

STERLING

A Colorado Treasure

MONTHLY REPORTS

March 2011

CITY MANAGER

MARCH 2011 MONTHLY REPORT

City Manager:

The City Manager attended or met with the following:

- Attended Bottom Up Planning meeting in Haxtun;
- Attended Northeast Colorado Cross-Disability Coalition meeting;
- Meeting with Department of Local Affairs representatives regarding Library grant;
- Attended meeting with water attorneys; and
- Attended meeting with Xcel representatives regarding downtown alleys.

Executive Secretary:

The Executive Secretary continues to do the packets for Council. She attends the administrative staff meetings. She prepares the monthly reports, puts them on the web site and scans them into Laser Fiche for future reference. Connie prepared one amplified noise permit for the City Manager's signature. Executive Secretary Bornhoft helped in the Personnel Department in March.

Connie is a member of the employee newsletter committee and continues to help with the publication of it. She also attends the Web Group meetings and the weekly clerical staff meetings.

Emergency Management Coordinator (EMC):

EMC Owens attended the annual three day Colorado Emergency Managers Conference in Loveland in March.

Training and classes included:

- Emergency Operations Center (EOC) set up and operations
- Flood planning and mitigation
- Joint information sharing
- Disaster housing and sheltering
- Effective use of HAM radio volunteers during a disaster
- Resource ordering during an emergency event
- All day training on Legal Issues in Emergency Management

Work continues with RE-1 Schools exercise design committee. The multi-agency full-scale exercise on student reunification after evacuation will take place on May 25, 2011 at the Sterling High School and Logan County fairgrounds.

The EMC continued to assist the Pawnee Ridge homeowners group with ground water flooding issues. He contacted both DOLA and FEMA representatives to inquire about possible grants and funding.

Bob attended a Northeast All Hazards Region meeting in Fort Morgan. Items discussed were: 2011 DHS grants, radio interoperability grants, regional risk assessment updates and CIAC updates.

EMC Owens was a guest on the KPMX radio morning show. He discussed citizen preparedness and weather spotter training.

The EMC office fielded several calls from Logan County citizens in reference to radiation fallout from the Japan nuclear disaster. They referenced most callers to the State Health Department for more information and prepared press releases for local outlets.

Bob attended the quarterly Logan County Rural Fire Chiefs and Logan County Digital Users Group meeting in Fleming.

EMC Owens attended a Logan County E911 Board meeting in March. Items discussed were an update of the master IGA and bylaws, radio equipment warranties and new member applications.

Bob performed all of the E911 bookkeeping duties and record keeping for March.

The EMC updated the cities information with the FCC, and got set up to do radio license renewals on-line instead of by mail. This capability greatly reduces paperwork and time involved in license renewal. A FCC license for Sterling Water Department was renewed.

EMC Owens is working with two companies to develop a backup microwave DTR connection for the communications center. This backup microwave system would be redundant to the existing microwave system, and would be located a mile away for system resiliency. The T-1 line connectivity would then be abandoned.

Bob assisted in training the Sterling Correctional staff in the WebEOC system. Connecting the SCF to the system will greatly enhance communications with them during emergencies.

Work continues on the Logan County Emergency Operations Plan update project. The EMC will be meeting with individual agencies for their input on changes or modifications.

EMC Owens met with the Colorado State Forrest Service and Logan County Sheriff in reference to a new Annual Wildfire Operating plan that will be required this year.

Bob attended an all day training symposium in Fort Morgan presented by the Colorado Information Analysis Center (CIAC). This training included annual CIAC updates. New contact information, critical infrastructure identification and citizen awareness to terrorism.

The EMC attended an annual Kinder-Morgan pipeline safety awareness meeting. He received updated operations plans and emergency contact information.

Sterling Emergency Communication Center:

The Communications Center handled 2,070 calls for service during the month of March 2011, a seven percent decrease from the 2,221 calls received in March 2010. The Sterling Police Department handled 1,023 calls for service a decrease of 18 percent compared to 1,242 calls for service received in March 2010. The Logan County Sheriff's Office received 834 calls for service an 11 percent increase compared to 752 calls for service received in March 2010. Crook Fire Department handled 16 calls for service in March 2011 compared to the four calls in March 2010. Fleming Fire received eight calls for service in March 2011, compared to two calls for service in March 2010. Merino Fire handled nine calls for service in March 2011 compared to three calls for service in March

2010. Peetz Fire handled five calls for service in March 2011 compared to once call for service in March 2010. Sterling Fire handled 122 calls for service in March 2011, a two percent increase compared to the 120 calls handled in March 2010. Life Care Medical handled 147 calls for service in March 2011, an increase of 15 percent compared to 128 calls for service handled in March 2010.

DESCRIPTION	Mar 2011	Mar 2010	Mar Change	YTD 2011	YTD 2010	YTD Change
ACTIVITIES						
CALLS for SERVICE						
STERLING DISPATCH	2,070	2,221	-7%	5,462	6,466	-16%
CITY OF STERLING	1,023	1,242	-18%	2,657	3,506	-24%
LOGAN COUNTY	834	752	11%	2,170	2,156	1%
EMS	147	128	15%	400	405	-1%
STERLING FIRE 07530	122	120	2%	346	334	4%
CROOK FIRE 07505	16	4	300%	23	20	15%
FLEMING FIRE 07515	8	2	300%	19	11	73%
MERINO FIRE 07522	9	3	200%	19	14	36%
PEETZ FIRE 07525	5	1	400%	6	7	-14%

Information Technology Specialist (ITS):

Daily backup of servers and Finance & Police Systems continue.

ITS Anderson assisted with various issues regarding program security, cell phones, program errors, connection problems and viruses. She helped troubleshoot a remote connection problem with the SCADA system.

The ITS viewed the CIRSA training video with the Secretary staff. She attended a 2 hours webinar regarding the new CBI Requirement Policy.

ITS Anderson has more computers to set up at the Library and various department replacements.

Mary Ann attended a SWellness meeting and created flyers for the next SWellness events.

CITY ATTORNEY

MARCH 2011 MONTHLY REPORT

MEETINGS:

City Attorney Barlean attends City Council meetings and work sessions, Staff meetings, Planning Commission meetings, and various other meetings as needed. The paralegal attends staff meetings in the absence of the City Attorney, Swellness presentations, and secretarial meetings when there is training.

DOCUMENT PREPARATION:

Prepared agendas and packets for City Attorney's submission to City Council Meetings.

Prepared the following Resolutions:

Resolution No. 3-1-11, Series of 2011 – A Resolution before the City of Sterling, Logan County, Colorado, approving an Intergovernmental Agreement with the Sterling Rural Fire Protection District, and approving an Intergovernmental Agreement with the Sterling Rural Fire Protection District and the Town of Merino, Colorado.

Prepared the following Ordinances:

None.

Other Documents:

This office prepared a Release and letter to a claimant for a claim against the City for damages. This office also prepared an Attorney opinion letter regarding the water loan bonds, and an Attorney opinion letter regarding TABOR and the City's business credit cards.

MUNICIPAL COURT:

The City Attorney prosecuted 5 charges and all of the Defendants were found guilty. 2 Defendants failed to appear for trial. The City Attorney also attended a show cause hearing. 3 charges were dismissed, including 1 sales tax and 2 handicap parking. 7 Defendants pled guilty prior to trial, and 4 Defendants were granted a deferred judgment. Court documents were prepared, including miscellaneous pleadings such as guilty pleas and stipulations, various subpoenas, memos to the police department and Humane Society regarding trials, trial schedules, motions, jury instructions when needed, and correspondence and discovery letters. Court files were copied and police department, Humane Society, and attorney files were prepared for trial.

LIQUOR LICENSING:

This office processed 1 liquor license renewal, 1 special event permit, and 1 permit application and report of changes.

MISCELLANEOUS:

This office researched and provided Council with information regarding use of surveys as one type of tool to determine neighborhood desires and needs for liquor licensing, and past uses or waivers of surveys. This office is now involved in the preparation of legal documents pertaining to easements for the new water plant.

The paralegal makes telephone calls to library patrons regarding past due items and processes letters to library patrons prepared by the library staff, regarding past due items. The paralegal also assists the HR Department with answering the telephones and receptionist duties when needed.

FINANCE DEPARTMENT
MARCH 2011 MONTHLY REPORT

The Finance Department assisted 2,992 customers during the month of March 2011. This compares to 3,114 customers in March 2010. This number does not include the contacts made by the Director of Finance. There were on average 130 customer contacts per day for March 2011. Please review the Finance Department Activities report for additional information regarding the various services that the Department of Finance and Records provided in March 2011 in comparison to March 2010.

The General Fund revenues for the month of March 2011 amounted to \$786,688.73. The revenue for the month ended March 2010 in the General Fund amounted to \$906,161.97. Expenditures for the General fund for the month ending March 31, 2011 amounted to \$705,211.58 and for the same period in 2010 the expenditures were \$812,522.02.

Cash in all City funds totaled \$1,476,915.98 on March 31, 2011 and for March 31, 2010 on hand was \$1,839,536.81. On March 31, 2011 the City of Sterling had outstanding a total of \$9,618,313.44 in investments, this amount is for all funds. This breaks down to \$205,621.21 in Certificates of Deposit, \$9,312,414.45 ColoTrust Plus and \$100,277.78 in Money Market.

There were \$1,718,621.44 worth of checks issued in March 2011 for all funds; this compares to \$1,065,733.49 for the same period in 2010. There were 5931.8 gallons of gasoline and diesel used in the month of March 2011 for all City operations. This compares to 5795.9 gallons gasoline and diesel used in March 2010.

Please see the Finance Department's activity list below for other comparisons.

Investment Breakdown

2010

THIS SUMMARY IS PROVIDED TO SHOW THE PLACEMENT OF INVESTMENTS. PLEASE REFER TO THE BALANCE SHEETS FOR THE VARIOUS FUNDS FOR TOTAL CASH & CASH EQUIVALENT.

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	3/31/11
General Fund:				
Colotrust Plus	\$891,778.69	\$410,000.00	\$500,119.97	\$981,898.66
Colotrust Plus - Seizure Money	\$26,555.78	\$0.00	\$3.16	\$26,558.94
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$918,334.47	\$410,000.00	\$500,123.13	\$1,008,457.60
Water Fund:				
Colotrust Plus	\$118,263.40	\$0.00	\$14.31	\$118,277.71
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$118,263.40	\$0.00	\$14.31	\$118,277.71
Sanitation Fund:				
Colotrust Plus	\$347,323.03	\$0.00	\$70,044.36	\$417,367.39
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$347,323.03	\$0.00	\$70,044.36	\$417,367.39
Sewer Fund:				
Colotrust Plus	\$3,779,126.90	\$0.00	\$100,464.40	\$3,879,591.30
Certificates of Deposit	\$205,621.21	\$0.00	\$0.00	\$205,621.21
Money Market	\$100,277.78	\$0.00	\$0.00	\$100,277.78
TOTALS	\$4,085,025.89	\$0.00	\$100,464.40	\$4,185,490.29
Perpetual Care Fund:				
Colotrust Plus	\$135,548.28	\$0.00	\$16.33	\$135,564.61
TOTALS	\$135,548.28	\$0.00	\$16.33	\$135,564.61
Elna Anderson Trust Fund:				
Colotrust Plus	\$23,640.28	\$23,641.01	\$0.82	\$0.09
TOTALS	\$23,640.28	\$23,641.01	\$0.82	\$0.09

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	3/31/11
Ethel Lindstrom Trust Fund:				
Colotrust Plus	\$58,047.23	\$58,049.07	\$2.07	\$0.23
TOTALS	\$58,047.23	\$58,049.07	\$2.07	\$0.23
Library Improvement Fund:				
Colotrust Plus	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00	\$0.00	\$0.00
Conservation Trust Fund:				
Colotrust Plus	\$213,733.96	\$8,353.00	\$15,831.89	\$221,212.85
TOTALS	\$213,733.96	\$8,353.00	\$15,831.89	\$221,212.85
Karl Falch Library Trust Fund:				
Colotrust Plus	\$31,000.35	\$0.00	\$3.73	\$31,004.08
TOTALS	\$31,000.35	\$0.00	\$3.73	\$31,004.08
Employee Self-Insurance Fund:				
Colotrust Plus	\$577,998.80	\$0.00	\$69.77	\$578,068.57
TOTALS	\$577,998.80	\$0.00	\$69.77	\$578,068.57
Service Center Fund:				
Colotrust Plus	\$307,844.63	\$25,000.00	\$60,039.08	\$342,883.71
TOTALS	\$307,844.63	\$25,000.00	\$60,039.08	\$342,883.71
Risk Management Fund:				
Colotrust Plus	\$823,396.66	\$0.00	\$99.43	\$823,496.09
TOTALS	\$823,396.66	\$0.00	\$99.43	\$823,496.09
Capital Equipment Fund:				
Colotrust Plus	\$756,215.13	\$0.00	\$15,091.79	\$771,306.92
TOTALS	\$756,215.13	\$0.00	\$15,091.79	\$771,306.92

