

STERLING

A Colorado Treasure

MONTHLY REPORTS

June 2012

CITY MANAGER

JUNE 2012 MONTHLY REPORT

City Manager:

City Manager Kiolbasa attended and met with the following:

- Attended meeting regarding historic district for downtown Sterling;
- Met with Michael Dye regarding business plan for Sterling Municipal Airport;
- Met with Brian Kailey regarding water conservation and landscape irrigation;
- Met with County Attorney regarding pavilion at fairgrounds;
- Met with Mountain States Employee Council consultant;
- Attended CIRSA general membership meeting; and
- Attended meeting regarding completion of deep injection wells.

Executive Secretary:

The Executive Secretary continues to do the packets for Council. There were three amplified music letters written for the City Manager's signature. She attends the administrative staff meetings and prepares the minutes. Connie prepared the minutes and financials for the SURA Board meeting.

She also prepares the monthly reports, puts them on the web site and scans them into Laser Fiche for future reference.

Connie is a member of the employee newsletter committee and continues to help with the publication of it. She also attends the Web Group meetings and the weekly clerical staff meetings. Connie helped cover telephones in the Personnel/HR Department.

Emergency Management Coordinator (EMC):

MEETINGS ATTENDED

Northeast Colorado Emergency Managers (NCEM) Group

The June 2012 NCEM meeting was canceled due to the large fires occurring in Colorado.

Next Generation 911 (NG911) Statewide Steering Committee

EMC Owens attended the June NG911 Steering committee meeting in Longmont, CO with E911 Chairman Stan Kaiser. They had a presentation from the Basic Service Provider subcommittee that discussed how the systems Service Provider(s) would build the system and how it would be maintained. It was agreed that a single service provider for the entire State would work best.

Logan County ESF8 Committee (Hospitals, Public Health and Coroners)

The Logan County ESF8 Group held a monthly meeting in June. Agencies attending were; Sterling Regional Med Center, NE-RETAC, Logan County Coroner, Centennial Mental Health, Sterling Emergency Communication Center and Logan Emergency Manager.

Items discussed were:

- Mass casualty planning and response capabilities.
- Mass Fatality planning and capabilities

- Interoperable communications between agencies during disasters and emergency incidents.

The EMC will prepare a countywide agency communications plan and contact sheet for use in disasters.

Logan County Rural Fire Chiefs Association

Bob attended a quarterly meeting of the rural Fire Chiefs in Crook. Items discussed were:

- Grant application updates.
- The 2011 and 2012 DHS Grant projects
- Fire communications training.

They also had a presentation on fund raising and the NJC Firefighter Academy.

Logan County E911 Authority

EMC Owens facilitated an E911 Authority meeting in June in Sterling. He gave a financial report and expenses and income report. They discussed and adopted the E911 IGA update. Bob gave a report on the NG911 Steering Committee and answered question on the projected impacts of the project.

Northeast Colorado Health Department (NCHD)

The EMC attended a site visit from the Colorado Department of Public Health and Environment (CDPHE) at the NCHD building in Sterling.

Items discussed were:

- Coordination during disasters or health emergencies between public health and emergency management.
- Inter-agency training and exercises.
- Resource sharing and procurement.
- Planning and training for nursing homes and assisted living centers.

RESPONSES

There were several severe spring storms including thunderstorm and tornado warnings in the county in June. EMC Owens monitored the storms on radar and NOAA radio and made notification entries into WebEOC and social media.

TRAINING

RE1 Schools Safety Committee

Bob attended an exercise design and planning sub-committee meetings for the RE-1 Schools in June. The multi-jurisdictional sub-committee continued work on a plan and appendices for each building. The plan was presented to the RE-1 Safety Committee for approval and adoption. The sub-committee will also work on the tabletop and full-scale drill for reunification after a disaster.

The RE-1 Safety committee will see a presentation from the "I Love You Guys" foundation in August. They will use the protocols and format from the foundation in our final plan.

Bob updated and organized all of his training records for CDEM.

OTHER OEM ACTIVITIES

- EMC Owens completed all of the June, 2012 E911 Authority deposits, check writing and bookkeeping ledgers and spreadsheets.
- He continued work with the New World Systems proposed CAD update project.
- Bob worked on the 2011 and 2012 DHS grant projects.
- The EMC assisted the Sterling Emergency Communications Center with two dispatcher interviews.
- Bob worked with the NCHD on Air Quality Advisories due to heavy smoke in the county.

Emergency Communications Center:

- Communications Center handled 2,088 calls for service during the month of June 2012, a 10 percent increase from the 1,898 calls received in June 2011.
- Sterling Police Department handled 1,007 calls for service in June 2012, an increase of two percent compared to 990 calls for service received in June 2011.
- Logan County Sheriff's Office received 887 calls for service in June 2012, a 30 percent increase compared to 682 calls for service received in June 2011.
- Crook Fire Department received nine calls for service in June 2012, compared to seven calls for service in June 2011.
- Fleming Fire received 10 calls for service in June 2012, compared to nine calls for service in June 2011.
- Merino Fire handled 22 calls for service in June 2012 compared to seven calls for service in June 2011.
- Peetz Fire handled 11 calls for service in June 2012, compared to two calls for service in June 2011.
- Sterling Fire handled 188 calls for service in June 2012, an increase of 27 percent compared to 148 calls for service June 2011.

DESCRIPTION	June 2012	June 2011	June Change	YTD 2012	YTD 2011	YTD Change
ACTIVITIES						
CALLS for SERVICE						
STERLING DISPATCH	2,088	1,898	10%	12,404	11,413	9%
CITY OF STERLING	1,007	990	2%	6,281	5,625	12%
LOGAN COUNTY	887	682	30%	5,000	4,505	11%
STERLING FIRE	188	148	27%	1,025	731	40%
CROOK FIRE	9	7	29%	49	41	20%
FLEMING FIRE	10	9	11%	41	36	14%
MERINO FIRE	22	7	214%	77	46	67%
PEETZ FIRE	11	2	450%	34	18	89%

Information Technology Specialist (ITS):

Daily backup of all servers, Finance & Police Systems and routine user and file security maintenance continues.

ITS Anderson took several computers in for repair, replaced one monitor, answered call for program and connection issues and set up new printer in City Attorney's office.

The ITS called for assistance regarding a back up issue and problem with the Citrix server not connecting ICA clients, and UPS replacement at the Museum.

Updates were installed to the Trend Officescan program and the Library Envisionware computers. We will also be trying out a new Internet filter system as the old program has been discontinued by the provider.

ITS Anderson contacted IBM for a tape backup drive replacement on the Police AS400.

MaryAnn attended a SWellness meeting and made flyers and arrangements for the next SWellness event.

CITY ATTORNEY

JUNE 2012 MONTHLY REPORT

MEETINGS:

The City Attorney attends City Council meetings and work sessions, Staff meetings, Planning Commission meetings, and various other meetings as needed, including meetings with department directors and other personnel. The City Attorney also attends meetings with the City Manager and individuals, and met with the City Manager and County Attorney regarding a request for construction of a new pavilion at the Logan County Fairgrounds. The Deputy City Attorneys attend meetings as required for their respective positions.

The paralegal attends staff meetings, Swellness presentations, and secretarial meetings when there is training.

DOCUMENT PREPARATION:

Prepared agendas and packets for City Attorney's submission to City Council Meetings.

Prepared the following Resolutions:

Resolution No. 6-1-12, Series of 2012 – A Resolution before the City of Sterling, Logan County, Colorado approving a Cost Share Agreement for Xcel Utility Trench, with Bank of Colorado and Land Leasing Company, LLC.

Resolution No. 6-2-12, Series of 2012 – A Resolution before the City of Sterling, Logan County, Colorado approving the Response to Request for Proposals for Professional Auction Services of Sterling Auction Service and Omni West Real Estate LLP.

Resolution No. 6-3-12, Series of 2012 – A Resolution before the City of Sterling, Logan County, Colorado accepting the bid of McIntyre Corporation, doing business as Total Roofing, for the City of Sterling 2012 Roof Replacement Project.

Resolution No. 6-4-12, Series of 2012 – A Resolution before the City of Sterling, Logan County, Colorado, approving an Agreement for Construction with the State of Colorado, Department of Transportation, Division of Engineering, Design and Construction.

Prepared the following Ordinances:

Ordinance No. 3, Series of 2012 – An Ordinance amending the Sterling City Code, Chapter 10, Motor Vehicles and Traffic, Article II, Model Traffic Code, Sec. 10-27, Amendments.

Ordinance No. 4, Series of 2012 – An Ordinance approving the Leisure Lane Subdivision of Lot 2, Block 5, Platte Addition, Third Filing to the City of Sterling, County of Logan, State of Colorado.

Other Documents:

This office is working on an easement agreement regarding a loading dock, and continues to work on a fiber optic license agreement and a fiber optic easement agreement.

MUNICIPAL COURT:

The Deputy City Attorney prosecuted four trials. Defendants were found guilty on two charges and two charges were dismissed at the start of trial at the request of the citizen complainants. Two deferred judgment stipulations were processed; Six charges were dismissed prior to trial, including two sales tax, one with proof of insurance, one handicap parking, one at the request of the citizen complainant, and one at the request of the District Attorney's office. Five Defendants changed their plea to guilty prior to trial. This office prepares Court documents, including miscellaneous pleadings such as guilty pleas and stipulations, various subpoenas,

memos to the police department and Humane Society regarding trials, trial schedules, motions, jury instructions when needed, and correspondence and discovery letters. Court files are copied and police department, Humane Society, and attorney files are prepared for trial.

LIQUOR LICENSING:

This office processed one liquor license renewal application, and three Special Event Permits.

MISCELLANEOUS:

This office prepared a letter to a vendor regarding sales tax returns filed without a sales tax license.

The City Attorney staff made onsite visits to the cemetery, waste water plant, museum, and the new water treatment facility under construction, to meet employees in the field and tour working sites.

The City Attorney did a presentation on estate planning at the SWellness meeting in June, and he attended the annual Colorado Municipal League conference.

The paralegal does research, drafts documents and pleadings, and performs all other related legal work relating to the position. The paralegal makes telephone calls to library patrons regarding past due items, and processes letters to library patrons prepared by the library staff, regarding past due items. The paralegal also assists the HR Department with answering the telephones and receptionist duties when needed.

FINANCE DEPARTMENT
JUNE 2012 MONTHLY REPORT

The Finance Department assisted 2,990 customers during the month of June 2012. This compares to 2,881 customers in June 2011. This number does not include the contacts made by the Director of Finance. There were on average 142 customer contacts per day for June 2012. Please review the Finance Department Activities report for additional information regarding the various services that the Department of Finance and Records provided in June 2012 in comparison to June 2011.

The General Fund revenues for the month of June 2012 amounted to \$1,156,221.68. The revenue for the month ended June 2011 in the General Fund amounted to \$1,054,741.94. Expenditures for the General fund for the month ending June 30, 2012 amounted to \$868,709.40 and for the same period in 2011 the expenditures were \$802,783.05.

Cash in all City funds totaled \$2,866,825.85 on June 30, 2012 and for June 30, 2011 on hand was \$2,278,717.06. On June 30, 2012 the City of Sterling had outstanding a total of \$10,966,571.29 in investments, this amount is for all funds. This breaks down to \$205,858.86 in Certificates of Deposit, \$10,690,299.81 ColoTrust Plus and \$100,412.62 in Money Market.

There were \$2,303,667.57 worth of checks issued in June 2012 for all funds; this compares to \$2,243,705.95 for the same period in 2011. There were 6336.2 gallons of gasoline and diesel used in the month of June 2012 for all City operations. This compares to 6550.6 gallons gasoline and diesel used in June 2011.

Please see the Finance Department's activity list below for other comparisons.

Investment Breakdown

2012

THIS SUMMARY IS PROVIDED TO SHOW THE PLACEMENT OF INVESTMENTS. PLEASE REFER TO THE BALANCE SHEETS FOR THE VARIOUS FUNDS FOR TOTAL CASH & CASH EQUIVALENT.

