

# STERLING

A Colorado Treasure

## MONTHLY REPORTS

June 2010

## CITY MANAGER

### JUNE 2010 MONTHLY REPORT

#### **City Manager:**

City Manager Kiolbasa attended and met with the following:

Attended Colorado Water Resources and Power Development Board meeting regarding interim loan.

Meeting with Ray Ann Brammer regarding Burlington Northern Railroad right-of-way.

Meeting with Peetz Telephone Company regarding right-of-way at Wastewater Treatment Plant.

Attended State Fire Convention dinner.

Attended Library construction meeting.

Meeting with ConEdison Solutions regarding energy conservation.

Attended EMS Study presentation.

#### **Executive Secretary:**

The Executive Secretary continues to do the packets for Council. There were three proclamations written for the Mayor's signature and two amplified music letters written for the City Manager's signature. She attends the administrative staff meetings and prepares the minutes. Connie attended a SURA board meeting and prepared the minutes and financials.

She also prepares the monthly reports, puts them on the web site and scans them into Laser Fiche for future reference. Connie also put the CCR water report on the City web site.

Connie is a member of the employee newsletter committee and continues to help with the publication of it. She also attends the monthly Web Group meeting and the weekly clerical staff meetings. Connie helped cover telephones in the Personnel/HR Department.

#### **Emergency Management Coordinator (EMC):**

EMC Owens was a guest on the KSTC/KNNG Cross Talk and KPMX radio shows in June. He spoke about severe thunderstorms and lightning safety. Bob also spoke about the flood advisory on the Platte River, and how to be prepared.

There were several severe storms in Logan County in June. The EOC was activated three times in June, with the core responder group manning the EOC. Proper WebEOC entries and notifications were made.

Bob began work on the Logan/Sterling Emergency Operations Plan (EOP) update project. He updated all of the contact information (with over 50 contacts) by verifying phone numbers and addresses. He then rewrote and updated the Basic Plan portion. There were numerous changes to policies and protocols that needed to be added, removed or updated. The next step is to go through each one of the Emergency Support Functions (ESF's) and update information. Bob will be meeting with all of the involved agencies to assure that accurate and updated information is put into the new plan. The final product will be a new plan in a new binder, with protocols in place for

future updates. Half of the expected \$2000 cost of this project will be funded by Logan County and one fourth by the State through EMPG.

The Logan County Digital Users Group met in June. They developed a protocol for the new Fire Dispatch talk group, and the five Fire Ops talk group channels. The protocols will be effective immediately. They also spoke about the new EMS Travel talk group and the emergency button protocols.

The final 911 phone line cutover was done in June. This was the final step for 911 phones in the new Communications Center. All phone lines are now permanently installed.

EMC Owens met with Wireless Advanced Communications to line up firm install dates for the new digital recorder and moving the last of the console antennas to the new tower. This work will be done in early July. The old tower can then be removed.

The new recorder will tie the new digital radios and phones together, making for much more efficient recordings that are court acceptable. The project is being funded by the E911 Authority Board.

There was substantial high water in the Platte River in June. The National Weather Service issued a Flood Advisory for all of Logan County for almost two weeks. Bob monitored the river levels several times a day, both on-line and visually. He issued WebEOC updates and advised responders to review their plans for response and evacuation. The EMC affirmed the sandbag inventory, and developed a mutual aid agreement with the Sterling Correctional Facility for labor to help fill and place bags. They made a limited amount of sandbags and sand available to the public for private property diking.

Bob made on site visits to several homes along CR370 to ask if they needed assistance. The water level in the Platte normally runs at about 2' in June. The action stage is at 8' and the uncontrolled flood stage is at 10'. The river level peaked at 9'8" for two days. Floodwaters were over the roadways in several locations and the bridge at Proctor was damaged beyond repair.

The EMC attended a CSP HazMat stakeholders meeting in Sterling. They discussed routing in the county and new laws.

EMC Owens began work on a USDA grant for new tornado sirens in the City. The City may have to wait until the next grant cycle in October to receive Stimulus Funds.

Bob attended a Community Wildfire Protection Planning (CWPP) meeting in June. They will develop a plan for all of the rural fire departments to collect citizen input for the plan.

The EMC was involved in an emergency response to a rocket fuel spill at an Air Force missile silo. He assisted with logistics and resource procurement. On scene were the USAF, CDEM, Sterling Fire, Logan Sheriffs Office, Northeast Health Department and Logan OEM. The spill was contained by the USAF hazmat team. Bob assisted with all required entries into the State WebEOC system, and notified all the required departments.

EMC Owens performed all of the E911 Authority bookkeeping duties for June. He made deposits, wrote checks and updated all of the ledger entries.

The June Northeast Colorado Emergency Manager meeting was in Akron. They discussed WebEOC entries, the EMPG grant, the ReadyNE website updates and upcoming training.

Bob updated the NE Region Digital Radio Interpretational plan for the Governors Office of Homeland Security. This plan will be used to score future grants for radio equipment.

The EMC attended the EMS Council's "EMS Needs Assessment" presentation at the Sterling High School. Later, he met with the BOCC in reference to future planning on the project.

**Emergency Communications Center:**

The Communications Center handled 2,066 calls for service during the month of June 2010, a two percent increase from 2,020 calls received in June 2009. The Sterling Police Department handled 1,037 calls for service, an 11 percent decrease compared to 1,160 calls for service received in June 2009. The Logan County Sheriff's Office received a total of 796 calls for service an eight percent increase compared to 736 calls for service received in June 2009. Crook Fire Department handled 10 calls for service in June 2010 compared to six calls in June 2009. Fleming Fire received six for service in June 2010, compared to three calls for service in June 2009. Merino Fire handled 13 calls for service in June 2010 compared to one call for service in June 2009. Peetz Fire handled two calls for service in June 2010 compared to four calls for service in June 2009. Sterling Fire handled a total of 132 calls for service a 25 percent increase compared to 106 calls handled in June 2009. Life Care Medical handled 129 calls for service in June 2010 a one percent decrease compared to 130 calls for service in June 2009.

Training during the month of June included; When Seconds Count, Stress Management.

DESCRIPTION	June 2010	June 2009	June Change	YTD 2010	YTD 2009	YTD Change
ACTIVITIES						
CALLS for SERVICE						
STERLING DISPATCH	2,066	2,020	2%	12,839	12,879	0%
CITY OF STERLING	1,037	1,160	-11%	6,884	7,437	-7%
LOGAN COUNTY	796	736	8%	4,505	4,664	-3%
EMS	129	130	-1%	795	818	-3%
STERLING FIRE	132	106	25%	667	690	-3%
CROOK FIRE	10	6	67%	39	44	-11%
FLEMING FIRE	6	3	100%	19	21	-10%
MERINO FIRE	13	1	1200%	42	38	11%
PEETZ FIRE	2	4	-50%	15	23	-35%

**Information Technology Specialist (ITS):**

Daily backup of servers and Finance & Police Systems continue. ITS Anderson performed system saves on both AS400 systems. She performed routine maintenance and updates for the City systems and users.

The ITS found the App1 File Server down and locked up one morning caused by an automatic update. She had to reboot the ImageNT server on one occasion because the network connection was lost. Wayne helped her replace heavy batteries in the Police UPS.

Mary Ann answered calls for computer and printing problems, replaced an A/B switch at the Library and helped Sandy with adding links and pictures on the website. The Airport DSL modem was replaced. ITS Anderson set up a new printer for Bob in PW and she took one computer in for repair.

Mary Ann attended a SWellness meeting and created flyers for the next events.

## CITY ATTORNEY

### JUNE 2010 MONTHLY REPORT

#### MEETINGS:

City Attorney Barlean attends City Council meetings and work sessions, Staff meetings, Planning Commission meetings, and Risk Management meetings, and various other meetings as needed. The paralegal attends staff meetings in the absence of the City Attorney.

#### DOCUMENT PREPARATION:

Prepared agendas and packets for City Attorney's submission to City Council Meetings.

Prepared the following Resolutions:

None.

Prepared the following Ordinances:

None.

Other Documents:

Started working on project agreement with school district for GOCO Grant.

#### MUNICIPAL COURT:

The City Attorney prosecuted 6 charges. Defendants were found guilty on 5 charges and a deferred sentence was granted to one defendant. 13 charges were dismissed, including 12 for proof of insurance. 2 Defendants were granted deferred judgments. Court documents were prepared, including miscellaneous pleadings such as guilty pleas and stipulations, various subpoenas, memos to the police department regarding trials, trial schedules, motions, jury instructions when needed, and correspondence and discovery letters. Court files were copied and police department and attorney files were prepared for trial.

#### LIQUOR LICENSING:

This office processed one liquor license renewal.

#### MISCELLANEOUS:

This office continues to work on the proper Union Pacific Railroad transfer of property in the Torrens System without having to re-open the Court case and incur additional expense to the City. In relation to that, this office has ordered and is waiting on a survey of the property in accordance with a letter received from the County/Torrens Attorney.

This office prepared a letter seeking reimbursement for damage to city property.

The paralegal makes telephone calls to library patrons regarding past due items and processes letters to library patrons, prepared by the library staff, regarding past due items. The paralegal also assists the HR Department with answering the telephones when needed.

**FINANCE DEPARTMENT**  
**JUNE 2010 MONTHLY REPORT**

The Finance Department assisted 3,201 customers during the month of June 2010. This compares to 2,883 customers in June 2009. This number does not include the contacts made by the Director of Finance. There were on average 145 customer contacts per day for June 2010. Please review the Finance Department Activities report for additional information regarding the various services that the Department of Finance and Records provided in June 2010 in comparison to June 2009.

The General Fund revenues for the month of June 2010 amounted to \$1,257,772.47. The revenue for the month ended June 2009 in the General Fund amounted to \$1,219,782.50. Expenditures for the General fund for the month ending June 30, 2010 amounted to \$983,093.60 and for the same period in 2009 the expenditures were \$804,436.65.

Cash in all City funds totaled \$2,152,938.89 on June 30, 2010 and for June 30, 2009 on hand was \$2,194,755.37. On June 30, 2010 the City of Sterling had outstanding a total of \$11,458,910.15 in investments, this amount is for all funds. This breaks down to \$200,000.00 in Certificates of Deposit, \$11,158,765.80 ColoTrust Plus and \$100,144.35 in Money Market.

There were \$1,378,101.85 worth of checks issued in June 2010 for all funds; this compares to \$1,311,623.17 for the same period in 2009. There were 6734.4 gallons of gasoline and diesel used in the month of June 2010 for all City operations. This compares to 7284.3 gallons gasoline and diesel used in June 2009.

Please see the Finance Department's activity list below for other comparisons.

## Investment Breakdown

2010

THIS SUMMARY IS PROVIDED TO SHOW THE PLACEMENT OF INVESTMENTS. PLEASE REFER TO THE BALANCE SHEETS FOR THE VARIOUS FUNDS FOR TOTAL CASH & CASH EQUIVALENT.

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	06/30/10
<b>General Fund:</b>				
Colostrust Plus	\$1,197,143.14	\$400,000.00	\$900,246.64	\$1,697,389.78
Colostrust Plus - Seizure Money	\$26,514.79	\$0.00	\$4.95	\$26,519.74
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$1,223,657.93</b>	<b>\$400,000.00</b>	<b>\$900,251.59</b>	<b>\$1,723,909.52</b>
<b>Water Fund:</b>				
Colostrust Plus	\$118,081.19	\$0.00	\$22.19	\$118,103.38
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$118,081.19</b>	<b>\$0.00</b>	<b>\$22.19</b>	<b>\$118,103.38</b>
<b>Sanitation Fund:</b>				
Colostrust Plus	\$293,898.70	\$25,000.00	\$33,051.69	\$301,950.39
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$293,898.70</b>	<b>\$25,000.00</b>	<b>\$33,051.69</b>	<b>\$301,950.39</b>
<b>Sewer Fund:</b>				
Colostrust Plus	\$3,788,379.86	\$25,000.00	\$55,709.01	\$3,819,088.87
Certificates of Deposit	\$200,000.00	\$0.00	\$0.00	\$200,000.00
Money Market	\$100,127.88	\$0.00	\$16.47	\$100,144.35
<b>TOTALS</b>	<b>\$4,088,507.74</b>	<b>\$25,000.00</b>	<b>\$55,725.48</b>	<b>\$4,119,233.22</b>
<b>Perpetual Care Fund:</b>				
Colostrust Plus	\$130,345.66	\$0.00	\$24.50	\$130,370.16
<b>TOTALS</b>	<b>\$130,345.66</b>	<b>\$0.00</b>	<b>\$24.50</b>	<b>\$130,370.16</b>
<b>Elna Anderson Trust Fund:</b>				
Colostrust Plus	\$200,860.74	\$0.00	\$37.77	\$200,898.51
<b>TOTALS</b>	<b>\$200,860.74</b>	<b>\$0.00</b>	<b>\$37.77</b>	<b>\$200,898.51</b>

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	06/30/10
<b>Ethel Lindstrom Trust Fund:</b>				
Colotrust Plus	\$235,214.80	\$0.00	\$44.17	\$235,258.97
<b>TOTALS</b>	<b>\$235,214.80</b>	<b>\$0.00</b>	<b>\$44.17</b>	<b>\$235,258.97</b>
<b>Library Improvement Fund:</b>				
Colotrust Plus	\$1,323,671.94	\$0.00	\$2,148.85	\$1,325,820.79
<b>TOTALS</b>	<b>\$1,323,671.94</b>	<b>\$0.00</b>	<b>\$2,148.85</b>	<b>\$1,325,820.79</b>
<b>Conservation Trust Fund:</b>				
Colotrust Plus	\$233,140.20	\$0.00	\$29,152.66	\$262,292.86
<b>TOTALS</b>	<b>\$233,140.20</b>	<b>\$0.00</b>	<b>\$29,152.66</b>	<b>\$262,292.86</b>
<b>Karl Falch Library Trust Fund:</b>				
Colotrust Plus	\$30,952.55	\$0.00	\$5.79	\$30,958.34
<b>TOTALS</b>	<b>\$30,952.55</b>	<b>\$0.00</b>	<b>\$5.79</b>	<b>\$30,958.34</b>
<b>Employee Self-Insurance Fund:</b>				
Colotrust Plus	\$642,009.59	\$0.00	\$120.62	\$642,130.21
<b>TOTALS</b>	<b>\$642,009.59</b>	<b>\$0.00</b>	<b>\$120.62</b>	<b>\$642,130.21</b>
<b>Service Center Fund:</b>				
Colotrust Plus	\$355,311.90	\$38,000.00	\$40,065.85	\$357,377.75
<b>TOTALS</b>	<b>\$355,311.90</b>	<b>\$38,000.00</b>	<b>\$40,065.85</b>	<b>\$357,377.75</b>
<b>Risk Management Fund:</b>				
Colotrust Plus	\$827,122.01	\$0.00	\$10,156.26	\$837,278.27
<b>TOTALS</b>	<b>\$827,122.01</b>	<b>\$0.00</b>	<b>\$10,156.26</b>	<b>\$837,278.27</b>
<b>Capital Equipment Fund:</b>				
Colotrust Plus	\$625,156.16	\$75,000.00	\$50,121.49	\$600,277.65
<b>TOTALS</b>	<b>\$625,156.16</b>	<b>\$75,000.00</b>	<b>\$50,121.49</b>	<b>\$600,277.65</b>

