

STERLING

A Colorado Treasure

MONTHLY REPORTS

March 2012

CITY MANAGER

MARCH 2012 MONTHLY REPORT

City Manager:

The City Manager attended or met with the following:

- Meeting with water attorneys and objectors;
- Attended MSEC conference;
- Attended meeting regarding progress on traffic study;
- Attended CIRSA luncheon; and
- Meeting with Utilities Director in Greeley regarding contracting plant operations.

Executive Secretary:

The Executive Secretary continues to do the packets for Council. She attends the administrative staff meetings. She prepares the monthly reports, puts them on the web site and scans them into Laser Fiche for future reference. Connie prepared one amplified noise permit for the City Manager's signature. Executive Secretary Bornhoft helped in the Personnel Department in March.

Connie is a member of the employee newsletter committee and continues to help with the publication of it. She also attends the Web Group meetings and the weekly clerical staff meetings.

Emergency Management Coordinator (EMC): **MEETINGS ATTENDED**

Northeast All Hazards Region

EMC Owens attended a regional meeting of the Northeast All Hazards Region group. They discussed the 2012 DHS Grant program. Funding is cut back. There will be no new projects in 2012, just maintenance of old grant equipment. Next year the grant funds will go directly to the State and they will pass along any funds that are left over. There will be very limited funds left over.

Northeast Colorado Emergency Managers (NCEM) Group

The EMC attended the NCEM monthly meeting in Estes Park in March. Items discussed were:

New EOC software will be provided by grant to all county EOC's. They reviewed the software and how it will be used. There will be formal training on the entire package at next month's meeting.

Discussed the EMPG grant program and what needs to be accomplished this quarter.

There was a presentation from the State Office of Preparedness. They will do Ready Colorado training in each county this summer.

They discussed the State Unified Command system for resource sharing during a disaster.

Next Era Wind Energy

Bob met with the local and regional safety managers from the Next Era wind energy company. They will be doing a tabletop and a full-scale exercise on emergency response to a wind tower incident. This will be a multi-agency project including Fire, EMS, OEM and Law Enforcement.

Sterling Humane Society

The EOC met with the Sterling Humane Society director Dan Jones. They discussed the regional rabies epidemic, animal management during a disaster and progress of the new animal shelter and what resources it would provide.

Logan County Attorney

With E911 Chairman Stan Kaiser, Bob met with Alan Samber about the E911 IGA update project. They discussed a plan for getting the IGA adopted by all of the entities in Logan County. They also discussed E911 legal issues and the makeup of the Board.

RESPONSES

The entire region was under extreme fire danger weather because of the dry conditions and high winds. EMC Owens posted warning updates to Logan County responders and citizens via WebEOC and press releases. There were two substantial wildland fires in the region that he assisted CDEM on the Yuma Fire.

TRAINING

Bob attended the week long Colorado Emergency Managers annual conference in Loveland. The conference is broken up into many small break out trainings and presentations. Classes he attended were:

- FEMA Region VIII National Disaster Recovery Framework.
- Emergency Alert Systems.
- EOC Design and Methodology.
- Inclusive Emergency Management For The Entire Community.
- Resource Management Systems.
- Exercise Program Management.
- GIS Mapping For Disasters.

OTHER OEM ACTIVITIES

- With the National Weather Service, The EMC provided the annual Weather Spotter training course at the Sterling Library. There were 62 people who attended the three hour training. This training allows citizens to become certified weather spotters through the NWS, and provide feet on the ground information to both the NWS and Sterling Dispatch.
- Through the Colorado ABATE, the first of a series of motorcycle training was held at the Sterling Airport. These classes are sponsored by the RETAC and the Logan County EMS Council, who provided grant assistance to participants. This project is part of the RETAC Injury Prevention program and will train eighteen Logan County residents throughout the summer of 2012.
- EMC Owens did a public preparedness program at the Sterling Kiwanas for several people. He discussed public planning and preparedness for disasters in the home and business. The program was covered by the *Journal Advocate*, who did an article for their paper.

- The EMC worked on the E911 Authority IGA update project. He will get the IGA to twelve Logan County entities for adoption. When complete a master signature sheet will be developed and on file at Logan County.
- March 1st is the deadline for private industry facilities that handle, store or produce hazardous materials to enter their federally mandated SARA Tier II reports to the local LEPC. When he receives these reports, he categorizes them in an organized file that is available to the public and local responding agencies.

Sterling Emergency Communication Center:

- Communications Center handled 2,229 calls for service during the month of March 2012, an eight percent increase from the 2,070 calls received in March 2011.
- Sterling Police Department handled 1,119 calls for service in March 2012, an increase of nine percent compared to 1,023 calls for service received in March 2011.
- Logan County Sheriff's Office received 928 calls for service in March 2012, an 11 percent increase compared to 834 calls for service received in March 2011.
- Crook Fire Department handled 18 calls for service in March 2012 compared to 16 calls in March 2011.
- Fleming Fire received four calls for service in March 2012 compared to eight calls for service in March 2011.
- Merino Fire handled 22 calls for service in March 2012 compared to nine calls for service in March 2011.
- Peetz Fire handled nine calls for service in March 2012 compare to five calls for service in March 2011.
- Sterling Fire handled 196 calls for service in March 2012, an increase of 61 percent compared to 122 calls for service March 2011.

DESCRIPTION	Mar 2012	Mar 2011	Mar Change	YTD 2012	YTD 2011	YTD Change
ACTIVITIES						
CALLS for SERVICE						
STERLING DISPATCH	2,229	2,070	8%	5,925	5,462	8%
CITY OF STERLING	1,119	1,023	9%	3,034	2,657	14%
LOGAN COUNTY	928	834	11%	2,329	2,170	7%
STERLING FIRE 07530	196	122	61%	526	346	52%
CROOK FIRE 07505	18	16	13%	26	23	13%
FLEMING FIRE 07515	4	8	-50%	16	19	-16%
MERINO FIRE 07522	22	9	144%	34	19	79%
PEETZ FIRE 07525	9	5	80%	12	6	100%

Information Technology Specialist (ITS):

Daily backup of servers, and Finance & Police Systems and routine user security maintenance continues. The Service Center server quit when a fan went out on it. It was replaced from old junk server.

After process of elimination, found some floor network connections not working at the Library Children's area. Envisionware support was contacted for help with some program settings.

The ADG Tax and FIREHOUSE programs were successfully moved to the new server. Staff is still working on some back up issues.

There was a connection problem at the Service Center with the Gas Boy system that was resolved. ITS Anderson helped network a new copier/printer at the Service Center.

The ITS took 3 computers in for repair and replaced two monitors and a set of speakers. Trouble shooted for printer issues at City Hall and Police Dept.

ITS Anderson has been working with IBM to prepare for operating system V5R3 to V6R1 update to the Police AS/400 to take place in April. Set system restarts at 3:00 a.m. and notified dispatch.

Mary Ann attended a SWellness meeting and made flyers and arrangements for the next event. She compiled computer bid requests.

The ITS viewed the CIRSA training videos "The Risk is in the Routine. In This Together" and completed the CIRSA online training regarding Workplace Violence.

ITS Anderson also attended a Council meeting per City Manager Kiolbasa's request regarding iPads and other media for Council.

CITY ATTORNEY

MARCH 2012 MONTHLY REPORT

MEETINGS:

The City Attorney attends City Council meetings and work sessions, Staff meetings, Planning Commission meetings, and various other meetings as needed, including meetings with department directors and other personnel.

The paralegal attends staff meetings, Swellness presentations, and secretarial meetings when there is training.

DOCUMENT PREPARATION:

Prepared agendas and packets for City Attorney's submission to City Council Meetings.

Prepared the following Resolutions:

Resolution No. 3-1-12, Series of 2012 – A Resolution before the City of Sterling, Logan County, Colorado approving an Intergovernmental Agreement Creating E-911 Authority Board for Residents in Logan County, Colorado.

Resolution No. 3-2-12, Series of 2012 – A Resolution approving, without bid, the terms and conditions of proposals of Insituform Technologies, LLC regarding cleaning and relining of sanitary sewer lines in the City.

Resolution No. 3-3-12, Series of 2012 – A Resolution before the City of Sterling, Logan County, Colorado approving a City Attorney Agreement.

Resolution No. 3-4-12, Series of 2012 – A Resolution before the City of Sterling, Logan County, Colorado, approving an Attachment E to Professional Services Agreement with Armstrong Consultants, Inc.

Resolution No. 3-5-12, Series of 2012 – A Resolution before the City of Sterling, Logan County, Colorado approving an Intergovernmental Agreement Regarding Conditional Water Rights.

Resolution No. 3-6-12, Series of 2012 – A Resolution before the City of Sterling, Logan County, Colorado approving an Intergovernmental Agreement with the Lower South Platte Water Conservancy District Regarding Conditional Water Rights.

Prepared the following Ordinances:

None.

Other Documents:

This office worked on finalizing Rules and Procedures for the Lodging Tax Citizens Advisory Board.

MUNICIPAL COURT:

The Deputy City Attorney prosecuted one charge and the defendant was found guilty; one defendant failed to appear for trial. The City Attorney attended one pretrial conference. Four deferred judgment stipulations were processed; eight charges were dismissed prior to trial, including two for proof of insurance, one on a deferred prosecution on a Humane Society case, two handicap parking, one sales tax, and two for insufficient evidence. Three Defendants changed their plea to guilty prior to trial. This office prepares Court documents, including miscellaneous pleadings such as guilty pleas and stipulations, various subpoenas, memos to the police department and Humane Society regarding trials, trial schedules, motions, jury instructions when needed, and correspondence and discovery letters. Court files are copied and police department, Humane Society, and attorney files are prepared for trial.

LIQUOR LICENSING:

This office processed two liquor license renewal applications.

MISCELLANEOUS:

This office prepared a letter and Release pertaining to a claim against the City for property damage.

The paralegal did the following training: "Problem in the Routine" and "Harassment in the Work Place".

The paralegal makes telephone calls to library patrons regarding past due items, and processes letters to library patrons prepared by the library staff, regarding past due items. The paralegal also assists the HR Department with answering the telephones and receptionist duties when needed.

FINANCE DEPARTMENT
MARCH 2012 MONTHLY REPORT

The Finance Department assisted 2,852 customers during the month of March 2012. This compares to 2,992 customers in March 2011. This number does not include the contacts made by the Director of Finance. There were on average 118 customer contacts per day for March 2012. Please review the Finance Department Activities report for additional information regarding the various services that the Department of Finance and Records provided in March 2012 in comparison to March 2011.

The General Fund revenues for the month of March 2012 amounted to \$957,195.93. The revenue for the month ended March 2011 in the General Fund amounted to \$786,688.73. Expenditures for the General fund for the month ending March 31, 2012 amounted to \$1,000,992.92 and for the same period in 2011 the expenditures were \$705,211.58.

Cash in all City funds totaled \$2,258,380.45 on March 31, 2012 and for March 31, 2011 on hand was \$1,476,915.98. On March 31, 2012 the City of Sterling had outstanding a total of \$10,113,248.95 in investments, this amount is for all funds. This breaks down to \$205,699.79 in Certificates of Deposit, \$9,807,149.19 ColoTrust Plus and \$100,399.97 in Money Market.

There were \$2,229,908.43 worth of checks issued in March 2012 for all funds; this compares to \$1,718,621.44 for the same period in 2011. There were 6205.4 gallons of gasoline and diesel used in the month of March 2012 for all City operations. This compares to 5931.8 gallons gasoline and diesel used in March 2011.

Please see the Finance Department's activity list below for other comparisons.

Investment Breakdown

2012

THIS SUMMARY IS PROVIDED TO SHOW THE PLACEMENT OF INVESTMENTS. PLEASE REFER TO THE BALANCE SHEETS FOR THE VARIOUS FUNDS FOR TOTAL CASH & CASH EQUIVALENT.

