

STERLING

A Colorado Treasure

MONTHLY REPORTS

July 2011

CITY MANAGER

JULY 2011 MONTHLY REPORT

City Manager:

City Manager Kiolbasa attended the following:

- Budgeting for Outcomes seminar in Commerce City;
- Corner Stone selling at Library;
- Employee Appreciation reception; and
- Luncheon with CIRSA.

Executive Secretary:

Executive Secretary Bornhoft continues to do the packets for Council. There was one Proclamation written for the Mayor's signature and one amplified music letter written for the City Manager's signature. The Executive Secretary is responsible for the collection and formatting of the monthly reports, placing the same on the web site and then scanning them into the Laser Fiche.

Connie is also responsible for the employee newsletter and works on the web site committee. She attends the administrative staff meetings and prepares the minutes. Connie helped cover telephones in the Personnel/HR Department.

Emergency Management Coordinator (EMC):

EMC Owens was a host on the KSTC Crosstalk morning show. He discussed lightning safety and flood awareness.

The July Northeast Colorado Emergency Managers (NCEM) group met at the Bonny State Recreation Center. Items discussed were:

- *2011 EMPG paperwork guidance and deadlines.*
- *Jurisdictional EOC exercises.*
- *Nimscast ICS training update guidelines.*
- *Regional briefs from county managers.*
- *NWS presentation from Goodland KS NWS.*
- *Updates from the Colorado State Forest Service.*
- *Connect-Colorado website updates.*

The EMC completed and turned in the Logan County EMPG program paper and financial sheets.

Bob completed an hour-long phone survey with FEMA on the County's emergency alert systems and EOC facilities.

EMC Owens facilitated a multi-agency VHF Narrowbanding meeting. They discussed deadlines, equipment needs and system interoperability.

The EMC attended the final session of the Colorado Emergency Manager Academy in July. The final class started with a two-day FEMA class on disaster recovery and reentry after evacuation. The rest of the week was spent on participating in a large exercise in the State EOC. This exercise brought together all previous training from the academy.

Graduation from the academy was held Friday morning, culminating an eight-month series of both on-line and classroom training.

Bob facilitated a multi-agency meeting to discuss migration to a new Windows based CAD system. The project feasibility and cost meeting was held by New World Systems.

The EMC began gathering information from both the City and the County for the 2011 NimsCAST update. He collected the updated ICS training spreadsheets and began organizing the information.

EMC Owens developed an electronic Disaster Declaration template that can be used by either the City or the County. The template was approved by their Legal Departments and will be placed on the EOC computer.

Bob compiled and organized the last three years of SARA Title II Tier III reports into an easy to use binder. Any requests to view the information by the public can now be easily and quickly fulfilled.

There were many days of severe weather in Logan County in July. We experienced heavy rains for several days that caused flash flooding in many parts of the County. There was some substantial damage to county roads and farmland in the area. Bob did a wide area damage assessment in the Willard area and western Logan County. He monitored the levels of the Pawnee Creek for flooding after the storms.

Many days of heavy rains in the Front Range caused the South Platte River to crest at over 9' for several days. This caused minor flooding along low-lying areas in the County. The EMC monitored river levels and did situational reports on WebEOC. Bob did press releases on flood awareness in both papers and radio stations.

Sterling Emergency Communication Center:

- Communications Center handled 1,937 calls for service during the month of July 2011, a 17 percent decrease from the 2,336 calls received in July 2010.
- Sterling Police Department handled 970 calls for service a decrease of 17 percent compared to 1,175 calls for service received in July 2010.
- Logan County Sheriff's Office received 765 calls for service a 19 percent decrease compared to 948 calls for service received in July 2010.
- Crook Fire Department handled five calls for service in July 2011 compared to nine calls in July 2010.
- Fleming Fire received four calls for service in July 2011, compared to seven calls for service in July 2010.
- Merino Fire handled five calls for service in July 2011 compared to eight calls for service in July 2010.
- Peetz Fire handled five calls for service in July 2011, which was no change from five calls for service in July 2010.
- Sterling Fire handled 132 calls for service in July 2011, a decrease of eight percent compared to 143 calls handled in July 2010.
- Life Care Medical handled 122 calls for service in July 2011, a decrease of four percent compared to 127 calls for service handled in July 2010.

DESCRIPTION	July 2011	July 2010	July Change	YTD 2011	YTD 2010	YTD Change
ACTIVITIES						
CALLS for SERVICE						
STERLING DISPATCH	1,937	2,336	-17%	13,350	15,175	-12%
CITY OF STERLING	970	1,175	-17%	6,595	8,059	-18%
LOGAN COUNTY	765	948	-19%	5,270	5,453	-3%
EMS	122	127	-4%	936	922	2%
STERLING FIRE 07530	132	143	-8%	863	810	7%
CROOK FIRE 07505	5	9	-44%	46	48	-4%
FLEMING FIRE 07515	4	7	-43%	40	26	54%
MERINO FIRE 07522	5	8	-38%	51	50	2%
PEETZ FIRE 07525	5	5		23	20	15%

Information Technology Specialist (ITS):

Daily backup of servers and Finance & Police Systems and a Sunday system save on the Police system. ITS Anderson performed routine user maintenance, replaced batteries in one UPS and replaced a UPS unit due to a power surge.

Calls came in for assistance regarding a program download, IP phones, printing, connection problems, and viruses. The ITS took one computer in for repair and replaced a monitor. She talked with Pat at the airport regarding a computer needed should they change their access to weather service in December.

Mary Ann met with a New World Systems representative regarding a proposal for upgrading AS400 to Microsoft platform.

She continues working on Website issues and program set up at the Library.

Mary Ann attended a SWellness meeting and created flyers for the next SWellness events. She also viewed a CIRSA safety training video.

CITY ATTORNEY

JULY 2011 MONTHLY REPORT

MEETINGS:

The City Attorney attends City Council meetings and work sessions, Staff meetings, Planning Commission meetings, and various other meetings as needed. The paralegal attends staff meetings in the absence of the City Attorney, Swellness presentations, and secretarial meetings when there is training.

DOCUMENT PREPARATION:

Prepared agendas and packets for City Attorney's submission to City Council Meetings.

Prepared the following Resolutions:

None.

Prepared the following Ordinances:

None.

Other Documents:

None.

MUNICIPAL COURT:

The City Attorney did not prosecute any charges in July. Two charges were dismissed, including one charge on a defendant who was picked up on a warrant a year later and the witnesses could not be located for trial. Four Defendants were granted a deferred judgment. One Defendant entered a guilty plea prior to trial. Court documents are prepared, including miscellaneous pleadings such as guilty pleas and stipulations, various subpoenas, memos to the police department and Humane Society regarding trials, trial schedules, motions, jury instructions when needed, and correspondence and discovery letters. Court files are copied and police department, Humane Society, and attorney files are prepared for trial.

LIQUOR LICENSING:

This office processed two liquor license renewals.

MISCELLANEOUS:

This office prepared and filed the appropriate Petition with proposed Order in a Torrens Registration case in Logan County District Court and obtained final resolution and the subsequent proper transfer of certain property from the Union Pacific Railroad that was filed in the Logan County Torrens Registration System.

The paralegal makes telephone calls to library patrons regarding past due items and processes letters to library patrons prepared by the library staff, regarding past due items. The paralegal also assists the HR Department with answering the telephones and receptionist duties when needed.

The paralegal took several online training classes in July, provided by CIRSA, in addition to watching a CIRSA training video.

FINANCE DEPARTMENT
JULY 2011 MONTHLY REPORT

The Finance Department assisted 2,747 customers during the month of July 2011. This compares to 2,859 customers in July 2010. This number does not include the contacts made by the Director of Finance. There were on average 131 customer contacts per day for July 2011. Please review the Finance Department Activities report for additional information regarding the various services that the Department of Finance and Records provided in July 2011 in comparison to July 2010.

The General Fund revenues for the month of July 2011 amounted to \$905,404.48. The revenue for the month ended July 2010 in the General Fund amounted to \$1,006,841.28. Expenditures for the General fund for the month ending July 31, 2011 amounted to \$1,032,189.91 and for the same period in 2010 the expenditures were \$1,194,344.43.

Cash in all City funds totaled \$2,432,104.95 on July 31, 2011 and for July 31, 2010 on hand was \$2,231,435.41. On July 31, 2011 the City of Sterling had outstanding a total of \$8,893,363.95 in investments, this amount is for all funds. This breaks down to \$205,699.79 in Certificates of Deposit, \$8,587,312.18 ColoTrust Plus and \$100,351.98 in Money Market.

There were \$1,881,940.12 worth of checks issued in July 2011 for all funds; this compares to \$1,664,867.03 for the same period in 2010. There were 6406.1 gallons of gasoline and diesel used in the month of July 2011 for all City operations. This compares to 6619.3 gallons gasoline and diesel used in July 2010.

Please see the Finance Department's activity list below for other comparisons.

Investment Breakdown

2010

THIS SUMMARY IS PROVIDED TO SHOW THE PLACEMENT OF INVESTMENTS. PLEASE REFER TO THE BALANCE SHEETS FOR THE VARIOUS FUNDS FOR TOTAL CASH & CASH EQUIVALENT.

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	07/31/11
General Fund:				
Colostrust Plus	\$1,972,312.79	\$345,000.00	\$260,135.94	\$1,887,448.73
Colostrust Plus - Seizure Money	\$26,566.85	\$0.00	\$1.96	\$26,568.81
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$1,998,879.64	\$345,000.00	\$260,137.90	\$1,914,017.54
Water Fund:				
Colostrust Plus	\$118,313.15	\$0.00	\$8.71	\$118,321.86
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$118,313.15	\$0.00	\$8.71	\$118,321.86
Sanitation Fund:				
Colostrust Plus	\$472,500.92	\$175,000.00	\$40,035.48	\$337,536.40
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$472,500.92	\$175,000.00	\$40,035.48	\$337,536.40
Sewer Fund:				
Colostrust Plus	\$2,885,684.73	\$415,000.00	\$25,207.62	\$2,495,892.35
Certificates of Deposit	\$205,699.79	\$0.00	\$0.00	\$205,699.79
Money Market	\$100,326.83	\$0.00	\$25.15	\$100,351.98
TOTALS	\$3,191,711.35	\$415,000.00	\$25,232.77	\$2,801,944.12
Perpetual Care Fund:				
Colostrust Plus	\$135,605.24	\$0.00	\$9.98	\$135,615.22
TOTALS	\$135,605.24	\$0.00	\$9.98	\$135,615.22
Elna Anderson Trust Fund:				
Colostrust Plus	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00	\$0.00	\$0.00

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	07/31/11
Ethel Lindstrom Trust Fund:				
Colostrust Plus	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00	\$0.00	\$0.00
Library Improvement Fund:				
Colostrust Plus	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00	\$0.00	\$0.00
Conservation Trust Fund:				
Colostrust Plus	\$169,427.28	\$0.00	\$12.49	\$169,439.77
TOTALS	\$169,427.28	\$0.00	\$12.49	\$169,439.77
Karl Falch Library Trust Fund:				
Colostrust Plus	\$31,013.38	\$0.00	\$2.30	\$31,015.68
TOTALS	\$31,013.38	\$0.00	\$2.30	\$31,015.68
Employee Self-Insurance Fund:				
Colostrust Plus	\$578,241.92	\$0.00	\$42.62	\$578,284.54
TOTALS	\$578,241.92	\$0.00	\$42.62	\$578,284.54
Service Center Fund:				
Colostrust Plus	\$372,991.58	\$15,000.00	\$25,028.48	\$383,020.06
TOTALS	\$372,991.58	\$15,000.00	\$25,028.48	\$383,020.06
Risk Management Fund:				
Colostrust Plus	\$838,743.13	\$0.00	\$61.83	\$838,804.96
TOTALS	\$838,743.13	\$0.00	\$61.83	\$838,804.96
Capital Equipment Fund:				
Colostrust Plus	\$714,536.92	\$0.00	\$52.63	\$714,589.55
TOTALS	\$714,536.92	\$0.00	\$52.63	\$714,589.55

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	07/31/11
Capital Improvement Fund:				
Colotrust Plus	\$680,622.43	\$15,000.00	\$50.07	\$665,672.50
Colotrust Plus - Museum Bldg	\$72,493.43	\$68,376.00	\$2.40	\$4,119.83
Colotrust Plus - Mus Exhibits	\$200,967.08	\$0.00	\$14.84	\$200,981.92
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$954,082.94	\$83,376.00	\$67.31	\$870,774.25
 Grand Totals All Funds:				
Colotrust Plus	\$9,270,020.83	\$1,033,376.00	\$350,667.35	\$8,587,312.18
Certificates of Deposit	\$205,699.79	\$0.00	\$0.00	\$205,699.79
Money Market	\$100,326.83	\$0.00	\$25.15	\$100,351.98
Grand Total	\$9,576,047.45	\$1,033,376.00	\$350,692.50	\$8,893,363.95

GENERAL FUND

This Document is for Internal Use and Represents Unaudited Figures

7/31/2011

BALANCE SHEET

ASSETS:

Cash	\$544,656.22
Flex Cash Account	\$6,762.49
Petty Cash	\$980.00
Cash with County Treasurer	\$35,654.65
Accounts Receivable	\$102,706.19
Allowance for Uncollectables	-\$42,974.94
Taxes Receivable	\$45,589.48
Sales Tax Receivable	\$687,855.67
Property Tax Receivable	\$1,018,263.00
Investments	\$1,887,448.73
Investment - Federal Seizure	\$26,568.81
Prepaid Fuel	\$31,159.08
Prepaid Fuel - Airport	\$17,513.07
Payroll Clearing Account	-\$71.78
Postage Clearing Account	\$3,424.52
Prepaid Prisoner Housing	\$53,477.00
Sales Tax Clearing	-\$26.14