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	06/30/10
<b>Capital Improvement Fund:</b>				
Colotrust Plus	\$517,803.11	\$215,000.00	\$20,089.28	\$322,892.39
Colotrust Plus - Comm Bldg	\$1.00	\$0.00	\$0.00	\$1.00
Colotrust Plus - Museum Bldg	\$200,087.75	\$0.00	\$37.59	\$200,125.34
Colotrust Plus - Museum Exhibits	\$50,022.03	\$0.00	\$9.37	\$50,031.40
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$767,913.89</b>	<b>\$215,000.00</b>	<b>\$20,136.24</b>	<b>\$573,050.13</b>
<b>Grand Totals All Funds:</b>				
Colotrust Plus	\$10,795,717.12	\$778,000.00	\$1,141,048.68	\$11,158,765.80
Certificates of Deposit	\$200,000.00	\$0.00	\$0.00	\$200,000.00
Money Market	\$100,127.88	\$0.00	\$16.47	\$100,144.35
<b>Grand Total</b>	<b>\$11,095,845.00</b>	<b>\$778,000.00</b>	<b>\$1,141,065.15</b>	<b>\$11,458,910.15</b>

**GENERAL FUND**

This Document is for Internal Use and Represents Unaudited Figures

**6/30/2010**

**BALANCE SHEET**

**ASSETS:**

Cash	\$455,549.11
Flex Cash Account	\$8,695.72
Petty Cash	\$955.00
Cash with County Treasurer	\$330,068.57
Accounts Receivable	\$127,646.98
Allowance for Uncollectables	-\$39,044.07
Accounts Receivable - Clark Street	\$10.63
Taxes Receivable	\$44,098.25
Sales Tax Receivable	\$543,940.48
Property Tax Receivable	\$1,024,395.00
Loan Receivable - Clark Street	\$122.89
Investments	\$1,697,389.78
Investment - Federal Seizure	\$26,519.74
Prepaid Fuel	\$26,027.20
Prepaid Fuel - Airport	\$23,852.82
Payroll Clearing Account	\$501.85
Postage Clearing Account	\$2,819.98
Prepaid Prisoner Housing	\$56,543.00
Sales Tax Clearing Account	-\$12.72

**TOTAL ASSETS**

**\$4,330,080.21**

**LIABILITIES:**

Ded/Ben Clearing Account	\$1,715.99
Accounts Payable	\$236,542.42
Accounts Payable - Logan County	\$598.33
Accrued Salaries	\$144,972.80
Due to Health & Welfare	\$5,000.00
Court Bonds	\$985.00
Jury Deposit	\$704.00
Restitution Clearing Account	\$11,545.63
Seizures	\$600.00
Deferred Revenue	\$1,024,395.00
Deferred Revenue - Clark Street	\$122.89
Deferred Revenue - Other	\$4,522.35

**TOTAL LIABILITIES**

**\$1,431,704.41**

**FUND BALANCE:**

Reserve for Museum	\$28,138.92
Designated for Arts	\$40,000.00
Unreserved Fund Balance	\$2,182,328.66
Excess Revenue over Expenditures	\$647,908.22

**TOTAL FUND BALANCE**

**\$2,898,375.80**

**TOTAL LIABILITIES  
& FUND BALANCE**

**\$4,330,080.21**

**GENERAL FUND**

6/30/2010

<u>REVENUES:</u>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Real & Personal Prop. Tax	\$1,024,395.00	\$214,957.40	\$946,047.15	\$78,347.85
Road & Bridge Fund Taxes	\$161,000.00	\$109,145.77	\$166,803.76	-\$5,803.76
Auto Ownership Taxes	\$135,000.00	\$9,186.77	\$58,183.83	\$76,816.17
Sales Tax	\$5,930,000.00	\$479,958.47	\$2,843,250.96	\$3,086,749.04
Vehicle Use Tax	\$185,000.00	\$11,522.62	\$102,610.12	\$82,389.88
Building Material Use Tax	\$70,000.00	\$17,951.80	\$34,211.87	\$35,788.13
Employment Occupation Tax	\$16,200.00	\$0.00	\$14,200.00	\$2,000.00
<b>TOTAL TAXES</b>	<b>\$7,521,595.00</b>	<b>\$842,722.83</b>	<b>\$4,165,307.69</b>	<b>\$3,356,287.31</b>
Franchise Taxes	\$688,100.00	\$37,142.94	\$367,241.66	\$320,858.34
Licenses & Permits	\$144,750.00	\$19,170.69	\$86,436.96	\$58,313.04
Intergovernmental Revenue	\$1,519,914.00	\$209,398.89	\$616,199.76	\$903,714.24
Charges for Service	\$248,879.00	\$39,078.49	\$121,292.42	\$127,586.58
Fines & Forfeits	\$189,300.00	\$17,390.07	\$100,083.94	\$89,216.06
Miscellaneous Revenue	\$303,162.00	\$49,045.56	\$155,444.02	\$147,717.98
Transfer from Other Funds	\$536,065.00	\$43,823.00	\$262,938.00	\$273,127.00
<b>TOTAL OTHER REVENUES</b>	<b>\$3,630,170.00</b>	<b>\$415,049.64</b>	<b>\$1,709,636.76</b>	<b>\$1,920,533.24</b>
<b>GRAND TOTAL REVENUES</b>	<b>\$11,151,765.00</b>	<b>\$1,257,772.47</b>	<b>\$5,874,944.45</b>	<b>\$5,276,820.55</b>

**GENERAL FUND**

6/30/2010

<u>EXPENDITURES:</u>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
<u>GENERAL GOVERNMENT:</u>				
Council	\$77,833.00	\$3,524.19	\$45,434.24	\$32,398.76
City Manager	\$350,979.00	\$32,011.24	\$184,541.12	\$166,437.88
City Attorney	\$193,443.00	\$15,053.26	\$92,099.65	\$101,343.35
Municipal Court	\$99,314.00	\$6,739.33	\$43,718.37	\$55,595.63
Finance	\$434,342.00	\$38,199.23	\$215,625.50	\$218,716.50
City Hall & Non-Departmental	\$1,175,163.00	\$92,622.47	\$640,085.69	\$535,077.31
Personnel	\$220,951.00	\$13,846.96	\$93,483.98	\$127,467.02
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$2,552,025.00</b>	<b>\$201,996.68</b>	<b>\$1,314,988.55</b>	<b>\$1,237,036.45</b>
<u>PUBLIC SAFETY:</u>				
Police	\$1,841,928.00	\$125,996.04	\$824,277.99	\$1,017,650.01
Dispatch Center	\$505,246.00	\$35,460.79	\$252,398.32	\$252,847.68

Youth Services	\$102,159.00	\$7,819.54	\$50,077.78	\$52,081.22
Fire	\$1,433,619.00	\$121,924.57	\$673,540.19	\$760,078.81
<b>TOTAL PUBLIC SAFETY</b>	<b>\$3,882,952.00</b>	<b>\$291,200.94</b>	<b>\$1,800,294.28</b>	<b>\$2,082,657.72</b>

**PUBLIC WORKS:**

Street	\$2,547,575.00	\$87,231.92	\$487,934.52	\$2,059,640.48
Engineering & Operations	\$417,607.00	\$25,238.60	\$162,127.31	\$255,479.69
Airport	\$286,963.00	\$179,647.95	\$402,157.24	-\$115,194.24
<b>TOTAL PUBLIC WORKS</b>	<b>\$3,252,145.00</b>	<b>\$292,118.47</b>	<b>\$1,052,219.07</b>	<b>\$2,199,925.93</b>

**CULTURE & RECREATION:**

Riverside Cemetery	\$224,039.00	\$13,502.66	\$94,740.44	\$129,298.56
Museum	\$159,217.00	\$12,282.90	\$68,642.47	\$90,574.53
Parks	\$510,183.00	\$40,957.96	\$223,230.24	\$286,952.76
Recreation Center	\$486,303.00	\$53,385.05	\$205,396.94	\$280,906.06
Forestry	\$186,367.00	\$11,659.12	\$83,944.82	\$102,422.18
Rec. Administration	\$225,696.00	\$11,016.54	\$87,116.65	\$138,579.35
Softball	\$40,572.00	\$4,926.37	\$18,765.47	\$21,806.53
Youth Softball	\$9,441.00	\$2,521.66	\$5,578.25	\$3,862.75
Basketball	\$6,874.00	\$0.00	\$8,378.83	-\$1,504.83
Volleyball	\$6,805.00	\$245.59	\$4,592.63	\$2,212.37
Tolla Brown Skate Park	\$11,750.00	\$869.66	\$4,613.37	\$7,136.63
Special Events	\$29,750.00	\$8,070.38	\$9,265.76	\$20,484.24
Tennis	\$11,000.00	\$417.11	\$3,840.85	\$7,159.15
Youth Basketball	\$21,571.00	-\$98.16	\$19,953.41	\$1,617.59
Youth Volleyball	\$6,083.00	\$0.00	\$88.00	\$5,995.00
Baseball	\$18,024.00	\$3,324.87	\$11,953.59	\$6,070.41
Library	\$489,907.00	\$34,695.80	\$209,432.61	\$280,474.39
<b>TOTAL CULTURE &amp; RECREATION</b>	<b>\$2,443,582.00</b>	<b>\$197,777.51</b>	<b>\$1,059,534.33</b>	<b>\$1,384,047.67</b>

<b>GRAND TOTAL EXPENDITURES</b>	<b>\$12,130,704.00</b>	<b>\$983,093.60</b>	<b>\$5,227,036.23</b>	<b>\$6,903,667.77</b>
---------------------------------	------------------------	---------------------	-----------------------	-----------------------

**WATER FUND**

6/30/2010

**BALANCE SHEET**

**ASSETS:**

Cash	-\$280,295.95
Accounts Receivable	\$300.24
Accounts Receivable - Utility Billing	\$243,142.54
Supply Inventory	\$203,915.98
Investments	\$118,103.38
Fixed Assets (Net)	\$6,888,533.17

**TOTAL ASSETS**

**\$7,173,699.36**

**LIABILITIES:**

Accounts Payable	\$178,633.88
Unpaid Compensated Absences	\$13,094.78

Accrued Salaries	\$4,078.50		
Accounts Payable Pawnee Ridge	\$4,726.90		
Due to Sewer Fund	\$384,175.00		
		<b>TOTAL LIABILITIES</b>	<b>\$584,709.06</b>
<b><u>FUND BALANCE:</u></b>			
Reserve for Painting	\$370,000.00		
Reserve for Capital Replacement	\$2,610,025.00		
Retained Earnings	\$4,073,921.87		
Excess Revenue over Expenditures	-\$464,956.57		
		<b>TOTAL FUND BALANCE</b>	<b>\$6,588,990.30</b>
		<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$7,173,699.36</b>

### WATER FUND

6/30/2010

<u>REVENUES</u>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Water Revenue-Inside Residential	\$1,100,000.00	\$148,303.32	\$580,036.71	\$519,963.29
Water Revenue-Outside Residential	\$95,000.00	\$15,023.25	\$50,438.80	\$44,561.20
Water Revenue-Inside Commercial	\$305,000.00	\$47,351.11	\$195,680.62	\$109,319.38
Water Revenue-Outside Commercial	\$3,500.00	\$359.37	\$1,314.82	\$2,185.18
Water Revenue-Inside Industrial	\$250,000.00	\$20,826.70	\$115,595.43	\$134,404.57
Misc. Water Sales	\$2,000.00	\$319.96	\$1,005.70	\$994.30
Surcharge	\$45,000.00	\$3,416.89	\$14,352.83	\$30,647.17
Engineer Study	\$459,000.00	\$6.41	\$114,256.12	\$344,743.88
Service Charges	\$20,000.00	\$3,111.15	\$21,870.70	-\$1,870.70
Tapping Charges	\$5,000.00	\$445.00	\$2,979.00	\$2,021.00
Water Div. Services	\$10,000.00	\$1,244.38	\$3,024.38	\$6,975.62
Penalties	\$12,000.00	\$2,377.26	\$8,452.46	\$3,547.54
Investment Earnings	\$600.00	\$22.19	\$125.00	\$475.00
Miscellaneous	\$500.00	\$0.00	\$88.14	\$411.86
Rents from land	\$50,000.00	\$423.00	\$25,294.82	\$24,705.18
Rights	\$0.00	\$0.00	\$0.00	\$0.00
Water Credits	\$0.00	\$0.00	\$1,478.00	-\$1,478.00
Plant Investment Fees	\$15,000.00	\$1,800.00	\$5,954.00	\$9,046.00
Sale of Assets	\$500.00	\$0.00	\$0.00	\$500.00
<b>TOTAL REVENUES</b>	<b>\$2,373,100.00</b>	<b>\$245,029.99</b>	<b>\$1,141,947.53</b>	<b>\$1,231,152.47</b>

<u>EXPENDITURES:</u>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Personnel	\$213,441.00	\$14,001.23	\$94,424.06	\$119,016.94
Maintenance & Operation	\$1,275,568.00	\$116,881.93	\$588,283.41	\$687,284.59
Capital Outlay	\$272,588.00	\$167,877.71	\$812,776.63	-\$540,188.63

Transfer to General Fund	\$222,835.00	\$18,570.00	\$111,420.00	\$111,415.00
<b>TOTAL EXPENDITURES</b>	<b>\$1,984,432.00</b>	<b>\$317,330.87</b>	<b>\$1,606,904.10</b>	<b>\$377,527.90</b>

### SANITATION FUND

6/30/2010

#### BALANCE SHEET

##### ASSETS:

Cash	\$385,171.85
Accounts Receivable	\$473.01
Accounts Receivable - Utility Billing	\$53,119.47
Supply Inventory	\$23,597.22
Investments	\$301,950.39
Fixed Assets (Net)	\$307,774.36