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	6/30/12
General Fund:				
Colostrust Plus	\$2,388,247.06	\$160,000.00	\$335,474.79	\$2,563,721.85
Colostrust Plus - Seizure Money	\$26,599.20	\$0.00	\$5.40	\$26,604.60
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$2,414,846.26	\$160,000.00	\$335,480.19	\$2,590,326.45
Hotel Tax Fund:				
Colostrust Plus	\$24,026.65	\$0.00	\$10,005.25	\$34,031.90
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$24,026.65	\$0.00	\$10,005.25	\$34,031.90
Water Fund:				
Colostrust Plus	\$950,852.91	\$800,000.00	\$95,153.85	\$246,006.76
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$950,852.91	\$800,000.00	\$95,153.85	\$246,006.76
Sanitation Fund:				
Colostrust Plus	\$557,164.99	\$10,000.00	\$15,112.79	\$562,277.78
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$557,164.99	\$10,000.00	\$15,112.79	\$562,277.78
Sewer Fund:				
Colostrust Plus	\$3,406,831.32	\$240,000.00	\$290,719.00	\$3,457,550.32
Certificates of Deposit	\$205,858.86	\$0.00	\$0.00	\$205,858.86
Money Market	\$100,412.62	\$0.00	\$0.00	\$100,412.62
TOTALS	\$3,713,102.80	\$240,000.00	\$290,719.00	\$3,763,821.80
Perpetual Care Fund:				
Colostrust Plus	\$160,784.34	\$0.00	\$32.75	\$160,817.09
TOTALS	\$160,784.34	\$0.00	\$32.75	\$160,817.09

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	6/30/12
Library Improvement Fund:				
Colotrust Plus	\$26,958.06	\$0.00	\$5.48	\$26,963.54
TOTALS	\$26,958.06	\$0.00	\$5.48	\$26,963.54
Conservation Trust Fund:				
Colotrust Plus	\$173,484.55	\$0.00	\$42,790.36	\$216,274.91
TOTALS	\$173,484.55	\$0.00	\$42,790.36	\$216,274.91
Karl Falch Library Trust Fund:				
Colotrust Plus	\$31,050.12	\$0.00	\$6.30	\$31,056.42
TOTALS	\$31,050.12	\$0.00	\$6.30	\$31,056.42
Employee Self-Insurance Fund:				
Colotrust Plus	\$573,932.31	\$0.00	\$116.93	\$574,049.24
TOTALS	\$573,932.31	\$0.00	\$116.93	\$574,049.24
Service Center Fund:				
Colotrust Plus	\$350,424.90	\$0.00	\$32,075.98	\$382,500.88
TOTALS	\$350,424.90	\$0.00	\$32,075.98	\$382,500.88
Risk Management Fund:				
Colotrust Plus	\$877,824.74	\$20,000.00	\$50,181.13	\$908,005.87
TOTALS	\$877,824.74	\$20,000.00	\$50,181.13	\$908,005.87
Capital Equipment Fund:				
Colotrust Plus	\$744,462.39	\$55,000.00	\$40,157.45	\$729,619.84
TOTALS	\$744,462.39	\$55,000.00	\$40,157.45	\$729,619.84
Capital Improvement Fund:				
Colotrust Plus	\$770,661.78	\$0.00	\$157.03	\$770,818.81
Colotrust Plus - Museum Exhibits	\$0.00	\$0.00	\$0.00	\$0.00
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$770,661.78	\$0.00	\$157.03	\$770,818.81

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	6/30/12
Grand Totals All Funds:				
Colotrust Plus	\$11,063,305.32	\$1,285,000.00	\$911,994.49	\$10,690,299.81
Certificates of Deposit	\$205,858.86	\$0.00	\$0.00	\$205,858.86
Money Market	\$100,412.62	\$0.00	\$0.00	\$100,412.62
Grand Total	\$11,369,576.80	\$1,285,000.00	\$911,994.49	\$10,996,571.29

GENERAL FUND

This Document is for Internal Use and Represents Unaudited Figures

6/30/2012

BALANCE SHEET

ASSETS:

Cash	\$303,104.00
Flex Cash Account	\$8,431.03
Petty Cash	\$1,080.00
Cash with County Treasurer	\$249,061.88
Accounts Receivable	\$183,712.90
Taxes Receivable	\$50,626.91
Sales Tax Receivable	\$661,556.92
Property Tax Receivable	\$1,009,612.00
Investments	\$2,563,721.85
Investment - Federal Seizure	\$26,604.60
Prepaid Fuel	\$51,681.16
Prepaid Fuel - Airport	\$34,214.40
Payroll Clearing Account	\$390.88
Postage Clearing Account	\$3,268.43
Prepaid Prisoner Housing	\$50,514.00
Sales Tax Clearing	-\$3.00

TOTAL ASSETS

\$5,197,577.96

LIABILITIES:

Ded/Ben Clearing Account	\$1,993.46
Accounts Payable	\$102,853.91
Accounts Payable - Logan County	\$3,309.87
Accrued Salaries	\$177,116.77
Court Bonds	\$1,705.00
Jury Deposit	\$754.00
Restitution Clearing Account	\$3,410.07
Seizures	\$600.00
Deferred Revenue	\$1,009,612.00
Deferred Revenue - Other	\$7,894.16

TOTAL LIABILITIES

\$1,309,249.24

FUND BALANCE:

Reserve for Museum (Bernice Sanders)	\$28,230.89
Reserve for Museum (Exhibits)	\$49,928.67
Designated for Arts	\$60,000.00
Unreserved Fund Balance	\$2,671,155.06
Excess Revenue over Expenditures	\$1,079,014.10

TOTAL FUND BALANCE

\$3,888,328.72

**TOTAL LIABILITIES
& FUND BALANCE**

\$5,197,577.96

GENERAL FUND

6/30/2012

REVENUES:	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Real & Personal Prop. Tax	\$1,010,091.00	\$188,652.79	\$949,196.26	\$60,894.74
Road & Bridge Fund Taxes	\$80,000.00	\$53,083.05	\$79,230.64	\$769.36
Auto Ownership Taxes	\$100,500.00	\$8,520.62	\$55,294.49	\$45,205.51
Sales Tax	\$6,369,500.00	\$535,682.11	\$3,233,324.03	\$3,136,175.97
Vehicle Use Tax	\$190,000.00	\$24,056.45	\$133,975.78	\$56,024.22
Building Material Use Tax	\$50,000.00	\$11,033.22	\$79,885.34	-\$29,885.34
Employment Occupation Tax	\$15,300.00	\$0.00	\$15,400.00	-\$100.00
TOTAL TAXES	\$7,815,391.00	\$821,028.24	\$4,546,306.54	\$3,269,084.46
Franchise Taxes	\$706,000.00	\$35,533.26	\$336,019.16	\$369,980.84
Licenses & Permits	\$140,250.00	\$23,482.80	\$149,534.88	-\$9,284.88
Intergovernmental Revenue	\$3,440,288.00	\$158,898.39	\$765,247.24	\$2,675,040.76
Charges for Service	\$265,005.00	\$38,380.99	\$135,152.38	\$129,852.62
Fines & Forfeits	\$145,300.00	\$12,035.69	\$66,974.15	\$78,325.85
Miscellaneous Revenue	\$400,294.00	\$24,221.31	\$221,382.57	\$178,911.43
Transfer from Other Funds	\$513,989.00	\$42,641.00	\$305,774.94	\$208,214.06
TOTAL OTHER REVENUES	\$5,611,126.00	\$335,193.44	\$1,980,085.32	\$3,631,040.68
GRAND TOTAL REVENUES	\$13,426,517.00	\$1,156,221.68	\$6,526,391.86	\$6,900,125.14

GENERAL FUND

6/30/2012

EXPENDITURES:	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
GENERAL GOVERNMENT:				
Council	\$73,798.00	\$1,832.31	\$40,163.81	\$33,634.19
City Manager	\$351,042.00	\$25,769.91	\$167,661.42	\$183,380.58
City Attorney	\$195,436.00	\$20,118.71	\$97,122.41	\$98,313.59
Municipal Court	\$102,233.00	\$6,966.78	\$46,201.14	\$56,031.86
Finance	\$427,059.00	\$35,644.08	\$221,261.00	\$205,798.00
City Hall & Non-Departmental	\$1,307,268.00	\$76,196.59	\$713,137.24	\$594,130.76
Personnel	\$233,579.00	\$22,293.82	\$115,883.13	\$117,695.87
TOTAL GENERAL GOVERNMENT	\$2,690,415.00	\$188,822.20	\$1,401,430.15	\$1,288,984.85
PUBLIC SAFETY:				
Police	\$1,824,011.00	\$118,778.61	\$791,216.52	\$1,032,794.48
Dispatch Center	\$553,312.00	\$48,898.62	\$256,783.46	\$296,528.54
Youth Services	\$107,849.00	\$8,169.14	\$52,316.77	\$55,532.23

Fire	\$1,488,256.00	\$96,558.08	\$701,499.89	\$786,756.11
Ambulance Service	\$694,320.00	\$41,284.53	\$250,861.90	\$443,458.10
TOTAL PUBLIC SAFETY	\$4,667,748.00	\$313,688.98	\$2,052,678.54	\$2,615,069.46

PUBLIC WORKS:

Street	\$2,230,678.00	\$88,058.72	\$424,302.73	\$1,806,375.27
Engineering & Operations	\$525,326.00	\$29,663.07	\$201,269.21	\$324,056.79
Airport	\$1,958,712.00	\$37,129.54	\$205,966.11	\$1,752,745.89
TOTAL PUBLIC WORKS	\$4,714,716.00	\$154,851.33	\$831,538.05	\$3,883,177.95

CULTURE & RECREATION:

Riverside Cemetery	\$227,900.00	\$16,623.11	\$105,115.79	\$122,784.21
Museum	\$124,544.00	\$10,554.74	\$45,224.28	\$79,319.72
Parks	\$511,169.00	\$41,446.58	\$237,520.55	\$273,648.45
Recreation Center	\$502,629.00	\$53,324.33	\$225,694.87	\$276,934.13
Forestry	\$135,279.00	\$13,060.44	\$73,667.97	\$61,611.03
Rec. Administration	\$410,735.00	\$26,560.54	\$199,082.30	\$211,652.70
Softball	\$40,359.00	\$4,693.41	\$14,657.66	\$25,701.34
Youth Softball	\$11,070.00	\$2,939.96	\$4,951.32	\$6,118.68
Basketball	\$8,216.00	\$0.00	\$7,968.11	\$247.89
Volleyball	\$6,859.00	\$71.06	\$2,969.42	\$3,889.58
Tolla Brown Skate Park	\$12,000.00	\$579.27	\$3,331.35	\$8,668.65
Special Events	\$22,950.00	\$8,214.45	\$9,592.92	\$13,357.08
Tennis	\$18,500.00	\$1,863.86	\$6,644.72	\$11,855.28
Youth Basketball	\$24,758.00	\$0.01	\$14,477.94	\$10,280.06
Youth Volleyball	\$10,714.00	\$0.00	\$108.00	\$10,606.00
Baseball	\$27,440.00	\$1,034.48	\$4,557.83	\$22,882.17
Library	\$458,607.00	\$30,380.65	\$206,165.99	\$252,441.01
TOTAL CULTURE & RECREATION	\$2,553,729.00	\$211,346.89	\$1,161,731.02	\$1,391,997.98

GRAND TOTAL EXPENDITURES	\$14,626,608.00	\$868,709.40	\$5,447,377.76	\$9,179,230.24
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HOTEL TAX FUND

6/30/2012

<u>REVENUES</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Hotel Tax	\$102,300.00	\$10,340.90	\$36,886.31	\$65,413.69
Investment Earnings	\$100.00	\$5.25	\$10.90	\$89.10
Penalty & Interest	\$0.00	\$392.13	\$1,427.97	-\$1,427.97
TOTAL HOTEL TAX FUND REVENUE	\$102,400.00	\$10,738.28	\$38,325.18	\$64,074.82

**BALANCE SHEET
6/30/2012**

ASSETS:

Cash	\$10,871.57
Investments	\$34,031.90

TOTAL ASSETS	<u>\$44,903.47</u>
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LIABILITIES:

Accounts Payable	\$6,578.29
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TOTAL LIABILITIES	\$6,578.29
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FUND BALANCE:

Retained Earnings	\$0.00
Excess Revenue over Expenditures	\$38,325.18

TOTAL FUND BALANCE	<u>\$38,325.18</u>
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TOTAL LIABILITIES AND FUND BALANCE	<u>\$44,903.47</u>
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WATER FUND

**6/30/2012
BALANCE SHEET**

ASSETS:

Cash	\$245,681.43
Cash with Fiscal Agent	\$16,399,605.21
Accounts Receivable	\$2,199.03
Accounts Receivable - Utility Billing	\$643,632.96
Supply Inventory	\$157,475.74
Investments	\$246,006.76
Fixed Assets (Net)	\$19,664,796.45

TOTAL ASSETS	<u>\$37,359,397.58</u>
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LIABILITIES:

Accounts Payable	\$776,707.24
Unpaid Compensated Absences	\$6,926.00
Accrued Salaries	\$4,485.90
Accounts Payable Pawnee Ridge	\$9,252.74
Loan Payable CWRPDA	\$28,558,845.11
Loan Payable Premium	\$734,948.06
Due to Sewer Fund	\$310,967.00
Lease Interest Payable	\$218,483.05

TOTAL LIABILITIES	\$30,620,615.10
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FUND BALANCE:

Reserve for Painting	\$490,000.00
Reserve for Capital Replacement	\$2,987,963.00
Retained Earnings	\$6,651,843.51
Excess Revenue over Expenditures	-\$3,391,024.03

TOTAL FUND BALANCE	<u>\$6,738,782.48</u>
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**TOTAL LIABILITIES
AND FUND BALANCE**

