

STERLING

A Colorado Treasure

MONTHLY REPORTS
May 2014

CITY MANAGER

MAY 2014 MONTHLY REPORT

City Manager:

Acting City Manager Brown attended and/or met with the following:

Brett Locke from Colorado Department of Transportation to discuss underground power lines;
Dave Lebsock and son;
Dr. Fredregill;
Rista Capps;
Councilmember Pat Lawson;
Logan County Commissioners;
Sunset Memorial consortium;
LCEDC;
Spyglass representatives;
Economic Development meeting in Fort Morgan;
Employee appreciation luncheon/Jim Allen, Public Works Director, acknowledgement;
NJC graduation;
Economic Development representative from Dillon County;
Excellence Committee;
Utility Services re: water tanks;
Administration of the Sterling Correctional facility; and
Met with four different private citizens to discuss: alleys, drainage, cats and weeds.

Executive Secretary:

The Executive Secretary continues to do the packets for Council. There was one proclamation written for the Mayor's signature and one amplified music letter written for the City Manager's signature. She attends the administrative staff meetings and prepares the minutes.

Connie prepares the monthly reports, puts them on the web site and scans them into Laser Fiche for future reference.

Connie is a member of the employee newsletter committee and continues to help with the publication of it. She also attends the weekly clerical staff meetings.

Emergency Management Coordinator (EMC):

MEETINGS ATTENDED

Northeast CO Emergency Managers Group

Pre Disaster Mitigation Plan update meeting with the contractor

Logan County ESF8 / Health Care Coalition

Discuss hazard mitigation planning.

Sterling Emergency Communications Center Advisory Board

Weekly Meetings

Building Security Committee

Honeywell project planning updates and timelines

State Dept. of Fire Prevention and Control

Single Engine Air Tanker (SEAT) wildfire air resource planning meeting in Akron

TRAINING AND RESPONSES

EMC Owens took a HazMat training on Hash Oil hazards and awareness from the Police Department.

He gave a preparedness presentation to City employees at the monthly SWellness luncheon at the Service Center.

The EMC wrote an article for both newspapers on how the Office of Emergency Management had prepared for the Snow Pack Spring Melt off flooding.

OTHER OEM ACTIVITIES

Work continues on the large Pre-Disaster Hazard Mitigation plan update. EMC Owens finished the countywide Annual Operating Plan for wildfires. I obtained the final signatures by the Commissioners, Sheriff and the State. The plan will now be adopted by the county.

Bob continues to assist Public Works with the FEMA grants and disaster assistance projects. The Platte River continued to rise through the end of May. With continued heavy rainfall west and warm weather on the snow pack it was unknown what the impact to Logan County and Sterling would be. He monitored river levels and weather conditions to give situation awareness reports to local agencies and media. Once the river goes over the 8' level we will initiate our Action Level plan, which will include sandbagging readiness and protecting critical infrastructures.

Emergency Communications:

- Communications Center handled 2,287 calls for service during the month of May 2014, a 9 percent increase from the 2,507 calls received in May 2013.
- Sterling Police Department handled 1,169 calls for service in May 2014, a 7 percent increase compared to 1,095 calls for service received in May 2013.
- Logan County Sheriff's Office received 777 calls for service in May 2014, a 25 percent decrease compared to 1,034 calls for service received in May 2013.
- Crook Fire Department handled 13 calls for service in May 2014 compared to 9 calls for service in May 2013.
- Fleming Fire received 5 calls for service in May 2014 compared to 5 calls for service in May 2013.
- Merino Fire handled 12 calls for service in May 2014 compared to 11 calls for service in May 2013.
- Peetz Fire handled 1 call for service in May 2014 compared to 7 calls for service in May 2013.
- Sterling Fire handled 207 calls for service in May 2014, a 14 percent increase compared to 181 calls handled in May 2013.

DESCRIPTION	May 2014	May 2013	May Change	YTD 2014	YTD 2013	YTD Change
ACTIVITIES						
CALLS for SERVICE						
STERLING DISPATCH	2,287	2,507	-9%	10,040	10,310	-3%
CITY OF STERLING	1,169	1,095	7%	5,141	4,582	12%
LOGAN COUNTY	777	1,034	-25%	3,488	3,987	-13%
STERLING FIRE 07530	207	181	14%	985	838	18%
CROOK FIRE 07505	13	9		59	25	
FLEMING FIRE 07515	5	5		21	17	
MERINO FIRE 07522	12	11		76	40	
PEETZ FIRE 07525	1	7		9	23	

Information Technology Specialist (ITS):

Daily backup of all servers, Finance & Police Systems continue. ITS Anderson performed the routine changes for user processes and file security maintenance. She set AS/400's for holiday backups.

The ITS assisted several departments with phone issues, printer, computer problems and updates and changes to the city website. One computer was infected with malware viruses. She is working to get some new computers out in several departments and contemplating the best way to go for a server replacement.

Two UPS units were taken to New Age for new batteries after they failed.

ITS Anderson submitted a request for complimentary Heartbleed Bug-Free scan on the City network by the Governor's Office of Information Technology. They have not contacted her yet.

Dave from KCI changed out a new switch at the Communications Center.

Mary Ann prepared SWellness flyers and info for coming events and Lunch & Learn at City Hall. She also covered the phones at the reception desk for breaks as needed.

CITY ATTORNEY

MAY 2014 MONTHLY REPORT

MEETINGS:

The City Attorney attends City Council meetings and work sessions, Staff meetings, and various other meetings as needed, including meetings with department directors, individual City Council members, and other personnel. The City Attorney also attends various meetings with the City Manager and individuals as needed and requested. The Deputy City Attorneys attend meetings as required for their respective positions.

The paralegal attends staff meetings, Swellness presentations, secretarial meetings when there is training, and various meetings as requested by the City Attorney, including City Council meetings and work sessions.

DOCUMENT PREPARATION:

Prepared agendas and packets for City Attorney's submission to City Council Meetings.

Prepared the following Resolutions:

Resolution No. 5-1-14, Series of 2014 – A Resolution before the City of Sterling, Logan County, Colorado approving an Agreement with the RE-1 Valley School District and Sterling Baseball Organization.

Resolution No. 5-2-14, Series of 2014 – A Resolution before the City of Sterling, Logan County, Colorado, approving a Second Extension of the Cable System Franchise with Bresnan Communications, LLC.

Resolution No. 5-3-14, Series of 2014 – A Resolution before the City of Sterling, Logan County, Colorado, approving a Contract Amendment to a State Aviation System Grant with the Colorado Aeronautical Board.

Prepared the following Ordinances:

None.

Other Documents:

The City Attorney reviewed and assisted in finalizing various contracts and other legal documents for City departments. The City Attorney prepared a Promissory Note relating to a reimbursement agreement with a former Police Department employee for cadet program expenses assistance.

MUNICIPAL COURT:

The Deputy City Attorney prosecuted three charges and all three defendants were found guilty. One charge was dismissed at trial at the request of the citizen-complainant, who also avoided service of a subpoena to appear at the trial. Six defendants changed their pleas to guilty prior to trial; five charges were dismissed, including one with proof of insurance and one no insurance charge when vehicle was not being operated at the time; and five defendants entered into deferred judgment stipulations. This office prepares Court documents, including miscellaneous pleadings such as guilty pleas and stipulations, various subpoenas, memos to the Police Department and Humane Society regarding trials, trial schedules, motions, jury instructions when needed, and correspondence and discovery letters. Court files are copied and Police Department, Humane Society, and attorney files are prepared for trial.

LIQUOR LICENSING:

No liquor applications were processed this month; however, a Notice of Expiration of Temporary Liquor License was prepared and served on a transfer of license applicant, pending issuance of the license by the State.

MISCELLANEOUS:

The City Attorney continues to work with the City's Water Attorneys on water / water court issues.

The City Attorney continues to assist with the executive search for the City Manager position.

The City Attorney continues to work on the Buffalo Hills Marketplace project, including attending various meetings related to this project, and attendance with the Acting City Manager, the City Manager's executive secretary, and the paralegal, at a telephone conference with outside counsel regarding public improvement districts and bond questions.

The paralegal does research, drafts documents and pleadings, and performs all other related legal work relating to the position. The paralegal makes telephone calls to library patrons regarding past due items, and processes letters to library patrons prepared by the library staff, regarding past due items. The paralegal also assists with answering the telephones and receptionist duties when needed, and covers/assists other departments as requested, when necessary.

FINANCE DEPARTMENT
MAY 2014 MONTHLY REPORT

The Finance Department assisted 2,951 customers during the month of May 2014. This compares to 2,620 customers in May 2013. This number does not include the contacts made by the Director of Finance. There were on average 134 customer contacts per day for May 2014. Please review the Finance Department Activities report for additional information regarding the various services that the Department of Finance and Records provided in May 2014 in comparison to May 2013.

The General Fund revenues for the month of May 2014 amounted to \$1,129,226.33. The revenue for the month ended May 2013 in the General Fund amounted to \$1,002,967.37. Expenditures for the General fund for the month ending May 31, 2014 amounted to \$1,588,220.02 and for the same period in 2013 the expenditures were \$945,904.34.

Cash in all City funds totaled \$2,686,870.41 on May 31, 2014 and for May 31, 2013 on hand was \$2,810,634.10. On May 31, 2014 the City of Sterling had outstanding a total of \$15,677,391.40 in investments, this amount is for all funds. This breaks down to \$206,097.92 in Certificates of Deposit, \$15,370,801.51, ColoTrust Plus and \$100,491.97 in Money Market.

There were \$1,565,131.90 worth of checks issued in May 2014 for all funds; this compares to \$1,474,395.59 for the same period in 2013. There were 6760.7 gallons of gasoline and diesel used in the month of May 2014 for all City operations. This compares to 6405.3 gallons gasoline and diesel used in May 2013.

Please see the Finance Department's activity list below for other comparisons.

Investment Breakdown 2014

THIS SUMMARY IS PROVIDED TO SHOW THE PLACEMENT OF INVESTMENTS. PLEASE REFER TO THE BALANCE SHEETS FOR THE VARIOUS FUNDS FOR TOTAL CASH & CASH EQUIVALENT.

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	05/31/14
General Fund:				
Colostrust Plus	\$1,979,670.15	\$220,000.00	\$710,205.75	\$2,469,875.90
Colostrust Plus - Seizure Money	\$26,680.95	\$0.00	\$2.54	\$26,683.49
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$2,006,351.10	\$220,000.00	\$710,208.29	\$2,496,559.39
Hotel Tax Fund:				
Colostrust Plus	\$275,027.95	\$0.00	\$30,028.51	\$305,056.46
TOTALS	\$275,027.95	\$0.00	\$30,028.51	\$305,056.46
Water Fund:				
Colostrust Plus	\$2,315,428.89	\$100,000.00	\$750,281.33	\$2,965,710.22
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$2,315,428.89	\$100,000.00	\$750,281.33	\$2,965,710.22
Sanitation Fund:				
Colostrust Plus	\$578,893.28	\$15,000.00	\$15,056.10	\$578,949.38
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$578,893.28	\$15,000.00	\$15,056.10	\$578,949.38
Sewer Fund:				
Colostrust Plus	\$4,115,281.32	\$15,000.00	\$90,405.22	\$4,190,686.54
Certificates of Deposit	\$206,097.92	\$0.00	\$0.00	\$206,097.92
Money Market	\$100,491.97	\$0.00	\$2.56	\$100,494.53
TOTALS	\$4,421,871.21	\$15,000.00	\$90,407.78	\$4,497,278.99
Perpetual Care Fund:				
Colostrust Plus	\$188,321.27	\$15,000.00	\$17.94	\$173,339.21
TOTALS	\$188,321.27	\$15,000.00	\$17.94	\$173,339.21

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	05/31/14
Library Improvement Fund:				
Colostrust Plus	\$27,944.37	\$0.00	\$2.75	\$27,947.12
TOTALS	\$27,944.37	\$0.00	\$2.75	\$27,947.12
Conservation Trust Fund:				
Colostrust Plus	\$203,251.39	\$0.00	\$19.85	\$203,271.24
TOTALS	\$203,251.39	\$0.00	\$19.85	\$203,271.24
Karl Falch Library Trust Fund:				
Colostrust Plus	\$31,146.71	\$0.00	\$3.06	\$31,149.77
TOTALS	\$31,146.71	\$0.00	\$3.06	\$31,149.77
Employee Self-Insurance Fund:				
Colostrust Plus	\$570,703.65	\$0.00	\$55.81	\$570,759.46
TOTALS	\$570,703.65	\$0.00	\$55.81	\$570,759.46
Service Center Fund:				
Colostrust Plus	\$390,616.38	\$35,000.00	\$20,038.88	\$375,655.26
TOTALS	\$390,616.38	\$35,000.00	\$20,038.88	\$375,655.26
Old Hire Police Pension Fund:				
Colostrust Plus	\$738,414.72	\$80,000.00	\$64.69	\$658,479.41
TOTALS	\$738,414.72	\$80,000.00	\$64.69	\$658,479.41
Risk Management Fund:				
Colostrust Plus	\$775,415.01	\$70,000.00	\$70.84	\$705,485.85
TOTALS	\$775,415.01	\$70,000.00	\$70.84	\$705,485.85
Capital Equipment Fund:				
Colostrust Plus	\$1,242,504.94	\$0.00	\$25,123.36	\$1,267,628.30
TOTALS	\$1,242,504.94	\$0.00	\$25,123.36	\$1,267,628.30

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	05/31/14
Capital Improvement Fund:				
Colostrust Plus	\$820,043.65	\$0.00	\$80.25	\$820,123.90
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$820,043.65	\$0.00	\$80.25	\$820,123.90
Grand Totals All Funds:				
Colostrust Plus	\$14,279,344.63	\$550,000.00	\$1,641,456.88	\$15,370,801.51
Certificates of Deposit	\$206,097.92	\$0.00	\$0.00	\$206,097.92
Money Market	\$100,491.97	\$0.00	\$2.56	\$100,494.53
Grand Total	\$14,585,934.52	\$550,000.00	\$1,641,459.44	\$15,677,393.96