#### TOTAL ASSETS

\$1,072,086.30

##### LIABILITIES:

Accounts Payable	\$8,402.70
Unpaid Compensated Absences	\$8,360.57
Accrued Salaries	\$2,713.14

#### TOTAL LIABILITIES

\$19,476.41

##### FUND BALANCE:

Reserve for Equipment	\$28,389.00
Reserve for Capital Replacement	\$723,111.00
Retained Earnings	\$381,715.08
Excess Revenue over Expenditures	-\$80,605.19

#### TOTAL FUND BALANCE

\$1,052,609.89

#### TOTAL LIABILITIES AND FUND BALANCE

\$1,072,086.30

### SANITATION FUND

6/30/2010

REVENUES:	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sanitation Revenue-Inside	\$435,000.00	\$37,309.44	\$222,428.09	\$212,571.91
Rubbish Collection Fees	\$6,000.00	\$220.50	\$567.00	\$5,433.00
Sanitation Services	\$0.00	\$0.00	-\$21.13	\$21.13
Penalties	\$5,000.00	\$479.45	\$2,487.63	\$2,512.37
Investment Earnings	\$18,000.00	\$51.69	\$432.17	\$17,567.83
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL REVENUES</b>	<b>\$464,000.00</b>	<b>\$38,061.08</b>	<b>\$225,893.76</b>	<b>\$238,106.24</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Personnel	\$167,169.00	\$11,427.88	\$73,759.00	\$93,410.00
Maintenance & Operation	\$241,367.00	\$14,640.14	\$107,626.95	\$133,740.05
Capital Outlay	\$105,000.00	\$8,275.00	\$94,489.00	\$10,511.00
Transfer to General Fund	\$61,247.00	\$5,104.00	\$30,624.00	\$30,623.00
<b>TOTAL EXPENDITURES</b>	<b>\$574,783.00</b>	<b>\$39,447.02</b>	<b>\$306,498.95</b>	<b>\$268,284.05</b>

### SEWER FUND

6/30/2010

#### BALANCE SHEET

##### **ASSETS:**

Cash	\$397,759.79		
Accounts Receivable	\$52,712.45		
Accounts Receivable - Utility Billing	\$107,522.40		
Due From Water Fund	\$384,175.00		
Supply Inventory	\$39,363.14		
Investments	\$4,119,233.22		
Fixed Assets (Net)	\$10,537,423.78		
		<b>TOTAL ASSETS</b>	<b>\$15,638,189.78</b>

##### **LIABILITIES:**

Accounts Payable	\$612.44		
Unpaid Compensated Absences	\$17,206.98		
Accrued Salaries	\$8,337.41		
Loan Payable CWRPDA	\$1,102,573.80		
Interest Payable	\$16,219.17		
		<b>TOTAL LIABILITIES</b>	<b>\$1,144,949.80</b>

##### **FUND BALANCE:**

Reserve for Capital Projects	\$111,784.00		
Reserve for Trunk Line Replacement	\$134,931.45		
Reserve for Lagoons	\$341,929.26		
Reserve for Capital Replacement	\$7,380,695.00		
Retained Earnings	\$6,605,390.30		
Excess Revenue over Expenditures	-\$81,490.03		
		<b>TOTAL FUND BALANCE</b>	<b>\$14,493,239.98</b>

<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$15,638,189.78</b>
---	------------------------

## SEWER FUND

6/30/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sewer Revenue-Inside Residential	\$856,000.00	\$75,030.47	\$438,344.40	\$417,655.60
Sewer Revenue-Outside Residential	\$75,000.00	\$7,856.48	\$43,040.94	\$31,959.06
Sewer Revenue-Inside Commercial	\$350,000.00	\$25,291.93	\$152,334.94	\$197,665.06
Sewer Revenue-Outside Commercial	\$2,435.00	\$233.83	\$1,351.35	\$1,083.65
Sewer Revenue-Inside Industrial	\$325,000.00	\$23,786.35	\$137,427.05	\$187,572.95
Tapping Charges	\$4,000.00	\$0.00	\$1,871.00	\$2,129.00
Sewer Division Charges	\$10,000.00	-\$275.00	\$3,582.12	\$6,417.88
Penalties	\$14,000.00	\$1,303.08	\$6,311.04	\$7,688.96
Investment Earnings	\$25,000.00	\$824.93	\$4,917.06	\$20,082.94
Miscellaneous	\$500.00	-\$15.05	\$1,111.11	-\$611.11
Outside Billing	\$10,000.00	\$0.00	\$3,212.75	\$6,787.25
Plant Investment Fees	\$30,000.00	\$0.00	\$4,000.00	\$26,000.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL REVENUES</b>	<b>\$1,701,935.00</b>	<b>\$134,037.02</b>	<b>\$797,503.76</b>	<b>\$904,431.24</b>

<u>EXPENDITURES:</u> <u>LINES AND SERVICES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$82,230.00	\$6,414.84	\$35,680.41	\$46,549.59
Maintenance & Operation	\$375,240.00	\$21,745.67	\$150,748.01	\$224,491.99
Capital Outlay	\$238,160.00	\$24,180.00	\$24,635.00	\$213,525.00
Transfer to General Fund	\$68,514.00	\$5,710.00	\$34,260.00	\$34,254.00
<b>TOTAL LINES &amp; SERVICES</b>	<b>\$764,144.00</b>	<b>\$58,050.51</b>	<b>\$245,323.42</b>	<b>\$518,820.58</b>
Debt Service	\$178,086.00	\$0.00	\$29,461.11	\$148,624.89
<b>TOTAL LINES &amp; SERVICES W/DEBT</b>	<b>\$942,230.00</b>	<b>\$58,050.51</b>	<b>\$274,784.53</b>	<b>\$667,445.47</b>

<u>TREATMENT FACILITIES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$309,183.00	\$18,426.60	\$136,823.14	\$172,359.86
Maintenance & Operation	\$852,395.00	\$56,562.41	\$365,250.97	\$487,144.03
Capital Outlay	\$2,583,581.00	\$0.00	\$15,501.15	\$2,568,079.85
Transfer to General Fund	\$173,269.00	\$14,439.00	\$86,634.00	\$86,635.00
<b>TOTAL TREATMENT FACILITIES</b>	<b>\$3,918,428.00</b>	<b>\$89,428.01</b>	<b>\$604,209.26</b>	<b>\$3,314,218.74</b>

<b>TOTAL EXPENDITURES</b>	<b>\$4,860,658.00</b>	<b>\$147,478.52</b>	<b>\$878,993.79</b>	<b>\$3,981,664.21</b>
---------------------------	-----------------------	---------------------	---------------------	-----------------------

**OLD LIBRARY BUILDING FUND**

6/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2009</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$20.00	\$0.00	\$0.00	\$20.00
<b>TOTAL REVENUES</b>	<b>\$20.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20.00</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2009</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Design Library	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$50.00	\$0.00	\$0.00	\$50.00
	<b>\$50.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$50.00</b>

**BALANCE SHEET  
6/30/2010**

<b><u>ASSETS:</u></b>			
Cash	\$0.00		
Investments	\$0.00		
		<b>TOTAL ASSETS</b>	<b>\$0.00</b>
<b><u>LIABILITIES:</u></b>			
Accounts Payable	\$0.00		
		<b>TOTAL LIABILITIES</b>	<b>\$0.00</b>
<b><u>FUND BALANCE:</u></b>			
Unreserved Fund Balance	\$0.00		
Excess Revenue over Expenditures	\$0.00		
		<b>TOTAL FUND BALANCE</b>	<b>\$0.00</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$0.00</b>

**PERPETUAL CARE FUND**

6/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Perpetual Care	\$2,500.00	\$400.00	\$1,025.00	\$1,475.00
Perpetual Care - niches	\$8,350.00	\$1,000.00	\$5,000.00	\$3,350.00
Investment Earnings	\$700.00	\$24.50	\$138.10	\$561.90
<b>TOTAL REVENUES</b>	<b>\$11,550.00</b>	<b>\$1,424.50</b>	<b>\$6,163.10</b>	<b>\$5,386.90</b>

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Columbarium	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$305.00	\$0.00	\$305.00	\$0.00
Niche Engraving	\$2,500.00	\$0.00	\$300.00	\$2,200.00
Transfer to General Fund	\$700.00	\$0.00	\$0.00	\$700.00
<b>TOTAL EXPENDITURES</b>	<b>\$3,505.00</b>	<b>\$0.00</b>	<b>\$605.00</b>	<b>\$2,900.00</b>

**BALANCE SHEET  
6/30/2010**

<b><u>ASSETS:</u></b>				
Cash	\$10,311.86			
Investments	\$130,370.16			
		<b>TOTAL ASSETS</b>		<b>\$140,682.02</b>
<b><u>LIABILITIES:</u></b>				
Accounts Payable	\$0.00			
		<b>TOTAL LIABILITIES</b>		<b>\$0.00</b>
<b><u>FUND BALANCE:</u></b>				
Unreserved Fund Balance	\$135,123.92			
Excess Revenue over Expenditures	\$5,558.10			
		<b>TOTAL FUND BALANCE</b>		<b>\$140,682.02</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>\$140,682.02</b>

**ELNA ANDERSON ESTATE TRUST**

6/30/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,000.00	\$37.77	\$212.82	\$787.18
<b>TOTAL REVENUES</b>	<b>\$1,000.00</b>	<b>\$37.77</b>	<b>\$212.82</b>	<b>\$787.18</b>

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Consultant	\$0.00	\$0.00	\$0.00	\$0.00
Books	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$50.00	\$0.00	\$50.00	\$0.00
Transfer to Capital Improvement Fund	\$200,728.00	\$0.00	\$0.00	\$200,728.00
<b>TOTAL EXPENDITURES</b>	<b>\$200,778.00</b>	<b>\$0.00</b>	<b>\$50.00</b>	<b>\$200,728.00</b>

**BALANCE SHEET**  
6/30/2010

**ASSETS:**

Cash	\$633.62		
Investments	\$200,898.51		
		<b>TOTAL ASSETS</b>	<b>\$201,532.13</b>

**LIABILITIES:**

Accounts Payable	\$0.00		
		<b>TOTAL LIABILITIES</b>	<b>\$0.00</b>

**FUND BALANCE:**

Unreserved Fund Balance	\$201,369.31		
Excess Revenue over Expenditures	\$162.82		
		<b>TOTAL FUND BALANCE</b>	<b>\$201,532.13</b>

		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$201,532.13</b>
--	--	---	---------------------

**ETHEL LINDSTROM FUND**

6/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$1,250.00	\$44.17	\$249.11	\$1,000.89
Bequest - Library	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL REVENUES</b>	<b>\$1,250.00</b>	<b>\$44.17</b>	<b>\$249.11</b>	<b>\$1,000.89</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Audit	\$50.00	\$0.00	\$50.00	\$0.00
Transfer to Capital Improvement Fund	\$235,159.00	\$0.00	\$0.00	\$235,159.00
<b>TOTAL EXPENDITURES</b>	<b>\$235,209.00</b>	<b>\$0.00</b>	<b>\$50.00</b>	<b>\$235,159.00</b>

**BALANCE SHEET**  
6/30/2010

**ASSETS:**

Cash	\$71.87		
Investments	\$235,258.97		
		<b>TOTAL ASSETS</b>	<b>\$235,330.84</b>

**LIABILITIES:**

Accounts Payable	\$0.00		
------------------	--------	--	--

		<b>TOTAL LIABILITIES</b>	<b>\$0.00</b>
<b><u>FUND BALANCE:</u></b>			
Unreserved Fund Balance	\$235,131.73		
Excess Revenue over Expenditures	<u>\$199.11</u>		
		<b>TOTAL FUND BALANCE</b>	<b><u>\$235,330.84</u></b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b><u>\$235,330.84</u></b>

### LIBRARY IMPROVEMENT FUND

6/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$4,000.00	\$248.85	\$1,398.46	\$2,601.54
Contributions	\$0.00	\$1,700.00	\$9,225.00	-\$9,225.00
<b>TOTAL REVENUES</b>	<b><u>\$4,000.00</u></b>	<b><u>\$1,948.85</u></b>	<b><u>\$10,623.46</u></b>	<b><u>-\$6,623.46</u></b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Audit	\$50.00	\$0.00	\$50.00	\$0.00
Transfer to Capital Improvement Fund	\$1,316,048.00	\$0.00	\$0.00	\$1,316,048.00
<b>TOTAL EXPENDITURES</b>	<b><u>\$1,316,098.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$50.00</u></b>	<b><u>\$1,316,048.00</u></b>

### BALANCE SHEET

6/30/2010

<b><u>ASSETS:</u></b>			
Cash	\$0.00		
Investments	<u>\$1,325,820.79</u>		
		<b>TOTAL ASSETS</b>	<b><u>\$1,325,820.79</u></b>
<b><u>LIABILITIES:</u></b>			
Accounts Payable	<u>\$0.00</u>		
		<b>TOTAL LIABILITIES</b>	<b>\$0.00</b>
<b><u>FUND BALANCE:</u></b>			
Unreserved Fund Balance	\$1,315,247.33		
Excess Revenue over Expenditures	<u>\$10,573.46</u>		
		<b>TOTAL FUND BALANCE</b>	<b><u>\$1,325,820.79</u></b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b><u>\$1,325,820.79</u></b>

## CONSERVATION TRUST FUND

6/30/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
State Contributions	\$130,000.00	\$29,105.85	\$56,641.65	\$73,358.35
Investment Earnings	\$1,600.00	\$47.66	\$247.26	\$1,352.74
<b>TOTAL REVENUES</b>	<b>\$131,600.00</b>	<b>\$29,153.51</b>	<b>\$56,888.91</b>	<b>\$74,711.09</b>

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Library Addition	\$0.00	\$0.00	\$0.00	\$0.00
Tennis Court Improvements	\$35,103.00	\$0.00	\$11,480.00	\$23,623.00
Bridge - Pioneer Park	\$60,000.00	\$0.00	\$0.00	\$60,000.00
Softball Field Improvements	\$75,000.00	\$0.00	\$0.00	\$75,000.00
Fence	\$25,000.00	\$0.00	\$0.00	\$25,000.00
Basketball Court Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Playground Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Roof - Security Pavilion	\$0.00	\$0.00	\$0.00	\$0.00
Roof - Restrooms	\$0.00	\$0.00	\$0.00	\$0.00
Security Cameras	\$0.00	\$0.00	\$0.00	\$0.00
Scoreboard	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENDITURES</b>	<b>\$195,103.00</b>	<b>\$0.00</b>	<b>\$11,480.00</b>	<b>\$183,623.00</b>