TOTAL ASSETS

\$4,418,986.05

LIABILITIES:

Ded/Ben Clearing Account	\$2,011.67
Accounts Payable	\$108,234.93
Accounts Payable - Logan County	\$705.70
Accrued Salaries	\$172,452.85
Court Bonds	\$520.00
Jury Deposit	\$704.00
Restitution Clearing Account	\$1,828.25
Seizures	\$600.00
Deferred Revenue	\$1,018,263.00
Deferred Revenue - Other	\$3,344.07

TOTAL LIABILITIES

\$1,308,664.47

FUND BALANCE:

Reserve for Museum	\$28,199.92
Designated for Arts	\$50,000.00
Unreserved Fund Balance	\$2,082,294.45
Excess Revenue over Expenditures	\$949,827.21

TOTAL FUND BALANCE

\$3,110,321.58

TOTAL LIABILITIES & FUND BALANCE

\$4,418,986.05

GENERAL FUND

7/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Real & Personal Prop. Tax	\$1,018,420.00	\$24,974.60	\$981,562.13	\$36,857.87
Road & Bridge Fund Taxes	\$170,000.00	\$0.00	\$76,791.33	\$93,208.67
Auto Ownership Taxes	\$120,000.00	\$7,637.26	\$57,958.42	\$62,041.58
Sales Tax	\$5,650,000.00	\$524,139.92	\$3,626,644.78	\$2,023,355.22
Vehicle Use Tax	\$185,000.00	\$16,771.05	\$112,139.46	\$72,860.54
Building Material Use Tax	\$70,000.00	\$2,352.54	\$30,477.27	\$39,522.73
Employment Occupation Tax	\$14,200.00	\$0.00	\$15,300.00	-\$1,100.00
TOTAL TAXES	\$7,227,620.00	\$575,875.37	\$4,900,873.39	\$2,326,746.61
Franchise Taxes	\$711,000.00	\$40,553.65	\$396,199.32	\$314,800.68
Licenses & Permits	\$138,250.00	\$12,953.95	\$95,311.37	\$42,938.63
Intergovernmental Revenue	\$1,283,290.00	\$86,684.55	\$597,397.29	\$685,892.71
Charges for Service	\$266,825.00	\$36,415.67	\$167,585.14	\$99,239.86
Fines & Forfeits	\$191,300.00	\$10,275.11	\$84,175.39	\$107,124.61
Miscellaneous Revenue	\$423,426.00	\$100,401.18	\$316,653.16	\$106,772.84
Transfer from Other Funds	\$511,164.00	\$42,245.00	\$295,715.00	\$215,449.00
TOTAL OTHER REVENUES	\$3,525,255.00	\$329,529.11	\$1,953,036.67	\$1,572,218.33
GRAND TOTAL REVENUES	\$10,752,875.00	\$905,404.48	\$6,853,910.06	\$3,898,964.94

GENERAL FUND

7/31/2011

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
<u>GENERAL GOVERNMENT:</u>				
Council	\$52,093.00	\$21,508.38	\$47,011.28	\$5,081.72
City Manager	\$341,680.00	\$25,764.85	\$191,756.00	\$149,924.00
City Attorney	\$193,525.00	\$103,516.36	\$197,743.06	-\$4,218.06
Municipal Court	\$99,967.00	\$6,751.33	\$50,823.32	\$49,143.68
Finance	\$429,075.00	\$29,096.56	\$237,467.46	\$191,607.54
City Hall & Non-Departmental	\$1,279,731.00	\$138,629.65	\$878,918.76	\$400,812.24
Personnel	\$226,655.00	\$16,871.73	\$120,937.44	\$105,717.56
TOTAL GENERAL GOVERNMENT	\$2,622,726.00	\$342,138.86	\$1,724,657.32	\$898,068.68
<u>PUBLIC SAFETY:</u>				
Police	\$1,713,041.00	\$121,152.41	\$887,129.90	\$825,911.10
Dispatch Center	\$512,873.00	\$29,926.34	\$277,866.17	\$235,006.83
Youth Services	\$105,125.00	\$8,212.00	\$57,233.49	\$47,891.51
Fire	\$1,370,586.00	\$107,003.38	\$705,463.36	\$665,122.64
TOTAL PUBLIC SAFETY	\$3,701,625.00	\$266,294.13	\$1,927,692.92	\$1,773,932.08

PUBLIC WORKS:

Street	\$2,262,316.00	\$156,051.17	\$568,829.58	\$1,693,486.42
Engineering & Operations	\$340,105.00	\$25,176.58	\$181,989.01	\$158,115.99
Airport	\$306,954.00	\$20,065.75	\$220,204.24	\$86,749.76
TOTAL PUBLIC WORKS	\$2,909,375.00	\$201,293.50	\$971,022.83	\$1,938,352.17

CULTURE & RECREATION:

Riverside Cemetery	\$212,036.00	\$14,599.99	\$102,636.90	\$109,399.10
Museum	\$185,779.00	\$14,991.21	\$90,836.52	\$94,942.48
Parks	\$423,171.00	\$45,962.26	\$243,682.27	\$179,488.73
Recreation Center	\$509,964.00	\$67,614.32	\$291,191.54	\$218,772.46
Forestry	\$140,042.00	\$11,005.55	\$66,798.50	\$73,243.50
Rec. Administration	\$221,122.00	\$16,610.59	\$118,620.92	\$102,501.08
Softball	\$41,156.00	\$9,617.83	\$26,599.34	\$14,556.66
Youth Softball	\$10,647.00	\$3,577.68	\$10,298.67	\$348.33
Basketball	\$7,622.00	\$72.00	\$8,170.22	-\$548.22
Volleyball	\$7,035.00	\$66.00	\$4,106.89	\$2,928.11
Tolla Brown Skate Park	\$12,750.00	\$773.20	\$6,037.17	\$6,712.83
Special Events	\$28,950.00	\$889.46	\$4,149.60	\$24,800.40
Tennis	\$18,873.00	\$3,539.23	\$10,223.67	\$8,649.33
Youth Basketball	\$27,811.00	\$174.00	\$21,865.62	\$5,945.38
Youth Volleyball	\$7,998.00	\$48.00	\$153.68	\$7,844.32
Baseball	\$27,136.00	\$1,235.22	\$9,646.73	\$17,489.27
Library	\$529,404.00	\$31,686.88	\$265,691.54	\$263,712.46
TOTAL CULTURE & RECREATION	\$2,411,496.00	\$222,463.42	\$1,280,709.78	\$1,130,786.22

GRAND TOTAL EXPENDITURES	\$11,645,222.00	\$1,032,189.91	\$5,904,082.85	\$5,741,139.15
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WATER FUND

7/31/2011

BALANCE SHEET**ASSETS:**

Cash	-\$327,339.11
Cash with Fiscal Agent	\$27,251,791.78
Accounts Receivable	\$574.22
Accounts Receivable - Utility Billing	\$300,869.27
Supply Inventory	\$161,847.99
Investments	\$118,321.86
Fixed Assets (Net)	\$10,077,673.36

TOTAL ASSETS**\$37,583,739.37****LIABILITIES:**

Accounts Payable	\$343,394.28
Unpaid Compensated Absences	\$10,068.86
Accrued Salaries	\$5,596.57
Accounts Payable Pawnee Ridge	\$3,481.33
Loan Payable CWRPDA	\$28,558,845.11
Due to Sewer Fund	\$1,062,505.00

Lease Interest Payable	\$22,553.42		
		TOTAL LIABILITIES	\$30,006,444.57
FUND BALANCE:			
Reserve for Painting	\$435,000.00		
Reserve for Capital Replacement	\$2,809,515.00		
	-		
Retained Earnings	\$23,612,524.30		
Excess Revenue over Expenditures	\$27,945,304.10		
		TOTAL FUND BALANCE	\$7,577,294.80
		TOTAL LIABILITIES AND FUND BALANCE	\$37,583,739.37

WATER FUND

7/31/2011

<u>REVENUES</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Water Revenue-Inside Residential	\$1,856,200.00	\$206,668.44	\$1,373,917.65	\$482,282.35
Water Revenue-Outside Residential	\$161,400.00	\$255.03	\$101,892.35	\$59,507.65
Water Revenue-Inside Commercial	\$626,200.00	\$49,276.75	\$445,936.74	\$180,263.26
Water Revenue-Outside Commercial	\$4,210.00	\$45.04	\$2,552.54	\$1,657.46
Water Revenue-Inside Industrial	\$369,900.00	\$0.00	\$192,884.90	\$177,015.10
Misc. Water Sales	\$2,000.00	\$230.27	\$3,877.34	-\$1,877.34
Surcharge	\$30,000.00	\$2,547.00	\$16,044.15	\$13,955.85
Service Charges	\$35,000.00	\$4,898.27	\$28,313.10	\$6,686.90
Tapping Charges	\$5,000.00	\$0.00	\$890.00	\$4,110.00
Water Div. Services	\$5,000.00	\$432.50	\$3,509.13	\$1,490.87
Penalties	\$16,000.00	\$2,181.81	\$19,906.19	-\$3,906.19
Investment Earnings	\$250.00	\$8.71	\$89.67	\$160.33
Miscellaneous	\$200.00	\$20.00	\$210.14	-\$10.14
Rents from land	\$50,000.00	\$0.00	\$23,710.93	\$26,289.07
Rights	\$0.00	\$0.00	\$0.00	\$0.00
Water Credits	\$0.00	\$0.00	\$0.00	\$0.00
Plant Investment Fees	\$10,000.00	\$0.00	\$17,880.00	-\$7,880.00
				-
Loan Proceeds	\$17,500,000.00	\$0.00	\$28,558,845.11	\$11,058,845.11
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
				-
TOTAL REVENUES	\$20,671,360.00	\$266,563.82	\$30,790,459.94	\$10,119,099.94
				-
<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$205,736.00	\$18,418.22	\$123,038.11	\$82,697.89
Maintenance & Operation	\$1,298,824.00	\$132,361.30	\$746,978.20	\$551,845.80

Capital Outlay	\$21,918,769.00	\$497,038.91	\$1,556,031.60	\$20,362,737.40
Transfer to General Fund	\$225,385.00	\$18,782.00	\$131,474.00	\$93,911.00
TOTAL EXPENDITURES	\$23,648,714.00	\$666,600.43	\$2,557,521.91	\$21,091,192.09
Debt Service	\$0.00	\$275,515.00	\$287,633.93	-\$287,633.93
TOTAL WATER FUND W/DEBT	\$23,648,714.00	\$942,115.43	\$2,845,155.84	\$20,803,558.16

SANITATION FUND
7/31/2011
BALANCE SHEET

ASSETS:

Cash	\$406,569.92			
Accounts Receivable	\$507.07			
Accounts Receivable - Utility Billing	\$41,613.21			
Supply Inventory	\$24,667.00			
Investments	\$337,536.40			
Fixed Assets (Net)	\$283,220.08			
		TOTAL ASSETS		\$1,094,113.68

LIABILITIES:

Accounts Payable	\$5,360.23			
Unpaid Compensated Absences	\$9,991.75			
Accrued Salaries	\$4,925.27			
		TOTAL LIABILITIES		\$20,277.25

FUND BALANCE:

Reserve for Equipment	\$28,389.00			
Reserve for Capital Replacement	\$780,587.00			
Retained Earnings	\$272,458.16			
Excess Revenue over Expenditures	-\$7,597.73			
		TOTAL FUND BALANCE		\$1,073,836.43

TOTAL LIABILITIES AND FUND BALANCE				\$1,094,113.68
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SANITATION FUND
7/31/2011

REVENUES:	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sanitation Revenue-Inside	\$445,000.00	\$30,805.82	\$255,535.63	\$189,464.37
Rubbish Collection Fees	\$1,500.00	\$220.50	\$693.00	\$807.00
Sanitation Services	\$0.00	\$0.00	\$0.00	\$0.00
Penalties	\$5,000.00	\$350.29	\$3,085.87	\$1,914.13
Investment Earnings	\$1,000.00	\$35.48	\$298.68	\$701.32
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$452,500.00	\$31,412.09	\$259,613.18	\$192,886.82

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$160,480.00	\$13,014.98	\$86,803.59	\$73,676.41
Maintenance & Operation	\$241,231.00	\$23,980.43	\$145,337.32	\$95,893.68
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to General Fund	\$60,130.00	\$5,010.00	\$35,070.00	\$25,060.00
TOTAL EXPENDITURES	\$461,841.00	\$42,005.41	\$267,210.91	\$194,630.09

SEWER FUND

7/31/2011

BALANCE SHEET

ASSETS:

Cash	\$418,101.00
Accounts Receivable	\$47,132.21
Accounts Receivable - Industrial	\$27,810.30
Accounts Receivable - Utility Billing	\$108,022.85
Due From Water Fund	\$1,062,505.00
Supply Inventory	\$42,976.78
Investments	\$2,801,944.12
Fixed Assets (Net)	\$10,251,554.07

TOTAL ASSETS

\$14,760,046.33

LIABILITIES:

Accounts Payable	\$49,780.23
Unpaid Compensated Absences	\$15,474.09
Accrued Salaries	\$10,595.91
Loan Payable CWRPDA	\$963,414.00
Interest Payable	\$14,260.57