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	3/31/11
Capital Improvement Fund:				
Colotrust Plus	\$599,618.68	\$137,500.00	\$69.84	\$462,188.52
Colotrust Plus - Museum Bldg	\$718,193.28	\$232,896.00	\$74.54	\$485,371.82
Colotrust Plus - Mus Exhibits	\$42,848.21	\$5,230.00	\$4.75	\$37,622.96
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$1,360,660.17	\$375,626.00	\$149.13	\$985,183.30
Grand Totals All Funds:				
Colotrust Plus	\$9,451,133.29	\$900,669.08	\$761,950.24	\$9,312,414.45
Certificates of Deposit	\$205,621.21	\$0.00	\$0.00	\$205,621.21
Money Market	\$100,277.78	\$0.00	\$0.00	\$100,277.78
Grand Total	\$9,757,032.28	\$900,669.08	\$761,950.24	\$9,618,313.44

GENERAL FUND

This Document is for Internal Use and Represents Unaudited Figures

3/31/2011

BALANCE SHEET

ASSETS:

Cash	\$495,017.32
Flex Cash Account	\$8,869.15
Petty Cash	\$830.00
Cash with County Treasurer	\$112,047.24
Accounts Receivable	\$154,871.70
Allowance for Uncollectables	-\$42,974.94
Taxes Receivable	\$42,750.00
Sales Tax Receivable	\$687,855.67
Property Tax Receivable	\$1,018,263.00
Investments	\$981,898.66
Investment - Federal Seizure	\$26,558.94
Prepaid Fuel	\$33,764.23
Prepaid Fuel - Airport	\$17,513.07
Payroll Clearing Account	\$137,567.90
Postage Clearing Account	\$2,190.92
Prepaid Prisoner Housing	\$53,477.00
Sales Tax Clearing	-\$12.53

TOTAL ASSETS

\$3,730,487.33

LIABILITIES:

Ded/Ben Clearing Account	-\$74,463.24
Accounts Payable	\$48,439.27
Accounts Payable - Logan County	\$944.47
Accrued Salaries	\$172,452.85
Court Bonds	\$1,920.00
Jury Deposit	\$704.00
Restitution Clearing Account	\$1,165.94
Seizures	\$600.00
Deferred Revenue	\$1,018,263.00
Deferred Revenue - Other	\$3,527.77

TOTAL LIABILITIES

\$1,173,554.06

FUND BALANCE:

Reserve for Museum	\$28,199.92
Designated for Arts	\$50,000.00
Unreserved Fund Balance	\$2,082,294.45
Excess Revenue over Expenditures	\$396,438.90

TOTAL FUND BALANCE

\$2,556,933.27

TOTAL LIABILITIES & FUND BALANCE

\$3,730,487.33

GENERAL FUND

3/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Real & Personal Prop. Tax	\$1,018,420.00	\$79,120.93	\$352,672.56	\$665,747.44
Road & Bridge Fund Taxes	\$170,000.00	\$23,624.74	\$23,624.74	\$146,375.26
Auto Ownership Taxes	\$120,000.00	\$8,424.45	\$24,973.15	\$95,026.85
Sales Tax	\$5,650,000.00	\$442,531.47	\$1,591,519.25	\$4,058,480.75
Vehicle Use Tax	\$185,000.00	\$11,100.00	\$35,120.48	\$149,879.52
Building Material Use Tax	\$70,000.00	\$3,148.35	\$13,387.91	\$56,612.09
Employment Occupation Tax	\$14,200.00	\$0.00	\$15,200.00	-\$1,000.00
TOTAL TAXES	\$7,227,620.00	\$567,949.94	\$2,056,498.09	\$5,171,121.91
Franchise Taxes	\$711,000.00	\$54,400.81	\$193,762.17	\$517,237.83
Licenses & Permits	\$138,250.00	\$13,952.77	\$38,940.17	\$99,309.83
Intergovernmental Revenue	\$1,283,290.00	\$51,017.87	\$219,906.08	\$1,063,383.92
Charges for Service	\$266,825.00	\$14,662.38	\$42,853.28	\$223,971.72
Fines & Forfeits	\$191,300.00	\$14,321.27	\$37,654.47	\$153,645.53
Miscellaneous Revenue	\$423,426.00	\$28,138.69	\$93,581.60	\$329,844.40
Transfer from Other Funds	\$511,164.00	\$42,245.00	\$126,735.00	\$384,429.00
TOTAL OTHER REVENUES	\$3,525,255.00	\$218,738.79	\$753,432.77	\$2,771,822.23
GRAND TOTAL REVENUES	\$10,752,875.00	\$786,688.73	\$2,809,930.86	\$7,942,944.14

GENERAL FUND

3/31/2011

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
<u>GENERAL GOVERNMENT:</u>				
Council	\$52,093.00	\$5,215.00	\$16,912.89	\$35,180.11
City Manager	\$341,680.00	\$26,384.65	\$77,761.34	\$263,918.66
City Attorney	\$193,525.00	\$15,337.52	\$44,636.28	\$148,888.72
Municipal Court	\$99,967.00	\$7,085.41	\$20,600.02	\$79,366.98
Finance	\$429,075.00	\$30,688.36	\$94,578.97	\$334,496.03
City Hall & Non-Departmental	\$1,279,731.00	\$113,104.54	\$473,469.47	\$806,261.53
Personnel	\$226,655.00	\$15,525.33	\$45,181.20	\$181,473.80
TOTAL GENERAL GOVERNMENT	\$2,622,726.00	\$213,340.81	\$773,140.17	\$1,849,585.83
<u>PUBLIC SAFETY:</u>				
Police	\$1,713,041.00	\$129,336.53	\$379,030.04	\$1,334,010.96
Dispatch Center	\$512,873.00	\$37,360.09	\$126,067.99	\$386,805.01
Youth Services	\$105,125.00	\$7,900.94	\$23,936.69	\$81,188.31

Fire	\$1,370,586.00	\$94,461.73	\$275,989.12	\$1,094,596.88
TOTAL PUBLIC SAFETY	\$3,701,625.00	\$269,059.29	\$805,023.84	\$2,896,601.16

PUBLIC WORKS:

Street	\$2,262,316.00	\$56,246.74	\$193,612.56	\$2,068,703.44
Engineering & Operations	\$340,105.00	\$24,331.73	\$77,857.66	\$262,247.34
Airport	\$306,954.00	-\$31,063.12	\$89,298.08	\$217,655.92
TOTAL PUBLIC WORKS	\$2,909,375.00	\$49,515.35	\$360,768.30	\$2,548,606.70

CULTURE & RECREATION:

Riverside Cemetery	\$212,036.00	\$12,906.94	\$43,321.49	\$168,714.51
Museum	\$185,779.00	\$10,570.71	\$31,883.40	\$153,895.60
Parks	\$423,171.00	\$32,008.04	\$90,216.42	\$332,954.58
Recreation Center	\$509,964.00	\$29,594.53	\$90,146.83	\$419,817.17
Forestry	\$140,042.00	\$6,615.40	\$20,367.67	\$119,674.33
Rec. Administration	\$221,122.00	\$16,254.35	\$49,432.10	\$171,689.90
Softball	\$41,156.00	\$2,289.23	\$3,937.54	\$37,218.46
Youth Softball	\$10,647.00	\$0.00	\$72.00	\$10,575.00
Basketball	\$7,622.00	\$3,228.56	\$8,048.99	-\$426.99
Volleyball	\$7,035.00	\$657.22	\$723.22	\$6,311.78
Tolla Brown Skate Park	\$12,750.00	\$620.43	\$2,191.65	\$10,558.35
Special Events	\$28,950.00	\$351.97	\$1,860.00	\$27,090.00
Tennis	\$18,873.00	\$599.54	\$1,868.99	\$17,004.01
Youth Basketball	\$27,811.00	\$5,709.30	\$21,397.79	\$6,413.21
Youth Volleyball	\$7,998.00	\$0.00	\$48.00	\$7,950.00
Baseball	\$27,136.00	\$737.05	\$1,626.58	\$25,509.42
Library	\$529,404.00	\$51,152.86	\$107,416.98	\$421,987.02
TOTAL CULTURE & RECREATION	\$2,411,496.00	\$173,296.13	\$474,559.65	\$1,936,936.35

GRAND TOTAL EXPENDITURES	\$11,645,222.00	\$705,211.58	\$2,413,491.96	\$9,231,730.04
---------------------------------	------------------------	---------------------	-----------------------	-----------------------

WATER FUND

3/31/2011

BALANCE SHEET

ASSETS:

Cash	-\$101,615.93
Cash with Fiscal Agent	\$3,505,065.60
Accounts Receivable	\$762.97
Accounts Receivable - Utility Billing	\$342,081.28
Supply Inventory	\$161,847.99
Investments	\$118,277.71
Fixed Assets (Net)	\$10,077,673.36

TOTAL ASSETS

\$14,104,092.98

LIABILITIES:

Accounts Payable	\$402,847.78
Unpaid Compensated Absences	\$10,068.86

Accrued Salaries	\$5,596.57		
Accounts Payable Pawnee Ridge	\$2,390.16		
Loan Payable CWRPDA	\$4,800,000.00		
Due to Sewer Fund	\$345,505.00		
Lease Interest Payable	\$22,553.42		
		TOTAL LIABILITIES	\$5,588,961.79
FUND BALANCE:			
Reserve for Painting	\$415,000.00		
Reserve for Capital Replacement	\$2,748,135.00		
Retained Earnings	\$4,946,320.81		
Excess Revenue over Expenditures	\$405,675.38		
		TOTAL FUND BALANCE	\$8,515,131.19
		TOTAL LIABILITIES AND FUND BALANCE	\$14,104,092.98

WATER FUND

3/31/2011

<u>REVENUES</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Water Revenue-Inside Residential	\$1,856,200.00	\$222,911.95	\$553,846.25	\$1,302,353.75
Water Revenue-Outside Residential	\$161,400.00	\$27,904.33	\$42,339.84	\$119,060.16
Water Revenue-Inside Commercial	\$626,200.00	\$87,559.46	\$191,946.95	\$434,253.05
Water Revenue-Outside Commercial	\$4,210.00	\$662.67	\$1,058.35	\$3,151.65
Water Revenue-Inside Industrial	\$369,900.00	\$63,267.60	\$95,008.50	\$274,891.50
Misc. Water Sales	\$2,000.00	\$714.44	\$853.26	\$1,146.74
Surcharge	\$30,000.00	\$2,754.75	\$5,844.13	\$24,155.87
Service Charges	\$35,000.00	\$4,153.38	\$12,433.37	\$22,566.63
Tapping Charges	\$5,000.00	\$445.00	\$890.00	\$4,110.00
Water Div. Services	\$5,000.00	\$661.32	\$1,127.82	\$3,872.18
Penalties	\$16,000.00	\$4,168.38	\$7,794.62	\$8,205.38
Investment Earnings	\$250.00	-\$49.39	\$45.52	\$204.48
Miscellaneous	\$200.00	\$30.12	\$30.23	\$169.77
Rents from land	\$50,000.00	\$0.00	\$458.40	\$49,541.60
Rights	\$0.00	\$0.00	\$0.00	\$0.00
Water Credits	\$0.00	\$0.00	\$0.00	\$0.00
Plant Investment Fees	\$10,000.00	\$2,160.00	\$4,320.00	\$5,680.00
Loan Proceeds	\$17,500,000.00	\$0.00	\$0.00	\$17,500,000.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$20,671,360.00	\$417,344.01	\$917,997.24	\$19,753,362.76

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$205,736.00	\$15,571.11	\$51,411.20	\$154,324.80
Maintenance & Operation	\$1,298,824.00	\$85,842.90	\$332,400.54	\$966,423.46
Capital Outlay	\$21,918,769.00	\$7,976.96	\$72,164.12	\$21,846,604.88
Transfer to General Fund	\$225,385.00	\$18,782.00	\$56,346.00	\$169,039.00
TOTAL EXPENDITURES	\$23,648,714.00	\$128,172.97	\$512,321.86	\$23,136,392.14