### BALANCE SHEET

6/30/2010

<b><u>ASSETS:</u></b>				
Cash	\$1.38			
Investments	\$262,292.86			
		<b>TOTAL ASSETS</b>		<b>\$262,294.24</b>
<b><u>LIABILITIES:</u></b>				
Accounts Payable	\$0.00			
		<b>TOTAL LIABILITIES</b>		<b>\$0.00</b>
<b><u>FUND BALANCE:</u></b>				
Unreserved Fund Balance	\$216,885.33			
Excess Revenue over Expenditures	\$45,408.91			
		<b>TOTAL FUND BALANCE</b>		<b>\$262,294.24</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>\$262,294.24</b>

**KARL FALCH LIBRARY TRUST FUND**

6/30/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$150.00	\$5.79	\$32.64	\$117.36
<b>TOTAL REVENUES</b>	<b>\$150.00</b>	<b>\$5.79</b>	<b>\$32.64</b>	<b>\$117.36</b>

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Books Purchased	\$1,068.00	\$0.00	\$237.92	\$830.08
Audit	\$50.00	\$0.00	\$50.00	\$0.00
<b>TOTAL EXPENDITURES</b>	<b>\$1,118.00</b>	<b>\$0.00</b>	<b>\$287.92</b>	<b>\$830.08</b>

**BALANCE SHEET**

6/30/2010

<b><u>ASSETS:</u></b>				
Cash	\$621.17			
Investments	\$30,958.34			
		<b>TOTAL ASSETS</b>		<b>\$31,579.51</b>
<b><u>LIABILITIES:</u></b>				
Accounts Payable	\$0.00			
		<b>TOTAL LIABILITIES</b>		<b>\$0.00</b>
<b><u>FUND BALANCE:</u></b>				
Unreserved Fund Balance	\$31,834.79			
Excess Revenue over Expenditures	-\$255.28			
		<b>TOTAL FUND BALANCE</b>		<b>\$31,579.51</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>\$31,579.51</b>

**EMPLOYEE SELF-INSURANCE FUND**

6/30/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$3,500.00	\$120.62	\$679.74	\$2,820.26
Employee Premiums	\$155,172.00	\$17,806.71	\$115,352.48	\$39,819.52
Wellness	\$0.00	\$0.00	\$0.00	\$0.00
City Premiums	\$1,402,488.00	\$88,639.38	\$528,615.64	\$873,872.36
<b>TOTAL REVENUES</b>	<b>\$1,561,160.00</b>	<b>\$106,566.71</b>	<b>\$644,647.86</b>	<b>\$916,512.14</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Wellness	\$0.00	\$0.00	\$0.00	\$0.00
Premium	\$1,557,660.00	\$108,319.60	\$646,233.37	\$911,426.63
Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00
FLEX	\$3,600.00	\$600.00	\$1,806.00	\$1,794.00
Pre-employment Screening	\$7,100.00	\$0.00	\$0.00	\$7,100.00
Audit	\$600.00	\$0.00	\$600.00	\$0.00
Transfer General Fund	\$3,500.00	\$0.00	\$0.00	\$3,500.00
<b>TOTAL EXPENDITURES</b>	<b>\$1,572,460.00</b>	<b>\$108,919.60</b>	<b>\$648,639.37</b>	<b>\$923,820.63</b>

**BALANCE SHEET  
6/30/2010**

**ASSETS:**

Cash	\$28,208.03		
Due from General Fund	\$5,000.00		
Investments	\$642,130.21		
		<b>TOTAL ASSETS</b>	<b>\$675,338.24</b>

**LIABILITIES:**

Accounts Payable	\$0.00		
		<b>TOTAL LIABILITIES</b>	<b>\$0.00</b>

**FUND BALANCE:**

Retained Earnings	\$679,329.75		
Excess Revenue over Expenditures	-\$3,991.51		
		<b>TOTAL FUND BALANCE</b>	<b>\$675,338.24</b>

		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$675,338.24</b>
--	--	---	---------------------

**SERVICE CENTER FUND**

6/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$1,500.00	\$65.85	\$349.37	\$1,150.63
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$387,270.00	\$32,272.00	\$193,632.00	\$193,638.00
Transfer from Capital Improvement	\$44,000.00	\$0.00	\$0.00	\$44,000.00
Transfer for Lease Payment	\$184,680.00	\$15,391.00	\$92,346.00	\$92,334.00
<b>TOTAL REVENUES</b>	<b>\$617,450.00</b>	<b>\$47,728.85</b>	<b>\$286,327.37</b>	<b>\$331,122.63</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Personnel	\$313,627.00	\$22,626.14	\$147,327.15	\$166,299.85
Maintenance & Operation	\$341,962.00	\$4,763.29	\$92,408.66	\$249,553.34
Transfer to General Fund	\$1,500.00	\$0.00	\$0.00	\$1,500.00
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENDITURES</b>	<b>\$657,089.00</b>	<b>\$27,389.43</b>	<b>\$239,735.81</b>	<b>\$417,353.19</b>

**BALANCE SHEET**

6/30/2010

**ASSETS:**

Cash	\$23,854.34			
Cash - Bank of Cherry Creek	\$452.43			
Investments	\$357,377.75			
Fixed Assets (Net)	\$2,292,769.73			
		<b>TOTAL ASSETS</b>		<b>\$2,674,454.25</b>

**LIABILITIES:**

Accounts Payable	\$155.20			
Unpaid Compensated Absences	\$23,486.06			
Accrued Salaries	\$7,060.83			
Lease Payable	\$1,660,000.00			
Lease Interest Payable	\$6,640.00			
		<b>TOTAL LIABILITIES</b>		<b>\$1,697,342.09</b>

**FUND BALANCE:**

Retained Earnings	\$930,520.60			
Excess Revenue over Expenditures	\$46,591.56			
		<b>TOTAL FUND BALANCE</b>		<b>\$977,112.16</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>\$2,674,454.25</b>

**RISK MANAGEMENT FUND**

6/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$4,500.00	\$156.26	\$883.81	\$3,616.19
Miscellaneous	\$0.00	\$0.00	\$4,669.00	-\$4,669.00
Compensation for Loss	\$5,000.00	\$104.61	\$4,260.87	\$739.13
Transfer of Reserves	\$171,665.00	\$0.00	\$85,834.00	\$85,831.00
Transfer Workers Comp	\$214,631.00	\$0.00	\$107,322.00	\$107,309.00
<b>TOTAL REVENUES</b>	<b>\$395,796.00</b>	<b>\$260.87</b>	<b>\$202,969.68</b>	<b>\$192,826.32</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Claims Paid	\$60,000.00	\$190.30	\$3,224.30	\$56,775.70
Expense for Workers Comp	\$214,632.00	\$0.00	\$107,316.00	\$107,316.00
Premium Fees	\$171,655.00	\$0.00	\$90,831.23	\$80,823.77
Expense for Unemployment	\$10,000.00	\$0.00	\$6,996.47	\$3,003.53
Materials & Supplies	\$1,200.00	\$0.00	\$150.00	\$1,050.00
Audit	\$560.00	\$0.00	\$560.00	\$0.00
Transfer to General Fund	\$4,500.00	\$0.00	\$0.00	\$4,500.00
<b>TOTAL EXPENDITURES</b>	<b>\$462,547.00</b>	<b>\$190.30</b>	<b>\$209,078.00</b>	<b>\$253,469.00</b>

**BALANCE SHEET  
6/30/2010**

<b><u>ASSETS:</u></b>				
Cash	\$27,320.30			
Investments	\$837,278.27			
		<b>TOTAL ASSETS</b>		<b>\$864,598.57</b>
<b><u>LIABILITIES:</u></b>				
Accounts Payable	\$0.00			
		<b>TOTAL LIABILITIES</b>		<b>\$0.00</b>
<b><u>FUND BALANCE:</u></b>				
Emergency Reserve	\$350,000.00			
Retained Earnings	\$520,706.89			
Excess Revenue over Expenditures	-\$6,108.32			
		<b>TOTAL FUND BALANCE</b>		<b>\$864,598.57</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>\$864,598.57</b>

**CAPITAL EQUIPMENT FUND**

6/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$2,400.00	\$121.49	\$683.84	\$1,716.16
Sale of Assets	\$0.00	\$2,184.00	\$5,734.00	-\$5,734.00
Transfer of Reserves	\$554,475.00	\$46,208.00	\$277,248.00	\$277,227.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
Donations	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL REVENUES</b>	<b>\$556,875.00</b>	<b>\$48,513.49</b>	<b>\$283,665.84</b>	<b>\$273,209.16</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Audit	\$865.00	\$0.00	\$865.00	\$0.00
Police Equipment	\$97,190.00	\$14,559.00	\$94,094.04	\$3,095.96
Dispatch Equipment	\$9,000.00	\$0.00	\$7,536.00	
Fire Equipment	\$75,000.00	\$48,000.00	\$48,000.00	\$27,000.00
Public Works Equipment	\$107,500.00	\$16,113.00	\$53,704.42	\$53,795.58
Parks, Lib & Rec Equipment	\$70,901.00	\$0.00	\$70,642.75	\$258.25
Non-Dept Equipment	\$41,525.00	\$0.00	\$7,104.00	\$34,421.00
<b>TOTAL EXPENDITURES</b>	<b>\$401,981.00</b>	<b>\$78,672.00</b>	<b>\$281,946.21</b>	<b>\$120,034.79</b>

**BALANCE SHEET  
6/30/2010**

Cash	\$45,405.03		
Investments	\$600,277.65		
Fixed Assets (Net)	\$1,880,255.86		
		<b>TOTAL ASSETS</b>	<b>\$2,525,938.54</b>
<b><u>LIABILITIES:</u></b>			
Accounts Payable	\$16,113.00		
Lease Payable	\$249,009.51		
Lease Interest Payable	\$6,100.74		
		<b>TOTAL LIABILITIES</b>	<b>\$271,223.25</b>
<b><u>FUND BALANCE:</u></b>			
Retained Earnings	\$2,252,995.66		
Excess Revenue over Expenditures	\$1,719.63		
		<b>TOTAL FUND BALANCE</b>	<b>\$2,254,715.29</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$2,525,938.54</b>

**CAPITAL IMPROVEMENT FUND**

6/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$6,000.00	\$136.24	\$852.30	\$5,147.70
Misc. Income	\$0.00	\$0.00	\$149.36	-\$149.36
Rents From Land	\$44,977.00	\$3,107.45	\$26,328.29	\$18,648.71
Grants	\$783,611.00	\$0.00	\$30,411.18	\$753,199.82
Donations	\$49,330.00	\$0.00	\$24,330.10	\$24,999.90
Communication Building	\$0.00	\$0.00	\$10,000.00	-\$10,000.00
Donation - Museum Building	\$0.00	\$0.00	\$200,000.00	-\$200,000.00

Donation - Museum Exhibits	\$0.00	\$0.00	\$50,000.00	-\$50,000.00
Transfer from Elna Anderson Fund	\$200,728.00	\$0.00	\$0.00	\$200,728.00
Transfer from Ethel Lindstrom Fund	\$235,159.00	\$0.00	\$0.00	\$235,159.00
Transfer from Library Improv Fund	\$1,316,048.00	\$0.00	\$0.00	\$1,316,048.00
<b>TOTAL REVENUES</b>	<b>\$2,635,853.00</b>	<b>\$3,243.69</b>	<b>\$342,071.23</b>	<b>\$2,293,781.77</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Museum Building	\$0.00	\$5,663.00	\$5,663.00	-\$5,663.00
Museum Exhibits	\$0.00	\$2,205.00	\$2,530.00	-\$2,530.00
Library Addition	\$2,299,350.00	\$178,941.27	\$387,017.78	\$1,912,332.22
Tennis Court Improvements	\$0.00	\$0.00	\$10,102.78	-\$10,102.78
Land Purchase	\$0.00	\$187.50	\$187.50	-\$187.50
Building Improvements - Comm Bldg	\$218,458.00	\$69.99	\$190,695.38	\$27,762.62
Audit	\$510.00	\$0.00	\$510.00	\$0.00
Transfer to Service Center	\$44,000.00	\$0.00	\$0.00	\$44,000.00
<b>TOTAL EXPENDITURES</b>	<b>\$2,562,318.00</b>	<b>\$187,066.76</b>	<b>\$596,706.44</b>	<b>\$1,965,611.56</b>

**CAPITAL IMPROVEMENT FUND  
BALANCE SHEET  
6/30/2010**

<b><u>ASSETS:</u></b>			
Cash	\$96,516.87		
Accounts Receivable	\$49,399.10		
Investments	\$322,892.39		
Investment - Communication Bldg	\$1.00		
Investment - Museum Building	\$200,125.34		
Investment - Museum Exhibits	\$50,031.40		
		<b>TOTAL ASSETS</b>	<b>\$718,966.10</b>
<b><u>LIABILITIES:</u></b>			
Accounts Payable	\$103,770.78		
		<b>TOTAL LIABILITIES</b>	<b>\$103,770.78</b>
<b><u>FUND BALANCE:</u></b>			
Unreserved Fund Balance	\$869,830.53		
Excess Revenue over Expenditures	-\$254,635.21		
		<b>TOTAL FUND BALANCE</b>	<b>\$615,195.32</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$718,966.10</b>

## PERSONNEL/HR DEPARTMENT

### JUNE 2010 MONTHLY REPORT

The following is a partial list of activities in which the Personnel/HR Department participated in during the month of June 2010.

**CDL TESTING** – A CDL Random Drug test was not conducted during the month of June.

**WORKERS' COMPENSATION** – The City continues to work on all injury cases that are presented for on-the-job injuries. During the month of June, there were three claims reported by employees.

#### **JOB OPPORTUNITIES** –

- PLR Director – Interviews are set with four candidates for July 16.
- Library Assistant I was filled.
- Wastewater Lab Technician interviews were held.
- Public Safety Dispatcher (32-hour) applications are being accepted and reviewed upon receipt. One 32-hour position has been filled during June.
- Firefighter position testing has been set for August 13 and 14.