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	3/31/12
General Fund:				
Colotrust Plus	\$1,742,343.96	\$445,000.00	\$640,229.40	\$1,937,573.36
Colotrust Plus - Seizure Money	\$26,585.35	\$0.00	\$4.63	\$26,589.98
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$1,768,929.31	\$445,000.00	\$640,234.03	\$1,964,163.34
Hotel Tax Fund:				
Colotrust Plus	\$4,550.14	\$0.00	\$4,471.87	\$9,022.01
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$4,550.14	\$0.00	\$4,471.87	\$9,022.01
Water Fund:				
Colotrust Plus	\$260,533.10	\$585,000.00	\$445,096.45	\$120,629.55
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$260,533.10	\$585,000.00	\$445,096.45	\$120,629.55
Sanitation Fund:				
Colotrust Plus	\$576,867.35	\$0.00	\$100.55	\$576,967.90
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$576,867.35	\$0.00	\$100.55	\$576,967.90
Sewer Fund:				
Colotrust Plus	\$3,392,020.29	\$0.00	\$70,595.81	\$3,462,616.10
Certificates of Deposit	\$205,699.79	\$0.00	\$0.00	\$205,699.79
Money Market	\$100,399.97	\$0.00	\$4.26	\$100,404.23
TOTALS	\$3,698,120.05	\$0.00	\$70,600.07	\$3,768,720.12
Perpetual Care Fund:				
Colotrust Plus	\$155,702.20	\$0.00	\$27.13	\$155,729.33
TOTALS	\$155,702.20	\$0.00	\$27.13	\$155,729.33

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	3/31/12
Library Improvement Fund:				
Colotrust Plus	\$26,944.00	\$0.00	\$4.70	\$26,948.70
TOTALS	\$26,944.00	\$0.00	\$4.70	\$26,948.70
Conservation Trust Fund:				
Colotrust Plus	\$142,430.35	\$0.00	\$33,450.19	\$175,880.54
TOTALS	\$142,430.35	\$0.00	\$33,450.19	\$175,880.54
Karl Falch Library Trust Fund:				
Colotrust Plus	\$31,033.95	\$0.00	\$5.41	\$31,039.36
TOTALS	\$31,033.95	\$0.00	\$5.41	\$31,039.36
Employee Self-Insurance Fund:				
Colotrust Plus	\$573,633.25	\$0.00	\$100.06	\$573,733.31
TOTALS	\$573,633.25	\$0.00	\$100.06	\$573,733.31
Service Center Fund:				
Colotrust Plus	\$338,232.55	\$30,000.00	\$45,064.02	\$353,296.57
TOTALS	\$338,232.55	\$30,000.00	\$45,064.02	\$353,296.57
Risk Management Fund:				
Colotrust Plus	\$902,363.07	\$20,000.00	\$153.87	\$882,516.94
TOTALS	\$902,363.07	\$20,000.00	\$153.87	\$882,516.94
Capital Equipment Fund:				
Colotrust Plus	\$845,070.09	\$186,000.00	\$45,140.62	\$704,210.71
TOTALS	\$845,070.09	\$186,000.00	\$45,140.62	\$704,210.71
Capital Improvement Fund:				
Colotrust Plus	\$765,260.39	\$0.00	\$5,134.17	\$770,394.56
Colotrust Plus - Museum Exhibits	\$49,927.55	\$49,928.67	\$1.39	\$0.27
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$815,187.94	\$49,928.67	\$5,135.56	\$770,394.83

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	3/31/12
Grand Totals All Funds:				
Colotrust Plus	\$9,833,497.59	\$1,315,928.67	\$1,289,580.27	\$9,807,149.19
Certificates of Deposit	\$205,699.79	\$0.00	\$0.00	\$205,699.79
Money Market	\$100,399.97	\$0.00	\$4.26	\$100,404.23
Grand Total	\$10,139,597.35	\$1,315,928.67	\$1,289,584.53	\$10,113,253.21

GENERAL FUND

This Document is for Internal Use and Represents Unaudited Figures

3/31/2012

BALANCE SHEET

ASSETS:

Cash	\$320,807.09
Flex Cash Account	\$9,049.54
Petty Cash	\$830.00
Cash with County Treasurer	\$87,822.88
Accounts Receivable	\$171,931.39
Allowance for Uncollectables	-\$42,974.94
Taxes Receivable	\$50,812.44
Sales Tax Receivable	\$670,000.00
Property Tax Receivable	\$1,009,612.00
Investments	\$1,937,573.36
Investment - Federal Seizure	\$26,589.98
Prepaid Fuel	\$26,398.24
Prepaid Fuel - Airport	\$34,214.40
Postage Clearing Account	\$3,863.66
Prepaid Prisoner Housing	\$53,477.00
Sales Tax Clearing	\$9.00

TOTAL ASSETS

\$4,360,016.04

LIABILITIES:

Ded/Ben Clearing Account	\$2,323.40
Accounts Payable	\$49,297.85
Accounts Payable - Logan County	\$3,233.73
Accrued Salaries	\$177,116.77
Court Bonds	\$1,185.00
Jury Deposit	\$779.00
Restitution Clearing Account	\$3,093.57
Seizures	\$600.00
Deferred Revenue	\$1,009,612.00
Deferred Revenue - Other	\$9,516.98

TOTAL LIABILITIES

\$1,256,758.30

FUND BALANCE:

Reserve for Museum (Bernice Sanders)	\$28,230.89
Reserve for Museum (Exhibits)	\$49,928.67
Designated for Arts	\$60,000.00
Unreserved Fund Balance	\$2,655,541.93
Excess Revenue over Expenditures	\$309,556.25

TOTAL FUND BALANCE

\$3,103,257.74

**TOTAL LIABILITIES
& FUND BALANCE**

\$4,360,016.04

GENERAL FUND

3/31/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Real & Personal Prop. Tax	\$1,010,091.00	\$50,857.60	\$365,998.56	\$644,092.44
Road & Bridge Fund Taxes	\$80,000.00	\$26,147.59	\$26,147.59	\$53,852.41
Auto Ownership Taxes	\$100,500.00	\$9,250.64	\$25,668.05	\$74,831.95
Sales Tax	\$6,369,500.00	\$477,707.27	\$1,609,816.29	\$4,759,683.71
Vehicle Use Tax	\$190,000.00	\$21,247.93	\$51,867.84	\$138,132.16
Building Material Use Tax	\$50,000.00	\$10,779.39	\$22,451.66	\$27,548.34
Employment Occupation Tax	\$15,300.00	\$0.00	\$15,400.00	-\$100.00
TOTAL TAXES	\$7,815,391.00	\$595,990.42	\$2,117,349.99	\$5,698,041.01
Franchise Taxes	\$706,000.00	\$50,455.41	\$188,298.75	\$517,701.25
Licenses & Permits	\$140,250.00	\$22,809.85	\$55,732.70	\$84,517.30
Intergovernmental Revenue	\$3,440,288.00	\$141,798.33	\$288,233.56	\$3,152,054.44
Charges for Service	\$265,005.00	\$14,267.71	\$45,018.06	\$219,986.94
Fines & Forfeits	\$145,300.00	\$9,596.81	\$32,027.68	\$113,272.32
Miscellaneous Revenue	\$400,294.00	\$29,707.73	\$105,195.05	\$295,098.95
Transfer from Other Funds	\$513,989.00	\$92,569.67	\$177,851.67	\$336,137.33
TOTAL OTHER REVENUES	\$5,611,126.00	\$361,205.51	\$892,357.47	\$4,718,768.53
GRAND TOTAL REVENUES	\$13,426,517.00	\$957,195.93	\$3,009,707.46	\$10,416,809.54

GENERAL FUND

3/31/2012

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
<u>GENERAL GOVERNMENT:</u>				
Council	\$73,798.00	\$4,567.50	\$10,208.11	\$63,589.89
City Manager	\$351,042.00	\$35,442.86	\$90,637.94	\$260,404.06
City Attorney	\$195,436.00	\$16,235.25	\$41,881.93	\$153,554.07
Municipal Court	\$102,233.00	\$10,830.89	\$24,623.52	\$77,609.48
Finance	\$427,059.00	\$42,514.75	\$113,111.70	\$313,947.30
City Hall & Non-Departmental	\$1,307,268.00	\$101,873.17	\$400,625.71	\$906,642.29
Personnel	\$233,579.00	\$22,531.56	\$57,561.57	\$176,017.43
TOTAL GENERAL GOVERNMENT	\$2,690,415.00	\$233,995.98	\$738,650.48	\$1,951,764.52
<u>PUBLIC SAFETY:</u>				
Police	\$1,824,011.00	\$158,658.96	\$415,173.51	\$1,408,837.49
Dispatch Center	\$553,312.00	\$47,237.45	\$134,092.35	\$419,219.65
Youth Services	\$107,849.00	\$11,018.15	\$27,489.97	\$80,359.03

Fire	\$1,488,256.00	\$145,699.06	\$375,661.51	\$1,112,594.49
Ambulance Service	\$694,320.00	\$59,463.28	\$119,032.98	\$575,287.02
TOTAL PUBLIC SAFETY	\$4,667,748.00	\$422,076.90	\$1,071,450.32	\$3,596,297.68

PUBLIC WORKS:

Street	\$2,230,678.00	\$66,354.95	\$190,441.47	\$2,040,236.53
Engineering & Operations	\$525,326.00	\$43,163.35	\$88,908.29	\$436,417.71
Airport	\$1,958,712.00	\$27,615.09	\$62,800.03	\$1,895,911.97
TOTAL PUBLIC WORKS	\$4,714,716.00	\$137,133.39	\$342,149.79	\$4,372,566.21

CULTURE & RECREATION:

Riverside Cemetery	\$227,900.00	\$19,670.09	\$51,682.08	\$176,217.92
Museum	\$124,544.00	\$9,128.01	\$22,730.41	\$101,813.59
Parks	\$511,169.00	\$39,646.64	\$110,105.23	\$401,063.77
Recreation Center	\$502,629.00	\$33,019.90	\$89,461.82	\$413,167.18
Forestry	\$135,279.00	\$11,922.67	\$35,000.18	\$100,278.82
Rec. Administration	\$410,735.00	\$43,369.72	\$104,969.74	\$305,765.26
Softball	\$40,359.00	\$2,673.20	\$4,312.46	\$36,046.54
Youth Softball	\$11,070.00	\$1,103.41	\$1,162.41	\$9,907.59
Basketball	\$8,216.00	\$2,025.41	\$7,908.11	\$307.89
Volleyball	\$6,859.00	\$931.72	\$981.72	\$5,877.28
Tolla Brown Skate Park	\$12,000.00	\$706.53	\$1,985.35	\$10,014.65
Special Events	\$22,950.00	\$238.71	\$1,189.60	\$21,760.40
Tennis	\$18,500.00	\$885.23	\$2,465.21	\$16,034.79
Youth Basketball	\$24,758.00	\$2,577.31	\$14,343.93	\$10,414.07
Youth Volleyball	\$10,714.00	\$0.00	\$54.00	\$10,660.00
Baseball	\$27,440.00	\$410.99	\$1,264.35	\$26,175.65
Library	\$458,607.00	\$39,477.11	\$98,284.02	\$360,322.98
TOTAL CULTURE & RECREATION	\$2,553,729.00	\$207,786.65	\$547,900.62	\$2,005,828.38

GRAND TOTAL EXPENDITURES	\$14,626,608.00	\$1,000,992.92	\$2,700,151.21	\$11,926,456.79
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HOTEL TAX FUND

3/31/2012

<u>REVENUES</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Hotel Tax	\$102,300.00	\$7,398.38	\$10,900.54	\$91,399.46
Investment Earnings	\$100.00	\$0.87	\$1.01	\$98.99
Penalty & Interest	\$0.00	\$439.33	\$439.33	-\$439.33
TOTAL HOTEL TAX FUND REVENUE	\$102,400.00	\$7,838.58	\$11,340.88	\$91,059.12

BALANCE SHEET
3/31/2012

ASSETS:

Cash	\$7,122.62
Investments	\$9,022.01

TOTAL ASSETS	<u>\$16,144.63</u>
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LIABILITIES:

Accounts Payable	\$4,803.75
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TOTAL LIABILITIES	\$4,803.75
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FUND BALANCE:

Retained Earnings	\$0.00
Excess Revenue over Expenditures	\$11,340.88

TOTAL FUND BALANCE	<u>\$11,340.88</u>
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TOTAL LIABILITIES AND FUND BALANCE	<u>\$16,144.63</u>
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WATER FUND

3/31/2012

BALANCE SHEET

ASSETS:

Cash	\$241,519.16
Cash with Fiscal Agent	\$18,564,685.24
Accounts Receivable	\$778.92
Accounts Receivable - Utility Billing	\$411,779.62
Supply Inventory	\$161,847.99
Investments	\$120,629.55
Fixed Assets (Net)	\$14,559,386.97

TOTAL ASSETS	<u>\$34,060,627.45</u>
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LIABILITIES:

Accounts Payable	\$554,604.47
Unpaid Compensated Absences	\$6,926.00
Accrued Salaries	\$4,485.90
Accounts Payable Pawnee Ridge	\$3,667.34
Loan Payable CWRPDA	\$28,558,845.11
Due to Sewer Fund	\$310,967.00
Lease Interest Payable	\$158,985.46

TOTAL LIABILITIES	\$29,598,481.28
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FUND BALANCE:

Reserve for Painting	\$475,000.00
Reserve for Capital Replacement	\$2,937,104.00
Retained Earnings	\$1,967,423.28
Excess Revenue over Expenditures	-\$917,381.11