SANITATION FUND

3/31/2011

BALANCE SHEET

ASSETS:

Cash	\$324,450.92			
Accounts Receivable	\$507.07			
Accounts Receivable - Utility Billing	\$45,993.14			
Supply Inventory	\$24,667.00			
Investments	\$417,367.39			
Fixed Assets (Net)	\$283,220.08			
		TOTAL ASSETS		\$1,096,205.60

LIABILITIES:

Accounts Payable	\$128.58			
Unpaid Compensated Absences	\$9,991.75			
Accrued Salaries	\$4,925.27			
		TOTAL LIABILITIES		\$15,045.60

FUND BALANCE:

Reserve for Equipment	\$28,389.00			
Reserve for Capital Replacement	\$762,903.00			
Retained Earnings	\$272,458.16			
Excess Revenue over Expenditures	\$17,409.84			
		TOTAL FUND BALANCE		\$1,081,160.00

		TOTAL LIABILITIES AND FUND BALANCE		\$1,096,205.60
--	--	---	--	-----------------------

SANITATION FUND

3/31/2011

REVENUES:	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sanitation Revenue-Inside	\$445,000.00	\$44,420.61	\$112,131.73	\$332,868.27
Rubbish Collection Fees	\$1,500.00	\$63.00	\$63.00	\$1,437.00
Sanitation Services	\$0.00	\$0.00	\$0.00	\$0.00
Penalties	\$5,000.00	\$530.11	\$1,309.75	\$3,690.25

Investment Earnings	\$1,000.00	\$44.36	\$129.67	\$870.33
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$452,500.00	\$45,058.08	\$113,634.15	\$338,865.85

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$160,480.00	\$9,579.04	\$34,991.82	\$125,488.18
Maintenance & Operation	\$241,231.00	\$13,764.78	\$46,202.49	\$195,028.51
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to General Fund	\$60,130.00	\$5,010.00	\$15,030.00	\$45,100.00
TOTAL EXPENDITURES	\$461,841.00	\$28,353.82	\$96,224.31	\$365,616.69

SEWER FUND

3/31/2011 BALANCE SHEET

ASSETS:

Cash	\$328,909.90		
Accounts Receivable	\$20,543.19		
Accounts Receivable - Industrial	\$20,699.55		
Accounts Receivable - Utility Billing	\$136,564.86		
Due From Water Fund	\$345,505.00		
Supply Inventory	\$42,976.78		
Investments	\$4,185,490.29		
Fixed Assets (Net)	\$10,251,554.07		
		TOTAL ASSETS	<u>\$15,332,243.64</u>

LIABILITIES:

Accounts Payable	\$87,125.75		
Unpaid Compensated Absences	\$15,474.09		
Accrued Salaries	\$10,595.91		
Loan Payable CWRPDA	\$963,414.00		
Interest Payable	\$14,260.57		
		TOTAL LIABILITIES	\$1,090,870.32

FUND BALANCE:

Reserve for Capital Projects	\$111,784.00		
Reserve for Trunk Line Replacement	\$146,181.45		
Reserve for Lagoons	\$365,989.26		
Reserve for Capital Replacement	\$7,812,607.00		
Retained Earnings	\$5,988,187.22		
Excess Revenue over Expenditures	-\$183,375.61		
		TOTAL FUND BALANCE	<u>\$14,241,373.32</u>

TOTAL LIABILITIES AND FUND BALANCE	<u>\$15,332,243.64</u>
---	-------------------------------

SEWER FUND

3/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sewer Revenue-Inside Residential	\$911,500.00	\$96,832.75	\$232,955.97	\$678,544.03
Sewer Revenue-Outside Residential	\$89,500.00	\$16,210.96	\$24,628.94	\$64,871.06
Sewer Revenue-Inside Commercial	\$316,800.00	\$37,639.20	\$81,009.36	\$235,790.64
Sewer Revenue-Outside Commercial	\$2,810.00	\$453.91	\$710.76	\$2,099.24
Sewer Revenue-Inside Industrial	\$342,900.00	\$20,829.05	\$43,584.06	\$299,315.94
Tapping Charges	\$4,000.00	\$275.00	\$275.00	\$3,725.00
Sewer Division Charges	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Penalties	\$14,000.00	\$1,467.66	\$3,364.39	\$10,635.61
Investment Earnings	\$10,000.00	\$591.80	\$1,718.18	\$8,281.82
Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00
Outside Billing	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Plant Investment Fees	\$10,000.00	\$2,700.00	\$2,700.00	\$7,300.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$1,717,010.00	\$177,000.33	\$390,946.66	\$1,326,063.34
<u>EXPENDITURES: LINES AND SERVICES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$85,127.00	\$6,232.81	\$20,281.79	\$64,845.21
Maintenance & Operation	\$337,119.00	\$29,635.21	\$77,019.37	\$260,099.63
Capital Outlay	\$291,844.00	\$80,029.83	\$152,922.85	\$138,921.15
Transfer to General Fund	\$62,406.00	\$5,200.00	\$15,600.00	\$46,806.00
TOTAL LINES & SERVICES	\$776,496.00	\$121,097.85	\$265,824.01	\$510,671.99
Debt Service	\$198,733.00	\$0.00	\$27,110.79	\$171,622.21
TOTAL LINES & SERVICES W/DEBT	\$975,229.00	\$121,097.85	\$292,934.80	\$682,294.20
<u>TREATMENT FACILITIES:</u>				
Personnel	\$298,835.00	\$22,838.24	\$71,200.86	\$227,634.14
Maintenance & Operation	\$873,936.00	\$58,853.51	\$165,919.86	\$708,016.14
Capital Outlay	\$749,726.00	-\$9,307.48	\$4,507.75	\$745,218.25
Transfer to General Fund	\$159,043.00	\$13,253.00	\$39,759.00	\$119,284.00
TOTAL TREATMENT FACILITIES	\$2,081,540.00	\$85,637.27	\$281,387.47	\$1,800,152.53
TOTAL EXPENDITURES	\$3,056,769.00	\$206,735.12	\$574,322.27	\$2,482,446.73

PERPETUAL CARE FUND

3/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Perpetual Care	\$2,500.00	\$200.00	\$450.00	\$2,050.00
Perpetual Care - niches	\$9,000.00	\$1,000.00	\$3,500.00	\$5,500.00
Investment Earnings	\$300.00	\$16.33	\$52.07	\$247.93
TOTAL REVENUES	\$11,800.00	\$1,216.33	\$4,002.07	\$7,797.93

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$305.00	\$0.00	\$305.00	\$0.00
Niche Engraving	\$2,000.00	\$300.00	\$750.00	\$1,250.00
Transfer to General Fund	\$300.00	\$0.00	\$0.00	\$300.00
TOTAL EXPENDITURES	\$2,605.00	\$300.00	\$1,055.00	\$1,550.00

BALANCE SHEET

3/31/2011

<u>ASSETS:</u>			
Cash	\$10,241.86		
Investments	\$135,564.61		
		TOTAL ASSETS	\$145,806.47
<u>LIABILITIES:</u>			
Accounts Payable	\$300.00		
		TOTAL LIABILITIES	\$300.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$142,559.40		
Excess Revenue over Expenditures	\$2,947.07		
		TOTAL FUND BALANCE	\$145,506.47
		TOTAL LIABILITIES & FUND BALANCE	\$145,806.47

ELNA ANDERSON ESTATE TRUST

3/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$0.00	\$0.82	\$21.36	-\$21.36
TOTAL REVENUES	\$0.00	\$0.82	\$21.36	-\$21.36

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Capital Improvement Fund	\$87,034.00	\$24,274.63	\$117,774.63	-\$30,740.63
TOTAL EXPENDITURES	\$87,034.00	\$24,274.63	\$117,774.63	-\$30,740.63

**BALANCE SHEET
3/31/2011**

<u>ASSETS:</u>			
Cash	\$0.00		
Investments	\$0.09		
		TOTAL ASSETS	\$0.09
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$117,753.36		
Excess Revenue over Expenditures	-\$117,753.27		
		TOTAL FUND BALANCE	\$0.09
		TOTAL LIABILITIES & FUND BALANCE	\$0.09

ETHEL LINDSTROM FUND

3/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$0.00	\$2.07	\$31.66	-\$31.66
TOTAL REVENUES	\$0.00	\$2.07	\$31.66	-\$31.66

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Capital Improvement Fund	\$87,034.00	\$58,120.94	\$151,620.94	-\$64,586.94
TOTAL EXPENDITURES	\$87,034.00	\$58,120.94	\$151,620.94	-\$64,586.94

**BALANCE SHEET
3/31/2011**

<u>ASSETS:</u>				
Cash	\$0.00			
Investments	\$0.23			
		TOTAL ASSETS		\$0.23
<u>LIABILITIES:</u>				
Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$151,589.51			
Excess Revenue over Expenditures	-\$151,589.28			
		TOTAL FUND BALANCE		\$0.23
		TOTAL LIABILITIES & FUND BALANCE		\$0.23

CONSERVATION TRUST FUND

3/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
State Contributions	\$115,000.00	\$32,593.95	\$32,593.95	\$82,406.05
Investment Earnings	\$500.00	\$26.89	\$98.12	\$401.88
TOTAL REVENUES	\$115,500.00	\$32,620.84	\$32,692.07	\$82,807.93

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Tennis Court Improvements	\$15,000.00	\$0.00	\$0.00	\$15,000.00
Steel picnic tables	\$9,800.00	\$0.00	\$9,800.00	\$0.00
Bridge - Pioneer Park	\$65,509.00	\$0.00	\$3,000.00	\$62,509.00
Aluminum tables	\$7,646.00	-\$16,758.44	\$7,676.00	-\$30.00
Basketball Court Improvements	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Softball Field Improvements	\$21,450.00	\$21,450.00	\$21,450.00	\$0.00
Playground Equipment	\$73,000.00	\$0.00	\$0.00	\$73,000.00

Fitness Equipment	\$55,000.00	\$0.00	\$46,737.00	\$8,263.00
Softball Field Backdrop	\$9,000.00	\$856.75	\$7,136.26	\$1,863.74
Roof - Columbine	\$2,900.00	\$3,102.85	\$3,102.85	-\$202.85
TOTAL EXPENDITURES	\$264,305.00	\$8,651.16	\$98,902.11	\$165,402.89

**BALANCE SHEET
3/31/2011**

ASSETS:

Cash	\$0.17			
Investments	\$221,212.85			
		TOTAL ASSETS		\$221,213.02

LIABILITIES:

Accounts Payable	\$297.75			
		TOTAL LIABILITIES		\$297.75

FUND BALANCE:

Unreserved Fund Balance	\$287,125.31			
Excess Revenue over Expenditures	-\$66,210.04			
		TOTAL FUND BALANCE		\$220,915.27

		TOTAL LIABILITIES & FUND BALANCE		\$221,213.02
--	--	---	--	---------------------

KARL FALCH LIBRARY TRUST FUND

3/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$70.00	\$3.73	\$11.98	\$58.02
TOTAL REVENUES	\$70.00	\$3.73	\$11.98	\$58.02

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Books Purchased	\$800.00	\$0.00	\$0.00	\$800.00
Audit	\$50.00	\$0.00	\$50.00	\$0.00
TOTAL EXPENDITURES	\$850.00	\$0.00	\$50.00	\$800.00

**BALANCE SHEET
3/31/2011**

ASSETS:

Cash	\$571.17
Investments	\$31,004.08

		TOTAL ASSETS	<u>\$31,575.25</u>
<u>LIABILITIES:</u>			
Accounts Payable	<u>\$0.00</u>		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$31,613.27		
Excess Revenue over Expenditures	<u>-\$38.02</u>		
		TOTAL FUND BALANCE	<u>\$31,575.25</u>
		TOTAL LIABILITIES & FUND BALANCE	<u>\$31,575.25</u>

EMPLOYEE SELF-INSURANCE FUND

3/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,400.00	\$69.77	\$238.18	\$1,161.82
Employee Premiums	\$137,844.00	\$29,699.62	\$69,347.79	\$68,496.21
Wellness	\$0.00	\$0.00	\$60.00	-\$60.00
City Premiums	\$1,253,172.00	\$93,131.02	\$277,796.00	\$975,376.00
TOTAL REVENUES	<u>\$1,392,416.00</u>	<u>\$122,900.41</u>	<u>\$347,441.97</u>	<u>\$1,044,974.03</u>