\$37,359,397.58

WATER FUND

6/30/2012

<u>REVENUES</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Water Revenue-Inside Residential	\$3,309,073.00	\$374,847.17	\$1,586,072.04	\$1,723,000.96
Water Revenue-Outside Residential	\$308,794.00	\$36,364.06	\$142,704.10	\$166,089.90
Water Revenue-Inside Commercial	\$1,082,446.00	\$101,388.89	\$505,420.41	\$577,025.59
Water Revenue-Outside Commercial	\$7,915.00	\$616.98	\$3,118.80	\$4,796.20
Water Revenue-Inside Industrial	\$580,320.00	\$52,816.40	\$251,234.67	\$329,085.33
Misc. Water Sales	\$5,000.00	\$1,803.15	\$3,969.89	\$1,030.11
Surcharge	\$38,000.00	\$5,272.03	\$16,724.52	\$21,275.48
Service Charges	\$48,000.00	\$2,608.34	\$21,517.43	\$26,482.57
Tapping Charges	\$5,000.00	\$495.00	\$495.00	\$4,505.00
Water Div. Services	\$4,000.00	\$748.90	\$3,421.11	\$578.89
Penalties	\$30,000.00	\$2,384.47	\$19,670.33	\$10,329.67
Investment Earnings	\$500.00	\$153.85	\$613.37	-\$113.37
Miscellaneous	\$250.00	\$462.35	\$1,429.05	-\$1,179.05
Rents from land	\$50,000.00	\$0.00	\$23,846.01	\$26,153.99
Rights	\$0.00	\$0.00	\$0.00	\$0.00
Water Credits	\$0.00	\$0.00	\$0.00	\$0.00
Plant Investment Fees	\$10,000.00	\$4,800.00	\$7,800.00	\$2,200.00
Loan Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Other Refunds of Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	<u>\$5,479,298.00</u>	<u>\$584,761.59</u>	<u>\$2,588,036.73</u>	<u>\$2,891,261.27</u>
<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$196,742.00	\$15,455.88	\$110,921.51	\$85,820.49
Maintenance & Operation	\$1,285,749.00	\$101,708.24	\$837,023.19	\$448,725.81
Capital Outlay	\$11,640,756.00	\$1,042,570.70	\$4,654,852.90	\$6,985,903.10
Transfer to General Fund	\$222,414.00	\$18,534.00	\$111,204.00	\$111,210.00
TOTAL EXPENDITURES	<u>\$13,345,661.00</u>	<u>\$1,178,268.82</u>	<u>\$5,714,001.60</u>	<u>\$7,631,659.40</u>
Debt Service	\$533,374.00	\$0.00	\$265,059.16	\$268,314.84
TOTAL WATER FUND W/DEBT	<u>\$13,879,035.00</u>	<u>\$1,178,268.82</u>	<u>\$5,979,060.76</u>	<u>\$7,899,974.24</u>

SANITATION FUND

6/30/2012

BALANCE SHEET

ASSETS:

Cash	\$217,258.92
Accounts Receivable	\$507.07
Accounts Receivable - Utility Billing	\$48,761.95
Supply Inventory	\$17,065.00
Investments	\$562,277.78
Fixed Assets (Net)	\$232,599.52

TOTAL ASSETS

\$1,078,470.24

LIABILITIES:

Accounts Payable	\$336.06
Unpaid Compensated Absences	\$7,279.20
Accrued Salaries	\$4,188.01

TOTAL LIABILITIES

\$11,803.27

FUND BALANCE:

Reserve for Equipment	\$28,389.00
Reserve for Capital Replacement	\$827,379.00
Retained Earnings	\$237,003.91
Excess Revenue over Expenditures	-\$26,104.94

TOTAL FUND BALANCE

\$1,066,666.97

**TOTAL LIABILITIES
AND FUND BALANCE**

\$1,078,470.24

SANITATION FUND

6/30/2012

REVENUES:	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sanitation Revenue-Inside	\$450,000.00	\$37,443.82	\$225,100.06	\$224,899.94
Rubbish Collection Fees	\$1,500.00	\$315.00	\$819.00	\$681.00
Sanitation Services	\$0.00	\$0.00	\$0.00	\$0.00
Penalties	\$5,500.00	\$340.37	\$2,552.94	\$2,947.06
Investment Earnings	\$500.00	\$112.79	\$569.92	-\$69.92
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	<u>\$457,500.00</u>	<u>\$38,211.98</u>	<u>\$229,041.92</u>	<u>\$228,458.08</u>

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$155,584.00	\$11,597.00	\$76,379.25	\$79,204.75
Maintenance & Operation	\$259,809.00	\$19,543.09	\$147,633.61	\$112,175.39

Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to General Fund	\$62,273.00	\$5,189.00	\$31,134.00	\$31,139.00
TOTAL EXPENDITURES	\$477,666.00	\$36,329.09	\$255,146.86	\$222,519.14

SEWER FUND

6/30/2012

BALANCE SHEET

ASSETS:

Cash	\$243,648.21
Accounts Receivable	\$6,526.72
Accounts Receivable - Utility Billing	\$150,817.73
Accounts Receivable - Industrial	\$22,336.39
Due From Water Fund	\$310,967.00
Supply Inventory	\$73,304.24
Investments	\$3,763,821.80
Fixed Assets (Net)	\$10,610,301.83

TOTAL ASSETS

\$15,181,723.92

LIABILITIES:

Accounts Payable	\$6,703.91
Unpaid Compensated Absences	\$10,302.27
Accrued Salaries	\$9,327.38
Loan Payable CWRPDA	\$818,901.90
Interest Payable	\$12,198.51

TOTAL LIABILITIES

\$857,433.97

FUND BALANCE:

Reserve for Capital Projects	\$111,784.00
Reserve for Trunk Line Replacement	\$164,931.45
Reserve for Lagoons	\$292,047.26
Reserve for Capital Replacement	\$8,529,231.00
Retained Earnings	\$5,412,124.61
Excess Revenue over Expenditures	-\$185,828.37

TOTAL FUND BALANCE

\$14,324,289.95

**TOTAL LIABILITIES
AND FUND BALANCE**

\$15,181,723.92

SEWER FUND

6/30/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sewer Revenue-Inside Residential	\$971,112.00	\$81,478.33	\$485,698.75	\$485,413.25
Sewer Revenue-Outside Residential	\$99,952.00	\$9,198.54	\$51,744.88	\$48,207.12
Sewer Revenue-Inside Commercial	\$321,438.00	\$28,636.40	\$171,272.79	\$150,165.21

Sewer Revenue-Outside Commercial	\$2,868.00	\$302.67	\$1,634.71	\$1,233.29
Sewer Revenue-Inside Industrial	\$311,909.00	\$22,336.39	\$110,985.43	\$200,923.57
Tapping Charges	\$2,000.00	\$0.00	\$550.00	\$1,450.00
Sewer Division Charges	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Penalties	\$14,000.00	\$734.69	\$7,342.83	\$6,657.17
Investment Earnings	\$6,000.00	\$751.88	\$3,876.50	\$2,123.50
Miscellaneous	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Outside Billing	\$0.00	\$0.00	\$0.00	\$0.00
Plant Investment Fees	\$10,000.00	\$5,333.00	\$8,666.00	\$1,334.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Compensation for loss	\$0.00	\$0.00	\$42,257.13	-\$42,257.13
Other Refund of Expenditure	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$1,744,279.00	\$148,771.90	\$884,029.02	\$860,249.98

<u>EXPENDITURES:</u>	<u>BUDGETED</u>	<u>EXPENSES</u>	<u>EXPENSES</u>	
<u>LINES AND SERVICES:</u>	<u>2012</u>	<u>CURRENT MO.</u>	<u>TO DATE</u>	<u>BALANCE</u>
Personnel	\$86,348.00	\$4,200.72	\$21,565.42	\$64,782.58
Maintenance & Operation	\$340,845.00	\$27,549.48	\$162,053.32	\$178,791.68
Capital Outlay	\$237,900.00	\$191,544.90	\$191,544.90	\$46,355.10
Transfer to General Fund	\$64,072.00	\$5,339.00	\$32,034.00	\$32,038.00
TOTAL LINES & SERVICES	\$729,165.00	\$228,634.10	\$407,197.64	\$321,967.36
Debt Service	\$199,137.00	\$0.00	\$24,636.33	\$174,500.67
TOTAL LINES & SERVICES W/DEBT	\$928,302.00	\$228,634.10	\$431,833.97	\$496,468.03

<u>TREATMENT FACILITIES:</u>				
Personnel	\$302,734.00	\$19,103.60	\$125,319.98	\$177,414.02
Maintenance & Operation	\$811,363.00	\$63,627.54	\$431,229.44	\$380,133.56
Capital Outlay	\$15,310.00	\$0.00	\$0.00	\$15,310.00
Transfer to General Fund	\$162,955.00	\$13,579.00	\$81,474.00	\$81,481.00
TOTAL TREATMENT FACILITIES	\$1,292,362.00	\$96,310.14	\$638,023.42	\$654,338.58

TOTAL EXPENDITURES	\$2,220,664.00	\$324,944.24	\$1,069,857.39	\$1,150,806.61
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PERPETUAL CARE FUND

6/30/2012

<u>REVENUES:</u>	<u>BUDGETED</u>	<u>COLLECTIONS</u>	<u>COLLECTIONS</u>	
	<u>2012</u>	<u>CURRENT MO.</u>	<u>TO DATE</u>	<u>BALANCE</u>
Perpetual Care	\$4,500.00	\$1,000.00	\$8,000.00	-\$3,500.00
Perpetual Care - niches	\$11,000.00	\$0.00	\$7,500.00	\$3,500.00
Investment Earnings	\$175.00	\$32.75	\$158.01	\$16.99
TOTAL REVENUES	\$15,675.00	\$1,032.75	\$15,658.01	\$16.99

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$320.00	\$0.00	\$320.00	\$0.00
Niche Engraving	\$2,000.00	\$750.00	\$2,550.00	-\$550.00
Transfer to General Fund	\$175.00	\$0.00	\$0.00	\$175.00
TOTAL EXPENDITURES	\$2,495.00	\$750.00	\$2,870.00	-\$375.00

**BALANCE SHEET
6/30/2012**

<u>ASSETS:</u>				
Cash	\$6,875.86			
Investments	\$160,817.09			
		TOTAL ASSETS		\$167,692.95
<u>LIABILITIES:</u>				
Accounts Payable	\$750.00			
		TOTAL LIABILITIES		\$750.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$154,154.94			
Excess Revenue over Expenditures	\$12,788.01			
		TOTAL FUND BALANCE		\$166,942.95
		TOTAL LIABILITIES & FUND BALANCE		\$167,692.95

LIBRARY IMPROVEMENT FUND

6/30/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$0.00	\$5.48	\$27.16	-\$27.16
Contributions	\$0.00	\$400.00	\$400.00	-\$400.00
Transfer from Capital Improvement	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$0.00	\$405.48	\$427.16	-\$427.16

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Capital Improvement Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00

BALANCE SHEET
6/30/2012

ASSETS:

Cash	\$402.86		
Investments	\$26,963.54		
		TOTAL ASSETS	\$27,366.40

LIABILITIES:

Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00

FUND BALANCE:

Unreserved Fund Balance	\$26,939.24		
Excess Revenue over Expenditures	\$427.16		
		TOTAL FUND BALANCE	\$27,366.40
		TOTAL LIABILITIES & FUND BALANCE	\$27,366.40

CONSERVATION TRUST FUND

6/30/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
State Contributions	\$118,000.00	\$42,474.75	\$75,895.72	\$42,104.28
Investment Earnings	\$400.00	\$42.36	\$176.53	\$223.47
TOTAL REVENUES	\$118,400.00	\$42,517.11	\$76,072.25	\$42,327.75

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Tennis Court Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Steel picnic tables	\$10,300.00	\$0.00	\$10,300.00	\$0.00
Bridge - Pioneer Park	\$0.00	\$0.00	\$0.00	\$0.00
Aluminum tables	\$0.00	\$0.00	\$0.00	\$0.00
Basketball Court Improvements	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Softball Field Improvements	\$10,725.00	\$0.00	\$0.00	\$10,725.00
Playground Equipment	\$108,000.00	\$0.00	\$17,630.00	\$90,370.00
Fitness Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Krull Park	\$12,261.00	\$0.00	\$0.00	\$12,261.00
Pioneer Park Improvements	\$18,400.00	\$0.00	\$2,456.69	\$15,943.31
Softball Field Backdrop	\$0.00	\$0.00	\$0.00	\$0.00
Roof - Columbine	\$4,837.00	\$0.00	\$0.00	\$4,837.00
TOTAL EXPENDITURES	\$174,523.00	\$0.00	\$30,386.69	\$144,136.31

BALANCE SHEET
6/30/2012

ASSETS:

Cash	-\$272.52		
Investments	\$216,274.91		
		TOTAL ASSETS	\$216,002.39

LIABILITIES:

Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00

FUND BALANCE:

Unreserved Fund Balance	\$170,316.83		
Excess Revenue over Expenditures	\$45,685.56		
		TOTAL FUND BALANCE	\$216,002.39
		TOTAL LIABILITIES & FUND BALANCE	\$216,002.39

KARL FALCH LIBRARY TRUST FUND

6/30/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$50.00	\$6.30	\$31.26	\$18.74
TOTAL REVENUES	\$50.00	\$6.30	\$31.26	\$18.74

