,320.64
Road & Bridge Fund Taxes	\$161,000.00	\$0.00	\$172,092.46	-\$11,092.46
Auto Ownership Taxes	\$135,000.00	\$9,111.01	\$93,613.01	\$41,386.99
Sales Tax	\$5,930,000.00	\$492,418.10	\$4,827,743.67	\$1,102,256.33
Vehicle Use Tax	\$185,000.00	\$17,926.13	\$171,368.80	\$13,631.20
Building Material Use Tax	\$70,000.00	\$5,008.83	\$69,737.77	\$262.23
Employment Occupation Tax	\$16,200.00	\$166.00	\$14,366.00	\$1,834.00
TOTAL TAXES	\$7,521,595.00	\$532,263.30	\$6,357,996.07	\$1,163,598.93
Franchise Taxes	\$688,100.00	\$43,119.64	\$578,907.75	\$109,192.25
Licenses & Permits	\$144,750.00	\$15,603.21	\$152,404.67	-\$7,654.67
Intergovernmental Revenue	\$5,622,964.00	\$680,580.58	\$2,012,480.14	\$3,610,483.86
Charges for Service	\$248,879.00	\$27,582.14	\$227,434.12	\$21,444.88
Fines & Forfeits	\$189,300.00	\$11,567.45	\$156,333.11	\$32,966.89
Miscellaneous Revenue	\$548,175.00	\$64,321.40	\$300,893.93	\$247,281.07
Transfer from Other Funds	\$536,065.00	\$43,823.00	\$438,230.00	\$97,835.00
TOTAL OTHER REVENUES	\$7,978,233.00	\$886,597.42	\$3,866,683.72	\$4,111,549.28
GRAND TOTAL REVENUES	\$15,499,828.00	\$1,418,860.72	\$10,224,679.79	\$5,275,148.21

GENERAL FUND

10/31/2010

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
GENERAL GOVERNMENT:				
Council	\$77,833.00	\$2,705.20	\$58,522.61	\$19,310.39
City Manager	\$350,979.00	\$34,422.10	\$292,240.28	\$58,738.72
City Attorney	\$193,443.00	\$21,118.41	\$157,420.71	\$36,022.29
Municipal Court	\$99,314.00	\$9,449.56	\$73,291.90	\$26,022.10
Finance	\$434,342.00	\$40,747.44	\$347,619.57	\$86,722.43
City Hall & Non-Departmental	\$1,312,201.00	\$91,490.53	\$996,724.40	\$315,476.60
Personnel	\$220,951.00	\$18,113.01	\$160,153.44	\$60,797.56
TOTAL GENERAL GOVERNMENT	\$2,689,063.00	\$218,046.25	\$2,085,972.91	\$603,090.09
PUBLIC SAFETY:				
Police	\$1,841,928.00	\$176,860.45	\$1,382,828.53	\$459,099.47
Dispatch Center	\$505,246.00	\$49,730.88	\$415,799.33	\$89,446.67

Youth Services	\$102,159.00	\$10,546.49	\$85,507.20	\$16,651.80
Fire	\$1,433,619.00	\$158,877.67	\$1,126,126.58	\$307,492.42
TOTAL PUBLIC SAFETY	\$3,882,952.00	\$396,015.49	\$3,010,261.64	\$872,690.36

PUBLIC WORKS:

Street	\$2,547,575.00	\$664,829.25	\$1,771,355.39	\$776,219.61
Engineering & Operations	\$417,607.00	\$32,660.27	\$274,353.91	\$143,253.09
Airport	\$4,605,963.00	\$729,600.47	\$2,025,189.68	\$2,580,773.32
TOTAL PUBLIC WORKS	\$7,571,145.00	\$1,427,089.99	\$4,070,898.98	\$3,500,246.02

CULTURE & RECREATION:

Riverside Cemetery	\$224,039.00	\$26,143.35	\$170,048.70	\$53,990.30
Museum	\$159,217.00	\$16,146.63	\$130,146.85	\$29,070.15
Parks	\$510,183.00	\$53,358.94	\$397,351.16	\$112,831.84
Recreation Center	\$486,303.00	\$33,822.42	\$404,300.54	\$82,002.46
Forestry	\$186,367.00	\$18,170.37	\$140,554.98	\$45,812.02
Rec. Administration	\$225,696.00	\$15,768.16	\$134,759.45	\$90,936.55
Softball	\$40,572.00	\$5,070.93	\$43,313.58	-\$2,741.58
Youth Softball	\$9,441.00	\$105.56	\$8,631.01	\$809.99
Basketball	\$6,874.00	\$62.00	\$8,543.58	-\$1,669.58
Volleyball	\$6,805.00	\$1,798.94	\$6,522.00	\$283.00
Tolla Brown Skate Park	\$11,750.00	\$978.77	\$8,324.94	\$3,425.06
Special Events	\$29,750.00	\$61.87	\$16,724.02	\$13,025.98
Tennis	\$11,000.00	\$1,044.48	\$7,674.53	\$3,325.47
Youth Basketball	\$21,571.00	\$856.00	\$20,953.41	\$617.59
Youth Volleyball	\$6,083.00	\$4,060.92	\$6,783.43	-\$700.43
Baseball	\$18,024.00	\$1,780.11	\$17,875.56	\$148.44
Library	\$489,907.00	\$49,653.58	\$352,237.77	\$137,669.23
TOTAL CULTURE & RECREATION	\$2,443,582.00	\$228,883.03	\$1,874,745.51	\$568,836.49

GRAND TOTAL EXPENDITURES	\$16,586,742.00	\$2,270,034.76	\$11,041,879.04	\$5,544,862.96
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WATER FUND

10/31/2010

BALANCE SHEET

ASSETS:

Cash	-\$421,037.49
Cash with Fiscal Agent	\$80,000.00
Accounts Receivable	\$239.62
Accounts Receivable - Utility Billing	\$302,683.44
Supply Inventory	\$203,915.98
Investments	\$118,194.52
Fixed Assets (Net)	\$6,888,533.17

TOTAL ASSETS

\$7,172,529.24

LIABILITIES:

Accounts Payable	\$57,481.89
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Unpaid Compensated Absences	\$13,094.78
Accrued Salaries	\$4,078.50
Accounts Payable Pawnee Ridge	\$4,202.19
Due to Sewer Fund	\$384,175.00

TOTAL LIABILITIES **\$463,032.36**

FUND BALANCE:

Reserve for Painting	\$390,000.00
Reserve for Capital Replacement	\$2,671,405.00
Retained Earnings	\$4,073,921.87
Excess Revenue over Expenditures	-\$425,829.99

TOTAL FUND BALANCE **\$6,709,496.88**

**TOTAL LIABILITIES
AND FUND BALANCE** **\$7,172,529.24**

WATER FUND

10/31/2010

<u>REVENUES</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Water Revenue-Inside Residential	\$1,100,000.00	\$183,544.86	\$1,307,282.49	-\$207,282.49
Water Revenue-Outside Residential	\$95,000.00	\$15,585.87	\$121,850.56	-\$26,850.56
Water Revenue-Inside Commercial	\$305,000.00	\$57,577.52	\$415,328.08	-\$110,328.08
Water Revenue-Outside Commercial	\$3,500.00	\$420.75	\$3,049.90	\$450.10
Water Revenue-Inside Industrial	\$250,000.00	\$28,333.32	\$231,141.36	\$18,858.64
Misc. Water Sales	\$2,000.00	\$187.27	\$2,708.88	-\$708.88
Surcharge	\$45,000.00	\$5,210.55	\$34,875.03	\$10,124.97
Engineer Study	\$459,000.00	\$0.00	\$114,257.99	\$344,742.01
Service Charges	\$20,000.00	\$3,066.59	\$33,650.04	-\$13,650.04
Tapping Charges	\$5,000.00	\$0.00	\$3,869.00	\$1,131.00
Water Div. Services	\$10,000.00	\$31.00	\$4,066.38	\$5,933.62
Penalties	\$12,000.00	\$1,730.66	\$18,253.82	-\$6,253.82
Investment Earnings	\$600.00	\$20.07	\$216.14	\$383.86
Miscellaneous	\$500.00	\$0.00	\$113.68	\$386.32
Rents from land	\$50,000.00	\$0.00	\$25,294.82	\$24,705.18
Rights	\$0.00	\$0.00	\$0.00	\$0.00
Water Credits	\$0.00	\$0.00	\$1,478.00	-\$1,478.00
Plant Investment Fees	\$15,000.00	\$0.00	\$19,514.00	-\$4,514.00
Sale of Assets	\$500.00	\$0.00	\$0.00	\$500.00
TOTAL REVENUES	\$2,373,100.00	\$295,708.46	\$2,336,950.17	\$36,149.83

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$213,441.00	\$22,443.70	\$164,894.03	\$48,546.97
Maintenance & Operation	\$1,275,568.00	-\$46,812.80	\$1,002,758.04	\$272,809.96
Capital Outlay	\$272,588.00	\$234,769.37	\$1,409,428.09	-\$1,136,840.09
Transfer to General Fund	\$222,835.00	\$18,570.00	\$185,700.00	\$37,135.00
TOTAL EXPENDITURES	\$1,984,432.00	\$228,970.27	\$2,762,780.16	-\$778,348.16

SANITATION FUND

10/31/2010 BALANCE SHEET

ASSETS:

Cash	\$431,986.88			
Accounts Receivable	\$1,473.01			
Accounts Receivable - Utility Billing	\$57,999.32			
Supply Inventory	\$23,597.22			
Investments	\$252,146.06			
Fixed Assets (Net)	\$307,774.36			
		TOTAL ASSETS		\$1,074,976.85

LIABILITIES:

Accounts Payable	\$336.10			
Unpaid Compensated Absences	\$8,360.57			
Accrued Salaries	\$2,713.14			
		TOTAL LIABILITIES		\$11,409.81

FUND BALANCE:

Reserve for Equipment	\$28,389.00			
Reserve for Capital Replacement	\$740,795.00			
Retained Earnings	\$381,715.08			
Excess Revenue over Expenditures	-\$87,332.04			
		TOTAL FUND BALANCE		\$1,063,567.04
		TOTAL LIABILITIES AND FUND BALANCE		\$1,074,976.85

SANITATION FUND

10/31/2010

REVENUES:	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sanitation Revenue-Inside	\$435,000.00	\$37,557.48	\$373,802.36	\$61,197.64
Rubbish Collection Fees	\$6,000.00	-\$10.30	\$2,535.66	\$3,464.34
Sanitation Services	\$0.00	\$0.00	-\$21.13	\$21.13
Penalties	\$5,000.00	\$387.32	\$4,382.19	\$617.81

Investment Earnings	\$18,000.00	\$42.77	\$627.84	\$17,372.16
Miscellaneous	\$0.00	\$10.30	\$30.30	-\$30.30
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$464,000.00	\$37,987.57	\$381,357.22	\$82,642.78

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$167,169.00	\$18,005.76	\$126,456.63	\$40,712.37
Maintenance & Operation	\$241,367.00	\$22,634.33	\$196,703.63	\$44,663.37
Capital Outlay	\$105,000.00	\$0.00	\$94,489.00	\$10,511.00
Transfer to General Fund	\$61,247.00	\$5,104.00	\$51,040.00	\$10,207.00
TOTAL EXPENDITURES	\$574,783.00	\$45,744.09	\$468,689.26	\$106,093.74

SEWER FUND

10/31/2010 BALANCE SHEET

ASSETS:

Cash	\$951,285.68		
Accounts Receivable	\$54,316.99		
Accounts Receivable - Utility Billing	\$123,004.88		
Due From Water Fund	\$384,175.00		
Supply Inventory	\$39,363.14		
Investments	\$3,497,756.51		
Fixed Assets (Net)	\$10,537,423.78		
		TOTAL ASSETS	\$15,587,325.98

LIABILITIES:

Accounts Payable	\$6,388.68		
Unpaid Compensated Absences	\$17,206.98		
Accrued Salaries	\$8,337.41		
Loan Payable CWRPDA	\$1,102,573.80		
Interest Payable	\$16,219.17		
		TOTAL LIABILITIES	\$1,150,726.04

FUND BALANCE:

Reserve for Capital Projects	\$111,784.00		
Reserve for Trunk Line Replacement	\$139,931.45		
Reserve for Lagoons	\$351,553.26		
Reserve for Capital Replacement	\$7,573,939.00		
Retained Earnings	\$6,605,390.30		
Excess Revenue over Expenditures	-\$345,998.07		
		TOTAL FUND BALANCE	\$14,436,599.94
		TOTAL LIABILITIES AND FUND BALANCE	\$15,587,325.98

SEWER FUND

10/31/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sewer Revenue-Inside Residential	\$856,000.00	\$75,274.82	\$740,413.21	\$115,586.79
Sewer Revenue-Outside Residential	\$75,000.00	\$7,836.23	\$74,651.91	\$348.09
Sewer Revenue-Inside Commercial	\$350,000.00	\$33,061.60	\$269,385.49	\$80,614.51
Sewer Revenue-Outside Commercial	\$2,435.00	\$233.83	\$2,286.67	\$148.33
Sewer Revenue-Inside Industrial	\$325,000.00	\$28,925.55	\$251,674.27	\$73,325.73
Tapping Charges	\$4,000.00	\$0.00	\$2,221.00	\$1,779.00
Sewer Division Charges	\$10,000.00	\$0.00	\$3,582.12	\$6,417.88
Penalties	\$14,000.00	\$897.44	\$10,940.01	\$3,059.99
Investment Earnings	\$25,000.00	\$6,357.89	\$13,745.34	\$11,254.66
Miscellaneous	\$500.00	\$0.00	\$1,903.49	-\$1,403.49
Outside Billing	\$10,000.00	\$0.00	\$3,210.29	\$6,789.71
Plant Investment Fees	\$30,000.00	\$0.00	\$19,367.00	\$10,633.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$1,701,935.00	\$152,587.36	\$1,393,380.80	\$308,554.20

<u>EXPENDITURES:</u> <u>LINES AND SERVICES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$82,230.00	\$8,902.24	\$64,144.00	\$18,086.00
Maintenance & Operation	\$355,244.00	\$28,789.54	\$252,201.96	\$103,042.04
Capital Outlay	\$361,058.00	\$3,629.22	\$94,527.60	\$266,530.40
Transfer to General Fund	\$68,514.00	\$5,710.00	\$57,100.00	\$11,414.00
TOTAL LINES & SERVICES	\$867,046.00	\$47,031.00	\$467,973.56	\$399,072.44
Debt Service	\$198,082.00	\$0.00	\$198,082.02	-\$0.02
TOTAL LINES & SERVICES W/DEBT	\$1,065,128.00	\$47,031.00	\$666,055.58	\$399,072.42

<u>TREATMENT FACILITIES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$309,183.00	\$33,179.92	\$233,168.14	\$76,014.86
Maintenance & Operation	\$852,395.00	\$72,258.96	\$639,877.94	\$212,517.06
Capital Outlay	\$2,583,581.00	\$54.76	\$55,887.21	\$2,527,693.79
Transfer to General Fund	\$173,269.00	\$14,439.00	\$144,390.00	\$28,879.00
TOTAL TREATMENT FACILITIES	\$3,918,428.00	\$119,932.64	\$1,073,323.29	\$2,845,104.71

TOTAL EXPENDITURES	\$4,983,556.00	\$166,963.64	\$1,739,378.87	\$3,244,177.13
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OLD LIBRARY BUILDING FUND

10/31/2010

<u>REVENUES:</u>	BUDGETED 2009	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$20.00	\$0.00	\$0.00	\$20.00
TOTAL REVENUES	\$20.00	\$0.00	\$0.00	\$20.00

<u>EXPENDITURES:</u>	BUDGETED 2009	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Design Library	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$50.00	\$0.00	\$0.00	\$50.00
	\$50.00	\$0.00	\$0.00	\$50.00

**BALANCE SHEET
10/31/2010**

<u>ASSETS:</u>			
Cash	\$0.00		
Investments	\$0.00		
		TOTAL ASSETS	\$0.00
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$0.00		
Excess Revenue over Expenditures	\$0.00		
		TOTAL FUND BALANCE	\$0.00
		TOTAL LIABILITIES & FUND BALANCE	\$0.00

PERPETUAL CARE FUND

10/31/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Perpetual Care	\$2,500.00	\$150.00	\$1,425.00	\$1,075.00
Perpetual Care - niches	\$8,350.00	\$710.00	\$5,710.00	\$2,640.00

Investment Earnings	\$700.00	\$22.16	\$238.71	\$461.29
TOTAL REVENUES	\$11,550.00	\$882.16	\$7,373.71	\$4,176.29

EXPENDITURES:	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Columbarium	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$305.00	\$0.00	\$305.00	\$0.00
Niche Engraving	\$2,500.00	\$300.00	\$750.00	\$1,750.00
Transfer to General Fund	\$700.00	\$0.00	\$0.00	\$700.00
TOTAL EXPENDITURES	\$3,505.00	\$300.00	\$1,055.00	\$2,450.00

**BALANCE SHEET
10/31/2010**

ASSETS:				
Cash	\$11,271.86			
Investments	\$130,470.77			
		TOTAL ASSETS		\$141,742.63
LIABILITIES:				
Accounts Payable	\$300.00			
		TOTAL LIABILITIES		\$300.00
FUND BALANCE:				
Unreserved Fund Balance	\$135,123.92			
Excess Revenue over Expenditures	\$6,318.71			
		TOTAL FUND BALANCE		\$141,442.63
		TOTAL LIABILITIES & FUND BALANCE		\$141,742.63

ELNA ANDERSON ESTATE TRUST

10/31/2010

REVENUES:	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,000.00	\$34.12	\$367.91	\$632.09
TOTAL REVENUES	\$1,000.00	\$34.12	\$367.91	\$632.09

EXPENDITURES:	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Consultant	\$0.00	\$0.00	\$0.00	\$0.00
Books	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$50.00	\$0.00	\$50.00	\$0.00

Transfer to Capital Improvement Fund	\$200,728.00	\$0.00	\$0.00	\$200,728.00
TOTAL EXPENDITURES	\$200,778.00	\$0.00	\$50.00	\$200,728.00

**BALANCE SHEET
10/31/2010**

ASSETS:

Cash	\$633.62			
Investments	\$201,053.60			
		TOTAL ASSETS		\$201,687.22

LIABILITIES:

Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00

FUND BALANCE:

Unreserved Fund Balance	\$201,369.31			
Excess Revenue over Expenditures	\$317.91			
		TOTAL FUND BALANCE		\$201,687.22

		TOTAL LIABILITIES & FUND BALANCE		\$201,687.22
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ETHEL LINDSTROM FUND

10/31/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,250.00	\$39.98	\$430.72	\$819.28
Bequest - Library	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$1,250.00	\$39.98	\$430.72	\$819.28

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$50.00	\$0.00	\$50.00	\$0.00
Transfer to Capital Improvement Fund	\$235,159.00	\$0.00	\$0.00	\$235,159.00
TOTAL EXPENDITURES	\$235,209.00	\$0.00	\$50.00	\$235,159.00

**BALANCE SHEET
10/31/2010**

ASSETS:

Cash	\$71.87			
Investments	\$235,440.58			
		TOTAL ASSETS		\$235,512.45

LIABILITIES:

Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00

FUND BALANCE:

Unreserved Fund Balance	\$235,131.73		
Excess Revenue over Expenditures	\$380.72		
		TOTAL FUND BALANCE	\$235,512.45
		TOTAL LIABILITIES & FUND BALANCE	\$235,512.45

LIBRARY IMPROVEMENT FUND

10/31/2010

REVENUES:	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$4,000.00	\$63.34	\$2,074.48	\$1,925.52
Contributions	\$0.00	\$0.00	\$9,225.00	-\$9,225.00
TOTAL REVENUES	\$4,000.00	\$63.34	\$11,299.48	-\$7,299.48

EXPENDITURES:	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$50.00	\$0.00	\$50.00	\$0.00
Transfer to Capital Improvement Fund	\$1,316,048.00	\$284,281.00	\$1,128,325.09	\$187,722.91
TOTAL EXPENDITURES	\$1,316,098.00	\$284,281.00	\$1,128,375.09	\$187,722.91

BALANCE SHEET

10/31/2010

ASSETS:

Cash	-\$0.09		
Investments	\$198,171.81		
		TOTAL ASSETS	\$198,171.72

LIABILITIES:

Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00

FUND BALANCE:

Unreserved Fund Balance	\$1,315,247.33		
Excess Revenue over Expenditures	-\$1,117,075.61		
		TOTAL FUND BALANCE	\$198,171.72
		TOTAL LIABILITIES & FUND BALANCE	\$198,171.72

CONSERVATION TRUST FUND

10/31/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
State Contributions	\$130,000.00	\$0.00	\$89,508.81	\$40,491.19
Investment Earnings	\$1,600.00	\$44.83	\$449.06	\$1,150.94
TOTAL REVENUES	\$131,600.00	\$44.83	\$89,957.87	\$41,642.13

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Library Addition	\$0.00	\$0.00	\$0.00	\$0.00
Tennis Court Improvements	\$35,103.00	\$0.00	\$42,882.78	-\$7,779.78
Bridge - Pioneer Park	\$60,000.00	\$0.00	\$0.00	\$60,000.00
Softball Field Improvements	\$75,000.00	\$0.00	\$0.00	\$75,000.00
Fence	\$25,000.00	\$0.00	\$0.00	\$25,000.00
Basketball Court Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Playground Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Roof - Security Pavilion	\$0.00	\$0.00	\$0.00	\$0.00
Roof - Restrooms	\$0.00	\$0.00	\$0.00	\$0.00
Security Cameras	\$0.00	\$0.00	\$0.00	\$0.00
Scoreboard	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$195,103.00	\$0.00	\$42,882.78	\$152,220.22

**BALANCE SHEET
10/31/2010**

<u>ASSETS:</u>			
Cash	\$0.76		
Investments	\$263,959.66		
		TOTAL ASSETS	\$263,960.42
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$216,885.33		
Excess Revenue over Expenditures	\$47,075.09		
		TOTAL FUND BALANCE	\$263,960.42
		TOTAL LIABILITIES & FUND BALANCE	\$263,960.42

KARL FALCH LIBRARY TRUST FUND

10/31/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$150.00	\$5.25	\$56.52	\$93.48
TOTAL REVENUES	\$150.00	\$5.25	\$56.52	\$93.48

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Books Purchased	\$1,068.00	\$0.00	\$237.92	\$830.08
Audit	\$50.00	\$0.00	\$50.00	\$0.00
TOTAL EXPENDITURES	\$1,118.00	\$0.00	\$287.92	\$830.08

**BALANCE SHEET
10/31/2010**

<u>ASSETS:</u>			
Cash	\$621.17		
Investments	\$30,982.22		
		TOTAL ASSETS	\$31,603.39
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$31,834.79		
Excess Revenue over Expenditures	-\$231.40		
		TOTAL FUND BALANCE	\$31,603.39
		TOTAL LIABILITIES & FUND BALANCE	\$31,603.39