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Old Hire Fire Pension	\$70,443.00	\$0.00	\$70,443.00	\$0.00
Wellness	\$0.00	\$0.00	\$60.00	-\$60.00
Premium	\$1,391,016.00	\$116,378.08	\$344,442.93	\$1,046,573.07
FLEX	\$3,600.00	\$235.00	\$705.00	\$2,895.00
Pre-employment Screening	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$600.00	\$0.00	\$600.00	\$0.00
Transfer General Fund	\$1,400.00	\$0.00	\$0.00	\$1,400.00
TOTAL EXPENDITURES	<u>\$1,467,059.00</u>	<u>\$116,613.08</u>	<u>\$416,250.93</u>	<u>\$1,050,808.07</u>

BALANCE SHEET

3/31/2011

<u>ASSETS:</u>			
Cash	\$27,620.55		
Accounts Receivable	\$1,530.30		
Investments	<u>\$578,068.57</u>		
		TOTAL ASSETS	<u>\$607,219.42</u>
<u>LIABILITIES:</u>			
Accounts Payable	<u>\$0.00</u>		
		TOTAL LIABILITIES	\$0.00

FUND BALANCE:

Retained Earnings	\$676,028.38			
Excess Revenue over Expenditures	<u>-\$68,808.96</u>			
		TOTAL FUND BALANCE		<u>\$607,219.42</u>
		TOTAL LIABILITIES & FUND BALANCE		<u>\$607,219.42</u>

SERVICE CENTER FUND

3/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$700.00	\$39.08	\$120.27	\$579.73
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$411,090.00	\$34,256.00	\$102,768.00	\$308,322.00
Transfer from Capital Improvement	\$44,000.00	\$0.00	\$0.00	\$44,000.00
Transfer for Lease Payment	\$183,480.00	\$15,287.00	\$45,861.00	\$137,619.00
TOTAL REVENUES	<u>\$639,270.00</u>	<u>\$49,582.08</u>	<u>\$148,749.27</u>	<u>\$490,520.73</u>
<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$303,039.00	\$18,897.85	\$64,292.13	\$238,746.87
Maintenance & Operation	\$337,839.00	\$4,673.89	\$26,685.51	\$311,153.49
Capital Outlay	\$2,135.00	\$0.00	\$2,209.38	-\$74.38
Transfer to General Fund	\$700.00	\$0.00	\$0.00	\$700.00
TOTAL EXPENDITURES	<u>\$643,713.00</u>	<u>\$23,571.74</u>	<u>\$93,187.02</u>	<u>\$550,525.98</u>

BALANCE SHEET

3/31/2011

ASSETS:

Cash	\$38,408.12		
Cash - Bank of Cherry Creek	\$2.75		
Investments	\$342,883.71		
Fixed Assets (Net)	<u>\$2,209,764.89</u>		
		TOTAL ASSETS	<u>\$2,591,059.47</u>

LIABILITIES:

Accounts Payable	\$223.95
Unpaid Compensated Absences	\$22,867.06
Accrued Salaries	\$12,172.42
Lease Payable	\$1,510,000.00
Lease Interest Payable	<u>\$6,040.00</u>

FUND BALANCE:		TOTAL LIABILITIES	\$1,551,303.43
Retained Earnings	\$984,193.79		
Excess Revenue over Expenditures	<u>\$55,562.25</u>		
		TOTAL FUND BALANCE	<u>\$1,039,756.04</u>
		TOTAL LIABILITIES & FUND BALANCE	<u>\$2,591,059.47</u>

RISK MANAGEMENT FUND

3/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,800.00	\$99.43	\$316.56	\$1,483.44
Miscellaneous	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Compensation for Loss	\$5,000.00	\$0.00	\$1,343.43	\$3,656.57
Transfer of Reserves	\$200,000.00	\$0.00	\$49,999.00	\$150,001.00
Transfer Workers Comp	\$230,505.00	\$0.00	\$57,624.00	\$172,881.00
TOTAL REVENUES	<u>\$442,305.00</u>	<u>\$99.43</u>	<u>\$109,282.99</u>	<u>\$333,022.01</u>

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Claims Paid	\$60,000.00	\$630.00	\$1,630.00	\$58,370.00
Expense for Workers Comp	\$233,000.00	\$0.00	\$58,070.00	\$174,930.00
Premium Fees	\$200,000.00	\$0.00	\$55,141.46	\$144,858.54
Expense for Unemployment	\$10,000.00	\$0.00	\$188.00	\$9,812.00
Materials & Supplies	\$300.00	\$0.00	\$89.41	\$210.59
Audit	\$560.00	\$0.00	\$560.00	\$0.00
Transfer to General Fund	\$1,800.00	\$0.00	\$0.00	\$1,800.00
TOTAL EXPENDITURES	<u>\$505,660.00</u>	<u>\$630.00</u>	<u>\$115,678.87</u>	<u>\$389,981.13</u>

BALANCE SHEET

3/31/2011

<u>ASSETS:</u>			
Cash	\$23,348.87		
Investments	<u>\$823,496.09</u>		
		TOTAL ASSETS	<u>\$846,844.96</u>
<u>LIABILITIES:</u>			
Accounts Payable	<u>\$0.00</u>		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Emergency Reserve	\$350,000.00		

Retained Earnings	\$503,240.84		
Excess Revenue over Expenditures	<u>-6,395.88</u>		
		TOTAL FUND BALANCE	<u>\$846,844.96</u>
		TOTAL LIABILITIES & FUND BALANCE	<u><u>\$846,844.96</u></u>

CAPITAL EQUIPMENT FUND

3/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,300.00	\$91.79	\$289.33	\$1,010.67
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$120,375.00	\$10,030.00	\$30,090.00	\$90,285.00
Grants	\$4,860.00	\$0.00	\$0.00	\$4,860.00
Donations	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	<u>\$126,535.00</u>	<u>\$10,121.79</u>	<u>\$30,379.33</u>	<u>\$96,155.67</u>

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$865.00	\$0.00	\$865.00	\$0.00
Police Equipment	\$37,625.00	\$5,065.00	\$5,065.00	\$32,560.00
Dispatch Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Fire Equipment	\$67,000.00	\$0.00	\$0.00	\$67,000.00
Public Works Equipment	\$15,750.00	\$0.00	\$0.00	\$15,750.00
Parks, Lib & Rec Equipment	\$6,000.00	\$9,300.00	\$17,750.00	-\$11,750.00
Non-Dept Equipment	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	<u>\$127,240.00</u>	<u>\$14,365.00</u>	<u>\$23,680.00</u>	<u>\$103,560.00</u>

BALANCE SHEET

3/31/2011

Cash	\$23,534.89		
Investments	\$771,306.92		
Fixed Assets (Net)	<u>\$1,950,833.83</u>		
		TOTAL ASSETS	<u>\$2,745,675.64</u>
LIABILITIES:			
Accounts Payable	\$0.00		
Lease Payable	\$213,210.98		
Lease Interest Payable	<u>\$5,223.67</u>		
		TOTAL LIABILITIES	\$218,434.65
FUND BALANCE:			

Retained Earnings	\$2,520,541.66		
Excess Revenue over Expenditures	<u>\$6,699.33</u>		
		TOTAL FUND BALANCE	<u>\$2,527,240.99</u>
		TOTAL LIABILITIES & FUND BALANCE	<u>\$2,745,675.64</u>

CAPITAL IMPROVEMENT FUND

3/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$2,000.00	\$149.13	\$516.80	\$1,483.20
Misc. Income	\$125,000.00	\$158.36	\$416.70	\$124,583.30
Rents From Land	\$44,971.00	\$3,116.18	\$17,071.63	\$27,899.37
Grants	\$126,970.00	\$0.00	\$0.00	\$126,970.00
Donations	\$0.00	\$0.00	\$0.00	\$0.00
Communication Building	\$0.00	\$0.00	\$0.00	\$0.00
Donation - Museum Building	\$0.00	\$0.00	\$0.00	\$0.00
Donation - Museum Exhibits	\$0.00	\$0.00	\$0.00	\$0.00
Transfer from Elna Anderson Fund	\$87,034.00	\$24,274.63	\$117,774.63	-\$30,740.63
Transfer from Ethel Lindstrom Fund	\$87,034.00	\$58,120.94	\$151,620.94	-\$64,586.94
Transfer from Library Improv Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	<u>\$473,009.00</u>	<u>\$85,819.24</u>	<u>\$287,400.70</u>	<u>\$185,608.30</u>

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Museum Building	\$826,581.00	\$104,491.00	\$383,239.62	\$443,341.38
Museum Exhibits	\$42,751.00	\$2,875.64	\$8,219.70	\$34,531.30
Library Addition	\$486,445.00	-\$100,439.51	\$183,377.67	\$303,067.33
Tennis Court Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Land Transaction	\$0.00	\$0.00	\$0.00	\$0.00
Land Purchase	\$125,000.00	\$102,739.29	\$102,739.29	\$22,260.71
Building Improvements - Comm Bldg	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$510.00	\$0.00	\$510.00	\$0.00
Transfer to Service Center	\$44,000.00	\$0.00	\$0.00	\$44,000.00
TOTAL EXPENDITURES	<u>\$1,525,287.00</u>	<u>\$109,666.42</u>	<u>\$678,086.28</u>	<u>\$847,200.72</u>

CAPITAL IMPROVEMENT FUND
BALANCE SHEET
3/31/2011

ASSETS:

Cash	\$25,094.95
Accounts Receivable	\$38,787.83
Allowance for Collectables	-\$29,396.07
Investments	\$462,188.52
Investment - Museum Building	\$485,371.82
Investment - Museum Exhibits	\$37,622.96
	<hr/>

TOTAL ASSETS \$1,019,670.01

LIABILITIES:

Accounts Payable	\$45,913.00
	<hr/>

TOTAL LIABILITIES \$45,913.00

FUND BALANCE:

Unreserved Fund Balance	\$1,364,442.59
Excess Revenue over Expenditures	-\$390,685.58
	<hr/>

TOTAL FUND BALANCE \$973,757.01

**TOTAL LIABILITIES
& FUND BALANCE** \$1,019,670.01

PERSONNEL/HR DEPARTMENT

MARCH 2011 MONTHLY REPORT

The following is a partial list of activities in which the Personnel/HR Department participated in during the month of March 2011.

CDL TESTING – A DOT Random Drug test was not conducted during the month of March. Four pre-employment drug screens were conducted.

WORKERS' COMPENSATION – The City continues to work on all injury cases that are presented for on-the-job injuries. During the month of March, there were three claims reported by employees.

JOB OPPORTUNITIES –

- Police Officers – Testing was held for 3 candidates during March
- Maintenance Worker I (Forestry) position was filled with hire date in April.
- Maintenance Worker I position in Streets and Sanitations was closed.
- Museum Assistant positions were filled.
- Mechanic position was filled.
- Police Records Clerk position was filled with hire date in April.
- Summer seasonal positions in PCF and Museum were advertised.

UPS COORDINATOR –

UPS CLIENTS		
	MONTH	YEAR TO DATE
Total clients for the month of March	49	114
Total City clients	33	73
City clients that worked	17	32
New City Clients during March	18	30
City Clients cases closed during March	5	18
Total hours assigned to City clients	948	1890
Total hours worked by City Clients	177	371

PERSONNEL BOARD – The Personnel Board did not meet in March. There are several sections of the Personnel Policy that are being reviewed and will need to be presented to the Personnel Board in the near future.

MISCELLANEOUS ACTIVITIES

- MSEC "Performance Management: Setting the Stage for Success" was held for onsite on March 1 for all supervisory personnel.
- MSEC Benchmark Compensation for CO, WY, and AZ, due April 4, was completed and submitted March 15.
- Completed survey from Gallaher Benefit Services, on March 7.
- Working on Loss Control Audit which will be held April 18.
- Director and Assistant attended MSEC 3rd Annual Public Employers Conference in Golden on March 3. Sessions were offered on Social Media, Privacy, Stress handling, Strategic Benefits and Investigations.
- Director and Assistant attended CIRSA member luncheon in Ft. Morgan on March 8.

- Director attended MSEC "Performance Documentation for Public Employers" in Brush on March 23. City of Brush offered this class to the City of Sterling supervisory staff free of charge. No other City supervisory staff attended.

