STERLING
A Colorado Treasure

MONTHLY REPORTS
JANUARY 2015

CITY MANAGER

JANUARY 2015 MONTHLY REPORT

City Manager:

City Manager Donald J. Saling attended the following meetings during the month of January:

- City Attorney meetings for various legal issues and advice
- Attended the Logan County Economic Development Corporation Board meeting
- Attended 2 Regular City Council meetings
- Spoke to the Sterling Kiwanis Club
- Attended the Eastern Transportation Planning Region Meeting in Akron
- Met with Department of Corrections Personnel regarding a possible land swap
- Spoke at the Logan County Chamber of Commerce Annual Gala
- Attended the Sterling Planning Commission Meeting
- Met with the Sterling Rural Fire Protection District, Board of Director

Executive Secretary:

The Executive Secretary continues to do the packets for Council. Connie prepares proclamations for the Mayor's signature and amplified music letters for the City Manager's signature. Connie attends the Administrative staff meetings. She prepares the monthly reports, puts them on the web site and scans them into Laser Fiche for future reference.

Connie is a member of the employee newsletter committee and continues to help with the publication of it. She also attends the Web Group meetings and the clerical staff weekly meetings.

Sterling Emergency Communication Center:

- Communications Center handled 2,154 calls for service during the month of January 2015, a 19 percent increase from the 1,804calls received in January 2014.
- Sterling Police Department handled 1,064 calls for service in January 2015, a 12 percent increase compared to 954 calls for service received in January 2014.
- Logan County Sheriff's Office received 673 calls for service in January 2015, a 18 percent increase compared to 658 calls for service received in January 2014.
- Crook Fire Department handled 6 calls for service in January 2015 compared to 10 calls for service in January 2014.
- Fleming Fire received 3 calls for service in January 2015 compared to 5 calls for service in January 2014.
- Merino Fire handled 16 calls for service in January 2015 compared to 9 calls for service in January 2014.
- Peetz Fire handled 1 calls for service in January 2015 compared to 0 calls for service in January 2014.
- Sterling Fire handled 210 calls for service in January 2015, a 13 percent increase compared to 186 calls handled in January 2014.

DESCRIPTION		Jan 2015	Jan 2014	Jan Change	YTD 2015	YTD 2014	YTD Change
ACTIVITIES							
CALLS FOR SERVICE							
STERLING DISPATCH		2,154	1,804	19%		1,804	-100%
CITY OF STERLING		1,064	954	12%		954	-100%
LOGAN COUNTY		673	568	18%		568	-100%
STERLING FIRE	07530	210	186	13%		186	-100%
CROOK FIRE	07505	6	10			10	
FLEMING FIRE	07515	3	5			5	
MERINO FIRE	07522	16	9			9	
PEETZ FIRE	07525	1					

Information Technology Specialist (ITS):

Daily backup of all servers, Finance & Police Systems continue. The ITS performed the routine changes for new and former user processes and file security maintenance.

ITS Anderson assisted several departments with phone issues, printers, a map issue, some PC virus issues, changes to the city website and other computer problems. Mary Ann set up a few more new computers (waste water, library, police, and museum.) She took several computers in for repair and 3 upgradeable to Win7. The hard drive crashed on the Library HVAC computer Cleared 6 old, old computers for auction/discard.

The City is in the process of migrating files and programs to the new servers. Mail server and police files have been completed; next will be the other department files.

ITS Anderson dealt with an issue of illegal downloads (movie infringements) from one of the Library public computers and upgraded to a filter that will prevent this in the future.

The ITS was invited to meet with the E911 Authority regarding the New World Systems upgrade to MSP project. She met with Les Archuleta, Platinum Technology and City Manager regarding maps of city network for existing servers and the future.

Mary Ann attended the monthly SWellness meeting and prepared flyers and information for the upcoming Lunch and Learn. They revised some of their regular yearly activities to try something new and set up a preliminary calendar for the year.

Mary Ann also attended the Empower/Great West session and the Employee recognition luncheon.

CITY ATTORNEY

JANUARY 2015 MONTHLY REPORT

MEETINGS:
The City Attorney attends City Council meetings and work sessions, Staff meetings, and various other meetings as needed, including meetings with department directors, individual City Council members, and other personnel. The City Attorney attended various meetings with the City Manager and individuals as needed and requested, including meetings involving land negotiations and a meeting with the City's water attorneys in preparation for their presentation at a City Council meeting. The Deputy City Attorneys attend meetings as required for their respective positions.