TOTAL FUND BALANCE **\$4,462,146.17**

**TOTAL LIABILITIES
AND FUND BALANCE** **\$34,060,627.45**

WATER FUND

3/31/2012

<u>REVENUES</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Water Revenue-Inside Residential	\$3,309,073.00	\$210,109.50	\$657,261.08	\$2,651,811.92
Water Revenue-Outside Residential	\$308,794.00	\$17,238.61	\$52,451.56	\$256,342.44
Water Revenue-Inside Commercial	\$1,082,446.00	\$72,829.73	\$228,905.37	\$853,540.63
Water Revenue-Outside Commercial	\$7,915.00	\$439.52	\$1,296.30	\$6,618.70
Water Revenue-Inside Industrial	\$580,320.00	\$32,056.10	\$108,579.93	\$471,740.07
Misc. Water Sales	\$5,000.00	\$102.87	\$159.97	\$4,840.03
Surcharge	\$38,000.00	\$1,469.07	\$5,202.31	\$32,797.69
Service Charges	\$48,000.00	\$6,666.28	\$12,638.21	\$35,361.79
Tapping Charges	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Water Div. Services	\$4,000.00	\$257.15	\$2,164.32	\$1,835.68
Penalties	\$30,000.00	\$3,961.96	\$10,160.00	\$19,840.00
Investment Earnings	\$500.00	\$96.45	\$236.16	\$263.84
Miscellaneous	\$250.00	\$241.12	\$965.47	-\$715.47
Rents from land	\$50,000.00	\$458.40	\$458.40	\$49,541.60
Rights	\$0.00	\$0.00	\$0.00	\$0.00
Water Credits	\$0.00	\$0.00	\$0.00	\$0.00
Plant Investment Fees	\$10,000.00	\$0.00	\$3,000.00	\$7,000.00
Loan Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Other Refunds of Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$5,479,298.00	\$345,926.76	\$1,083,479.08	\$4,395,818.92

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$196,742.00	\$25,276.62	\$57,301.22	\$139,440.78
Maintenance & Operation	\$1,285,749.00	\$164,242.72	\$382,962.65	\$902,786.35
Capital Outlay	\$11,640,756.00	\$714,725.89	\$1,239,935.16	\$10,400,820.84
Transfer to General Fund	\$222,414.00	\$18,534.00	\$55,602.00	\$166,812.00
TOTAL EXPENDITURES	\$13,345,661.00	\$922,779.23	\$1,735,801.03	\$11,609,859.97
Debt Service	\$533,374.00	\$0.00	\$265,059.16	\$268,314.84
TOTAL WATER FUND W/DEBT	\$13,879,035.00	\$922,779.23	\$2,000,860.19	\$11,878,174.81

SANITATION FUND

3/31/2012

BALANCE SHEET

ASSETS:

Cash	\$219,795.86
Accounts Receivable	\$507.07
Accounts Receivable - Utility Billing	\$45,322.64
Supply Inventory	\$24,667.00
Investments	\$576,967.90
Fixed Assets (Net)	\$232,599.52

TOTAL ASSETS

\$1,099,859.99

LIABILITIES:

Accounts Payable	\$3,116.72
Unpaid Compensated Absences	\$7,279.20
Accrued Salaries	\$4,188.01

TOTAL LIABILITIES

\$14,583.93

FUND BALANCE:

Reserve for Equipment	\$28,389.00
Reserve for Capital Replacement	\$815,037.00
Retained Earnings	\$244,605.91
Excess Revenue over Expenditures	-\$2,755.85

TOTAL FUND BALANCE

\$1,085,276.06

**TOTAL LIABILITIES
AND FUND BALANCE**

\$1,099,859.99

SANITATION FUND

3/31/2012

REVENUES:	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sanitation Revenue-Inside	\$450,000.00	\$37,072.00	\$112,112.41	\$337,887.59
Rubbish Collection Fees	\$1,500.00	\$126.00	\$157.50	\$1,342.50
Sanitation Services	\$0.00	\$0.00	\$0.00	\$0.00
Penalties	\$5,500.00	\$504.14	\$1,325.50	\$4,174.50
Investment Earnings	\$500.00	\$100.55	\$260.04	\$239.96
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	<u>\$457,500.00</u>	<u>\$37,802.69</u>	<u>\$113,855.45</u>	<u>\$343,644.55</u>

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$155,584.00	\$15,679.27	\$40,029.04	\$115,554.96
Maintenance & Operation	\$259,809.00	\$18,219.42	\$61,015.26	\$198,793.74

Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to General Fund	\$62,273.00	\$5,189.00	\$15,567.00	\$46,706.00
TOTAL EXPENDITURES	\$477,666.00	\$39,087.69	\$116,611.30	\$361,054.70

SEWER FUND

3/31/2012

BALANCE SHEET

ASSETS:

Cash	\$236,974.18
Accounts Receivable	\$10,772.95
Accounts Receivable - Utility Billing	\$136,096.34
Accounts Receivable - Industrial	\$19,077.65
Due From Water Fund	\$310,967.00
Supply Inventory	\$42,976.78
Investments	\$3,768,720.12
Fixed Assets (Net)	\$10,605,806.72

TOTAL ASSETS

\$15,131,391.74

LIABILITIES:

Accounts Payable	\$10,962.38
Unpaid Compensated Absences	\$10,302.27
Accrued Salaries	\$9,327.38
Loan Payable CWRPDA	\$818,901.90
Interest Payable	\$12,198.51

TOTAL LIABILITIES

\$861,692.44

FUND BALANCE:

Reserve for Capital Projects	\$111,784.00
Reserve for Trunk Line Replacement	\$161,181.45
Reserve for Lagoons	\$394,861.26
Reserve for Capital Replacement	\$8,383,968.00
Retained Earnings	\$5,267,270.04
Excess Revenue over Expenditures	-\$49,365.45

TOTAL FUND BALANCE

\$14,269,699.30

**TOTAL LIABILITIES
AND FUND BALANCE**

\$15,131,391.74

SEWER FUND

3/31/2012

REVENUES:

	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sewer Revenue-Inside Residential	\$971,112.00	\$78,819.76	\$240,998.08	\$730,113.92
Sewer Revenue-Outside Residential	\$99,952.00	\$8,483.70	\$25,441.72	\$74,510.28
Sewer Revenue-Inside Commercial	\$321,438.00	\$25,916.66	\$82,228.34	\$239,209.66

Sewer Revenue-Outside Commercial	\$2,868.00	\$262.63	\$787.89	\$2,080.11
Sewer Revenue-Inside Industrial	\$311,909.00	\$20,045.40	\$42,394.85	\$269,514.15
Tapping Charges	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Sewer Division Charges	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Penalties	\$14,000.00	\$1,535.11	\$4,150.39	\$9,849.61
Investment Earnings	\$6,000.00	\$638.29	\$1,670.70	\$4,329.30
Miscellaneous	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Outside Billing	\$0.00	\$0.00	\$0.00	\$0.00
Plant Investment Fees	\$10,000.00	\$0.00	\$3,333.00	\$6,667.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Compensation for loss	\$0.00	\$0.00	\$0.00	\$0.00
Other Refund of Expenditure	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$1,744,279.00	\$135,701.55	\$401,004.97	\$1,343,274.03

<u>EXPENDITURES:</u> <u>LINES AND SERVICES:</u>	<u>BUDGETED</u> <u>2012</u>	<u>EXPENSES</u> <u>CURRENT MO.</u>	<u>EXPENSES</u> <u>TO DATE</u>	<u>BALANCE</u>
Personnel	\$86,348.00	\$2,940.77	\$8,841.70	\$77,506.30
Maintenance & Operation	\$340,845.00	\$28,102.41	\$82,900.51	\$257,944.49
Capital Outlay	\$237,900.00	\$0.00	\$0.00	\$237,900.00
Transfer to General Fund	\$64,072.00	\$5,339.00	\$16,017.00	\$48,055.00
TOTAL LINES & SERVICES	\$729,165.00	\$36,382.18	\$107,759.21	\$621,405.79
Debt Service	\$199,137.00	\$0.00	\$24,636.33	\$174,500.67
TOTAL LINES & SERVICES W/DEBT	\$928,302.00	\$36,382.18	\$132,395.54	\$795,906.46

<u>TREATMENT FACILITIES:</u>				
Personnel	\$302,734.00	\$27,024.03	\$66,380.59	\$236,353.41
Maintenance & Operation	\$811,363.00	\$70,168.70	\$210,857.29	\$600,505.71
Capital Outlay	\$15,310.00	\$0.00	\$0.00	\$15,310.00
Transfer to General Fund	\$162,955.00	\$13,579.00	\$40,737.00	\$122,218.00
TOTAL TREATMENT FACILITIES	\$1,292,362.00	\$110,771.73	\$317,974.88	\$974,387.12
TOTAL EXPENDITURES	\$2,220,664.00	\$147,153.91	\$450,370.42	\$1,770,293.58

PERPETUAL CARE FUND

3/31/2012

<u>REVENUES:</u>	<u>BUDGETED</u> <u>2012</u>	<u>COLLECTIONS</u> <u>CURRENT MO.</u>	<u>COLLECTIONS</u> <u>TO DATE</u>	<u>BALANCE</u>
Perpetual Care	\$4,500.00	\$750.00	\$5,000.00	-\$500.00
Perpetual Care - niches	\$11,000.00	\$1,000.00	\$3,500.00	\$7,500.00
Investment Earnings	\$175.00	\$27.13	\$70.25	\$104.75
TOTAL REVENUES	\$15,675.00	\$1,777.13	\$8,570.25	\$7,104.75

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$320.00	\$0.00	\$320.00	\$0.00
Niche Engraving	\$2,000.00	\$450.00	\$1,350.00	\$650.00
Transfer to General Fund	\$175.00	\$0.00	\$0.00	\$175.00
TOTAL EXPENDITURES	\$2,495.00	\$450.00	\$1,670.00	\$825.00

**BALANCE SHEET
3/31/2012**

<u>ASSETS:</u>				
Cash	\$5,775.86			
Investments	\$155,729.33			
		TOTAL ASSETS		\$161,505.19
<u>LIABILITIES:</u>				
Accounts Payable	\$450.00			
		TOTAL LIABILITIES		\$450.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$154,154.94			
Excess Revenue over Expenditures	\$6,900.25			
		TOTAL FUND BALANCE		\$161,055.19
		TOTAL LIABILITIES & FUND BALANCE		\$161,505.19

LIBRARY IMPROVEMENT FUND

3/31/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$0.00	\$4.70	\$12.32	-\$12.32
Contributions	\$0.00	\$0.00	\$0.00	\$0.00
Transfer from Capital Improvement	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$0.00	\$4.70	\$12.32	-\$12.32

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Capital Improvement Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00

BALANCE SHEET
3/31/2012

ASSETS:

Cash	\$2.86		
Investments	\$26,948.70		
		TOTAL ASSETS	\$26,951.56

LIABILITIES:

Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00

FUND BALANCE:

Unreserved Fund Balance	\$26,939.24		
Excess Revenue over Expenditures	\$12.32		
		TOTAL FUND BALANCE	\$26,951.56
		TOTAL LIABILITIES & FUND BALANCE	\$26,951.56

CONSERVATION TRUST FUND

3/31/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
State Contributions	\$118,000.00	\$33,420.97	\$33,420.97	\$84,579.03
Investment Earnings	\$400.00	\$29.19	\$73.16	\$326.84
TOTAL REVENUES	\$118,400.00	\$33,450.16	\$33,494.13	\$84,905.87

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Tennis Court Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Steel picnic tables	\$10,300.00	\$0.00	\$10,300.00	\$0.00
Bridge - Pioneer Park	\$0.00	\$0.00	\$0.00	\$0.00
Aluminum tables	\$0.00	\$0.00	\$0.00	\$0.00
Basketball Court Improvements	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Softball Field Improvements	\$10,725.00	\$0.00	\$0.00	\$10,725.00
Playground Equipment	\$108,000.00	\$0.00	\$17,630.00	\$90,370.00
Fitness Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Krull Park	\$12,261.00	\$0.00	\$0.00	\$12,261.00
Pioneer Park Improvements	\$18,400.00	\$0.00	\$0.00	\$18,400.00
Softball Field Backdrop	\$0.00	\$0.00	\$0.00	\$0.00
Roof - Columbine	\$4,837.00	\$0.00	\$0.00	\$4,837.00
TOTAL EXPENDITURES	\$174,523.00	\$0.00	\$27,930.00	\$146,593.00

BALANCE SHEET
3/31/2012

ASSETS:

Cash	\$0.42		
Investments	\$175,880.54		
		TOTAL ASSETS	\$175,880.96

LIABILITIES:

Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00

FUND BALANCE:

Unreserved Fund Balance	\$170,316.83		
Excess Revenue over Expenditures	\$5,564.13		
		TOTAL FUND BALANCE	\$175,880.96
		TOTAL LIABILITIES & FUND BALANCE	\$175,880.96

KARL FALCH LIBRARY TRUST FUND

3/31/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$50.00	\$5.41	\$14.20	\$35.80
TOTAL REVENUES	\$50.00	\$5.41	\$14.20	\$35.80

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Books Purchased	\$800.00	\$0.00	\$0.00	\$800.00
Audit	\$55.00	\$0.00	\$55.00	\$0.00
TOTAL EXPENDITURES	\$855.00	\$0.00	\$55.00	\$800.00

BALANCE SHEET
3/31/2012

ASSETS:

Cash	\$376.11		
Investments	\$31,039.36		
		TOTAL ASSETS	\$31,415.47

LIABILITIES:

Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00

FUND BALANCE:

Unreserved Fund Balance	\$31,456.27		
Excess Revenue over Expenditures	<u>-\$40.80</u>		
		TOTAL FUND BALANCE	<u>\$31,415.47</u>
		TOTAL LIABILITIES & FUND BALANCE	<u><u>\$31,415.47</u></u>

EMPLOYEE SELF-INSURANCE FUND

3/31/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$700.00	\$100.06	\$264.00	\$436.00
Employee Premiums	\$268,977.00	\$28,618.83	\$67,877.17	\$201,099.83
Wellness	\$100.00	\$0.00	\$0.00	\$100.00
City Premiums	\$1,267,186.00	\$95,762.00	\$286,227.62	\$980,958.38
TOTAL REVENUES	<u>\$1,536,963.00</u>	<u>\$124,480.89</u>	<u>\$354,368.79</u>	<u>\$1,182,594.21</u>

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Old Hire Fire Pension	\$0.00	\$0.00	\$0.00	\$0.00
Wellness	\$100.00	\$0.00	\$0.00	\$100.00
Premium	\$1,536,163.00	\$116,695.70	\$350,096.10	\$1,186,066.90
FLEX	\$3,600.00	\$240.00	\$720.00	\$2,880.00
Audit	\$630.00	\$0.00	\$630.00	\$0.00
Transfer General Fund	\$700.00	\$0.00	\$0.00	\$700.00
TOTAL EXPENDITURES	<u>\$1,541,193.00</u>	<u>\$116,935.70</u>	<u>\$351,446.10</u>	<u>\$1,189,746.90</u>

BALANCE SHEET

3/31/2012

ASSETS:

Cash	\$27,768.47		
Accounts Receivable	\$966.50		
Investments	<u>\$573,733.31</u>		
		TOTAL ASSETS	<u><u>\$602,468.28</u></u>

LIABILITIES:

Accounts Payable	<u>\$0.00</u>	TOTAL LIABILITIES	\$0.00
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FUND BALANCE:

Retained Earnings	\$599,545.59		
Excess Revenue over Expenditures	<u>\$2,922.69</u>		
		TOTAL FUND BALANCE	<u><u>\$602,468.28</u></u>

**TOTAL LIABILITIES
& FUND BALANCE**

\$602,468.28

SERVICE CENTER FUND

3/31/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$400.00	\$64.02	\$158.84	\$241.16
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$426,881.00	\$35,573.00	\$106,719.00	\$320,162.00
Transfer from Capital Improvement	\$0.00	\$0.00	\$0.00	\$0.00
Transfer for Lease Payment	\$230,040.00	\$19,170.00	\$57,510.00	\$172,530.00
TOTAL REVENUES	<u>\$657,321.00</u>	<u>\$54,807.02</u>	<u>\$164,387.84</u>	<u>\$492,933.16</u>

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$303,691.00	\$31,354.24	\$78,379.24	\$225,311.76
Maintenance & Operation	\$353,380.00	\$7,268.59	\$28,602.01	\$324,777.99
Capital Outlay	\$17,000.00	\$0.00	\$0.00	\$17,000.00
Transfer to General Fund	\$400.00	\$0.00	\$0.00	\$400.00
TOTAL EXPENDITURES	<u>\$674,471.00</u>	<u>\$38,622.83</u>	<u>\$106,981.25</u>	<u>\$567,489.75</u>

BALANCE SHEET

3/31/2012

<u>ASSETS:</u>			
Cash	\$20,250.57		
Cash - Bank of Cherry Creek	\$2.75		
Investments	\$353,296.57		
Fixed Assets (Net)	\$2,126,760.09		
		TOTAL ASSETS	<u>\$2,500,309.98</u>
<u>LIABILITIES:</u>			
Accounts Payable	\$323.94		
Unpaid Compensated Absences	\$19,924.74		
Accrued Salaries	\$8,715.41		
Lease Payable	\$1,355,000.00		
Lease Interest Payable	\$5,420.00		
		TOTAL LIABILITIES	<u>\$1,389,384.09</u>
<u>FUND BALANCE:</u>			
Retained Earnings	\$1,053,519.30		
Excess Revenue over Expenditures	\$57,406.59		
		TOTAL FUND BALANCE	<u>\$1,110,925.89</u>

**TOTAL LIABILITIES
& FUND BALANCE**

\$2,500,309.98

RISK MANAGEMENT FUND

3/31/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,000.00	\$153.87	\$422.72	\$577.28
Miscellaneous	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Compensation for Loss	\$5,000.00	\$1,829.48	\$5,543.17	-\$543.17
Transfer of Reserves	\$216,940.00	\$0.00	\$54,236.00	\$162,704.00
Transfer Workers Comp	\$181,227.00	\$0.00	\$40,546.00	\$140,681.00
TOTAL REVENUES	\$409,167.00	\$1,983.35	\$100,747.89	\$308,419.11

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Claims Paid	\$143,413.00	\$1,300.68	\$33,053.41	\$110,359.59
Expense for Workers Comp	\$181,200.00	\$0.00	\$45,300.00	\$135,900.00
Premium Fees	\$216,932.00	\$0.00	\$62,486.05	\$154,445.95
Expense for Unemployment	\$10,000.00	\$0.00	\$6,358.00	\$3,642.00
Materials & Supplies	\$300.00	\$0.00	\$0.00	\$300.00
Audit	\$590.00	\$0.00	\$590.00	\$0.00
Transfer to General Fund	\$1,000.00	\$0.00	\$0.00	\$1,000.00
TOTAL EXPENDITURES	\$553,435.00	\$1,300.68	\$147,787.46	\$405,647.54

**BALANCE SHEET
3/31/2012**

<u>ASSETS:</u>			
Cash	\$20,089.29		
Investments	\$882,516.94		
		TOTAL ASSETS	<u>\$902,606.23</u>
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Emergency Reserve	\$350,000.00		
Retained Earnings	\$599,645.80		
Excess Revenue over Expenditures	-\$47,039.57		
		TOTAL FUND BALANCE	<u>\$902,606.23</u>

**TOTAL LIABILITIES
& FUND BALANCE**

\$902,606.23

CAPITAL EQUIPMENT FUND

3/31/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,000.00	\$140.62	\$378.63	\$621.37
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Compensation for Loss	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$512,271.00	\$42,689.00	\$128,067.00	\$384,204.00
Grants	\$85,500.00	\$0.00	\$0.00	\$85,500.00
Donations	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	<u>\$598,771.00</u>	<u>\$42,829.62</u>	<u>\$128,445.63</u>	<u>\$470,325.37</u>

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$905.00	\$0.00	\$905.00	\$0.00
Police Equipment	\$92,495.00	\$24,785.40	\$48,205.40	\$44,289.60
Dispatch Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Fire Equipment	\$80,675.00	\$0.00	\$0.00	\$80,675.00
Public Works Equipment	\$100,000.00	\$104,264.00	\$104,264.00	-\$4,264.00
Parks, Lib & Rec Equipment	\$89,304.00	\$68,054.72	\$68,384.71	\$20,919.29
Non-Dept Equipment	\$21,440.00	\$285.00	\$21,440.00	\$0.00
TOTAL EXPENDITURES	<u>\$384,819.00</u>	<u>\$197,389.12</u>	<u>\$243,199.11</u>	<u>\$141,619.89</u>

**BALANCE SHEET
3/31/2012**

Cash	\$19,288.74		
Investments	\$704,210.71		
Fixed Assets (Net)	\$1,783,326.98		
		TOTAL ASSETS	<u>\$2,506,826.43</u>
<u>LIABILITIES:</u>			
Accounts Payable	\$12,107.07		
Lease Payable	\$175,658.32		
Lease Interest Payable	\$5,223.67		
		TOTAL LIABILITIES	\$192,989.06
<u>FUND BALANCE:</u>			
Retained Earnings	\$2,428,590.85		
Excess Revenue over Expenditures	-\$114,753.48		
		TOTAL FUND BALANCE	<u>\$2,313,837.37</u>

**TOTAL LIABILITIES
& FUND BALANCE**

\$2,506,826.43

CAPITAL IMPROVEMENT FUND

3/31/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,500.00	\$135.56	\$364.68	\$1,135.32
Misc. Income	\$0.00	-\$47.79	-\$46.44	\$46.44
Rents From Land	\$16,800.00	-\$377.53	\$14,623.70	\$2,176.30
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
Donations	\$0.00	\$0.00	\$0.00	\$0.00
Donation - Museum Building	\$0.00	\$0.00	\$0.00	\$0.00
Donation - Museum Exhibits	\$0.00	\$0.00	\$0.00	\$0.00
Transfer from Elna Anderson Fund	\$0.00	\$0.00	\$0.00	\$0.00
Transfer from Ethel Lindstrom Fund	\$0.00	\$0.00	\$0.00	\$0.00
Transfer from Library Improv Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$18,300.00	-\$289.76	\$14,941.94	\$3,358.06

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Museum Building	\$0.00	\$0.00	\$0.00	\$0.00
Museum Exhibits	\$49,110.00	\$51,067.87	\$51,067.87	-\$1,957.87
Library Addition	\$0.00	\$0.00	\$0.00	\$0.00
Land Transaction	\$0.00	\$0.00	\$0.00	\$0.00
Land Purchase	\$0.00	\$0.00	\$0.00	\$0.00
Building Improvements	\$90,000.00	\$0.00	\$0.00	\$90,000.00
Audit	\$535.00	\$0.00	\$535.00	\$0.00
Transfer to Service Center	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Library Improvement Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$139,645.00	\$51,067.87	\$51,602.87	\$88,042.13

CAPITAL IMPROVEMENT FUND

BALANCE SHEET

3/31/2012

<u>ASSETS:</u>	
Cash	\$19,781.55
Accounts Receivable	\$55,856.73
Allowance for Collectables	-\$29,396.07
Investments	\$770,394.56

Investment - Museum Exhibits	<u>\$0.27</u>	TOTAL ASSETS	<u>\$816,637.04</u>
<u>LIABILITIES:</u>			
Accounts Payable	<u>\$0.00</u>	TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$853,297.97		
Excess Revenue over Expenditures	<u>-\$36,660.93</u>	TOTAL FUND BALANCE	<u>\$816,637.04</u>
		TOTAL LIABILITIES & FUND BALANCE	<u>\$816,637.04</u>

PERSONNEL/HR DEPARTMENT

MARCH 2012 MONTHLY REPORT

The following is a partial list of activities in which the Personnel/HR Department participated in during the month of March 2012.

CDL TESTING – A DOT Random Drug test was not conducted during the month of March. There were 5 pre-employment drug screens conducted. Video training for CDL drivers was conducted on March 29.

WORKERS' COMPENSATION – The City continues to work on all injury cases that are presented for on-the-job injuries. During the month of March, there were three claims reported by employees.

JOB OPPORTUNITIES –

Positions Open	Positions Filled
Seasonal lifeguard and lifeguard WSI	Public Safety Dispatcher (1) 32 hours
Police Officer (1)	Temporary Ambulance Attendants (3)
Public Safety Dispatcher	Firefighters (2)
Fire Captain	Maintenance Worker I (Sewer – Temporary Laborer)
Museum Assistant	
Seasonal Recreation Positions	

PERSONNEL BOARD – Personnel Board did not meet during March. Fire promotional has been scheduled in April.

MISCELLANEOUS ACTIVITIES

HR is working on the Loss Control Audit for 2012 with clerical staff. Several CIRSA developed videos and online training programs were viewed by employees. The audit has been scheduled for April 17.

HR Director and HR Assistant attended MSEC Employer's Council in Golden on March 22 with City Manager.

HR Assistant completed Airport Liability Application with information supplied by PW Director and Airport Operator.

HR Assistant continued working on the Neogov application process.

HR Assistant collected essays for CML "If I were Mayor" essay contest. Three essays were chosen and presented to Council. These essays were also sent to CML.

City Manager, HR Director and HR Assistant attended CIRSA Membership luncheon in Ft. Morgan on March 28.