EMPLOYEE SELF-INSURANCE FUND

10/31/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$3,500.00	\$109.05	\$1,175.28	\$2,324.72
Employee Premiums	\$155,172.00	\$17,806.53	\$197,246.11	-\$42,074.11
Wellness	\$0.00	\$0.00	\$0.00	\$0.00
City Premiums	\$1,402,488.00	\$89,200.70	\$881,467.40	\$521,020.60
TOTAL REVENUES	\$1,561,160.00	\$107,116.28	\$1,079,888.79	\$481,271.21

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Wellness	\$0.00	\$0.00	\$0.00	\$0.00
Premium	\$1,557,660.00	\$107,232.99	\$1,077,122.16	\$480,537.84
Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00
FLEX	\$3,600.00	\$288.00	\$2,958.00	\$642.00
Pre-employment Screening	\$7,100.00	\$0.00	\$0.00	\$7,100.00
Audit	\$600.00	\$0.00	\$600.00	\$0.00
Transfer General Fund	\$3,500.00	\$0.00	\$0.00	\$3,500.00
TOTAL EXPENDITURES	\$1,572,460.00	\$107,520.99	\$1,080,680.16	\$491,779.84

BALANCE SHEET

10/31/2010

ASSETS:

Cash	\$30,912.63			
Due from General Fund	\$5,000.00			
Investments	\$642,625.75			
		TOTAL ASSETS		\$678,538.38

LIABILITIES:

Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00

FUND BALANCE:

Retained Earnings	\$679,329.75			
Excess Revenue over Expenditures	-\$791.37			
		TOTAL FUND BALANCE		\$678,538.38

**TOTAL LIABILITIES
& FUND BALANCE**

\$678,538.38

SERVICE CENTER FUND

10/31/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,500.00	\$69.21	\$640.67	\$859.33
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$387,270.00	\$32,272.00	\$322,720.00	\$64,550.00
Transfer from Capital Improvement	\$44,000.00	\$0.00	\$0.00	\$44,000.00
Transfer for Lease Payment	\$184,680.00	\$15,391.00	\$153,910.00	\$30,770.00
TOTAL REVENUES	\$617,450.00	\$47,732.21	\$477,270.67	\$140,179.33

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$313,627.00	\$33,485.00	\$247,318.64	\$66,308.36
Maintenance & Operation	\$341,962.00	\$12,256.32	\$128,113.52	\$213,848.48
Transfer to General Fund	\$1,500.00	\$0.00	\$0.00	\$1,500.00
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$657,089.00	\$45,741.32	\$375,432.16	\$281,656.84

**BALANCE SHEET
10/31/2010**

ASSETS:

Cash	\$29,428.65			
Cash - Bank of Cherry Creek	\$452.43			
Investments	\$407,669.05			
Fixed Assets (Net)	\$2,292,769.73			
		TOTAL ASSETS		\$2,730,319.86

LIABILITIES:

Accounts Payable	\$773.86			
Unpaid Compensated Absences	\$23,486.06			
Accrued Salaries	\$7,060.83			
Lease Payable	\$1,660,000.00			
Lease Interest Payable	\$6,640.00			
		TOTAL LIABILITIES		\$1,697,960.75

FUND BALANCE:

Retained Earnings	\$930,520.60			
Excess Revenue over Expenditures	\$101,838.51			
		TOTAL FUND BALANCE		\$1,032,359.11
		TOTAL LIABILITIES & FUND BALANCE		\$2,730,319.86

RISK MANAGEMENT FUND

10/31/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$4,500.00	\$139.64	\$1,522.94	\$2,977.06
Miscellaneous	\$0.00	\$0.00	\$4,669.00	-\$4,669.00
Compensation for Loss	\$5,000.00	\$40.00	\$8,727.43	-\$3,727.43
Transfer of Reserves	\$171,665.00	\$42,913.00	\$171,664.00	\$1.00
Transfer Workers Comp	\$214,631.00	\$53,648.00	\$214,631.00	\$0.00
TOTAL REVENUES	\$395,796.00	\$96,740.64	\$401,214.37	-\$5,418.37

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Claims Paid	\$60,000.00	\$3,438.30	\$12,528.60	\$47,471.40
Expense for Workers Comp	\$214,632.00	\$53,658.00	\$214,632.00	\$0.00
Premium Fees	\$171,655.00	\$49,176.50	\$188,551.23	-\$16,896.23
Expense for Unemployment	\$10,000.00	\$2,990.26	\$9,986.73	\$13.27
Materials & Supplies	\$1,200.00	\$0.00	\$150.00	\$1,050.00
Audit	\$560.00	\$0.00	\$560.00	\$0.00
Transfer to General Fund	\$4,500.00	\$0.00	\$0.00	\$4,500.00
TOTAL EXPENDITURES	\$462,547.00	\$109,263.06	\$426,408.56	\$36,138.44

**BALANCE SHEET
10/31/2010**

ASSETS:

Cash	\$22,595.30		
Investments	\$822,917.40		
		TOTAL ASSETS	\$845,512.70

LIABILITIES:

Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00

FUND BALANCE:

Emergency Reserve	\$350,000.00		
Retained Earnings	\$520,706.89		
Excess Revenue over Expenditures	-\$25,194.19		
		TOTAL FUND BALANCE	\$845,512.70
		TOTAL LIABILITIES & FUND BALANCE	\$845,512.70

CAPITAL EQUIPMENT FUND

10/31/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$2,400.00	\$119.79	\$1,195.14	\$1,204.86
Sale of Assets	\$0.00	\$0.00	\$7,372.00	-\$7,372.00
Transfer of Reserves	\$554,475.00	\$43,770.00	\$459,642.00	\$94,833.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
Donations	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$556,875.00	\$43,889.79	\$468,209.14	\$88,665.86

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$865.00	\$0.00	\$865.00	\$0.00
Police Equipment	\$97,190.00	\$0.00	\$94,094.04	\$3,095.96
Dispatch Equipment	\$9,000.00	\$0.00	\$7,536.00	
Fire Equipment	\$75,000.00	\$11,531.04	\$59,531.04	\$15,468.96
Public Works Equipment	\$107,500.00	\$0.00	\$99,649.42	\$7,850.58
Parks, Lib & Rec Equipment	\$70,901.00	\$0.00	\$70,642.75	\$258.25
Non-Dept Equipment	\$41,525.00	\$0.00	\$7,104.00	\$34,421.00
TOTAL EXPENDITURES	\$401,981.00	\$11,531.04	\$339,422.25	\$62,558.75

**BALANCE SHEET
10/31/2010**

Cash	\$50,847.99			
Investments	\$705,788.95			
Fixed Assets (Net)	\$1,880,255.86			
		TOTAL ASSETS		\$2,636,892.80
<u>LIABILITIES:</u>				
Accounts Payable	\$0.00			
Lease Payable	\$249,009.51			
Lease Interest Payable	\$6,100.74			
		TOTAL LIABILITIES		\$255,110.25
<u>FUND BALANCE:</u>				
Retained Earnings	\$2,252,995.66			
Excess Revenue over Expenditures	\$128,786.89			
		TOTAL FUND BALANCE		\$2,381,782.55
		TOTAL LIABILITIES & FUND BALANCE		\$2,636,892.80

CAPITAL IMPROVEMENT FUND

10/31/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$6,000.00	\$256.18	\$1,872.46	\$4,127.54
Misc. Income	\$0.00	\$49.04	\$642.42	-\$642.42
Rents From Land	\$44,977.00	\$3,107.45	\$38,752.35	\$6,224.65
Grants	\$783,611.00	\$163,815.45	\$324,634.82	\$458,976.18
Donations	\$49,330.00	\$0.00	\$24,330.10	\$24,999.90
Communication Building	\$0.00	\$0.00	\$10,000.00	-\$10,000.00
Donation - Museum Building	\$200,000.00	\$884.54	\$1,054,567.30	-\$854,567.30

Donation - Museum Exhibits	\$50,000.00	\$0.00	\$50,000.00	\$0.00
Transfer from Elna Anderson Fund	\$200,728.00	\$0.00	\$0.00	\$200,728.00
Transfer from Ethel Lindstrom Fund	\$235,159.00	\$0.00	\$0.00	\$235,159.00
Transfer from Library Improv Fund	\$1,316,048.00	\$284,281.00	\$1,128,325.09	\$187,722.91
TOTAL REVENUES	\$2,885,853.00	\$452,393.66	\$2,633,124.54	\$252,728.46

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Museum Building	\$200,000.00	\$67,214.39	\$118,199.65	\$81,800.35
Museum Exhibits	\$50,000.00	\$3,717.50	\$6,840.94	\$43,159.06
Library Addition	\$2,299,350.00	\$361,191.86	\$1,632,227.15	\$667,122.85
Tennis Court Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Land Transaction	\$0.00	\$0.00	\$1,250.00	-\$1,250.00
Land Purchase	\$0.00	\$12,860.00	\$13,047.50	-\$13,047.50
Building Improvements - Comm Bldg	\$218,458.00	\$0.00	\$190,695.38	\$27,762.62
Audit	\$510.00	\$0.00	\$510.00	\$0.00
Transfer to Service Center	\$44,000.00	\$0.00	\$0.00	\$44,000.00
TOTAL EXPENDITURES	\$2,812,318.00	\$444,983.75	\$1,962,770.62	\$849,547.38

**CAPITAL IMPROVEMENT FUND
BALANCE SHEET
10/31/2010**

ASSETS:

Cash	\$118,252.80		
Accounts Receivable	\$46,513.70		
Investments	\$454,306.71		
Investment - Museum Building	\$1,004,678.54		
Investment - Museum Exhibits	\$50,070.04		
		TOTAL ASSETS	\$1,673,821.79

LIABILITIES:

Accounts Payable	\$133,637.34		
		TOTAL LIABILITIES	\$133,637.34

FUND BALANCE:

Unreserved Fund Balance	\$869,830.53		
Excess Revenue over Expenditures	\$670,353.92		
		TOTAL FUND BALANCE	\$1,540,184.45
		TOTAL LIABILITIES & FUND BALANCE	\$1,673,821.79

PERSONNEL/HR DEPARTMENT

OCTOBER 2010 MONTHLY REPORT

The following is a partial list of activities in which the Personnel/HR Department participated in during the month of October 2010.

CDL TESTING – A DOT Random Drug test was not conducted during the month of October. New drug testing regulations were implemented October 1 for CDL drivers. Policy revisions were sent to these drivers at the end of September.

WORKERS' COMPENSATION – The City continues to work on all injury cases that are presented for on-the-job injuries. During the month of October, there was one claim reported by an employee.

JOB OPPORTUNITIES –

- PLR Director –Interviews were held on October 22 for candidates. The third candidate withdrew.
- Secretary position (16-20 hours) at Fire Station – Fire Chief held interviews with applicants from SOS Staffing.
- Police Officer position was vacant; testing was held in October for 2 applicants.

UPS COORDINATOR –

UPS CLIENTS		
	MONTH	YEAR TO DATE
Total clients for the month of October	27	348
Total City clients	14	220
City clients that worked	5	108
New City Clients during October	7	58
City Clients cases closed during October	3	73
Total hours assigned to City clients	360	6033
Total hours worked by City Clients	53	1520

PERSONNEL BOARD – The Personnel Board did not meet in October. HR Director and HR Assistant did meet with the new member during the month of October.

MISCELLANEOUS ACTIVITIES

- Job descriptions are in the process of revision for several positions.
- Annual evaluations are being completed during the month of October.
- Several chapters of the Personnel Policies are being reviewed.
- HR Assistant attended workshop on Employee handbooks in Denver on October 14.