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Books Purchased	\$800.00	\$0.00	\$0.00	\$800.00
Audit	\$55.00	\$0.00	\$55.00	\$0.00
TOTAL EXPENDITURES	\$855.00	\$0.00	\$55.00	\$800.00

BALANCE SHEET
6/30/2012

ASSETS:

Cash	\$376.11		
Investments	\$31,056.42		
		TOTAL ASSETS	\$31,432.53

LIABILITIES:

Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00

FUND BALANCE:

Unreserved Fund Balance	\$31,456.27		
Excess Revenue over Expenditures	<u>-\$23.74</u>		
		TOTAL FUND BALANCE	<u>\$31,432.53</u>
		TOTAL LIABILITIES & FUND BALANCE	<u>\$31,432.53</u>

EMPLOYEE SELF-INSURANCE FUND

6/30/2012

REVENUES:	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$700.00	\$116.93	\$579.93	\$120.07
Employee Premiums	\$268,977.00	\$19,113.39	\$125,740.65	\$143,236.35
Wellness	\$100.00	\$0.00	\$0.00	\$100.00
City Premiums	\$1,267,186.00	\$92,985.38	\$570,330.84	\$696,855.16
TOTAL REVENUES	<u>\$1,536,963.00</u>	<u>\$112,215.70</u>	<u>\$696,651.42</u>	<u>\$840,311.58</u>

EXPENDITURES:	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Old Hire Fire Pension	\$0.00	\$0.00	\$0.00	\$0.00
Wellness	\$100.00	\$0.00	\$0.00	\$100.00
Premium	\$1,536,163.00	\$113,621.66	\$696,704.52	\$839,458.48
FLEX	\$3,600.00	\$230.00	\$1,420.00	\$2,180.00
Audit	\$630.00	\$0.00	\$630.00	\$0.00
Transfer General Fund	\$700.00	\$0.00	\$0.00	\$700.00
TOTAL EXPENDITURES	<u>\$1,541,193.00</u>	<u>\$113,851.66</u>	<u>\$698,754.52</u>	<u>\$842,438.48</u>

BALANCE SHEET

6/30/2012

ASSETS:

Cash	\$22,426.75		
Accounts Receivable	\$966.50		
Investments	<u>\$574,049.24</u>		
		TOTAL ASSETS	<u>\$597,442.49</u>

LIABILITIES:

Accounts Payable	<u>\$0.00</u>		
		TOTAL LIABILITIES	\$0.00

FUND BALANCE:

Retained Earnings	\$599,545.59		
Excess Revenue over Expenditures	<u>-\$2,103.10</u>		
		TOTAL FUND BALANCE	<u>\$597,442.49</u>

**TOTAL LIABILITIES
& FUND BALANCE**

\$597,442.49

SERVICE CENTER FUND

6/30/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$400.00	\$75.98	\$363.15	\$36.85
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$426,881.00	\$35,573.00	\$213,438.00	\$213,443.00
Transfer from Capital Improvement	\$0.00	\$0.00	\$0.00	\$0.00
Transfer for Lease Payment	\$230,040.00	\$19,170.00	\$115,020.00	\$115,020.00
TOTAL REVENUES	<u><u>\$657,321.00</u></u>	<u><u>\$54,818.98</u></u>	<u><u>\$328,821.15</u></u>	<u><u>\$328,499.85</u></u>

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$303,691.00	\$23,156.46	\$148,058.75	\$155,632.25
Maintenance & Operation	\$353,380.00	\$8,388.03	\$92,887.39	\$260,492.61
Capital Outlay	\$17,000.00	\$0.00	\$16,320.99	\$679.01
Transfer to General Fund	\$400.00	\$0.00	\$0.00	\$400.00
TOTAL EXPENDITURES	<u><u>\$674,471.00</u></u>	<u><u>\$31,544.49</u></u>	<u><u>\$257,267.13</u></u>	<u><u>\$417,203.87</u></u>

BALANCE SHEET

6/30/2012

ASSETS:

Cash	\$5,281.72		
Cash - Bank of Cherry Creek	\$3.13		
Investments	\$382,500.88		
Fixed Assets (Net)	<u>\$2,126,760.09</u>		
		TOTAL ASSETS	<u><u>\$2,514,545.82</u></u>

LIABILITIES:

Accounts Payable	\$411.97		
Unpaid Compensated Absences	\$19,924.74		
Accrued Salaries	\$8,715.41		
Lease Payable	\$1,355,000.00		
Lease Interest Payable	<u>\$5,420.00</u>		
		TOTAL LIABILITIES	\$1,389,472.12

FUND BALANCE:

Retained Earnings	\$1,053,519.68		
Excess Revenue over Expenditures	<u>\$71,554.02</u>		
		TOTAL FUND BALANCE	<u><u>\$1,125,073.70</u></u>

**TOTAL LIABILITIES
& FUND BALANCE**

\$2,514,545.82

RISK MANAGEMENT FUND

6/30/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,000.00	\$181.13	\$911.65	\$88.35
Miscellaneous	\$5,000.00	\$0.00	\$13,997.00	-\$8,997.00
Compensation for Loss	\$5,000.00	\$53,825.02	\$61,813.07	-\$56,813.07
Transfer of Reserves	\$216,940.00	\$1,657.25	\$111,786.50	\$105,153.50
Transfer Workers Comp	\$181,227.00	\$3,771.74	\$89,086.84	\$92,140.16
TOTAL REVENUES	<u>\$409,167.00</u>	<u>\$59,435.14</u>	<u>\$277,595.06</u>	<u>\$131,571.94</u>

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Claims Paid	\$143,413.00	\$3,360.50	\$70,279.32	\$73,133.68
Expense for Workers Comp	\$181,200.00	\$0.00	\$90,600.00	\$90,600.00
Premium Fees	\$216,932.00	\$0.00	\$118,139.30	\$98,792.70
Expense for Unemployment	\$10,000.00	\$0.00	\$8,094.00	\$1,906.00
Materials & Supplies	\$300.00	\$0.00	\$200.00	\$100.00
Audit	\$590.00	\$0.00	\$590.00	\$0.00
Transfer to General Fund	\$1,000.00	\$0.00	\$0.00	\$1,000.00
TOTAL EXPENDITURES	<u>\$553,435.00</u>	<u>\$3,360.50</u>	<u>\$287,902.62</u>	<u>\$265,532.38</u>

**BALANCE SHEET
6/30/2012**

<u>ASSETS:</u>			
Cash	\$24,974.37		
Investments	\$908,005.87		
		TOTAL ASSETS	<u>\$932,980.24</u>
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Emergency Reserve	\$350,000.00		
Retained Earnings	\$593,287.80		
Excess Revenue over Expenditures	-\$10,307.56		
		TOTAL FUND BALANCE	<u>\$932,980.24</u>
		TOTAL LIABILITIES & FUND BALANCE	<u>\$932,980.24</u>

CAPITAL EQUIPMENT FUND

6/30/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,000.00	\$157.45	\$787.76	\$212.24
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Compensation for Loss	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$512,271.00	\$42,689.00	\$256,134.00	\$256,137.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
Donations	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$513,271.00	\$42,846.45	\$256,921.76	\$256,349.24

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$905.00	\$0.00	\$905.00	\$0.00
Police Equipment	\$92,495.00	\$10,229.61	\$91,381.21	\$1,113.79
Dispatch Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Fire Equipment	\$80,675.00	\$48,000.00	\$49,045.00	\$31,630.00
Public Works Equipment	\$100,000.00	\$0.00	\$104,264.00	-\$4,264.00
Parks, Lib & Rec Equipment	\$89,304.00	\$0.00	\$68,384.71	\$20,919.29
Non-Dept Equipment	\$21,440.00	\$0.00	\$21,440.00	\$0.00
TOTAL EXPENDITURES	\$384,819.00	\$58,229.61	\$335,419.92	\$49,399.08

**BALANCE SHEET
6/30/2012**

Cash	\$25,269.97		
Investments	\$729,619.84		
Fixed Assets (Net)	\$1,783,326.98		
		TOTAL ASSETS	\$2,538,216.79
<u>LIABILITIES:</u>			
Accounts Payable	\$7,242.11		
Lease Payable	\$175,658.32		
Lease Interest Payable	\$9,737.88		
		TOTAL LIABILITIES	\$192,638.31
<u>FUND BALANCE:</u>			
Retained Earnings	\$2,424,076.64		
Excess Revenue over Expenditures	-\$78,498.16		
		TOTAL FUND BALANCE	\$2,345,578.48
		TOTAL LIABILITIES & FUND BALANCE	\$2,538,216.79

CAPITAL IMPROVEMENT FUND

6/30/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,500.00	\$157.03	\$788.93	\$711.07
Misc. Income	\$0.00	\$3.51	\$15.83	-\$15.83
Rents From Land	\$16,800.00	\$191.81	\$15,199.13	\$1,600.87
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Grants	\$85,500.00	\$0.00	\$0.00	\$85,500.00
Donations	\$0.00	\$0.00	\$0.00	\$0.00
Donation - Museum Building	\$0.00	\$0.00	\$0.00	\$0.00
Donation - Museum Exhibits	\$0.00	\$0.00	\$0.00	\$0.00
Transfer from Elna Anderson Fund	\$0.00	\$0.00	\$0.00	\$0.00
Transfer from Ethel Lindstrom Fund	\$0.00	\$0.00	\$0.00	\$0.00
Transfer from Library Improv Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$103,800.00	\$352.35	\$16,003.89	\$87,796.11

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Museum Building	\$0.00	\$0.00	\$0.00	\$0.00
Museum Exhibits	\$49,110.00	\$5,870.03	\$57,352.02	-\$8,242.02
Library Addition	\$0.00	\$0.00	\$0.00	\$0.00
Land Transaction	\$0.00	\$0.00	\$0.00	\$0.00
Land Purchase	\$0.00	\$0.00	\$0.00	\$0.00
Building Improvements	\$90,000.00	\$0.00	\$0.00	\$90,000.00
Audit	\$535.00	\$0.00	\$535.00	\$0.00
Transfer to Service Center	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Library Improvement Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$139,645.00	\$5,870.03	\$57,887.02	\$81,757.98

CAPITAL IMPROVEMENT FUND

BALANCE SHEET

6/30/2012

ASSETS:

Cash	\$14,032.62		
Accounts Receivable	\$336.34		
Investments	\$770,818.81		
		TOTAL ASSETS	\$785,187.77

LIABILITIES:

Accounts Payable \$416.63

TOTAL LIABILITIES

\$416.63

FUND BALANCE:

Unreserved Fund Balance \$826,654.27

Excess Revenue over Expenditures -\$41,883.13

TOTAL FUND BALANCE

\$784,771.14

**TOTAL LIABILITIES
& FUND BALANCE**

\$785,187.77

PERSONNEL/HR DEPARTMENT

JUNE 2012 MONTHLY REPORT

The following is a partial list of activities in which the Personnel/HR Department participated in during the month of June 2012.

CDL TESTING – A DOT Random Drug test was not conducted during the month of June. There were three (3) pre-employment drug screens conducted.

WORKERS' COMPENSATION – The City continues to work on all injury cases that are presented for on-the-job injuries. During the month of June, there were four claims reported by employees.

JOB OPPORTUNITIES –

Positions Open	Positions Filled
Seasonal lifeguard and lifeguard WSI	Maintenance Worker II
Police Officer (3)	Public Safety Dispatcher
Public Safety Dispatcher (2)	
Museum Assistant	
Cashier/Receptionist (Recreation Center)	
Maintenance Worker II	
Maintenance Worker I (6)	

PERSONNEL BOARD – Personnel Board did not meet during June.

MISCELLANEOUS ACTIVITIES

HR Assistant continued working on the Neogov application process.

HR Director resigned effective June 4, 2012. MSEC is supplying a consultant to visit once a week till a new director is hired. HR Assistant will be handling everyday tasks.

HR Assistant attended CTSI/CHP Contact Meeting on June 21 in Denver. Review of the application and billing process was held. Annual meeting will be held September 20. Open Enrollment meeting is scheduled tentatively for October 29.

HR Assistant organized a luncheon for those department heads and clerical staff assisting in the Loss Control Audit for 2012.

Job Descriptions are being reviewed and revised.