The paralegal attends Swellness presentations, secretarial meetings when there is training, and various meetings as requested by the City Attorney, including City Council meetings and work sessions.

DOCUMENT PREPARATION:
Prepared agendas and packets for City Attorney's submission to City Council Meetings.

Prepared the following Resolutions:

Resolution No. 1-1-15, Series of 2015 – A Resolution approving the continued implementation of a water meter downsizing program, and the application form. for the year 2015.

Resolution No. 1-2-15, Series of 2015 – A Resolution before the City of Sterling, Logan County, Colorado, approving an Agreement for Mutual Aid in Fire Emergency Services (ICBM Alert/Launch Facilities and ICBM Transport Incidents), between the Secretary of the Air Force and the City of Sterling.

Prepared the following Ordinances:

None.

Other Documents:

The City Attorney reviews and assists in finalizing various contracts and other legal documents for City departments.

MUNICIPAL COURT:
The Deputy City Attorney did not prosecute any charges; one defendant failed to appear for trial. One charge was dismissed upon investigation and determination by the police department that the cited suspect had provided false identification; four defendants entered into a deferred judgment stipulation; and six defendants changed their plea to guilty prior to trial. This office prepares Court documents, including miscellaneous pleadings such as guilty pleas and stipulations; various subpoenas; memos to the Police Department, Public Works Department, and Humane Society regarding trials; trial schedules; motions; jury instructions when needed; and correspondence and discovery letters. Court files are copied and Police Department, Humane Society, and attorney files are prepared for trial.

LIQUOR LICENSING:
This office processed five applications for liquor license renewals, five applications for special event permits, one corporate report of changes, and one application for transfer of liquor license.

MISCELLANEOUS:
The City Attorney continues to work with the City's Water Attorneys on water / water court issues.

This office prepared letters to two liquor licensees regarding past due occupation tax, and a letter to the Master Plan consultant regarding missing appendices to the Master Plan delivered to the City.

The paralegal does research, drafts documents and pleadings, and performs all other related legal work relating to the position. The paralegal makes telephone calls to library patrons regarding past due items, and processes letters to library patrons prepared by the library staff, regarding past due items. The paralegal also assists with answering the telephones and receptionist duties when needed, and covers/assists other departments as requested, when necessary.

FINANCE DEPARTMENT

JANUARY 2015 MONTHLY REPORT

The Finance Department assisted 3,088 customers during the month of January 2015. This compares to 3,113 customers in January 2014. This number does not include the contacts made by the Director of Finance. There were on average 140 customer contacts per day for January 2015. Please review the Finance Department Activities report for additional information regarding the various services that the Department of Finance and Records provided in January 2015 in comparison to January 2014.

The General Fund revenues for the month of January 2015 amounted to $1,211,271.57. The revenue for the month ended January 2014 in the General Fund amounted to $1,037,083.47. Expenditures for the General fund for the month ending January 31, 2015 amounted to $1,326,814.04 and for the same period in 2014 the expenditures were $1,262,344.53.

Cash in all City funds totaled $2,082,314.49 on January 31, 2015 and for January 31, 2014 on hand was $1,753,728.62. On January 31, 2015 the City of Sterling had outstanding a total of $18,365,343.30 in investments, this amount is for all funds. This breaks down to $206,257.16 in Certificates of Deposit, $18,058,573.94, ColoTrust Plus and $100,512.20 in Money Market.

There were $1,442,780.29 worth of checks issued in January 2015 for all funds; this compares to $2,036,953.81 for the same period in 2014. There were 6982.6 gallons of gasoline and diesel used in the month of January 2015 for all City operations. This compares to 6226.9 gallons of gasoline and diesel used in January 2014.

Please see the Finance Department's activity list below for other comparisons.

Investment Breakdown **2014**

THIS SUMMARY IS PROVIDED TO SHOW THE PLACEMENT OF INVESTMENTS. PLEASE REFER TO THE BALANCE SHEETS FOR THE VARIOUS FUNDS FOR TOTAL CASH & CASH EQUIVALENT.