MUNICIPAL COURT
OCTOBER 2010 MONTHLY REPORT

DESCRIPTION	Oct 2010	Oct 2009	Oct Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
ARRAIGNMENTS	61	83	-27%	707	749	-6%	759	-7%
JUVENILE CASES	7	13	-46%	87	130	-33%	139	-38%
TRAFFIC	1	1		3	6	-50%	6	-46%
NO INSURANCE				2	2		1	100%
NO SEAT BELT				2	1	100%	2	
SPEEDING		1	-100%	2	5	-60%	2	11%
UNDERAGE POSS OF TOBACCO		3	-100%	6	8	-25%	11	-47%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA		3	-100%	4	29	-86%	19	-79%
THEFT		1	-100%	15	8	88%	11	36%
DISTURBING THE PEACE/NOISES	2			11	11		9	22%
Resisting Arrest/Failing Comply w/Lawful Order					1	-100%	2	-100%
INJURING/DEFACING PROPERTY	1			6	2	200%	6	
TRESPASSING				8	8		5	67%
UNDERAGE POSS/CONS ALCOHOL/PROCURE		2	-100%	19	35	-46%	45	-58%
CURFEW FOR MINORS				3	3		10	-71%
OTHER		2	-100%	6	11	-45%	10	-41%
ADULT CASES	54	70	-23%	620	619	0%	619	0%
TRAFFIC		8	-100%	57	71	-20%	59	-3%
NO INSURANCE	13	6	117%	128	17	653%	32	303%
NO SEAT BELT	2	4	-50%	78	102	-24%	94	-17%
SPEEDING	11	6	83%	92	101	-9%	79	16%
PARKING	16	11	45%	83	78	6%	74	13%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA	2	12	-83%	47	39	21%	32	47%
THEFT		5	-100%	20	34	-41%	24	-18%
DISTURBING THE PEACE/NOISES	1	2	-50%	19	27	-30%	24	-19%
Resisting Arrest/Filing Comply w/Lawful Order				1			7	-86%
INJURING/DEFACING PROPERTY		1	-100%	2	7	-71%	6	-69%
TRESPASSING		2	-100%	8	5	60%	22	-64%
UNDERAGE POSS/CONS ALCOHOL	5	7	-29%	44	98	-55%	75	-41%
SALE / PROCUREMENT / OPEN CONTAINER	1	1		3	2	50%	7	-56%
OTHER		1	-100%	12	10	20%	30	-60%
ANIMAL	3	4	-25%	23	28	-18%	51	-55%
NUISANCES				3			25	-88%
JUVENILE ARR'S FOUND GUILTY	4	12	-67%	66	103	-36%	81	-19%
JUVENILE ARR'S DISMISSED	2			5	6	-17%	29	-83%
JUVENILES PLACED ON PROB/DJ/UPS	9	11	-18%	69	110	-37%	98	-30%
JUVENILE VIOLS OF PROB/DJ/UPS	3			11	20	-45%	16	-29%
JUVENILE FTA/PWL							52	-100%
ADULT ARR'S FOUND GUILTY	16	34	-53%	247	299	-17%	246	0%
ADULT ARR'S DISMISSED	8	7	14%	114	46	148%	88	29%
ADULTS PLACED ON PROB/DJ/UPS	6	17	-65%	89	139	-36%	114	-22%
ADULT VIOLS OF PROB/DJ/UPS		1	-100%	3	8	-63%	16	-82%
ADULT FTA/PWL	12	6	100%	48	64	-25%	133	-64%

DESCRIPTION	Oct 2010	Oct 2009	Oct Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
FINE EXTENSIONS	25	61	-59%	356	375	-5%	444	-20%
CONTINUANCE/SET FOR TRIALS/ETC	17	13	31%	131	173	-24%	181	-28%
CASES REVIEWED	29	48	-40%	451	486	-7%	451	0%
TRIALS FOUND GUILTY	12	10	20%	65	73	-11%	69	-6%
TRIALS FOUND NOT GUILTY				3			282	-99%
TRIALS DISMISSED	3	4	-25%	36	20	80%	69	-48%
NEW CHARGES PROCESSED	103	124	-17%	1,556	1,302	20%	1,280	22%
NEW WARRANTS	12	14	-14%	177	196	-10%	197	-10%
DAYS JUVENILES SENT TO DETENTION				10	16	-38%	166	-94%
DAYS ADULTS SENT TO JAIL	20			90	80	13%	191	-53%
PAID TICKETS	70	90	-22%	887	1,027	-14%	983	-10%
PAID WITH AUTO POINT REDUCTION	16	35	-54%	237	277	-14%	272	-13%
PAID AS REGULAR TICKET	54	55	-2%	650	750	-13%	633	3%
FROM PWL TO WARRANT	1			5	5		5	-7%

POLICE DEPARTMENT

OCTOBER 2010 MONTHLY REPORT

During the month of October, officers responded to 1,014 Calls for Service, compared to 1,206 calls responded to in October of 2009. Our year-to-date Calls for Service are at 11,691 – down seven percent from the 12,558 calls experienced at the end of October 2009.

Officers responded to 22 motor vehicle accidents, which is one less than the 23 accidents responded to in October of 2009. Through the end of October, officers have responded to 220 motor vehicle accidents, which is a three percent increase over the 213 accidents seen through the same period in 2009.

Officers issued 72 penalty assessments in October 2010, a decrease from the 72 issued in October 2009. Officers issued 223 Warning tickets in October 2010, down from the 343 issued in October of 2009. Officers made nine DUI arrests, which is two less than the eleven DUI arrests made in October 2009. Municipal Criminal/Code citations for October 2010 were fourteen - eight less than the 22 issued in October 2009.

Overall, criminal offenses reported to the department numbered 114, which are three percent less, or three less reported offenses than the 117 saw in October 2009. However, regarding "Group A" offenses – the more serious crimes – 70 offenses were reported during the month. YTD in this category, we have seen an 11 percent increase.

Among the criminal offenses reported were seven sexual assaults, sixteen assaults, nine burglaries, nine thefts, six drug offenses and thirteen vandalisms. The value of property stolen was \$22,104 with \$2,300 recovered. Officers arrested 53 adults and eight juveniles for a total of 61 arrests during the month of October 2010. This is thirteen less arrests than the total arrests of 74 in October 2009.

In October 2010, the Youth Services Division received 28 referrals (19 males and 9 females) compared to the 24 referrals (14 males and 10 females) seen in October 2009. The Sterling Police Department referred 23 youth, the District Court one and the schools referred four youth.

Officers responded to 23 calls at local liquor establishments, eleven more than the twelve calls responded to in October of 2009.

Sterling Police Officers and staff completed 212.41 hours of training during October 2010. Year-to-date, department employees have completed over 3,960 hours of training, which is approximately 41 percent more training than staff received YTD in 2009.

DESCRIPTION	Oct 2010	Oct 2009	Oct Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
ACTIVITIES								
CALLS for SERVICE								
CITY OF STERLING	1,014	1,206	-16%	11,691	12,558	-7%	12,517	-7%
MOTOR VEHICLE ACCIDENTS	22	23	-4%	220	213	3%	235	-6%
CRIMINAL OFFENSES	114	117	-3%	1,174	1,193	-2%	1,056	11%
GROUP "A" OFFENSES	70	67	4%	796	718	11%	679	17%
GROUP "B" OFFENSES	44	50	-12%	378	475	-20%	378	0%
VANDALISM	13	5	160%	151	131	15%	135	12%
ARRESTS								
ADULTS	53	64	-17%	550	593	-7%	614	-10%
JUVENILES	8	10	-20%	95	113	-16%	123	-23%
PROPERTY								
STOLEN	22,104	28,432	-22%	392,574	342,026	15%	312,096	26%
RECOVERED	2,300	13,400	-83%	132,555	145,216	-9%	112,686	18%
MUNICIPAL CHARGES								
PA'S	68	72	-6%	1,060	1,087	-2%	1,124	-6%
CRIMINAL CHARGES	14	22	-36%	184	276	-33%	300	-39%
WARNINGS	223	343	-35%	3,118	3,196	-2%	2,281	37%
STATE CHARGES								
TRAFFIC	38	40	-5%	386	465	-17%	441	-12%
DUI'S	9	11	-18%	72	65	11%	84	-14%
CRIMINAL CHARGES	35	32	9%	321	330	-3%	333	-3%
YOUTH SERVICES								
NUMBER OF REFERRALS								
MALE	19	14	36%	138	160	-14%	154	-10%
FEMALE	9	10	-10%	80	86	-7%	92	-13%
TOTAL	28	24	17%	218	246	-11%	246	-11%
REFERRING SOURCE								
STERLING POLICE DEPARTMENT	23	20	15%	193	211	-9%	219	-12%
LOGAN COUNTY SHERIFF'S OFFICE		1	-100%	4	11	-64%	12	-67%
DISTRICT COURT	1	2	-50%	5	9	-44%	3	56%
STATE PATROL/OTHER JURISDICTION				1	2	-50%	2	-38%
PARENT/SELF				2	2		4	-50%
SCHOOL	4	1	300%	13	11	18%	6	103%

PERSONNEL/HR DEPARTMENT

OCTOBER 2010 MONTHLY REPORT

The following is a partial list of activities in which the Personnel/HR Department participated in during the month of October 2010.

CDL TESTING – A DOT Random Drug test was not conducted during the month of October. New drug testing regulations were implemented October 1 for CDL drivers. Policy revisions were sent to these drivers at the end of September.

WORKERS' COMPENSATION – The City continues to work on all injury cases that are presented for on-the-job injuries. During the month of October, there was one claim reported by an employee.

JOB OPPORTUNITIES –

- PLR Director –Interviews were held on October 22 for candidates. The third candidate withdrew.
- Secretary position (16-20 hours) at Fire Station – Fire Chief held interviews with applicants from SOS Staffing.
- Police Officer position was vacant; testing was held in October for 2 applicants.

UPS COORDINATOR –

UPS CLIENTS		
	MONTH	YEAR TO DATE
Total clients for the month of October	27	348
Total City clients	14	220
City clients that worked	5	108
New City Clients during October	7	58
City Clients cases closed during October	3	73
Total hours assigned to City clients	360	6033
Total hours worked by City Clients	53	1520

PERSONNEL BOARD – The Personnel Board did not meet in October. HR Director and HR Assistant did meet with the new member during the month of October.

MISCELLANEOUS ACTIVITIES

- Job descriptions are in the process of revision for several positions.
- Annual evaluations are being completed during the month of October.
- Several chapters of the Personnel Policies are being reviewed.
- HR Assistant attended workshop on Employee handbooks in Denver on October 14.

STERLING FIRE DEPARTMENT
OCTOBER 2010 MONTHLY REPORT

OPERATIONS

Chief Vogel:

- Participated in several Fire Prevention activities during the month.
- Did Fire Prevention radio interview with Andy Rice .
- Firefighter Travis Davis was sworn in.
- Conducted Safety meeting.
- Participated in a community wide Make a Difference Day.
- Attended a FPPA meeting.
- Led Command Staff meeting.
- Attended Webinar from Fire Engineering Magazine.
- Assisted with PLR interviews.
- Attended RE-1 Valley School Safety Meeting.
- Attended School Safety Exercise Design Team meeting.
- Held Fire Station Open House .
- Conducted CWPP input meeting and surveys.
- Working to finalize the CWPP for Logan County.
- Attended Logan County Wildfire Mitigation meeting.
- Recertified in CPR .
- Visited Weld County EMS for networking purposes.
- Met with Norland Hall with the State Forestry Service.
- Interviewed several people for our secretary position.

Conducted new firefighter orientation for four recruit firefighters.