GENERAL FUND

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5/31/2014

BALANCE SHEET

ASSETS:

Cash	\$216,994.51
Flex Cash Account	\$8,341.95
Petty Cash	\$980.00
Cash with County Treasurer	\$118,958.38
Accounts Receivable	\$189,269.24
Taxes Receivable	\$51,826.40
Sales Tax Receivable	\$671,215.73
Property Tax Receivable	\$1,024,649.00
Investments	\$2,469,875.90
Investment - Federal Seizure	\$26,683.49
Prepaid Fuel	\$54,838.92
Prepaid Fuel - Airport	\$11,455.88
Payroll Clearing	\$1,175.41
Postage Clearing Account	\$1,553.61
Prepaid Prisoner Housing	\$44,618.00
Sales Tax Clearing	\$0.00

TOTAL ASSETS

\$4,892,436.42

LIABILITIES:

Ded/Ben Clearing Account	\$330.55
Accounts Payable	\$775,157.50
Accounts Payable - Logan County	\$4,751.10
Accrued Salaries	\$223,959.13
Court Bonds	\$1,185.00
Restitution Clearing Account	\$1,426.30
Seizures	\$600.00
Deferred Revenue	\$1,024,649.00
Deferred Revenue - Other	\$826.86

TOTAL LIABILITIES

\$2,032,885.44

FUND BALANCE:

Reserve for Museum (Bernice Sanders)	\$28,332.10
Reserve for Museum (Exhibits)	\$42,505.32
Designated for Arts	\$70,000.00
Unreserved Fund Balance	\$2,666,892.23
Excess Revenue over Expenditures	\$51,821.33

TOTAL FUND BALANCE

\$2,859,550.98

TOTAL LIABILITIES & FUND BALANCE

\$4,892,436.42

GENERAL FUND

5/31/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Real & Personal Prop. Tax	\$1,015,537.00	\$105,101.01	\$809,242.87	\$206,294.13
Road & Bridge Fund Taxes	\$80,000.00	\$0.00	\$60,042.16	\$19,957.84
Auto Ownership Taxes	\$100,000.00	\$12,517.60	\$56,340.67	\$43,659.33
Sales Tax	\$6,625,000.00	\$551,896.52	\$2,852,376.18	\$3,772,623.82
Vehicle Use Tax	\$230,000.00	\$21,000.00	\$115,869.45	\$114,130.55
Building Material Use Tax	\$70,000.00	\$15,837.03	\$72,252.13	-\$2,252.13
Sales Tax Rebate	\$58,000.00	\$4,084.00	\$18,397.00	\$39,603.00
Employment Occupation Tax	\$15,400.00	\$0.00	\$15,400.00	\$0.00
TOTAL TAXES	\$8,193,937.00	\$710,436.16	\$3,999,920.46	\$4,194,016.54
Franchise Taxes	\$681,775.00	\$73,711.51	\$327,786.20	\$353,988.80
Licenses & Permits	\$172,950.00	\$25,519.42	\$95,039.11	\$77,910.89
Intergovernmental Revenue	\$3,714,806.00	\$264,129.84	\$781,754.87	\$2,933,051.13
Charges for Service	\$261,700.00	\$28,401.70	\$93,279.57	\$168,420.43
Fines & Forfeits	\$128,300.00	\$9,762.65	\$46,751.15	\$81,548.85
Miscellaneous Revenue	\$486,415.00	-\$29,341.95	\$179,784.52	\$306,630.48
Transfer from Other Funds	\$560,918.00	\$46,607.00	\$233,035.00	\$327,883.00
TOTAL OTHER REVENUES	\$6,006,864.00	\$418,790.17	\$1,757,430.42	\$4,249,433.58
GRAND TOTAL REVENUES	\$14,200,801.00	\$1,129,226.33	\$5,757,350.88	\$8,443,450.12

GENERAL FUND

5/31/2014

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
<u>GENERAL GOVERNMENT:</u>				
Council	\$102,931.00	\$10,435.89	\$35,198.00	\$67,733.00
City Manager	\$362,707.00	\$15,523.19	\$84,737.96	\$277,969.04
City Attorney	\$200,943.00	\$11,210.51	\$102,338.63	\$98,604.37
Municipal Court	\$106,187.00	\$7,466.26	\$40,266.14	\$65,920.86
Finance	\$461,416.00	\$34,332.81	\$202,953.47	\$258,462.53
City Hall & Non-Departmental	\$1,410,519.00	\$85,543.50	\$701,644.48	\$708,874.52
Personnel	\$247,883.00	\$22,959.35	\$120,619.24	\$127,263.76
TOTAL GENERAL GOVERNMENT	\$2,892,586.00	\$187,471.51	\$1,287,757.92	\$1,604,828.08
<u>PUBLIC SAFETY:</u>				
Police	\$1,877,708.00	\$132,559.37	\$736,175.11	\$1,141,532.89
Dispatch Center	\$540,485.00	\$37,372.89	\$228,360.18	\$312,124.82

Youth Services	\$112,236.00	\$8,589.64	\$46,279.34	\$65,956.66
Fire	\$1,503,004.00	\$106,384.12	\$596,589.78	\$906,414.22
Ambulance Service	\$648,607.00	\$52,562.24	\$269,945.16	\$378,661.84
TOTAL PUBLIC SAFETY	\$4,682,040.00	\$337,468.26	\$1,877,349.57	\$2,804,690.43

PUBLIC WORKS:

Street	\$2,332,206.00	\$173,822.61	\$494,658.96	\$1,837,547.04
Engineering & Operations	\$384,776.00	\$26,842.81	\$140,428.93	\$244,347.07
Airport	\$2,337,259.00	\$679,946.81	\$949,291.02	\$1,387,967.98
TOTAL PUBLIC WORKS	\$5,054,241.00	\$880,612.23	\$1,584,378.91	\$3,469,862.09

CULTURE & RECREATION:

Riverside Cemetery	\$251,437.00	\$14,267.32	\$65,437.95	\$185,999.05
Museum	\$185,293.00	\$13,684.33	\$57,981.28	\$127,311.72
Parks	\$453,104.00	\$24,401.79	\$123,716.89	\$329,387.11
Recreation Center	\$531,449.00	\$39,328.09	\$173,667.29	\$357,781.71
Forestry	\$134,046.00	\$9,234.37	\$59,064.97	\$74,981.03
Rec. Administration	\$478,439.00	\$33,736.06	\$205,708.52	\$272,730.48
Softball	\$43,520.00	\$5,893.94	\$9,939.31	\$33,580.69
Youth Softball	\$13,732.00	\$522.65	\$785.98	\$12,946.02
Basketball	\$8,932.00	\$0.00	\$7,365.36	\$1,566.64
Volleyball	\$7,045.00	\$1,236.35	\$4,522.25	\$2,522.75
Tolla Brown Skate Park	\$11,660.00	\$695.28	\$2,761.70	\$8,898.30
Special Events	\$26,000.00	\$1,171.36	\$11,456.27	\$14,543.73
Tennis	\$18,450.00	\$1,197.28	\$3,904.14	\$14,545.86
Youth Basketball	\$25,164.00	\$0.00	\$16,018.84	\$9,145.16
Youth Volleyball	\$10,022.00	\$0.00	\$203.35	\$9,818.65
Baseball	\$25,485.00	\$791.77	\$2,507.57	\$22,977.43
Library	\$531,029.00	\$36,507.43	\$210,754.45	\$320,274.55
TOTAL CULTURE & RECREATION	\$2,754,807.00	\$182,668.02	\$955,796.12	\$1,799,010.88

GRAND TOTAL EXPENDITURES	\$15,383,674.00	\$1,588,220.02	\$5,705,282.52	\$9,678,391.48
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HOTEL TAX FUND

5/31/2014

<u>REVENUES</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Hotel Tax	\$125,000.00	\$14,187.45	\$49,219.39	\$75,780.61
Investment Earnings	\$200.00	\$28.51	\$126.87	\$73.13
Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00
TOTAL HOTEL TAX FUND REVENUE	\$126,700.00	\$14,215.96	\$49,346.26	\$77,353.74

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$50.00	\$0.00	\$50.00	\$0.00
Beautification	\$200,130.00	\$0.00	\$114.66	\$200,015.34
TOTAL EXPENDITURES	\$200,180.00	\$0.00	\$164.66	\$200,015.34

**BALANCE SHEET
5/31/2014**

ASSETS:

Cash	\$9,981.50		
Investments	\$305,056.46		
		TOTAL ASSETS	\$315,037.96

LIABILITIES:

Accounts Payable	\$8,695.54		
		TOTAL LIABILITIES	\$8,695.54

FUND BALANCE:

Retained Earnings	\$257,160.82		
Excess Revenue over Expenditures	\$49,181.60		
		TOTAL FUND BALANCE	\$306,342.42

		TOTAL LIABILITIES AND FUND BALANCE	\$315,037.96
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WATER FUND

5/31/2014

BALANCE SHEET

ASSETS:

Cash	\$301,321.21		
Cash with Fiscal Agent	\$6,782,677.32		
Accounts Receivable	\$1,050.17		
Accounts Receivable - Utility Billing	\$476,682.78		
Supply Inventory	\$269,124.73		
Investments	\$2,965,710.22		
Fixed Assets (Net)	\$32,341,323.75		
		TOTAL ASSETS	\$43,137,890.18

LIABILITIES:

Accounts Payable	\$158,311.94
Unpaid Compensated Absences	\$15,711.90
Accrued Salaries	\$12,622.49
Accounts Payable Assess Fee	\$5,742.74
Loan Payable CWRPDA	\$27,320,661.67
Loan Payable Premium	\$663,536.10
Due to Sewer Fund	\$243,007.11

Lease Interest Payable	<u>\$254,052.58</u>	TOTAL LIABILITIES	\$28,673,646.53
<u>FUND BALANCE:</u>			
Reserve for Painting	\$605,000.00		
Reserve for Capital Replacement	\$3,732,848.00		
Retained Earnings	\$10,712,150.02		
Excess Revenue over Expenditures	<u>-\$585,754.37</u>		
		TOTAL FUND BALANCE	<u>\$14,464,243.65</u>
		TOTAL LIABILITIES AND FUND BALANCE	<u>\$43,137,890.18</u>

WATER FUND

5/31/2014

<u>REVENUES</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Water Revenue-Inside Residential	\$3,262,355.00	\$308,737.78	\$1,117,027.65	\$2,145,327.35
Water Revenue-Outside Residential	\$314,970.00	\$43,114.37	\$94,732.16	\$220,237.84
Water Revenue-Inside Commercial	\$1,104,115.00	\$104,407.43	\$361,810.31	\$742,304.69
Water Revenue-Outside Commercial	\$8,073.00	\$1,082.36	\$2,503.71	\$5,569.29
Water Revenue-Inside Industrial	\$529,540.00	\$57,673.21	\$142,848.31	\$386,691.69
Misc. Water Sales	\$5,000.00	\$272.46	\$2,602.56	\$2,397.44
Surcharge	\$25,000.00	\$3,008.41	\$8,077.86	\$16,922.14
Service Charges	\$46,421.00	\$5,933.38	\$24,414.03	\$22,006.97
Tapping Charges	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Water Div. Services	\$4,000.00	\$174.15	\$999.30	\$3,000.70
Penalties	\$39,194.00	\$4,738.61	\$16,643.14	\$22,550.86
Investment Earnings	\$1,500.00	\$281.33	\$1,062.02	\$437.98
Miscellaneous	\$1,000.00	\$57,961.24	\$58,287.30	-\$57,287.30
Rents from land	\$165,913.00	\$0.00	\$159,790.00	\$6,123.00
Water Credits	\$0.00	\$0.00	\$492.00	-\$492.00
Plant Investment Fees	\$10,000.00	\$0.00	\$14,160.00	-\$4,160.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Other Refunds of Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	<u>\$5,522,081.00</u>	<u>\$587,384.73</u>	<u>\$2,005,450.35</u>	<u>\$3,516,630.65</u>

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
<u>WATER LINES:</u>				
Personnel	\$234,152.00	\$13,891.56	\$66,081.82	\$168,070.18
Maintenance & Operation	\$707,625.00	\$35,888.95	\$208,930.51	\$498,694.49
Capital Outlay	\$2,533,541.00	\$44,824.05	\$89,343.32	\$2,444,197.68
Transfer to General Fund	\$138,505.00	\$11,542.00	\$57,710.00	\$80,795.00

TOTAL EXPENDITURES	\$3,613,823.00	\$106,146.56	\$422,065.65	\$3,191,757.35
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL WATER FUND W/DEBT	\$3,613,823.00	\$106,146.56	\$422,065.65	\$3,191,757.35

WATER PLANT:

Personnel	\$325,661.00	\$15,513.08	\$86,936.06	\$238,724.94
Maintenance & Operation	\$2,635,243.00	\$192,094.40	\$765,369.54	\$1,869,873.46
Capital Outlay	\$938,985.00	\$22,803.56	\$351,084.65	\$587,900.35
Transfer to General Fund	\$86,495.00	\$7,207.00	\$36,035.00	\$50,460.00
TOTAL EXPENDITURES	\$3,986,384.00	\$237,618.04	\$1,239,425.25	\$2,746,958.75
Debt Service	\$1,859,428.00	\$0.00	\$929,713.82	\$929,714.18
TOTAL WATER FUND W/DEBT	\$5,845,812.00	\$237,618.04	\$2,169,139.07	\$3,676,672.93

TOTAL EXPENDITURES	\$9,459,635.00	\$343,764.60	\$2,591,204.72	\$6,868,430.28
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SANITATION FUND

5/31/2014

BALANCE SHEET

ASSETS:

Cash	\$233,342.63
Accounts Receivable	\$507.06
Accounts Receivable - Utility Billing	\$45,602.97
Supply Inventory	\$8,261.50
Investments	\$578,949.38
Fixed Assets (Net)	\$139,447.86