TOTAL LIABILITIES

\$1,053,524.80

FUND BALANCE:

Reserve for Capital Projects	\$111,784.00
Reserve for Trunk Line Replacement	\$151,181.45
Reserve for Lagoons	\$375,613.26
Reserve for Capital Replacement	\$8,001,979.00
Retained Earnings	\$5,988,187.22
Excess Revenue over Expenditures	-\$922,223.40

TOTAL FUND BALANCE

\$13,706,521.53

TOTAL LIABILITIES AND FUND BALANCE

\$14,760,046.33

SEWER FUND

7/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sewer Revenue-Inside Residential	\$911,500.00	\$59,892.99	\$527,337.32	\$384,162.68
Sewer Revenue-Outside Residential	\$89,500.00	\$185.29	\$49,044.11	\$40,455.89
Sewer Revenue-Inside Commercial	\$316,800.00	\$17,186.87	\$182,723.92	\$134,076.08
Sewer Revenue-Outside Commercial	\$2,810.00	\$16.25	\$1,481.35	\$1,328.65
Sewer Revenue-Inside Industrial	\$342,900.00	\$29,042.32	\$150,777.77	\$192,122.23
Tapping Charges	\$4,000.00	\$0.00	\$275.00	\$3,725.00
Sewer Division Charges	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Penalties	\$14,000.00	\$838.91	\$8,437.24	\$5,562.76
Investment Earnings	\$10,000.00	\$266.74	\$3,336.39	\$6,663.61
Miscellaneous	\$500.00	\$4,458.23	\$6,156.77	-\$5,656.77
Outside Billing	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Plant Investment Fees	\$10,000.00	\$0.00	\$18,067.00	-\$8,067.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$1,717,010.00	\$111,887.60	\$947,636.87	\$769,373.13

<u>EXPENDITURES:</u> <u>LINES AND SERVICES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$85,127.00	\$7,867.21	\$49,248.40	\$35,878.60
Maintenance & Operation	\$337,119.00	\$30,996.83	\$182,693.63	\$154,425.37
Capital Outlay	\$291,844.00	\$190.00	\$149,199.53	\$142,644.47
Transfer to General Fund	\$62,406.00	\$5,200.00	\$36,400.00	\$26,006.00
TOTAL LINES & SERVICES	\$776,496.00	\$44,254.04	\$417,541.56	\$358,954.44
Debt Service	\$198,733.00	\$171,622.89	\$198,733.68	-\$0.68
TOTAL LINES & SERVICES W/DEBT	\$975,229.00	\$215,876.93	\$616,275.24	\$358,953.76

<u>TREATMENT FACILITIES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$298,835.00	\$27,004.40	\$178,163.59	\$120,671.41
Maintenance & Operation	\$873,936.00	\$69,223.57	\$542,267.23	\$331,668.77
Capital Outlay	\$749,726.00	\$0.00	\$440,383.21	\$309,342.79
Transfer to General Fund	\$159,043.00	\$13,253.00	\$92,771.00	\$66,272.00
TOTAL TREATMENT FACILITIES	\$2,081,540.00	\$109,480.97	\$1,253,585.03	\$827,954.97

TOTAL EXPENDITURES	\$3,056,769.00	\$325,357.90	\$1,869,860.27	\$1,186,908.73
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PERPETUAL CARE FUND

7/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Perpetual Care	\$2,500.00	\$200.00	\$2,450.00	\$50.00
Perpetual Care - niches	\$9,000.00	\$2,000.00	\$7,500.00	\$1,500.00
Investment Earnings	\$300.00	\$9.98	\$102.68	\$197.32
TOTAL REVENUES	\$11,800.00	\$2,209.98	\$10,052.68	\$1,747.32

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$305.00	\$0.00	\$305.00	\$0.00
Niche Engraving	\$2,000.00	\$300.00	\$1,650.00	\$350.00
Transfer to General Fund	\$300.00	\$0.00	\$0.00	\$300.00
TOTAL EXPENDITURES	\$2,605.00	\$300.00	\$1,955.00	\$650.00

BALANCE SHEET

7/31/2011

<u>ASSETS:</u>				
Cash	\$15,041.86			
Investments	\$135,615.22			
			TOTAL ASSETS	\$150,657.08
<u>LIABILITIES:</u>				
Accounts Payable	\$0.00			
			TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$142,559.40			
Excess Revenue over Expenditures	\$8,097.68			
			TOTAL FUND BALANCE	\$150,657.08
			TOTAL LIABILITIES & FUND BALANCE	\$150,657.08

ELNA ANDERSON ESTATE TRUST

7/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$0.00	\$0.00	\$21.36	-\$21.36
TOTAL REVENUES	\$0.00	\$0.00	\$21.36	-\$21.36

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Capital Improvement Fund	\$87,034.00	\$0.00	\$117,774.72	-\$30,740.72
TOTAL EXPENDITURES	\$87,034.00	\$0.00	\$117,774.72	-\$30,740.72

BALANCE SHEET
7/31/2011

<u>ASSETS:</u>				
Cash	\$0.00			
Investments	\$0.00			
		TOTAL ASSETS		\$0.00
<u>LIABILITIES:</u>				
Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$117,753.36			
Excess Revenue over Expenditures	-\$117,753.36			
		TOTAL FUND BALANCE		\$0.00
		TOTAL LIABILITIES & FUND BALANCE		\$0.00

ETHEL LINDSTROM FUND

7/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$0.00	\$0.00	\$31.66	-\$31.66
TOTAL REVENUES	\$0.00	\$0.00	\$31.66	-\$31.66

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Capital Improvement Fund	\$87,034.00	\$0.00	\$151,621.17	-\$64,587.17
TOTAL EXPENDITURES	\$87,034.00	\$0.00	\$151,621.17	-\$64,587.17

**BALANCE SHEET
7/31/2011**

<u>ASSETS:</u>				
Cash	\$0.00			
Investments	\$0.00			
		TOTAL ASSETS		\$0.00
<u>LIABILITIES:</u>				
Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$151,589.51			
Excess Revenue over Expenditures	-\$151,589.51			
		TOTAL FUND BALANCE		\$0.00
		TOTAL LIABILITIES & FUND BALANCE		\$0.00

LIBRARY IMPROVEMENT FUND

7/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$0.00	\$0.00	\$0.00	\$0.00
Contributions	\$0.00	\$0.00	\$4,800.00	-\$4,800.00
TOTAL REVENUES	\$0.00	\$0.00	\$4,800.00	-\$4,800.00

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Capital Improvement Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00

BALANCE SHEET

7/31/2011

ASSETS:

Cash	\$4,800.00		
Investments	\$0.00		
		TOTAL ASSETS	\$4,800.00

LIABILITIES:

Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00

FUND BALANCE:

Unreserved Fund Balance	\$0.00		
Excess Revenue over Expenditures	\$4,800.00		
		TOTAL FUND BALANCE	\$4,800.00

		TOTAL LIABILITIES & FUND BALANCE	\$4,800.00
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CONSERVATION TRUST FUND

7/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
State Contributions	\$115,000.00	\$0.00	\$61,370.39	\$53,629.61
Investment Earnings	\$500.00	\$12.49	\$164.04	\$335.96
TOTAL REVENUES	\$115,500.00	\$12.49	\$61,534.43	\$53,965.57

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Tennis Court Improvements	\$15,000.00	\$0.00	\$0.00	\$15,000.00
Steel picnic tables	\$9,800.00	\$0.00	\$9,800.00	\$0.00
Bridge - Pioneer Park	\$65,509.00	\$0.00	\$78,911.03	-\$13,402.03
Aluminum tables	\$7,646.00	\$0.00	\$7,676.00	-\$30.00
Basketball Court Improvements	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Softball Field Improvements	\$21,450.00	\$0.00	\$21,450.00	\$0.00
Playground Equipment	\$73,000.00	\$0.00	\$0.00	\$73,000.00
Fitness Equipment	\$55,000.00	\$0.00	\$49,597.00	\$5,403.00
Softball Field Backdrop	\$9,000.00	\$0.00	\$8,682.22	\$317.78
Roof - Columbine	\$2,900.00	\$0.00	\$3,102.85	-\$202.85
TOTAL EXPENDITURES	\$264,305.00	\$0.00	\$179,219.10	\$85,085.90

BALANCE SHEET

7/31/2011

ASSETS:

Cash \$0.87
Investments \$169,439.77

TOTAL ASSETS \$169,440.64

LIABILITIES:

Accounts Payable \$0.00

TOTAL LIABILITIES \$0.00

FUND BALANCE:

Unreserved Fund Balance \$287,125.31
Excess Revenue over Expenditures -\$117,684.67

TOTAL FUND BALANCE \$169,440.64

**TOTAL LIABILITIES
& FUND BALANCE** \$169,440.64

KARL FALCH LIBRARY TRUST FUND

7/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$70.00	\$2.30	\$23.58	\$46.42
TOTAL REVENUES	<u>\$70.00</u>	<u>\$2.30</u>	<u>\$23.58</u>	<u>\$46.42</u>

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Books Purchased	\$800.00	\$0.00	\$140.06	\$659.94
Audit	\$50.00	\$0.00	\$50.00	\$0.00
TOTAL EXPENDITURES	<u>\$850.00</u>	<u>\$0.00</u>	<u>\$190.06</u>	<u>\$659.94</u>

BALANCE SHEET

7/31/2011

ASSETS:

Cash \$431.11
Investments \$31,015.68

TOTAL ASSETS \$31,446.79

LIABILITIES:

Accounts Payable \$0.00

TOTAL LIABILITIES \$0.00

FUND BALANCE:

Unreserved Fund Balance \$31,613.27

Excess Revenue over Expenditures	<u>-166.48</u>	TOTAL FUND BALANCE	<u>\$31,446.79</u>
		TOTAL LIABILITIES & FUND BALANCE	<u><u>\$31,446.79</u></u>

EMPLOYEE SELF-INSURANCE FUND
7/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,400.00	\$42.62	\$454.15	\$945.85
Employee Premiums	\$137,844.00	\$19,918.75	\$148,886.28	-\$11,042.28
Wellness	\$0.00	\$0.00	\$60.00	-\$60.00
City Premiums	\$1,253,172.00	\$91,295.04	\$646,220.12	\$606,951.88
TOTAL REVENUES	<u>\$1,392,416.00</u>	<u>\$111,256.41</u>	<u>\$795,620.55</u>	<u>\$596,795.45</u>

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Old Hire Fire Pension	\$70,443.00	\$0.00	\$70,443.00	\$0.00
Wellness	\$0.00	\$0.00	\$60.00	-\$60.00
Premium	\$1,391,016.00	\$112,471.30	\$798,474.48	\$592,541.52
FLEX	\$3,600.00	\$220.00	\$1,610.00	\$1,990.00
Pre-employment Screening	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$600.00	\$0.00	\$600.00	\$0.00
Transfer General Fund	\$1,400.00	\$0.00	\$0.00	\$1,400.00
TOTAL EXPENDITURES	<u>\$1,467,059.00</u>	<u>\$112,691.30</u>	<u>\$871,187.48</u>	<u>\$595,871.52</u>

BALANCE SHEET
7/31/2011

<u>ASSETS:</u>			
Cash	\$21,411.76		
Accounts Receivable	\$765.15		
Investments	<u>\$578,284.54</u>		
		TOTAL ASSETS	<u>\$600,461.45</u>
<u>LIABILITIES:</u>			
Accounts Payable	<u>\$0.00</u>		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Retained Earnings	\$676,028.38		
Excess Revenue over Expenditures	<u>-\$75,566.93</u>		
		TOTAL FUND BALANCE	<u>\$600,461.45</u>
		TOTAL LIABILITIES & FUND BALANCE	<u><u>\$600,461.45</u></u>

SERVICE CENTER FUND
7/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$700.00	\$28.48	\$256.62	\$443.38
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$411,090.00	\$34,256.00	\$239,792.00	\$171,298.00
Transfer from Capital Improvement	\$44,000.00	\$0.00	\$0.00	\$44,000.00
Transfer for Lease Payment	\$183,480.00	\$15,287.00	\$107,009.00	\$76,471.00
TOTAL REVENUES	\$639,270.00	\$49,571.48	\$347,057.62	\$292,212.38

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$303,039.00	\$24,224.58	\$164,802.33	\$138,236.67
Maintenance & Operation	\$337,839.00	\$12,280.32	\$99,814.56	\$238,024.44
Capital Outlay	\$2,135.00	\$0.00	\$2,209.38	-\$74.38
Transfer to General Fund	\$700.00	\$0.00	\$0.00	\$700.00
TOTAL EXPENDITURES	\$643,713.00	\$36,504.90	\$266,826.27	\$376,886.73

BALANCE SHEET
7/31/2011

<u>ASSETS:</u>			
Cash	\$24,369.05		
Cash - Bank of Cherry Creek	\$2.75		
Investments	\$383,020.06		
Fixed Assets (Net)	\$2,209,764.89		
		TOTAL ASSETS	\$2,617,156.75
<u>LIABILITIES:</u>			
Accounts Payable	\$1,652.13		
Unpaid Compensated Absences	\$22,867.06		
Accrued Salaries	\$12,172.42		
Lease Payable	\$1,510,000.00		
Lease Interest Payable	\$6,040.00		
		TOTAL LIABILITIES	\$1,552,731.61
<u>FUND BALANCE:</u>			
Retained Earnings	\$984,193.79		
Excess Revenue over Expenditures	\$80,231.35		
		TOTAL FUND BALANCE	\$1,064,425.14
		TOTAL LIABILITIES & FUND BALANCE	\$2,617,156.75