TRAINING

- Several members of the department attended an Advanced Cardiac Life Support course that was held at the station.
- Eng. Bostron and Eng Torres attended a Fire Arson Fatality Scene Investigation course that was held in Denver.

MAINTENANCE

- We had the carpets in the station cleaned.
- Annual pump tests were performed on Engine 11, Engine 12, Engine 16 and Tower 18.
- We are continuing with the annual hydrant testing.
- We are also working on the annual hose testing.

OTHER

- We participated in the annual Fire Prevention Week safety programs at the elementary schools and area pre-schools. Schools included in the program were the K-5 at St. Anthony's School, Ayres School and Campbell School. Preschools were Iliff Head Start, St. Anthony Pre-school, Hagan Pre-School, Early Learners, and Trinity Pre-School.
- We hosted an open house at the station to highlight the Community Wildfire Protection Plan program.
- We also participated in the Make a Difference Day by providing blood pressure checks and taking applications for the Change Your Clock/Change Your Battery program.
- We assisted NJC with a Drunk Driver education program by participating in an extrication drill.
- We assisted the high school with homecoming activities by standing by at a bon-fire and lighting the "S" during the homecoming game.
- We gave tours of the station to two groups from the Fleming Pre-School.

MAJOR INCIDENTS

- No major incidents to report during October.

DESCRIPTION	OCT 2010	OCT 2009	OCT Change	YTD 2010	YTD 2009	YTD Change	5yr YTD AVG	5yr YTD Change
FIRES								
City	3	2	50.0%	28	27	3.7%	3.8	-21.1%
Rural	2	4	-50.0%	54	46	17.4%	3	-33.3%
Total	5	6	-16.7%	82	73	12.3%	6.8	-26.5%
EMS/RESCUE								
City	62	59	5.1%	646	635	1.7%	60	3.3%
Rural	12	33	-63.6%	120	161	-25.5%	18.8	-36.2%
Total	74	92	-19.6%	766	796	-3.8%	79.2	-6.6%
HAZARDOUS CONDITION								
City	23	12	91.7%	181	88	105.7%	13.4	71.6%
Rural	8	3	166.7%	60	18	233.3%	3.2	150.0%
Total	31	15	106.7%	241	106	127.4%	16.6	86.7%
TOTAL 911 CALLS FOR SERVICE								
City	88	84	4.8%	907	869	4.4%	87.4	0.7%
Rural	22	42	-47.6%	245	290	-15.5%	27.8	-20.9%
Total	110	126	-12.7%	1152	1159	-0.6%	115.6	-4.8%
AVERAGE RESPONSE TIME								
City	4.03	5.11	-21.1%	4.37	4.53	-3.5%	4.4	-8.4%
Rural	9.44	11.46	-17.6%	11.34	11.21	1.2%	10.5	-10.1%
Overall	5.06	7.22	-29.9%	6	6.3	-4.8%	5.9	-14.2%
GENERAL ALARMS								
Total General Alarms	0	0	0.0%	43	41	4.9%	1.6	-100.0%
Average Number of Firefighters	0	0	0.0%	12.6	11.51	9.5%	9.5	-100.0%
BUILDING FIRES								
Total Building Fires	0	0	0.0%	14	9	55.6%	0.8	-100.0%
Fires Confined to Room of Origin	0	0	0.0%	6	7	-14.3%	0.2	-100.0%
TRAINING HOURS								
Career Hours	490	149.50	227.8%	3523.1	2081.75	69.2%	218.1	124.7%
Volunteer Hours	45.5	54	-15.7%	589.75	534.3	10.4%	55	-17.3%
Total Hours	535.5	203.5	163.1%	4113.8	2612.35	57.5%	273.1	96.1%
Average Career Hours	32.67	9.97	227.7%	23.47	13.87	69.2%	14.5	125.3%
Average Volunteer Hours	5	3.6	38.9%	5.22	4.11	27.0%	4.1	22.0%
FIRE INSPECTIONS								
New Inspections	30	28	7.1%	340	464	-26.7%	22	36.4%
Re-Inspections	11	20	-45.0%	150	208	-27.9%	12.4	-11.3%
Total Inspections	41	48	-14.6%	490	671	-27.0%	34.4	19.2%
HYDRANT INSPECTIONS								
	7	0	0.0%	220	367	-40.1%	21	-66.7%

PUBLIC WORKS DEPARTMENT

OCTOBER 2010 MONTHLY REPORT

The citizens of Sterling enjoyed a variety of weather throughout the month of October with a high temperature of 89° recorded at the water stations on the 7th. Evening temperatures also fluctuated similarly with a low of the month being 24° on the evening of the 29th and a high evening low of 50° recorded on the 7th. The station located east of Sterling recorded a total precipitation of .93" for the month. However, at Sterling Municipal Airport there was a total of .60" recorded in the month of October.

MONTHLY CLIMATOLOGICAL SUMMARY for OCT. 2010

NAME: Sterling Mun. CITY: Sterling STATE: Colorado
 ELEV: 4038 LAT: 40 37 17.79420 LONG: 103 15 59.6633

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1	60.5	83.6	3:00p	39.5	6:30a	23.5	16.5	0.00	3.2	23.0	5:00p	NNE
2	55.0	70.6	4:00p	45.3	4:30a	27.1	12.9	0.00	4.7	19.0	4:30p	ESE
3	58.2	81.2	3:30p	38.2	7:00a	25.3	14.7	0.00	6.4	22.0	9:30a	ESE
4	61.4	86.8	3:30p	38.5	6:30a	22.3	17.7	0.00	4.8	30.0	5:00p	SE
5	62.8	86.5	3:30p	41.3	7:00a	21.1	18.9	0.00	1.9	18.0	4:00p	NNE
6	61.3	78.0	4:00p	49.2	4:30a	21.4	18.6	0.00	3.4	23.0	2:30p	N
7	66.5	89.6	3:30p	47.4	7:30a	16.5	23.5	0.00	4.6	27.0	1:00p	SSE
8	59.4	80.1	3:00p	45.1	7:00a	22.4	17.6	0.00	6.1	42.0	4:30p	W
9	57.0	71.0	3:30p	44.9	7:00a	27.0	13.0	0.08	11.4	35.0	2:00p	W
10	51.5	63.4	2:30p	44.8	10:00p	30.9	9.1	0.18	11.1	31.0	11:00a	WNW
11	53.6	72.3	3:30p	40.9	7:00a	28.4	11.6	0.01	2.0	15.0	1:00p	WNW
12	50.9	68.7	4:00p	38.4	2:30a	31.5	8.5	0.04	2.3	23.0	7:00a	N
13	50.5	71.7	3:30p	33.1	7:30a	32.6	7.4	0.01	2.0	24.0	2:00p	SSW
14	53.8	81.5	4:00p	33.6	7:00a	27.5	12.5	0.00	2.1	17.0	1:00p	SSW
15	56.0	85.4	4:00p	34.0	7:30a	25.3	14.7	0.00	2.3	17.0	11:30a	S
16	50.9	69.2	3:30p	35.8	6:30a	32.5	7.5	0.00	3.7	27.0	9:30a	N
17	55.2	80.9	3:00p	33.4	7:30a	27.8	12.2	0.00	2.9	27.0	6:30p	S
18	48.1	57.2	11:00a	37.9	12:00m	37.4	2.6	0.03	2.1	19.0	12:30a	N
19	46.7	69.7	3:00p	29.0	7:00a	35.7	4.3	0.01	2.7	21.0	12:30p	N
20	49.3	76.0	3:00p	29.3	5:30a	32.3	7.6	0.00	1.6	13.0	2:30p	NE
21	51.8	78.8	2:30p	29.9	6:30a	30.6	9.4	0.00	2.3	25.0	2:00p	ESE
22	46.1	60.3	1:00p	37.0	6:30a	36.3	3.6	0.06	1.3	23.0	4:30p	WSW
23	50.8	62.3	4:00p	44.3	12:00m	31.7	8.3	0.07	4.2	28.0	3:30p	W
24	50.5	70.7	3:30p	34.4	7:30a	32.5	7.5	0.03	5.3	39.0	12:00p	SSW
25	46.9	55.3	3:30p	36.8	11:00p	39.0	1.0	0.02	13.7	57.0	4:00p	WNW
26	42.5	53.9	2:00p	30.6	2:30a	42.8	0.0	0.01	17.8	52.0	11:00a	WSW
27	41.4	52.7	3:00p	30.7	12:00m	43.3	0.0	0.01	17.9	58.0	12:00p	WSW
28	38.5	64.8	3:30p	17.1	8:00a	44.0	0.0	0.02	4.8	28.0	4:00p	SSW
29	46.5	78.4	3:30p	23.0	5:30a	34.3	5.7	0.02	1.9	14.0	10:00a	S
30	50.8	71.8	3:00p	32.7	8:00a	32.8	7.3	0.00	4.8	22.0	8:30p	ENE
31	51.5	68.8	3:30p	42.7	8:00a	29.2	10.8	0.00	2.1	18.0	12:00m	ENE

	52.4	89.6	7	17.1	28	945.0	305.1	0.60	5.1	58.0	27	SSW

Max >= 90.0: 0
 Max <= 32.0: 0
 Min <= 32.0: 7
 Min <= 0.0: 0
 Max Rain: 0.18 ON 10/10/10
 Days of Rain: 10 (>.01 in) 1 (>.1 in) 0 (>1 in)
 Heat Base: 85.0 Cool Base: 45.0 Method: (High + Low) / 2

STREET/SANITATION DIVISIONS

The resources spent sweeping City streets is up with 700 blocks being swept throughout the month compared to a year ago. However the division also expended 27 tons of granular base for City streets and roads throughout the City. The division expended 76 tons of hot bituminous mix in pothole repair and 2 tons in cold mix.

The division expended 44 gallons of paint during the month painting curbs. The division repaired 38 traffic control signs, replaced 14 traffic control signs, installed 19 new traffic control signs, and removed 19 traffic control signs throughout the City.

The sanitation division collected 288 tons of loose trash throughout the month. However, they collected 478 tons of compacted trash. This compacted trash is a 10% decrease compared to a year ago. Under time and material removals there were 0 tons this month. The division furthermore disposed of 0 tons of street sweepings and/or miscellaneous debris from the Service Center throughout the month.