#### **UPS COORDINATOR** –

UPS CLIENTS		
	MONTH	YEAR TO DATE
<b>Total clients for the month of June</b>	22	272
<b>Total City clients</b>	15	172
<b>City clients that worked</b>	4	86
<b>New City Clients during June</b>	4	44
<b>City Clients cases closed during June</b>	4	62
<b>Total hours assigned to City clients</b>	416	4667
<b>Total hours worked by City Clients</b>	16	1212

**PERSONNEL BOARD** – The Personnel Board did not meet in June.

#### **MISCELLANEOUS ACTIVITIES**

- Job descriptions are in the process of revision for several positions.
- Reception area was remodeled to conform to ADA requirements and ergonomic requirements for computer work

<b>Department</b>	<b>Hours</b>	<b>Fees</b>	<b>Expenses</b>
<b>City Attorney</b>	33.00	\$195.00	\$702.28
<b>City Manager</b>	0.00	\$0.00	\$0.00
<b>Finance</b>	0.00	\$0.00	\$0.00
<b>Fire</b>	240.75	\$0.00	\$0.00
<b>Municipal Court</b>	0.00	\$0.00	\$0.00
<b>P.L.R.</b>	384.25	\$0.00	\$0.00
<b>Personnel</b>	0.00	\$0.00	\$0.00
<b>Police Department</b>	222.25	\$227.00	\$95.56
<b>Public Works</b>	86.00	\$260.00	\$445.80
<b>This Month's Total</b>	<b>966.25</b>	<b>\$682.00</b>	<b>\$1,243.64</b>
<b>Previous Total</b>	<b>3438.25</b>	<b>\$4,117.35</b>	<b>\$4,309.08</b>
<b>Year-to-Date Total</b>	<b>4404.50</b>	<b>\$4,799.35</b>	<b>\$5,552.72</b>

**MUNICIPAL COURT**  
**JUNE 2010 MONTHLY REPORT**

DESCRIPTION	June 2010	June 2009	June Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
<b>ARRAIGNMENTS</b>	70	91	-23%	418	447	-6%	458	-9%
<b>JUVENILE CASES</b>	19	23	-17%	57	92	-38%	86	-34%
TRAFFIC				1	3	-67%	4	-77%
NO INSURANCE				2	2		1	100%
NO SEAT BELT				2	1	100%	1	43%
SPEEDING				2	3	-33%	1	67%
UNDERAGE POSS OF TOBACCO		2	-100%	2	3	-33%	7	-71%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA	2	6	-67%	4	16	-75%	12	-67%
THEFT	2			8	7	14%	8	3%
DISTURBING THE PEACE/NOISES	4			6	11	-45%	6	-6%
Resisting Arrest/Failing Comply w/Lawful Order					1	-100%	1	-100%
INJURING/DEFACING PROPERTY	1			4	2	100%	3	25%
TRESPASSING				4	8	-50%	4	5%
UNDERAGE POSS/CONS ALCOHOL/PROCURE	7	10	-30%	14	24	-42%	26	-45%
CURFEW FOR MINORS	3			3	2	50%	5	-44%
OTHER		5	-100%	5	9	-44%	5	-7%
<b>ADULT CASES</b>	51	68	-25%	361	355	2%	372	-3%
TRAFFIC	6	4	50%	36	46	-22%	36	
NO INSURANCE	16			61	8	663%	11	455%
NO SEAT BELT	5	14	-64%	38	63	-40%	61	-38%
SPEEDING	10	5	100%	49	58	-16%	49	1%
PARKING		8	-100%	40	42	-5%	44	-9%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA	2	3	-33%	37	23	61%	24	53%
THEFT		1	-100%	13	15	-13%	13	
DISTURBING THE PEACE/NOISES	1	4	-75%	12	15	-20%	15	-21%
Resisting Arrest/Filing Comply w/Lawful Order				1			4	-72%
INJURING/DEFACING PROPERTY				1	1		2	-50%
TRESPASSING		1	-100%	7	2	250%	4	84%
UNDERAGE POSS/CONS ALCOHOL	3	20	-85%	35	59	-41%	56	-37%
SALE / PROCUREMENT / OPEN CONTAINER		1	-100%	2	1	100%	2	-17%
OTHER	2	2		9	7	29%	13	-33%
ANIMAL	5	5		18	15	20%	36	-50%
NUISANCES	1			2			3	-23%

DESCRIPTION	June 2010	June 2009	June Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
JUVENILE ARR'S FOUND GUILTY	16	14	14%	44	68	-35%	62	-29%
JUVENILE ARR'S DISMISSED				3	6	-50%	2	67%
JUVENILES PLACED ON PROB/DJ/UPS	18	20	-10%	40	72	-44%	70	-43%
JUVENILE VIOLS OF PROB/DJ/UPS	4	6	-33%	5	15	-67%	11	-55%
JUVENILE FTA/PWL								
ADULT ARR'S FOUND GUILTY	16	30	-47%	156	180	-13%	180	-13%
ADULT ARR'S DISMISSED	8	8		56	25	124%	40	40%
ADULTS PLACED ON PROB/DJ/UPS	7	24	-71%	65	74	-12%	83	-22%
ADULT VIOLS OF PROB/DJ/UPS		1	-100%	2	3	-33%	4	-44%
ADULT FTA/PWL	2	9	-78%	26	33	-21%	32	-19%
FINE EXTENSIONS	34	40	-15%	220	203	8%	235	-7%
CONTINUANCE/SET FOR TRIALS/ETC	16	19	-16%	69	112	-38%	127	-45%
CASES REVIEWED	51	32	59%	279	298	-6%	361	-23%
TRIALS FOUND GUILTY	7	5	40%	32	28	14%	42	-24%
TRIALS FOUND NOT GUILTY				2			3	-41%
TRIALS DISMISSED	5	1	400%	11	8	38%	17	-35%
NEW CHARGES PROCESSED	190	205	-7%	986	721	37%	990	0%
NEW WARRANTS	25	16	56%	118	128	-8%	132	-11%
DAYS JUVENILES SENT TO DETENTION				6	13	-54%	5	30%
DAYS ADULTS SENT TO JAIL				27	50	-46%	87	-69%
PAID TICKETS	119	147	-19%	543	643	-16%	646	-16%
PAID WITH AUTO POINT REDUCTION	26	32	-19%	147	150	-2%	196	-25%
PAID AS REGULAR TICKET	93	115	-19%	396	493	-20%	471	-16%
FROM PWL TO WARRANT		1	-100%	4	3	33%	4	-9%

## **POLICE DEPARTMENT**

### **JUNE 2010 MONTHLY REPORT**

During the month of June, 2010, the police department responded to 1,041 calls for service, a 10 percent decrease from the 1,160 Calls for Service responded to in June 2009. The year-to-date calls for service at the end of June were 6,892, a seven percent decrease from the 7,437 calls reported at the end of June 2009.

Officers responded to 27 traffic accidents during the month of June, which is a 23 percent increase over the 22 traffic accidents responded to in June 2009. Through the end of June, officers had responded to 118 traffic accidents, which is a 1 percent decrease from the 119 accidents, or one less, covered during the same time period last year.

Officers issued 114 penalty assessment tickets during June 2010, which is a 75 percent increase over the 65 issued in June of 2009. Officers also issued 209 warnings during the month, a 23 percent decrease from the 272 warnings issued in June, 2009. Officers made 3 DUI arrests during June, which was 1 less than the 4 issued in June of 2009.

Criminal offenses reported to the department numbered 129, which was a 22 percent increase from the 106 reported criminal offenses in June 2009. Among the criminal offenses reported there were six sexual assaults, seventeen assaults, seven burglaries, thirty-three thefts, and twenty-one vandalisms. The value of property stolen in June 2010 was \$26,673 and \$1,958 was recovered. Officers arrested 38 adults and 16 juveniles, for a total of 54 arrests in June 2010. This was 47 percent less or 48 fewer arrests made over the 102 arrests made in June 2009.

In June, the Youth Services Division received 29 youth referrals (21 male and 8 female). Youth referrals were received from the following: 27 from the Sterling Police Department and 2 from the Logan County Sheriff's Office.

Officers responded to 8 calls at local liquor establishments, 8 less than the 16 calls responded to in June of 2009.

Sterling Police Officers and staff completed 226.92 hours of training during the month of June 2010. Year-to-date, employees have attended more than 2,150.17 hours of training.

DESCRIPTION	June 2010	June 2009	June Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
ACTIVITIES								
CALLS for SERVICE								
CITY OF STERLING	1,041	1,160	-10%	6,892	7,437	-7%	7,463	-8%
MOTOR VEHICLE ACCIDENTS	27	22	23%	118	119	-1%	140	-15%
CRIMINAL OFFENSES	129	106	22%	682	710	-4%	626	9%
GROUP "A" OFFENSES	102	75	36%	465	426	9%	400	16%
GROUP "B" OFFENSES	27	31	-13%	217	284	-24%	226	-4%
VANDALISM	21	15	40%	82	80	3%	75	10%
ARRESTS								
ADULTS	38	82	-54%	334	351	-5%	366	-9%
JUVENILES	16	20	-20%	62	83	-25%	76	-18%
PROPERTY								
STOLEN	26,673	18,663	43%	249,461	201,837	24%	199,369	25%
RECOVERED	1,958	225	770%	87,715	106,818	-18%	74,450	18%
MUNICIPAL CHARGES								
PA'S	114	65	75%	699	718	-3%	759	-8%
CRIMINAL CHARGES	21	57	-63%	125	184	-32%	184	-32%
WARNINGS	209	272	-23%	1,907	1,910	0%	1,407	36%
STATE CHARGES								
TRAFFIC	33	31	6%	237	301	-21%	282	-16%
DUI'S	3	4	-25%	39	35	11%	53	-26%
CRIMINAL CHARGES	31	35	-11%	184	201	-8%	199	-7%
YOUTH SERVICES								
NUMBER OF REFERRALS								
MALE	21	23	-9%	87	110	-21%	93	-7%
FEMALE	8	8		52	55	-5%	57	-9%
TOTAL	29	31	-6%	139	165	-16%	150	-8%
REFERRING SOURCE								
STERLING POLICE DEPARTMENT	27	30	-10%	125	141	-11%	134	-7%
LOGAN COUNTY SHERIFF'S OFFICE	2	1	100%	3	7	-57%	6	-53%
DISTRICT COURT				3	5	-40%	2	50%
STATE PATROL/OTHER JURISDICTION					2	-100%	1	-100%
PARENT/SELF				1	2	-50%	3	-62%
SCHOOL				7	8	-13%	4	84%

## **STERLING FIRE DEPARTMENT**

### **JUNE 2010 MONTHLY REPORT**

#### **OPERATIONS**

Chief Vogel: Staff installed new vehicle chargers for the 800 MHz hand held radios.

Installed 800 MHz scanners to the station alert system.

#### **TRAINING**

- The career staff completed the annual physical agility testing.
- There were several training activities associated with the Annual Colorado State Fire Fighter Association Convention that was hosted by the Sterling Fire Department.

#### **MAINTENANCE**

- The annual hydrant testing is continuing.

#### **OTHER**

- We hosted the spring meeting and hose races for the Northeast Colorado Fire Fighters Association.
- We also hosted the Annual Colorado State Firefighters Association Convention. This convention included several activities such as two days of classes, a golf tournament, an open house, a memorial service a barbeque, hose races and awards banquet.
- There was a tour of the station conducted for one adult and three children.
- We filled several air bottles for the Merino Fire Department.
- We began preparations for the annual Fourth of July fireworks show.

#### **MAJOR INCIDENTS**

- Weather watch at various locations throughout the city.
- Mass casualty incident at the Atwood Sinclair.
- Mutual Aid for a Haz-Mat with F.E. Warren AFB.
- Bomb scare in the 100 Blk of Front St.
- Stove Fire at 315 Hays St.
- Smoke scare at 306 Poplar St.
- Large grass fire on E. Hwy 6.
- Structure fire at 115 E. Broadway.

DESCRIPTION	JUN E	JUNE	JUNE	YTD	YTD	YTD	5yr	5yr
	2010	2009	Change	2010	2009	Change	YTD AVG	YTD Change
<b>FIRES</b>								
City	3	1	200.0%	15	16	-6.3%	2.8	471.4%
Rural	10	2	400.0%	30	31	-3.2%	6.8	355.9%
Total	13	3	333.3%	45	47	-4.3%	9.6	389.6%
<b>EMS/RESCUE</b>								
City	53	60	-11.7%	380	387	-1.8%	59	555.9%
Rural	17	13	30.8%	72	84	-14.3%	12	600.0%
Total	70	73	-4.1%	452	471	-4.0%	71	563.4%
<b>HAZARDOUS CONDITION</b>								
City	24	7	242.9%	72	49	46.9%	11	345.5%
Rural	17	1	1600.0%	29	11	163.6%	6.2	77.4%
Total	41	8	412.5%	101	60	68.3%	17.2	248.8%
<b>TOTAL 911 CALLS FOR SERVICE</b>								
City	80	84	-4.8%	519	519	0.0%	72.2	618.8%
Rural	44	23	91.3%	142	166	-14.5%	28.4	484.5%
Total	124	107	15.9%	661	685	-3.5%	110.6	519.3%
<b>AVERAGE RESPONSE TIME</b>								
City	4.1	4.3	-4.7%	4.49	4.48	0.2%	4.3	100.0%
Rural	12	12	0.0%	11.92	11	8.4%	12.3	-10.6%
Overall	6.6	6	10.0%	6.22	6.29	-1.1%	6.3	-0.2%
<b>GENERAL ALARMS</b>								
Total General Alarms	6	6	0.0%	25	28	-10.7%	3.4	723.5%
Average Number of Firefighters	14	12.8	9.4%	13.98	12.88	8.5%	10.8	19.3%
<b>BUILDING FIRES</b>								
Total Building Fires	1	1	0.0%	8	7	14.3%	1	600.0%
Fires Confined to Room of Origin	1	1	0.0%	2	7	-71.4%	6	16.7%
<b>TRAINING HOURS</b>								
Career Hours	384.5	115.5 0	232.9%	2148. 5	1453.0 0	47.9%	217.1	569.3%
Volunteer Hours	104.5	20.25 135.7	416.0%	5 2503.	381.30 1833.5	-7.2%	70.8	438.6%
Total Hours	490	5	261.0%	3	5	36.5%	288.1	536.4%
Average Career Hours	25.63	7.70	232.9%	23.88	96.93	-75.4%	14.5	568.5%
Average Volunteer Hours	8.04	1.69	375.7%	4.3	30.93	-86.1%	4.7	558.1%
<b>FIRE INSPECTIONS</b>								
New Inspections	38	18	111.1%	237	339	-30.1%	38	792.1%
Re-Inspections	18	21	-14.3%	101	165	-38.8%	18	816.7%
Total Inspections	101	39	159.0%	338	504	-32.9%	56	800.0%
<b>HYDRANT INSPECTIONS</b>								
	62	61	1.6%	167	167	0.0%	60	178.3%

# PUBLIC WORKS DEPARTMENT

## JUNE 2010 MONTHLY REPORT

The citizens of Sterling enjoyed a variety of weather throughout the month of June with a high temperature of 118° recorded at the water stations on the 17th. Evening temperatures also fluctuated similarly with a low of the month being 45° on the evening of the 15th and a high evening low of 65° recorded on the 26th. The station located east of Sterling recorded a total precipitation of 1.07" for the month. However, at Sterling Municipal Airport there was a total of 2.58" recorded in the month of June.