MUNICIPAL COURT
MARCH 2011 MONTHLY REPORT

DESCRIPTION	Mar 2011	Mar 2010	Mar Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
ARRAIGNMENTS	67	87	-23%	157	190	-17%	216	-27%
JUVENILE CASES	7	9	-22%	11	24	-54%	34	-68%
TRAFFIC	3			4	1	300%	2	82%
NO INSURANCE	1			1	1		1	25%
NO SEAT BELT								
SPEEDING					2	-100%	1	-100%
UNDERAGE POSS OF TOBACCO	2	1	100%	4	2	100%	2	67%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA	1	2	-50%	1	2	-50%	3	-62%
THEFT		2	-100%		5	-100%	5	-100%
DISTURBING THE PEACE/NOISES							4	-100%
RESISTING ARREST/FAILURE TO COMPLY							1	-100%
INJURING/DEFACING PROPERTY							1	-100%
TRESPASSING		2	-100%		2	-100%	4	-100%
UNDERAGE POSS/CONS ALCOHOL/PROCURE				1	6	-83%	9	-89%
CURFEW FOR MINORS							1	-100%
OTHER		2	-100%		3	-100%	2	-100%
ADULT CASES	60	78	-23%	146	166	-12%	181	-19%
TRAFFIC	5	10	-50%	17	21	-19%	21	-18%
NO INSURANCE	4	7	-43%	10	14	-29%	12	-15%
NO SEAT BELT		14	-100%	8	20	-60%	24	-66%
SPEEDING	2	7	-71%	13	26	-50%	28	-54%
PARKING	3	7	-57%	11	24	-54%	25	-55%
POSS. MARIJUANA/DRUG PARAPHERNALIA	5	9	-44%	7	12	-42%	12	-40%
THEFT	8	4	100%	26	11	136%	7	271%
DISTURBING THE PEACE/NOISES		1	-100%	3	6	-50%	7	-56%
RESISTING ARREST/FAILURE TO COMPLY				2			1	67%
INJURING/DEFACING PROPERTY		1	-100%	1	1		2	-44%
TRESPASSING	1	2	-50%	3	3		6	-46%
UNDERAGE POSS/CONS ALCOHOL	12	13	-8%	15	21	-29%	17	-14%
SALE / PROCUREMENT / OPEN CONTAINER							2	-100%
OTHER	6	2	200%	10	4	150%	11	-7%
ANIMAL	7	1	600%	13	3	333%	8	63%
NUISANCES	7			7			6	21%
JUVENILE ARR'S FOUND GUILTY	3	6	-50%	6	16	-63%	19	-69%
JUVENILE ARR'S DISMISSED					3	-100%	10	-100%
JUVENILES PLACED ON PROB/DJ/UPS	4	7	-43%	12	12		22	-44%
JUVENILE VIOLS OF PROB/DJ/UPS				4			1	300%
JUVENILE FTA/PWL							12	-100%
ADULT ARR'S FOUND GUILTY	38	44	-14%	85	76	12%	75	14%
ADULT ARR'S DISMISSED	3	11	-73%	11	24	-54%	33	-66%
ADULTS PLACED ON PROB/DJ/UPS	28	18	56%	44	32	38%	31	43%
ADULT VIOLS OF PROB/DJ/UPS	1	2	-50%	2	2		3	-41%
ADULT FTA/PWL	9	4	125%	16	14	14%	35	-54%

DESCRIPTION	Mar 2011	Mar 2010	Mar Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
FINE EXTENSIONS	38	42	-10%	89	114	-22%	135	-34%
CONTINUANCE/SET FOR TRIALS/ETC	13	14	-7%	27	30	-10%	48	-44%
CASES REVIEWED	41	42	-2%	110	167	-34%	158	-30%
TRIALS FOUND GUILTY	11	6	83%	16	12	33%	20	-19%
TRIALS FOUND NOT GUILTY		2	-100%	1	2	-50%	88	-99%
TRIALS DISMISSED		2	-100%	1	4	-75%	17	-94%
NEW CHARGES PROCESSED	94	153	-39%	228	480	-53%	455	-50%
NEW WARRANTS	9	10	-10%	42	53	-21%	73	-42%
DAYS JUVENILES SENT TO DETENTION				6	6		42	-86%
DAYS ADULTS SENT TO JAIL				2	7	-71%	45	-96%
PAID TICKETS	36	102	-65%	121	256	-53%	267	-55%
PAID WITH AUTO POINT REDUCTION	21	28	-25%	56	70	-20%	69	-19%
PAID AS REGULAR TICKET	15	74	-80%	65	186	-65%	173	-62%
FROM PWL TO WARRANT		2	-100%		3	-100%	1	-100%

POLICE DEPARTMENT

MARCH 2011 MONTHLY REPORT

During March 2011, the police department responded to 1,023 Calls for Service, an 18 percent decrease from the 1,243 Calls responded to in March of 2010.

Officers responded to 22 traffic accidents during the month of March, which is a 29 percent increase over the 17 accidents responded to in March of 2010. We issued 56 Penalty Assessment tickets during March 2011, which was a 38 percent decrease over the 90 issued in March of 2010. Officers also issued 258 Warning tickets during the month, a 33 percent decrease from the 387 Warnings issued in March 2010. Officers arrested seven drivers on DUI charges during March 2011, which is a 30 percent decrease from the ten issued in March of 2010.

Criminal offenses reported to the department numbered 129, which was an eight percent increase over from the 120 reported in March of 2010. Among the criminal offenses reported were one homicide, one kidnapping/abduction, three sex offenses, nine assaults, one arson, thirteen burglaries, fifteen thefts, seven drug/narcotic violations and twelve vandalisms. Property valued at \$31,727 was reported stolen and \$4,825 was recovered. Officers arrested 44 adults and six juveniles in March 2011.

In March 2011, the Youth Services Division received twenty-three referrals, with eighteen being male and five being female. Youth referrals were received from the following organizations: Sterling Police Department – nineteen, two from the Logan County SO, one referred by another jurisdiction, and one referred by a school.

Officers responded to 42 Calls at local liquor establishments, twenty-six more than in March of 2011.

Staffing issues continue. At the end of March, the department employed 20 officers (three in FTO Program) and four civilian personnel. Due to the training focus of the FTO Program, officers participating, either as a trainee or as a trainer, are necessarily limited in the direct workload of normal patrol functions. Remaining vacancies included two officers and one record clerk position.

Sterling Police Officers and staff completed over 285 hours of training during the month of March, 2011.

DESCRIPTION	Mar 2011	Mar 2010	Mar Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
ACTIVITIES								
CALLS for SERVICE								
CITY OF STERLING	1,023	1,243	-18%	2,657	3,507	-24%		
MOTOR VEHICLE ACCIDENTS	22	17	29%	72	55	31%	70	3%
CRIMINAL OFFENSES	129	120	8%	321	326	-2%	327	-2%
GROUP "A" OFFENSES	68	77	-12%	176	210	-16%	192	-8%
GROUP "B" OFFENSES	61	43	42%	145	116	25%	135	7%
VANDALISM	12	17	-29%	35	31	13%	31	14%
ARRESTS								
ADULTS	44	62	-29%	145	172	-16%	189	-23%
JUVENILES	6	18	-67%	6	28	-79%	28	-78%
PROPERTY								
STOLEN	31,727	28,805	10%	54,785	102,717	-47%	68,489	-20%
RECOVERED	4,825	7,589	-36%	5,079	29,311	-83%	23,936	-79%
MUNICIPAL CHARGES								
PA'S	56	90	-38%	138	336	-59%	365	-62%
CRIMINAL CHARGES	15	22	-32%	53	62	-15%	87	-39%
WARNINGS	258	387	-33%	596	1,091	-45%	861	-31%
STATE CHARGES								
TRAFFIC	34	38	-11%	83	124	-33%	138	-40%
DUI'S	7	10	-30%	14	14		22	-36%
CRIMINAL CHARGES	28	34	-18%	84	90	-7%	89	-6%
YOUTH SERVICES								
NUMBER OF REFERRALS								
MALE	18	17	6%	40	34	18%	45	-11%
FEMALE	5	5		13	27	-52%	25	-49%
TOTAL	23	22	5%	53	61	-13%	70	-25%
REFERRING SOURCE								
STERLING POLICE DEPARTMENT	19	20	-5%	43	55	-22%	62	-30%
LOGAN COUNTY SHERIFF'S OFFICE	2			2			2	11%
DISTRICT COURT				2			1	150%
STATE PATROL/OTHER JURISDICTION	1			1			1	
PARENT/SELF		1	-100%		1	-100%	2	-100%
SCHOOL	1	1						

STERLING FIRE DEPARTMENT
MARCH 2011 MONTHLY REPORT

OPERATIONS

Chief

- State EMS Grant hearing attended/participated over the internet
- Attended Logan County Fire Chiefs meeting in Fleming
- Lead 800 User Group meeting
- Attended E 9-1-1 meeting
- Met with Norland Hall from the State Forest Department
- Attended CIAC information meeting in Ft. Morgan
- Attended RE-1 Valley School Safety meeting
- Attended RE-1 Valley Safety sub-committee meeting
- Lead Command Staff meeting
- Attended management training in Denver
- Read Dr. Seuss book to 1st graders on Dr. Seuss's birthday
- Attended lunch with the Lions
- Attended Wildland refresher course
- Attended City Council meetings when possible

TRAINING

- Members of the Department took written test for Colorado State Hazardous Material Operations level certification.
- There were also written and practical tests given for Colorado State Firefighter I certification.
- We assisted the Wauneta, Nebraska Fire Department with a live fire exercise at our training center.
- Several members of the department attended a Fire Line Safety class that was instructed by the Colorado State Forest Service.

MAINTENANCE

- We sent in samples for our quarterly air purity test for the breathing air compressor.
- Repairs were made to some of our ground ladders.
- We continued working to convert the meeting room into a workout room.
- Intercom headsets were installed in E11, E12 and T-18.
- Fire 11 had new batteries installed.
- Squad 13 had transmission repairs.
- Engine 12 had repairs made to the brake system.
- Engine 11 had several drain valves repaired.
- There were repairs made to the water piping on Tender 15.

OTHER

- We assisted the Holyoke Fire and Police Departments with a fire cause investigation.
- We gave a Fire Extinguisher Safety talk to employees of Salud Clinic.
- We assisted the water department by providing water for the Vactor on W. Broadway.
- We participated in the parade given for the SHS (Sterling High School) boys basketball team.
- We also participated in "Dr. Sues" birthday by reading at Ayres School.
- We had a member of the news staff from the Journal Advocate Ride Along for a day.
- We assisted with a Co Detector problem at 412 S. Front Street.
- We conducted a tour of the station for 4 children and 1 adult.

MAJOR INCIDENTS

3-3-11	IR 234	MM 418 E HWY 6	Mutual Aid with Crook for a grass fire
3-14-11	IR 287	717 Phelps	Fire in a building
3-18-11	IR 295	MM 141 on I-76	Mutual Aid with Crook auto accident
3-22-11	IR 308	300 S 2 nd Street	Smoke Scare
3-23-11	IR 319	MM 147 on I-76	Mutual aid with Crook grass fire
3-24-11	IR 323	12606 CR 33	Haz-Mat (Meth Lab)
3-28-11	IR 337	912 Douglas	Fire in building
3-29-11	IR 339	MM 416 E HWY 6	Auto Accident

DESCRIPTION	Mar 2011	Mar 2010	Mar Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
FIRES								
City	5	3	67%	12	7	71%	11	9%
Rural	4	8	-50%	9	18	-50%	20	-54%
Total	9	11	-18%	21	25	-16%	31	-31%
EMS/RESCUE								
City	59	66	-11%	183	193	-5%	199	-8%
Rural	18	5	260%	41	27	52%	40	3%
Total	77	71	8%	224	220	2%	248	-10%
HAZARDOUS CONDITION								
City	10	17	-41%	37	48	-23%	29	27%
Rural	4	3	33%	23	8	188%	10	125%
Total	14	20	-30%	60	56	7%	39	52%
TOTAL 911 SERV CALLS								
City	81	100	-19%	244	269	-9%	268	-9%
Rural	27	19	42%	74	59	25%	78	-5%
Total	108	119	-9%	318	328	-3%	346	-8%
AVERAGE RESPONSE TIME								
City	4	4.5	-22%	16	15	12%	14	17%
Rural	11	12.5	-9%	39	38	2%	33	16%
Overall	6	6.5	-7%	46	46	0	15	214%
GENERAL ALARMS								
Total General Alarms	3	6	-50%	11	14	0	12	-11%
Average Number of Firefighters	9	12	-27%	30	44	-32%	43	-30%
BUILDING FIRES								
Total Building Fires	1	1	0	3	5	-40%	5	-35%
Fires Confined to Rm of Origin	0	0	0	0	0	0	3	-100%
TRAINING HOURS								
Career Hours	296	501.5	-41%	860	1,125	-24%	831	4%
Volunteer Hours	4	71.5	-94%	151	138	10%	338	-55%
Total Hours	300	573	-48%	1,011	1,262	-20%	1,170	-14%
Average Career Hours	19.7	33.4	-41%	57.4	75.0	-24%	55	4%
Average Volunteer Hours	0.3	6.0	-94%	12.6	11.5	10%	26	-52%
FIRE INSPECTIONS								
New Inspections	32	93	-66%	149	126	18%	155	-4%
Re-Inspections	24	19	26%	85	36	136%	81	5%
Total Inspections	56	112	-50%	234	162	44%	236	-1%
HYDRANT INSPECTIONS								
	1	0	0	0	0	0	0	0

PUBLIC WORKS DEPARTMENT

MARCH 2011 MONTHLY REPORT

The citizens of Sterling enjoyed a variety of weather throughout the month of March with a high temperature of 81° recorded at the water stations on the 19th. Evening temperatures also fluctuated similarly with a low of the month being 13° on the evening of the 7th and a high evening low of 40° recorded on the 21st. The station located east of Sterling recorded a total precipitation of .46" for the month. However, at Sterling Municipal Airport there was a total of .87" recorded in the month of March.