MUNICIPAL COURT
JUNE 2012 MONTHLY REPORT

DESCRIPTION	June 2012	June 2011	June Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
ARRAIGNMENTS	33	50	-34%	280	280		423	-34%
JUVENILE CASES	11	6	83%	25	32	-22%	63	-60%
TRAFFIC	1			3	5	-40%	3	15%
NO INSURANCE				1	1		1	-17%
NO SEAT BELT							1	-100%
SPEEDING	1			1			1	
UNDERAGE POSS OF TOBACCO					5	-100%	4	-100%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA	4			10	2	400%	7	43%
THEFT	2	1	100%	2	1	100%	5	-60%
DISTURBING THE PEACE/NOISES	1	1		1	2	-50%	6	-82%
RESISTING ARREST/FAILURE TO COMPLY		1	-100%		1	-100%	0	-100%
INJURING/DEFACING PROPERTY		1	-100%	2	5	-60%	4	-50%
TRESPASSING							4	-100%
UNDERAGE POSS/CONS ALCOHOL/PROCURE		2	-100%	2	5	-60%	19	-90%
CURFEW FOR MINORS				1			2	-44%
OTHER	2			2	5	-60%	5	-63%
ADULT CASES	22	44	-50%	255	248	3%	360	-29%
TRAFFIC	6	5	20%	46	28	64%	35	33%
NO INSURANCE				9	14	-36%	22	-59%
NO SEAT BELT	2	11	-82%	18	34	-47%	52	-66%
SPEEDING	1	5	-80%	15	23	-35%	47	-68%
PARKING	3	6	-50%	16	21	-24%	41	-61%
POSS. MARIJUANA/DRUG PARAPHERNALIA		4	-100%	17	18	-6%	27	-37%
THEFT	2	1	100%	24	30	-20%	17	38%
DISTURBING THE PEACE/NOISES	3	2	50%	12	7	71%	12	
RESISTING ARREST/FAILURE TO COMPLY	1			6	2	200%	3	114%
INJURING/DEFACING PROPERTY		4	-100%	2	6	-67%	3	-23%
TRESPASSING	1			8	4	100%	4	100%
UNDERAGE POSS/CONS ALCOHOL	1	1		51	19	168%	52	-1%
SALE / PROCUREMENT / OPEN CONTAINER							2	-100%
OTHER	2	4	-50%	13	16	-19%	10	33%
ANIMAL		1	-100%	13	19	-32%	33	-61%
NUISANCES				5	7	-29%	2	178%

DESCRIPTION	June 2012	June 2011	June Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
JUVENILE ARR'S FOUND GUILTY	10	4	150%	19	22	-14%	50	-62%
JUVENILE ARR'S DISMISSED							2	-100%
JUVENILES PLACED ON PROB/DJ/UPS	7	4	75%	19	27	-30%	53	-64%
JUVENILE VIOLS OF PROB/DJ/UPS				3	4	-25%	10	-71%
JUVENILE FTA/PWL								
ADULT ARR'S FOUND GUILTY	2	19	-89%	92	134	-31%	173	-47%
ADULT ARR'S DISMISSED	4	6	-33%	24	20	20%	48	-50%
ADULTS PLACED ON PROB/DJ/UPS	2	7	-71%	63	64	-2%	75	-16%
ADULT VIOLS OF PROB/DJ/UPS					3	-100%	4	-100%
ADULT FTA/PWL	5	6	-17%	15	24	-38%	32	-53%
FINE EXTENSIONS	20	24	-17%	197	163	21%	223	-12%
CONTINUANCE/SET FOR TRIALS/ETC	7	7		90	41	120%	87	3%
CASES REVIEWED	39	34	15%	258	221	17%	305	-15%
TRIALS FOUND GUILTY	6	2	200%	31	23	35%	32	-3%
TRIALS FOUND NOT GUILTY				1	2	-50%	3	-62%
TRIALS DISMISSED	6	2	200%	22	4	450%	13	75%
NEW CHARGES PROCESSED	123	166	-26%	514	394	30%	886	-42%
NEW WARRANTS	19	18	6%	79	84	-6%	118	-33%
DAYS JUVENILES SENT TO DETENTION					6	-100%	7	-100%
DAYS ADULTS SENT TO JAIL	10			50	18	178%	52	-4%
PAID TICKETS	58	97	-40%	252	325	-22%	586	-57%
PAID WITH AUTO POINT REDUCTION	22	24	-8%	116	118	-2%	164	-29%
PAID AS REGULAR TICKET	36	73	-51%	136	207	-34%	422	-68%
FROM PWL TO WARRANT					1	-100%	3	-100%

POLICE DEPARTMENT

JUNE 2012 MONTHLY REPORT

During June 2012, the police department responded to 1,007 Calls for Service, a two percent increase from the 990 Calls for Service responded to in June of 2011. The year-to-date Calls for Service at the end of June were 6,281, a 12 percent increase from the 5,625 calls reported at the end of June, 2011.

Officers responded to 26 traffic accidents during the month of June which is an 18 percent increase from the 22 responded to in June of 2011. Through the end of June, officers have responded to 107 traffic accidents, which is a 24 percent decrease over the 140 accidents covered during the same time period last year.

Officers issued 45 penalty assessments during June 2012, which is a 53 percent decrease from the 96 penalty assessments issued in June 2011. Among the criminal offenses reported were one kidnapping/abduction, one sex offense, seven assault offenses, 12 burglaries, 35 larceny/thefts, one counterfeiting/forgery offense, five fraud offenses, 13 drug offenses and 14 vandalisms. The value of property stolen during the month was \$19,992 and \$1,490 was recovered. Officers arrested 49 adults and six juveniles, for a total of 55 arrests in June, 2012. This is five more arrests or an 11 percent increase from the 44 total arrests made in June of 2011.

In June, the Youth Services Division received 22 youth referrals (11 males and 11 females). Youth referrals were received from the following: 21 from the Sterling Police Department, and one from a school.

Officers responded to 28 calls at local liquor establishments, seven more than the 35 calls responded to in June 2011.

Sterling Police Officers and staff completed 116.00 hours of training during the month of June, 2012. Year-to-date, employees have attended more than 1,825.84 hours of training.

DESCRIPTION	June 2012	June 2011	June Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
ACTIVITIES								
CALLS for SERVICE								
CITY OF STERLING	1,007	990	2%	6,281	5,625	12%	7,202	-13%
MOTOR VEHICLE ACCIDENTS	26	22	18%	107	140	-24%	146	-27%
CRIMINAL OFFENSES	144	102	41%	669	699	-4%	725	-8%
GROUP "A" OFFENSES	90	57	58%	397	383	4%	392	1%
GROUP "B" OFFENSES	54	45	20%	294	316	-7%	334	-12%
VANDALISM	14	18	-22%	85	77	10%	77	10%
ARRESTS								
ADULTS	49	44	11%	221	270	-18%	368	-40%
JUVENILES	6	5	20%	20	20		53	-62%
PROPERTY								
STOLEN	19,992	18,312	9%	134,838	105,257	28%	178,149	-24%
RECOVERED	1,958	225	770%	26,698	22,230	20%	48,237	-45%
MUNICIPAL CHARGES								
PA'S	45	96	-53%	314	408	-23%	870	-64%
CRIMINAL CHARGES	29	21	38%	128	112	14%	165	-23%
WARNINGS	175	156	12%	1,526	1,205	27%	1,938	-21%
STATE CHARGES								
TRAFFIC	20	26	-23%	167	161	4%	291	-43%
DUI'S	2	4	-50%	30	25	20%	53	-43%
CRIMINAL CHARGES	29	26	12%	135	154	-12%	194	-30%
YOUTH SERVICES								
NUMBER OF REFERRALS								
MALE	11	19	-42%	95	108	-12%	89	7%
FEMALE	11	6	83%	50	43	16%	56	-10%
TOTAL	22	25	-12%	145	151	-4%	144	0%
REFERRING SOURCE								
STERLING POLICE DEPARTMENT	21	24	-13%	135	133	2%	133	2%
LOGAN COUNTY SHERIFF'S OFFICE				1	2	-50%	1	-17%
DISTRICT COURT		1	-100%	2	4	-50%	1	67%
STATE PATROL/OTHER JURISDICTION					2	-100%	1	-100%
PARENT/SELF				2	1	100%	2	-17%
SCHOOL	1			5	9	-44%	6	-17%

STERLING FIRE DEPARTMENT

JUNE 2012 MONTHLY REPORT

OPERATIONS:

Chief

- ❖ Participated in Relay for Life
- ❖ Gave Fire Department presentation to City Council
- ❖ Led Command Staff meeting
- ❖ Assisted with interviews for new dispatchers
- ❖ Attended the Rural Fire Protection meeting
- ❖ Received word that we were awarded a grant for a new tender
- ❖ Sent our press releases on Burn Ban issued Statewide

TRAINING:

Sand Driving training

FETN Training: Fire Inspections

SOP Training: Chap 12 & 13

Signature training for EMS

Training: Search & Rescue/Fire Attack

Training at Center

CSP Hazmat Training

MAINTENANCE:

E-11, R-17 to City shop

Detailed Ambulance units: Med 1, 2, & 5

Washed 13 lengths of 1-3/4 hose

MAJOR INCIDENTS:

6-1-12	IR# 841	Devonshire	Medical
6-1-12	IR# 843	900 W Main	MVA
6-1-12	IR# 845	MM10, HWY 138	Grass Fire
6-2-12	IR# 848	HWY 63, MM50	Grass Fire
6-3-12	IR# 850	532 Chestnut	Hazard Conditions
6-3-12	IR# 852	315 Logan-Peetz	Medical
6-4-12	IR# 861	509 Jackson	Fire
6-6-12	IR# 872	MM146 & i-76	Traffic Accident
6-7-12	IR# 873	207 S 4 th street	Traumatic Injury
6-7-12	IR# 874	615 Fairhurst	Transfer
6-8-12	IR# 887	407 W. Broadway	Pub Service (Relay for Life)
6-8-12	IR# 892	PVH	Transfer
6-11-12	IR# 899	11459 CR 33	Manure Fire (General)
6-11-12	IR# 900	Northwest of Fort Collins	High Park Fire
6-11-12	IR# 901	CO 63, MP 55	Grass Fire
6-11-12	IR# 903	CO 63, MP 54	Pump house fire
6-14-12	IR# 916	MM 115 / I-76	Rollover
6-16-12	IR# 927	1120 Pawnee Ave	Expo Pub education
6-18-12	IR# 944	CR 370	Hazardous Condition (General)
6-21-12	IR# 958	CR 38 & 17	Grass Fire (Recall)
6-21-12	IR# 961	CR 38 & 17	Grass Fire (Recall)
6-21-12	IR# 962	15950 HWY 14, 15	Structure Fire (General)
6-22-12	IR# 966	Assist Crook	Grass Fire (General)
6-26-12	IR# 995	331 S 2 nd St	Structure Fire (General)
6-29-12	IR# 1013	CR 44 & 33	Grass Fire (General)
6-29-12	IR# 1020	CO 6, MP 413	Grass Fire (General)

DESCRIPTION	June 2012	June 2011	June Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
FIRES								
City	1	3	-67%	17	22	-23%	19	-9%
Rural	18	16	13%	80	33	142%	34	134%
Total	19	19		97	55	76%	53	84%
EMS/RESCUE								
City	80	61	31%	480	373	29%	338	42%
Rural	4	23	-83%	66	98	-33%	87	-24%
Total	84	84		546	471	16%	425	28%
HAZARDOUS CONDITION								
City	26	24	8%	128	105	22%	97	31%
Rural	11	12	-8%	46	52	-12%	38	20%
Total	37	36	3%	174	157	11%	136	28%
TOTAL 911 SERV CALLS								
City	107	88	22%	622	500	24%	513	21%
Rural	33	51	-35%	192	183	5%	165	17%
Total	140	139	1%	814	683	19%	678	20%
AVERAGE RESPONSE TIME								
City	6	3	86%	35	22	58%	26	33%
Rural	14	9	51%	69	58	19%	65	7%
Overall Average	10	6	60%	52	40	30%	46	14%
GENERAL ALARMS								
Total General Alarms	11	8	38%	44	26	69%	25	75%
Average Number of Firefighters	12	14	-14%	46			69	-33%
BUILDING FIRES								
Total Building Fires	2	4	-50%	11	8	38%	8	41%
Fires Confined to Rm of Origin		0					4	-100%
TRAINING HOURS								
Career Hours	351	301	17%	2,346	2,174	8%	1,392	68%
Volunteer Hours	142	98	44%	367	534	-31%	386	-5%
Total Hours	493	399	24%	2,713	2,708	0%	1,779	52%
Average Career Hours	23.4	20.0	17%	156	145	8%	93	68%
Average Volunteer Hours	11.8	8.2	44%	31	44	-31%	32	-5%
FIRE INSPECTIONS								
New Inspections	24	9	167%	332	370	-10%	304	9%
Re-Inspections	8	22	-64%	165	157	5%	150	10%
Total Inspections	32	31	3%	497	527	-6%	454	9%
HYDRANT INSPECTIONS								
	1	21	-95%	1	22	-95%	90	-99%

PUBLIC WORKS DEPARTMENT

JUNE 2012 MONTHLY REPORT

The citizens of Sterling enjoyed a variety of weather throughout the month of June with a high temperature of 113° recorded at the water stations on the 25th. Evening temperatures also fluctuated similarly with a low of the month being 46° on the evening of the 2nd and a high evening low of 66° recorded on the 27th. The station located east of Sterling recorded a total precipitation of .21" for the month. However, at Sterling Municipal Airport there was a total of .39" recorded in the month of June.