HR Assistant commenced working on CIRSA PC/WC application which will be received late April. Review of vehicles with Divisions Operations Coordinator began the last of March.

Great-West representatives presented training on March 30. A new Account Executive, Angie Holland, was introduced to employees who attended one of the two scheduled meetings.

Training has been scheduled for May 1 with ICMA.

HR Director and HR Assistant attended a roundtable conference on youth presented by CO Workforce on March 13.

MUNICIPAL COURT
MARCH 2012 MONTHLY REPORT

DESCRIPTION	Mar 2012	Mar 2011	Mar Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
ARRAIGNMENTS	36	67	-46%	131	157	-17%	202	-35%
JUVENILE CASES	4	7	-43%	9	11	-18%	25	-64%
TRAFFIC	1	3	-67%	1	4	-75%	2	-38%
NO INSURANCE		1	-100%	1	1		1	
NO SEAT BELT								
SPEEDING							1	-100%
UNDERAGE POSS OF TOBACCO		2	-100%		4	-100%	2	-100%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA	2	1	100%	6	1	500%	2	173%
THEFT							3	-100%
DISTURBING THE PEACE/NOISES							3	-100%
RESISTING ARREST/FAILURE TO COMPLY							0	-100%
INJURING/DEFACING PROPERTY							1	-100%
TRESPASSING							3	-100%
UNDERAGE POSS/CONS ALCOHOL/PROCURE	1			1	1		6	-82%
CURFEW FOR MINORS							0	-100%
OTHER							2	-100%
ADULT CASES	32	60	-47%	122	146	-16%	177	-31%
TRAFFIC	6	5	20%	25	17	47%	21	20%
NO INSURANCE	1	4	-75%	5	10	-50%	13	-61%
NO SEAT BELT				1	8	-88%	24	-96%
SPEEDING	2	2		9	13	-31%	24	-63%
PARKING	3	3		13	11	18%	19	-33%
POSS. MARIJUANA/DRUG PARAPHERNALIA	1	5	-80%	10	7	43%	9	16%
THEFT	2	8	-75%	15	26	-42%	14	6%
DISTURBING THE PEACE/NOISES	1			3	3		5	-42%
RESISTING ARREST/FAILURE TO COMPLY	1			3	2	50%	1	200%
INJURING/DEFACING PROPERTY					1	-100%	1	-100%
TRESPASSING	2	1	100%	3	3		8	-61%
UNDERAGE POSS/CONS ALCOHOL	8	12	-33%	20	15	33%	14	41%
SALE / PROCUREMENT / OPEN CONTAINER							1	-100%
OTHER	2	6	-67%	4	10	-60%	9	-57%
ANIMAL	3	7	-57%	11	13	-15%	11	-2%
NUISANCES		7	-100%		7	-100%	3	-100%
JUVENILE ARR'S FOUND GUILTY	3	3		5	6	-17%	16	-69%
JUVENILE ARR'S DISMISSED							4	-100%
JUVENILES PLACED ON PROB/DJ/UPS	3	4	-25%	8	12	-33%	19	-58%
JUVENILE VIOLS OF PROB/DJ/UPS					4	-100%	4	-100%
JUVENILE FTA/PWL							24	-100%
ADULT ARR'S FOUND GUILTY	15	38	-61%	47	85	-45%	80	-41%
ADULT ARR'S DISMISSED	5	3	67%	11	11		23	-51%
ADULTS PLACED ON PROB/DJ/UPS	6	28	-79%	20	44	-55%	25	-20%
ADULT VIOLS OF PROB/DJ/UPS		1	-100%		2	-100%	8	-100%
ADULT FTA/PWL	1	9	-89%	8	16	-50%	43	-81%

DESCRIPTION	Mar 2012	Mar 2011	Mar Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
FINE EXTENSIONS	25	38	-34%	90	89	1%	117	-23%
CONTINUANCE/SET FOR TRIALS/ETC	8	13	-38%	44	27	63%	41	8%
CASES REVIEWED	39	41	-5%	125	110	14%	124	1%
TRIALS FOUND GUILTY	2	11	-82%	16	16		13	25%
TRIALS FOUND NOT GUILTY				1	1		148	-99%
TRIALS DISMISSED	2			6	1	500%	16	-63%
NEW CHARGES PROCESSED	124	94	32%	227	228	0%	330	-31%
NEW WARRANTS	5	9	-44%	30	42	-29%	49	-39%
DAYS JUVENILES SENT TO DETENTION					6	-100%	87	-100%
DAYS ADULTS SENT TO JAIL					2	-100%	50	-100%
PAID TICKETS	46	36	28%	104	121	-14%	232	-55%
PAID WITH AUTO POINT REDUCTION	23	21	10%	53	56	-5%	53	0%
PAID AS REGULAR TICKET	23	15	53%	51	65	-22%	119	-57%
FROM PWL TO WARRANT							1	-100%

POLICE DEPARTMENT

MARCH 2012 MONTHLY REPORT

During March 2012, the police department responded to 1,119 Calls for Service, a nine percent increase from the 1,023 Calls for Service responded to in March of 2011.

Officers responded to 15 traffic accidents during the month of March, which represents a 32 percent decrease over the 22 responded to in March of 2011. Officers issued 52 penalty assessments during March 2012, which is a seven percent decrease over the 56 penalty assessments issued in March 2011. Officers also issued 335 Warning tickets during March 2012, a 30 percent increase over the 258 Warning tickets issued in March 2011. Officers arrested six drivers on DUI charges during March 2012, and seven DUI arrests were seen in March of 2011.

Among the criminal offenses reported were five assault offenses, six burglaries, seventeen larceny/thefts, one motor vehicle theft, four fraud offenses, fifteen vandalisms, and one drug violation. The value of property stolen during the month was \$16,365 and \$7,322 was recovered. Officers arrested 31 adults and four juveniles, for a total of 35 arrests in March 2012. A total of 50 arrests were seen in March of 2011.

In March, the Youth Services Division received 17 youth referrals (10 males and 7 females). Youth referrals were received from the following: fourteen from the Sterling Police Department, one from a parent/self, and two from a school.

Officers responded to 35 calls at local liquor establishments, seven less than the 42 calls responded to in March of 2011.

Sterling Police Officers and staff completed 245 hours of training during the month of March 2012.

DESCRIPTION	Mar 2012	Mar 2011	Mar Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
ACTIVITIES								
CALLS for SERVICE								
CITY OF STERLING	1,119	1,023	9%	3,034	2,657	14%		
MOTOR VEHICLE ACCIDENTS	15	22	-32%	49	72	-32%	75	-34%
CRIMINAL OFFENSES	84	143	-41%	261	364	-28%	364	-28%
GROUP "A" OFFENSES	54	68	-21%	153	202	-24%	184	-17%
GROUP "B" OFFENSES	30	75	-60%	108	162	-33%	180	-40%
VANDALISM	15	12	25%	36	35	3%	32	13%
ARRESTS								
ADULTS	31	44	-30%	104	145	-28%	189	-45%
JUVENILES	4	6	-33%	6	6		19	-69%
PROPERTY								
STOLEN	16,365	32,027	-49%	39,426	56,994	-31%	56,126	-30%
RECOVERED	7,322	4,825	52%	8,243	10,769	-23%	18,074	-54%
MUNICIPAL CHARGES								
PA'S	52	56	-7%	128	138	-7%	371	-66%
CRIMINAL CHARGES	30	15	100%	67	53	26%	85	-21%
WARNINGS	335	258	30%	787	596	32%	878	-10%
STATE CHARGES								
TRAFFIC	43	34	26%	94	83	13%	130	-28%
DUI'S	6	7	-14%	15	14	7%	20	-25%
CRIMINAL CHARGES	19	28	-32%	55	84	-35%	94	-42%
YOUTH SERVICES								
NUMBER OF REFERRALS								
MALE	10	18	-44%	37	40	-8%	44	-16%
FEMALE	7	5	40%	21	13	62%	20	3%
TOTAL	17	23	-26%	58	53	9%	65	-10%
REFERRING SOURCE								
STERLING POLICE DEPARTMENT	14	19	-26%	51	43	19%	58	-11%
LOGAN COUNTY SHERIFF'S OFFICE		2	-100%	1	2	-50%	1	67%
DISTRICT COURT				1	2	-50%	1	25%
STATE PATROL/OTHER JURISDICTION		1	-100%		1	-100%	1	-100%
PARENT/SELF	1			1			0	150%
SCHOOL	2	1						

STERLING FIRE DEPARTMENT

MARCH 2012 MONTHLY REPORT

OPERATIONS:

Chief

- Attended several meetings with Ambulance Service Managers group over the internet
- Met with Tracy Yahn from NJC over EMS training
- Attended Fire Chiefs meeting at the Justice Center
- Interviewed for new firefighters
- Swearing in ceremony for two new employees
- Attended the Rural Fire Board meeting
- Gave presentation to the City Council on the EMS system
- Tom Kennedy's retirement
- Attended a meeting with dispatch to discuss radio Traffic County wide
- Attended the American Red Cross dinner
- Assisted with grant reviews in Loveland, Colorado
- Received Chief Fire Officer Designation
- Attended week two of the Ambulance Service Managers program

TRAINING:

- PEPP Class with Ray Bondi
- Physical agility test prep for 3 candidates
- Aero Applicators Class
- PHTLS Training
- CIRSA training on Blood borne Pathogens & Violence in the Workplace

MAINTENANCE:

- E-12 Power steering not working
- E-12 fixed Bay door chain
- Detailed Med units at County shops
- Took Pole doors to Industrial welding for repairs
- Washed a total of 30 lengths of Hose
- Dried 6 lengths of Hose

OTHER:

- Wiring was completed for the, I AM RESPONDING Monitor in truck room
- Building committee meeting
- Retrieved Med 3 from County Shop
- Took E-16 to City shop
- Took S-13 to city shop
- Retrieved S-14 to Fire Station
- Public Education Community Health Fair

MAJOR INCIDENTS:

3-1-12	IR# 335	I-76, MM 104	Grass Fire
3-2-12	IR# 340	CR 53	Grass Fire
3-4-12	IR# 350	Cr 50+43	Grass Fire
3-4-12	IR# 351	158 Acoma street	Hazmat
3-5-12	IR# 360	I-76, MM110	Vehicle Fire
3-6-12	IR# 365	211 W Main St	Vehicle Fire
3-6-12	IR# 366	CO 76, MP 125 WB	Crash
3-7-12	IR# 369	Riverside/Edwards Ave	Fire
3-9-12	IR# 381	CR 24 & 37	Grass Fire
3-9-12	IR# 383	MM 402, Hwy 6	Grass Fire
3-12-12	IR# 393	12603 CR 33	Fire (Recall)
3-12-12	IR# 394	HWY 63, MM 51	Grass Fire (Recall)
3-12-12	IR# 397	I-76, MM 145 E	Rollover accident
3-14-12	IR# 406	22537 Hwy 138	Grass Fire (General)
3-15-12	IR# 412	25697 Hwy 138	Structure Fire
3-15-12	IR# 420	I-76, MM 123 W	Auto Accident
3-15-12	IR# 425	CR29 & CR 24	Haystack Fire (Recall)
3-17-12	IR# 435	12953 CR 31	Structure Fire (General)
3-17-12	IR# 436	Fillmore & Logan	Haz-condition
3-18-12	IR# 438	CO 138 & CO 113	Grass Fire (General)
3-28-12	IR# 496	1108 Nottingham	Bio-Hazard cleanup
3-29-12	IR# 507	123 E Broadway	Structure Fire
3-30-12	IR# 517	CR 48 & CR 43	Grass Fire (General)

DESCRIPTION	Mar 2012	Mar 2011	Mar Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
FIRES								
City	4	5	-20%	10	12	-17%	11	-7%
Rural	24	4	500%	39	9	333%	15	160%
Total	28	9	211%	49	21	133%	26	90%
EMS/RESCUE								
City	79	59	34%	253	184	38%	196	29%
Rural	8	18	-56%	34	41	-17%	42	-19%
Total	87	77	13%	287	225	28%	247	16%
HAZARDOUS CONDITION								
City	29	20	45%	72	53	36%	47	53%
Rural	11	5	120%	18	24	-25%	17	8%
Total	40	25	60%	90	77	17%	64	42%
TOTAL 911 SERV CALLS								
City	109	84	30%	332	249	33%	264	26%
Rural	43	27	59%	91	74	23%	75	21%
Total	152	111	37%	423	323	31%	340	24%
AVERAGE RESPONSE TIME								
City	4.2	3.5	20%	21	12	70%	14	51%
Rural	11.5	11.5	0%	33	27	22%	32	2%
Overall Average	7.85	7.48	5%	27	6.31	327%	23	17%
GENERAL ALARMS								
Total General Alarms	10	3	233%	18	11	64%	13	36%
Average Number of Firefighters	14	9	56%	14	10	46%	38	-63%

BUILDING FIRES								
Total Building Fires	5	1	400%	9	3	200%	4	125%
Fires Confined to Rm of Origin		0					2	-100%
TRAINING HOURS								
Career Hours	393	407	-3%	1,444	1,159	25%	746	93%
Volunteer Hours	41	86	-52%	162	235	-31%	193	-16%
Total Hours	434	493	-12%	1,606	1,394	15%	940	71%
Average Career Hours	26.2	27	-3%	96.3	77.3	25%	50	93%
Average Volunteer Hours	3.4	7	-52%	13.5	19.6	-31%	16	-16%
FIRE INSPECTIONS								
New Inspections	11	32	-66%	231	149	55%	154	50%
Re-Inspections	54	24	125%	93	85	9%	79	17%
Total Inspections	65	56	16%	324	234	38%	233	39%
HYDRANT INSPECTIONS		1	-100%		1	-100%	0	-100%

PUBLIC WORKS DEPARTMENT

MARCH 2012 MONTHLY REPORT

The citizens of Sterling enjoyed a variety of weather throughout the month of March with a high temperature of 86° recorded at the water stations on the 26th. Evening temperatures also fluctuated similarly with a low of the month being 8° on the evening of the 7th and a high evening low of 46° recorded on the 27th. The station located east of Sterling recorded a total precipitation of .16" for the month. However, at Sterling Municipal Airport there was a total of .07" recorded in the month of March.