MONTHLY CLIMATOLOGICAL SUMMARY for MAR. 2011

NAME: Sterling Mun. CITY: Sterling STATE: Colorado
 ELEV: 4038 LAT: 40 37 17.79420 LONG: 103 15 59.6633

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1	38.3	68.7	3:30p	16.9	8:00a	42.2	0.0	0.00	2.2	20.0	9:00p	E
2	34.5	55.9	4:30p	24.5	12:30a	44.8	0.0	0.00	3.1	14.0	1:00a	SE
3	43.4	74.2	2:30p	22.5	5:00a	36.7	3.3	0.00	3.3	25.0	3:00p	SSW
4	34.5	42.9	3:30p	19.9	12:00m	53.6	0.0	0.00	7.5	30.0	2:00p	N
5	35.1	59.0	3:00p	14.2	7:00a	48.4	0.0	0.00	3.9	26.0	3:30p	S
6	38.4	51.1	1:30p	24.3	12:00m	47.3	0.0	0.00	7.4	28.0	8:30p	NNE
7	20.4	24.9	4:00p	15.5	8:00a	64.8	0.0	0.00	8.7	24.0	5:30a	NNE
8	23.8	40.4	2:00p	14.8	11:30p	57.4	0.0	0.08	4.5	17.0	5:00p	N
9	34.0	50.5	3:30p	13.9	1:30a	52.8	0.0	0.01	10.8	38.0	1:30p	WNW
10	42.9	72.4	5:00p	19.2	7:30a	39.2	0.8	0.00	6.2	32.0	2:30p	SSW
11	44.3	63.7	2:30p	26.1	7:30a	40.1	0.0	0.00	10.8	54.0	4:30p	NW
12	45.5	69.8	2:30p	28.7	7:30a	35.8	4.3	0.00	6.3	32.0	1:30p	N
13	39.5	54.7	3:00p	26.4	12:00m	44.5	0.0	0.11	3.4	16.0	11:00a	NNE
14	42.1	72.4	4:30p	17.9	6:00a	39.8	0.2	0.00	3.9	24.0	11:00p	SSW
15	48.2	65.4	3:30p	31.7	7:30a	36.4	3.6	0.00	6.8	27.0	12:00p	SSW
16	49.9	75.6	4:30p	29.0	6:30a	32.7	7.3	0.00	2.2	16.0	4:00p	S
17	48.7	61.5	3:00p	38.2	11:30p	35.2	4.9	0.00	14.9	41.0	12:00p	N
18	47.4	67.3	3:30p	33.8	7:30a	34.4	5.6	0.02	8.1	36.0	4:00p	SSE
19	54.1	81.0	4:30p	35.5	7:30a	26.8	13.3	0.00	8.1	44.0	4:30p	SE
20	53.1	75.6	4:00p	31.2	6:00a	31.6	8.4	0.00	5.0	26.0	9:30a	E
21	57.3	82.3	4:00p	40.1	12:00m	23.8	16.2	0.00	7.1	42.0	4:00p	ENE
22	47.1	59.2	4:30p	33.9	2:30a	38.4	1.6	0.00	15.8	51.0	2:30p	W
23	43.0	57.9	4:30p	28.5	12:00m	41.8	0.0	0.00	14.8	45.0	9:30a	WNW
24	37.9	60.2	4:30p	19.2	5:30a	45.3	0.0	0.05	8.0	50.0	3:00p	SE
25	39.8	68.3	2:00p	19.9	7:00a	40.9	0.0	0.11	5.5	31.0	3:00p	ENE
26	41.0	57.1	4:30p	32.5	7:30a	40.2	0.0	0.02	8.1	35.0	11:30a	ENE
27	33.5	37.2	4:00p	28.9	2:30a	52.0	0.0	0.11	7.1	26.0	11:00p	ESE
28	39.3	61.1	3:30p	30.7	12:30a	39.1	0.9	0.11	4.3	34.0	3:30p	SE
29	40.5	57.8	5:00p	30.3	12:00m	41.0	0.0	0.22	2.1	17.0	5:00a	NNE
30	44.0	58.0	2:30p	28.1	1:30a	42.0	0.0	0.00	8.9	37.0	12:00p	WNW
31	48.8	60.9	2:00p	40.0	6:30a	34.5	5.5	0.03	9.3	43.0	3:30a	WNW
<hr/>												
	41.6	82.3	21	13.9	9	1283.3	75.6	0.87	7.0	54.0	11	SSW

Max ≥ 90.0: 0

Max ≤ 32.0: 1

Min ≤ 32.0: 24

Min ≤ 0.0: 0

Max Rain: 0.22 ON 3/29/11

Days of Rain: 10 (>.01 in) 5 (>.1 in) 0 (>1 in)

Heat Base: 85.0 Cool Base: 45.0 Method: (High + Low) / 2

STREET/SANITATION DIVISIONS

The resources spent sweeping City streets is up with 750 blocks being swept throughout the month compared to a year ago. However the division also expended 0 tons of granular base for City streets and roads throughout the City, grading 246 blocks of alleys and 0 blocks of streets throughout the City. The division expended 1 ton of cold mix in pothole repair.

The division replaced 3 traffic control signs, installed 3 new traffic control signs, and removed 3 traffic control signs throughout the City.

There were 0 loads of snow removed from City streets but 19 tons of salt/sand mix material being used in March. The division plowed/sanded 377 miles of City streets.

The sanitation division collected 14 tons of loose trash throughout the month. However, they collected 405 tons of compacted trash. This compacted trash is a 5% decrease compared to a year ago. Under time and material removals there were 0 tons this month. The division furthermore disposed of 0 tons of street sweepings and/or miscellaneous debris from the Service Center throughout the month.

DESCRIPTION	Mar 2011	Mar 2010	Mar Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
STREET MAINTENANCE								
Streets Swept (Blocks)	750	449	67%	1,128	1,444	-22%	1,869	-40%
Streets Swept (Intersections)								
Sweeper Water-Dust Control (Gals)	10,140	6,670	52%	16,160	19,670	-18%	21,882	-26%
Flushing Streets (Gals)								
Gravel/ABC-Alleys (Tons)		338	-100%		338	-100%	155	-100%
Gravel/ABC-Streets (Tons)		8	-100%		8	-100%	54	-100%
Grading Alleys (Blocks)	246	325	-24%	246	325	-24%	312	-21%
Grading Streets (Blocks)		166	-100%	92	166	-45%	221	-58%
Grade Parking Lots (Blocks)							3	-100%
Excavate Sub-base (Cu Yds)	10	20	-50%	80	69	17%	95	-16%
Excavate Asphalt (Tons)		27	-100%		27	-100%	55	-100%
Excavate Concrete (Tons)							22	-100%
Structure Backfill (Tons)		27	-100%	530	45	1089%	165	220%
Backfill-Pit Run & Yard Stock Dirt (Cu Yds)	513	26	1843%	513	53	861%	29	1646%
Hot Bituminous Mix (Tons)		44	-100%		44	-100%	46	-100%
Emulsion/Tack Oil (Gals)								
Cold Mix-Asphalt (Tons)	1	3	-80%	2	8	-69%	491	-99%
Catchbasins - Altosid Briquets								
Catchbasins Cleaned (Each)	148	261	-43%	156	261	-40%	300	-48%
Painting-Parking (Gals)		6	-100%		6	-100%	3	-100%
Painting-Crosswalks (Gals)		7	-100%		7	-100%	1	-100%
Painting-Curbs (Gals)							3	-100%
Painting-Symbols (Gals)								
Painting-Lanes(Gals)							3	-100%
SIGN MAINTENANCE								
Traffic Control-Repair (Each)					3	-100%	6	-100%
Traffic Control-Replace (Each)	3	44	-93%	4	57	-93%	42	-90%
Traffic Control-Install (Each)	3	63	-95%	6	78	-92%	51	-88%

Traffic Control-Remove (Each)	3	62	-95%	6	76	-92%	46	-87%
Street Name-Repair (Each)		1	-100%		1	-100%	5	-100%
Street Name-Replace (Each)		184	-100%		188	-100%	45	-100%
Street Name-Install (Each)		184	-100%	1	188	-99%	60	-98%
Delineators-Repair & Replace (Each)							5	-100%
SNOW/ICE CONTROL								
Snow Removal (Loads)				730	239	205%	623	17%
Salt/Sand Mix Material (Tons)	19	3	670%	237	161	47%	221	8%
Plowed/Sanded Streets (Miles)	377	7	5692%	2,776	1,556	78%	1,820	53%
SANITATION								
Loose Trash/Debris Collection:WO (Tons)	14	10	40%	14	97	-86%	79	-83%
Compacted Trash Collection (Tons)	405	425	-5%	1,016	1,022	-1%	1,056	-4%
Alley Debris/Trash Removal: T & M (Tons)							0	-100%
Yard: Sweepings + Misc Debris (Tons)				90	402	-78%	422	-79%
Container Repairs-90 Rollouts (Each)	13	34	-62%	18	59	-69%	83	-78%
Container Repairs-Dumpsters (Each)	19	80	-76%	93	202	-54%	130	-28%
Level Dumpsters - Gravel Base Pad							1	-100%
Weed Control-Mowing (Hours)								
Weed Control-Burning (Hours)								
MATERIAL PROCESSING								
Haul Materials from Airport Pit (Cu Yds)								
Haul Sand from Logan County Landfill								
Haul Materials from Vendor Yard (Tons)				729	487	50%	676	8%
Haul Materials from Project Site (Cu Yds)	30	10	200%	1,080	20	5300%	1,092	-1%
Haul Pulverized Asphalt/Millings (Cu Yds)	40	90	-56%	90	355	-75%	86	5%
MISCELLANEOUS								
Haul Rip Rap Materials--Concrete								
Crack Sealing (#'s per day)	25,170	8,580	193%	38,790	20,310	91%	19,067	103%

WATER/SEWER DIVISION

The water division produced 56,777,300 gallons, a 22% increase compared to March a year ago, and a 2% decrease in hours logged. Furthermore the division responded to 309 requests for locates throughout the month. The meter reader read 5,328 meters resulting in 75 turn-offs for delinquent payment and also 31 investigations for high usage. The division continued the testing regime necessary for the health department regulations, responded to 97 and cleared 97 SCADA alarms at the time of reporting.

The sewer division cleaned 2,825 feet of sewer line throughout the month. This division responded to 309 requests for locates.