MONTHLY CLIMATOLOGICAL SUMMARY for JUN. 2012

NAME: Sterling Municipal Airport CITY: STATE:
 ELEV: 4038 ft LAT: 40° 37' 00" N LONG: 103° 16' 00" W

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1	65.6	79.8	7:00p	50.3	6:00a	4.4	4.9	0.00	7.5	26.0	2:30p	NNE
2	69.0	92.6	3:00p	48.5	5:30a	3.9	7.9	0.07	7.3	53.0	5:00p	SSE
3	73.5	91.6	3:00p	55.9	6:00a	1.8	10.3	0.01	6.6	52.0	6:00p	NE
4	76.4	94.1	5:00p	53.4	6:00a	1.6	13.0	0.00	8.3	31.0	6:30p	SE
5	77.7	91.7	3:30p	55.5	6:00a	0.9	13.6	0.00	14.7	50.0	12:30p	SE
6	77.0	88.0	4:00p	64.8	6:00a	0.0	12.0	0.00	13.8	32.0	3:30p	SE
7	71.9	84.5	5:30p	62.2	5:00a	0.1	7.0	0.20	13.7	48.0	9:00p	SE
8	77.7	93.2	6:30p	60.7	6:30a	0.3	12.9	0.00	11.4	31.0	11:00p	SE
9	82.4	100.5	6:00p	61.9	5:30a	0.2	17.6	0.00	6.8	29.0	11:30p	SSE
10	68.9	82.4	5:00p	55.8	6:00a	2.0	6.0	0.00	14.5	53.0	3:00a	N
11	68.9	81.3	5:00p	54.7	5:30a	1.8	5.7	0.00	7.5	25.0	1:30a	NE
12	75.0	90.5	3:30p	56.6	6:00a	0.7	10.7	0.00	6.7	27.0	11:30p	ESE
13	77.2	97.0	4:30p	52.9	5:30a	1.9	14.1	0.00	8.2	27.0	3:00p	S
14	75.6	87.7	5:00p	59.5	5:00a	0.2	10.8	0.00	11.0	33.0	12:00m	NE
15	77.4	90.1	3:00p	65.0	6:30a	0.0	12.4	0.00	9.3	43.0	2:00p	SSE
16	72.5	85.2	5:30p	59.3	3:00a	0.7	8.2	0.00	7.3	24.0	8:30a	NE
17	80.5	102.2	3:30p	56.9	5:30a	0.5	16.0	0.00	9.5	30.0	4:30p	SW
18	86.1	104.8	6:30p	60.0	5:30a	0.5	21.6	0.00	7.3	29.0	2:30p	S
19	80.7	93.8	4:30p	57.1	6:00a	0.5	16.2	0.00	8.7	25.0	11:30a	NE
20	68.9	79.2	5:30p	59.2	5:30a	1.1	5.0	0.00	12.1	38.0	4:00a	NNE
21	73.3	88.1	5:00p	58.3	5:00a	1.4	9.7	0.00	11.0	39.0	4:30p	SE
22	81.0	98.9	4:00p	64.7	6:00a	0.0	16.0	0.00	16.6	46.0	6:00p	SE
23	85.7	105.6	4:00p	60.1	6:00a	0.3	21.0	0.00	8.1	30.0	12:30a	ESE
24	83.4	106.5	5:00p	66.1	4:00a	0.0	18.4	0.00	8.6	26.0	7:30p	NE
25	86.6	108.3	3:30p	66.3	5:30a	0.0	21.6	0.00	9.5	35.0	5:00p	SSE
26	87.8	108.9	5:00p	57.8	5:30a	0.4	23.2	0.00	6.3	28.0	10:00p	SW
27	81.8	98.2	3:30p	63.3	5:30a	0.1	16.9	0.00	7.8	43.0	6:00p	NE
28	81.9	102.1	4:00p	60.5	6:00a	0.2	17.2	0.00	6.0	42.0	7:30p	NE
29	81.8	103.1	3:00p	62.0	6:30a	0.2	17.0	0.11	5.7	40.0	7:00p	NE
30	83.9	100.9	2:30p	67.3	7:00a	0.0	18.9	0.00	6.4	34.0	4:30p	SW
	77.7	108.9	26	48.5	2	25.7	405.8	0.39	9.3	53.0	2	SSE

Max >= 90.0: 21
 Max <= 32.0: 0
 Min <= 32.0: 0
 Min <= 0.0: 0
 Max Rain: 0.20 ON 06/07/12
 Days of Rain: 3 (>.01 in) 2 (>.1 in) 0 (>1 in)
 Heat Base: 65.0 Cool Base: 65.0 Method: Integration

STREET/SANITATION DIVISIONS

The resources spent sweeping City streets is up with 664 blocks being swept throughout the month compared to a year ago. However the division also expended 0 tons of granular base, grading 126 blocks of alleys and 42 blocks of streets throughout the City. The division expended 100 tons of hot bituminous mix in pothole repair. An 18% increase in resources was expended in cleaning catch basins with the number being 896 throughout the month compared to 762 a year ago.

The division expended 57 gallons of paint during the month painting crosswalks and 5 gallons painting parking.

The division repaired 21 traffic control signs, replaced 7 control signs, installed 26 new signs, and removed 17 traffic control signs throughout the City.

The sanitation division collected 84 tons of loose trash throughout the month. However, they collected 486 tons of compacted trash. This compacted trash is a 28% decrease compared to a year ago. Under time and material removals there were 31 tons this month.

DESCRIPTION	June 2012	June 2011	June Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
STREET MAINTENANCE								
Streets Swept (Blocks)	664	294	126%	2,431	2,172	12%	2,944	-17%
Streets Swept (Intersections)								
Sweeper Water-Dust Control (Gals)	7,700	3,200	141%	34,160	27,540	24%	42,734	-20%
Flushing Streets (Gals)								
Gravel/ABC-Alleys (Tons)		69	-100%	118	242	-51%	253	-53%
Gravel/ABC-Streets (Tons)		56	-100%	2,443	56	4263%	97	2409%
Grading Alleys (Blocks)	126	294	-57%	654	961	-32%	773	-15%
Grading Streets (Blocks)	42			42	120	-65%	361	-88%
Grade Parking Lots (Blocks)							4	-100%
Excavate Sub-base (Cu Yds)	64	60	7%	427	156	173%	190	125%
Excavate Asphalt (Tons)	81			81			246	-67%
Excavate Concrete (Tons)							34	-100%
Structure Backfill (Tons)	94	174	-46%	197	718	-73%	371	-47%
Backfill-Pit Run & Yard Stock Dirt (Cu Yds)				135	735	-82%	418	-68%
Hot Bituminous Mix (Tons)	100	292	-66%	349	445	-22%	397	-12%
Emulsion/Tack Oil (Gals)		130	-100%		130	-100%	46	-100%
Cold Mix-Asphalt (Tons)				1,810	1,878	-4%	866	109%
Catchbasins - Altosid Briquets		676	-100%		676	-100%	623	-100%
Catchbasins Cleaned (Each)	896	762	18%	2,121	2,189	-3%	1,975	7%
Painting-Parking (Gals)	5	18	-72%	5	18	-72%	42	-88%
Painting-Crosswalks (Gals)	57	24	138%	157	35	349%	17	846%
Painting-Curbs (Gals)							27	-100%
Painting-Symbols (Gals)								
Painting-Lanes(Gals)							2	-100%
SIGN MAINTENANCE								
Traffic Control-Repair (Each)	21			29	2	1350%	7	303%
Traffic Control-Replace (Each)	7	30	-77%	21	39	-46%	75	-72%
Traffic Control-Install (Each)	26	43	-40%	40	59	-32%	94	-58%

Traffic Control-Remove (Each)	17	30	-43%	28	40	-30%	78	-64%
Street Name-Repair (Each)					1	-100%	5	-100%
Street Name-Replace (Each)		74	-100%		74	-100%	72	-100%
Street Name-Install (Each)		74	-100%		76	-100%	97	-100%
Delineators-Repair & Replace (Each)							3	-100%
SNOW/ICE CONTROL								
Snow Removal (Loads)				129	730	-82%	757	-83%
Salt/Sand Mix Material (Tons)				86	237	-64%	246	-65%
Plowed/Sanded Streets (Miles)				1,356	2,776	-51%	2,469	-45%
SANITATION								
Loose Trash/Debris Collection:WO (Tons)	84	35	142%	501	374	34%	513	-2%
Compacted Trash Collection (Tons)	486	674	-28%	2,740	2,799	-2%	2,891	-5%
Alley Debris/Trash Removal: T & M (Tons)	31			87			0	45784%
Yard: Sweepings + Misc Debris (Tons)	73	48	51%	558	366	52%	837	-33%
Container Repairs-90 Rollouts (Each)	8	8		37	32	16%	154	-76%
Container Repairs-Dumpsters (Each)	24	17	41%	305	167	83%	193	58%
Level Dumpsters - Gravel Base Pad	4			6			1	500%
Weed Control-Mowing (Hours)	34	27	28%	71	97	-27%	81	-13%
Weed Control-Burning (Hours)				3				
MATERIAL PROCESSING								
Haul Materials from Airport Pit (Cu Yds)								
Haul Sand from Logan County Landfill							4	-100%
Haul Materials from Vendor Yard (Tons)	191	19	900%	233	836	-72%	692	-66%
Haul Materials from Project Site (Cu Yds)	27	192	-86%	27	192	-86%	461	-94%
Haul Pulverized Asphalt/Millings (Cu Yds)	10	12	-17%	67	147	-54%	358	-81%
MISCELLANEOUS								
Haul Rip Rap Materials--Concrete							24	-100%
Crack Sealing (#'s per day)				28,980	38,790	-25%	26,825	8%

WATER/SEWER DIVISION

The water division produced 148,880,600 gallons, a 29% increase compared to June a year ago, and an 18% increase in hours logged. Furthermore the division responded to 392 requests for locates throughout the month. The meter reader read 5,181 meters resulting in 62 turn-offs for delinquent payment and also 31 investigations for high usage. The division continued the testing regime necessary for the health department regulations, responded to 65 and cleared 65 SCADA alarms at the time of reporting.

The sewer division responded to 292 requests for locates.

MISCELLANEOUS - OTHER								
Concrete Blocks Built (No.)								
Water Main Leak Detection (Feet)				30			8	275%
METER SECTION								
METERS (No.)								
Meters Read	5,181	4,643	12%	26,744	25,627	4%	20,643	30%
Meter Turn-offs (for repair)	10	15	-33%	42	110	-62%	81	-48%
Meter Turn-offs (delinquent)	62	63	-2%	309	372	-17%	298	4%
Meter Turn-ons (all)	68	84	-19%	383	494	-22%	5,776	-93%
METER MAINTENANCE (No.)							21	-100%
Meters Repaired - In House							83	-100%
Meters Repaired - In Field					2	-100%	98	-100%
Meters Repaired - Manufacturer								
METER INVESTIGATIONS (No.)								
Zero Consumption				3			0	1400%
High Usage	31	20	55%	173	137	26%	217	-20%
Leaking in Meter Pit								
METER PIT MAINTENANCE (No.)								
Curb Stops Repaired							34	-100%
METER PIT INSTALLATION (No.)								
Meter Pits Installed							0	-100%
MISCELLANEOUS - OTHER (No.)								
Concrete Risers Manufactured								
Meter Pits Manufactured								
OPERATIONS SECTION								
WELL METERS (No.)								
Well Meters Read	24	16	50%	135	83	63%	68	99%
Park Meters Read	29	42	-31%	174	142	23%	104	67%
WELL HOUSE MAINTENANCE (No.)								
Motors Checked	390	390		2,366	2,353	1%	1,816	30%
Well Building Security Checked	630	630		3,822	3,801	1%	2,469	55%
WELL MAINTENANCE (No.)								
Well GPM Check							472	-100%
Well Check for Sand							766	-100%
Well Static Level							4	-100%
Well Draw Down								
Well Air Check	90	90		543	543		146	272%
GROUND STORAGE TANKS (No.)							10	-100%
7.5 MG Tank Checked	60	60		364	362	1%	253	44%
7.5 MG Tank Level Checked	60	60		364	362	1%	244	49%
2.0 MG Tank Checked	60	60		364	362	1%	243	50%
2.0 MG Tank Level Checked	60	60		364	362	1%	279	30%
Security Checks	60	60		364	362	1%	373	-2%
ELEVATED STORAGE TANKS (No.)							37	-100%
0.25 MG North Checked	90	90		546	543	1%	477	15%
0.25 MG North Level Checked	90	90		546	543	1%	477	15%
0.25 MG South Checked	90	90		546	543	1%	439	24%
0.25 MG South Level Checked	90	90		546	543	1%	512	7%