MONTHLY CLIMATOLOGICAL SUMMARY for MAR. 2012

NAME: Sterling Municipal Airport CITY: STATE:
 ELEV: 4036 ft LAT: 40° 37' 00" N LONG: 103° 16' 00" W

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1	33.7	43.9	11:00a	21.7	3:30a	31.3	0.0	0.00	9.0	40.0	9:00a	NW
2	29.3	40.4	2:30p	19.6	5:30a	35.7	0.0	0.00	12.1	30.0	11:00a	W
3	38.1	49.1	3:30p	16.7	2:00a	26.9	0.0	0.00	18.0	44.0	2:00p	W
4	49.1	61.7	1:30p	33.7	12:00m	15.9	0.0	0.00	17.0	44.0	11:30a	WNW
5	47.4	73.4	2:30p	24.9	7:00a	19.1	1.5	0.00	8.3	27.0	1:30p	WSW
6	49.7	76.7	3:30p	25.5	6:00a	17.1	1.8	0.00	8.7	35.0	3:30p	S
7	33.8	42.2	12:30a	21.6	12:00m	31.2	0.0	0.00	9.9	33.0	2:30a	NNE
8	34.3	52.1	4:30p	18.4	6:30a	30.7	0.0	0.00	5.8	18.0	9:30a	W
9	39.8	64.0	4:00p	18.1	6:30a	25.2	0.0	0.00	8.5	24.0	11:00a	S
10	48.2	70.6	2:00p	22.2	6:30a	17.6	0.8	0.00	11.9	37.0	12:30p	S
11	46.1	57.9	4:00p	35.4	10:30p	18.1	0.0	0.00	6.9	22.0	4:30p	SE
12	51.3	70.7	5:00p	28.4	7:30a	14.7	1.1	0.00	7.9	25.0	3:00p	S
13	51.2	76.4	5:30p	24.7	6:00a	15.9	2.1	0.00	6.1	23.0	4:00p	S
14	54.4	78.0	4:30p	31.5	7:30a	13.7	3.0	0.00	8.0	38.0	3:30p	S
15	57.4	75.0	5:00p	38.7	7:30a	10.0	2.4	0.00	6.5	24.0	1:30p	WSW
16	55.7	79.0	5:30p	32.0	7:00a	12.4	3.1	0.00	4.1	17.0	6:00p	SSE
17	55.3	82.3	4:00p	29.3	7:30a	13.5	3.8	0.00	7.3	39.0	6:00p	S
18	59.9	79.0	3:30p	35.4	6:30a	8.9	3.9	0.00	17.1	74.0	5:30p	S
19	47.9	58.1	4:30p	33.1	8:00a	17.1	0.0	0.00	6.9	30.0	10:30p	WSW
20	43.4	55.1	5:00p	27.5	12:00m	21.6	0.0	0.00	9.2	29.0	2:30p	N
21	43.1	64.6	5:00p	21.4	6:30a	21.9	0.0	0.00	6.8	26.0	12:00p	NNE
22	45.5	52.5	6:30p	34.0	3:00a	19.5	0.0	0.07	6.7	16.0	4:30a	S
23	54.0	74.4	5:30p	33.0	7:00a	13.0	2.0	0.00	4.6	18.0	2:30a	S
24	53.4	69.8	4:30p	31.9	6:30a	12.5	0.9	0.00	7.7	29.0	1:00p	NE
25	51.3	69.5	6:00p	36.6	6:30a	14.1	0.4	0.00	4.2	18.0	6:00p	NNE
26	58.8	84.7	4:00p	40.4	3:30a	11.2	5.0	0.00	13.3	67.0	4:30p	S
27	58.8	73.4	4:30p	46.2	12:00m	8.0	1.8	0.00	13.7	41.0	12:30a	WNW
28	58.0	78.2	6:00p	32.7	6:30a	10.3	3.3	0.00	6.0	28.0	9:30p	SSE
29	57.6	74.2	5:30p	40.3	6:00a	9.4	2.0	0.00	8.6	36.0	2:00p	WNW
30	58.2	78.8	4:00p	35.2	6:30a	10.3	3.5	0.00	7.0	31.0	1:00p	SSW
31	62.7	83.5	5:30p	39.4	6:30a	7.8	5.5	0.00	6.7	29.0	5:00p	S
<hr/>												
	49.3	84.7	26	16.7	3	534.6	47.9	0.07	8.9	74.0	18	S

Max ≥ 90.0: 0
 Max ≤ 32.0: 0
 Min ≤ 32.0: 17
 Min ≤ 0.0: 0
 Max Rain: 0.07 ON 03/22/12
 Days of Rain: 1 (>.01 in) 0 (>.1 in) 0 (>1 in)
 Heat Base: 65.0 Cool Base: 65.0 Method: Integration

Traffic Control-Repair (Each)	2			2			5	-57%
Traffic Control-Replace (Each)	7	3	133%	10	4	150%	39	-74%
Traffic Control-Install (Each)	5	3	67%	10	6	67%	46	-78%
Traffic Control-Remove (Each)	5	3	67%	8	6	33%	43	-81%
Street Name-Repair (Each)							4	-100%
Street Name-Replace (Each)							45	-100%
Street Name-Install (Each)					1	-100%	59	-100%
Delineators-Repair & Replace (Each)							2	-100%
SNOW/ICE CONTROL								
Snow Removal (Loads)				129	730	-82%	757	-83%
Salt/Sand Mix Material (Tons)		19	-100%	86	237	-64%	244	-65%
Plowed/Sanded Streets (Miles)		377	-100%	1,356	2,776	-51%	2,375	-43%
SANITATION								
Loose Trash/Debris Collection:WO (Tons)	33	14	139%	84	14	516%	66	27%
Compacted Trash Collection (Tons)	465	405	15%	1,119	1,016	10%	1,046	7%
Alley Debris/Trash Removal: T & M (Tons)				13			0	6621%
Yard: Sweepings + Misc Debris (Tons)	142			330	90	265%	355	-7%
Container Repairs-90 Rollouts (Each)	7	13	-46%	16	18	-11%	72	-78%
Container Repairs-Dumpsters (Each)	61	19	221%	187	93	101%	118	59%
Level Dumpsters - Gravel Base Pad				2				
Weed Control-Mowing (Hours)								
Weed Control-Burning (Hours)								
MATERIAL PROCESSING								
Haul Materials from Airport Pit (Cu Yds)								
Haul Sand from Logan County Landfill								
Haul Materials from Vendor Yard (Tons)	43			43	729	-94%	495	-91%
Haul Materials from Project Site (Cu Yds)		30	-100%	110	1,080	-90%	985	-89%
Haul Pulverized Asphalt/Millings (Cu Yds)		40	-100%		90	-100%	102	-100%
MISCELLANEOUS								
Haul Rip Rap Materials--Concrete								
Crack Sealing (#'s per day)	6,090	25,170	-76%	28,980	38,790	-25%	26,825	8%

WATER/SEWER DIVISION

The water division produced 64,786,100 gallons, a 14% increase compared to March a year ago, and a 4% increase in hours logged. Furthermore the division responded to 463 requests for locates throughout the month. The meter reader read 4,060 meters resulting in 31 turn-offs for delinquent payment and also 36 investigations for high usage. The division continued the testing regime necessary for the health department regulations, responded to 60 and cleared 60 SCADA alarms at the time of reporting.

The sewer division cleaned -0- feet of sewer line throughout the month. This division responded to 462 requests for locates.

MISCELLANEOUS - OTHER								
Concrete Blocks Built (No.)								
Water Main Leak Detection (Feet)				30				
METER SECTION								
METERS (No.)								
Meters Read	4,060	5,328	-24%	11,572	12,151	-5%	9,539	21%
Meter Turn-offs (for repair)	4	18	-78%	19	68	-72%	48	-61%
Meter Turn-offs (delinquent)	31	75	-59%	147	199	-26%	151	-2%
Meter Turn-ons (all)	57	97	-41%	178	262	-32%	2,891	-94%
METER MAINTENANCE (No.)							7	-100%
Meters Repaired - In House							47	-100%
Meters Repaired - In Field					2	-100%	52	-100%
Meters Repaired - Manufacturer								
METER INVESTIGATIONS (No.)								
Zero Consumption							0	-100%
High Usage	36	31	16%	98	87	13%	118	-17%
Leaking in Meter Pit								
METER PIT MAINTENANCE (No.)								
Curb Stops Repaired							15	-100%
METER PIT INSTALLATION (No.)								
Meter Pits Installed							0	-100%
MISCELLANEOUS - OTHER (No.)								
Concrete Risers Manufactured								
Meter Pits Manufactured								
OPERATIONS SECTION								
WELL METERS (No.)								
Well Meters Read	24	12	100%	63	38	66%	32	98%
Park Meters Read	29	15	93%	87	55	58%	42	109%
WELL HOUSE MAINTENANCE (No.)								
Motors Checked	403	403		1,183	1,170	1%	869	36%
Well Building Security Checked	651	651		1,911	1,890	1%	1,174	63%
WELL MAINTENANCE (No.)								
Well GPM Check							236	-100%
Well Check for Sand							378	-100%
Well Static Level							4	-100%
Well Draw Down								
Well Air Check	93	93		270	270		60	350%
GROUND STORAGE TANKS (No.)								
7.5 MG Tank Checked	62	62		182	180	1%	120	52%
7.5 MG Tank Level Checked	62	62		182	180	1%	120	52%
2.0 MG Tank Checked	62	62		182	180	1%	120	52%
2.0 MG Tank Level Checked	62	62		182	180	1%	138	32%
Security Checks	62	62		182	180	1%	184	-1%
ELEVATED STORAGE TANKS (No.)							18	-100%
0.25 MG North Checked	93	93		273	270	1%	232	18%
0.25 MG North Level Checked	93	93		273	270	1%	232	18%
0.25 MG South Checked	93	93		273	270	1%	214	28%
0.25 MG South Level Checked	93	93		273	270	1%	232	18%

Security Checks	186	186		546	540	1%	439	24%
WATER QUALITY TESTING (No.)							18	-100%
Well Samples Taken					11	-100%	20	-100%
Distribution Samples Taken		15	-100%		15	-100%	22	-100%
Chlorine Samples Taken	155	31	400%	455	103	342%	100	355%
Bacteriological Samples Taken					15	-100%	34	-100%
Other - Samples taken							32	-100%
SCADA SYSTEM (No.)							20	-100%
SCADA Alarms	60	97	-38%	236	157	50%	80	195%
SCADA Alarms Cleared	60	97	-38%	234	157	49%	73	220%
DISINFECTION (No.)								
Chlorine Bottles Picked Up	17	12	42%	39	31	26%	31	24%
Chlorine Bottles Returned	17	12	42%	39	31	26%	31	27%
POTABLE WELLS								
WELLS PUMPED							5	-100%
Hours	2,010	1,936	4%	6,218	6,553	-5%	5,412	15%
Gallons	64,786	56,777	14%	181,851	182,589	0%	149,377	22%
Call Customer By Phone							1,272	-100%
UNCC LOCATES							34,949	-100%
City Requests	23	6	283%	40	38	5%	8	426%
Private Requests	129	103	25%	238	164	45%	33	626%