TOTAL ASSETS

\$1,006,111.40

LIABILITIES:

Accounts Payable	\$710.54
Unpaid Compensated Absences	\$8,004.77
Accrued Salaries	\$2,802.35

TOTAL LIABILITIES

\$11,517.66

FUND BALANCE:

Reserve for Equipment	\$28,389.00
Reserve for Capital Replacement	\$923,784.00
Retained Earnings	\$70,309.19
Excess Revenue over Expenditures	-\$27,888.45

TOTAL FUND BALANCE

\$994,593.74

**TOTAL LIABILITIES
AND FUND BALANCE**

\$1,006,111.40

SANITATION FUND

5/31/2014

REVENUES:	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sanitation Revenue-Inside	\$479,450.00	\$46,145.31	\$197,519.64	\$281,930.36
Rubbish Collection Fees	\$1,500.00	\$165.00	\$328.50	\$1,171.50
Sanitation Services	\$0.00	\$0.00	\$0.00	\$0.00
Penalties	\$5,500.00	\$588.87	\$2,242.58	\$3,257.42
Investment Earnings	\$1,100.00	\$56.10	\$279.13	\$820.87
Miscellaneous	\$0.00	\$0.00	\$50.00	-\$50.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$487,550.00	\$46,955.28	\$200,419.85	\$287,130.15

EXPENDITURES:	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$187,196.00	\$11,934.74	\$67,765.41	\$119,430.59
Maintenance & Operation	\$301,969.00	\$17,048.36	\$130,752.89	\$171,216.11
Capital Outlay	\$250,000.00	\$0.00	\$0.00	\$250,000.00
Transfer to General Fund	\$71,506.00	\$5,958.00	\$29,790.00	\$41,716.00
TOTAL EXPENDITURES	\$810,671.00	\$34,941.10	\$228,308.30	\$582,362.70

SEWER FUND

5/31/2014

BALANCE SHEET

<u>ASSETS:</u>			
Cash	\$237,194.29		
Accounts Receivable	\$290.49		
Accounts Receivable - Utility Billing	\$141,956.67		
Due From Water Fund	\$243,007.11		
Supply Inventory	\$75,539.80		
Investments	\$4,497,278.99		
Fixed Assets (Net)	\$9,758,775.21		
		TOTAL ASSETS	<u>\$14,954,042.56</u>
<u>LIABILITIES:</u>			
Accounts Payable	\$15,013.48		
Unpaid Compensated Absences	\$16,864.61		
Accrued Salaries	\$12,015.16		
Loan Payable CWRPDA	\$513,820.80		
Interest Payable	\$7,667.17		
		TOTAL LIABILITIES	\$565,381.22

FUND BALANCE:

Reserve for Capital Projects	\$111,784.00
Reserve for Trunk Line Replacement	\$193,681.45
Reserve for Lagoons	\$347,861.26
Reserve for Capital Replacement	\$9,648,555.00
Retained Earnings	\$4,186,753.44
Excess Revenue over Expenditures	<u>-\$99,973.81</u>

TOTAL FUND BALANCE \$14,388,661.34

**TOTAL LIABILITIES
AND FUND BALANCE** \$14,954,042.56

SEWER FUND

5/31/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sewer Revenue-Inside Residential	\$992,460.00	\$102,866.09	\$412,638.93	\$579,821.07
Sewer Revenue-Outside Residential	\$103,938.00	\$17,056.14	\$43,599.92	\$60,338.08
Sewer Revenue-Inside Commercial	\$346,222.00	\$39,679.09	\$140,770.88	\$205,451.12
Sewer Revenue-Outside Commercial	\$3,219.00	\$553.77	\$1,373.34	\$1,845.66
Sewer Revenue-Inside Industrial	\$264,733.00	\$22,069.48	\$80,831.99	\$183,901.01
Tapping Charges	\$1,650.00	\$0.00	\$0.00	\$1,650.00
Sewer Division Charges	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Penalties	\$15,611.00	\$1,611.68	\$5,638.07	\$9,972.93
Investment Earnings	\$7,338.00	\$429.15	\$2,069.38	\$5,268.62
Miscellaneous	\$2,000.00	\$0.00	\$16.48	\$1,983.52
Outside Billing	\$2,400.00	\$155.50	\$622.00	\$1,778.00
Plant Investment Fees	\$10,000.00	\$0.00	\$16,034.00	-\$6,034.00
Compensation for loss	\$0.00	\$0.00	\$0.00	\$0.00
Other Refund of Expenditure	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$1,752,571.00	\$184,420.90	\$703,594.99	\$1,048,976.01

<u>EXPENDITURES: LINES AND SERVICES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$86,861.00	\$5,587.04	\$29,513.85	\$57,347.15
Maintenance & Operation	\$384,752.00	\$31,502.91	\$172,536.74	\$212,215.26
Capital Outlay	\$550,000.00	\$0.00	\$247.00	\$549,753.00
Transfer to General Fund	\$70,401.00	\$5,866.00	\$29,330.00	\$41,071.00
TOTAL LINES & SERVICES	\$1,092,014.00	\$42,955.95	\$231,627.59	\$860,386.41
Debt Service	\$178,970.00	\$0.00	\$9,200.61	\$169,769.39
TOTAL LINES & SERVICES W/DEBT	\$1,270,984.00	\$42,955.95	\$240,828.20	\$1,030,155.80

TREATMENT FACILITIES:

Personnel	\$295,097.00	\$22,027.12	\$115,329.01	\$179,767.99
Maintenance & Operation	\$1,033,629.00	\$71,468.72	\$367,241.59	\$666,387.41
Capital Outlay	\$150,000.00	\$0.00	\$0.00	\$150,000.00
Transfer to General Fund	\$192,411.00	\$16,034.00	\$80,170.00	\$112,241.00
TOTAL TREATMENT FACILITIES	\$1,671,137.00	\$109,529.84	\$562,740.60	\$1,108,396.40

TOTAL EXPENDITURES	\$2,942,121.00	\$152,485.79	\$803,568.80	\$2,138,552.20
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LONG TERM DEBT FUND

5/31/2014

BALANCE SHEET

2/28/2014

ASSETS:

Amount to be provided	\$403,511.55		
		TOTAL ASSETS	\$403,511.55

FUND BALANCE:

Fund Balance	\$403,511.55		
		TOTAL FUND BALANCE	\$403,511.55
		TOTAL LIABILITIES & FUND BALANCE	\$403,511.55

PERPETUAL CARE FUND

5/31/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Perpetual Care	\$12,000.00	\$2,700.00	\$7,900.00	\$4,100.00
Perpetual Care - niches	\$19,000.00	\$2,000.00	\$4,000.00	\$15,000.00
Investment Earnings	\$300.00	\$17.94	\$91.29	\$208.71
TOTAL REVENUES	\$31,300.00	\$4,717.94	\$11,991.29	\$19,308.71

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Columbarim	\$35,000.00	\$17,500.00	\$35,000.00	\$0.00
Audit	\$320.00	\$0.00	\$320.00	\$0.00
Niche Engraving	\$5,000.00	\$404.50	\$1,004.50	\$3,995.50
Transfer to General Fund	\$300.00	\$0.00	\$0.00	\$300.00
TOTAL EXPENDITURES	\$40,620.00	\$17,904.50	\$36,324.50	\$4,295.50

BALANCE SHEET
5/31/2014

ASSETS:

Cash	\$4,912.86		
Investments	\$173,339.21		
		TOTAL ASSETS	\$178,252.07

LIABILITIES:

Accounts Payable	\$404.50		
		TOTAL LIABILITIES	\$404.50

FUND BALANCE:

Unreserved Fund Balance	\$202,180.78		
Excess Revenue over Expenditures	-\$24,333.21		
		TOTAL FUND BALANCE	\$177,847.57
		TOTAL LIABILITIES & FUND BALANCE	\$178,252.07

LIBRARY IMPROVEMENT FUND

5/31/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$50.00	\$2.75	\$13.40	\$36.60
Contributions	\$0.00	\$0.00	\$33.55	-\$33.55
TOTAL REVENUES	\$50.00	\$2.75	\$46.95	\$3.05

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$50.00	\$0.00	\$50.00	\$0.00
Equipment	\$25,000.00	\$0.00	\$0.00	\$25,000.00
TOTAL EXPENDITURES	\$25,050.00	\$0.00	\$50.00	\$25,000.00

BALANCE SHEET
5/31/2014

ASSETS:

Cash	\$1,386.41		
Investments	\$27,947.12		
		TOTAL ASSETS	\$29,333.53

LIABILITIES:

Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00

FUND BALANCE:

Unreserved Fund Balance	\$29,336.58		
Excess Revenue over Expenditures	-\$3.05		
		TOTAL FUND BALANCE	\$29,333.53
		TOTAL LIABILITIES & FUND BALANCE	\$29,333.53

CONSERVATION TRUST FUND

5/31/2014

REVENUES:	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
State Contributions	\$150,000.00	\$0.00	\$38,011.11	\$111,988.89
Investment Earnings	\$200.00	\$19.85	\$87.19	\$112.81
TOTAL REVENUES	\$150,200.00	\$19.85	\$38,098.30	\$112,101.70

EXPENDITURES:	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Tennis Court Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Steel picnic tables	\$0.00	\$0.00	\$0.00	\$0.00
Wood Chips	\$0.00	\$0.00	\$0.00	\$0.00
Playground Equipment	\$190,000.00	\$0.00	\$0.00	\$190,000.00
Recreation Center Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Replaster Pool	\$0.00	\$0.00	\$0.00	\$0.00
Replace Tile	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$190,000.00	\$0.00	\$0.00	\$190,000.00

BALANCE SHEET

5/31/2014

ASSETS:

Cash	\$0.86		
Investments	\$203,271.24		
		TOTAL ASSETS	\$203,272.10

LIABILITIES:

Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00

FUND BALANCE:

Unreserved Fund Balance	\$165,173.80
Excess Revenue over Expenditures	\$38,098.30

TOTAL FUND BALANCE	<u>\$203,272.10</u>
TOTAL LIABILITIES & FUND BALANCE	<u><u>\$203,272.10</u></u>

KARL FALCH LIBRARY TRUST FUND

5/31/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$50.00	\$3.06	\$14.91	\$35.09
TOTAL REVENUES	<u>\$50.00</u>	<u>\$3.06</u>	<u>\$14.91</u>	<u>\$35.09</u>

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Books Purchased	\$800.00	\$0.00	\$0.00	\$800.00
Audit	\$55.00	\$0.00	\$55.00	\$0.00
TOTAL EXPENDITURES	<u>\$855.00</u>	<u>\$0.00</u>	<u>\$55.00</u>	<u>\$800.00</u>

BALANCE SHEET
5/31/2014

<u>ASSETS:</u>			
Cash	\$266.11		
Investments	\$31,149.77		
		TOTAL ASSETS	<u>\$31,415.88</u>
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$31,455.97		
Excess Revenue over Expenditures	-\$40.09		
		TOTAL FUND BALANCE	<u>\$31,415.88</u>
		TOTAL LIABILITIES & FUND BALANCE	<u><u>\$31,415.88</u></u>

EMPLOYEE SELF-INSURANCE FUND

5/31/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$700.00	\$55.81	\$271.81	\$428.19
Employee Premiums	\$177,984.00	\$22,025.92	\$118,809.84	\$59,174.16
Wellness	\$0.00	\$0.00	\$0.00	\$0.00
City Premiums	\$1,611,624.00	\$116,232.04	\$570,842.69	\$1,040,781.31
TOTAL REVENUES	\$1,790,308.00	\$138,313.77	\$689,924.34	\$1,100,383.66

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Wellness	\$0.00	\$0.00	\$0.00	\$0.00
Premium	\$1,789,608.00	\$140,042.13	\$688,008.15	\$1,101,599.85
FLEX	\$3,000.00	\$440.00	\$1,070.00	\$1,930.00
Audit	\$630.00	\$0.00	\$630.00	\$0.00
Transfer General Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$1,793,238.00	\$140,482.13	\$689,708.15	\$1,103,529.85

**BALANCE SHEET
5/31/2014**

<u>ASSETS:</u>			
Cash	\$17,598.84		
Investments	\$570,759.46		
		TOTAL ASSETS	\$588,358.30
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Retained Earnings	\$588,142.11		
Excess Revenue over Expenditures	\$216.19		
		TOTAL FUND BALANCE	\$588,358.30
		TOTAL LIABILITIES & FUND BALANCE	\$588,358.30

SERVICE CENTER FUND

5/31/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$500.00	\$38.88	\$177.22	\$322.78
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$451,561.00	\$37,627.00	\$188,135.00	\$263,426.00
Transfer for Lease Payment	\$233,720.00	\$19,475.00	\$97,375.00	\$136,345.00
TOTAL REVENUES	\$685,781.00	\$57,140.88	\$285,687.22	\$400,093.78

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$328,947.00	\$23,362.10	\$133,189.21	\$195,757.79
Maintenance & Operation	\$363,061.00	\$31,196.15	\$73,663.55	\$289,397.45
Capital Outlay	\$2,000.00	\$0.00	\$0.00	\$2,000.00
TOTAL EXPENDITURES	\$694,008.00	\$54,558.25	\$206,852.76	\$487,155.24

BALANCE SHEET

5/31/2014

<u>ASSETS:</u>				
Cash	\$15,381.63			
Cash - Bank of Cherry Creek	\$3.02			
Investments	\$375,655.26			
Fixed Assets (Net)	\$1,965,198.99			
		TOTAL ASSETS		<u>\$2,356,238.90</u>
<u>LIABILITIES:</u>				
Accounts Payable	\$1,015.22			
Unpaid Compensated Absences	\$22,259.14			
Accrued Salaries	\$11,121.37			
Lease Payable	\$1,015,000.00			
Lease Interest Payable	\$4,060.00			
		TOTAL LIABILITIES		\$1,053,455.73
<u>FUND BALANCE:</u>				
Retained Earnings	\$1,223,948.71			
Excess Revenue over Expenditures	\$78,834.46			
		TOTAL FUND BALANCE		<u>\$1,302,783.17</u>
		TOTAL LIABILITIES & FUND BALANCE		<u>\$2,356,238.90</u>