RISK MANAGEMENT FUND

7/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,800.00	\$61.83	\$625.43	\$1,174.57
Miscellaneous	\$5,000.00	\$0.00	\$15,186.00	-\$10,186.00
Compensation for Loss	\$5,000.00	\$2,694.80	\$4,764.52	\$235.48
Transfer of Reserves	\$200,000.00	\$49,999.00	\$149,997.00	\$50,003.00
Transfer Workers Comp	\$230,505.00	\$57,624.00	\$172,872.00	\$57,633.00
TOTAL REVENUES	\$442,305.00	\$110,379.63	\$343,444.95	\$98,860.05

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Claims Paid	\$60,000.00	\$280.62	\$4,273.50	\$55,726.50
Expense for Workers Comp	\$233,000.00	\$58,070.00	\$174,210.00	\$58,790.00
Premium Fees	\$200,000.00	\$48,553.25	\$152,170.96	\$47,829.04
Expense for Unemployment	\$10,000.00	\$0.00	\$418.83	\$9,581.17
Materials & Supplies	\$300.00	\$0.00	\$89.41	\$210.59
Audit	\$560.00	\$0.00	\$560.00	\$0.00
Transfer to General Fund	\$1,800.00	\$0.00	\$0.00	\$1,800.00
TOTAL EXPENDITURES	\$505,660.00	\$106,903.87	\$331,722.70	\$173,937.30

BALANCE SHEET

7/31/2011

<u>ASSETS:</u>			
Cash	\$26,269.91		
Investments	\$838,804.96		
		TOTAL ASSETS	\$865,074.87
<u>LIABILITIES:</u>			
Accounts Payable	\$111.78		
		TOTAL LIABILITIES	\$111.78
<u>FUND BALANCE:</u>			
Emergency Reserve	\$350,000.00		
Retained Earnings	\$503,240.84		
Excess Revenue over Expenditures	\$11,722.25		
		TOTAL FUND BALANCE	\$864,963.09
		TOTAL LIABILITIES & FUND BALANCE	\$865,074.87

CAPITAL EQUIPMENT FUND

7/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,300.00	\$52.63	\$571.96	\$728.04
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$120,375.00	\$10,030.00	\$70,210.00	\$50,165.00
Grants	\$4,860.00	\$5,400.00	\$5,400.00	-\$540.00
Donations	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$126,535.00	\$15,482.63	\$76,181.96	\$50,353.04

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$865.00	\$0.00	\$865.00	\$0.00
Police Equipment	\$37,625.00	\$0.00	\$35,472.01	\$2,152.99
Dispatch Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Fire Equipment	\$67,000.00	\$0.00	\$52,430.10	\$14,569.90
Public Works Equipment	\$15,750.00	\$0.00	\$13,523.00	\$2,227.00
Parks, Lib & Rec Equipment	\$6,000.00	\$0.00	\$12,350.00	-\$6,350.00
Non-Dept Equipment	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$127,240.00	\$0.00	\$114,640.11	\$12,599.89

BALANCE SHEET

7/31/2011

Cash	\$35,094.78		
Investments	\$714,589.55		
Fixed Assets (Net)	\$1,950,833.83		
		TOTAL ASSETS	\$2,700,518.16
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
Lease Payable	\$213,210.98		
Lease Interest Payable	\$5,223.67		
		TOTAL LIABILITIES	\$218,434.65
<u>FUND BALANCE:</u>			
Retained Earnings	\$2,520,541.66		
Excess Revenue over Expenditures	-\$38,458.15		
		TOTAL FUND BALANCE	\$2,482,083.51
		TOTAL LIABILITIES & FUND BALANCE	\$2,700,518.16

CAPITAL IMPROVEMENT FUND

7/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$2,000.00	\$67.31	\$893.43	\$1,106.57
Misc. Income	\$125,000.00	\$0.00	\$126,674.00	-\$1,674.00
Rents From Land	\$44,971.00	\$2,930.86	\$29,343.51	\$15,627.49
Grants	\$126,970.00	\$0.00	\$55,000.00	\$71,970.00
Donations	\$0.00	\$0.00	\$0.00	\$0.00
Communication Building	\$0.00	\$0.00	\$0.00	\$0.00
Donation - Museum Building	\$0.00	\$0.00	\$0.00	\$0.00
Donation - Museum Exhibits	\$0.00	\$0.00	\$0.00	\$0.00
Transfer from Elna Anderson Fund	\$87,034.00	\$0.00	\$117,774.72	-\$30,740.72
Transfer from Ethel Lindstrom Fund	\$87,034.00	\$0.00	\$151,621.17	-\$64,587.17
Transfer from Library Improv Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$473,009.00	\$2,998.17	\$481,306.83	-\$8,297.83

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Museum Building	\$826,581.00	\$0.00	\$617,329.61	\$209,251.39
Museum Exhibits	\$42,751.00	\$43,022.96	\$86,454.11	-\$43,703.11
Library Addition	\$486,445.00	\$319.10	\$201,375.86	\$285,069.14
Tennis Court Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Land Transaction	\$0.00	\$0.00	\$0.00	\$0.00
Land Purchase	\$125,000.00	\$136.00	\$104,255.14	\$20,744.86
Building Improvements - Comm Bldg	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$510.00	\$0.00	\$510.00	\$0.00
Transfer to Service Center	\$44,000.00	\$0.00	\$0.00	\$44,000.00
TOTAL EXPENDITURES	\$1,525,287.00	\$43,478.06	\$1,009,924.72	\$515,362.28

CAPITAL IMPROVEMENT FUND

BALANCE SHEET

7/31/2011

ASSETS:

Cash	\$25,643.47	
Accounts Receivable	\$52,166.75	
Allowance for Collectables	-\$29,396.07	
Investments	\$665,672.50	
Investment - Museum Building	\$4,119.83	
Investment - Museum Exhibits	\$200,981.92	
TOTAL ASSETS		\$919,188.40

LIABILITIES:

Accounts Payable \$83,363.70

TOTAL LIABILITIES \$83,363.70

FUND BALANCE:

Unreserved Fund Balance \$1,364,442.59

Excess Revenue over Expenditures -\$528,617.89

TOTAL FUND BALANCE \$835,824.70

**TOTAL LIABILITIES
& FUND BALANCE** \$919,188.40

PERSONNEL/HR DEPARTMENT

JULY 2011 MONTHLY REPORT

The following is a partial list of activities in which the Personnel/HR Department participated in during the month of July 2011.

CDL TESTING – A DOT Random Drug test was conducted during the month of July. There were three pre-employment drug screens conducted.

WORKERS' COMPENSATION – The City continues to work on all injury cases that are presented for on-the-job injuries. During the month of July, there were three claims reported by employees.

JOB OPPORTUNITIES –

Positions Open	Positions Filled
Police Sergeant	Police Officer (2)
Public Safety Dispatcher (2 40-Hr. and 1 32-hr)	Maintenance Worker I (Cemetery)
Maintenance Worker I (Sanitation)	
Police Officer (1)	
City Attorney	
Account Clerk	

UPS COORDINATOR –

UPS CLIENTS		
	MONTH	YEAR TO DATE
Total clients for the month of July	34	261
Total City clients	19	171
City clients that worked	10	93
New City Clients during July	4	53
City Clients cases closed during July	8	56
Total hours assigned to City clients	545	4767
Total hours worked by City Clients	109	1144

PERSONNEL BOARD –Police Sergeant Promotion written test was conducted in July and Oral Boards are tentatively scheduled for early August.

MISCELLANEOUS ACTIVITIES

Police testing was held twice during the month of July.

Contract was signed with NEOGOV to host online applications.

Directed attend "Priority Based Budgeting; Achieving Financial Health and Wellness" with City Manager. This was presented in Commerce City.

CIRSA "Developing a Positive Safety Culture" video was shown in Council Chambers for City Hall staff. This is a part of the Loss Control program.

MUNICIPAL COURT
JULY 2011 MONTHLY REPORT

DESCRIPTION	July 2011	July 2010	July Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
ARRAIGNMENTS	52	82	-37%	332	500	-34%	539	-38%
JUVENILE CASES	15	10	50%	47	67	-30%	90	-48%
TRAFFIC				5	1	400%	3	47%
NO INSURANCE				1	2	-50%	1	-17%
NO SEAT BELT	1			1	2	-50%	1	-29%
SPEEDING					2	-100%	1	-100%
UNDERAGE POSS OF TOBACCO	1	2	-50%	6	4	50%	6	7%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA	2			4	4		10	-59%
THEFT	4	1	300%	5	9	-44%	8	-39%
DISTURBING THE PEACE/NOISES	1	2	-50%	3	8	-63%	7	-55%
RESISTING ARREST/FAILURE TO COMPLY	1			2			1	43%
INJURING/DEFACING PROPERTY				5	4	25%	4	32%
TRESPASSING		4	-100%		8	-100%	5	-100%
UNDERAGE POSS/CONS ALCOHOL/PROCURE		1	-100%	5	15	-67%	33	-85%
CURFEW FOR MINORS	1			1	3	-67%	4	-75%
OTHER	4			9	5	80%	6	61%
ADULT CASES	37	72	-49%	285	433	-34%	449	-37%
TRAFFIC	4	8	-50%	32	44	-27%	42	-24%
NO INSURANCE		18	-100%	14	79	-82%	39	-64%
NO SEAT BELT	8	26	-69%	42	64	-34%	72	-42%
SPEEDING	3	5	-40%	26	54	-52%	62	-58%
PARKING	8	5	60%	29	45	-36%	46	-36%
POSS. MARIJUANA/DRUG PARAPHERNALIA	2	1	100%	20	38	-47%	30	-34%
THEFT	4	2	100%	34	15	127%	14	150%
DISTURBING THE PEACE/NOISES		3	-100%	7	15	-53%	17	-59%
RESISTING ARREST/FAILURE TO COMPLY				2	1	100%	2	-9%
INJURING/DEFACING PROPERTY	1	1		7	2	250%	4	84%
TRESPASSING	1			5	7	-29%	18	-73%
UNDERAGE POSS/CONS ALCOHOL	3			22	35	-37%	50	-56%
SALE / PROCUREMENT / OPEN CONTAINER					2	-100%	5	-100%
OTHER	2	2		18	11	64%	22	-20%
ANIMAL	2	1	100%	21	19	11%	25	-16%
NUISANCES				7	2	250%	17	-58%
JUVENILE ARR'S FOUND GUILTY	14	8	75%	36	52	-31%	51	-30%
JUVENILE ARR'S DISMISSED					3	-100%	26	-100%
JUVENILES PLACED ON PROB/DJ/UPS	12	9	33%	39	49	-20%	59	-34%
JUVENILE VIOLS OF PROB/DJ/UPS		1	-100%	4	6	-33%	7	-41%
JUVENILE FTA/PWL							35	-100%
ADULT ARR'S FOUND GUILTY	16	30	-47%	150	186	-19%	180	-17%
ADULT ARR'S DISMISSED	2	11	-82%	22	67	-67%	63	-65%
ADULTS PLACED ON PROB/DJ/UPS	8	2	300%	72	67	7%	74	-3%
ADULT VIOLS OF PROB/DJ/UPS				3	2	50%	10	-70%
ADULT FTA/PWL	7	4	75%	31	30	3%	88	-65%

DESCRIPTION	July 2011	July 2010	July Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
FINE EXTENSIONS	19	33	-42%	182	253	-28%	305	-40%
CONTINUANCE/SET FOR TRIALS/ETC	5	16	-69%	46	85	-46%	110	-58%
CASES REVIEWED	34	41	-17%	255	320	-20%	312	-18%
TRIALS FOUND GUILTY		4	-100%	23	36	-36%	43	-47%
TRIALS FOUND NOT GUILTY		1	-100%	2	3	-33%	240	-99%
TRIALS DISMISSED	1	10	-90%	5	21	-76%	45	-89%
NEW CHARGES PROCESSED	77	95	-19%	471	1,081	-56%	900	-48%
NEW WARRANTS	11	14	-21%	95	132	-28%	140	-32%
DAYS JUVENILES SENT TO DETENTION				6	6		128	-95%
DAYS ADULTS SENT TO JAIL		10	-100%	18	37	-51%	102	-82%
PAID TICKETS	38	68	-44%	363	611	-41%	699	-48%
PAID WITH AUTO POINT REDUCTION	13	16	-19%	131	163	-20%	173	-24%
PAID AS REGULAR TICKET	25	52	-52%	232	448	-48%	440	-47%
FROM PWL TO WARRANT				1	4	-75%	3	-67%

POLICE DEPARTMENT

JULY 2011 MONTHLY REPORT

During July, 2011, the police department responded to 970 Calls for Service, an 18 percent decrease from the 1,176 Calls for Service responded to in July 2010. The year-to-date Calls for Service at the end of July were 6,595, an 18 percent decrease from the 8,068 calls reported at the end of July, 2010.

Officers responded to 24 traffic accidents during the month of July which is 17 percent decrease from the 29 responded to in July of 2011. Through the end of July, officers have responded to 164 traffic accidents, which is a 12 percent increase over the 147 accidents covered during the same time period last year.