DESCRIPTION	Mar 2012	Mar 2011	Mar Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
SANITARY SECTION								
Sewer Service Installed (No.)								
Sewer Service Installed (No.) 4"								
Sewer Service Installed (No.) 6" & larger								
Sewer Service Taps Installed (No.) all								
Sewer Service Inspected (No.)							0	-100%
Sewer Service Repaired (No.)							1	-100%
Sewer Lines Installed (Ft.)								
Sewer Lines Installed (Ft.) 6"								
Sewer Lines Installed (Ft.) 8"								
Sewer Lines Installed (Ft.) 10"								
Sewer Lines Installed (Ft.) 12" & larger								
Sewer Lines Replaced (Ft.) 4"								
Sewer Lines Replaced -6" (Ft)					23	-100%	5	-100%
Sewer Lines Replaced -8" (Ft)								
Sewer Lines Replaced -10" (Ft)							2	-100%
Sewer Lines Replaced-12" & larger (Ft)								
Sanitary Sewer Relined-all sizes (Ft)								
Sewer Lines Cleaned (Ft.) 4"							20	-100%
Sewer Lines Cleaned (Ft.) 6"		375	-100%		375	-100%	826	-100%
Sewer Lines Cleaned (Ft.) 8"		1,800	-100%		3,300	-100%	6,809	-100%
Sewer Lines Cleaned (Ft.) 10"		650	-100%	2,500	1,450	72%	3,535	-29%

Catchbasins Repaired (No.)								
Catchbasins Replaced (No.)								
Catchbasins Cleaned (No.)							2	-100%
Storm Sewer Line Locates (No.)	154	103	50%	266	195	36%	142	87%
Storm Sewer Manhole Locates (No.)	308	206	50%	532	390	36%	213	150%
Call Customer by Phone							1	-100%

AIRPORT DIVISION

The airport division witnessed 222 operations during the month of March. Throughout the month this division sold 4,922 gallons of fuel, which is a 42% increase from March 2011. However the total year-to-date of 12,393 gallons of fuel, is also a 23% increase compared to a year ago.

DESCRIPTION	Mar 2012	Mar 2011	Mar Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
OPERATIONS BY A/C TYPE								
A/C Single Engine	101	96	5%	263	264	0%	367	-28%
A/C Multi Engine	13	6	117%	21	31	-32%	51	-58%
Helicopter	34	26	31%	72	60	20%	41	77%
Turbojet	74	29	155%	158	81	95%	166	-5%
Other Types							3	-100%
TOTAL OPERATIONS	222	157	41%	514	436	18%	627	-18%
AVIATION FUEL DISPENSATION								
Avgas (Gals.)	1,320	747	77%	2,525	2,706	-7%	2,648	-5%
Jet-A (Gals.)	3,602	2,718	33%	9,868	7,334	35%	5,984	65%
TOTAL FUEL	4,922	3,465	42%	12,393	10,041	23%	8,632	44%

CODE ENFORCEMENT DIVISION

There were 2 permits issued for new residential work with a construction value of \$249,000.00 in the month of March. There were 23 permits for residential additions/alterations with a construction value of \$416,805.00. There were 0 permits issued for new non-residential work with a construction value of \$0 in the month of March. Furthermore there were 5 permits for non-residential additions and/or alterations with a construction value of \$113,544.00. For summation of the month there was a total of 30 building permits issued with a fee structure of \$22,898; 1 demo permit with a fee structure of \$24; 10 fence permits with a fee structure of \$200; 1 mechanical permit with a fee structure of \$24; 1 sign permit with a fee structure of \$20; 10 excavation permits with a fee structure of \$125, 0 manufactured home hookup permits with a fee structure of \$0 and 54 miscellaneous permits and/or approvals issued with a fee structure of \$12,656.00. Throughout March, there were 107 permits and/or approvals issued with a 102% increase compared to a year ago. The fee structure is \$35,947.00, a 322% increase compared to a year ago.

DESCRIPTION	Mar 2012	Mar 2011	Mar Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
NEW RESIDENTIAL								
Single-Family Detached 101								
Permits	2			2				
Units	2			2				
Value	249,000			249,000				
Condominiums/Townhouses 102								
Permits								
Units								
Value								
Duplex 103								
Permits								
Units								
Value								
Three & Four Family 104								
Permits								
Units								
Value								
> 4 Family Apartments 105								
Permits								
Units								
Value								
Manufactured Homes 106								
Permits								
Units								
Value								
TOTALS								
Permits	2			2				
Units	2			2				
Value	249,000			249,000				
NEW RESIDENTIAL (GROUP/TRANSIENT)								
Hotels & Motels 213								
Permits								
Units								
Value								
Other Nonhousekeeping 214								
Permits								
Units								
Value								
TOTALS								
Permits								
Units								
Value								
RESIDENTIAL ADD/ALTERATIONS								
Residential Additions/Alterations 434								
Permits	20	9	122%	32	24	33%	19	65%

Value	385,104	48,893	688%	421,546	125,046	237%	133,175	217%
Residential Garages/Carports 438								
Permits	3	1	200%	3	4	-25%	2	67%
Value	31,701	530	5881%	31,701	48,710	-35%	28,308	12%
TOTALS - RES. ADD/ALTERATIONS								
Permits	23	10	130%	35	28	25%	21	65%
Value	416,805	49,423	743%	453,247	173,756	161%	161,483	181%
NEW NONRESIDENTIAL								
Amusement & Recreation 318								
Permits								
Value								
Churches & Religious 319								
Permits								
Value								
Industrial Buildings 320								
Permits								
Value								
Auto Service & Repair 322								
Permits								
Value								
Hospitals & Institutions 323								
Permits								
Value								
Offices 324								
Permits				1			0	400%
Value				1,924,600			96,358	1897%
Schools & Education 326								
Permits								
Value								
Commercial Buildings (Retail) 327								
Permits							0	-100%
Value							130,000	-100%
Public Works & Utilities 325								
Permits								
Value								
Other Buildings 328								
Permits		1	-100%		1	-100%	2	-100%
Value		3,000	-100%		3,000	-100%	17,908	-100%
Structures 329								
Permits							1	-100%
Value							30,634	-100%
TOTALS - NEW NONRESIDENTIAL								
Permits		1	-100%	1	1		4	-72%
Value		3,000	-100%	1,924,600	3,000	64053%	274,900	600%
NONRESIDENTIAL ADD/ALTERATIONS								
Nonresidential Add/Alterations 437								
Permits	5	4	25%	10	13	-23%	14	-28%
Value	113,544	118,631	-4%	286,782	592,759	-52%	707,438	-59%

PARKS, LIBRARY AND RECREATION DEPARTMENT

MARCH 2012 MONTHLY REPORT

DEPARTMENT OVERVIEW

There were 7 pavilion reservations made in March, for a year-to-date total of 39. There were 4 facility reservations prepared during March.

A total of \$750 was paid out in the Tree Removal program and there was no activity in the Tree Planting program.

The Department secretary attended PLR staff, secretary and newsletter meetings during the month. She prepared and distributed PLR news releases to media and answered the phone six times for the HR Dept.

The Director attended staff, Kiwanis and SWellness meetings during the month.

The Director and Department secretary completed the mandatory CIRSA Harassment video training.

March 5 – Nine letters were sent out re: Renewal of Tree Licenses.

March 6 – Director attended a Drug & Alcohol video.

March 7 – Director met with Library Superintendent, Recreation Superintendent, PCF Superintendent Appelhans and Museum Curator.

March 8 – Director attended a meeting for the West Main Landscape Design.

March 9 – Director and Department secretary attended the retirement reception for Tom Kennedy.

March 9 - Director, Library Superintendent and Recreation Assistant attended a Hope For Our Youth Meeting.

March 13 – Director and Department secretary attended the PLR Board meeting. The Board adopted the Facility Use for all PLR Spaces and Library Policies that were discussed earlier. The next meeting will be a “drive around” so that Board members can view City property that is maintained by PCF employees.

March 21 - Director met with Library Superintendent, Recreation Superintendent, PCF Superintendent Appelhans and Museum Curator.

March 23 – Director participated in One Book webinar.

March 23 – Director attended a Kids College meeting at NJC.

March 27 – Director and Department secretary judged the “If I were Mayor” entries, submitted by St. Anthony’s sixth graders.

PARKS, CEMETERY AND FORESTRY

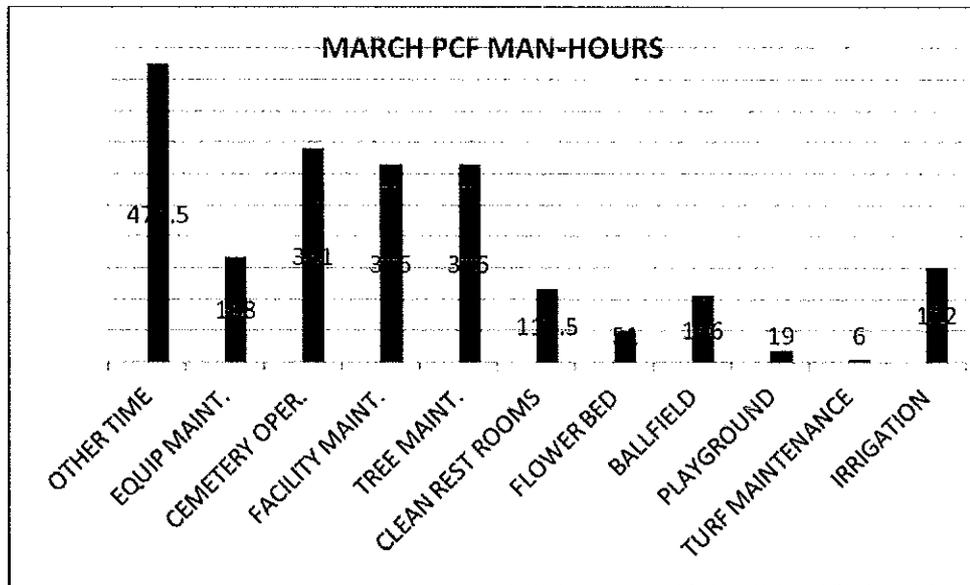
Parks - March pavilion reservations continue to come in, as anticipated high use of these facilities appears to be on track. Parks crews have also begun prepping equipment for spring summer grounds maintenance operations, as warmer than normal temps are starting to become the norm. The high temperatures and the moisture from the month before have initiated an onslaught of weed growth. Ken Nicolaus has been busy switching over the older ford ½ ton spray rig onto the newer ¾ ton GMC truck to facilitate weed control operations on a better suited platform. Crews have been busy getting the softball fields ready as NJC started games in March. There were 359 hours of facility maintenance completed this month.

Cemetery - The Riverside Cemetery staff has been repairing graves at the cemetery. The crew continues to work at getting the irrigation system ready for the application of sod. There were ten funerals in March, and six of them were cremains. The staff sold one grave space and three niches this month. The Cemetery crew also replaced the broken pumps on the waterfall and cleaned the creek bed. One hundred and eighty grave spaces were repaired.

Forestry - In March the Forestry Division continued to work on Action Requests and clean up storm damage from high winds. The Forestry crew trimmed 18 trees, removed 21 trees and completed 9 Action Requests throughout the Month.

Ongoing PCF projects:

- Perform all routine maintenance activities necessary
- Prepare equipment and tools for the spring season
- Complete Forestry Action Requests as needed
- Plant trees and conduct Arbor Day celebration
- Plant grass seed at Prairie Park
- Install memorial benches and concrete pads



Above graph denotes man-hours used during the month of March.

DESCRIPTION	Mar 2012	Mar 2011	Mar Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
PARKS								
Man-hours of equip maint (all PCF)	168	111	51%	168	254	-34%	485	-65%
Facility reservations	1	8	-88%	1	16	-94%	7	-86%
Restroom cleanings/inspections	116	104	12%	362	313	15%	339	7%
Man-hours of ballfield preparation	106	538	-80%	178	661	-73%	155	15%
CEMETERY								
Opening/Closing	10	9	11%	30	28	7%	28	6%
Cremains - Opening/Closing	6	3	100%	12	8	50%	9	30%
Spaces sold	1	4	-75%	18	10	80%	15	17%
Monument permits					4	-100%	14	-100%
Graves repaired/raised	180	102	76%	338	210	61%	178	90%
Niches Sold	3	2	50%	8	7	14%	5	54%
FORESTRY								
Trees trimmed	18	2	800%	60	33	82%	100	-40%
Trees removed	21	1	2000%	38	11	245%	44	-14%
Action Requests completed	9			19			11	70%
Trees planted	10	10		10	10		3	213%
Stumps removed by contract							6	-100%

LIBRARY

The patron count for Sterling Public Library from March 1 through March 31, 2012 was 4803.

The library had 15 Community Servants for a total of 119.5 hours of community service. Fourteen volunteers worked 81 hours. Total volunteer hours for the month of March were 200.5.