OLD HIRE POLICE FUND

5/31/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$900.00	\$64.69	\$349.59	\$550.41
Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$900.00	\$64.69	\$349.59	\$550.41

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Pension	\$84,970.00	\$6,021.83	\$32,370.52	\$52,599.48
Capital Outlay	\$172,175.00	\$0.00	\$94,392.00	\$77,783.00
TOTAL EXPENDITURES	\$257,145.00	\$6,021.83	\$126,762.52	\$130,382.48

BALANCE SHEET

5/31/2014

<u>ASSETS:</u>			
Cash	\$1,608.52		
Accounts Receivable - FPPA	\$268,752.00		
Investments	\$658,479.41		
Prepaid Contribution	\$197,316.24		
		TOTAL ASSETS	\$1,126,156.17
<u>LIABILITIES:</u>			
Accounts Payable	\$268,752.00		
		TOTAL LIABILITIES	\$268,752.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$983,817.10		
Excess Revenue over Expenditures	-\$126,412.93		
		TOTAL FUND BALANCE	\$857,404.17
		TOTAL LIABILITIES & FUND BALANCE	\$1,126,156.17

RISK MANAGEMENT FUND

5/31/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,300.00	\$70.84	\$352.18	\$947.82
Miscellaneous	\$5,000.00	\$107.25	\$107.25	\$4,892.75

Compensation for Loss	\$5,000.00	\$43.84	\$7,331.35	-\$2,331.35
Compensation for Loss - Flood	\$0.00	\$0.00	\$365,034.91	-\$365,034.91
Transfer of Reserves	\$282,948.00	\$0.00	\$143,122.00	\$139,826.00
Transfer Workers Comp	\$249,947.00	\$0.00	\$115,979.54	\$133,967.46
TOTAL REVENUES	\$544,195.00	\$221.93	\$631,927.23	-\$87,732.23

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Claims Paid	\$60,000.00	\$1,743.50	\$7,669.12	\$52,330.88
Expense for Workers Comp	\$249,947.00	\$0.00	\$120,697.00	\$129,250.00
Premium Fees	\$282,948.00	\$18.15	\$150,113.30	\$132,834.70
Flood	\$0.00	\$48,434.13	\$297,805.37	-\$297,805.37
Expense for Unemployment	\$10,000.00	\$0.00	\$4,324.66	\$5,675.34
Materials & Supplies	\$300.00	\$800.00	\$1,076.64	-\$776.64
Audit	\$590.00	\$0.00	\$590.00	\$0.00
Transfer to General Fund	\$1,300.00	\$0.00	\$0.00	\$1,300.00
TOTAL EXPENDITURES	\$605,085.00	\$50,995.78	\$582,276.09	\$22,808.91

**BALANCE SHEET
5/31/2014**

ASSETS:

Cash	\$12,028.67		
Accounts Receivable	\$0.00		
Grants Receivable	\$225,314.34		
Investments	\$705,485.85		
		TOTAL ASSETS	\$942,828.86

LIABILITIES:

Accounts Payable	\$180.00		
		TOTAL LIABILITIES	\$180.00

FUND BALANCE:

Deferred Revenue	\$50,256.97		
Emergency Reserve	\$370,000.00		
Retained Earnings	\$472,740.75		
Excess Revenue over Expenditures	\$49,651.14		
		TOTAL FUND BALANCE	\$942,648.86
		TOTAL LIABILITIES & FUND BALANCE	\$942,828.86

CAPITAL EQUIPMENT FUND

5/31/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,500.00	\$123.36	\$576.60	\$923.40
Sale of Asset	\$0.00	\$0.00	\$0.00	\$0.00
Compensation for Loss	\$0.00	\$0.00	\$0.00	\$0.00
Other Contributions	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$307,920.00	\$24,162.00	\$122,306.00	\$185,614.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$309,420.00	\$24,285.36	\$122,882.60	\$186,537.40

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$905.00	\$0.00	\$905.00	\$0.00
Police Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Fire Equipment	\$102,632.00	\$0.00	\$0.00	\$102,632.00
Public Works Equipment	\$54,200.00	\$0.00	\$0.00	\$54,200.00
Finance Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Parks, Lib & Rec Equipment	\$73,000.00	\$0.00	\$0.00	\$73,000.00
Non-Dept Equipment	\$104,088.00	\$0.00	\$0.00	\$104,088.00
TOTAL EXPENDITURES	\$334,825.00	\$0.00	\$905.00	\$333,920.00

BALANCE SHEET 5/31/2014

Cash	\$13,541.76			
Investments	\$1,267,628.30			
Fixed Assets (Net)	\$2,055,347.52			
		TOTAL ASSETS		\$3,336,517.58
<u>LIABILITIES:</u>				
Accounts Payable	\$0.00			
Lease Payable	\$102,747.56			
Lease Interest Payable	\$667.72			
		TOTAL LIABILITIES		\$103,415.28
<u>FUND BALANCE:</u>				
Retained Earnings	\$3,111,124.70			
Excess Revenue over Expenditures	\$121,977.60			
		TOTAL FUND BALANCE		\$3,233,102.30
		TOTAL LIABILITIES & FUND BALANCE		\$3,336,517.58

CAPITAL IMPROVEMENT FUND

5/31/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,000.00	\$80.25	\$388.78	\$611.22
Misc. Income	\$50.00	\$0.00	-\$18.60	\$68.60
Rents From Land	\$14,017.00	\$198.00	\$12,365.58	\$1,651.42
Sale of Asset	\$0.00	\$0.00	\$0.00	\$0.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$15,067.00	\$278.25	\$12,735.76	\$2,331.24

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Building Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Land Transactions	\$0.00	\$100.00	\$100.00	-\$100.00
Audit	\$300.00	\$0.00	\$300.00	\$0.00
Transfer to General Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$300.00	\$100.00	\$400.00	-\$100.00

BALANCE SHEET
5/31/2014

<u>ASSETS:</u>			
Cash	\$17,142.69		
Accounts Receivable	-\$48.93		
Investments	\$820,123.90		
		TOTAL ASSETS	\$837,217.66
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$824,881.90		
Excess Revenue over Expenditures	\$12,335.76		
		TOTAL FUND BALANCE	\$837,217.66
		TOTAL LIABILITIES & FUND BALANCE	\$837,217.66

HUMAN RESOURCE DEPARTMENT

MAY 2014 MONTHLY REPORT

The following is a partial list of activities in which the Human Resources Department participated in during the month of May.

COL TESTING- A DOT Random Drug test was completed during the month of May. Three (3) pre-Employment drug screens were conducted.

WORKERS' COMPENSATION- The City continues to work on all injury cases that are presented for on-the-job injuries. Five (5) claims were filed during May.

JOB OPPORTUNITIES-

Positions Open	Positions Filled
Seasonal positions in Recreation	Maintenance Worker I – PCF (1)
Police Cadet	Police Sergeant
Water Treatment Plant Operator (1)	
Lead Water Treatment Plant Operator (Supt.)	
Dispatch Supervisor	
Public Safety Dispatcher (1)	
Police Officer (2)	
Lab Technician	
City Manager	
Public Works Director	

PERSONNEL BOARD- Personnel Board did meet in May for Police Sergeant Interviews. Meeting is scheduled for June 26 for Fire Lieutenant Interviews.

MISCELLANEOUS ACTIVITIES

HR Assistant presented one (1) orientation during May for PCF Maintenance Workers. Seasonal orientations were also held during May preparing for the summer seasons.

County Health Pool benefits administrator presented training on preventive benefits to employees on May 20. She was available to answer individual claim questions for employees after the presentations.

One (1) police officer testing was given. Police Sergeant testing was held on May 5.

HR Assistant prepared spreadsheets to tally hours worked by part-time employees. This tracking will be used to determine health insurance coverage for an employee for 2015 per the health care reform act. HUB representative assisted with the formula that is used at the end of the year for the qualifying period that the City utilizes.

MUNICIPAL COURT
MAY 2014 MONTHLY REPORT

DESCRIPTION	May 2014	May 2013	May Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
ARRAIGNMENTS	43	42	2%	199	244	-18%	333	-40%
JUVENILE CASES	7	4	75%	31	41	-24%	42	-25%
TRAFFIC		1	-100%	5	1	400%	2	178%
NO INSURANCE							1	-100%
NO SEAT BELT							1	-100%
SPEEDING					1	-100%	1	-100%
UNDERAGE POSS OF TOBACCO					1	-100%	1	-100%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA				6	6		5	20%
THEFT	1			6	5	20%	4	36%
DISTURBING THE PEACE/NOISES	3			5	4	25%	4	14%
RESISTING ARREST/FAILURE TO COMPLY							0	-100%
INJURING/DEFACING PROPERTY				2	5	-60%	3	-38%
TRESPASSING				2	2		3	-33%
UNDERAGE POSS/CONS ALCOHOL/PROCURE	1			2	11	-82%	11	-82%
CURFEW FOR MINORS	2	3	-33%	2	3	-33%	1	67%
OTHER				1	2	-50%	3	-67%
ADULT CASES	36	38	-5%	168	203	-17%	292	-42%
TRAFFIC	4	2	100%	26	19	37%	35	-26%
NO INSURANCE	1	1		11	12	-8%	27	-59%
NO SEAT BELT	2			2			34	-94%
SPEEDING	1	3	-67%	12	6	100%	34	-64%
PARKING	1	14	-93%	13	24	-46%	29	-55%
POSS. MARIJUANA/DRUG PARAPHERNALIA	3			15	9	67%	20	-26%
THEFT	2	4	-50%	23	42	-45%	20	14%
DISTURBING THE PEACE/NOISES	1	2	-50%	8	9	-11%	9	-11%
RESISTING ARREST/FAILURE TO COMPLY	1	1		2	2		3	-23%
INJURING/DEFACING PROPERTY	2	1	100%	2	6	-67%	3	-23%
TRESPASSING	3	1	200%	8	8		13	-37%
UNDERAGE POSS/CONS ALCOHOL	7	2	250%	28	40	-30%	39	-28%
SALE / PROCUREMENT / OPEN CONTAINER				1	5	-80%	3	-62%
OTHER		2	-100%	4	9	-56%	8	-51%
ANIMAL	6	5	20%	11	12	-8%	14	-23%
NUISANCES	2			2			12	-83%
JUVENILE ARR'S FOUND GUILTY	5	4	25%	20	20		20	-1%
JUVENILE ARR'S DISMISSED				2			11	-82%
JUVENILES PLACED ON PROB/DJ/UPS	6	9	-33%	25	31	-19%	22	15%
JUVENILE VIOLS OF PROB/DJ/UPS	1			4	3	33%	2	150%
JUVENILE FTA/PWL							30	-100%
ADULT ARR'S FOUND GUILTY	13	10	30%	66	78	-15%	109	-39%
ADULT ARR'S DISMISSED	3	1	200%	7	13	-46%	46	-85%
ADULTS PLACED ON PROB/DJ/UPS	8	1	700%	40	56	-29%	54	-25%
ADULT VIOLS OF PROB/DJ/UPS				3	1	200%	7	-56%
ADULT FTA/PWL	3	10	-70%	24	15	60%	51	-53%

DESCRIPTION	May 2014	May 2013	May Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
FINE EXTENSIONS	16	18	-11%	123	182	-32%	217	-43%
CONTINUANCE/SET FOR TRIALS/ETC	11			56	74	-24%	67	-16%
CASES REVIEWED	14	68	-79%	191	294	-35%	214	-11%
TRIALS FOUND GUILTY	7	7		31	27	15%	25	26%
TRIALS FOUND NOT GUILTY		1	-100%	1	4	-75%	106	-99%
TRIALS DISMISSED	3	4	-25%	13	20	-35%	34	-62%
NEW CHARGES PROCESSED	134	126	6%	354	439	-19%	524	-32%
NEW WARRANTS	8	14	-43%	61	73	-16%	79	-23%
DAYS JUVENILES SENT TO DETENTION					4	-100%	101	-100%
DAYS ADULTS SENT TO JAIL	10			10	60	-83%	60	-83%
PAID TICKETS	43	53	-19%	174	178	-2%	391	-55%
PAID WITH AUTO POINT REDUCTION	12	19	-37%	83	89	-7%	102	-19%
PAID AS REGULAR TICKET	31	34	-9%	91	89	2%	213	-57%
FROM PWL TO WARRANT							1	-100%

POLICE DEPARTMENT
MAY 2014 MONTHLY REPORT

During May 2014, the police department responded to 1,170 Calls for Service, a seven percent increase over the 1,095 Calls for Service responded to in May of 2013. The year-to-date calls for service at the end of May 2014 were 5,143, a 12 percent increase over the 4,582 calls noted at the end of May 2013.

Officers responded to 14 traffic accidents during the month of May, which represents a 46 percent decrease over the 26 responded to in May of 2013. Officers issued 94 penalty assessments during May 2014, which is a six percent decrease over the 100 penalty assessments issued in May 2013. Officers also issued 147 warning tickets during May 2014, a 29 percent decrease from the 206 warning tickets issued in May 2013. Officers arrested seven drivers on DUI charges during May 2014, which is a 13 percent decrease from the eight DUI arrests in May of 2013.

Among the criminal offenses reported were two kidnapping/abduction offenses, seven sex offenses, eleven assault offenses, seven burglaries, 41 larceny/thefts, one fraud offense, thirty-six vandalisms, and one drug violation. The value of property stolen during the month was \$28,728 and \$20,958 was recovered. Officers arrested 51 adults and one juvenile, for a total of 52 arrests in May 2014. This is twenty more arrests or a thirty-eight percent increase over the total of 32 arrests made in May of 2013.

In May, the Youth Services Division received 39 youth referrals (26 males and 13 females). Youth received referrals from the following: 38 from the Sterling Police Department, and one from a parent/self.

Officers responded to 38 calls at local liquor establishments, with 48 calls being reported in May of 2013.