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	1/31/15
General Fund:				
Colotrust Plus	$1,901,153.79	$595,000.00	$300,152.96	$1,606,306.75
Colotrust Plus - Seizure Money	$7,526.29	$0.00	$0.68	$7,526.97
Certificates of Deposit	$0.00	$0.00	$0.00	$0.00
TOTALS	**$1,908,680.08**	**$595,000.00**	**$300,153.64**	**$1,613,833.72**
Hotel Tax Fund:				
Colotrust Plus	$443,306.44	$0.00	$15,043.57	$458,350.01
TOTALS	**$443,306.44**	**$0.00**	**$15,043.57**	**$458,350.01**
Water Fund:				
Colotrust Plus	$7,380,084.51	$950,000.00	$110,713.69	$6,540,798.20
Certificates of Deposit	$0.00	$0.00	$0.00	$0.00
TOTALS	**$7,380,084.51**	**$950,000.00**	**$110,713.69**	**$6,540,798.20**
Sanitation Fund:				
Colotrust Plus	$594,335.25	$235,000.00	$38.85	$359,374.10
Certificates of Deposit	$0.00	$0.00	$0.00	$0.00
TOTALS	**$594,335.25**	**$235,000.00**	**$38.85**	**$359,374.10**
Sewer Fund:				
Colotrust Plus	$4,203,458.54	$20,000.00	$70,412.63	$4,253,871.17
Certificates of Deposit	$206,257.16	$0.00	$0.00	$206,257.16
Money Market	$100,512.20	$0.00	$2.57	$100,514.77
TOTALS	**$4,510,227.90**	**$20,000.00**	**$70,415.20**	**$4,560,643.10**
Perpetual Care Fund:				
Colotrust Plus	$187,459.98	$0.00	$18.33	$187,478.31
TOTALS	**$187,459.98**	**$0.00**	**$18.33**	**$187,478.31**

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	1/31/15
Library Improvement Fund:				
Colotrust Plus	$29,966.14	$0.00	$2.86	$29,969.00
TOTALS	**$29,966.14**	**$0.00**	**$2.86**	**$29,969.00**
Conservation Trust Fund:				
Colotrust Plus	$303,036.70	$0.00	$29.73	$303,066.43
TOTALS	**$303,036.70**	**$0.00**	**$29.73**	**$303,066.43**
Karl Falch Library Trust Fund:				
Colotrust Plus	$31,171.08	$0.00	$3.10	$31,174.18
TOTALS	**$31,171.08**	**$0.00**	**$3.10**	**$31,174.18**
Employee Self-Insurance Fund:				
Colotrust Plus	$563,140.73	$0.00	$55.19	$563,195.92
TOTALS	**$563,140.73**	**$0.00**	**$55.19**	**$563,195.92**
Service Center Fund:				
Colotrust Plus	$340,949.44	$40,000.00	$45,035.47	$345,984.91
TOTALS	**$340,949.44**	**$40,000.00**	**$45,035.47**	**$345,984.91**
Old Hire Police Pension Fund:				
Colotrust Plus	$636,910.66	$0.00	$62.37	$636,973.03
TOTALS	**$636,910.66**	**$0.00**	**$62.37**	**$636,973.03**
Risk Management Fund:				
Colotrust Plus	$795,068.25	$150,000.00	$130,080.99	$775,149.24
TOTALS	**$795,068.25**	**$150,000.00**	**$130,080.99**	**$775,149.24**
Capital Equipment Fund:				
Colotrust Plus	$1,228,476.45	$140,000.00	$45,116.96	$1,133,593.41
TOTALS	**$1,228,476.45**	**$140,000.00**	**$45,116.96**	**$1,133,593.41**

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	1/31/15
Capital Improvement Fund:				
Colotrust Plus	$825,681.38	$0.00	$80.93	$825,762.31
Certificates of Deposit	$0.00	$0.00	$0.00	$0.00
TOTALS	**$825,681.38**	**$0.00**	**$80.93**	**$825,762.31**
Grand Totals All Funds:				
Colotrust Plus	$19,471,725.63	$2,130,000.00	$716,848.31	$18,058,573.94
Certificates of Deposit	$206,257.16	$0.00	$0.00	$206,257.16
Money Market	$100,512.20	$0.00	$2.57	$100,514.77
Grand Total	**$19,778,494.99**	**$2,130,000.00**	**$716,850.88**	**$18,365,345.87**