### MONTHLY CLIMATOLOGICAL SUMMARY for JUN. 2010

NAME: Sterling Mun.    CITY: Sterling    STATE: Colorado  
 ELEV: 4038    LAT: 40 37 17.79420    LONG: 103 15 59.6633

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1												
2												
3												
4	87.6	95.1	12:00m	79.1	9:30p	0.0	0.0	0.00	1.7	17.0	10:30p	SE
5	77.8	99.3	4:30a	57.6	6:00p	6.5	33.5	0.00	5.3	29.0	2:30a	N
6	72.2	86.8	7:00a	57.3	5:00p	12.9	27.1	0.07	7.4	40.0	11:30p	N
7	71.8	96.5	4:00a	58.8	7:30p	7.4	32.7	0.39	6.2	39.0	7:30a	NNE
8	74.1	93.1	4:30a	59.9	6:00p	8.5	31.5	0.01	6.9	46.0	10:00a	NW
9	69.1	81.4	12:00m	59.8	2:00p	14.4	25.6	0.00	5.3	38.0	12:00m	S
10	74.2	89.2	3:30a	60.5	5:30p	10.2	29.8	0.00	9.7	46.0	1:00a	E
11	68.3	90.8	5:00a	55.3	12:00m	11.9	28.1	0.85	8.1	49.0	8:00p	N
12	53.2	55.7	4:00p	50.0	4:30a	32.2	7.9	0.30	12.2	39.0	1:30a	N
13	52.7	60.3	5:30p	47.0	11:30p	31.4	8.6	0.64	10.8	31.0	7:00a	N
14	59.9	84.0	4:30p	43.1	2:30a	21.5	18.5	0.04	2.3	20.0	6:30p	N
15	69.0	101.0	7:30p	44.0	4:30a	12.5	27.5	0.01	3.3	20.0	3:00p	SSW
16	78.7	102.8	7:30p	58.0	5:30a	4.6	35.4	0.00	6.9	52.0	12:00m	S
17	76.5	98.4	7:30p	57.6	6:30a	7.0	33.0	0.00	8.9	53.0	1:00a	S
18	73.5	96.5	4:00p	49.4	5:30a	12.0	28.0	0.00	2.6	22.0	8:30p	ENE
19	77.0	96.2	4:00p	59.7	4:30a	7.1	32.9	0.08	5.0	45.0	1:30a	NE
20	69.3	83.8	6:00p	63.2	4:30a	11.5	28.5	0.12	7.3	26.0	1:30a	NNE
21	73.8	96.5	3:30p	56.3	6:00a	8.6	31.4	0.07	5.9	44.0	10:00p	ENE
22	74.5	100.7	7:30p	55.0	5:30a	7.2	32.8	0.00	2.3	26.0	11:30p	N
23	69.9	90.0	7:30p	52.5	6:00a	13.8	26.3	0.00	4.9	23.0	3:30a	N
24	77.4	103.5	4:30p	54.2	5:00a	6.1	33.8	0.00	7.7	38.0	10:00a	S
25	83.2	110.1	7:30p	58.4	12:00m	0.8	39.3	0.00	3.3	25.0	10:00p	SSW
26	77.5	98.7	3:00p	55.2	12:30a	8.1	31.9	0.00	5.9	45.0	7:30p	W
27	74.3	93.6	4:30p	55.3	5:30a	10.6	29.4	0.00	0.6	13.0	4:30p	N
28	76.8	101.3	3:30p	54.2	4:30a	7.2	32.8	0.00	2.5	18.0	10:30a	NNE
29	78.4	103.7	3:30p	55.1	6:00a	5.6	34.4	0.00	4.4	26.0	5:00p	SSE
30	79.1	95.8	7:30p	57.5	6:00a	8.3	31.7	0.00	15.6	42.0	12:00p	S
	73.0	110.1	25	43.1	14	287.7	752.3	2.58	6.0	53.0	17	N

Max >= 90.0: 20  
 Max <= 32.0: 0  
 Min <= 32.0: 0  
 Min <= 0.0: 0  
 Max Rain: 0.85 ON 6/11/10  
 Days of Rain: 9 (>.01 in) 5 (>.1 in) 0 (>1 in)  
 Heat Base: 85.0    Cool Base: 45.0    Method: (High + Low) / 2

## **STREET/SANITATION DIVISIONS**

The resources spent sweeping City streets is down with 365 blocks being swept throughout the month compared to a year ago. However the division also expended 259 tons of granular base grading 179 blocks of alleys and 52 blocks of streets throughout the City. The division expended 147 tons of hot bituminous mix in pothole repair.

The division replaced 3 traffic control signs, installed 5 new signs, and removed 3 traffic control signs throughout the City.

The division expended 19 gallons of paint during the month painting parking, 12 gallons of paint painting crosswalks, 125 gallons painting curbs, and 4 gallons painting lanes.

The sanitation division collected 62 tons of loose trash throughout the month. However, they collected 696 tons of compacted trash. This compacted trash is a 7% decrease compared to a year ago. Under time and material removals there were 0 tons this month. The division furthermore disposed of 110 tons of street sweepings and/or miscellaneous debris from the Service Center throughout the month.

DESCRIPTION	June 2010	June 2009	June Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
<b>STREET MAINTENANCE</b>								
Streets Swept (Blocks)	365	896	-59%	2,568	4,067	-37%	4,188	-39%
Streets Swept (Intersections)							1	-100%
Sweeper Water-Dust Control (Gals)	8,160	7,540	8%	39,890	52,900	-25%	43,878	-9%
Flushing Streets (Gals)							100	-100%
Gravel/ABC-Alleys (Tons)	165	68	144%	651	139	368%	187	248%
Gravel/ABC-Streets (Tons)	94	8	1056%	105	143	-26%	353	-70%
Grading Alleys (Blocks)	179	236	-24%	773	846	-9%	734	5%
Grading Streets (Blocks)	52	142	-63%	388	651	-40%	497	-22%
Grade Parking Lots (Blocks)							5	-100%
Excavate Sub-base (Cu Yds)	24			92	142	-35%	601	-85%
Excavate Asphalt (Tons)	149	81	83%	331	252	31%	428	-23%
Excavate Concrete (Tons)				27	95	-71%	95	-71%
Structure Backfill (Tons)	27	53	-49%	72	397	-82%	645	-89%
Backfill-Pit Run & Yard Stock Dirt (Cu Yds)	74	41	81%	410	449	-8%	994	-59%
Hot Bituminous Mix (Tons)	147	111	33%	363	474	-23%	403	-10%
Emulsion/Tack Oil (Gals)		25	-100%		100	-100%	20	-100%
Cold Mix-Asphalt (Tons)				8	2,400	-100%	492	-98%
Catchbasins - Altosid Briquets	765	682	12%	765	682	12%	452	69%
Catchbasins Cleaned (Each)	1,089	1,335	-18%	2,482	2,154	15%	1,665	49%
Painting-Parking (Gals)	19			72			28	155%
Painting-Crosswalks (Gals)	12			48			1	9500%
Painting-Curbs (Gals)	125			135			53	155%
Painting-Symbols (Gals)							1	-100%
Painting-Lanes(Gals)	4			8			6	27%
<b>SIGN MAINTENANCE</b>								
Traffic Control-Repair (Each)		11	-100%	3	29	-90%	17	-82%
Traffic Control-Replace (Each)	3	13	-77%	90	127	-29%	65	39%
Traffic Control-Install (Each)	5	14	-64%	117	146	-20%	78	49%

Traffic Control-Remove (Each)	3	2	50%	113	116	-3%	55	106%
Street Name-Repair (Each)				1	4	-75%	7	-86%
Street Name-Replace (Each)				204	78	162%	20	930%
Street Name-Install (Each)				204	77	165%	50	311%
Delineators-Repair & Replace (Each)				3	14	-79%	9	-68%
SNOW/ICE CONTROL								
Snow Removal (Loads)				239	11	2073%	594	-60%
Salt/Sand Mix Material (Tons)				161	216	-25%	264	-39%
Plowed/Sanded Streets (Miles)				1,556	2,536	-39%	2,207	-29%
SANITATION								
Loose Trash/Debris Collection:WO (Tons)	62	41	52%	930	404	130%	438	112%
Compacted Trash Collection (Tons)	696	750	-7%	2,894	2,933	-1%	2,939	-2%
Alley Debris/Trash Removal: T & M (Tons)							23	-100%
Yard: Sweepings + Misc Debris (Tons)	110	148	-25%	580	788	-26%	1,000	-42%
Container Repairs-90 Rollouts (Each)	32	57	-44%	139	203	-32%	184	-25%
Container Repairs-Dumpsters (Each)	31	22	41%	285	173	65%	185	54%
Level Dumpsters - Gravel Base Pad							12	-100%
Weed Control-Mowing (Hours)	41	59	-31%	81	59	37%	67	21%
Weed Control-Burning (Hours)							1	-100%
MATERIAL PROCESSING								
Haul Materials from Airport Pit (Cu Yds)							281	-100%
Haul Sand from Logan County Landfill				20			165	-88%
Haul Materials from Vendor Yard (Tons)				702	305	131%	909	-23%
Haul Materials from Project Site (Cu Yds)	80	1,810	-96%	80	1,810	-96%	671	-88%
Haul Pulverized Asphalt/Millings (Cu Yds)	100	97	3%	787	371	112%	545	44%
MISCELLANEOUS								
Haul Rip Rap Materials--Concrete		120	-100%		120	-100%	76	-100%
Crack Sealing (#'s per day)				20,310	29,334	-31%	15,005	35%

## **WATER/SEWER DIVISION**

The water division produced 119,646,000 gallons, a 26% increase compared to June a year ago, and a 25% increase in hours logged. Furthermore the division responded to 378 requests for locates throughout the month. The meter reader read 5,211 meters resulting in 100 turn-offs for delinquent payment and also 47 investigations for high usage. The division continued the testing regime necessary for the health department regulations, responded to 65 and cleared 64 SCADA alarms at the time of reporting.

The sewer division cleaned 900 feet of sewer line throughout the month. This division responded to 378 requests for locates.



<b>MISCELLANEOUS - OTHER</b>								
Concrete Blocks Built (No.)								
Water Main Leak Detection (Feet)				40				
<b>METER SECTION</b>								
<b>METERS (No.)</b>								
Meters Read	5,211	4,797	9%	28,383	27,041	5%	26,284	8%
Meter Turn-offs (for repair)	9	56	-84%	81	107	-24%	88	-8%
Meter Turn-offs (delinquent)	100	70	43%	397	365	9%	328	21%
Meter Turn-ons (all)	108	64	69%	482	418	15%	380	27%
<b>METER MAINTENANCE (No.)</b>								
Meters Repaired - In House							11	-100%
Meters Repaired - In Field	1			17	1	1600%	13	31%
Meters Repaired - Manufacturer								
<b>METER INVESTIGATIONS (No.)</b>							1	-100%
Zero Consumption							9	-100%
High Usage	47	37	27%	279	167	67%	225	24%
Leaking in Meter Pit							2	-100%
<b>METER PIT MAINTENANCE (No.)</b>								
Curb Stops Repaired	1			1				
<b>METER PIT INSTALLATION (No.)</b>								
Meter Pits Installed							0	-100%
<b>MISCELLANEOUS - OTHER (No.)</b>								
Concrete Risers Manufactured								
Meter Pits Manufactured								
<b>OPERATIONS SECTION</b>								
<b>WELL METERS (No.)</b>								
Well Meters Read	25			104	76	37%	212	-51%
Park Meters Read	25			141	94	50%	100	40%
<b>WELL HOUSE MAINTENANCE (No.)</b>								
Motors Checked	390	390		2,353	2,353		2,418	-3%
Well Building Security Checked	630	630		3,801	3,801		2,478	53%
<b>WELL MAINTENANCE (No.)</b>								
Well GPM Check							2	-100%
Well Check for Sand					9	-100%	12	-100%
Well Static Level					52	-100%	15	-100%
Well Draw Down					52	-100%	11	-100%
Well Air Check	90			150	9	1567%	24	515%
<b>GROUND STORAGE TANKS (No.)</b>								
7.5 MG Tank Checked	60	32	88%	362	184	97%	233	55%
7.5 MG Tank Level Checked	60	32	88%	362	184	97%	233	55%
2.0 MG Tank Checked	60	32	88%	362	184	97%	233	55%
2.0 MG Tank Level Checked	60	32	88%	362	184	97%	233	55%
Security Checks	60	32	88%	362	184	97%	326	11%
<b>ELEVATED STORAGE TANKS (No.)</b>								
0.25 MG North Checked	90	91	-1%	543	355	53%	422	29%
0.25 MG North Level Checked	90	91	-1%	543	355	53%	422	29%
0.25 MG South Checked	90	91	-1%	543	355	53%	423	28%
0.25 MG South Level Checked	90	91	-1%	543	355	53%	425	28%