MISCELLANEOUS - OTHER								
Concrete Blocks Built (No.)								
Water Main Leak Detection (Feet)								
METER SECTION								
METERS (No.)								
Meters Read	5,328	6,336	-16%	12,151	14,759	-18%	12,394	-2%
Meter Turn-offs (for repair)	18	14	29%	68	44	55%	49	39%
Meter Turn-offs (delinquent)	75	85	-12%	199	219	-9%	173	15%
Meter Turn-ons (all)	97	88	10%	262	231	13%	188	39%
METER MAINTENANCE (No.)								
Meters Repaired - In House							6	-100%
Meters Repaired - In Field				2	16	-88%	11	-82%
Meters Repaired - Manufacturer								
METER INVESTIGATIONS (No.)							1	-100%
Zero Consumption							9	-100%
High Usage	31	61	-49%	87	156	-44%	121	-28%
Leaking in Meter Pit							1	-100%
METER PIT MAINTENANCE (No.)								
Curb Stops Repaired								
METER PIT INSTALLATION (No.)								
Meter Pits Installed							0	-100%
MISCELLANEOUS - OTHER (No.)								
Concrete Risers Manufactured								
Meter Pits Manufactured								
OPERATIONS SECTION								
WELL METERS (No.)								
Well Meters Read	12	17	-29%	38	50	-24%	75	-49%
Park Meters Read	15	22	-32%	55	67	-18%	49	12%
WELL HOUSE MAINTENANCE (No.)								
Motors Checked	403	403		1,170	1,170		1,151	2%
Well Building Security Checked	651	651		1,890	1,890		1,363	39%
WELL MAINTENANCE (No.)								
Well GPM Check							2	-100%
Well Check for Sand							3	-100%
Well Static Level							4	-100%
Well Draw Down							1	-100%
Well Air Check	93	15	520%	270	30	800%	9	2772%
GROUND STORAGE TANKS (No.)								
7.5 MG Tank Checked	62	62		180	180		123	47%
7.5 MG Tank Level Checked	62	62		180	180		123	47%
2.0 MG Tank Checked	62	62		180	180		123	47%
2.0 MG Tank Level Checked	62	62		180	180		123	47%
Security Checks	62	62		180	180		169	7%
ELEVATED STORAGE TANKS (No.)								
0.25 MG North Checked	93	93		270	270		210	28%
0.25 MG North Level Checked	93	93		270	270		210	28%
0.25 MG South Checked	93	93		270	270		212	27%
0.25 MG South Level Checked	93	93		270	270		212	27%

Security Checks	186	186		540	540		366	48%
WATER QUALITY TESTING (No.)								
Well Samples Taken				11			3	224%
Distribution Samples Taken	15			15			7	121%
Chlorine Samples Taken	31	46	-33%	103	144	-28%	144	-28%
Bacteriological Samples Taken		15	-100%	15	39	-62%	45	-66%
Other - Samples taken		70	-100%		150	-100%	33	-100%
SCADA SYSTEM (No.)								
SCADA Alarms	97	14	593%	157	82	91%	69	129%
SCADA Alarms Cleared	97	14	593%	157	82	91%	68	132%
DISINFECTION (No.)								
Chlorine Bottles Picked Up	12	12		31	31		25	25%
Chlorine Bottles Returned	12	10	20%	31	27	15%	24	27%
POTABLE WELLS								
WELLS PUMPED								
Hours	1,936	1,975	-2%	6,553	5,834	12%	6,524	0%
Gallons	56,777	46,727	22%	182,589	166,360	10%	184,671	-1%
Call Customer By Phone							2	-100%
UNCC LOCATES								
City Requests	6			38				
Private Requests	103			164				

DESCRIPTION	Mar 2011	Mar 2010	Mar Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
SANITARY SECTION								
Sewer Service Installed (No.)								
Sewer Service Installed (No.) 4"								
Sewer Service Installed (No.) 6" & larger								
Sewer Service Taps Installed (No.) all								
Sewer Service Inspected (No.)					1	-100%	0	-100%
Sewer Service Repaired (No.)					1	-100%	1	-100%
Sewer Lines Installed (Ft.)								
Sewer Lines Installed (Ft.) 6"								
Sewer Lines Installed (Ft.) 8"								
Sewer Lines Installed (Ft.) 10"								
Sewer Lines Installed (Ft.) 12" & larger								
Sewer Lines Replaced (Ft.) 4"							8	-100%
Sewer Lines Replaced -6" (Ft)				23				
Sewer Lines Replaced -8" (Ft)								
Sewer Lines Replaced -10" (Ft)							2	-100%
Sewer Lines Replaced-12" & larger (Ft)								
Sanitary Sewer Relined-all sizes (Ft)								
Sewer Lines Cleaned (Ft.) 4"							20	-100%
Sewer Lines Cleaned (Ft.) 6"	375			375			751	-50%
Sewer Lines Cleaned (Ft.) 8"	1,800	1,350	33%	3,300	1,350	144%	10,979	-70%
Sewer Lines Cleaned (Ft.) 10"	650	3,400	-81%	1,450	4,200	-65%	4,587	-68%

Catchbasins Repaired (No.)								
Catchbasins Replaced (No.)								
Catchbasins Cleaned (No.)		8	-100%		8	-100%	2	-100%
Storm Sewer Line Locates (No.)	103	87	18%	195	144	35%	106	84%
Storm Sewer Manhole Locates (No.)	206	174	18%	390	288	35%	137	184%
Call Customer by Phone					5	-100%	3	-100%

AIRPORT DIVISION

The airport division witnessed 157 operations during the month of March. Throughout the month this division sold 3,465 gallons of fuel, which is a 5% increase from March 2010. However the total year-to-date of 10,041 gallons of fuel, is an 18% increase compared to a year ago.

DESCRIPTION	Mar 2011	Mar 2010	Mar Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
OPERATIONS BY A/C TYPE								
A/C Single Engine	96	133	-28%	264	409	-35%	474	-44%
A/C Multi Engine	6	6		31	39	-21%	50	-38%
Helicopter	26	22	18%	60	52	15%	40	51%
Turbojet	29	62	-53%	81	145	-44%	180	-55%
Other Types							3	-100%
TOTAL OPERATIONS	157	223	-30%	436	645	-32%	747	-42%
AVIATION FUEL DISPENSATION								
Avgas (Gals.)	747	844	-11%	2,706	2,391	13%	3,026	-11%
Jet-A (Gals.)	2,718	2,457	11%	7,334	6,122	20%	5,678	29%
TOTAL FUEL	3,465	3,301	5%	10,041	8,513	18%	8,703	15%

CODE ENFORCEMENT DIVISION

There were 0 permits issued for new residential work with a construction value of \$0 in the month of March. There were 10 permits for residential additions/alterations with a construction value of \$49,423.00. There was 1 permit issued for new non-residential work with a construction value of \$3,000 in the month of March. Furthermore there were 4 permits for non-residential additions and/or alterations with a construction value of \$118,631.00. For summation of the month there was a total of 15 building permits issued with a fee structure of \$5,537; 0 demo permits with a fee structure of \$0; 4 fence permits with a fee structure of \$80; 2 mechanical permits with a fee structure of \$48; 5 sign permits with a fee structure of \$100; 5 excavation permits with a fee structure of \$60, 0 manufactured home hookup permits with a fee structure of \$0 and 22 miscellaneous permits and/or approvals issued with a fee structure of \$2,700.00. Throughout March, there were 53 permits and/or approvals issued with a 18% increase compared to a year ago. The fee structure is \$8,525.00, a 31% decrease compared to a year ago.

DESCRIPTION	Mar 2011	Mar 2010	Mar Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
NEW RESIDENTIAL								
Single-Family Detached 101								
Permits								
Units								
Value								
Condominiums/Townhouses 102								
Permits								
Units								
Value								
Duplex 103								
Permits								
Units								
Value								
Three & Four Family 104								
Permits								
Units								
Value								
> 4 Family Apartments 105								
Permits								
Units								
Value								
Manufactured Homes 106								
Permits							0	-100%
Units							0	-100%
Value							320	-100%
TOTALS								
Permits							0	-100%
Units							0	-100%
Value							320	-100%
NEW RESIDENTIAL (GROUP/TRANSIENT)								
Hotels & Motels 213								
Permits								
Units								
Value								
Other Nonhousekeeping 214								
Permits								
Units								
Value								
TOTALS								
Permits								
Units								
Value								
RESIDENTIAL ADD/ALTERATIONS								
Residential Additions/Alterations 434								
Permits	9	11	-18%	24	26	-8%	20	19%

Value	48,893	87,715	-44%	125,046	144,545	-13%	136,876	-9%
Residential Garages/Carports 438								
Permits	1	1		4	2	100%	1	233%
Value	530	30,000	-98%	48,710	31,225	56%	20,030	143%
TOTALS - RES. ADD/ALTERATIONS								
Permits	10	12	-17%	28	28		21	31%
Value	49,423	117,715	-58%	173,756	175,770	-1%	156,907	11%
NEW NONRESIDENTIAL								
Amusement & Recreation 318								
Permits								
Value								
Churches & Religious 319								
Permits								
Value								
Industrial Buildings 320								
Permits							0	-100%
Value							1,511	-100%
Auto Service & Repair 322								
Permits								
Value								
Hospitals & Institutions 323								
Permits								
Value								
Offices 324								
Permits							0	-100%
Value							96,358	-100%
Schools & Education 326								
Permits								
Value								
Commercial Buildings (Retail) 327								
Permits							0	-100%
Value							130,000	-100%
Public Works & Utilities 325								
Permits								
Value								
Other Buildings 328								
Permits	1			1			2	-55%
Value	3,000			3,000			31,589	-91%
Structures 329								
Permits					1	-100%	2	-100%
Value					2,500	-100%	138,772	-100%
TOTALS - NEW NONRESIDENTIAL								
Permits	1			1	1		5	-79%
Value	3,000			3,000	2,500	20%	398,229	-99%
NONRESIDENTIAL ADD/ALTERATIONS								
Nonresidential Add/Alterations 437								
Permits	4	11	-64%	13	23	-43%	14	-4%
Value	118,631	194,149	-39%	592,759	893,222	-34%	666,902	-11%

PARKS, LIBRARY AND RECREATION DEPARTMENT

MARCH 2011 MONTHLY REPORT

DEPARTMENT OVERVIEW

There were 19 Pavilion Reservations issued during the month and 9 Facility Use Permits were issued during the month.

The Department secretary attended PLR staff, secretary, Web page and newsletter meetings during the month. She prepared and distributed PLR news releases to media. She also answered the phone in HR one time.

On March 8 Department Secretary and Recreation Superintendent Fuller attended the Parks, Library and Recreation (PLR) Board meeting at the Recreation Center. The \$5,000 grant from the Colorado Tree Coalition (CTC) and the Excel Energy Foundation for the Columbine Park new playground and tree enhancement project was discussed. The Board thanked PCF Superintendent Appelhans for obtaining this grant. Other items: New time for PCF Board meetings; FulCircle Donation; Softball fields. The meeting concluded with a tour of the new fitness equipment and area and the changes in the downstairs area of the Recreation Center. The tour was led by Recreation Superintendent Fuller.

March 1 – Director attended MSEC Training at the Service Center.

March 1 – Nine letters were sent to Licensed Tree Service Business for renewal of license.

March 2 – Director participated in a PLA Membership Webinar.

March 2 – Director met with Larry Kenton.

March 2 – Director met with Kay Rich, Museum Curator.

March 3 – Director led a Recreation staff retreat at the library.

March 3 – Director attended a CSU/DOLA Design Planning Committee meeting.

March 7 – Director helped to receive a large donation from FulCircle for the library and assisted with storage issues.

March 8 – Director attended a library staff meeting.

March 8 – Director did a Conflict Resolution Techniques Webinar.

March 9 – Director and PCF Superintendent Appelhans attended a DOT Seminar, Reasonable Suspicion, in Pueblo.

March 16 – Director attended a Bridge Pre-construction meeting in Pioneer Park.

March 17 – Director and Library Superintendent VanDusen conducted a job interview for the new library position.

March 21 – Director and Library Superintendent VanDusen conducted three interviews for the new library position. A letter was drafted to offer the job to one of the candidates.

March 21 – Director worked to catalogue the FulCircle donation to the library.

March 22/23 – Director met with Recreation Fuller and Recreation Assistant Gress.

March 24 – Prepared SBO lease and mailed it to RE-1 Schools for signatures.

March 25 – Director attended a STEM meeting.

March 25 – Director met with Recreation Superintendent Fuller and Recreation Assistant.

March 28 – Director met with Library Superintendent VanDusen.