Sterling Police officers and staff completed 294.25 hours of training during the month of May 2014.

The Sterling Police Department's K-9 Unit was called out four times during the month of May, 2014 for such reasons as Consent Sniff of Vehicle resulting from strong MJ odor; apprehend subject, but did not contact; narcotics sniff of a vehicle, and a wanted person ran on foot from officers.

DESCRIPTION	May 2014	May 2013	May Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
ACTIVITIES								
CALLS for SERVICE								
CITY OF STERLING	1,170	1,095	7%	5,143	4,582	12%	5,324	-3%
MOTOR VEHICLE ACCIDENTS	14	26	-46%	107	105	2%	104	3%
CRIMINAL OFFENSES	207	100	107%	685	655	5%	603	14%
GROUP "A" OFFENSES	107	47	128%	351	348	1%	336	4%
GROUP "B" OFFENSES	100	53	89%	334	307	9%	271	23%
VANDALISM	36	14	157%	78	62	26%	64	23%
ARRESTS								
ADULTS	51	29	76%	217	205	6%	250	-13%
JUVENILES	1	3	-67%	13	26	-50%	30	-56%
PROPERTY								
STOLEN	\$28,728	\$14,633	96%	\$145,034	\$116,049	25%	\$129,875	12%
RECOVERED	\$20,958	\$12,198	72%	\$57,044	\$29,210	95%	\$34,811	64%
MUNICIPAL CHARGES								
PA'S	94	100	-6%	227	221	3%	482	-53%
CRIMINAL CHARGES	30	10	200%	103	117	-12%	115	-10%
WARNINGS	147	206	-29%	878	710	24%	1,389	-37%
STATE CHARGES								
TRAFFIC	26	27	-4%	115	111	4%	177	-35%
DUI'S	7	8	-13%	26	30	-13%	33	-21%
CRIMINAL CHARGES	27	27		118	165	-28%	143	-18%
YOUTH SERVICES								
NUMBER OF REFERRALS								
MALE	26	10	160%	68	74	-8%	78	-13%
FEMALE	13	14	-7%	56	69	-19%	48	17%
TOTAL	39	24	63%	124	143	-13%	126	-1%
REFERRING SOURCE								
STERLING POLICE DEPARTMENT	38	23	65%	119	131	-9%	113	5%
LOGAN COUNTY SHERIFF'S OFFICE					3	-100%	2	-100%
DISTRICT COURT							2	-100%
STATE PATROL/OTHER JURISDICTION					1	-100%	1	-100%
PARENT/SELF	1			1	1		2	-38%
SCHOOL		1	-100%	4	7	-43%	7	-39%

FIRE DEPARTMENT
MAY 2014 MONTHLY REPORT

Chief Vogel

Attended a University of Colorado two day course that covered the Colorado floods in 2013

Attended meeting with Banner Hospital

Attended the SECC Advisory Board Meeting

Attended State EMS grant hearing

Attended the National Fire Academy two week course for Executive Development

Department Activities

3rd grade tour of Hospital, Ambulances, and fire trucks at SRMC

Sterling Middle School Career Days

3rd grade water festival at Overland Trail Museum

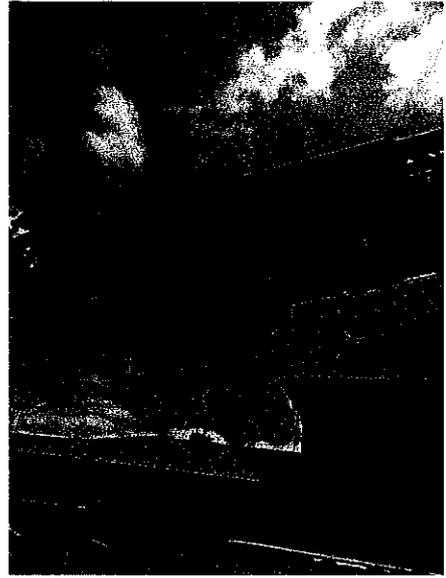
40 Holyoke elementary students toured station

Relay for Life Poker run held at Fire Dept.

Large Salvage Yard Fire



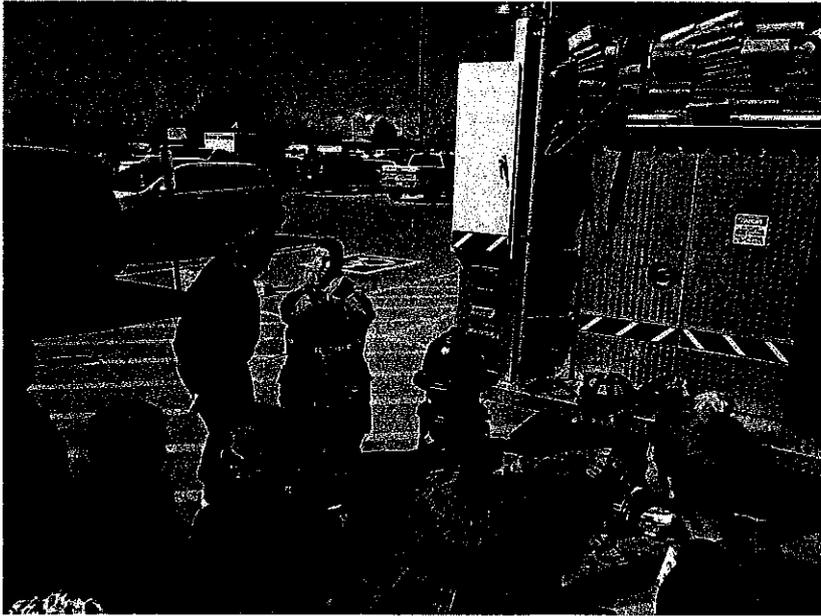
Salvage Yard Fire



Relay for life poker run



Holyoke students



Students tour hospital and ambulances



Water Festival

DESCRIPTION	2014	2013	Change	2014	2013	Change	Avg	Change
FIRES								
City					3	-100%	11	-100%
Rural		3	-100%		22	-100%	21	-100%
Total	12	3	300%	12	25	-52%	32	-63%
EMS/RESCUE								
City		81	-100%	266	373	-29%	276	-4%
Rural		40	-100%	116	161	-28%	81	43%
Total	166	121	37%	382	534	-28%	357	7%
HAZARDOUS CONDITION								
City		2	-100%	7	19	-63%	76	-91%
Rural				3	6	-50%	25	-88%
Total	5	2	150%	10	25	-60%	101	-90%
TOTAL 911 SERV CALLS								
City		91	-100%	324	431	-25%	407	-20%
Rural		49	-100%	156	211	-26%	132	18%
Total	205	140	46%	480	642	-25%	539	-11%
AVERAGE RESPONSE TIME								
City	4	4		24	21	14%	21	17%
Rural	9	13	-31%	59	54	10%	56	7%
Overall Average	6	9	-29%	42	38	11%	38	9%
GENERAL ALARMS								
Total General Alarms	2	3	-33%		21	-100%	20	-100%
Average Number of Firefighters	3	13	-77%		13	-100%	54	-100%
BUILDING FIRES								
Total Building Fires		0			4	-100%	8	-100%
Fires Confined to Rm of Origin							2	-100%
TRAINING HOURS								
Career Hours	456	933	-51%		3,007	-100%	1,842	-100%
Volunteer Hours	67	108	-38%		421	-100%	318	-100%
Total Hours	523	1,041	-50%		3,428	-100%	2,160	-100%
Average Career Hours	30.4	62.2	-51%		200	-100%	123	-100%
Average Volunteer Hours	5.6	9.0	-38%		35	-100%	26	-100%
FIRE INSPECTIONS								
New Inspections	39	71	-45%		319	-100%	273	-100%
Re-Inspections	36				46	-100%	91	-100%
Total Inspections	75	71	6%		365	-100%	364	-100%
HYDRANT INSPECTIONS		0					43	-100%

PUBLIC WORKS DEPARTMENT

MAY 2014 MONTHLY REPORT

The citizens of Sterling enjoyed a variety of weather throughout the month of May with a high temperature of 93° recorded at the Sterling Municipal Airport on the 29th. Evening temperatures also fluctuated similarly with a low of the month being 28° on the evening of the 2nd and a high evening low of 59° recorded on the 30th. The station located east of Sterling recorded a total precipitation of .0" for the month. However, at Sterling Municipal Airport there was a total of 1.99" recorded in the month of May. (The current weather monitoring device at the water station is under repair.)

MONTHLY CLIMATOLOGICAL SUMMARY for MAY, 2014

NAME: Sterling Municipal Airport CITY: STATE:
 ELEV: 4038 ft LAT: 40° 37' 00" N LONG: 103° 16' 00" W

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1	46.5	60.2	4:30p	33.3	12:00m	18.5	0.0	0.00	11.0	34.0	11:00a	W
2	57.5	79.7	3:30p	28.3	6:00a	12.1	4.6	0.00	7.5	30.0	3:00p	S
3	63.6	87.2	4:00p	45.2	6:30a	7.1	5.6	0.00	6.6	27.0	1:00p	S
4	61.7	84.3	4:30p	47.3	5:00a	6.7	3.5	0.00	5.9	23.0	5:30p	SSE
5	62.9	83.8	4:30p	40.2	6:00a	7.2	5.1	0.00	6.5	26.0	9:00p	ESE
6	64.6	80.0	4:30p	47.0	5:30a	4.8	4.4	0.00	6.5	23.0	6:30p	NE
7	56.8	68.8	2:30p	45.4	12:00m	8.5	0.3	0.01	11.3	38.0	7:30p	NNE
8	44.4	52.7	4:30p	35.4	4:00a	20.6	0.0	0.82	9.6	29.0	1:30a	NNE
9	54.4	68.6	5:30p	37.0	6:00a	10.9	0.3	0.01	7.9	29.0	9:00p	S
10	55.7	71.4	1:30p	42.9	6:00a	10.2	0.9	0.10	7.2	41.0	4:00p	S
11	41.6	49.5	1:30a	36.2	4:00p	23.4	0.0	0.17	14.1	34.0	9:00a	NNE
12	39.8	48.5	5:00p	33.6	11:00p	25.2	0.0	0.10	12.9	44.0	5:00a	NNW
13	44.3	56.8	3:30p	31.5	5:00a	20.7	0.0	0.00	10.0	26.0	3:00p	WNW
14	47.6	62.4	4:30p	30.6	5:30a	17.4	0.0	0.00	7.5	29.0	4:30p	NW
15	52.0	63.3	3:00p	37.6	6:00a	13.0	0.0	0.00	6.4	26.0	4:00p	NNE
16	53.0	62.7	4:30p	40.1	5:00a	12.0	0.0	0.01	7.7	25.0	10:00a	NNW
17	53.0	62.4	4:00p	45.2	6:00a	12.0	0.0	0.05	6.9	24.0	10:00p	ESE
18	64.9	88.4	4:00p	44.1	5:30a	6.5	6.5	0.00	10.1	31.0	5:30p	SSE
19	68.6	85.8	4:00p	46.2	5:00a	3.8	7.4	0.00	7.2	23.0	11:30p	NE
20	66.9	79.4	4:00p	50.2	5:30a	2.5	4.4	0.00	9.0	30.0	7:30p	NNE
21	64.1	77.4	3:00p	56.7	7:30a	3.4	2.5	0.25	9.8	36.0	7:00p	E
22	63.8	75.0	3:30p	54.3	5:00a	3.3	2.1	0.06	6.2	26.0	8:30p	SE
23	63.2	71.9	4:00p	56.4	3:30a	2.8	1.0	0.01	6.5	26.0	3:30p	E
24	64.8	73.6	4:30p	53.8	6:00a	2.8	2.6	0.00	8.6	28.0	11:30a	SE
25	67.1	79.5	5:00p	54.0	6:00a	2.9	5.0	0.00	4.6	24.0	3:00p	SE
26	65.2	80.0	1:30p	53.2	5:30a	3.3	3.5	0.25	3.4	31.0	2:30p	NW
27	69.0	88.0	4:30p	48.6	5:30a	4.3	8.3	0.00	4.6	23.0	2:00p	SSW
28	74.7	91.7	4:30p	53.6	5:30a	2.1	11.8	0.00	6.0	22.0	9:00p	SSW
29	78.0	92.6	3:00p	56.1	4:30a	1.1	14.1	0.00	6.9	31.0	12:30p	SE
30	68.8	84.3	2:00p	59.3	5:30a	1.1	4.9	0.13	6.5	34.0	3:30p	NNE
31	69.5	84.1	5:30p	59.7	5:30a	1.0	5.5	0.02	3.8	33.0	7:00p	NE

	59.6	92.6	29	28.3	2	271.2	104.3	1.99	7.7	44.0	12	NNE

Max >= 90.0: 2
 Max <= 32.0: 0
 Min <= 32.0: 3
 Min <= 0.0: 0
 Max Rain: 0.82 ON 05/08/14
 Days of Rain: 10 (>.01 in) 5 (>.1 in) 0 (>1 in)
 Heat Base: 65.0 Cool Base: 65.0 Method: Integration

STREET/SANITATION DIVISIONS

The resources spent sweeping City streets totaled 184 miles being swept throughout the month of May.

The division also expended 127 tons of hot bituminous mix in pothole repair and 370 pounds of cold mix-asphalt in pothole repair.

A 378% increase in resources was expended in cleaning catch basins with the number being 612 throughout the month compared to 128 a year ago.

The division expended 12 gallons of paint painting crosswalks, 22 gallons painting curbs and 5 gallons painting symbols.

The division repaired 20 traffic control signs, replaced 8 control signs and installed 3 traffic control signs throughout the City.

The sanitation division collected 120 tons of loose trash throughout the month. However, they collected 695 tons of compacted trash. This compacted trash is a 10% increase compared to a year ago. Under time and material removals there were 52 tons this month.