Sewer Lines Repaired (Ft.) 8"					4	-100%	1	-100%
Sewer Lines Repaired (Ft.) 10"				1,800				
Sewer Lines Repaired (Ft.) 12" & larger				1				
Sanitary Tap Locates (No.)	98	79	24%	98	137	-28%	41	137%
Sanitary Line Locates (No.)	182	233	-22%	581	680	-15%	398	46%
Sanitary Manhole Locates (No.)	98	150	-35%	896	884	1%	437	105%
Sanitary Manholes Constructed (No.)					1	-100%	0	-100%
Sanitary Manholes Inspected (No.)	1			1	1		5	-80%
Sanitary Manholes Repaired (No.)					2	-100%	1	-100%
Sanitary Manholes Raised (No.)								
Sanitary Manholes Lowered (No.)								
Lift Stations Checked (No.)		11	-100%	11	57	-81%	27	-59%
Lift Stations Cleaned/Washed (No.)	22	11	100%	44	52	-15%	33	32%
Lift Stations Repaired (No.)	1			2	7	-71%	2	
Lift Station Alarms (No.)		1	-100%	1	4	-75%	30	-97%
<b>MISCELLANEOUS-OTHER</b>								
Sewer Lines Televised (Ft.) all sizes							783	-100%
Sewer Service Lines Televised (No)				4	3	33%	3	43%
Sewer Service Taps Televised (No)				3	4	-25%	1	114%
Sewer Service Lines Replaced (No)					1	-100%	0	-100%
Sewer Service Taps Replaced (No)					1	-100%	0	-100%
Manhole Risers Manufactured (No.)								
<b>STORM SECTION</b>								
<b>Storm Sewer Lines Installed (Ft.)</b>								
Sewer Lines Installed -8" (Ft)								
Sewer Lines Installed -10" (Ft)								
Sewer Lines Installed -12" & larger (Ft)								
<b>Storm Sewer Lines Replaced (Ft.)</b>								
sewer lines replaced-8" (Ft)							10	-100%
Sewer lines replaced-10" (Ft)								
Sewer Lines Replaced-12" & larger (Ft)								
<b>Storm Sewer lines Cleaned (Ft.)</b>							60	-100%
Sewer lines cleaned-8" (Ft)							154	-100%
Sewer lines cleaned-10" (Ft)		120	-100%		120	-100%	54	-100%
Sewer lines cleaned-12" & larger (Ft)							200	-100%
<b>Storm Sewer Lines Repaired (Ft.)</b>								
Sewer Lines Repaired-8" (Ft)							15	-100%
Sewer Lines Repaired-10" (Ft)							2	-100%
Sewer Lines Repaired-12"&larger (Ft)					12	-100%	2	-100%
Storm Manholes Constructed (No.)				2				
Storm Manholes Inspected (No.)								
Storm Manholes Repaired (No.)								
Storm Manholes Replaced (No.)							0	-100%
Catchbasins Constructed (No.)								
Catchbasins Inspected (No.)							6	-100%
Catchbasins Repaired (No.)								
Catchbasins Replaced (No.)								
Catchbasins Cleaned (No.)		4	-100%	12	5	140%	18	-32%

Storm Sewer Line Locates (No.)	126	167	-25%	520	588	-12%	496	5%
Storm Sewer Manhole Locates (No.)	252	334	-25%	1,040	1,152	-10%	356	192%
Call Customer by Phone				5			3	79%

### **AIRPORT DIVISION**

The airport division witnessed 260 operations during the month of June. Throughout the month this division sold 4,782 gallons of fuel, which is a 107% increase from June 2009. However the total year-to-date of 19,118 gallons of fuel, is a 33% increase compared to a year ago.

DESCRIPTION	June 2010	June 2009	June Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
<b>OPERATIONS BY A/C TYPE</b>								
A/C Single Engine	145	162	-10%	783	746	5%	1,332	-41%
A/C Multi Engine	26	8	225%	99	72	38%	101	-2%
Helicopter	35	5	600%	120	88	36%	99	21%
Turbojet	54	50	8%	309	340	-9%	360	-14%
Other Types							4	-100%
<b>TOTAL OPERATIONS</b>	260	225	16%	1,311	1,246	5%	1,895	-31%
<b>AVIATION FUEL DISPENSATION</b>								
Avgas (Gals.)	1,951	1,121	74%	6,851	5,442	26%	9,957	-31%
Jet-A (Gals.)	2,830	1,188	138%	12,267	8,970	37%	12,795	-4%
<b>TOTAL FUEL</b>	4,782	2,308	107%	19,118	14,412	33%	22,752	-16%

### **CODE ENFORCEMENT DIVISION**

There were 0 permits issued for new residential work with a construction value of \$0 in the month of June. There were 18 permits for residential additions/alterations with a construction value of \$73,421.00. There were 0 permits issued for new non-residential work with a construction value of \$0 in the month of June. Furthermore there were 3 permits for non-residential additions and/or alterations with a construction value of \$1,487,962.00. For summation of the month there was a total of 21 building permits issued with a fee structure of \$3,100; 1 demo permit with a fee structure of \$24; 11 fence permits with a fee structure of \$220; 3 mechanical permits with a fee structure of \$80; 0 sign permits with a fee structure of \$0; 6 excavation permits with a fee structure of \$125, 0 manufactured home hookup permits with a fee structure of \$0 and 29 miscellaneous permits and/or approvals issued with a fee structure of \$5,488.00. Throughout June, there were 71 permits and/or approvals issued with an 11% increase compared to a year ago. The fee structure is \$9,036.00, a 13% increase compared to a year ago.

DESCRIPTION	June 2010	June 2009	June Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
<b>NEW RESIDENTIAL</b>								
Single-Family Detached 101								
Permits					1	-100%	2	-100%
Units					1	-100%	2	-100%
Value					66,000	-100%	47,739	-100%
Condominiums/Townhouses 102								
Permits								
Units								
Value								
Duplex 103								
Permits								
Units								
Value								
Three & Four Family 104								
Permits								
Units								
Value								
> 4 Family Apartments 105								
Permits							0	-100%
Units								
Value							2,660	-100%
Manufactured Homes 106								
Permits							2	-100%
Units							2	-100%
Value							5,163	-100%
<b>TOTALS</b>								
Permits					1	-100%	4	-100%
Units					1	-100%	4	-100%
Value					66,000	-100%	55,562	-100%
<b>NEW RESIDENTIAL (GROUP/TRANSIENT)</b>								
Hotels & Motels 213								
Permits							0	-100%
Units							10	-100%
Value							400,000	-100%
Other Nonhousekeeping 214								
Permits							0	-100%
Units							0	-100%
Value							3,492	-100%
<b>TOTALS</b>								
Permits							0	-100%
Units							10	-100%
Value							403,492	-100%
<b>RESIDENTIAL ADD/ALTERATIONS</b>								
Residential Additions/Alterations 434								
Permits	18	14	29%	66	58	14%	51	28%

Value	73,421	72,134	2%	403,437	364,209	11%	459,162	-12%
<b>Residential Garages/Carports 438</b>								
Permits		1	-100%	3	11	-73%	4	-17%
Value		7,520	-100%	32,225	148,158	-78%	36,114	-11%
<b>TOTALS - RES. ADD/ALTERATIONS</b>								
Permits	18	15	20%	69	69		55	25%
Value	73,421	79,654	-8%	435,662	512,367	-15%	495,276	-12%
<b>NEW NONRESIDENTIAL</b>								
<b>Amusement &amp; Recreation 318</b>								
Permits								
Value								
<b>Churches &amp; Religious 319</b>								
Permits								
Value								
<b>Industrial Buildings 320</b>								
Permits							0	-100%
Value							7,801,511	-100%
<b>Auto Service &amp; Repair 322</b>								
Permits							0	-100%
Value							60,600	-100%
<b>Hospitals &amp; Institutions 323</b>								
Permits								
Value								
<b>Offices 324</b>								
Permits							1	-100%
Value							220,650	-100%
<b>Schools &amp; Education 326</b>								
Permits								
Value								
<b>Commercial Buildings (Retail) 327</b>								
Permits							1	-100%
Value							541,700	-100%
<b>Public Works &amp; Utilities 325</b>								
Permits							0	-100%
Value							560	-100%
<b>Other Buildings 328</b>								
Permits		1	-100%	3	4	-25%	9	-67%
Value		6,000	-100%	141,257	21,000	573%	292,281	-52%
<b>Structures 329</b>								
Permits				2	4	-50%	5	-60%
Value				4,000	114,756	-97%	171,249	-98%
<b>TOTALS - NEW NONRESIDENTIAL</b>								
Permits		1	-100%	5	8	-38%	17	-70%
Value		6,000	-100%	145,257	135,756	7%	9,088,551	-98%
<b>NONRESIDENTIAL ADD/ALTERATIONS</b>								
<b>Nonresidential Add/Alterations 437</b>								
Permits	3	2	50%	38	17	124%	23	64%
Value	1,487,962	7,520	19687%	3,337,215	2,224,607	50%	1,436,720	132%



## PARKS, LIBRARY AND RECREATION DEPARTMENT

### JUNE 2010 MONTHLY REPORT

#### DEPARTMENT OVERVIEW

There were 34 Pavilion Reservations issued during the month, for a year to date total of 137; and 5 Facility Use Permits were issued during the month. There was no money paid out in the Tree Removal Program, for a year to date total of \$462.50. Also, no money was paid out for the Tree Planting Program for a year to date total of \$281.49

The Department secretary attended secretary, newsletter and Web Page meetings during the month. Department secretary also prepared, distributed and put all PLR news releases on the City Web Page throughout the month. She prepared the July newsletter. She also answered the phone for the H.R. Dept. as requested. The Department secretary met with Superintendent Fuller about the agenda for the June PLR meeting and made arrangements for the meeting.

On June 1, Department Secretary and Recreation Superintendent Fuller attended the PLR meeting. Items discussed were: Update on search for Director; Memorial Day; Propst Park; Prairie Park Tennis Courts; Parking Lot at City Hall; Library Addition; Outdoor pool and the new Museum building. The Board was also informed that the library has been awarded a \$30,000 USDA grant. Superintendent Fuller gave an update on the softball program.

#### PARKS, CEMETERY AND FORESTRY

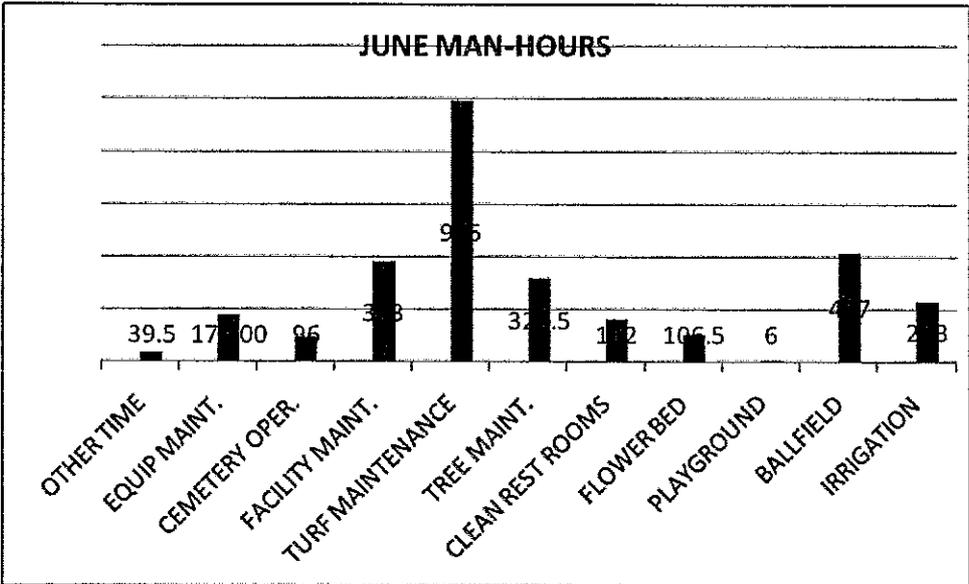
**Parks-** June has been a hot month, which stressed turf and trees alike. The equipment maintenance total for the month of May was 179 hours. The crew was busy working on landscaping around the new Communications Building and City Hall parking lot. Crews have xeriscaped the area east of the Sterling Police Department. Crews have also spent a lot of time installing a dry rock creek bed that wanders down the rain garden portion of the new parking lot. The new rain garden has a cutting edge xeriscaped modular planting system that affords the planting of trees and other plants in the rain garden, while acting as a nursery for trees and plants that can be planted on other City sites in the future. All of the irrigation around the new construction has had to be modified to accommodate the changes that have been made. With the changes that have transpired around Centennial Square, the water requirements for turf and plants should show a reduction of better than 50%. This area should provide as a good model on ways to reduce annual water consumption and maintain a pleasing landscape. There were 383 hours of facility maintenance this month.

**Cemetery-** The Riverside staff has been busy repairing graves and maintaining the turf at the cemetery. The cemetery crew has had a slower than average month for burials, resulting in 3 grave openings and closings. The staff sold 2 grave spaces and no Columbarium niches were sold. Fifteen monument permits were reviewed and measured out for the monument companies. 140 grave spaces were repaired. The crew has been busy remediating some turf and irrigation around the north end of Catholic addition.

**Forestry-** The Forestry crew has been busy trimming trees with 89 trims this month. The trees have been growing at an abnormally fast rate because of the preceding months' increased rainfall. They removed a total of twenty-seven trees. This month has necessitated numerous line of sight trims due to the higher than normal growth rate. The Forestry crew also helped install the trees in the modular planting system incorporated at Centennial Square.

**Ongoing PCF projects:**

- Perform all routine maintenance activities necessary
- Finish the landscaping projects around City Hall.
- Complete outstanding Forestry action requests
- Apply pesticides to park sites
- Landscape around Prairie Pak tennis courts



Denotes man-hours used during the month of June.

DESCRIPTION	June 2010	June 2009	June Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
PARKS								
Man-hours of equip maint (all PCF)	179	223	-20%	179	905	-80%	945	-81%
Facility reservations	56	73	-23%	85	156	-46%	119	-28%
Restroom cleanings/inspections	162	156	4%	835	858	-3%	893	-7%
Man-hours of ballfield preparation	417	459	-9%	826	778	6%	677	22%
CEMETERY								
Opening/Closing	3	4	-25%	46	54	-15%	56	-17%
Cremains - Opening/Closing	1	2	-50%	19	18	6%	21	-9%
Spaces sold	2	3	-33%	16	44	-64%	39	-59%
Monument permits	15	29	-48%	105	111	-5%	80	31%
Graves repaired/raised	140	153	-8%	891	588	52%	382	133%
Niches Sold		2	-100%	11	10	10%	14	-21%
FORESTRY								
Trees trimmed	89	117	-24%	143	312	-54%	263	-46%
Trees removed	27	21	29%	144	108	33%	62	132%
Action Requests completed	16	20	-20%	34	52	-35%	31	9%
Trees planted	10			50	44	14%	106	-53%
Stumps removed by contract				28	34	-18%	15	82%

## LIBRARY

The patron count for Sterling Public Library from June 1 through June 30, 2010 was 5,535.

There were no meetings in the Community Room in June.

The library had 5 Community Servants for a total of 35 hours of community service. Nine volunteers worked 25 hours. Total volunteer hours for the month of June were 60.