GENERAL FUND

This Document is for Internal Use and Represents Unaudited Figures

1/31/2015

BALANCE SHEET

ASSETS:			
Cash	$476,007.74		
Flex Cash Account	$12,226.61		
Petty Cash	$980.00		
Cash with County Treasurer	$58,773.55		
Accounts Receivable	$360,311.06		
Accounts Receivable - Curb	$0.00		
Taxes Receivable	$55,192.67		
Sales Tax Receivable	$699,118.00		
Property Tax Receivable	$1,046,024.00		
Loan Receivable - Curb	$4,856.62		
Investments	$1,606,306.75		
Investment - Federal Seizure	$7,526.97		
Prepaid Fuel	$31,131.01		
Prepaid Fuel - Airport	$11,934.85		
Postage Clearing Account	$1,906.24		
Prepaid Prisoner Housing	$41,670.00		
Sales Tax Clearing	-$44.73		
		TOTAL ASSETS	**$4,413,921.34**
LIABILITIES:			
Ded/Ben Clearing Account	$1,709.63		
Accounts Payable	$55,218.28		
Accounts Payable - Logan County	$396.13		
Accrued Salaries	$220,996.83		
Court Bonds	$1,915.00		
Restitution Clearing Account	$661.51		
Seizures	$600.00		
Deferred Revenue - curb	$4,856.62		
Deferred Revenue	$1,048,024.00		
		TOTAL LIABILITIES	**$1,334,378.00**
FUND BALANCE:			
Reserve for Museum (Bernice Sanders)	$28,366.29		
Reserve for Museum (Exhibits)	$42,505.32		
Designated for Arts	$70,000.00		
Unreserved Fund Balance	$3,054,214.20		
Excess Revenue over Expenditures	-$115,542.47		
		TOTAL FUND BALANCE	**$3,079,543.34**
		TOTAL LIABILITIES & FUND BALANCE	**$4,413,921.34**

GENERAL FUND

1/31/2015

REVENUES:	BUDGETED 2015	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Real & Personal Prop. Tax	$1,055,002.00	$44,372.99	$44,372.99	$1,010,629.01
Road & Bridge Fund Taxes	$100,000.00	$0.00	$0.00	$100,000.00
Auto Ownership Taxes	$120,000.00	$11,902.91	$11,902.91	$108,097.09
Sales Tax	$6,775,000.00	$734,603.74	$734,603.74	$6,040,396.26
Vehicle Use Tax	$275,000.00	$23,560.70	$23,560.70	$251,439.30
Building Material Use Tax	$70,000.00	$1,320.45	$1,320.45	$68,679.55
Sales Tax Rebate	$58,000.00	$3,973.00	$3,973.00	$54,027.00
Employment Occupation Tax	$15,400.00	$15,400.00	$15,400.00	$0.00
TOTAL TAXES	**$8,468,402.00**	**$835,133.79**	**$835,133.79**	**$7,633,268.21**
Franchise Taxes	$674,500.00	$57,747.39	$57,747.39	$616,752.61
Licenses & Permits	$189,025.00	$16,796.69	$16,796.69	$172,228.31
Intergovernmental Revenue	$1,864,029.00	$183,837.83	$183,837.83	$1,680,191.17
Charges for Service	$263,825.00	$14,471.57	$14,471.57	$249,353.43
Fines & Forfeits	$114,700.00	$9,211.50	$9,211.50	$105,488.50
Miscellaneous Revenue	$399,415.00	$18,850.80	$18,850.80	$380,564.20
Transfer from Other Funds	$924,491.00	$75,222.00	$75,222.00	$849,269.00
TOTAL OTHER REVENUES	**$4,429,985.00**	**$376,137.78**	**$376,137.78**	**$4,053,847.22**
GRAND TOTAL REVENUES	**$12,898,387.00**	**$1,211,271.57**	**$1,211,271.57**	**$11,687,115.43**

GENERAL FUND

1/31/2015

EXPENDITURES: GENERAL GOVERNMENT:	BUDGETED 2015	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Council	$59,753.00	$2,697.23	$2,697.23	$57,055.77
City Manager	$382,211.00	$30,121.81	$30,121.81	$352,089.19
City Attorney	$265,423.00	$20,403.36	$20,403.36	$245,019.64
Municipal Court	$112,494.00	$10,670.70	$10,670.70	$101,823.30
Finance	$505,855.00	$55,696.50	$55,696.50	$450,158.50
City Hall & Non-Departmental	$1,601,676.00	$331,634.70	$331,634.70	$1,270,041.30
Personnel	$227,476.00	$18,883.40	$18,883.40	$208,592.60
TOTAL GENERAL GOVERNMENT	**$3,154,888.00**	**$470,107.70**	**$470,107.70**	**$2,684,780.30**
PUBLIC SAFETY:				
Police	$2,002,067.00	$204,689.04	$204,689.04	$1,797,377.96
Dispatch Center	$712,344.00	$71,989.38	$71,989.38	$640,354.62