DESCRIPTION	May 2014	May 2013	May Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
STREET MAINTENANCE								
Streets Swept (Blocks)		317	-100%		1,819	-100%	2,168	-100%
Streets Swept (Miles)	184			685				
Sweeper Water-Dust Control (Gals)	4,750	3,520	35%	17,890	22,840	-22%	30,146	-41%
Flushing Streets (Gals)								
Gravel/ABC-Alleys (Tons)							170	-100%
Gravel/ABC-Streets (Tons)							518	-100%
Grading Alleys (Blocks)		60	-100%		60	-100%	492	-100%
Grading Streets (Blocks)							193	-100%
Grade Parking Lots (Blocks)								
Excavate Sub-base (Cu Yds)							134	-100%
Excavate Asphalt (Tons)					50	-100%	81	-100%
Excavate Concrete (Tons)							24	-100%
Structure Backfill (Tons)							207	-100%
Backfill-Pit Run & Yard Stock Dirt (Cu Yds)				59			323	-82%
Hot Bituminous Mix (Tons)	127	2	7415%	292	2	17196%	197	49%
Emulsion/Tack Oil (Gals)							15	-100%
Cold Mix-Asphalt (Tons)					2	-100%	1,220	-100%
Catchbasins - Alfosid Briquets								
Catchbasins Cleaned (Each)	612	128	378%	1,040	604	72%	1,094	-5%
Painting-Parking (Gals)		1	-100%	12	2	475%	11	5%
Painting-Crosswalks (Gals)	12			24			29	-18%
Painting-Curbs (Gals)	22	32	-33%	26	38	-33%	10	166%
Painting-Symbols (Gals)	5			5				
Painting-Lanes(Gals)							1	-100%
SIGN MAINTENANCE								
Traffic Control-Repair (Each)	20	23	-13%	51	28	82%	12	332%

Traffic Control-Replace (Each)	8	22	-64%	50	24	108%	50	1%
Traffic Control-Install (Each)	3	3		7	4	75%	56	-87%
Traffic Control-Remove (Each)				11			49	-78%
Street Name-Repair (Each)		1	-100%		1	-100%	1	-100%
Street Name-Replace (Each)							56	-100%
Street Name-Install (Each)		1	-100%		1	-100%	57	-100%
Delineators-Repair & Replace (Each)		1	-100%		1	-100%	4	-100%
SNOW/ICE CONTROL								
Snow Removal (Loads)				311	130	139%	248	26%
Salt/Sand Mix Material (Tons)				230	232	-1%	186	23%
Plowed/Sanded Streets (Miles)				3,467	1,902	82%	2,025	71%
SANITATION								
Loose Trash/Debris Collection:WO (Tons)	120	179	-33%	285	594	-52%	516	-45%
Compacted Trash Collection (Tons)	695	634	10%	2,143	2,072	3%	2,166	-1%
Alley Debris/Trash Removal: T & M (Tons)	52	74	-30%	58	100	-42%	31	86%
Yard: Sweepings + Misc Debris (Tons)	91	86	6%	599	306	96%	443	35%
Container Repairs-90 Rollouts (Each)	10	11	-9%	35	30	17%	67	-48%
Container Repairs-Dumpsters (Each)	43	19	126%	261	175	49%	202	29%
Level Dumpsters - Gravel Base Pad				2	6	-61%	2	47%
Weed Control-Mowing (Hours)	33	32	3%	33	32	3%	36	-8%
Weed Control-Burning (Hours)							1	-100%
MATERIAL PROCESSING								
Haul Materials from Vendor Yard (Tons)	3	67	-96%	781	787	-1%	531	47%
Haul Materials from Project Site (Cu Yds)	6	54	-90%					
Haul Pulverized Asphalt/Millings (Cu Yds)	9	20	-55%	126	31	308%	237	-47%
MISCELLANEOUS								
Haul Rip Rap Materials--Concrete								
Crack Sealing (pounds)				14,980	27,150	-45%	28,913	-48%
Grading Alleys (Hours)	20			85				
Grading Streets (Hours)	6			17				
Grade Parking Lots (Hours)								
Cold Mix Asphalt (Pounds)	370			11,300				

WATER/SEWER DIVISION

The water division produced 105,385,400 gallons, a 22% increase compared to May a year ago, and a 3% increase in hours logged. Furthermore the division responded to 143 requests for locates throughout the month. The meter reader read 5,625 meters resulting in 64 turn-offs for delinquent payment, 20 investigations for high usage and 1 investigation for zero consumption. The division continued the testing regime necessary for the health department regulations, responded to 177 and cleared 177 SCADA alarms at the time of reporting.

The sewer division responded to 99 requests for locates.

MISCELLANEOUS - OTHER								
Concrete Blocks Built (No.)								
Water Main Leak Detection (Feet)							14	-100%
METER SECTION								
METERS (No.)								
Meters Read	5,625	4,600	22%	26,553	25,111	6%	22,615	17%
Meter Turn-offs (for repair)	9	19	-53%	60	56	7%	61	-2%
Meter Turn-offs (delinquent)	64	61	5%	458	381	20%	306	50%
Meter Turn-ons (all)	88	110	-20%	528	418	26%	374	41%
METER MAINTENANCE (No.)								
Meters Repaired - In House								
Meters Repaired - In Field							4	-100%
Meters Repaired - Manufacturer								
METER INVESTIGATIONS (No.)								
Zero Consumption	1	80	-99%	119	186	-36%	38	215%
High Usage	20	26	-23%	76	83	-8%	141	-46%
Leaking in Meter Pit					9	-100%	2	-100%
METER PIT MAINTENANCE (No.)								
Curb Stops Repaired								
METER PIT INSTALLATION (No.)								
Meter Pits Installed								
MISCELLANEOUS - OTHER (No.)								
Concrete Risers Manufactured								
Meter Pits Manufactured								
OPERATIONS SECTION								
WELL METERS (No.)								
Well Meters Read	12	12		64	76	-16%	82	-22%
Park Meters Read	42	22	91%	110	72	53%	105	4%
WELL HOUSE MAINTENANCE (No.)								
Motors Checked	238	291	-18%	1,178	1,201	-2%	1,813	-35%
Well Building Security Checked	238	207	15%	1,232	1,113	11%	2,764	-55%
WELL MAINTENANCE (No.)								
Well GPM Check								
Well Check for Sand							2	-100%
Well Static Level							10	-100%
Well Draw Down							10	-100%
Well Air Check							195	-100%
GROUND STORAGE TANKS (No.)								
7.5 MG Tank Checked	22	38	-42%	110	147	-25%	241	-54%
7.5 MG Tank Level Checked	22	38	-42%	110	147	-25%	241	-54%
2.0 MG Tank Checked	22	38	-42%	110	148	-26%	242	-54%
2.0 MG Tank Level Checked	22	38	-42%	108	148	-27%	242	-55%
Security Checks	22	37	-41%	110	150	-27%	242	-55%
ELEVATED STORAGE TANKS (No.)								
0.25 MG North Checked	48	65	-26%	317	270	17%	379	-16%
0.25 MG North Level Checked	48	65	-26%	317	270	17%	379	-16%
0.25 MG South Checked	48	65	-26%	314	270	16%	379	-17%
0.25 MG South Level Checked	48	65	-26%	316	270	17%	379	-17%

Security Checks	96	65	48%	439	264	66%	650	-33%
WATER QUALITY TESTING (No.)								
Well Samples Taken					3	-100%	7	-100%
Distribution Samples Taken		9	-100%	1	9	-89%	7	-86%
Chlorine Samples Taken	26	48	-46%	184	260	-29%	318	-42%
Bacteriological Samples Taken	15	15		65	80	-19%	44	49%
Other - Samples taken				8			48	-83%
SCADA SYSTEM (No.)								
SCADA Alarms	177	94	88%	345	384	-10%	251	38%
SCADA Alarms Cleared	177	94	88%	352	384	-8%	249	41%
DISINFECTION (No.)								
Chlorine Bottles Picked Up							47	-100%
Chlorine Bottles Returned							47	-100%
POTABLE WELLS								
WELLS PUMPED								
Hours	3,225	3,118	3%	10,731	10,301	4%	11,732	-9%
Gallons	105,385	86,556	22%	346,725	293,163	18%	331,147	5%
Call Customer By Phone								
UNCC LOCATES								
City Requests	8	8		80	23	248%	28	188%
Private Requests	89	78	14%	341	357	-4%	240	42%

DESCRIPTION	May 2014	May 2013	May Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
Monthly Water Demand Record								
Sterling WTP								
Monthly Total Demand (MG)	87	87	0%	296	284	4%	57	420%
Average Daily Demand (MG)	3	3	0%	2	2	4%	2	4%
Maximum Daily Demand (MG)	4	4	1%	12	11	11%	2	456%
Minimum Daily Demand (MG)	2	2	11%	8	9	-10%	2	350%
Monthly Total FW Production (MG)	88	88	0%	296	286	4%	57	418%
Average Daily FW Production (MG)	3	3	0%	2	2	4%	2	4%
Maximum Daily FW Production (MG)	4	4	-3%	14	13	10%	3	449%
Minimum Daily FW Production (MG)	2	1	35%	4	6	-32%	1	238%

DESCRIPTION	May 2014	May 2013	May Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
SANITARY SECTION								
Sewer Service Installed (No.)								
Sewer Service Installed (No.) 4"								
Sewer Service Installed (No.) 6" & larger								
Sewer Service Taps Installed (No.) all								
Sewer Service Inspected (No.)							0	-100%
Sewer Service Repaired (No.)							1	-100%

Sewer Lines Installed (Ft.)								
Sewer Lines Installed (Ft.) 6"								
Sewer Lines Installed (Ft.) 8"							180	-100%
Sewer Lines Installed (Ft.) 10"								
Sewer Lines Installed (Ft.) 12" & larger								
Sewer Lines Replaced (Ft.) 4"								
Sewer Lines Replaced -6" (Ft)							5	-100%
Sewer Lines Replaced -8" (Ft)								
Sewer Lines Replaced -10" (Ft)							2	-100%
Sewer Lines Replaced-12" & larger (Ft)								
Sanitary Sewer Relined all sizes (Ft)								
Sewer Lines Cleaned (Ft.) 4"				15				
Sewer Lines Cleaned (Ft.) 6"	500	-100%	1,807	2,225	-19%	650	178%	
Sewer Lines Cleaned (Ft.) 8"	1,000	-100%	9,312	2,125	338%	4,310	116%	
Sewer Lines Cleaned (Ft.) 10"	2,000	-100%	4,000	4,200	-5%	4,106	-3%	
Sewer Lines Cleaned (Ft.) 12" & larger			937			2,161	-57%	
Sewer Lines Repaired (Ft.)								
Sewer Lines Repaired (Ft.) 6"								
Sewer Lines Repaired (Ft.) 8"							1	-100%
Sewer Lines Repaired (Ft.) 10"							361	-100%
Sewer Lines Repaired (Ft.) 12" & larger							0	-100%
Sanitary Tap Locates (No.)	20	118	-83%	153	363	-58%	86	78%
Sanitary Line Locates (No.)	32	51	-37%	175	209	-16%	393	-55%
Sanitary Manhole Locates (No.)	47	75	-37%	289	312	-7%	724	-60%
Sanitary Manholes Constructed (No.)							0	-100%
Sanitary Manholes Inspected (No.)							0	-100%
Sanitary Manholes Repaired (No.)							0	-100%
Sanitary Manholes Raised (No.)								
Sanitary Manholes Lowered (No.)								
Lift Stations Checked (No.)							13	-100%
Lift Stations Cleaned/Washed (No.)	8	-100%	7	56	-88%	34	-79%	
Lift Stations Repaired (No.)							2	-100%
Lift Station Alarms (No.)							8	-100%
MISCELLANEOUS-OTHER								
Sewer Lines Televised (Ft.) all sizes							12	-100%
Sewer Service Lines Televised (No)							2	-100%
Sewer Service Taps Televised (No)							2	-100%
Sewer Service Lines Replaced (No)							0	-100%
Sewer Service Taps Replaced (No)							0	-100%
Manhole Risers Manufactured (No.)								
STORM SECTION								
Storm Sewer Lines Installed (Ft.)								
Sewer Lines Installed -8" (Ft)								
Sewer Lines Installed -10" (Ft)								
Sewer Lines Installed -12" & larger (Ft)								
Storm Sewer Lines Replaced (Ft.)								
sewer lines replaced-8" (Ft)								
Sewer lines replaced-10" (Ft)							1	-100%

Sewer Lines Replaced-12" & larger (Ft.)								
Storm Sewer lines Cleaned (Ft.)								
Sewer lines cleaned-8" (Ft.)				600	250	140%	50	1100%
Sewer lines cleaned-10" (Ft.)								
Sewer lines cleaned-12" & larger (Ft.)								
Storm Sewer Lines Repaired (Ft.)								
Sewer Lines Repaired-8" (Ft.)								
Sewer Lines Repaired-10" (Ft.)								
Sewer Lines Repaired-12" & larger (Ft.)							2	-100%
Storm Manholes Constructed (No.)							0	-100%
Storm Manholes Inspected (No.)								
Storm Manholes Repaired (No.)								
Storm Manholes Replaced (No.)								
Catchbasins Constructed (No.)								
Catchbasins Inspected (No.)								
Catchbasins Repaired (No.)								
Catchbasins Replaced (No.)								
Catchbasins Cleaned (No.)							3	-100%
Storm Sewer Line Locates (No.)	25	28	-11%	136	80	70%	359	-62%
Storm Sewer Manhole Locates (No.)	14	27	-48%	108	64	69%	694	-84%
Call Customer by Phone							1	-100%

AIRPORT DIVISION

The airport division witnessed 153 operations during the month of May. Throughout the month this division sold 2,471 gallons of fuel, which is a 20% decrease from May 2013. However the total year-to-date of 10,947 gallons of fuel, is also an 8% decrease compared to a year ago.