Officers issued 32 penalty assessments during July 2011, which is a 70 percent decrease from the 105 penalty assessments issued in July 2010. Among the criminal offenses reported were six sexual assault offenses, six assault offenses, one arson, nine burglaries, 31 larceny/thefts, four drug or narcotic violations and six vandalisms. The value of property stolen during the month was \$12,512, and \$2,035 was recovered. Officers arrested 45 adults and six juveniles, for a total of 51 arrests in July of 2011. This is two less arrests or a less than one percent difference from the 53 total arrests made in July of 2010.

In June, the Youth Services Division received 19 youth referrals (14 males and 5 females). Youth referrals were received from the following: 19 from the Sterling Police Department.

Officers responded to 47 calls at local liquor establishments, 35 more than the 12 calls responded to in June of 2010.

Sterling Police Officers and staff completed 91.50 hours of training during the month of July 2011. Year-to-date, employees have attended more than 3,196 hours of training.

DESCRIPTION	July 2011	July 2010	July Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
ACTIVITIES								
CALLS for SERVICE								
CITY OF STERLING	970	1,176	-18%	6,595	8,068	-18%	8,661	-24%
MOTOR VEHICLE ACCIDENTS	24	29	-17%	164	147	12%	164	0%
CRIMINAL OFFENSES	112	122	-8%	714	804	-11%	783	-9%
GROUP "A" OFFENSES	66	85	-22%	396	550	-28%	491	-19%
GROUP "B" OFFENSES	46	37	24%	318	254	25%	292	9%
VANDALISM	6	21	-71%	83	103	-19%	97	-14%
ARRESTS								
ADULTS	45	51	-12%	308	385	-20%	435	-29%
JUVENILES	6	2	200%	25	64	-61%	78	-68%
PROPERTY								
STOLEN	12,512	46,425	-73%	106,285	295,886	-64%	231,701	-54%
RECOVERED	2,035	2,388	-15%	12,379	90,103	-86%	68,923	-82%
MUNICIPAL CHARGES								
PA'S	32	105	-70%	440	804	-45%	919	-52%
CRIMINAL CHARGES	20	8	150%	132	133	-1%	196	-33%
WARNINGS	168	314	-46%	1,373	2,221	-38%	2,046	-33%
STATE CHARGES								
TRAFFIC	13	33	-61%	174	270	-36%	333	-48%
DUI'S	3	4	-25%	28	43	-35%	64	-56%
CRIMINAL CHARGES	15	31	-52%	169	215	-21%	223	-24%
YOUTH SERVICES								
NUMBER OF REFERRALS								
MALE	14	4	250%	122	91	34%	101	21%
FEMALE	5	6	-17%	48	58	-17%	65	-26%
TOTAL	19	10	90%	170	149	14%	166	3%
REFERRING SOURCE								
STERLING POLICE DEPARTMENT	19	10	90%	152	135	13%	150	2%
LOGAN COUNTY SHERIFF'S OFFICE				2	3	-33%	5	-63%
DISTRICT COURT				4	3	33%	1	186%
STATE PATROL/OTHER JURISDICTION				2			1	67%
PARENT/SELF				1	1		4	-74%
SCHOOL				9	7	29%	5	96%

**STERLING FIRE DEPARTMENT
JULY MONTHLY REPORT**

OPERATIONS:

Chief

- Provided a standby for a firework show at the boat club
- City of Sterling Firework show
- Returned firework racks to company
- Attended a special meeting with the Rural Fire Protection District
- Excellence Committee employee appreciation
- Attended Missouri Valley Fire Chiefs Conference
- Attended regular meeting with the Rural Fire Protection District
- Finished 2012 budget proposal
- Attended CPM course

TRAINING:

- ✓ FETN Training
- ✓ Physical Agility test
- ✓ CPS Tech Class @ Early Childhood Council
- ✓ Active Shooter Training-FETN
- ✓ De-Contamination Training
- ✓ SOP's Chapters 14,15
- ✓ CIRSA Video at City Hall
- ✓ Map Training Northeast, Logan County

MAINTENANCE:

- Picked up new headlights for E-104. E-104 step repairs.
- Tested 53 hydrants
- Pete requested T-18 to the shops Monday, July 11 to work on tower test issues.
- Squad 13 was requested on Tuesday, July 12 to work on warning lights.
- Tested 65 length of hose
- Added 20 gallons of foam to E-11.

OTHER:

- Members assisted with July 4th supplies and set up for Fireworks.
- Members walked through firework safety at Pioneer Park.
- We conducted 2 Fire Station Tours 1 child and 4 adults. 2nd tour with 10 children.
- Checked FD connection and hydrant connection at new Dorm at NJC.
- CPS Event @ Ertle Bros in putting together a Car Seat Check-Up.

ONGOING ISSUES:

E-104 problem with the brights, not resolved. There seems to be a bad connection.

MAJOR INCIDENTS:

7-1-11	IR# 734	23115 Railroad Ave. Padroni	Grass Fire
7-5-11	IR# 747	N 5 th & Elm St	Antifreeze leak
7-6-11	IR# 759	I-76 mm 120	Auto Accident
7-9-11	IR# 770	528 Douglas St	Structure Fire
7-11-11	IR# 781	CO 76 MP 124 WB	Crash
7-20-11	IR# 809	420 Park Circle Drive	Structure Fire
7-21-11	IR# 817	6888 CR 18	Structure Fire
7-22-11	IR# 826	1301 W Main St	Structure Fire
7-25-11	IR# 834	MM124, I-76	Vehicle Fire (recall)
7-26-11	IR# 839	15083 CR 71	Mutual Aid Fleming- Structure Fire (recall)
7-30-11	IR# 858	11079 CR 250	Fire

DESCRIPTION	July 2011	July 2010	July Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
FIRES								
City	4	2	100%	26	17	53%	21	25%
Rural	10	7	43%	42	38	11%	51	-18%
Total	14	9	56%	68	55	24%	72	-5%
EMS/RESCUE								
City	62	66	-6%	434	446	-3%	448	-3%
Rural	16	13	23%	113	85	33%	95	19%
Total	102	79	29%	657	531	24%	543	21%
HAZARDOUS CONDITION								
City	9	37	-76%	61	122	-50%	77	-21%
Rural	1	13	-92%	29	42	-31%	27	7%
Total	10	50	-80%	90	164	-45%	105	-14%
TOTAL 911 SERV CALLS								
City	87	105	-17%	582	625	-7%	612	-5%
Rural	32	33	-3%	213	176	21%	200	6%
Total	119	138	-14%	795	801	-1%	812	-2%
AVERAGE RESPONSE TIME								
City	3	4	-23%	29	31	-5%	31	-6%
Rural	9	12	-19%	79	83	-5%	78	1%
Overall	5.11	6.19	-17%	68	6.19	0	35	95%
GENERAL ALARMS								
Total General Alarms	7	10	-30%	33	35	-6%	29	12%
Average Number of Firefighters	9	12	-25%	77	96	-20%	96	-20%
BUILDING FIRES								
Total Building Fires	3	2	50%	11	10	10%	9	22%
Fires Confined to Rm of Origin	0	2	-100%	0	4	-100%	6	-100%
TRAINING HOURS								
Career Hours	172	267	-36%	1,924	2,424	-21%	1,717	12%
Volunteer Hours	35	81	-58%	439	436	1%	593	-26%
Total Hours	207	349	-41%	2,363	2,860	-17%	2,310	2%
Average Career Hours	11.5	17.8	-36%	128	162	-21%	114	12%
Average Volunteer Hours	3	7	-58%	37	36	1%	49	-25%
FIRE INSPECTIONS								
New Inspections	2	14	-86%	372	251	48%	301	24%
Re-Inspections	6	21	-71%	163	122	34%	172	-5%
Total Inspections	8	35	-77%	535	373	43%	473	13%
HYDRANT INSPECTIONS								
	59	16	269%	81	123	-34%	204	-60%

PUBLIC WORKS DEPARTMENT

JULY 2011 MONTHLY REPORT

The citizens of Sterling enjoyed a variety of weather throughout the month of July with a high temperature of 105° recorded at the water stations on the 17th. Evening temperatures also fluctuated similarly with a low of the month being 55° on the evening of the 3rd and a high evening low of 70° recorded on the 26th. The station located east of Sterling recorded a total precipitation of 4.10" for the month. However, at Sterling Municipal Airport there was a total of 4.88" recorded in the month of July.

MONTHLY CLIMATOLOGICAL SUMMARY for JUL. 2011

NAME: Sterling Mun. CITY: Sterling STATE: Colorado
 ELEV: 4038 LAT: 40 37 17.79420 LONG: 103 15 59.6633

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1	71.1	103.9	2:00a	57.6	6:30p	4.3	35.8	0.43	8.3	72.0	4:30a	W
2	75.7	89.2	12:00m	63.2	6:30p	8.8	31.2	0.02	5.3	23.0	2:30a	N
3	75.5	98.1	5:00a	57.2	5:00p	7.4	32.7	0.00	4.6	40.0	7:00a	SE
4	82.5	105.6	7:30a	59.3	6:00p	2.6	37.4	0.00	2.0	20.0	12:00m	SSE
5	81.9	106.1	3:30a	64.2	3:00p	0.0	40.1	0.00	4.1	26.0	4:30a	NNE
6	74.7	92.9	4:30a	63.1	8:00a	7.0	33.0	0.32	5.0	60.0	8:00a	NNE
7	70.5	96.9	3:30a	57.2	6:00p	7.9	32.1	0.34	2.6	37.0	9:00a	ENE
8	79.1	98.4	5:00a	61.9	6:00p	4.8	35.2	0.00	2.1	17.0	10:00a	SE
9	78.5	101.4	3:30a	61.1	6:00p	3.8	36.3	0.00	4.4	27.0	10:30a	S
10	77.3	101.1	5:00a	60.8	5:00p	4.1	35.9	0.05	3.7	50.0	8:00a	S
11	76.2	100.3	3:00a	64.8	6:00p	2.4	37.6	0.21	2.2	49.0	5:30a	N
12	73.6	104.0	4:30a	60.9	6:00p	2.5	37.5	1.24	3.3	53.0	7:30a	NNE
13	72.5	89.8	4:00a	61.4	3:30p	9.4	30.6	2.20	6.5	37.0	8:00p	NNE
14	82.5	104.4	4:00p	65.1	6:00a	0.3	39.8	0.00	2.1	34.0	12:00m	ENE
15	84.5	106.3	4:30p	63.4	6:00a	0.1	39.9	0.00	2.7	22.0	10:00p	NNE
16	85.4	109.0	4:00p	64.2	6:00a	0.0	41.6	0.00	3.4	20.0	4:30p	SE
17	96.1	107.3	7:30p	63.6	5:30a	0.0	40.5	0.00	3.1	22.0	4:00p	S
18	84.7	108.1	3:30p	64.6	6:00a	0.0	41.3	0.01	4.4	53.0	8:30p	S
19	80.0	100.4	5:00p	61.6	9:30p	4.0	36.0	0.06	3.1	52.0	9:00p	N
20	81.4	105.4	4:30p	61.9	6:30a	1.3	38.7	0.00	4.0	26.0	2:00a	SSW
21	82.4	107.2	3:30p	60.2	6:00a	1.3	38.7	0.00	2.1	21.0	7:30p	SSE
22	78.9	94.4	7:30p	61.6	5:00a	7.0	33.0	0.00	3.9	23.0	6:30a	NNE
23	81.5	102.3	7:30p	69.3	6:00a	0.0	40.8	0.00	3.5	20.0	12:30p	NNE
24	83.7	103.4	3:30p	64.0	6:00a	1.3	38.7	0.00	3.9	20.0	1:30p	SE
25	83.0	105.2	3:30p	64.7	6:00a	0.1	39.9	0.00	2.8	32.0	6:00p	N
26	81.2	103.3	5:00p	62.5	6:00a	2.1	37.9	0.00	2.7	18.0	1:30p	N
27	78.8	92.8	7:30p	53.7	1:30a	11.7	28.3	0.00	4.5	25.0	12:30p	NNE
28	79.4	101.0	3:30p	57.6	6:30a	5.7	34.3	0.00	3.2	20.0	11:30a	ESE
29	83.4	110.0	4:30p	61.0	6:30a	0.0	40.5	0.00	2.1	27.0	6:00p	ESE
30	85.8	104.1	3:00p	65.9	6:00a	0.0	40.0	0.00	6.0	31.0	4:00p	SE
31	81.2	104.5	2:30p	60.3	6:00a	2.6	37.4	0.00	2.2	39.0	5:00p	N
<hr/>												
	79.8	110.0	29	53.7	27	102.5	1142.4	4.88	3.7	72.0	1	NNE

Max >= 90.0: 29
 Max <= 32.0: 0
 Min <= 32.0: 0
 Min <= 0.0: 0
 Max Rain: 2.20 ON 7/13/11
 Days of Rain: 9 (>.01 in) 6 (>.1 in) 2 (>1 in)
 Heat Base: 85.0 Cool Base: 45.0 Method: (High + Low) / 2

STREET/SANITATION DIVISIONS

The resources spent sweeping City streets is down with 330 blocks being swept throughout the month compared to a year ago. However, the division also expended 58 tons of granular base, grading 60 blocks of alleys and 0 blocks of streets throughout the City. The division expended 40 tons of hot bituminous mix in pothole repair.

A 44% increase in resources was expended in cleaning catch basins with the number being 1,344 throughout the month compared to 933 a year ago.

The division replaced 46 traffic control signs, installed 47 new traffic control signs, and removed 47 traffic control signs throughout the City. The division replaced 74 street name signs and installed 74 street name signs throughout the City.