Youth Services	$119,759.00	$12,097.38	$12,097.38	$107,661.62
Fire	$1,746,124.00	$156,183.20	$156,183.20	$1,589,940.80
Ambulance Service	$762,457.00	$50,673.63	$50,673.63	$711,783.37
TOTAL PUBLIC SAFETY	**$5,342,751.00**	**$495,632.63**	**$495,632.63**	**$4,847,118.37**
PUBLIC WORKS:				
Street	$2,138,202.00	$69,568.38	$69,568.38	$2,068,633.62
Engineering & Operations	$415,055.00	$36,671.79	$36,671.79	$378,383.21
Airport	$337,506.00	$25,467.83	$25,467.83	$312,038.17
TOTAL PUBLIC WORKS	**$2,890,763.00**	**$131,708.00**	**$131,708.00**	**$2,759,055.00**
CULTURE & RECREATION:				
Riverside Cemetery	$239,295.00	$17,607.85	$17,607.85	$221,687.15
Museum	$217,471.00	$9,834.84	$9,834.84	$207,636.16
Parks	$444,507.00	$28,905.53	$28,905.53	$415,601.47
Recreation Center	$548,500.00	$41,551.99	$41,551.99	$506,948.01
Forestry	$152,542.00	$8,892.78	$8,892.78	$143,649.22
Rec. Administration	$537,519.00	$52,925.35	$52,925.35	$484,593.65
Softball	$47,092.00	$214.36	$214.36	$46,877.64
Youth Softball	$13,689.00	$78.00	$78.00	$13,611.00
Basketball	$11,054.00	$3,309.25	$3,309.25	$7,744.75
Volleyball	$9,176.00	$192.18	$192.18	$8,983.82
Tolla Brown Skate Park	$9,500.00	$414.81	$414.81	$9,085.19
Special Events	$30,500.00	$878.67	$878.67	$29,621.33
Tennis	$16,950.00	$1,547.72	$1,547.72	$15,402.28
Youth Basketball	$19,541.00	$7,689.36	$7,689.36	$11,851.64
Youth Volleyball	$9,993.00	$52.00	$52.00	$9,941.00
Baseball	$20,500.00	$6,762.09	$6,762.09	$13,737.91
Library	$490,585.00	$48,508.93	$48,508.93	$442,076.07
TOTAL CULTURE & RECREATION	**$2,818,414.00**	**$229,365.71**	**$229,365.71**	**$2,589,048.29**
GRAND TOTAL EXPENDITURES	**$14,206,816.00**	**$1,326,814.04**	**$1,326,814.04**	**$12,880,001.96**

HOTEL TAX FUND

1/31/2015

REVENUES	**BUDGETED 2015**	**COLLECTIONS CURRENT MO.**	**COLLECTIONS TO DATE**	**BALANCE**
Hotel Tax	$165,000.00	$14,387.06	$14,387.06	$150,612.94
Investment Earnings	$300.00	$43.57	$43.57	$256.43
Penalty & Interest	$200.00	$0.00	$0.00	$200.00
TOTAL HOTEL TAX FUND REVENUE	**$165,500.00**	**$14,430.63**	**$14,430.63**	**$151,069.37**

EXPENDITURES:	BUDGETED 2015	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	$50.00	$50.00	$50.00	$0.00
Beautification	$10,000.00	$0.00	$0.00	$10,000.00
TOTAL EXPENDITURES	**$10,050.00**	**$50.00**	**$50.00**	**$10,000.00**

BALANCE SHEET
1/31/2015

ASSETS:			
Cash	$10,244.85		
Hotel Tax Receivable	$15,500.00		
Investments	$458,350.01		
		TOTAL ASSETS	**$484,094.86**
LIABILITIES:			
Accounts Payable	$8,867.87		
		TOTAL LIABILITIES	**$8,867.87**
FUND BALANCE:			
Retained Earnings	$460,846.36		
Excess Revenue over Expenditures	$14,380.63		
		TOTAL FUND BALANCE	**$475,226.99**
		TOTAL LIABILITIES AND FUND BALANCE	**$484,094.86**