DESCRIPTION	May 2014	May 2013	May Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
OPERATIONS BY A/C TYPE								
A/C Single Engine	110	108	2%	471	470	0%	609	-23%
A/C Multi Engine	8	2	300%	63	38	66%	55	15%
Helicopter	20	14	43%	72	60	20%	86	-16%
Turbojet	15	31	-52%	177	164	8%	223	-20%
Other Types							0	-100%
TOTAL OPERATIONS	153	155	-1%	783	732	7%	972	-19%
AVIATION FUEL DISPENSATION								
Avgas (Gals.)	1,238	830	49%	4,342	3,386	28%	4,681	-7%
Jet-A (Gals.)	1,233	2,272	-46%	6,606	8,539	-23%	10,643	-38%
TOTAL FUEL	2,471	3,102	-20%	10,947	11,925	-8%	15,324	-29%

CODE ENFORCEMENT DIVISION

There was 1 permit issued for new residential work with a construction value of \$136,000 in the month of May. There were 10 permits for residential additions/alterations with a construction value of \$80,388.00. There was 1 permit issued for new non-residential work with a construction value of \$947,500.00 in the month of May. Furthermore there were 3 permits for non-residential additions and/or alterations with a construction value of \$140,578.00. For summation of the month there was a total of 15 building permits issued with a fee structure of \$30,424; 2 demo permits with a fee structure of \$50;

TOTALS								
Permits								
Units								
Value								
RESIDENTIAL ADD/ALTERATIONS								
Residential Additions/Alterations 434								
Permits	10	18	-44%	47	47		55	-15%
Value	80,388	120,575	-33%	279,634	200,079	40%	367,850	-24%
Residential Garages/Carports 438								
Permits		2	-100%	4	3	33%	5	-23%
Value		11,962	-100%	61,712	23,220	166%	65,525	-6%
TOTALS - RES. ADD/ALTERATIONS								
Permits	10	20	-50%	51	50	2%	60	-16%
Value	80,388	132,537	-39%	341,346	223,299	53%	433,375	-21%
NEW NONRESIDENTIAL								
Amusement & Recreation 318								
Permits		1	-100%		1	-100%	0	-100%
Value		28,285	-100%		28,285	-100%	5,657	-100%
Churches & Religious 319								
Permits								
Value								
Industrial Buildings 320								
Permits					1	-100%	0	-100%
Value					450,000	-100%	90,000	-100%
Auto Service & Repair 322								
Permits				1				
Value				118,267				
Hospitals & Institutions 323								
Permits				1				
Value				2,266,440				
Offices 324								
Permits	1			1			0	400%
Value	947,500			947,500			384,920	146%
Schools & Education 326								
Permits								
Value								
Commercial Buildings (Retail) 327								
Permits								
Value								
Public Works & Utilities 325								
Permits							0	-100%
Value							2,400,388	-100%
Other Buildings 328								
Permits					3	-100%	2	-100%
Value					74,337	-100%	84,982	-100%
Structures 329								
Permits							1	-100%
Value							23,751	-100%

TOTALS - NEW NONRESIDENTIAL								
Permits	1	1		3	5	-40%	4	-32%
Value	947,500	28,285	3250%	3,332,207	552,622	503%	2,989,698	11%
NONRESIDENTIAL ADD/ALTERATIONS								
Nonresidential Add/Alterations 437								
Permits	3	4	-25%	15	13	15%	20	-26%
Value	140,578	135,956	3%	460,886	545,566	-16%	1,356,555	-66%
DEMOLITIONS								
Single-Family 645								
Two-Family 646								
Three & Four Family 647								
Five or More Family 648								
Others 649							0	-100%
PERMITS AND FEES								
Building								
Permits	15	25	-40%	71	70	1%	86	-18%
Fees	30,424	9,629	216%	135,733	54,712	148%	69,165	96%
Demolitions								
Permits	2	2		4	2	100%	3	43%
Fees	50	50		100	50	100%	67	50%
Fence								
Permits	11	9	22%	22	22		28	-22%
Fees	220	200	10%	440	460	-4%	564	-22%
Mechanical								
Permits	4	5	-20%	15	24	-38%	21	-27%
Fees	107	196	-45%	407	847	-52%	693	-41%
Sign								
Permits	2	3	-33%	8	9	-11%	10	-20%
Fees	40	60	-33%	180	220	-18%	288	-38%
Excavation								
Permits	3	6	-50%	30	26	15%	20	50%
Fees	65	75	-13%	195	115	70%	222	-12%
Manufactured Home Hookups								
Permits				2			2	-9%
Fees				150			165	-9%
Miscellaneous								
Permits	15	23	-35%	41	65	-37%	122	-66%
Fees	1,910	4,070	-53%	5,490	11,330	-52%	26,788	-80%
TOTALS - PERMITS AND FEES								
Permits	52	73	-29%	193	218	-11%	292	-34%
Fees	32,816	14,280	130%	142,695	67,734	111%	97,952	46%
Nuisance Violations								
Vehicle Violations	8	9	-11%	101	151	-33%	148	-32%
Grass/weed Violations	196	262	-25%	315	298	6%	283	11%
Miscellaneous Violations	13	28	-54%	432	420	3%	216	100%
Totals-Nuisance Violations	217	299	-27%	848	869	-2%	647	31%

PARKS, LIBRARY AND RECREAT DEPARTMENT

MAY 2014 MONTHLY REPORT

DEPARTMENT OVERVIEW:

There were thirty-nine (39) pavilion reservations for the month of May, for a year to date total of forty-nine (49). There were also 3 Facility Use Reservations for the month of May, for a year to date total of twenty-eight (28)

There was two (2) Tree Plantings in the Tree Planting program, for a year to date total of \$348.57. No funds were paid out in the Tree Removal Program, for a year to date total of \$0.

There were 0 Memorial Benches purchased in the Month of May.

The Department was very busy with getting the Cemetery and the Parks ready for Memorial Day. PCF Superintendant Shawn Conter is no longer employed with the city. We are currently looking for a replacement. In mean time Streets Superintendant Shawn Rewolt is helping cover.

The PLR Director Attended Several meetings/events this month:

5-1-14: Management Staff Meeting

5-6-14: Meeting with County Commissioners

5-7-14: Kiwanis Meeting

5-8-14: Management Staff Meeting
Chamber Board Meeting

5-13-14: Meeting with 21st Century
PLR Board Meeting
City Council Meeting

5-14-14: Kiwanis Meeting
Fish Pond Meeting
Measured City Signs

5-15-14: Management Staff Meeting
Cab Meeting

5-20-14: PLR Master Plan Meeting with Deb Forbes
CHP Meeting

5-21-14: PLR Staff Meeting
Kiwanis Meeting
Excellence Committee Meeting

5-22-14: Management Staff Meeting

5-23-14: Meeting with State Forestry Class Boyd Lebeda

5-27-14: City Council Meeting

5-28-14: Kiwanis Meeting

5-29-14: Interviews for Seasonal

5-30-14: Conference Call
Interview for Seasonal

PARKS, CEMETERY, AND FORESTRY MONTHLY REPORT FOR MAY 2014

Parks – Park staff work diligently in preparing all parks for Memorial weekend. Park staff helped the cemetery staff in getting ready for Memorial weekend. Park staff is busy with routine care and maintenance. There were thirty-nine (39) reservations, and three (3) facility use permits.

Cemetery – During May there were seven (7) opening and closings, all full burials. There were a total of seventy (70) graves repaired this month. Routine maintenance is being taken care of as needed. The cemetery staff worked long hours and weekends to prepare the cemetery for Memorial weekend. There were five (5) grave purchases along with six (6) niche purchases.

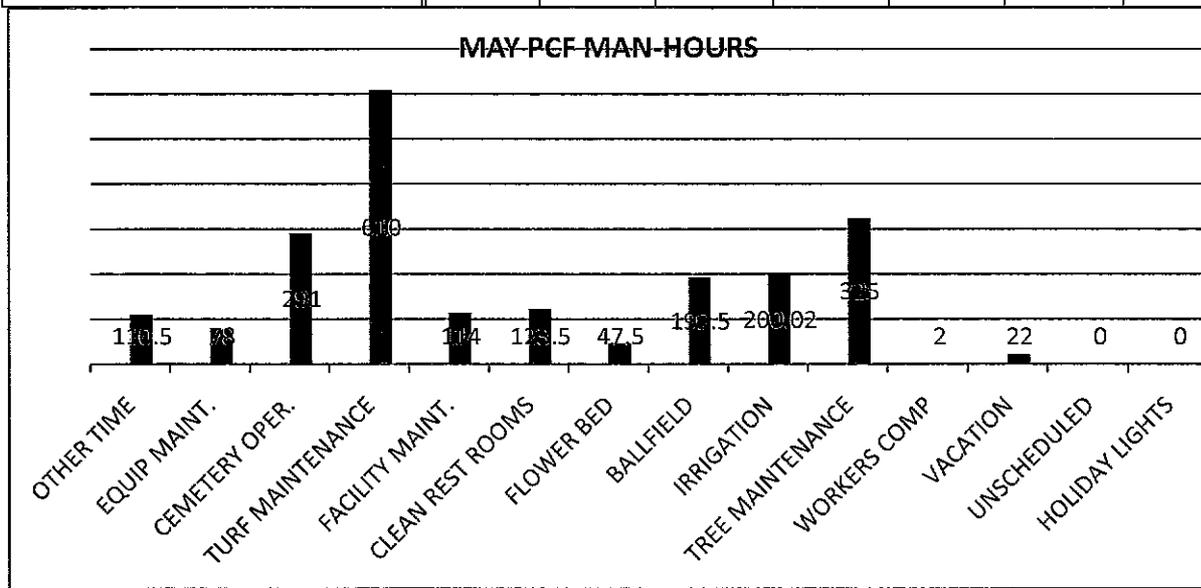
Forestry – The foresters completed four (4) action requests, trimming twelve (12) tree's and removing thirty-two (32) trees. They picked up four hundred and seventy-six (476) fallen branches, and removed two (2) hangers. They removed one (1) tree stump in the month. They hauled three (3) loads to the dump this month. A new plan has been implemented for the forestry crew to assist with the city wide clean up spring/fall. They are responsible for tree limbs that have been removed and placed out for pick up during this time. This is the reason for the high count of branches for this month.

Ongoing PCF projects:

- Perform all routine maintenance activities, action requests and stump grinding as necessary.
- Performing routine maintenance in restrooms.
- Forestry planting new trees.
- Cemetery crew tamping sunken areas.
- Weather permits pour concrete for benches. At library and Pioneer Park
- Cemetery cleaning and maintaining irrigation.

DESCRIPTION	May 2014	May 2013	May Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
PARKS								
Man-hours of equip maint (all PCF)	78	123	-37%	78	513	-85%	655	-88%
Facility reservations	39	32	22%	54	44	23%	75	-28%

Restroom cleanings/inspections	124	200	-38%	844	673	26%	639	32%
Man-hours of ballfield preparation	193	170	13%	193	403	-52%	511	-62%
CEMETERY								
Opening/Closing	7	7		42	42		47	-11%
Cremains - Opening/Closing		6	-100%	13	22	-41%	18	-29%
Spaces sold	3	8	-63%	20	26	-23%	26	-22%
Monument permits							52	-100%
Graves repaired/raised	70	193	-64%	417	474	-12%	573	-27%
Niches Sold	6	8	-25%	16	15	7%	12	31%
FORESTRY								
Trees trimmed	12	3	300%	46	105	-56%	124	-63%
Trees removed	32	28	14%	53	56	-5%	70	-25%
Action Requests completed	4	2	100%	15	21	-29%	22	-31%
Trees planted	6	67	-91%	12	73	-84%	43	-72%
Stumps removed	1	4	-75%	40	4	900%	18	122%



LIBRARY

The patron count for Sterling Public Library from May 1 through May 31, 2014 was 4,034.

There were 26 meetings in the Community Room in May.

The library had 4 Community Servants for a total of 23.5 hours of community service. Ten volunteers worked 39 hours. One CWEP participant worked 39 hours. Total volunteer hours for the month of May were 101.5.

Sterling Public Library made 201 interlibrary loan requests of other libraries and received 143 items. Other libraries made 123 interlibrary loan requests and Sterling Public Library loaned 106 items. Lending libraries were unable to fill 32 requests and Sterling Public Library was unable to fill 17 requests. Total interlibrary loan requests were 324 and 249 items were circulated.

Janet reported 9 tutors worked with 25 students a total of 124 hours during May.

On May 5th we held our monthly Crafty Characters. The kids decorated foam visors to celebrate Hats off to Summer. There were 17 kids and 8 adults attending.

On May 19th we held Marvelous Monday. The program was a Summer Reading Extravaganza. The kids used the five senses to figure out what was in the mystery boxes. They filled out activity sheets for a chance at winning prizes. There were 28 kids and 16 adults that attended the extravaganza.

Our Time was provided for special needs patrons on May 1st and 14th. On May 1st 7 people participated and on May 14th there were 5.

Erica Kallsen provided a Word 2010 Basics class on May 20th. There were three people who attended the class.

PROJECT UPDATE:

One thousand six hundred two patrons signed up and used the Internet and public access computers during May.

There were 54 children who called Dial-a-Story during May. Erica Kallsen, Cheryl Schulte, Connie Chambers, Denise Ladd and Dorothy Schreyer read stories during the month. The stories can be heard by calling 522-6808.

There are 193 children registered for 1000 Books Before Kindergarten. Sixty six of the children have completed at least 100 books and 14 children have completed the program. Those reaching 1000 books select a book to take home.

The overall theme for the 2013 Summer Reading Program is Fizz, Boom, Read. There were 351 kids age 2 through grade 12 registered and 81 adults.

Denise and Connie provided presentations at the schools promoting the Summer Reading Program. Below are the visitations:

Date	School	Students	Presentations
5/12/14	Campbell	442	9
5/12/14	Caliche	143	2
5/13/14	Merino	163	7

5/14/14	St. Anthony's	107	2
5/15/14	Ayres	425	11

Denise Ladd and Sandy Van Dusen also provided a presentation at Ayres for their Kindergarten Literacy night. Denise explained the Summer Reading program and two experiments were done to entice the kids to participate this summer.