The sanitation division collected 28 tons of loose trash throughout the month. However, they collected 604 tons of compacted trash. This compacted trash is a 2% decrease compared to a year ago. Under time and material removals there were 0 tons this month. The division furthermore disposed of 202 tons of street sweepings and/or miscellaneous debris from the Service Center throughout the month.

DESCRIPTION	July 2011	July 2010	July Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
STREET MAINTENANCE								
Streets Swept (Blocks)	330	356	-7%	2,502	2,924	-14%	4,438	-44%
Streets Swept (Intersections)								
Sweeper Water-Dust Control (Gals)	3,840	5,440	-29%	31,380	45,330	-31%	53,070	-41%
Flushing Streets (Gals)								
Gravel/ABC-Alleys (Tons)				242	651	-63%	337	-28%
Gravel/ABC-Streets (Tons)	58	15	289%	114	120	-5%	180	-36%
Grading Alleys (Blocks)	60			1,021	773	32%	827	23%
Grading Streets (Blocks)		44	-100%	120	432	-72%	489	-75%
Grade Parking Lots (Blocks)							4	-100%
Excavate Sub-base (Cu Yds)		350	-100%	156	442	-65%	306	-49%
Excavate Asphalt (Tons)		14	-100%		344	-100%	401	-100%
Excavate Concrete (Tons)					27	-100%	64	-100%
Structure Backfill (Tons)		376	-100%	718	447	61%	530	36%
Backfill-Pit Run & Yard Stock Dirt (Cu Yds)	95			830	410	102%	394	110%
Hot Bituminous Mix (Tons)	40	152	-73%	486	515	-6%	604	-20%
Emulsion/Tack Oil (Gals)				130			62	110%
Cold Mix-Asphalt (Tons)				1,878	8	23229%	491	282%
Catchbasins - Altsid Briquets	783	933	-16%	1,459	1,698	-14%	881	66%
Catchbasins Cleaned (Each)	1,344	933	44%	3,533	3,415	3%	2,109	68%
Painting-Parking (Gals)		5	-100%	18	77	-77%	53	-66%
Painting-Crosswalks (Gals)				35	48	-27%	25	38%
Painting-Curbs (Gals)		15	-100%		150	-100%	89	-100%
Painting-Symbols (Gals)								
Painting-Lanes(Gals)					8	-100%	15	-100%
SIGN MAINTENANCE								
Traffic Control-Repair (Each)				2	3	-33%	8	-76%
Traffic Control-Replace (Each)	46			85	90	-6%	77	11%

Traffic Control-Install (Each)	47	5	840%	106	122	-13%	96	11%
Traffic Control-Remove (Each)	47			87	113	-23%	80	8%
Street Name-Repair (Each)		75	-100%	1	76	-99%	21	-95%
Street Name-Replace (Each)	74			148	204	-27%	59	150%
Street Name-Install (Each)	74			150	204	-26%	87	72%
Delineators-Repair & Replace (Each)					3	-100%	7	-100%
SNOW/ICE CONTROL								
Snow Removal (Loads)				730	239	205%	623	17%
Salt/Sand Mix Material (Tons)				237	161	47%	223	6%
Plowed/Sanded Streets (Miles)				2,776	1,556	78%	1,914	45%
SANITATION								
Loose Trash/Debris Collection:WO (Tons)	28	27	4%	402	957	-58%	599	-33%
Compacted Trash Collection (Tons)	604	615	-2%	3,403	3,509	-3%	3,515	-3%
Alley Debris/Trash Removal: T & M (Tons)		138	-100%		138	-100%	31	-100%
Yard: Sweepings + Misc Debris (Tons)	202	23	779%	568	603	-6%	1,021	-44%
Container Repairs-90 Rollouts (Each)	11	5	120%	43	144	-70%	206	-79%
Container Repairs-Dumpsters (Each)	17	19	-11%	184	304	-39%	223	-18%
Level Dumpsters - Gravel Base Pad							4	-100%
Weed Control-Mowing (Hours)	41	56	-28%	138	137	0%	107	29%
Weed Control-Burning (Hours)								
MATERIAL PROCESSING								
Haul Materials from Airport Pit (Cu Yds)							252	-100%
Haul Sand from Logan County Landfill					20	-100%	4	-100%
Haul Materials from Vendor Yard (Tons)	259			1,096	702	56%	897	22%
Haul Materials from Project Site (Cu Yds)	20	30	-33%	212	110	93%	731	-71%
Haul Pulverized Asphalt/Millings (Cu Yds)	130	84	56%	277	871	-68%	504	-45%
MISCELLANEOUS								
Haul Rip Rap Materials--Concrete							24	-100%
Crack Sealing (#s per day)				38,790	20,310	91%	19,067	103%

WATER/SEWER DIVISION

The water division produced 120,380,600 gallons, a 13% decrease compared to July a year ago, and a 9% decrease in hours logged. Furthermore the division responded to 366 requests for locates throughout the month. The meter reader read 4,512 meters resulting in 46 turn-offs for delinquent payment and also 29 investigations for high usage. The division continued the testing regime necessary for the health department regulations, responded to 206 and cleared 206 SCADA alarms at the time of reporting.

The sewer division cleaned 4,183 feet of sewer line throughout the month. This division responded to 366 requests for locates.

MISCELLANEOUS - OTHER								
Concrete Blocks Built (No.)								
Water Main Leak Detection (Feet)					40	-100%	8	-100%
METER SECTION								
METERS (No.)								
Meters Read	4,512	3,850	17%	30,139	32,233	-6%	30,371	-1%
Meter Turn-offs (for repair)	8	6	33%	118	87	36%	105	12%
Meter Turn-offs (delinquent)	46	55	-16%	418	452	-8%	406	3%
Meter Turn-ons (all)	71	52	37%	565	534	6%	480	18%
METER MAINTENANCE (No.)								
Meters Repaired - In House							11	-100%
Meters Repaired - In Field				2	17	-88%	23	-91%
Meters Repaired - Manufacturer								
METER INVESTIGATIONS (No.)								
Zero Consumption							9	-100%
High Usage	29	40	-28%	166	319	-48%	296	-44%
Leaking in Meter Pit							2	-100%
METER PIT MAINTENANCE (No.)								
Curb Stops Repaired					1	-100%	0	-100%
METER PIT INSTALLATION (No.)								
Meter Pits Installed							0	-100%
MISCELLANEOUS - OTHER (No.)								
Concrete Risers Manufactured								
Meter Pits Manufactured								
OPERATIONS SECTION								
WELL METERS (No.)								
Well Meters Read	16	25	-36%	99	129	-23%	174	-43%
Park Meters Read	42	25	68%	184	166	11%	144	28%
WELL HOUSE MAINTENANCE (No.)								
Motors Checked	403	403		2,756	2,756		2,715	2%
Well Building Security Checked	651	651		4,452	4,452		3,323	34%
WELL MAINTENANCE (No.)								
Well GPM Check							2	-100%
Well Check for Sand							12	-100%
Well Static Level							15	-100%
Well Draw Down							11	-100%
Well Air Check	93	93		636	243	162%	61	950%
GROUND STORAGE TANKS (No.)								
7.5 MG Tank Checked	62	62		424	424		319	33%
7.5 MG Tank Level Checked	62	62		424	424		319	33%
2.0 MG Tank Checked	62	62		424	424		319	33%
2.0 MG Tank Level Checked	62	62		424	424		319	33%
Security Checks	62	62		424	424		441	-4%
ELEVATED STORAGE TANKS (No.)								
0.25 MG North Checked	93	93		636	636		564	13%
0.25 MG North Level Checked	93	93		636	636		566	12%
0.25 MG South Checked	93	93		636	636		565	13%
0.25 MG South Level Checked	93	93		636	636		568	12%

Security Checks	186	186		1,272	1,272		976	30%
WATER QUALITY TESTING (No.)								
Well Samples Taken		31	-100%	11	48	-77%	51	-79%
Distribution Samples Taken		58	-100%	15	119	-87%	109	-86%
Chlorine Samples Taken	101	59	71%	312	385	-19%	378	-17%
Bacteriological Samples Taken	63	20	215%	92	106	-13%	108	-15%
Other - Samples taken		11	-100%		208	-100%	62	-100%
SCADA SYSTEM (No.)								
SCADA Alarms	206	31	565%	628	271	132%	190	231%
SCADA Alarms Cleared	206	31	565%	624	270	131%	187	234%
DISINFECTION (No.)								
Chlorine Bottles Picked Up	20	15	33%	89	82	9%	67	33%
Chlorine Bottles Returned	20	15	33%	90	78	15%	65	38%
POTABLE WELLS								
WELLS PUMPED								
Hours	3,990	4,390	-9%	18,734	19,329	-3%	24,022	-22%
Gallons	120,381	138,911	-13%	553,355	580,165	-5%	698,470	-21%
Call Customer By Phone							4	-100%
UNCC LOCATES								
City Requests	22			100				
Private Requests	127			634				

DESCRIPTION	July 2011	July 2010	July Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
SANITARY SECTION								
Sewer Service Installed (No.)								
Sewer Service Installed (No.) 4"							1	-100%
Sewer Service Installed (No.) 6" & larger								
Sewer Service Taps Installed (No.) all							1	-100%
Sewer Service Inspected (No.)					1	-100%	1	-100%
Sewer Service Repaired (No.)					1	-100%	3	-100%
Sewer Lines Installed (Ft.)								
Sewer Lines Installed (Ft.) 6"								
Sewer Lines Installed (Ft.) 8"					900	-100%	180	-100%
Sewer Lines Installed (Ft.) 10"								
Sewer Lines Installed (Ft.) 12" & larger								
Sewer Lines Replaced (Ft.) 4"								
Sewer Lines Replaced -6" (Ft)				23			8	-100%
Sewer Lines Replaced -8" (Ft)							740	-100%
Sewer Lines Replaced -10" (Ft)							3	-100%
Sewer Lines Replaced-12" & larger (Ft)								
Sanitary Sewer Relined-all sizes (Ft)								
Sewer Lines Cleaned (Ft.) 4"								
Sewer Lines Cleaned (Ft.) 6"	54			429	300	43%	1,023	-58%
Sewer Lines Cleaned (Ft.) 8"	465			5,665	7,200	-21%	18,812	-70%
Sewer Lines Cleaned (Ft.) 10"				7,250	5,400	34%	8,507	-15%

Sewer Lines Cleaned (Ft.) 12" & larger	1,115			3,215	1,100	192%	2,941	9%
Sewer Lines Repaired (Ft.)							0	-100%
Sewer Lines Repaired (Ft.) 6"								
Sewer Lines Repaired (Ft.) 8"							171	-100%
Sewer Lines Repaired (Ft.) 10"				4	1,800	-100%	460	-99%
Sewer Lines Repaired (Ft.) 12" & larger					1	-100%	80	-100%
Sanitary Tap Locates (No.)				8	98	-92%	59	-86%
Sanitary Line Locates (No.)	122	134	-9%	679	715	-5%	524	30%
Sanitary Manhole Locates (No.)	244	268	-9%	1,316	1,164	13%	723	82%
Sanitary Manholes Constructed (No.)							0	-100%
Sanitary Manholes Inspected (No.)					1	-100%	5	-100%
Sanitary Manholes Repaired (No.)							1	-100%
Sanitary Manholes Raised (No.)								
Sanitary Manholes Lowered (No.)								
Lift Stations Checked (No.)		11	-100%	1	22	-95%	32	-97%
Lift Stations Cleaned/Washed (No.)		11	-100%	40	55	-27%	40	0%
Lift Stations Repaired (No.)					2	-100%	3	-100%
Lift Station Alarms (No.)					1	-100%	34	-100%
MISCELLANEOUS-OTHER								
Sewer Lines Televised (Ft.) all sizes							196	-100%
Sewer Service Lines Televised (No)					4	-100%	4	-100%
Sewer Service Taps Televised (No)					3	-100%	2	-100%
Sewer Service Lines Replaced (No)							0	-100%
Sewer Service Taps Replaced (No)							0	-100%
Manhole Risers Manufactured (No.)								
STORM SECTION								
Storm Sewer Lines Installed (Ft.)								
Sewer Lines Installed -8" (Ft)				180				
Sewer Lines Installed -10" (Ft)								
Sewer Lines Installed -12" & larger (Ft)								
Storm Sewer Lines Replaced (Ft.)								
sewer lines replaced-8" (Ft)							10	-100%
Sewer lines replaced-10" (Ft)				4				
Sewer Lines Replaced-12" & larger (Ft)								
Storm Sewer lines Cleaned (Ft.)								
Sewer lines cleaned-8" (Ft)	1,144			1,144			204	461%
Sewer lines cleaned-10" (Ft)	154			354			154	130%
Sewer lines cleaned-12" & larger (Ft)	1,251			1,251			301	316%
Storm Sewer Lines Repaired (Ft.)								
Sewer Lines Repaired-8" (Ft)							16	-100%
Sewer Lines Repaired-10" (Ft)							2	-100%
Sewer Lines Repaired-12"&larger (Ft)							5	-100%
Storm Manholes Constructed (No.)					2	-100%	0	-100%
Storm Manholes Inspected (No.)								
Storm Manholes Repaired (No.)								
Storm Manholes Replaced (No.)							0	-100%
Catchbasins Constructed (No.)								
Catchbasins Inspected (No.)							6	-100%

Catchbasins Repaired (No.)								
Catchbasins Replaced (No.)								
Catchbasins Cleaned (No.)					12	-100%	7	-100%
Storm Sewer Line Locates (No.)	122	134	-9%	672	654	3%	654	3%
Storm Sewer Manhole Locates (No.)	244	268	-9%	1,342	1,308	3%	661	103%
Call Customer by Phone					5	-100%	4	-100%

AIRPORT DIVISION

The airport division witnessed 222 operations during the month of July. Throughout the month this division sold 3,938 gallons of fuel, which is a 37% increase from July 2010. However the total year-to-date of 25,719 gallons of fuel, is a 17% increase compared to a year ago.