Security Checks	180	180		1,092	1,086	1%	943	16%
WATER QUALITY TESTING (No.)							71	-100%
Well Samples Taken					11	-100%	85	-100%
Distribution Samples Taken					15	-100%	121	-100%
Chlorine Samples Taken	150	47	219%	910	211	331%	215	322%
Bacteriological Samples Taken		14	-100%		29	-100%	66	-100%
Other - Samples taken							51	-100%
SCADA SYSTEM (No.)							43	-100%
SCADA Alarms	65	150	-57%	392	422	-7%	214	83%
SCADA Alarms Cleared	65	150	-57%	388	418	-7%	207	87%
DISINFECTION (No.)								
Chlorine Bottles Picked Up	16	16		103	69	49%	65	57%
Chlorine Bottles Returned	27	17	59%	117	70	67%	65	81%
POTABLE WELLS								
WELLS PUMPED							10	-100%
Hours	4,145	3,521	18%	16,625	14,743	13%	13,875	20%
Gallons	148,881	115,260	29%	524,120	432,974	21%	395,520	33%
Call Customer By Phone							3,261	-100%
UNCC LOCATES							88,538	-100%
City Requests	7	13	-46%	58	78	-26%	16	272%
Private Requests	127	124	2%	588	507	16%	101	480%

DESCRIPTION	June 2012	June 2011	June Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
SANITARY SECTION								
Sewer Service Installed (No.)								
Sewer Service Installed (No.) 4"							1	-100%
Sewer Service Installed (No.) 6" & larger								
Sewer Service Taps Installed (No.) all							0	-100%
Sewer Service Inspected (No.)							1	-100%
Sewer Service Repaired (No.)							3	-100%
Sewer Lines Installed (Ft.)								
Sewer Lines Installed (Ft.) 6"								
Sewer Lines Installed (Ft.) 8"							180	-100%
Sewer Lines Installed (Ft.) 10"								
Sewer Lines Installed (Ft.) 12" & larger								
Sewer Lines Replaced (Ft.) 4"								
Sewer Lines Replaced -6" (Ft)					23	-100%	5	-100%
Sewer Lines Replaced -8" (Ft)								
Sewer Lines Replaced -10" (Ft)							3	-100%
Sewer Lines Replaced-12" & larger (Ft)								
Sanitary Sewer Relined-all sizes (Ft)								
Sewer Lines Cleaned (Ft.) 4"							20	-100%
Sewer Lines Cleaned (Ft.) 6"					375	-100%	1,098	-100%
Sewer Lines Cleaned (Ft.) 8"					5,200	-100%	11,905	-100%
Sewer Lines Cleaned (Ft.) 10"		900	-100%	3,200	7,250	-56%	7,323	-56%

Sewer Lines Cleaned (Ft.) 12" & larger		600	-100%	3,000	2,100	43%	2,376	26%
Sewer Lines Repaired (Ft.)								
Sewer Lines Repaired (Ft.) 6"								
Sewer Lines Repaired (Ft.) 8"							1	-100%
Sewer Lines Repaired (Ft.) 10"					4	-100%	361	-100%
Sewer Lines Repaired (Ft.) 12" & larger							0	-100%
Sanitary Tap Locates (No.)	1			1	8	-88%	58	-98%
Sanitary Line Locates (No.)	97	148	-34%	597	557	7%	514	16%
Sanitary Manhole Locates (No.)	194	296	-34%	1,194	1,072	11%	776	54%
Sanitary Manholes Constructed (No.)							0	-100%
Sanitary Manholes Inspected (No.)							5	-100%
Sanitary Manholes Repaired (No.)							1	-100%
Sanitary Manholes Raised (No.)								
Sanitary Manholes Lowered (No.)								
Lift Stations Checked (No.)				6	1	500%	25	-76%
Lift Stations Cleaned/Washed (No.)		5	-100%	14	40	-65%	39	-64%
Lift Stations Repaired (No.)							2	-100%
Lift Station Alarms (No.)				35			15	136%
MISCELLANEOUS-OTHER								
Sewer Lines Televised (Ft.) all sizes				60			50	20%
Sewer Service Lines Televised (No)				1			3	-64%
Sewer Service Taps Televised (No)				2			2	
Sewer Service Lines Replaced (No)				1			0	400%
Sewer Service Taps Replaced (No)				1			0	400%
Manhole Risers Manufactured (No.)								
STORM SECTION								
Storm Sewer Lines Installed (Ft.)								
Sewer Lines Installed -8" (Ft)		180	-100%		180	-100%	36	-100%
Sewer Lines Installed -10" (Ft)								
Sewer Lines Installed -12" & larger (Ft)								
Storm Sewer Lines Replaced (Ft.)								
sewer lines replaced-8" (Ft)							10	-100%
Sewer lines replaced-10" (Ft)					4	-100%	1	-100%
Sewer Lines Replaced-12" & larger (Ft)								
Storm Sewer lines Cleaned (Ft.)								
Sewer lines cleaned-8" (Ft)							154	-100%
Sewer lines cleaned-10" (Ft)		200	-100%		200	-100%	64	-100%
Sewer lines cleaned-12" & larger (Ft)								
Storm Sewer Lines Repaired (Ft.)								
Sewer Lines Repaired-8" (Ft)							15	-100%
Sewer Lines Repaired-10" (Ft)							2	-100%
Sewer Lines Repaired-12"&larger (Ft)							2	-100%
Storm Manholes Constructed (No.)							0	-100%
Storm Manholes Inspected (No.)								
Storm Manholes Repaired (No.)								
Storm Manholes Replaced (No.)							0	-100%
Catchbasins Constructed (No.)								
Catchbasins Inspected (No.)							6	-100%

Catchbasins Repaired (No.)								
Catchbasins Replaced (No.)								
Catchbasins Cleaned (No.)							7	-100%
Storm Sewer Line Locates (No.)	68	149	-54%	568	550	3%	636	-11%
Storm Sewer Manhole Locates (No.)	43	296	-85%	1,043	1,098	-5%	745	40%
Call Customer by Phone							1	-100%

AIRPORT DIVISION

The airport division witnessed 245 operations during the month of June. Throughout the month this division sold 3,374 gallons of fuel, which is a 12% decrease from June 2011. However the total year-to-date of 23,676 gallons of fuel, is also a 9% increase compared to a year ago.

DESCRIPTION	June 2012	June 2011	June Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
OPERATIONS BY A/C TYPE								
A/C Single Engine	143	116	23%	839	771	9%	840	0%
A/C Multi Engine	25	5	400%	77	52	48%	90	-14%
Helicopter	28	18	56%	136	112	21%	115	18%
Turbojet	49	33	48%	302	184	64%	325	-7%
Other Types				2			4	-50%
TOTAL OPERATIONS	245	172	42%	1,356	1,119	21%	1,374	-1%
AVIATION FUEL DISPENSATION								
Avgas (Gals.)	1,781	1,304	37%	7,721	6,163	25%	7,394	4%
Jet-A (Gals.)	1,593	2,523	-37%	15,955	15,619	2%	14,348	11%
TOTAL FUEL	3,374	3,827	-12%	23,676	21,782	9%	21,742	9%

CODE ENFORCEMENT DIVISION

There were 0 permits issued for new residential work with a construction value of \$-0- in the month of June. There were 16 permits for residential additions/alterations with a construction value of \$82,343.00. There were 0 permits issued for new non-residential work with a construction value of \$0 in the month of June. Furthermore there were 5 permits for non-residential additions and/or alterations with a construction value of \$1,206,322.00. For summation of the month there was a total of 21 building permits issued with a fee structure of \$15,196; 0 demo permits with a fee structure of \$0; 21 fence permits with a fee structure of \$420; 1 mechanical permit with a fee structure of \$24; 2 sign permits with a fee structure of \$220; 10 excavation permits with a fee structure of \$10, 0 manufactured home hookup permits with a fee structure of \$0 and 84 miscellaneous permits and/or approvals issued with a fee structure of \$23,415.00. Throughout June, there were 139 permits and/or approvals issued with a 90% increase compared to a year ago. The fee structure is \$39,285.00, a 337% increase compared to a year ago.

DESCRIPTION	June 2012	June 2011	June Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
NEW RESIDENTIAL								
Single-Family Detached 101								
Permits				2	1	100%	0	400%
Units				2	1	100%	0	400%
Value				249,000	124,300	100%	38,060	554%
Condominiums/Townhouses 102								
Permits								
Units								
Value								
Duplex 103								
Permits								
Units								
Value								
Three & Four Family 104								
Permits								
Units								
Value								
> 4 Family Apartments 105								
Permits								
Units								
Value								
Manufactured Homes 106								
Permits								
Units								
Value								
TOTALS								
Permits				2	1	100%	0	400%
Units				2	1	100%	0	400%
Value				249,000	124,300	100%	38,060	554%
NEW RESIDENTIAL (GROUP/TRANSIENT)								
Hotels & Motels 213								
Permits								
Units								
Value								
Other Nonhousekeeping 214								
Permits								
Units								
Value								
TOTALS								
Permits								
Units								
Value								
RESIDENTIAL ADD/ALTERATIONS								
Residential Additions/Alterations 434								
Permits	16	12	33%	110	55	100%	54	104%

Value	82,343	56,008	47%	891,338	264,091	238%	316,300	182%
Residential Garages/Carports 438								
Permits		1	-100%	4	7	-43%	4	-5%
Value		722	-100%	44,701	87,564	-49%	53,589	-17%
TOTALS - RES. ADD/ALTERATIONS								
Permits	16	13	23%	114	62	84%	58	97%
Value	82,343	56,730	45%	936,039	351,655	166%	369,889	153%
NEW NONRESIDENTIAL								
Amusement & Recreation 318								
Permits								
Value								
Churches & Religious 319								
Permits								
Value								
Industrial Buildings 320								
Permits								
Value								
Auto Service & Repair 322								
Permits								
Value								
Hospitals & Institutions 323								
Permits								
Value								
Offices 324								
Permits				1			0	400%
Value				1,924,600			96,358	1897%
Schools & Education 326								
Permits								
Value								
Commercial Buildings (Retail) 327								
Permits							0	-100%
Value							130,000	-100%
Public Works & Utilities 325								
Permits					2	-100%	0	-100%
Value					12,001,939	-100%	2,400,388	-100%
Other Buildings 328								
Permits				1	1		6	-84%
Value				191,317	3,000	6277%	222,924	-14%
Structures 329								
Permits							4	-100%
Value							58,308	-100%
TOTALS - NEW NONRESIDENTIAL								
Permits				2	3	-33%	11	-82%
Value				2,115,917	12,004,939	-82%	2,907,978	-27%
NONRESIDENTIAL ADD/ALTERATIONS								
Nonresidential Add/Alterations 437								
Permits	5	1	400%	23	21	10%	25	-7%
Value	1,206,322	770	156565%	2,474,158	903,801	174%	1,744,315	42%

PARKS, LIBRARY AND RECREATION DEPARTMENT

JUNE 2012 MONTHLY REPORT

DEPARTMENT OVERVIEW

There were 25 pavilion reservations made in June for a year-to-date total of 125. There were four facility reservations prepared during June.

The amount of \$500 was paid out in the Tree Removal program, for a year-to-date total of \$2,000. No money was paid out in the Tree Planting program for a year-to-date total of \$194.90.

The Department secretary attended PLR staff, secretary and newsletter meetings during the month. She prepared and distributed PLR news releases to media and answered the phone four times for the HR Dept. She called for copier repair one time. Department secretary also prepared the July newsletter and distributed same.

June 5 – Director assisted with setting up for the outdoor movie, however, the movie was moved to the library due to high winds.

June 7 – Director and Department secretary made arrangements and purchased items for a 35th year anniversary reception for Library Superintendent VanDusen. They also served cake and punch during the reception, which was held at the Sterling Public Library.

June 12 – Director assisted with setting up for the outdoor movie at Prairie Park.

June 13 – Director met with Recreation Superintendent Fuller.

June 13 – Director conducted an exit interview for a PCF employee.

June 13 – Director participated in Webinar: Funding Cuts Getting You Down?

June 13 - Director met with Museum Curator Rich.

June 15 – Director met with a citizen re: a recreation program.

June 18 – Director met with Recreation Superintendent Fuller, City Attorney Penny and Linda Bond, HR Assistant.

June 18 – Director met with employees at cemetery.

June 19 – Director assisted with setting up the outdoor movie at Pioneer Park.

June 20 – Director met with representative of playground equipment re: Pioneer Park.

June 21 – Director and Wade Gandee, PCF employee, participated in a phone conference with Larry Keesen re: West Main project.

June 25 – Director met with Recreation Superintendent Fuller at the Recreation Center re: staffing.

June 26 – Director assisted with setting up the outdoor movie at Columbine Park.

June 27 – Director met with Library Superintendent VanDusen and Recreation Superintendent Fuller.

June 28 – Participated in Red Cross shelter inspection and discussion at Recreation Center.

PARKS, CEMETERY, AND FORESTRY MONTHLY REPORT

Parks – Mowing and irrigation operations are continuing as scheduled. The draught conditions showed a number of areas where sprinkler heads needed to be adjusted or replaced. Ballfield preparation is continuing for the summer schedule. The Sterling Baseball Organization concluded their season at the end of June. Spraying operations are continuing as scheduled. The pavilions were busy this month and there were a total of fifty facility reservations in June. New guardrails were installed at the Pioneer East Playground to replace the broken slide. The construction of the walking bridges was completed by the Sterling Correctional Facility. They were picked up by the Parks crews and moved to the Service Center. There was a great response to our Twilight Tuesday’s movies in the parks. Between two - three hundred people showed up at each venue, with only one movie being moved indoors due to weather.