DESCRIPTION	Oct 2010	Oct 2009	Oct Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
STREET MAINTENANCE								
Streets Swept (Blocks)	700	560	25%	4,563	5,526	-17%	7,447	-39%
Streets Swept (Intersections)							1	-100%
Sweeper Water-Dust Control (Gals)	5,230	4,140	26%	63,420	68,520	-7%	73,160	-13%
Flushing Streets (Gals)							100	-100%
Gravel/ABC-Alleys (Tons)		164	-100%	727	626	16%	490	49%
Gravel/ABC-Streets (Tons)	27	190	-86%	235	703	-67%	813	-71%
Grading Alleys (Blocks)	53	244	-78%	1,047	1,518	-31%	1,132	-8%
Grading Streets (Blocks)	60	93	-35%	604	1,068	-43%	701	-14%
Grade Parking Lots (Blocks)							5	-100%
Excavate Sub-base (Cu Yds)	34	50	-33%	536	552	-3%	740	-28%
Excavate Asphalt (Tons)	27			790	384	106%	774	2%
Excavate Concrete (Tons)				27	165	-84%	152	-82%
Structure Backfill (Tons)	82	68	21%	587	1,115	-47%	1,307	-55%
Backfill-Pit Run & Yard Stock Dirt (Cu Yds)	304	513	-41%	728	2,003	-64%	1,516	-52%
Hot Bituminous Mix (Tons)	76	10	643%	922	816	13%	844	9%
Emulsion/Tack Oil (Gals)		30	-100%		405	-100%	119	-100%
Cold Mix-Asphalt (Tons)	2			10	2,400	-100%	492	-98%
Catchbasins - Altosid Briquets				2,161	2,250	-4%	1,201	80%
Catchbasins Cleaned (Each)	768	343	124%	5,040	4,860	4%	3,075	64%
Painting-Parking (Gals)				116	36	222%	58	101%
Painting-Crosswalks (Gals)				116	59	97%	89	30%
Painting-Curbs (Gals)	44			335	75	347%	285	18%
Painting-Symbols (Gals)							1	-100%
Painting-Lanes(Gals)				14	48	-71%	25	-43%
SIGN MAINTENANCE								
Traffic Control-Repair (Each)	38			41	29	41%	19	120%
Traffic Control-Replace (Each)	14	22	-36%	111	154	-28%	92	21%
Traffic Control-Install (Each)	19	22	-14%	151	176	-14%	117	29%
Traffic Control-Remove (Each)	19	22	-14%	139	145	-4%	87	60%
Street Name-Repair (Each)		12	-100%	76	18	322%	12	533%

Street Name-Replace (Each)				204	80	155%	20	910%
Street Name-Install (Each)		1	-100%	204	78	162%	51	300%
Delineators-Repair & Replace (Each)				3	14	-79%	10	-71%
SNOW/ICE CONTROL								
Snow Removal (Loads)		20	-100%	239	31	679%	598	-60%
Salt/Sand Mix Material (Tons)		24	-100%	161	240	-33%	269	-40%
Plowed/Sanded Streets (Miles)		868	-100%	1,556	3,404	-54%	2,380	-35%
SANITATION								
Loose Trash/Debris Collection:WO (Tons)	288	222	30%	1,327	774	72%	816	63%
Compacted Trash Collection (Tons)	478	529	-10%	5,314	5,301	0%	5,282	1%
Alley Debris/Trash Removal: T & M (Tons)				419			61	589%
Yard: Sweepings + Misc Debris (Tons)		30	-100%	612	1,315	-53%	1,512	-60%
Container Repairs-90 Rollouts (Each)	4	33	-88%	156	329	-53%	336	-54%
Container Repairs-Dumpsters (Each)	12	15	-20%	360	350	3%	292	23%
Level Dumpsters - Gravel Base Pad					1	-100%	14	-100%
Weed Control-Mowing (Hours)	8			195	144	35%	151	29%
Weed Control-Burning (Hours)							8	-100%
MATERIAL PROCESSING								
Haul Materials from Airport Pit (Cu Yds)							353	-100%
Haul Sand from Logan County Landfill				20			165	-88%
Haul Materials from Vendor Yard (Tons)				702	2,882	-76%	1,500	-53%
Haul Materials from Project Site (Cu Yds)	220	199	11%	2,628	4,479	-41%	2,924	-10%
Haul Pulverized Asphalt/Millings (Cu Yds)				1,161	672	73%	770	51%
MISCELLANEOUS								
Haul Rip Rap Materials--Concrete					645	-100%	182	-100%
Crack Sealing (#'s per day)				20,310	29,334	-31%	15,005	35%

WATER/SEWER DIVISION

The water division produced 85,999,400 gallons, a 31% increase compared to October a year ago, and a 56% increase in hours logged. Furthermore the division responded to 372 requests for locates throughout the month. The meter reader read 4,769 meters resulting in 54 turn-offs for delinquent payment and also 84 investigations for high usage. The division continued the testing regime necessary for the health department regulations, responded to 31 and cleared 31 SCADA alarms at the time of reporting.

The sewer division cleaned 600 feet of sewer line throughout the month. This division responded to 372 requests for locates.

MISCELLANEOUS - OTHER								
Concrete Blocks Built (No.)								
Water Main Leak Detection (Feet)				40				
METER SECTION								
METERS (No.)								
Meters Read	4,769	4,049	18%	46,218	45,482	2%	44,115	5%
Meter Turn-offs (for repair)	5	15	-67%	121	138	-12%	123	-2%
Meter Turn-offs (delinquent)	54	60	-10%	632	617	2%	582	9%
Meter Turn-ons (all)	64	61	5%	739	682	8%	643	15%
METER MAINTENANCE (No.)								
Meters Repaired - In House							11	-100%
Meters Repaired - In Field				17	1	1600%	34	-50%
Meters Repaired - Manufacturer								
METER INVESTIGATIONS (No.)								
Zero Consumption							17	-100%
High Usage	84	23	265%	470	302	56%	356	32%
Leaking in Meter Pit							3	-100%
METER PIT MAINTENANCE (No.)								
Curb Stops Repaired				1			1	25%
METER PIT INSTALLATION (No.)								
Meter Pits Installed							0	-100%
MISCELLANEOUS - OTHER (No.)								
Concrete Risers Manufactured								
Meter Pits Manufactured								
OPERATIONS SECTION								
WELL METERS (No.)								
Well Meters Read	17	18	-6%	186	140	33%	318	-41%
Park Meters Read	39	22	77%	270	206	31%	196	37%
WELL HOUSE MAINTENANCE (No.)								
Motors Checked	403	403		3,952	3,952		3,946	0%
Well Building Security Checked	651	651		6,384	6,384		4,287	49%
WELL MAINTENANCE (No.)								
Well GPM Check							18	-100%
Well Check for Sand					9	-100%	25	-100%
Well Static Level					52	-100%	15	-100%
Well Draw Down					52	-100%	11	-100%
Well Air Check	93			519	9	5667%	47	1000%
GROUND STORAGE TANKS (No.)								
7.5 MG Tank Checked	62	62		608	370	64%	468	30%
7.5 MG Tank Level Checked	62	62		608	370	64%	468	30%
2.0 MG Tank Checked	62	62		608	370	64%	468	30%
2.0 MG Tank Level Checked	62	62		608	370	64%	470	29%
Security Checks	62	62		608	370	64%	649	-6%
ELEVATED STORAGE TANKS (No.)								
0.25 MG North Checked	93	93		912	726	26%	755	21%
0.25 MG North Level Checked	93	93		912	725	26%	756	21%
0.25 MG South Checked	93	93		912	725	26%	756	21%
0.25 MG South Level Checked	93	93		912	725	26%	759	20%

Sewer Lines Repaired (Ft.) 8"					4	-100%	171	-100%
Sewer Lines Repaired (Ft.) 10"				1,800			100	1700%
Sewer Lines Repaired (Ft.) 12" & larger				1	1		80	-99%
Sanitary Tap Locates (No.)				98	137	-28%	64	52%
Sanitary Line Locates (No.)	124	76	63%	1,073	1,109	-3%	675	59%
Sanitary Manhole Locates (No.)	248	152	63%	1,880	1,742	8%	834	126%
Sanitary Manholes Constructed (No.)					1	-100%	0	-100%
Sanitary Manholes Inspected (No.)				1	1		6	-83%
Sanitary Manholes Repaired (No.)		1	-100%	1	3	-67%	1	-29%
Sanitary Manholes Raised (No.)								
Sanitary Manholes Lowered (No.)								
Lift Stations Checked (No.)				44	101	-56%	48	-9%
Lift Stations Cleaned/Washed (No.)				89	64	39%	60	49%
Lift Stations Repaired (No.)				5	7	-29%	3	79%
Lift Station Alarms (No.)				1	5	-80%	57	-98%
MISCELLANEOUS-OTHER								
Sewer Lines Televised (Ft.) all sizes							1,530	-100%
Sewer Service Lines Televised (No)		2	-100%	5	6	-17%	5	-4%
Sewer Service Taps Televised (No)		2	-100%	3	11	-73%	3	-12%
Sewer Service Lines Replaced (No)					1	-100%	0	-100%
Sewer Service Taps Replaced (No)					1	-100%	0	-100%
Manhole Risers Manufactured (No.)								
STORM SECTION								
Storm Sewer Lines Installed (Ft.)								
Sewer Lines Installed -8" (Ft)								
Sewer Lines Installed -10" (Ft)								
Sewer Lines Installed -12" & larger (Ft)								
Storm Sewer Lines Replaced (Ft.)								
sewer lines replaced-8" (Ft)							28	-100%
Sewer lines replaced-10" (Ft)								
Sewer Lines Replaced-12" & larger (Ft)								
Storm Sewer lines Cleaned (Ft.)							70	-100%
Sewer lines cleaned-8" (Ft)							544	-100%
Sewer lines cleaned-10" (Ft)					620	-100%	444	-100%
Sewer lines cleaned-12" & larger (Ft)							1,091	-100%
Storm Sewer Lines Repaired (Ft.)								
Sewer Lines Repaired-8" (Ft)					1	-100%	34	-100%
Sewer Lines Repaired-10" (Ft)							2	-100%
Sewer Lines Repaired-12"&larger (Ft)					12	-100%	5	-100%
Storm Manholes Constructed (No.)				2				
Storm Manholes Inspected (No.)								
Storm Manholes Repaired (No.)								
Storm Manholes Replaced (No.)							0	-100%
Catchbasins Constructed (No.)								
Catchbasins Inspected (No.)							11	-100%
Catchbasins Repaired (No.)								
Catchbasins Replaced (No.)								
Catchbasins Cleaned (No.)				12	5	140%	23	-48%

Storm Sewer Line Locates (No.)	124	76	63%	1,039	1,001	4%	936	11%
Storm Sewer Manhole Locates (No.)	248	149	66%	1,997	1,891	6%	650	207%
Call Customer by Phone				5			3	79%

AIRPORT DIVISION

The airport division witnessed 24 operations during the month of October. Throughout the month this division sold 1,527 gallons of fuel, which is a 61% decrease from October 2009. However the total year-to-date of 25,871 gallons of fuel, is a 15% decrease compared to a year ago.

DESCRIPTION	Oct 2010	Oct 2009	Oct Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
OPERATIONS BY A/C TYPE								
A/C Single Engine		78	-100%	837	1,432	-42%	2,172	-61%
A/C Multi Engine		10	-100%	107	146	-27%	190	-44%
Helicopter	24	22	9%	240	143	68%	156	54%
Turbojet		47	-100%	330	558	-41%	604	-45%
Other Types					2	-100%	21	-100%
TOTAL OPERATIONS	24	157	-85%	1,514	2,281	-34%	3,142	-52%
AVIATION FUEL DISPENSATION								
Avgas (Gals.)	76	1,261	-94%	7,780	13,150	-41%	18,887	-59%
Jet-A (Gals.)	1,452	2,613	-44%	18,091	17,211	5%	21,935	-18%
TOTAL FUEL	1,527	3,874	-61%	25,871	30,360	-15%	40,822	-37%

CODE ENFORCEMENT DIVISION

There were 0 permits issued for new residential work with a construction value of \$0 in the month of October. There were 13 permits for residential additions/alterations with a construction value of \$91,087.00. There were 0 permits issued for new non-residential work with a construction value of \$0 in the month of October. Furthermore there were 3 permits for non-residential additions and/or alterations with a construction value of \$30,111.00. For summation of the month there was a total of 16 building permits issued with a fee structure of \$4,900; 0 demo permits with a fee structure of \$0; 8 fence permits with a fee structure of \$140; 3 mechanical permits with a fee structure of \$79; 2 sign permits with a fee structure of \$40; 9 excavation permits with a fee structure of \$40, 0 manufactured home hookup permits with a fee structure of \$0 and 34 miscellaneous permits and/or approvals issued with a fee structure of \$9,263.00. Throughout October, there were 72 permits and/or approvals issued with an 140% increase compared to a year ago. The fee structure is \$14,462.00, a 26% increase compared to a year ago.