DESCRIPTION	July 2011	July 2010	July Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
OPERATIONS BY A/C TYPE								
A/C Single Engine	144	54	167%	915	837	9%	1,202	-24%
A/C Multi Engine	24	8	200%	76	107	-29%	120	-37%
Helicopter	20	40	-50%	132	160	-18%	136	-3%
Turbojet	34	21	62%	218	330	-34%	412	-47%
Other Types							4	-100%
TOTAL OPERATIONS	222	123	80%	1,341	1,434	-6%	1,875	-28%
AVIATION FUEL DISPENSATION								
Avgas (Gals.)	1,407	853	65%	7,569	7,704	-2%	11,523	-34%
Jet-A (Gals.)	2,531	2,024	25%	18,150	14,291	27%	16,094	13%
TOTAL FUEL	3,938	2,877	37%	25,719	21,995	17%	27,616	-7%

CODE ENFORCEMENT DIVISION

There was 1 permit issued for new residential work with a construction value of \$80,000 in the month of July. There were 10 permits for residential additions/alterations with a construction value of \$52,689.00. There was 1 permit issued for new non-residential work with a construction value of \$43,602 in the month of July. Furthermore there were 3 permits for non-residential additions and/or alterations with a construction value of \$180,431.00. For summation of the month there was a total of 15 building permits issued with a fee structure of \$8,589; 0 demo permits with a fee structure of \$0; 10 fence permits with a fee structure of \$200; 3 mechanical permits with a fee structure of \$80; 5 sign permits with a fee structure of \$120; 15 excavation permits with a fee structure of \$50, 0 manufactured home hookup permits with a fee structure of \$0 and 15 miscellaneous permits and/or approvals issued with a fee structure of \$2,269.00. Throughout July, there were 63 permits and/or approvals issued with a 75% increase compared to a year ago. The fee structure is \$11,308.00, a 72% decrease compared to a year ago.

DESCRIPTION	July 2011	July 2010	July Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
NEW RESIDENTIAL								
Single-Family Detached 101								
Permits	1			2			1	233%
Units	1			2			1	233%
Value	80,000			204,300			115,177	77%
Condominiums/Townhouses 102								
Permits								
Units								
Value								
Duplex 103								
Permits		1	-100%		1	-100%	0	-100%
Units		2	-100%		2	-100%	0	-100%
Value		186,552	-100%		186,552	-100%	37,310	-100%
Three & Four Family 104								
Permits								
Units								
Value								
> 4 Family Apartments 105								
Permits								
Units								
Value								
Manufactured Homes 106								
Permits							0	-100%
Units							0	-100%
Value							1,120	-100%
TOTALS								
Permits	1	1		2	1	100%	1	67%
Units	1	2	-50%	2	2		1	43%
Value	80,000	186,552	-57%	204,300	186,552	10%	153,607	33%
NEW RESIDENTIAL (GROUP/TRANSIENT)								
Hotels & Motels 213								
Permits								
Units								
Value								
Other Nonhousekeeping 214								
Permits								
Units								
Value								
TOTALS								
Permits								
Units								
Value								
RESIDENTIAL ADD/ALTERATIONS								
Residential Additions/Alterations 434								
Permits	10	2	400%	65	68	-4%	61	6%

Value	52,689	6,256	742%	316,780	409,693	-23%	498,325	-36%
Residential Garages/Carports 438								
Permits				7	3	133%	3	119%
Value				87,564	32,225	172%	37,641	133%
TOTALS - RES. ADD/ALTERATIONS								
Permits	10	2	400%	72	71	1%	64	12%
Value	52,689	6,256	742%	404,344	441,918	-9%	535,965	-25%
NEW NONRESIDENTIAL								
Amusement & Recreation 318								
Permits								
Value								
Churches & Religious 319								
Permits								
Value								
Industrial Buildings 320								
Permits							0	-100%
Value							1,511	-100%
Auto Service & Repair 322								
Permits							0	-100%
Value							20,532	-100%
Hospitals & Institutions 323								
Permits								
Value								
Offices 324								
Permits							1	-100%
Value							137,571	-100%
Schools & Education 326								
Permits								
Value								
Commercial Buildings (Retail) 327								
Permits							1	-100%
Value							542,523	-100%
Public Works & Utilities 325								
Permits				2				
Value				12,001,939				
Other Buildings 328								
Permits	1			2	3	-33%	9	-79%
Value	43,602			46,602	141,257	-67%	282,375	-83%
Structures 329								
Permits					2	-100%	5	-100%
Value					4,000	-100%	172,049	-100%
TOTALS - NEW NONRESIDENTIAL								
Permits	1			4	5	-20%	16	-76%
Value	43,602			12,048,541	145,257	8195%	1,156,561	942%
NONRESIDENTIAL ADD/ALTERATIONS								
Nonresidential Add/Alterations 437								
Permits	3	5	-40%	24	43	-44%	28	-15%
Value	180,431	1,046,377	-83%	1,084,232	4,383,592	-75%	2,340,159	-54%

PARKS, LIBRARY AND RECREATION DEPARTMENT

JULY 2011 MONTHLY REPORT

DEPARTMENT OVERVIEW

There were 19 Pavilion Reservations issued this month for a total year-to-date total of 162. Also, there were 12 Facility Use Permits issued during the month.

The sum of \$500 was paid out in the Tree Removal program, for a year-to-date balance of \$750. No money was paid out in the Tree Planting program in July, for a year-to-date total of \$100.

The Department secretary attended PLR staff, secretary and newsletter meetings during the month. She prepared and distributed PLR news releases to media. She changed the tape for the IT Tech once. She also attended the Cornerstone Laying Ceremony at the Sterling Public Library on July 20. Department Secretary viewed a CIRSA video on July 26.

The Director attended staff, Kiwanis, SWellness and Excellence Committee meetings during the month.

Director and Department Secretary attended the PLR Board on July 12. PLR Superintendents gave a review on their Division's projects and other items discussed were: Library Policies; Library Holds; and a Facility Use Question. Examples of Mission Vision and Values were distributed for Board's review and discussion at the next meeting.

July 11 – Director participated in a Book King software demonstration.

July 12 – Director attended a GOCO Grant Workshop in Brush.

July 12 – Director participated in Ten Tips for Basic Cataloging Webinar.

July 18 – Director met with Larry Hilty re: Flatlanders Car Show.

July 18 – The Department received money for four memorial benches, three for the museum and one to be placed in Prairie Park. A purchase order was generated for these purchases.

July 20 – Two thank you letters were sent for Memorial Benches.

July 21 – Director met with a citizen.

July 21 – Director and Department Secretary attended the Award Ceremony at the Service Center and Director helped serve refreshments, as part of the Excellence Committee.

July 22 – Director met with Recreation Superintendent Fuller.

July 29 – Two letters were sent to PLR Board members re: renewal of their appointment to the Board.

July 29 – Director met with Recreation Assistant Gress re: budget figures.

PARKS, CEMETERY AND FORESTRY

Parks - July has been a hot month and crews have been doing a lot of weed control. Crews have been working hard to get the mowing and pesticide applications completed in a timely manner. Pavilions reservation requests continue to grow. Rock around the new Museum building was installed to facilitate drainage. Irrigation and the remainder of landscaping were completed around the Prairie Park Tennis Courts. Benches and some landscaping have been installed by PCF crews at the entrance to the library. The fence for the kindergarten area at Ayres School was installed and the project is complete other than final request for reimbursement from GOCO.

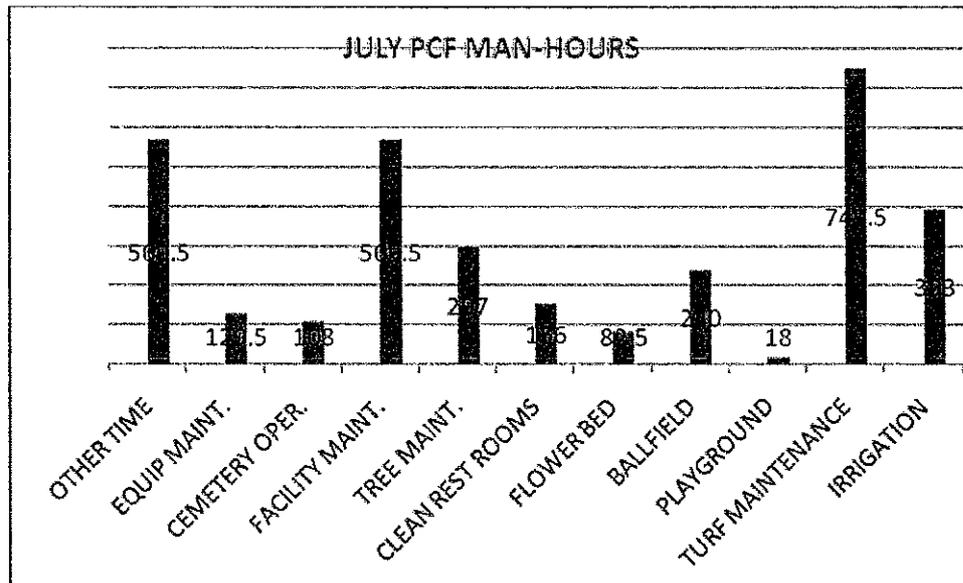
The annual Flatlanders Car Show was held at Pioneer Park. This event requires extensive preparation and also repair work to grass and irrigation systems after the event. It also taxes the restrooms in the park.

Cemetery - The Riverside staff has been busy mowing, doing irrigation repairs and adjustments at the cemetery. There were ten funerals in July, with three of them being cremains. The staff sold four grave spaces and four Columbarium Niches this month. Cemetery crews have been making several irrigation adjustments to accommodate for temperature extremes that reveal limitations of the irrigation system.

Forestry -The Forestry Division has been busy with several line of sight trims, as well as trying to get caught up on Action Requests. Eight new trees were planted this month. Nine trees were removed and 46 were trimmed in July.

Ongoing PCF projects:

- Perform all routine maintenance activities necessary
- Pesticide application
- Complete Forestry Action Requests
- Swing set modification at Krull Park
- Modifications to irrigation system at Propst Park Tennis court site
- Replace second leaking dock section at OTRA



Graph denotes man-hours used during the month of July.

DESCRIPTION	2011	2010	Change	2011	2010	Change	Avg	Change
PARKS								
Man-hours of equip maint (all PCF)	177	207	-15%	177	1,165	-85%	1,081	-84%
Facility reservations	58	40	45%	278	125	122%	167	66%
Restroom cleanings/inspections	156	237	-34%	726	1,072	-32%	1,126	-36%
Man-hours of ballfield preparation	240	407	-41%	1,434	1,233	16%	1,098	31%
CEMETERY								
Opening/Closing	10	10		68	56	21%	65	4%
Cremains - Opening/Closing	3	5	-40%	20	24	-17%	26	-23%
Spaces sold	4	5	-20%	30	21	43%	42	-29%
Monument permits	12	29	-59%	133	134	-1%	111	20%
Graves repaired/raised	73	36	103%	657	927	-29%	557	18%
Niches Sold	4			17	11	55%	19	-9%
FORESTRY								
Trees trimmed	46	60	-23%	174	203	-14%	329	-47%
Trees removed	9	29	-69%	47	173	-73%	105	-55%
Action Requests completed	7	18	-61%	28	52	-46%	46	-39%
Trees planted	8	1	700%	57	51	12%	73	-22%
Stumps removed by contract					28	-100%	20	-100%

LIBRARY

The patron count for Sterling Public Library from July 1 through July 31, 2011 was 5,594.

There were 6 meetings in the Community Room in July.

The library had 11 Community Servants for a total of 117 hours of community service. Three volunteers worked 16 hours. Total volunteer hours for the month of July were 133.

Sterling Public Library made 272 interlibrary loan requests of other libraries and received 231 items. Other libraries made 164 interlibrary loan requests and Sterling Public Library loaned 94 items. Lending libraries were unable to fill 41 requests and Sterling Public Library was unable to fill 70 requests. Total interlibrary loan requests were 436 and 326 items were circulated. The unfilled requests by Sterling Public Library are high because SWIFT and Polaris are not communicating properly. SWIFT hopes that an upgrade in the near future will correct the problem.

Sandy Van Dusen attended the Disaster Preparedness and Recovery Workshop on July 26th in Ft. Collins.

PROJECT UPDATE:

Technology continues to be an important part of the library. Two thousand seven hundred thirty nine patrons signed up and used the Internet and public access computers during July.

There were 107 children who called Dial-a-Story during July. Dorothy Schreyer, Vickie Wettstein, Julie LaGuardia and Denise Ladd read stories during the month. The stories can be heard by calling 522-6808.