PARKS, CEMETERY AND FORESTRY

Parks-

March was an average month for snow with 185.5 man-hours of snow removal. Pavilions reservations continue to roll in, as anticipated high use of these facilities appears to be on track. Parks crews have also begun renovations on the backstops as the footings have been exposed, cleaned, inspected, repaired and treated for rust. This was also underway with the remaining above ground portions of pipe. The chain link fabric on the lower two sections of the backstops has been removed. Crews have begun installing new fabric on the lower portion of the backstops. We are replacing the middle sections of the backstops with recycled/reclaimed fabric from the Propst Park tennis court demolition. The lowest portion of the fence is also being replaced with a solid dasher board to prevent damage to the chain link caused by normal play and wild balls. The solid dasher is made from 1"x6" red composite wood material to reduce splintering and extend useable life. The solid color should help the players distinguish balls coming from the contrasting background. The bleachers on the North and South fields have been moved to clear off the buildup and repair/replace the rotted wooden runners. Before moving them back the removed material will be replaced with crushed rock. The new dashers should reduce the amount of blown in buildup and make the area look cleaner. There were 799.5 hours of facility maintenance completed this month.

Cemetery-

The Riverside staff has been repairing graves at the cemetery. The crew continues to burn the parameter fence line to eradicate associated weed infestations in those areas. There were nine funerals in March, and three of them being cremains. The staff sold four grave spaces and two niches this month. Cemetery crews also planted and grass seed and top dressed the south side of the Prairie Park tennis courts and will complete the north side soon. One hundred and two grave spaces were repaired.

Forestry-

In March the Forestry Division continued to operate one man short of a two man crew. The tree trimmer was busy helping Parks crews with several projects. He was also busy assisting with snow removal operations throughout the Month.

Ongoing PCF projects:

- Perform all routine maintenance activities necessary
- Prepare equipment and tools for the spring season
- Complete forestry Action Requests as needed
- Continue renovations on the Ball field's
- Plant grass seed @ Prairie Park
- Install memorial benches and concrete pads

LIBRARY

The patron count for Sterling Public Library from March 1 through March 31, 2011 was 4419.

The library had 9 Community Servants for a total of 156 hours of community service. Two volunteers worked 5 hours. One CWEP participant worked 127 hours. Total volunteer hours for the month of March were 288.

Sterling Public Library made 272 interlibrary loan requests of other libraries and received 210 items. Other libraries made 228 interlibrary loan requests and Sterling Public Library loaned 132 items. Lending libraries were unable to fill 41 requests and Sterling Public Library was unable to fill 96 requests. Total interlibrary loan requests were 500 and 342 items were circulated. The unfilled requests by Sterling Public Library are high because SWIFT and Polaris are not communicating properly. SWIFT hopes that an upgrade in the near future will correct the problem.

Jo Ann Conter reported 9 tutors worked with 20 students for 154 hours during March.

On March 10th Sandy Van Dusen provided information about the library and its services to a group of the local Medical & Dental Association members. The group of 15 also toured the new library.

On March 14th Denise Ladd provided stories and a craft to the Iliff Head Start. There were 29 kids, 7 adults and 4 FFA volunteers who participated.

On March 15th Carol Drury provided the program Canine Companions. She brought Toby whom she is training at this time to be a service dog. There were 24 adults and 19 kids attending the informative program.

The library held its annual Quilt Show during March. There were 28 people who shared their quilts with the community. Each quilt was unique and very beautiful. The quilters are all very talented people.

Dorothy Schreyer participated in the webinar 10 Tips for Web Searching on March 17th.

PROJECT UPDATE:

Technology continues to be an important part of the library. Two thousand two hundred seven patrons signed up and used the Internet and public access computers during March.

Dial-a-Story was set up again in March and began on March 17th. There were 64 children who called Dial-a-Story during March. The stories can be heard by calling 522-6808.

DESCRIPTION	Mar 2011	Mar 2010	Mar Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
Books Checked Out	9,305	7,621	22%	25,388	23,190	9%	21,754	17%
In-house Circulation	1,090	669	63%	3,195	2,912	10%	2,816	13%
Volunteer Hours	5	5		15	15		29	-48%
Story Time Attendance	142	53	168%	280	189	48%	213	32%
Summer Reading Program								
Reference Questions	1,027	1,170	-12%	3,662	3,062	20%	2,527	45%
Books Placed on Hold	720	359	101%	1,759	962	83%	824	114%
Inter-Library Loans								
Borrowed requests	272	217	25%	637	649	-2%	577	10%
Loaned requests	228	206	11%	715	686	4%	566	26%
Total	500	423	18%	1,352	1,335	1%	1,143	18%
Library Meeting Room Use	14	2	600%	14	27	-48%	65	-79%
Patrons Using Facility	4,419	3,516	26%	11,522	12,060	-4%	13,221	-13%
Hours Tutoring	154	170	-9%	371	460	-19%	446	-17%
Internet use	2,213	1,441	54%	2,213	4,490	-51%	4,906	-55%

RECREATION DIVISION

ADULT BASKETBALL: The regular season ended last month with 14 teams participating in a two-week long post season tournament during the last week of February and the first week in March. The tournament was down six teams from 2010 with 9 teams choosing not to participate in the post season tournament. Tournament play in March accounted for 90 participant visits and 180 spectator visits to the Sterling Middle School on Monday and Thursday nights.

SPRING VOLLEYBALL: Spring volleyball is underway, with play beginning March 8th. There are 24 teams participating in 4 different divisions. This is down 3 teams from 2010. March accounted for 848 participant visits and 1,060 spectator visits to the Sterling Middle School on Monday and Tuesday nights and the N.J.C. Events Center, also on Tuesday nights. We were able to run a Co-Rec. league this year which sometimes does not run. The season, including the post season tournament, runs through the first week of May.

SUMMER SOFTBALL REGISTRATIONS: Information was prepared and distributed. Registrations continue to come in for Adult Co-Rec., Men's Slowpitch, Youth T-Ball, Youth Machine Pitch, and Youth Fastpitch softball. Registration will continue through April. Play begins on May 9th for adult softball and the end of May for youth softball.

RECREATION CENTER

NEW FITNESS ROOM UPDATE: New Life Fitness strength exercise equipment was installed at the Recreation Center in January, 2011. Two additional cardio elliptical machines were also purchased. The Recreation Center was rearranged to better utilize the existing space. The front lobby now contains two vending machines and the cashier can keep an eye on them there. Court #1 now is a game room. It has two ping pong tables, an air hockey table, and a foosball table. The basketball rim was taken down in court #4 which keeps the same number of racquetball/wallyball courts (3) available to those patrons. One of the two the big screen tvs has been installed in the upstairs fitness room and cable has been run for both tvs. The 4' high Plexiglas wall has been erected for the stretching/child play multi-use area. The 55" LED TV in the stretching/child play area is still awaiting its portable stand. High praise from many patrons has been received and the admissions numbers back up their comments!

CONTRACT NEGOTIATIONS: A number of contracts being initiated on behalf of the Sterling Recreation Center have made progress in March. A contract to provide concession services for the outside pool for the summer season is being finalized. Contracts for independent contractors using the Sterling Recreation Center to provide value added services in the form of classes and personal training are being negotiated as well.

OVERALL ADMISSIONS: March, 2011 total attendance was 3,427 visits. March, 2010 admissions were 2,856 visits. March 2010, is up 571 patron visits or a 20% increase from March, 2010! This is a very large number of patrons and a large portion of the increase is due to more adults using the new improved fitness room. This averages an additional 19 patrons a day using the Sterling Recreation Center.

Paid admissions in March does not include the following free visits to the Sterling Recreation Center: 322 visits from Sterling High School P.E. students, 116 visits from the Sterling High School Boys swim team, 17 visits from Northeastern Jr. College's swimming class, 142 visits from Caliches after prom party, Merinos FFA event, and several visits from St. Anthony's school. These free visits to the Recreation Center are provided through Intergovernmental Agreements.

CHILD ADMISSIONS: There were a total of 75 Child Admissions to the Recreation Center in March, 2011. In March, 2010 there were 77. This is down 2 visits or 3% from March 2010.

YOUTH ADMISSIONS: There were a total of 644 Youth Admissions to the Recreation Center in March, 2011. In March, 2010 there were 623. This is up 21 visits or 3% from March 2010.

SENIOR ADMISSIONS: There were a total of 370 Senior Admissions to the Recreation Center in March, 2011. In March, 2010 there were 252. This is up 118 visits or 47% from March 2010.

ADULT ADMISSIONS: In March, 2011 there were a total of 1,259 Adult Admissions to the Recreation Center. In March, 2010 there were 990. This is up 269 visits or 27 % from March, 2010.

YEARLY ADMISSIONS: There were 538 Yearly Pass Admissions to the Recreation Center in March, 2011. In March, 2010 there were 462. This is up 76 visits or 16 % from March 2010.

FAMILY ADMISSIONS: There were a total of 74 Family admissions to the Recreation Center in March, 2011. In March, 2010 there were 56. This is up 18 admissions or 32% from March, 2010. Those 74 Family admissions accounted for approximately 296 individuals using the Recreation Center in March, 2011.

NON-PARTICIPANT ADMISSIONS: There were a total of 53 Non-Participant admissions to the Recreation Center in March, 2011. In March, 2010 there were 47. This is up 6 admissions or 13% from March, 2010.

AQUA AEROBICS CLASSES: There were 124 patrons attending aqua aerobics classes in March, 2011. In March, 2010 there were 144. This is down 20 visits or 14 % from March, 2010.

STERLING HIGH SCHOOL BOYS SWIM TEAM: The Sterling High School Boys swim team accounted for 116 visits to the Recreation Center in March, 2011. In March, 2010 there were 134. This is down 18 visits or 13% from March, 2010.

The Sterling High School Boys swim team practices daily at the Sterling Recreation Center. Their use of the Recreation Center keeps the facility busy and fills up the indoor pool weekdays between 3:30 and 5:30 pm. There are 7 boys out for swim team this year which is down 1 boy from last year.

OVERLAND TRAIL MUSEUM

During the month of March, 204 visitors visited the Museum representing 16 states.

Deep cleaning of the museum cases continued during the month of March. Outside buildings are being cleaned as weather permits.

New staff Janet Bigler and Snow Staples began work at the museum on March 14. Staff met on the following Friday for a breakfast meeting to get to know one another and plan for the upcoming program and events.

A crew from the SCF assisted by the Parks department cleared out the loft of the Karg barn so that work could begin on the Tannery. Volunteers spent two Saturdays working in the barn. The pulleys for the loft door are complete and working and progress is being made with this project.

Kay Rich met this month with a variety of people that are helping to work on the new building and the new exhibits including Stephanie Wright and Roger Lambrecht (interiors), Jaci Mathis (timeline), Nate Laybourn (mural) and Anne Bond (exhibit consultant). Anne and Kay also met with Aardvark Graphic Design in Denver who will be printing out large photo murals and text panels. Progress on the building is on schedule.

Eagle Scout candidate Austin Gerloch met with Kay and Perry this month to discuss a possible project for his Eagle Scout award. Austin would like to build a gold panning river/pond. A site was discussed with Dave Applehans and Austin began research for this project.

Heritage Festival Committee met on March 17 and continued to move forward with plans for this event. The theme for the 2011 festival is "Celebrating the old and the new and the red, white and blue". Bank of Colorado has committed \$800 to be used for the entertainment stage and the sound system. Richard Ontiveros is working on which stage and sound system will work best for the event. Kay Rich met with the County Commissioners and they approved the \$1500. financial support which was requested. She will meet with the Lodging Tax Board to request additional funds to be used for promotion and advertising the first Monday in April.

Other business at the Museum included State Curation contracts, planning of upcoming school programs and general spring cleaning of the buildings and grounds.

Museum Projects

- New exhibit installation in progress
- Frank Walsh building project Building progressing
- Accessioning artifacts Ongoing project
- Cleaning buildings & artifacts Ongoing
- Tannery In progress
- Research Room Plans progressing

DESCRIPTION	Mar 2011	Mar 2010	Mar Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
Numbers of Donors	3	4	-25%	6	9	-33%	10	-40%
Number of items donated	8	17	-53%	13	41	-68%	39	-67%
Number of School Visits				1			1	-17%
Number of Students				6			16	-62%
Prairie School Students								
Prairie School Teachers								
Number of Special Events	1	2	-50%	3	3		1	275%
Total Attendance of Special Events	10	65	-85%	29	77	-62%	17	67%
Number of Weddings							0	-100%
Number of Tour Buses							0	-100%
Tour Bus Visitors							2	-100%
States represented	16	10	60%	32	31	3%	39	-17%
Foreign Countries Represented				1	2	-50%	3	-71%
Total of All Visitors	204	222	-8%	570	495	15%	490	16%
Volunteer Hours	54	37	46%	80	63	27%	70	14%
Square Foot, Bldg. Maintained	24,766	24,766		74,298	74,298		73,722	1%