WATER FUND

1/31/2015
BALANCE SHEET

ASSETS:			
Cash	$240,976.92		
Cash with Fiscal Agent	$1,957,066.13		
Accounts Receivable	$550.20		
Accounts Receivable - Utility Billing	$430,008.23		
Supply Inventory	$330,192.45		
Investments	$6,540,798.20		
Fixed Assets (Net)	$33,534,563.66		
		TOTAL ASSETS	**$43,034,155.79**
LIABILITIES:			
Accounts Payable	$30,090.29		
Unpaid Compensated Absences	$21,782.75		
Accrued Salaries	$14,383.98		
Accounts Payable Assess Fee	$4,539.64		
Loan Payable CWRPDA	$26,070,960.24		

Loan Payable Premium	$663,536.10		
Due to Sewer Fund	$212,984.11		
Lease Interest Payable	$248,167.12		
		TOTAL LIABILITIES	**$27,266,444.23**
FUND BALANCE:			
Reserve for Painting	$645,000.00		
Reserve for Capital Replacement	$4,035,516.00		
Retained Earnings	$10,720,610.53		
Investment in Fixed Assets	$1,193,239.91		
Excess Revenue over Expenditures	-$826,654.88		
		TOTAL FUND BALANCE	**$15,767,711.56**
		TOTAL LIABILITIES AND FUND BALANCE	**$43,034,155.79**

WATER FUND

1/31/2015

REVENUES	**BUDGETED 2015**	**COLLECTIONS CURRENT MO.**	**COLLECTIONS TO DATE**	**BALANCE**
Water Revenue-Inside Residential	$3,200,000.00	$210,818.48	$210,818.48	$2,989,181.52
Water Revenue-Outside Residential	$300,000.00	$16,768.35	$16,768.35	$283,231.65
Water Revenue-Inside Commercial	$1,000,000.00	$72,746.08	$72,746.08	$927,253.92
Water Revenue-Outside Commercial	$8,000.00	$510.80	$510.80	$7,489.20
Water Revenue-Inside Industrial	$380,000.00	$27,292.82	$27,292.82	$352,707.18
Misc. Water Sales	$5,000.00	$239.12	$239.12	$4,760.88
Surcharge	$25,000.00	$1,399.55	$1,399.55	$23,600.45
Service Charges	$45,000.00	$3,500.66	$3,500.66	$41,499.34
Tapping Charges	$5,000.00	$0.00	$0.00	$5,000.00
Water Div. Services	$4,000.00	$152.71	$152.71	$3,847.29
Penalties	$40,000.00	$3,678.81	$3,678.81	$36,321.19
Investment Earnings	$3,000.00	$713.69	$713.69	$2,286.31
Miscellaneous	$1,000.00	$206.65	$206.65	$793.35
Rents from land	$160,000.00	$0.00	$0.00	$160,000.00
Water Credits	$0.00	$0.00	$0.00	$0.00
Plant Investment Fees	$10,000.00	$1,800.00	$1,800.00	$8,200.00
Sale of Assets	$0.00	$0.00	$0.00	$0.00
Other Refunds of Expenditures	$0.00	$0.00	$0.00	$0.00
TOTAL REVENUES	**$5,186,000.00**	**$339,827.72**	**$339,827.72**	**$4,846,172.28**

EXPENDITURES: WATER LINES:	**BUDGETED 2015**	**EXPENSES CURRENT MO.**	**EXPENSES TO DATE**	**BALANCE**
Personnel	$277,468.00	$27,477.36	$27,477.36	$249,990.64
Maintenance & Operation	$640,722.00	$61,309.60	$61,309.60	$579,412.40

Capital Outlay	$1,561,000.00	$0.00	$0.00	$1,561,000.00
Transfer to General Fund	$137,729.00	$11,477.00	$11,477.00	$126,252.00
TOTAL EXPENDITURES	**$2,616,919.00**	**$100,263.96**	**$100,263.96**	**$2,516,655.04**
WATER PLANT:				
Personnel	$317,935.00	$27,698.42	$27,698.42	$290,236.58
Maintenance & Operation	$2,461,487.00	$55,488.47	$55,488.47	$2,405,998.53
Capital Outlay	$0.00	$17,000.00	$17,000.00	-$17,000.00
Transfer to General Fund	$416,913.00	$34,742.00	$34,742.00	$382,171.00
TOTAL EXPENDITURES	**$3,196,335.00**	**$134,928.89**	**$134,928.89**	**$3,061,406.11**
Debt Service	$1,862,579.00	$931,289.75	$931,289.75	$931,289.25
TOTAL WATER FUND W/DEBT	**$5,058,914.00**	**$1,066,218.64**	**$1,066,218.64**	**$3,992,695.36**
TOTAL EXPENDITURES	**$7,675,833.00**	**$1,166,482.60**	**$1,166,482.60**	**$6,509,350.40**