DESCRIPTION	Oct 2010	Oct 2009	Oct Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
NEW RESIDENTIAL								
Single-Family Detached 101								
Permits					1	-100%	3	-100%
Units					1	-100%	3	-100%
Value					66,000	-100%	218,293	-100%
Condominiums/Townhouses 102								
Permits								
Units								
Value								
Duplex 103								
Permits				1				
Units				2				
Value				186,552				
Three & Four Family 104								
Permits								
Units								
Value								
> 4 Family Apartments 105								
Permits							0	-100%
Units								
Value							2,660	-100%
Manufactured Homes 106								
Permits							3	-100%
Units							3	-100%
Value							16,475	-100%
TOTALS								
Permits				1	1		6	-82%
Units				2	1	100%	5	-63%
Value				186,552	66,000	183%	237,429	-21%
NEW RESIDENTIAL (GROUP/TRANSIENT)								
Hotels & Motels 213								
Permits							0	-100%
Units							10	-100%
Value							400,000	-100%
Other Nonhousekeeping 214								
Permits							0	-100%
Units							0	-100%
Value							8,334	-100%
TOTALS								
Permits							1	-100%
Units							10	-100%
Value							408,334	-100%
RESIDENTIAL ADD/ALTERATIONS								
Residential Additions/Alterations 434								
Permits	9	9		111	103	8%	86	30%

Value	54,721	306,432	-82%	728,992	870,569	-16%	772,098	-6%
Residential Garages/Carports 438								
Permits	4			8	17	-53%	6	38%
Value	36,366			80,982	200,945	-60%	51,071	59%
TOTALS - RES. ADD/ALTERATIONS								
Permits	13	9	44%	119	120	-1%	91	30%
Value	91,087	306,432	-70%	809,974	1,071,514	-24%	823,169	-2%
NEW NONRESIDENTIAL								
Amusement & Recreation 318								
Permits				1			0	150%
Value				850,000			58,794	1346%
Churches & Religious 319								
Permits							0	-100%
Value							279,826	-100%
Industrial Buildings 320								
Permits							0	-100%
Value							7,801,511	-100%
Auto Service & Repair 322								
Permits							0	-100%
Value							81,132	-100%
Hospitals & Institutions 323								
Permits					1	-100%	0	-100%
Value					930,000	-100%	399,813	-100%
Offices 324								
Permits							2	-100%
Value							261,943	-100%
Schools & Education 326								
Permits								
Value								
Commercial Buildings (Retail) 327								
Permits							1	-100%
Value							782,023	-100%
Public Works & Utilities 325								
Permits							0	-100%
Value							620	-100%
Other Buildings 328								
Permits				4	7	-43%	15	-73%
Value				142,757	497,838	-71%	531,022	-73%
Structures 329								
Permits				2	10	-80%	8	-76%
Value				4,000	126,412	-97%	239,469	-98%
TOTALS - NEW NONRESIDENTIAL								
Permits				7	18	-61%	29	-76%
Value				996,757	1,554,250	-36%	10,436,153	-90%
NONRESIDENTIAL ADD/ALTERATIONS								
Nonresidential Add/Alterations 437								
Permits	3	1	200%	57	26	119%	37	54%
Value	30,111	12,000	151%	5,313,207	2,336,988	127%	2,108,770	152%

DEMOLITIONS								
Single-Family 645								
Two-Family 646								
Three & Four Family 647								
Five or More Family 648								
Others 649				1				
PERMITS AND FEES								
Building								
Permits	16	10	60%	185	165	12%	165	12%
Fees	4,900	9,318	-47%	130,454	109,075	20%	418,379	-69%
Demolitions								
Permits				6	5	20%	7	-14%
Fees				141	118	19%	165	-14%
Fence								
Permits	8	2	300%	62	58	7%	64	-3%
Fees	140	20	600%	1,200	1,120	7%	1,255	-4%
Mechanical								
Permits	3	3		50	18	178%	41	22%
Fees	79	48	65%	1,712	751	128%	1,618	6%
Sign								
Permits	2	2		22	17	29%	26	-15%
Fees	40	60	-33%	800	460	74%	728	10%
Excavation								
Permits	9	1	800%	61	53	15%	50	22%
Fees	40	30	33%	345	665	-48%	689	-50%
Manufactured Home Hookups								
Permits				2	6	-67%	8	-75%
Fees				150	450	-67%	386	-61%
Miscellaneous								
Permits	34	12	183%	226	231	-2%	297	-24%
Fees	9,263	1,995	364%	56,842	45,771	24%	52,162	9%
TOTALS - PERMITS AND FEES								
Permits	72	30	140%	614	553	11%	658	-7%
Fees	14,462	11,471	26%	191,644	158,409	21%	475,382	-60%

PARKS, LIBRARY AND RECREATION DEPARTMENT

OCTOBER 2010 MONTHLY REPORT

DEPARTMENT OVERVIEW

There was one Pavilion Reservations issued during the month, for a year to date total of 192; and 2 Facility Use Permits were issued during the month. No money was paid out in the Tree Removal Program, for a year to date total of \$1,087.50. No money was paid out for the Tree Planting Program for a year to date total of \$535.99.

The Department secretary attended PLR staff, secretary and newsletter meetings during the month. She also prepared, distributed and put all PLR news releases on the City Web Page. The Department secretary prepared, printed and distributed the November newsletter.

Dennis Fuller, Recreation Superintendent and Gail Shafer, PLR Administrative Secretary, attended the October 12th Parks, Library and Recreation Board meeting. Also attending was City Manager Kiolbasa, who explained Amendments 60 & 61 and Proposition 101. Other items discussed: update for search for PLR Director; Citizen Tree Removal Program; Update on Library Construction and Update on the new museum building.

PARKS, CEMETERY AND FORESTRY

Parks- October has been a busy month, with the annual fertilization of the turf in the parks with 15 tons of custom blended fertilizer. Turf maintenance has resulted in 483.5 hours due to the fertilization and the warmer than normal temperatures. Keeping up with mowing and trimming has been a challenge as the growing season has been expanded due to the warm temperatures. Winterization of the parks, parks facilities and irrigation systems has been implemented. A total of 195 irrigation hours were used to winterize the systems.

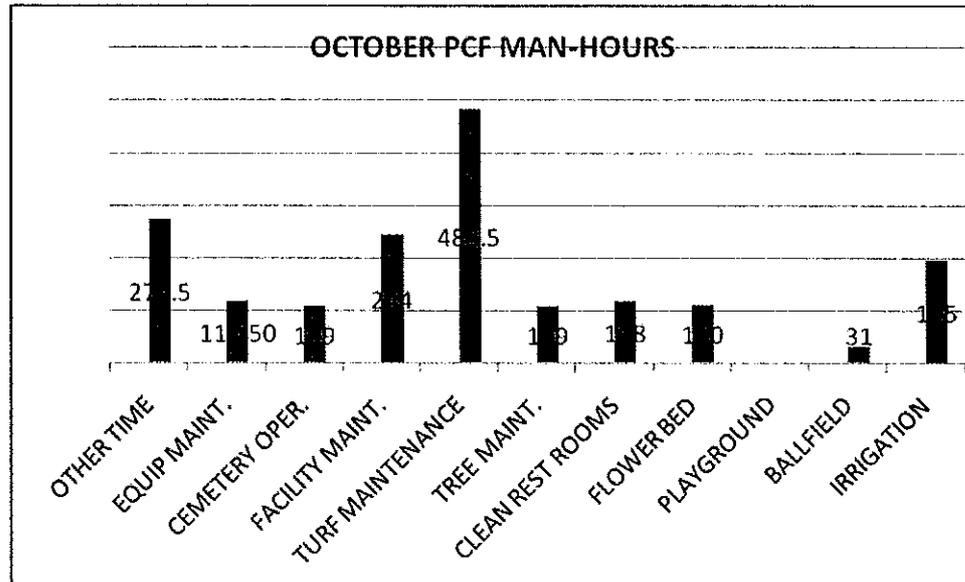
Cemetery- The Riverside Cemetery staff has been busy trying to keep up with the maintenance and funerals. There were seven funerals in October, with four of them being cremains. Eleven monument permits were reviewed and approved for the monument companies. Fifty-three grave spaces were repaired. The fall fertilizer application was completed at the cemetery with the assistance of Parks and Forestry crews. 13,850 lbs. of time released fertilizer was utilized at the cemetery.

Forestry- The Forestry crew has been one man, short most of the month due to an employee being terminated. The lone Forestry person has been working on prioritized action requests as help from the parks crew becomes available.

Ongoing PCF projects:

- Perform all routine maintenance activities necessary
- Repaint vestibules at miscellaneous park sites
- Install holiday decorations
- Restoration of park signs
- Train new hires for positions

Graph below denotes man-hours used during the month of October:



DESCRIPTION	Oct 2010	Oct 2009	Oct Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
PARKS								
Man-hours of equip maint (all PCF)	118	221	-47%	1,521	1,499	1%	1,510	1%
Facility reservations	12	1	1100%	198	241	-18%	260	-24%
Restroom cleanings/inspections	118	126	-7%	1,565	1,398	12%	1,717	-9%
Man-hours of ballfield preparation	31	42	-26%	1,540	1,579	-3%	1,384	11%
CEMETERY								
Opening/Closing	7	11	-36%	73	95	-23%	93	-21%
Cremains - Opening/Closing	4			30	33	-9%	32	-7%
Spaces sold	3	4	-25%	28	61	-54%	62	-55%
Monument permits	11	10	10%	184	206	-11%	124	49%
Graves repaired/raised	53	38	39%	1,118	932	20%	630	77%
Niches Sold	3			14	17	-18%	21	-32%
FORESTRY								
Trees trimmed	40	23	74%	321	570	-44%	521	-38%
Trees removed	18	21	-14%	213	167	28%	105	102%
Action Requests completed	2	7	-71%	79	107	-26%	70	13%
Trees planted				51	44	16%	122	-58%
Stumps removed by contract				28	34	-18%	30	-8%

LIBRARY

The patron count for Sterling Public Library from Oct. 1 through Oct. 31, 2010 was 3780.

The library had 5 Community Servants for a total of 80.5 hours of community service. Three volunteers worked 13 hours. Total volunteer hours for the month of October were 93.5.

Sterling Public Library made 231 interlibrary loan requests of other libraries and received 214 items. Other libraries made 271 interlibrary loan requests and Sterling Public Library loaned 222 items. Lending libraries were unable to fill 27 requests and Sterling Public Library was unable to fill 49 requests. Total interlibrary loan requests were 502 and 436 items were

circulated. The unfilled requests by Sterling Public Library are high because SWIFT and Polaris are not communicating properly. SWIFT hopes that an upgrade in the near future will correct the problem.

Jo Ann Conter reported 21 tutors worked with 26 students for 126.5 hours during October.

Story Time began on Oct. 5th. Little Readers, Toddle Time and the Tuesday evening story time are being offered again this year. The fall session began a month late due to the move of the library for construction.

Dorothy Schreyer attended the AskColorado meeting on Oct. 7th.

Sandy Van Dusen attended the Rural and Small Library conference on Oct. 15th. A variety of issues related to public libraries were discussed.

Fright Night was held on Oct. 25th with 13 kids and 10 adults attending. A costume contest was held to begin the program. Denise told Halloween stories and concluded with a scavenger hunt of the library to find the missing candy.

Justin Matott, Colorado author, provided two programs on Oct. 28th at the library. There were 26 people attending each of the programs and 15 who came prior to the programs to purchase books and have them signed.