The library was busy with Summer Reading Programs during July. Following is a list of programs and the attendance:

		children	adults
<u>Passports, Please</u>			
July 11	Asia	35	11
June 18	South America	42	16
June 25	Australia	29	11
<u>Multicultural Art Challenge</u>			
July 5	North America	9	
July 12	Asia	13	
July 19	South America	13	
July 26	Australia	19	
<u>Around the World</u>			
July 6	Holidays Around the World	11	5
July 14	Foods Around the World	16	5
July 20	Languages Around the World	11	6
<u>Movie Night</u>			
July 13	Tangled	18	11
July 27	Kung Fu Panda	19	11
<u>Adult program</u>			
June 23	Our Novel Destination is the Wild West	23	

DESCRIPTION	July 2011	July 2010	July Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
Active Library Patrons								
Books Checked Out	11,692	7,412	58%	69,961	60,329	16%	57,642	21%
In-house Circulation	1,012	1,315	-23%	7,342	7,511	-2%	8,177	-10%
Volunteer Hours	16	3	433%	50	56	-10%	143	-65%
Story Time Attendance				473	220	115%	293	62%
Summer Reading Program	3			680	635	7%	709	-4%
Reference Questions	816	926	-12%	7,214	6,884	5%	5,648	28%
Books Placed on Hold	517	512	1%	4,194	2,551	64%	1,968	113%
Inter-Library Loans								
Borrowed requests	272	230	18%	1,695	1,531	11%	1,326	28%
Loaned requests	164	218	-25%	1,515	1,415	7%	1,090	39%
Total	436	448	-3%	3,210	2,946	9%	2,413	33%
Library Meeting Room Use	6			69	32	116%	136	-49%
Patrons Using Facility	5,594	3,776	48%	31,937	29,511	8%	34,105	-6%
Hours Tutoring	73	77	-5%	798	875	-9%	987	-19%
Internet use	2,739	1,707	60%	12,263	11,225	9%	12,067	2%

RECREATION DIVISION

SUMMER SOFTBALL: The Adult Summer Softball program, which includes Men's Slow Pitch and Co-Rec. concluded on July 27th. Attendance at the softball complex for the adult leagues totaled 2,600 player and spectator visits in July, 2011.

The Wildcat Girls Youth Softball tournaments were conducted for the 4th & 5th and 6th & 7th grade divisions July 13 – 16 and the 8th & 9th grade tournament was conducted July 20 & 21. Attendance at the softball complex for the youth wildcat leagues and tournament play accounted for 5,060 player and spectator visits in July, 2011.

FALL SOFTBALL: Registrations for the Fall Softball Leagues were taken through August 3rd. League schedules were prepared and distributed. Arrangements were made for umpires, scorekeepers, and field supervisors for this program. Previous employees were contacted and new employees were interviewed and hired. League play begins on August 15th and continues through September 12th. There are a total of 9 teams participating in the program. This is down 6 teams as there were 15 teams participating last year.

FALL YOUTH VOLLEYBALL: Registration information for Fall Youth Volleyball was prepared and distributed to all of last year's participants, as well as the local media. The registration due date is August 10th, but individual registrations will be taken until the season starts, or until teams fill. Practice begins the week of August 22nd and matches begin September 17th. There are already over 120 girls registered to participate this year.

ADULT FALL VOLLEYBALL: Registration information for Adult Fall Volleyball was prepared and distributed to all of last year's participants, as well as the local media in July. The divisions offered are: Women's A, Upper B, B, & C and Co-Rec. A, B, Upper B and 4 on 4. The registration due date is August 10th. Matches begin the week of September 4th.

EMPLOYEES: The Sterling Recreation Division offers seasonal jobs to many youth and adults during the year. This summer there were: 13 youth softball umpires, 8 scorekeepers and 3 field supervisors. Adult softball employed: 7 umpires, 7 scorekeepers and 2 field supervisors. A total of 40 seasonal employees filled out the softball employee roster.

RECREATION CENTER

RECREATION CENTER ATTENDANCE REPORT: July, 2011's total admission figures were 12,759. July, 2010's total admission figures were 11,012. July, 2009's total Recreation Center admissions were 9,730. Total admissions for July, 2011 was up 1,747 visits over July, 2010 and 3,029 over July, 2009! These are very large increases! The increases averaged approximately 56 patron visits a day over July, 2010, and 98 patron visits a day over July, 2009!

NON-PARTICIPANT ADMISSIONS: There were a total of 341 Non-Participant admissions to the Recreation Center in July, 2011. There were 397 visits in July, 2010. This category was down 56 patrons from July, 2010. Recreation Center patrons observing Recreation Center programs such as swimming lessons, swim team practice and birthday parties are not charged non-participant fees.

CHILD ADMISSIONS: There were a total of 901 Child admissions to the Recreation Center in July, 2011. This is up 77 visits from July, 2010. Paid admissions and punch card admissions make up total admissions.

YOUTH ADMISSIONS: There were a total of 3,689 Youth admissions to the Recreation Center in July, 2011. This is down 104 visits from July, 2010.

SENIOR ADMISSIONS: There were a total of 404 Senior admissions to the Recreation Center in July, 2011. This is down 60 visits from July, 2010.

ADULT ADMISSIONS: There were a total 2,431 Adult admissions to the Recreation Center in July, 2011. This is up 400 visits from July, 2010. This is a significant increase and is due to the number of adults using the fitness room.

FAMILY ADMISSIONS: There were a total of 831 Family admissions to the Recreation Center in July, 2011. This is up 90 families from July, 2010. Those 831 family admissions accounted for approximately 3,324 individuals using the Recreation Center for the month.

OUTDOOR POOL HEATER PROBLEMS: We have had a great deal of trouble with the outdoor pool's water heater for the past three years. The pool water heater was never properly installed or inspected when it was put in. Multiple boiler experts, plumbers, and electricians have been brought in to analyze the heaters problems, to no avail. The heater's problem is that carbon was building up inside on the heat exchanger and also dropping down and clogging the natural gas burners. The cause of the problem has been discovered by McMurrin Electric. The intake water temperature needs to be over 105 degrees at the intake and our water was coming in at 81 degrees or whatever the outdoor pool water temperature was. By manipulating flow valves and re-routing and mixing warmer water with colder pool water, the condensation problem and carbon build-up problem seems to be fixed!

RE-1 SUMMER CLUB: There were 304 kids from the RE-1 valley school summer club that used the outdoor pool during July. Due to intergovernmental agreements between the City of Sterling and RE-1 Valley Schools, there was no charge for these visits.

STERLING SWIM TEAM: There were 44 kids participating on the Swim Team. This is 19 less than in 2010. This is a large decrease. These 44 kids accounted for 461 visits to the Recreation Center for practice. Practices are scheduled weekly, Monday - Friday from 10:00 a.m. – 11:30 a.m. in the outdoor pool. There were four Recreation Center swim team coaches working with the kids daily. The coaches do everything from conducting daily practices to attending out of town swim meets with the kids. On July 9th two coaches accompanied 17 swimmers, to a C.A.R.A. swim meet in Erie and on July 23rd two coaches accompanied 19 swimmers, to a swim meet at Highlands Ranch.

EMPLOYEES: The Recreation Center employed 45 American Red Cross certified seasonal staff during the summer of 2011. This is four less than last year. They range from L.G.T. (lifeguards) to Water Safety Instructors that teach swimming lessons, to Head Lifeguards, to the Outdoor Pool Supervisor's. Before they can be hired, a Lifeguard must pass a 32 hour Lifeguard Training class. W.S.I.'s must take an additional 32 hour long Water Safety Instructor class to learn how to teach swimming lessons. Lifeguards are observed by all full-time staff throughout the year and are able to prove themselves throughout the year by being dependable, flexible, and willing to work. These individuals are chosen to become Head Lifeguards. They then take 10 hours of Head Lifeguard training with the Recreation Superintendent, 6 hours with the head cashiers, and three hours of Aqua Aerobics training!

SWIM LESSONS: Two of the five sessions of summer American Red Cross swimming lessons took place in July, 2011. A total of 341 children took swimming lesson classes in July, which was up 33 children from last year. There were 315 children in regular swimming lessons classes and 26 children in private swimming lessons. The 341 children amassed 3,410 visits to the Recreation Center during the morning lessons in July, and that is not counting all the family members that accompanied them to their swimming lesson classes!

DESCRIPTION	July 2011	July 2010	July Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
WINTER								
Volleyball Teams							24	-100%
Volleyball Participants							595	-100%
Volleyball Spectators							967	-100%
Adult Basketball Teams				46	40	15%	38	21%
Adult Basketball Participants				920	1,280	-28%	1,104	-17%
Adult Basketball Spectators				1,840	1,600	15%	1,380	33%
Youth Basketball Teams				174	182	-4%	180	-3%
Youth Basketball Participants				9,744	12,944	-25%	12,776	-24%
Youth Basketball Spectators				15,660	15,780	-1%	14,342	9%
Adult Basketball Tourn. Teams				28	40	-30%	31	-10%
Adult Basketball Tourn. Participants				210	368	-43%	362	-42%
Adult Basketball Tourn. Spectators				420	460	-9%	452	-7%
Open Gym Participants								
Denver Nugget Basketball Skills Challenge					21	-100%	15	-100%
Santa at the Center Participants								
Spring								
Volleyball Teams				72	81	-11%	61	18%
Volleyball Participants				1,824	2,416	-25%	2,290	-20%
Volleyball Spectators				2,280	3,020	-25%	2,491	-8%
Summer								
Adult Softball Teams	27	30	-10%	81	90	-10%	93	-13%
Adult Softball Participants	1,100	1,512	-27%	4,790	4,896	-2%	4,800	0%
Adult Softball Spectators	1,500	2,520	-40%	5,910	8,160	-28%	8,002	-26%
Wildcat Softball Teams	29	21	38%	87	73	19%	84	4%
Wildcat Softball Participants	1,400	1,252	12%	3,404	3,640	-6%	4,034	-16%
Wildcat Softball Spectators	3,600	2,700	33%	8,760	12,140	-28%	9,392	-7%
Pet Show Participants	11			11	13	-15%	15	-25%
Rockies Baseball Skills Challenge				15	21	-29%	20	-25%
July 4th Dance Attendance	400	500	-20%	400	500	-20%	500	-20%
July 4th Fireworks Attendance	5,000	5,000		5,000	5,000		5,800	-14%

OVERLAND TRAIL MUSEUM

During the month of July, 3,372 visitors visited the Museum representing 38 states and 7 foreign countries.

The July 4th Heritage Festival was a great success with approximately 2,600 people attending. The entertainment was excellent with the 101st Army Dixieland Jazz Band, the McDaileys and Boots in Motion performing all day. KSTC/KNNG were here doing a live remote with Richard Ontiveros hosting on the entertainment stage and Mike Walker on the radio. It was an extremely hot day with temperatures in the low 100's and most of the crowd began thinning out around 2 p.m.

Austin Gerlach completed his Eagle Scout project of building the gold panning stream. It will be debuted on Bison Days the first week of August.

The fifth and final week of Prairie School took place the second week of July. It was another very successful year for our Prairie School teachers and participants.

Anne Bond was here the 14th, 15th and 16th and again on the 29th and 30th. She and Kay spent all of those days completing the exhibit installation. All of the text panels were installed, as well as the smaller photo panels and framed pieces. The installers from the Houston Museum of Natural History were here on the 27th and 28th and installed the 5 computer touch screen exhibits. There are a couple of small errors that will be corrected and send to us to reinstall. The furniture from Bedford was delivered. The fireplace was completed and staff spent several days cleaning the building preparing for the grand opening. The cement was poured for the fountain – the extreme heat slowed down the process somewhat. Both the Street and Parks Divisions spent a lot of time working on the landscaping for the new building. A rock retaining wall is in place, as well as a wooden pole retaining wall – large rocks were placed around the building as well as smaller gravel.

A large family reunion took place at the Sundowner and Heidi Park and many members of the family spent Saturday, August 23 at the museum – Perry led some special children's activities for them. The August children's program, also led by Perry, was about the history of sports in this community.

The Tannery Committee continues to make progress on the tannery project.

Final preparations were made for the Grand Opening of the High Plains Education Center – several articles appeared in the JA, ads were placed in both the JA and the Sentinel and Kay was interviewed a couple of times on both the morning show and the afternoon program at KPMX.

Museum Projects

New exhibit planning and installation.....	Exhibit completed
Frank Walsh building project.....	Building completed
Accessioning artifacts.....	Ongoing project
Cleaning buildings & artifacts.....	Ongoing
Tannery.....	In progress
Research Room.....	Plans progressing
Eagle Scout gold panning creek.....	Completed

DESCRIPTION	July 2011	July 2010	July Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
Numbers of Donors	2	2		14	20	-30%	35	-60%
Number of items donated	4	12	-67%	37	81	-54%	167	-78%
Number of School Visits				10	17	-41%	21	-52%
Number of Students				435	740	-41%	882	-51%
Prairie School Students	16	30	-47%	92	75	23%	118	-22%
Prairie School Teachers	2	4	-50%	12	10	20%	12	3%
Number of Special Events	2	1	100%	8	7	14%	3	135%
Total Attendance of Special Events	2,628	2,500	5%	2,694	2,724	-1%	2,944	-8%
Number of Weddings					2	-100%	3	-100%
Number of Tour Buses				1	1		1	67%
Tour Bus Visitors				20	25	-20%	11	82%
States represented	38	37	3%	142	152	-7%	155	-9%
Foreign Countries Represented	7	5	40%	16	16		17	-4%
Total of All Visitors	3,372	3,373	0%	6,282	6,740	-7%	7,269	-14%
Volunteer Hours	111	75	48%	440	258	70%	554	-21%
Square Foot, Bldg. Maintained	24,766	24,766		173,362	173,362		172,018	1%