SANITATION FUND

1/31/2015

BALANCE SHEET

ASSETS:			
Cash	$230,811.83		
Accounts Receivable	$507.06		
Accounts Receivable - Utility Billing	$54,867.41		
Supply Inventory	$17,882.14		
Investments	$359,374.10		
Fixed Assets (Net)	$102,972.72		
		TOTAL ASSETS	**$766,415.26**
LIABILITIES:			
Accounts Payable	$1,225.11		
Unpaid Compensated Absences	$8,447.40		
Accrued Salaries	$7,148.19		
		TOTAL LIABILITIES	**$16,820.70**
FUND BALANCE:			
Reserve for Equipment	$28,389.00		
Reserve for Capital Replacement	$957,532.00		
Retained Earnings	$33,953.44		
Investment in Fixed Assets	-$36,475.14		
Excess Revenue over Expenditures	-$233,804.74		
		TOTAL FUND BALANCE	**$749,594.56**
		TOTAL LIABILITIES AND FUND BALANCE	**$766,415.26**

SANITATION FUND

1/31/2015

REVENUES:	BUDGETED 2015	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sanitation Revenue-Inside	$475,000.00	$38,014.06	$38,014.06	$436,985.94
Rubbish Collection Fees	$1,500.00	$99.00	$99.00	$1,401.00
Sanitation Services	$0.00	$0.00	$0.00	$0.00
Penalties	$5,500.00	$546.44	$546.44	$4,953.56
Investment Earnings	$1,000.00	$38.85	$38.85	$961.15
Miscellaneous	$50.00	$0.00	$0.00	$50.00
Sale of Assets	$0.00	$0.00	$0.00	$0.00
TOTAL REVENUES	**$483,050.00**	**$38,698.35**	**$38,698.35**	**$444,351.65**

EXPENDITURES:	BUDGETED 2015	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	$186,629.00	$21,468.58	$21,468.58	$165,160.42
Maintenance & Operation	$317,143.00	$20,547.51	$20,547.51	$296,595.49
Capital Outlay	$0.00	$224,190.00	$224,190.00	-$224,190.00
Transfer to General Fund	$75,566.00	$6,297.00	$6,297.00	$69,269.00
TOTAL EXPENDITURES	**$579,338.00**	**$272,503.09**	**$272,503.09**	**$306,834.91**

SEWER FUND

1/31/2015

BALANCE SHEET

ASSETS:			
Cash	$236,146.61		
Accounts Receivable	$430.15		
Accounts Receivable - Industrial	$19,193.10		
Accounts Receivable - Utility Billing	$165,804.76		
Due From Water Fund	$212,984.11		
Supply Inventory	$85,544.39		
Investments	$4,560,643.10		
Fixed Assets (Net)	$9,199,697.41		
		TOTAL ASSETS	**$14,480,443.63**
LIABILITIES:			
Accounts Payable	$6,363.26		
Unpaid Compensated Absences	$19,011.37		
Accrued Salaries	$11,845.23		
Loan Payable CWRPDA	$353,251.80		
Interest Payable	$5,282.24		
		TOTAL LIABILITIES	**$395,753.90**

FUND BALANCE:			
Reserve for Capital Projects	$111,784.00		
Reserve for Trunk Line Replacement	$203,681.45		
Reserve for Lagoons	$367,861.26		
Reserve for Capital Replacement	$10,038,582.00		
Retained Earnings	$3,954,556.73		
Investment in Fixed Assets	-$559,077.80		
Excess Revenue over Expenditures	-$32,697.91		
		TOTAL FUND BALANCE	**$14,084,689.73**
		TOTAL LIABILITIES AND FUND BALANCE	**$14,480,443.63**