Denise Ladd attended the Youth Service workshop in Ft. Collins on Oct. 29th.

PROJECT UPDATE:

Technology continues to be an important part of the library. One thousand five hundred forty seven patrons signed up and used the Internet and public access computers during October.

Dial-a-Story will be unavailable during Phase II of construction.

DESCRIPTION	Oct 2010	Oct 2009	Oct Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
Active Library Patrons							29,848	-100%
Books Checked Out	7,400	7,682	-4%	82,164	82,822	-1%	79,341	4%
In-house Circulation	1,183	1,251	-5%	10,514	14,462	-27%	11,275	-7%
Volunteer Hours	13	5	160%	77	136	-44%	191	-60%
Story Time Attendance	107	64	67%	384	327	17%	602	-36%
Summer Reading Program				635	669	-5%	753	-16%
Reference Questions	995	747	33%	9,702	7,496	29%	7,265	34%
Books Placed on Hold	560	363	54%	3,757	3,363	12%	2,567	46%
Inter-Library Loans								
Borrowed requests	231	147	57%	2,158	1,874	15%	1,772	22%
Loaned requests	271	289	-6%	2,151	2,335	-8%	1,479	45%
Total	502	436	15%	4,309	4,199	3%	3,250	33%
Library Meeting Room Use		11	-100%	43	144	-70%	248	-83%
Patrons Using Facility	3,780	5,125	-26%	41,024	46,445	-12%	51,390	-20%
Hours Tutoring	127	139	-9%	1,252	1,371	-9%	1,417	-12%
Internet use	1,547	1,970	-21%	15,719	19,497	-19%	17,730	-11%

RECREATION DIVISION

FALL YOUTH VOLLEYBALL: Practice began the week of August 26th and the program ended October 30th. This is the 11th year for this program and it has grown from 13 teams with just over 100 participants in 2000, to 47 teams and over 358 participants in 2010. This is up 36 players from 2009. The 109 matches played in October accounted for 1,744 player and 6,540 spectator visits to the Sterling Middle School.

FALL WOMEN'S VOLLEYBALL: Fall Adult Volleyball started Sept. 13th with 21 teams competing. This is up 7 teams from 2009! There are 7 teams in the "Women's A" division and 5 teams in the "Women's Upper B" division, 4 teams in the "Women's B" division, and 5 teams in the "Co-Rec." Division. A total of 26 league matches and 13 tournament matches were played in October which accounted for 468 player and 780 spectator visits to the Sterling Middle School. The tournaments will end November 10th.

YOUTH BASKETBALL: Registration for youth basketball took place in October. Team rosters for the out of town teams were prepared. Advertising for Officials and scorekeeper positions took place. Equipment was inventoried and ordered. We will have a coaches' clinic on November 20th to try to get coaches on board to help them understand, and help us implement, the program better. There will also be two mandatory official's clinics to try and help officials understand the rules better and control play during games. The official's clinics will take place on Dec. 27th and Jan. 3rd at 5:30 p.m. at the Recreation Center.

RECREATION CENTER

TRICK OR TREAT STREET: The Sterling Recreation Center hosted its annual "Trick Or Treat Street" on Halloween from 5:00 p.m. to 8:00 p.m. The event was sponsored with generous donations from 72 local businesses! Over \$1700.00 worth of donation money was used to purchase the candy, which was handed out free to all costumed children 12 and under.

Before the event, 1,500 fliers were sent to each K-6th grade student in the RE-1 Valley schools and to all pre-schools and daycares. Press releases were done and staff went to local radio stations to promote the event.

This year the turnout was extremely high with over 3,000 kids and parents passing through 12 different themed donation stations. Our theme was "Night at the Museum." Inside the Recreation Center was decorated with memorable scenes from the movie, Night at the Museum. The lifeguards were dressed up like Sacajawea, Octavius, Ahkmenrah, Jedediah, Attila the Hun, Christopher Columbus, night watchmen, cowboy's and cavemen. The exterior of the Recreation Center was fully decorated with props from previous years Trick or Treat Street themes, air filled decorations, and wooden props.

The scene and prop construction involved many man hours and took full-time staff, part-time staff, volunteers and U.P.S. workers a month to complete.

TOTAL PAID ADMISSIONS: There were 1,707 total paid admissions to the Sterling Recreation Center in October, 2010. This is down 35 patron visits from October, 2009.

Total paid admissions in October, 2010 do not include 2,270 children from Re-1 Schools that used the Sterling Recreation Center free due to Intergovernmental Agreements. The RE-1 use breakdown is as follows: 388 children from S.H.S. PE classes, 1,284 children from S.M.S. PE classes, and 90 children from the S.M.S. swim team, 477 children from Ayres and another 31 other RE-1 children.

NON-PARTICIPANT ADMISSIONS: There were a total of 33 Non-Participant admissions to the Recreation Center in October, 2010. This is down 15 participants from October, 2009.

CHILD ADMISSIONS: There were a total of 50 Child admissions to the Recreation Center in October, 2010. This is up 22 participants from October, 2009.

YOUTH ADMISSIONS: There were a total of 270 Youth Admissions to the Recreation Center in October, 2010. This is down 46 participants from October, 2009.

ADULT ADMISSIONS: There were a total 549 Adult Admissions to the Recreation Center in October, 2010. This is down 39 participants from October, 2009.

SENIOR ADMISSIONS: There were a total of 282 Senior Admissions to the Recreation Center in October, 2010. This is up 133 participants from October, 2009.

CITY EMPLOYEE ADMISSIONS: There were a total of 117 City Employee Admissions to the Recreation Center in October, 2010. This is down 16 participants from October, 2009.

YEARLY ADMISSIONS: There were 302 Yearly Pass Admissions to the Recreation Center in October 2010. This is down 74 participants from October, 2009.

FAMILY ADMISSIONS: There were a total of 26 Family Admissions to the Recreation Center in October, 2010. This is the same number as October, 2009. Those 26 Family Admissions accounted for approximately 104 individuals using the Recreation Center for the month.

DESCRIPTION	Oct 2010	Oct 2009	Oct Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
WINTER								
Volleyball Teams							29	-100%
Volleyball Participants							717	-100%
Volleyball Spectators					32	-100%	1,126	-100%
Adult Basketball Teams				40	1,024	-96%	236	-83%
Adult Basketball Participants				1,264	1,280	-1%	1,086	16%
Adult Basketball Spectators				1,600	168	852%	1,066	50%
Youth Basketball Teams				182	10,752	-98%	2,294	-92%
Youth Basketball Participants				12,944	12,600	3%	12,946	0%
Youth Basketball Spectators				15,780	32	49213%	11,152	41%
Adult Basketball Tourn. Teams				42	320	-87%	82	-49%
Adult Basketball Tourn. Participants				368	400	-8%	342	7%
Adult Basketball Tourn. Spectators				460			328	40%
Open Gym Participants					17	-100%	3	-100%
Denver Nugget Basketball Skills Challenge				21			8	169%
Santa at the Center Participants								
Spring								
Volleyball Teams				81	77	5%	54	51%
Volleyball Participants				2,416	2,624	-8%	2,021	20%
Volleyball Spectators				3,020	2,776	9%	2,163	40%
Summer								
Adult Softball Teams				90	90		89	2%
Adult Softball Participants				4,896	4,128	19%	4,373	12%
Adult Softball Spectators				8,160	77	10497%	7,290	12%
Wildcat Softball Teams				73	77	-5%	81	-10%
Wildcat Softball Participants				3,640	3,612	1%	3,810	-4%

Wildcat Softball Spectators				12,140	7,740	57%	8,044	51%
Pet Show Participants				13	13		20	-35%
Rockies Baseball Skills Challenge				21	22	-5%	19	11%
July 4th Dance Attendance				500	500		500	
July 4th Fireworks Attendance				5,000	6,000	-17%	6,000	-17%
Fall								
Softball Teams				30	28	7%	31	-3%
Softball Participants				1,440	1,344	7%	1,531	-6%
Softball Spectators		14	-100%	1,200	1,120	7%	1,292	-7%
Volleyball Teams	21	300	-93%	42	28	50%	21	104%
Volleyball Participants	468	500	-6%	972	552	76%	341	185%
Volleyball Spectators	780			1,620	920	76%	636	155%
Punt, Pass & Kick Participants				12	10	20%	14	-12%
Open Gym Participants		45	-100%					
Youth Volleyball Teams	47	1,344	-97%	94	90	4%	64	46%
Youth Volleyball Participants	3,248	5,040	-36%	5,640	1,824	209%	1,414	299%
Youth Volleyball Spectators	6,540	3,200	104%	8,460	6,840	24%	4,858	74%
Trick or Treat Street Participants	3,000	2,500	20%	3,000	3,200	-6%	1,140	163%

OVERLAND TRAIL MUSEUM

During the month of October, 396 visitors visited the Museum, representing 27 states.

The Museum installed a temporary exhibit in the lobby of the Plainsman Grill to coincide with their new western theme. The exhibit space can be changed periodically. The exhibit also gives us the opportunity to display our brochures and fliers about coming events at the museum.

Kay Rich met with exhibit consultant, Anne Bond, to complete some preliminary plans for the new exhibit in the education building. A floor plan has been completed and a complete exhibit prospectus has been completed. Nate Laybourn also met with us during this time to discuss the art projects for this exhibit. Five interactive ideas have been sent to the Exhibit Designer at the Houston Museum of Natural Science for consideration. Kay has also spent time this month completing the budget for the furnishings and exhibits for this building.

Children's programs this month included the High Plains History Club and the third annual Night At The Museum event.

The Museum hosted one wedding and gave a brief overview and tour to the Economic Development Group that was here to do the community assessment. The group was very complimentary of the museum and some helpful suggestions including new signage were given. Kay Rich also attended the Community Assessment dinner and meeting that same evening.

The Museum staff has been in the process of some fall clean up and has begun removing the exhibit in the Dave Hamil building.

Christmas plans are underway – dates include "Hanging of the Greens" on November 20 – "A Child's Christmas on the Prairie" on December 4 – "Christmas on the Prairie" open house on December 6, 13 & 20 and the radio broadcast of "A Christmas Carol" on December 20.

Progress has been good on the construction of the new Education facility. The cement work has been completed and stud walls are up in the main room of the building.

Museum Projects

Frank Walsh building project.....Building progressing
 Labeling artifactsOngoing project
 Cleaning buildings & artifacts.....Ongoing
 Cataloging donations.....Done as items are accessed
 Tannery.....In progress
 Research Room.....Plans progressing

DESCRIPTION	Oct 2010	Oct 2009	Oct Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
Numbers of Donors	3	7	-57%	27	52	-48%	52	-48%
Number of items donated	6	47	-87%	96	254	-62%	259	-63%
Number of School Visits				18	19	-5%	24	-24%
Number of Students				755	904	-16%	935	-19%
Prairie School Students				75	96	-22%	121	-38%
Prairie School Teachers				10	14	-29%	12	-14%
Number of Special Events	1	2	-50%	15	14	7%	6	150%
Total Attendance of Special Events	35	270	-87%	3,024	3,951	-23%	3,184	-5%
Number of Weddings	1			4	5	-20%	4	-5%
Number of Tour Buses	1			3	1	200%	2	50%
Tour Bus Visitors	22			67	10	570%	31	119%
States represented	27	25	8%	248	217	14%	265	-6%
Foreign Countries Represented		4	-100%	25	30	-17%	36	-30%
Total of All Visitors	396	417	-5%	8,720	9,917	-12%	9,145	-5%
Volunteer Hours	14	24	-44%	302	508	-41%	727	-58%
Square Foot, Bldg. Maintained	24,766	24,766		247,660	247,660		243,068	2%