Two programs were held in May for Summer Reading. Our kickoff program on May 27th featured Mark Hellerstein. Mark and his puppets provided a great program for 54 kids and 31 adults. On Thursday, May 29th Denise provided stories for Pop! Science. She also did experiments with balloons. The kids completed a painting using balloons. There were 21 kids and 6 adults attending the program.

DESCRIPTION	May 2014	May 2013	May Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
Active Library Patrons								
Books Checked Out	9,033	9,614	-6%	39,594	41,075	-4%	41,480	-5%
Digital check out	884	733	21%	4,109	3,572	15%	1,281	221%
In-house Circulation	517	443	17%	1,885	1,942	-3%	4,159	-55%
Volunteer Hours	39	47	-17%	204	245	-17%	113	81%
Story Time Attendance	29	39	-26%	437	418	5%	357	22%
Summer Reading Program	351	399	-12%	351	399	-12%	413	-15%
Reference Questions	503	678	-26%	2,357	3,119	-24%	4,229	-44%
Books Placed on Hold	291	359	-19%	1,761	1,734	2%	2,204	-20%
Inter-Library Loans								
Borrowed requests	201	241	-17%	957	1,139	-16%	1,095	-13%
Loaned requests	123	127	-3%	896	980	-9%	1,099	-19%
Total	324	368	-12%	1,853	2,119	-13%	2,193	-15%
Library Meeting Room Use	26	39	-33%	154	211	-27%	114	35%
Patrons Using Facility	4,034	4,788	-16%	19,610	22,458	-13%	22,010	-11%

Hours Tutoring	124	180	-31%	712	756	-6%	730	-3%
Internet use	1,602	2,155	-26%	7,853	9,837	-20%	8,793	-11%

RECREATION DIVISION

SUMMER SOFTBALL: Adult Slow Pitch softball registrations, rosters and leagues schedules were prepared, processed and mailed to coaches for Men's and Co-Rec. teams. Play began May 27th. There are 13 Men's Slow Pitch teams; 7 in the Competitive Division and 6 in the Recreation Division. There are 14 teams in Co-Rec. Division. Only one team signed up for the Competitive Division so it was cancelled. Overall, there is 1 more team in the Adult Softball program than there was in 2013.

Recreation Division Staff organized and conducted a Girls Wildcat skills assessment day again this year, with the help of the NJC Girls Softball team. With the draft system in the 9 – 14 year old divisions, this gave the coaches a chance to see most of the girls throwing, hitting and running skills before the draft took place. Youth softball officials, scorekeepers and supervisors' clinics also took place. All volunteer youth softball coaches are required to take Concussion Training and sign a Coaches Code of Conduct form.

Girl's Wildcat softball registrations, rosters and league schedules were prepared, processed and mailed to coaches for all divisions. Play began May 27th. There are 10 girls in the 4 year old Whiffle T-Ball program. 6- 5 & 6 year old T-ball teams. 7 - 7 & 8 year old Staff Pitch teams, 5 - 9 & 10 year old Fastpitch teams, 5 - 11 & 12 year old Fastpitch teams, and 4 - 13 & 14 year old Fastpitch teams. Overall, there is 2 less team in the Wildcat program than there was in 2013.

There were just three evenings of youth and adult softball in May 2014. There were 9 youth games and 13 adult games played. All the youth and adult softball games combined resulted in 1,224 player and spectator visits to the softball complex in May, 2014.

ADULT VOLLEYBALL: There were 20 games played in May in the Adult Volleyball program. The leagues included Co-Rec, Women's A, Women's Upper B, and Women's Lower B. The League Champions were as follows: Women's Upper B: Jambalayas, Co-Rec: MFT, Women's A: Mr. D's Ace Hardware, Women's Lower B: Henry's Pub & Club. Games were played at Sterling Middle School and NJC gymnasiums. A total of 720 participant and spectators visited the Sterling Middle School and NJC where the games were played.

ROCKIES CHALLENGE: Was held on June 1st, 2014 at Tiger Field. We had 19 participants from girls and boys ages ranging from 6-13 years old. We had 7 participants advance to the Sectionals that are held in Longmont, Colorado on July 26th. The winners from there will advance to the State Finals and will get to attend a Rockies game.

2014 PERRY MASON CO-REC SOFTBALL TOURNAMENT: Was held on May 31st, 2014 at the Pioneer Park Ball Fields. We had 5 teams and over 100 spectators at the event. The teams

were placed in a blind draw for tournament placing for the double elimination tournament. At lunch time from 11:00 am – 1:00 pm the Recreation Division held an Accuracy Throwing Challenge for a Men's and Women's Division and a Home Run Derby for a Men's and Women's Division, the buy in for the Challenge was \$2.00 and the Derby was \$5.00. Pro Sports generously sponsored the Home Run Derby this year and donated 2 Nike Drawstring Bags for the winners. The Tournament Champions were Culligan from Sterling, and Perry Mason himself threw out the opening pitch for the start of the Championship game. The tournament was a great success and we raised over \$100 extra dollars for the Youth Wildcat Softball Program to upgrade the gear.

NEW ADULT 4 ON 4 SAND VOLLEYBALL: Will start June 11th, due to a weather cancellation on June 6th. There are 5 teams entered in the league. The league only cost teams \$50 for an 8 game season.

RECREATION CENTER

OUTDOOR POOL PREPARATIONS: The outdoor pool was de-winterized by Blue White Pools on May 8th. Recreation staff spent four weeks prepping the outdoor pool. It was very filthy work, as the green slime had to be removed and then it was pressure washed. Recreation Center staff also cleaned storage rooms, put up shade structures, and completely prepared the entire outdoor pool for its opening on Memorial Day, May 26th.

SUMMER STAFF TRAINING: In May 2014, 35 of the Recreation Center's lifeguards completed 8 hours of training preparing for the opening of the outdoor pool. On May 6th or 8th they each attended a 4-hour long American Red Cross CPR-PR Review class and on May 18th they attended a 4 hour long staff meeting and American Red Cross LGT Renewal Class. They finished up 2 more hours of their American Red Cross LGT Renewal Class, on Sunday, May 25th. The staff meeting consisted of a lifeguard skills review where they had to practice all their American Red Cross lifeguard rescue skills. They also received Recreation Center information on safety, rules and emergency procedures.

L.G.T. & W.S.I. TRAINING SCHOOL: Recreation Staff spent a great deal of time preparing for, arranging instructors, and contacting students for the lifeguard (L.G.T.) and swimming lessons instructor (W.S.I.) classes. Four L.G.T prep classes were offered to help prepare students for the swimming portions, which they had to pass in order to take the L.G.T. class. The Recreation Center gained 12 new L.G.T. and 12 new W.S.I. from the training.

N.J.C. had offered the classes at the Sterling Recreation Center for approximately the past 25 years, but had decided to discontinue them two years ago. It was vital that the classes and training continue, because all the Recreation Centers L.G.T. and W.S.I. have come from these classes in the past. The classes took place May 27 – 31.

RECREATION CENTER TOTAL ADMISSIONS: May, 2014's total admission were 4,175. In May, 2013 the Recreation Center Total Admissions were 3,232. Total admissions for May, 2014 were up 943 visits from May, 2013. This is a very large increase.

END OF YEAR SWIMS: In May, 2014 there were 654 RE-1 Valley grade school youth and Logan County school students that visited the Recreation Center. The schools use the swim as a reward for students at year end. There is no charge for these visits because of Intergovernmental Agreements.

RE-1 SCHOOL USE: There were 320 students that used the indoor pool for P.E. classes in May, 2014.

RURAL SWIM LESSONS: Registration for rural swim lessons took place in May for Merino, Caliche and Peetz. The schools registered 53 kids in the first rural session of swimming lessons which is down 61 kids from last year. The information was sent to the schools, and it was distributed to the kids along with the press releases which were sent in a timely manner.

CHILD ADMISSIONS: There were a total of 348 Child Admissions to the Recreation Center in May, 2014. This is 103 more than in May, 2013. Paid admissions and punch card admissions make up total admissions. The cost of a child admission is \$1.25.

YOUTH ADMISSIONS: There were a total of 1,665 Youth Admissions to the Recreation Center in May, 2014. This is 441 more than in May, 2013. The cost of a Youth admission is \$1.75.

SENIOR ADMISSIONS: There were a total of 364 Senior Admissions to the Recreation Center in May, 2014. This is 99 more than in May, 2013. The cost of a senior admission is \$1.75.

ADULT ADMISSIONS: There were a total of 1,372 Adult Admissions to the Recreation Center in May, 2014. This is 439 more than in May, 2013. The cost of an Adult admission is \$2.50.

YEARLY ADMISSIONS: There were a total of 350 Yearly Admissions to the Recreation Center in May, 2014. This is 82 less than in May, 2013.

STERLING SWIM TEAM: There are 19 kids signed up and practicing on the Sterling Recreation Center Swim Team. That is 7 more than there were in 2013 Pre-season practices ended May 22nd. Pre-season practices were scheduled on Tuesdays and Thursdays from 3:45 p.m. - 4:45 p.m.

DESCRIPTION	2014	2013	Change	2014	2013	Change	Avg	Change
WINTER								
Volleyball Teams								
Volleyball Participants								
Volleyball Spectators								
Adult Basketball Teams				75	48	56%	44	72%
Adult Basketball Participants				3,120	1,920	63%	1,271	145%
Adult Basketball Spectators				2,400	1,920	25%	1,732	39%
Youth Basketball Teams				140	138	1%	168	-16%
Youth Basketball Participants				2,848	3,560	-20%	8,741	-67%
Youth Basketball Spectators				10,680	12,720	-16%	14,016	-24%

Adult Basketball Tour: Teams					20	-100%	
Adult Basketball Tour: Participants					180	-100%	
Adult Basketball Tour: Spectators					256	-100%	
Open Gym Participants		89	614	-86%	123	-28%	
Denver Nugget Basketball Skills Challenge		25			8	229%	
Santa at the Center Participants							
Dodgeball: Teams		30					
Dodgeball: Participants		400					
Dodgeball: Spectators		800					
Spring							
Volleyball: Teams	25		81	52	56%	66	23%
Volleyball: Participants	320		2,718	1,376	98%	1,942	40%
Volleyball: Spectators	400		2,180	860	153%	2,155	1%
Summer							
Adult Softball: Teams	27		27			23	19%
Adult Softball: Participants	312		312			719	-57%
Adult Softball: Spectators	390		390			932	-58%
Wildcat Softball: Teams	29		29			23	25%
Wildcat Softball: Participants	162		162			338	-52%
Wildcat Softball: Spectators	540		540			510	6%
Pet Show Participants							
Rookies Baseball Skills Challenge							
July 4th Dance Attendance							
July 4th Fireworks Attendance							
Tennis Lessons							
Tennis Leagues							

OVERLAND TRAIL MUSEUM

The Museum had 2003 visitors during the month of May representing 30 states and 1 foreign country.

Family Fun Saturday took place on May 3 with good attendance. Families participated in the activities that were designed for Journey Stories.

KPMX was here for a live broadcast every Friday morning during the month of May. They have asked to do a live broadcast for the July 4th Heritage Festival as well.

The stagecoach and a few other items were returned from restoration. The stagecoach is now housed in the Karg Barn to avoid any future flooding damage. Only one piece of furniture remains at the restoration facility.

Dave and Beth Seat from Hot Metal Services completed the print shop restoration. They will return for a couple of days in June to make sure that everything is completed.

Museum staff was very busy with school programs. A total of 994 school kids visited the museum. Four hundred of those students were here for the South Platte Water Conservancy Water Festival on May 15. Wagons West continued the first three Friday mornings in May. This continues to be a very good and positive program that the museum offers.

Prairie School registration took place on May 10. We will host four weeks of Prairie School this year with the first week taking place the last week of May. Fifteen students participated this week. The next three Prairie School weeks will be in June.

The Tea Committee met to evaluate this year's two teas and make plans for the fall tea.

Journey Stories was uninstalled on May 20 and the truck from the Smithsonian picked the 14 crate exhibit up on May 22. The final reports have been filed with the Smithsonian.

The museum experienced some alarm issues towards the end of the month. Nebraska Fire has been out and addressed these issues.

The new air conditioners were installed for the Dave Hamil Building.

We had one facility rental this month; a graduation party taking place in the High Plains Education Center. Facility rentals were suspended during the time that Journey Stories was at the museum

Museum Projects

MUSEUM FLOOD RESTORATION	Ongoing
Main Lobby construction	Completed
Relocating Dr. Office exhibit	In progress
Oral History project	In Progress
Collections storage cleaning	In progress
Accessioning artifacts	Ongoing project
Archiving obits & anniversaries	Ongoing project
Cleaning buildings & artifacts	Ongoing

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Archive room In progress

Tannery In progress **on hold**

Research Room Plans progressing

Reorganization of photo archives In progress

Concrete work (gutters & sidewalks) sidewalk to Karg barn **on hold**

DESCRIPTION	May 2014	May 2013	May Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
Numbers of Donors	5	1	400%	11	9	22%	11	-2%
Number of items donated	150	1	14900%	162	21	671%	45	258%
Number of School Visits	14	14		26	21	24%	17	53%
Number of Students	994	985	1%	1,513	1,213	25%	820	85%
Prairie School Students	15	14	7%	15	14	7%	10	56%
Prairie School Teachers	2	4	-50%	2	4	-50%	2	25%
Number of Special Events	1	1		8	5	60%	5	74%
Total Attendance of Special Events	30	100	-70%	335	167	101%	109	207%
Number of facility rentals	1	3	-67%	10	15	-33%	4	163%
Number of Tour Buses		1	-100%		1	-100%	1	-100%
Tour Bus Visitors		12	-100%		12	-100%	9	-100%
States represented	30	25	20%	54	80	-33%	78	-31%
Foreign Countries Represented	1	5	-80%	3	6	-50%	7	-56%
Total of All Visitors	2,003	2,178	-8%	4,609	3,466	33%	2,591	78%
Volunteer Hours	30	78	-62%	41	226	-82%	157	-74%
Square Foot, Bldg. Maintained	29,766	29,766		148,830	148,830		133,830	11%