Sterling Public Library made 254 interlibrary loan requests of other libraries and received 191 items. Other libraries made 142 interlibrary loan requests and Sterling Public Library loaned 90 items. Lending libraries were unable to fill 42 requests and Sterling Public Library was unable to fill 52 requests. Total interlibrary loan requests were 396 and 281 items were circulated. The unfilled requests by Sterling Public Library are high because SWIFT and Polaris are not communicating properly. SWIFT hopes that an upgrade in the near future will correct the problem.

Jo Ann Conter was unable to report hours worked by tutors in June. The number will be added to July.

**PROJECT UPDATE:**

Technology continues to be an important part of the library. One thousand seven hundred eighty nine patrons signed up and used the Internet and public access computers during June.

There were 79 children who called Dial-a-Story during June. Cheryl Schulte, Vickie Nills and Vickie Wettstein read stories during the month. The stories can be heard by calling 522-6808.

Registration continued for the Summer Reading Program. Anyone age 2 through 100+ may register through July. The last day to turn in time is July 30<sup>th</sup>. There were 635 kids and 94 adults registered at the end of June. Many programs were offered during June. Programs include stories and an activity. The attendance at each is as follows:

<u>Date</u>	<u>Program</u>	<u>Kids</u>	<u>Adults</u>
6/1/10	Kickoff – Wayne and Wingnut	55	23
6/3/10	Commotion in the Ocean	38	19
6/3/10	Bluegrass in the Green Grass		50
6/9/10	Row, Row, Row Your Boats, Ships	27	12
6/10/10	Kim Brown & Arthur	17	6
6/14/10	Just Add Water	88	32
6/17/10	Splish! Splash! Takin' a Bath	39	16
6/21/10	High School Posters & Pizza	1	
6/22/10	Chasing for Life	18	12
6/24/10	Mermaid Tales	38	14
6/28/10	Mother/Daughter Book Club	3	3
6/30/10	Life at the Pond	17	6
<u>Movie Nights</u>			
6/16/10	Princess and the Frog	42	15
6/23/10	Planet 51	28	12
<u>Art Challenge</u>			
6/8/10	Message in a Bottle – Paper Art	22	
6/15/10	Make Waves on Paper – Marble Stationery	20	
6/22/10	Ice Cold Art – Candle Making	25	
6/29/10	Under the Sea – Crayon Resist	22	

DESCRIPTION	June 2010	June 2009	June Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
Active Library Patrons								
Books Checked Out	11,919	11,793	1%	51,076	50,159	2%	48,476	5%
In-house Circulation	1,191	2,038	-42%	6,085	8,378	-27%	6,275	-3%
Volunteer Hours	25	50	-50%	50	91	-45%	105	-52%
Story Time Attendance				277	188	47%	394	-30%
Summer Reading Program	302	193	56%	635	632	0%	719	-12%
Reference Questions	950	746	27%	5,859	4,769	23%	4,566	28%
Books Placed on Hold	362	278	30%	1,956	1,999	-2%	1,508	30%
Inter-Library Loans								
Borrowed requests	254	236	8%	1,308	1,226	7%	1,075	22%
Loaned requests	142	199	-29%	1,324	1,401	-5%	849	56%
Total	396	435	-9%	2,632	2,617	1%	1,922	37%
Library Meeting Room Use		12	-100%	43	93	-54%	159	-73%
Patrons Using Facility	5,535	5,804	-5%	26,361	27,893	-5%	30,194	-13%
Hours Tutoring		157	-100%	673	846	-21%	921	-27%
Internet use	1,789	2,212	-19%	9,523	11,671	-18%	10,226	-7%

## **RECREATION DIVISION**

**SUMMER SOFTBALL:** Men's adult slow pitch and Co-Rec. softball got into full swing in June. There are 12 Men's teams, 12 Co-Rec. Recreational Division teams and 6 Co-Rec. Competitive Division teams. This is the same number of teams that participated in 2009.

Youth Wildcat T-Ball, Machine Pitch, and Fastpitch softball is also underway. Play began May 24<sup>th</sup>. There are 5 - K & 1<sup>st</sup> grade T-ball teams, 6 - 2<sup>nd</sup> & 3<sup>rd</sup> grade Machine Pitch teams, 6 - 4<sup>th</sup> & 5<sup>th</sup> grade Fastpitch teams, 5 - 6<sup>th</sup> & 7<sup>th</sup> grade Fastpitch teams, and 4 - 8<sup>th</sup> & 9<sup>th</sup> grade Fastpitch teams. There are 4 less teams overall in 2010 than there were in 2009.

A post season tournament for the 4<sup>th</sup> and 5<sup>th</sup> grade divisions is scheduled July 14 - 16. The post season tournament for the 6<sup>th</sup> & 7<sup>th</sup> grade divisions is also scheduled for July 14 - 16. The post season tournament for the 8<sup>th</sup> & 9<sup>th</sup> grade divisions is scheduled for July 21 - 22.

All divisions of adult and youth City recreational softball leagues combined resulted in 12,320 player and spectator visits to the softball complex in June, 2010. This is up 3,264 player and spectator visits from 2009. The increase in 2010 is due to the high number of rainout games in June 2009.

**FALL SOFTBALL & VOLLEYBALL:** Registration materials and press releases for adult fall softball, as well as adult and youth fall volleyball were prepared in June.

## **RECREATION CENTER**

**NEW LIFEGUARDS:** The Recreation Center was able to hire thirteen new American Red Cross certified lifeguards this year after N.J.C.'s Health and Safety School training. Beside the 32 hour lifeguard training class each new lifeguard had, they received an hour long interview with the Recreation Superintendent, an hour long City Orientation with the HR Department, and a four hour long Recreation Center orientation with the Recreation Superintendent. This is all before they work a single minute for the City.

**NEW W.S.I.:** The Recreation Center was able to retain and send fifteen existing lifeguards to American Red Cross training this year during N.J.C.'s Health and Safety School. Two Recreation Center lifeguards did not pass the course. The 13 new W.S.I. added to the Recreation Centers 16 existing W.S.I., make a total of 29 W.S.I. that teach swimming lessons at the Sterling Recreation Center.

**SWIM LESSONS:** The rural session and session two of American Red Cross swimming lessons took place in June. A total of 277 children took swimming lesson classes in June, which was down 46 children from last year. The 277 children amassed 2,770 visits to the Recreation Center before noon in June, and that is not counting any family members that accompanied them to their classes!

**OUTDOOR POOL:** The Recreation Center outdoor pool started out with excellent weather in June, 2010. June, 2009 however, started out with a couple of very cold and rainy weeks. This created some very interesting attendance comparisons.

June, 2010's total admission figures were 9,779. June, 2009's total Recreation Center admissions were 7,910. Total admissions for June, 2010 was up 1,869 visits from June, 2009. This is a very large increase, and was probably due to the excellent weather in June, 2010 as compared to the two very cold and rainy weeks in June, 2009!

**NON-PARTICIPANT ADMISSIONS:** There were a total of 333 Non-Participant admissions to the Recreation Center in June, 2009. This is up 16 visits from June, 2009. The cost of a Non-Participant admission is \$1.00. Recreation Center patrons just observing Recreation Center programs like swimming lessons, swim team practice and birthday parties are not charged Non-participant fees.

**CHILD ADMISSIONS:** There were a total of 706 Child admissions to the Recreation Center in June, 2010. This is up 109 visits from June, 2009. Paid admissions and punch card admissions make up total admissions. The cost of a child admission is \$1.25.

**YOUTH ADMISSIONS:** There were a total of 3,615 Youth admissions to the Recreation Center in June, 2010. This is up 568 visits from June, 2009. The cost of a Youth admission is \$1.75.

**SENIOR ADMISSIONS:** There were a total of 312 Senior admissions to the Recreation Center in June, 2010. This is up 153 visits from June, 2009. The cost of a Senior admission is \$1.75.

**ADULT ADMISSIONS:** There were a total 1,816 Adult admissions to the Recreation Center in June, 2010. This is up 476 visits from June, 2009. The cost of an Adult admission is \$2.50.

**FAMILY ADMISSIONS:** There were a total of 598 Family Admissions to the Recreation Center in June, 2010. This is up 147 visits from June, 2009. The 598 Family Admissions translate to approximately 2,392 patrons in the Recreation Center. The cost of a Family Admission is \$6.00.

**STERLING SWIM TEAM:** There are 60 kids participating on the Sterling Recreation Center's Swim Team. These 60 kids amassed 690 visits to the Recreation Center in June, 2010. Practices are scheduled Monday's - Friday's from 10:00 a.m. - 11:30 in the outdoor pool. There are five Recreation Center swim team coaches working with the kids daily. The coaches do everything from conducting daily practices to attending out of town swim meets with the kids.

**ROCKIES CHALLENGE:** The Colorado Rockies Baseball Skills Challenge scheduled for June 12<sup>th</sup> was rained out but re-scheduled on June 19<sup>th</sup>. The Recreation Division conducted the local competition of the Challenge for youth 6 - 13. This year there were 21 participants, which is 1 less than last year. The competition was held at the Sterling High School Legion field at the S.B.O. complex. The winner of each age and gender division move on to regional's hosted later this summer on the Front Range.

**PET SHOW:** Area youngsters accompanied their "Best Friends" on Saturday, June 26<sup>th</sup>, to the Annual Cher's Pet Shop/City of Sterling Kid's Pet show, at Propst Park. The show was made up of several categories, including Best Trick, Agility Pet, Best Dressed, Cutest and Friendliest. This year there were 13 kids and 16 pets participating. There was a good crowd of family members and spectators present too! Taking "Best of Show" was a black lab/golden retriever named "Toby," owned by Abby Sanders.

**RE-1 SUMMER CLUB:** There were 278 children that visited the Recreation Center outdoor pool on Tuesday's and Thursday's from the RE-1 Valley Schools summer club, and 31 from the St. Anthony's Summer Club. Neither group pays admission for these groups due to intergovernmental agreements.

DESCRIPTION	June 2010	June 2009	June Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
<b>WINTER</b>								
Volleyball Teams							29	-100%
Volleyball Participants							717	-100%
Volleyball Spectators						-100%	1,126	-100%
Adult Basketball Teams				40	32	-96%	236	-83%
Adult Basketball Participants				1,264	1,024	-1%	1,086	16%
Adult Basketball Spectators				1,600	1,280	852%	1,066	50%
Youth Basketball Teams				182	168	-98%	2,294	-92%
Youth Basketball Participants				12,944	10,752	3%	12,946	0%
Youth Basketball Spectators				15,780	12,600	25%	11,152	41%
Adult Basketball Tour Teams				42	32	-87%	82	-49%
Adult Basketball Tour Participants				368	320	-8%	342	7%
Adult Basketball Tour Spectators				460	400	15%	328	40%
Open Gym Participants					654	-100%	3	-100%
Denver Nugget Basketball Skills Challenge				21	17	24%	8	169%
Santa at the Center Participants								
<b>Spring</b>								
Volleyball Teams				81	77	-100%	15	-86%
Volleyball Participants				2,416	2,624	-97%	563	18%
Volleyball Spectators				3,020	2,776	9%	2,051	47%
<b>Summer</b>								
Adult Softball Teams	30	30		60	60		12	-100%
Adult Softball Participants	2,208	1,152	92%	3,384	1,920	-97%	436	-86%
Adult Softball Spectators	3,680	1,920	92%	5,640	3,200	6%	3,203	6%
Wildcat Softball Teams	26	29	-10%	52	58	-10%	4,284	32%
Wildcat Softball Participants	2,052	1,904	8%	2,388	2,212	-98%	490	-89%
Wildcat Softball Spectators	8,180	4,080	100%	9,440	4,740	-50%	3,282	-27%
Pet Show Participants	13	13		13	13		4,807	96%
Rockies Baseball Skills Challenge	21	22	-5%	21	22	-41%	22	-40%
July 4th Dance Attendance								
July 4th Fireworks Attendance								

### **OVERLAND TRAIL MUSEUM**

During the month of June, 1162 visitors visited the Museum representing 34 states and 5 foreign countries.

The Heritage Festival Committee met this month to continue to plan the 2010 Heritage Festival. Final plans were made for the three committee fund raisers: Country store, Souvenir photos and the Cakewalk. Plans were finalized for tables, picnic tables and stage to be delivered. All other details for the event were finalized this month.

The Museum was the meeting site for a group of American Baptist women from around the state. About 75 women met in the country church. The church was also the site of two weddings this month.

Three sessions of Prairie School were held in June with a total of 45 students attending. The Museum staff also held a program titled Wagons, Wheels and Whistles. The program taught children about transportation through the years and included an oxen pulled wagon ride and a ride in a Model T car.

Kay Rich was interviewed by KPMX twice this month and was on Crosstalk on KSTC/KNNG to talk about upcoming programs and the Heritage Festival.

The Museum and the Library co-hosted a historic cemetery tour. About 35 people attended and very good feedback has been received from those attending. Future tours are being planned.

The Brickel Brothers mural is nearing completion. The panels have been installed and the background completed. The grand unveiling of this project will take place on August 13 when the Museum hosts a Chamber of Commerce "Business After Hours".

Museum Projects

- Frank Walsh building project..... Project in progress
- Brickel Brothers Mural..... Project in progress - nearing completion
- Labeling artifacts..... Ongoing project
- Cleaning buildings & artifacts..... Ongoing
- Cataloging donations..... Done as items are accessed
- Tannery..... In progress
- Research Room..... Plans progressing
- Machinery signs..... 3/4 installed

DESCRIPTION	June 2010	June 2009	June Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
Numbers of Donors	3	9	-67%	18	20	-10%	29	-37%
Number of items donated	3	23	-87%	69	110	-37%	123	-44%
Number of School Visits		1	-100%	17	17		21	-18%
Number of Students		10	-100%		881	-100%	864	-100%
Prairie School Students	45	32	41%	45	51	-12%	91	-51%
Prairie School Teachers	6	4	50%	6	6		7	-17%
Number of Special Events	1	2	-50%	6	5	20%	1	500%
Total Attendance of Special Events	16	105	-85%	224	149	50%	30	652%
Number of Weddings	2	1	100%	2	3	-33%	2	11%
Number of Tour Buses	1			1			1	67%
Tour Bus Visitors	25			25			10	150%
States represented	34	36	-6%	115	114	1%	131	-12%
Foreign Countries Represented	5	3	67%	11	11		15	-26%
Total of All Visitors	1,162	1,039	12%	3,367	3,424	-2%	3,359	0%
Volunteer Hours	64	74	-14%	183	280	-35%	347	-47%
Square Foot, Bldg. Maintained	24,766	24,766		148,596	148,596		145,483	2%