Cemetery – Visitations to the cemetery remained steady in the month of June. There were five grave openings and closings, all five were cremations. One grave space and two niches were sold this month. One hundred eight grave spaces were repaired by the cemetery crew this month.

Forestry - In the month of June Action Requests continued as scheduled. Watering of the newly planted trees is continuing as needed. The streets and parks had to be cleaned up after a couple of summer storms. The Forestry crew trimmed seventy and removed thirty-four trees this month.

Ongoing PCF projects:

- Perform all routine maintenance activities as necessary
- Prepare ballfields for the summer season
- Complete Forestry Action Requests as needed
- Perform clean up from summer storms
- Start the installation of the walking bridges at Pioneer Park

DESCRIPTION	June 2012	June 2011	June Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
PARKS								
Man-hours of equip maint (all PCF)	180	130	39%	180	630	-71%	887	-80%
Facility reservations	50	41	22%	92	220	-58%	129	-29%
Restroom cleanings/inspections	167	20	756%	767	570	35%	822	-7%
Man-hours of ballfield preparation	370	206	80%	803	1,194	-33%	821	-2%
CEMETERY								
Opening/Closing	5	8	-38%	57	58	-2%	55	3%

Cremaains - Opening/Closing	5	3	67%	27	17	59%	22	24%
Spaces sold	1	8	-88%	30	26	15%	33	-10%
Monument permits		35	-100%		121	-100%	103	-100%
Graves repaired/raised	108	52	108%	783	584	34%	581	35%
Niches Sold	2	2		18	13	38%	13	41%
FORESTRY								
Trees trimmed	70	78	-10%	181	128	41%	249	-27%
Trees removed	34	17	100%	98	38	158%	93	6%
Action Requests completed	4	19	-79%	29	21	38%	33	-11%
Trees planted		3	-100%	37	49	-24%	50	-26%
Stumps removed by contract				37			22	71%

LIBRARY

The patron count for Sterling Public Library from June 1 through June 30, 2012 was 5,343.

There were 16 meetings in the Community Room in June.

The library had 6 Community Servants for a total of 40.5 hours of community service. Nine volunteers worked 50 hours. Two CWEPs worked 42 hours. Total volunteer hours for the month of June were 132.5.

Sterling Public Library made 195 interlibrary loan requests of other libraries and received 187 items. Other libraries made 174 interlibrary loan requests and Sterling Public Library loaned 138 items. Lending libraries were unable to fill 22 requests and Sterling Public Library was unable to fill 36 requests. Total interlibrary loan requests were 369 and 325 items were circulated.

There were 8 people who attended Our Time. Cheryl provided stories and the group finished a coloring page.

Erica Kallsen and Sandy Van Dusen provided 3 E-reader classes on June 9th, 14th, and 25th. There were 12 people who attended.

PROJECT UPDATE:

Technology continues to be an important part of the library. Two thousand three hundred fifty four patrons signed up and used the Internet and public access computers during June.

There were 93 children who called Dial-a-Story during June. Connie Chambers, Cheryl Schulte, Denise Ladd, Margie Peake and Erica Kallsen read stories during the month. The stories can be heard by calling 522-6808.

The Lambrecht sisters played for Tune Up and Tune In. There were 35 people who attended the program.

The library was busy with Summer Reading Programs during June. Following is a list of programs and the attendance:

Borrowed requests	244	210	16%	1,423	1,301	9%	1,123	27%
Loaned requests	183	208	-12%	1,351	1,197	13%	943	43%
Total	427	418	2%	2,774	2,498	11%	2,064	34%
Library Meeting Room Use	9			63	32	97%	121	-48%
Patrons Using Facility	5,730	4,240	35%	26,343	25,735	2%	28,674	-8%
Hours Tutoring		111	-100%	626	798	-22%	892	-30%
Internet use	2,499	1,677	49%	9,524	9,518	0%	10,125	-6%

RECREATION DIVISION

SUMMER SOFTBALL: Men’s adult slow pitch and Co-Rec. softball got into full swing in June. Play began May 29th. There are 13 Men’s teams; 5 Men’s Lower and 8 Men’s Upper. There are also 13 Co-Rec. Recreational Division teams; 7 Lower Division and 6 Upper Division. This is 4 more teams overall that participated in 2011. By breakdown, there 2 more teams in each division.

Youth Wildcat T-Ball, Staff Pitch, and Fast pitch softball are also underway. Play began May 29th. There are 3 - 4 Year Old T-Ball Teams, a division which was added this year. 6 - 5 & 6 Year Old T-ball teams, 5 - 7 & 8 Year Old Staff Pitch teams, 5 - 9 & 10 Year Old Fast pitch teams, 7 - 11 & 12 Year Old Fast pitch teams, and 6 - 13 & 14 Year Old Fast pitch teams. Overall, there are 4 more Youth Wildcat Softball teams in 2012 than there were in 2011.

All combined divisions of adult and youth City recreational softball leagues resulted in 8,032 player and spectator visits to the softball complex in June, 2012. This is down 286 player and spectator visits from 2011.

TENNIS LESSONS AND LEAGUES:

This is the second year of Quick Start tennis lessons. There were just 8 participants in the first session. We will seriously look at the effectiveness of tennis lessons to see if they should be continued or if staff should look at other youth sports options, like a dodge ball league. This year, we started tennis contact lists for youth and adults which took the place of adult tennis leagues. Four instructors and one tennis supervisor were utilized.

RECREATION CENTER

PROPERLY FUNCTIONING POOL EQUIPMENT: Last year’s problems with the outdoor pool heater and this year’s problems with the indoor pools heat exchanger have both been rectified. It has been much easier for staff to work with properly functioning pool water temperature control equipment.

NEW LIFEGUARDS & W.S.I.: The Recreation Center successfully completed its inaugural year of conducting a L.G.T. and W.S.I. Training School. It took a lot of staff work, time and effort taking over a program from N.J.C that has been running for about 25 years! We were able to hire 16 new American Red Cross certified lifeguards this year and train 15 new W.S.I.’s with our own programs. This is 4 more L.G.T. than we hired last year. In addition to the 32 hour Lifeguard Training class each new lifeguard had, they received a 1 hour long interview with the Recreation Superintendent, a 1 hour long City Orientation with the HR Department, and a 4 hour long Recreation Center Orientation with the Recreation Superintendent. This is all before

they could work a single minute for the City. After 38 hours of training, new lifeguards are then hired at minimum wage.

SWIM LESSONS: The rural session and session #2 of American Red Cross swimming lessons took place in June. A total of 316 children took swimming lesson classes in June, which was up 12 children from June, 2011. The 316 children amassed 3,160 visits to the Recreation Center before noon in June, and that is not counting any family members that accompanied them to their lessons!

OUTDOOR POOL: In June 2012, the Recreation Center outdoor pool had excellent hot weather. June, 2012's total admission figures were 11,530. June, 2011's total Recreation Center admissions were 10,649. Total admissions for June, 2012 was up 881 visits from June, 2011. This is a large increase!

NON-PARTICIPANT ADMISSIONS & FAMILY ADMISSIONS: These categories were discontinued in January, 2012 due to patron misuse and staffs ability to regulate.

CHILD ADMISSIONS: There were a total of 1,494 Child Admissions to the Recreation Center in June, 2012. This is up 714 visits from June, 2011. This is a large increase and due to fewer patrons using the eliminated Family Admission category. Paid admissions and punch card admissions make up total admissions. The cost of a child admission is \$1.25.

YOUTH ADMISSIONS: There were a total of 5,179 Youth admissions to the Recreation Center in June, 2012. This is up 1,206 visits from June, 2010. This is a large increase and due to fewer patrons using the eliminated Family Admission category and good weather. The cost of a Youth admission is \$1.75.

SENIOR ADMISSIONS: There were a total of 465 Senior Admissions to the Recreation Center in June, 2012. This is up 9 visits from June, 2011. The cost of a Senior admission is \$1.75.

ADULT ADMISSIONS: There were a total of 3,420 Adult Admissions to the Recreation Center in June, 2012. This is up 1,157 visits from June, 2011. This is a large increase and due to fewer patrons using the eliminated Family Admission category and good weather. The cost of an Adult admission is \$2.50.

STERLING SWIM TEAM: There are just 21 kids participating on the Sterling Recreation Center's Swim Team. This is down 22 kids from 2011. These 21 kids amassed 275 visits to the Recreation Center in June, 2012. Practices are scheduled Monday's - Friday's from 10:00 - 11:30 a.m. in the outdoor pool. There are three Recreation Center swim team coaches who work with the kids daily. The coaches do everything from conducting daily practices to attending out of town swim meets with the kids. There were two out of town C.A.R.A. swim meets in June, 2012.

ROCKIES CHALLENGE: The Colorado Rockies Baseball Skills Challenge took place June 16th. The Recreation Division conducted the local competition of the Challenge for youth 6 - 13. This year there were 20 participants, which is 5 more than last year. The competition was held at the S.B.O. Legion field at the RE-1 Valley Schools baseball complex. The winner of each age and gender division move on to the sectional, regional, and national competition hosted later this summer.

RE-1 SUMMER CLUB: There were 394 children that visited the Recreation Center outdoor pool on Tuesday's and Thursday's from the RE-1 Summer Club. This was 42 less children than in June, 2011. The group does not pay admission, due to intergovernmental agreements.

OVERLAND TRAIL MUSEUM

June was a busy month at the museum with several facility rentals, Prairie school and Heritage Festival preparation. The Museum had 1,267 visitors representing 21 states and 1 foreign country.

Two weeks of Prairie School took place. Students enjoyed many prairie-day activities, including butter-making, square dancing and old fashioned games, as well as school curriculum. The museum appreciates the wonderful teachers that continue to make this program possible.

The museum was the venue for four facility rentals this month. The Rocky Mountain Farmers Union rented the HPEC on a Saturday and Sunday. They also paid extra museum admission for a museum tour. Dr. Kurt Kimball's retirement party also took place in the HPEC with about 300 people in attendance. The Colorado Housing Authority held a meeting here all day on June 20 with about 40 people in attendance and Faith Tabernacle church in Merino held a women's tea on Saturday, June 30. Museum staff has discussed some added guidelines for facility use based on a few issues which came up during these rentals. All in all, the rentals have been very positive.

Kay spent a good deal of time this month working on marketing for Heritage Festival. Receiving funding from the Lodging Tax Board required 50% of our advertising to be done outside of the Sterling area. Print ads appeared in newspapers within about a 100 mile radius. Radio advertising also took place outside the Sterling area. Our host station, KNNG interviewed Kay, as well as several of our Heritage Festival participants.

A new ramp was installed in front of the Karg Barn, helping to make that building more accessible. "Howdy" from the cross disabilities coalition toured the museum and has given us many suggestions for consideration.

Frank and Gloria Walsh brought a visiting niece to tour the new Education Center. They were very pleased with all of the activities and events taking place.

The Heritage Festival Committee met for the final time this month.

The Museum hosted a large wedding in the Courtyard and a graduation party in the Education Center.

The Logan County Historical Society board has approved funds to be used for outside signs for the village buildings. This project will probably be completed by fall.

The Museum is receiving lots of State Curation requests. We are currently only taking in collections from the NE part of the state because of space issues. Available space continues to be a big problem for Archaeologists throughout the state that are required to have a curation agreement with an approved facility prior to any excavation.

Museum staff has completed the new exhibit in the Dave Hamil building titled "Country Roots and Cowboy Boots", which is a history of Logan County.

Museum Projects

Accessioning artifacts..... Ongoing project
 Cleaning buildings & artifacts..... Ongoing
 Archive room..... In progress
 Miccosukee exhibit..... Removed and in storage
 Logan County exhibit..... Completed
 Tannery..... In progress
 Research Room..... Plans progressing
 Reorganization of photo archives..... In progress
 Concrete work (gutters & sidewalks)..... Bidding in progress

DESCRIPTION	June 2012	June 2011	June Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
Numbers of Donors	2	1	100%	12	12		24	-49%
Number of items donated	6	5	20%	30	33	-9%	79	-62%
Number of School Visits				21	10	110%	18	19%
Number of Students					435	-100%	788	-100%
Prairie School Students	30	45	-33%	30	60	-50%	86	-65%
Prairie School Teachers	4	6	-33%	4	8	-50%	7	-41%
Number of Special Events		1	-100%	5	6	-17%	3	47%
Total Attendance of Special Events		12	-100%	72	66	9%	88	-18%
Number of facility rentals	4			6			2	275%
Number of Tour Buses	1			2	1	100%	0	400%
Tour Bus Visitors	20			35	20	75%	9	289%
States represented	21	25	-16%	93	104	-11%	106	-12%
Foreign Countries Represented	1	3	-67%	9	9		11	-18%
Total of All Visitors	1,267	1,119	13%	4,375	2,910	50%	3,260	34%
Volunteer Hours	6	122	-95%	35	329	-89%	291	-88%
Square Foot, Bldg. Maintained	29,766	24,766	20%	178,596	148,596	20%	148,596	20%