Sterling Public Library made 214 interlibrary loan requests of other libraries and received 198 items. Other libraries made 209 interlibrary loan requests and Sterling Public Library loaned 174 items. Lending libraries were unable to fill 36 requests and Sterling Public Library was unable to fill 35 requests. Total interlibrary loan requests were 423 and 372 items were circulated.

Jo Ann Conter reported 11 tutors worked with 15 students for 94 hours during March.

The library held its annual Quilt Show during March. There were 32 people who shared their quilts with the community. Each quilt was unique and very beautiful. Sharon Tseu and Betty Berhost tied for the People's Choice Award. The quilters are all very talented people. A quilter's reception was held on March 23rd. The public was invited to come and talk with the quilters and enjoy refreshments.

Erica Kallsen and Sandy Van Dusen held 2 Kindle classes and 1 non-Kindle class. There were 16 people who attended.

Erica Kallsen, Jody Hungenberg and Sandy Van Dusen attended Library Technology: Keeping your Balance in a Dizzy World in Loveland on March 30th. The workshop discussed purpose, new products and where you are and where you want to be.

PROJECT UPDATE:

Technology continues to be an important part of the library. One thousand nine hundred two patrons signed up and used the Internet and public access computers during March.

There were 114 children who called Dial-a-Story during March. Dorothy Schreyer, Margie Peake, Kim Sanchez and Connie Chambers read stories and the stories can be heard by calling 522-6808.

DESCRIPTION	Mar 2012	Mar 2011	Mar Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
Books Checked Out	8,763	9,305	-6%	25,197	25,388	-1%	22,303	13%
Digital check out	540			1,637				
In-house Circulation	532	1,090	-51%	1,603	3,195	-50%	2,964	-46%
Volunteer Hours	86	5	1620%	96	15	540%	24	302%
Story Time Attendance	98	142	-31%	298	280	6%	197	51%
Summer Reading Program								
Reference Questions	807	1,027	-21%	2,245	3,662	-39%	2,739	-18%
Books Placed on Hold	440	720	-39%	1,696	1,759	-4%	1,028	65%
Inter-Library Loans								
Borrowed requests	214	272	-21%	640	637	0%	604	6%
Loaned requests	209	228	-8%	633	715	-11%	632	0%
Total	423	500	-15%	1,273	1,352	-6%	1,236	3%
Library Meeting Room Use	46	14	229%	114	14	714%	49	132%
Patrons Using Facility	4,803	4,419	9%	14,722	11,522	28%	12,826	15%
Hours Tutoring	94	154	-39%	295	371	-20%	391	-24%
Internet use	1,902	2,213	-14%	6,025	2,213	172%	4,415	36%

RECREATION DIVISION

SPRING VOLLEYBALL: Adult Spring Volleyball is underway, with play beginning March 6th. There are 23 teams participating in 3 different divisions. This year we did not run a Co-Rec league because not enough teams registered. Even with that, we were down just 1 team from

2011. March accounted for 720 participant visits and 900 spectator visits to the Sterling Middle School on Monday and Tuesday nights and also at the N.J.C. Events Center on Tuesday nights. The season runs through the first week of May.

SUMMER SOFTBALL REGISTRATIONS: Information was prepared and distributed for all Recreation Division softball leagues in March. The adult leagues include: Co-Rec., Men's Slowpitch and a New Men's 50+ league. The Youth Softball leagues include: Whiffle T-Ball, Youth T-Ball, Youth Staff Pitch, and Youth Fastpitch. Registration for Youth Wildcat Softball will continue through April 18th. Registration for Adult Softball will continue through May 2nd. Play for all leagues begins May 29th.

This year, we made several changes to the Youth Wildcat Softball program. We went from grades to ages for participants. We added Whiffle t-ball for 4 year olds. We went from machine pitch to staff pitch for 7 & 8 year olds. For the Sterling teams, we changed to a system where coaches draft their teams' players for 9 thru 16 year olds. The draft will help equalize the Sterling teams by keeping coaches from stacking their teams with only the best girls they recruit. Every girl in the program will be drafted to a team. Less skilled girls will now have equal chances to play for better coaches.

RECREATION CENTER

NEW A.D.A. HANDICAP LIFT UPDATE: The two new pool handicap lifts have been ordered for the indoor and the outdoor pools. They have not arrived yet. Longer indoor pool entry handrails were also purchased. The A.D.A. now requires two means of unassisted handicap pool entry. The new lifts and handrails are required for us to comply with new ADA Pool Handicap Laws which were supposed to go into effect on March 15, 2012. The A.D.A. has just issued a 60 day extension and given everyone until May 21, 2012 to comply.

NEW WATER SLIDE REGULATIONS: The Department of Labor & Employment has come up with new regulations for outdoor pool water slides for 2012. State slide registrations and fees are now required. C.I.R.S.A. will provide the inspections for us. We have made new Water Slide Training Reports, Water Slide Inspection Reports and Water Slide Maintenance Reports in order to be prepared for the inspections.

POOL TEMPERATURE: The indoor pool waters heat exchanger has not been repaired yet! Repairs are schedule for the week of April 9th. We are unable to get the pool water temperature up to the 86 degrees needed during the winter. The current heat exchanger is clogged with sediment and does not heat the pool water effectively. Considering that the heat exchangers were installed in 1983, and with Sterling's severe hard water problem, the heat exchanger has lasted a very long time. It can now only manage 81 or 82 degrees, which is too cold for many therapeutic swimmers. Indoor pool usage is down because of this, which in turn, lowers our overall admissions.

SWIM TEAM REGISTRATIONS: We have been preparing for the 2012 Pre-Summer and Summer Swim Teams. Registration material was prepared and distributed in March.

LIFEGUARD AND WATER SAFETY INSTRUCTOR SCHOOL: The Recreation Division has spent a great deal of time preparing for, arranging instructors, and contacting students for the lifeguard (L.G.T.) and swimming lessons instructor (W.S.I.) classes. N.J.C. had offered the classes at the Sterling Recreation Center for approximately the past 25 years, but has decided to discontinue them this year. It is vital that the classes and training continue because all the

Recreation Centers L.G.T. and W.S.I. have come from these classes in the past. The classes will take place May 29 – June 3.

OVERALL ADMISSIONS: March, 2012 total attendance was 3,130 visits. March, 2011 admissions were 3,427 visits. March, 2012, is down 297 patron visits, or down approximately 9% from last year! This is a large decrease in the number of patrons and a large portion of the decrease is due to the cold indoor pool water. Therapeutic swimmers are not coming. Repairs are schedule for the week of April 9th.

Paid admissions in March does not include the following free visits to the Sterling Recreation Center: 351 visits from Sterling High School P.E. students, 255 visits from the Sterling Middle School P.E. students, 27 visits from the Boys swim team, and 24 visits from other Logan County schools. These free visits to the Recreation Center are provided through Intergovernmental Agreements.

CHILD ADMISSIONS: There were a total of 159 Child Admissions to the Recreation Center in March, 2011. In March, 2011 there were 75. This is up 84 visits, or up 112% from last year.

YOUTH ADMISSIONS: There were a total of 837 Youth Admissions to the Recreation Center in March, 2012. In March, 2011 there were 644. This is up 193 visits, or up approximately 30% from last year.

SENIOR ADMISSIONS: There were a total of 258 Senior Admissions to the Recreation Center in March, 2012. In March, 2011 there were 370. This is down 112 visits, or down approximately 30% from last year.

ADULT ADMISSIONS: In March, 2012 there were a total of 1,183 Adult Admissions to the Recreation Center. In March, 2011 there were 1,259. This is down 76 visits, or down approximately 6% from last year.

YEARLY ADMISSIONS: There were 502 Yearly Pass Admissions to the Recreation Center in March, 2012. In March, 2011 there were 538. This is down 36 visits, or down approximately 7% from last year.

AQUA AEROBICS CLASSES: There were 127 patrons attending aqua aerobics classes in March, 2012. In March, 2011 there were 124. This is up 4 visits, or up approximately 2% from last year.

DESCRIPTION	Mar 2012	Mar 2011	Mar Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
WINTER								
Volleyball Teams							20	-100%
Volleyball Participants							496	-100%
Volleyball Spectators							843	-100%
Adult Basketball Teams				52	46	13%	39	33%
Adult Basketball Participants				1,212	920	32%	1,032	17%
Adult Basketball Spectators				2,020	1,840	10%	1,428	41%
Youth Basketball Teams				176	174	1%	178	-1%
Youth Basketball Participants				6,704	9,744	-31%	12,582	-47%
Youth Basketball Spectators				13,320	15,660	-15%	14,790	-10%
Adult Basketball Tourn. Teams		14	-100%		28	-100%	31	-100%
Adult Basketball Tourn. Participants		90	-100%		210	-100%	333	-100%
Adult Basketball Tourn. Spectators		180	-100%		420	-100%	448	-100%
Open Gym Participants								
Denver Nugget Basketball Skills Challenge								
Santa at the Center Participants								
Spring								
Volleyball Teams	23	24	-4%	23	24	-4%	25	-9%
Volleyball Participants	720	848	-15%	720	848	-15%	797	-10%
Volleyball Spectators	900	1,060	-15%	900	1,060	-15%	996	-10%

OVERLAND TRAIL MUSEUM

The museum saw a very good increase in attendance during the month of March; an 86% increase over March of 2011.

The committee for the 125th anniversary of Logan County met twice at the Museum this month. The committee will be representing Logan County this year at the Heritage Festival where they will sell water and commemorative coins.

The Heritage Festival committee met this month to continue making plans for the 2012 July 4th event. The theme this year will reflect the county anniversary, "125 years of Freedom on the Frontier". Leo Everett and the Clear Creek Cowboys will be the main entertainment with local groups, Boots in Motion and the Prairie Pickers also performing.

The final winter series, History Café, took place on March 15. The topic was "Dolls and Toys from our childhood". The museum presented many antique and interesting toys and many

guests brought toys and dolls that were a part of their past. We have received many requests to continue the History Café in the future.

Museum Associate, Perry Johnson, took a small display of REA items to the Fort Morgan REA meeting on March 17.

The Museum held an open house on March 20 to promote museum events. The turnout was disappointing, although those who attended were very excited about the upcoming programs and events.

City Councilwoman, Heather Delgado, held her wedding in the High Plains Education Center on March 24. This was the first wedding in the new center. The Museum is receiving an average of 3-6 calls a week from the public wanting information on renting the facility. We have 3 confirmed out of town groups renting the facility for business-type events in the coming months. Many school groups have made reservations for field trips during the months of April and May. Our school group numbers were down in 2011, but it looks like they will be up quite a bit this spring. Wagons West is completely full and is once again being funded by a community grant from Wal-Mart.

A temporary employee began working at the Museum this month to help fill in until a permanent staff is hired. Staff has been extremely busy trying to finish up the winter cleaning. The constant winds have been a problem with dirt and sand blowing into the buildings, making the cleaning process very difficult. Staff has also been very busy with organizing the photo archives and cataloging items.

Kay attended the Logan County Historical Society meeting. The final meeting before summer, which is the awards presentation, will take place in May at the Museum.

KPMX has been in contact with Kay and will be broadcasting "May at the Museum" again this year every Friday in May. This is the 5th year that we have had this live broadcast in May. Both Kay and Perry have been interviewed on KPMX and KNNG discussing upcoming Museum programs and events.

Museum Projects

Accessioning artifacts.....	Ongoing project
Cleaning buildings & artifacts.....	Ongoing
Archive room.....	In progress
Miccosukee exhibit.....	Completed
Tannery.....	In progress
Research Room.....	Plans progressing
Reorganization of photo archives.....	In progress

DESCRIPTION	Mar 2012	Mar 2011	Mar Chang e	YTD 2012	YTD 2011	YTD Chang e	5 yr YTD Avg	5 yr YTD Chang e
Numbers of Donors	3	3		7	6	17%	8	-13%
Number of items donated	11	8	38%	17	13	31%	23	-27%
Number of School Visits					1	-100%	1	-100%
Number of Students					6	-100%	12	-100%
Prairie School Students								
Prairie School Teachers								
Number of Special Events	1	1		1	3	-67%	1	-29%
Total Attendance of Special Events	16	10	60%	10	29	-66%	23	-57%
Number of Weddings	1			1			0	400%
Number of Tour Buses								
Tour Bus Visitors								
States represented	17	16	6%	30	32	-6%	32	-6%
Foreign Countries Represented	1			2	1	100%	3	-23%
Total of All Visitors	380	204	86%	703	570	23%	514	37%
Volunteer Hours		54	-100%	12	80	-85%	82	-85%
Square Foot, Bldg. Maintained	29,766	24,766	20%	89,298	74,298	20%	74,298	20%