SEWER FUND

1/31/2015

REVENUES:	BUDGETED 2015	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sewer Revenue-Inside Residential	$992,000.00	$81,665.42	$81,665.42	$910,334.58
Sewer Revenue-Outside Residential	$104,000.00	$8,617.20	$8,617.20	$95,382.80
Sewer Revenue-Inside Commercial	$346,000.00	$28,723.87	$28,723.87	$317,276.13
Sewer Revenue-Outside Commercial	$3,200.00	$284.65	$284.65	$2,915.35
Sewer Revenue-Inside Industrial	$245,000.00	$430.15	$430.15	$244,569.85
Tapping Charges	$1,650.00	$0.00	$0.00	$1,650.00
Sewer Division Charges	$3,000.00	$0.00	$0.00	$3,000.00
Penalties	$14,500.00	$1,289.20	$1,289.20	$13,210.80
Investment Earnings	$5,000.00	$436.43	$436.43	$4,563.57
Miscellaneous	$2,000.00	$0.00	$0.00	$2,000.00
Outside Billing	$2,400.00	$0.00	$0.00	$2,400.00
Plant Investment Fees	$10,000.00	$2,000.00	$2,000.00	$8,000.00
Compensation for loss	$0.00	$0.00	$0.00	$0.00
Other Refund of Expenditure	$0.00	$0.00	$0.00	$0.00
TOTAL REVENUES	**$1,728,750.00**	**$123,446.92**	**$123,446.92**	**$1,605,303.08**

EXPENDITURES: LINES AND SERVICES:	BUDGETED 2015	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	$101,974.00	$6,328.38	$6,328.38	$95,645.62
Maintenance & Operation	$401,924.00	$26,809.44	$26,809.44	$375,114.56
Capital Outlay	$880,000.00	$0.00	$0.00	$880,000.00
Transfer to General Fund	$75,585.00	$6,298.00	$6,298.00	$69,287.00
TOTAL LINES & SERVICES	**$1,459,483.00**	**$39,435.82**	**$39,435.82**	**$1,420,047.18**
Debt Service	$183,951.00	$15,087.03	$15,087.03	$168,863.97
TOTAL LINES & SERVICES W/DEBT	**$1,643,434.00**	**$54,522.85**	**$54,522.85**	**$1,588,911.15**

TREATMENT FACILITIES:				
Personnel	$296,881.00	$30,618.34	$30,618.34	$266,262.66
Maintenance & Operation	$1,015,769.00	$54,595.64	$54,595.64	$961,173.36
Capital Outlay	$308,000.00	$0.00	$0.00	$308,000.00
Transfer to General Fund	$196,898.00	$16,408.00	$16,408.00	$180,490.00
TOTAL TREATMENT FACILITIES	**$1,817,548.00**	**$101,621.98**	**$101,621.98**	**$1,715,926.02**
TOTAL EXPENDITURES	**$3,460,982.00**	**$156,144.83**	**$156,144.83**	**$3,304,837.17**

LONG TERM DEBT FUND

1/31/2015

BALANCE SHEET

ASSETS:			
Amount to be provided	$439,437.71		
		TOTAL ASSETS	**$439,437.71**
FUND BALANCE:			
Fund Balance	$439,437.71		
		TOTAL FUND BALANCE	**$439,437.71**
		TOTAL LIABILITIES & FUND BALANCE	**$439,437.71**

PERPETUAL CARE FUND

1/31/2015

REVENUES:	**BUDGETED 2015**	**COLLECTIONS CURRENT MO.**	**COLLECTIONS TO DATE**	**BALANCE**
Perpetual Care	$12,000.00	$1,500.00	$1,500.00	$10,500.00
Perpetual Care - niches	$15,000.00	$1,000.00	$1,000.00	$14,000.00
Investment Earnings	$200.00	$18.33	$18.33	$181.67
TOTAL REVENUES	**$27,200.00**	**$2,518.33**	**$2,518.33**	**$24,681.67**

EXPENDITURES:	**BUDGETED 2015**	**EXPENSES CURRENT MO.**	**EXPENSES TO DATE**	**BALANCE**
Columbarium	$0.00	$0.00	$0.00	$0.00
Audit	$320.00	$320.00	$320.00	$0.00
Niche Engraving	$5,000.00	$150.00	$150.00	$4,850.00
Transfer to General Fund	$20,900.00	$0.00	$0.00	$20,900.00
TOTAL EXPENDITURES	**$26,220.00**	**$470.00**	**$470.00**	**$25,750.00**

BALANCE SHEET
1/31/2015

ASSETS:			
Cash	$4,696.36		
Investments	$187,478.31		
		TOTAL ASSETS	**$192,174.67**
LIABILITIES:			
Accounts Payable	$320.00		
		TOTAL LIABILITIES	**$320.00**
FUND BALANCE:			
Unreserved Fund Balance	$189,806.34		
Excess Revenue over Expenditures	$2,048.33		
		TOTAL FUND BALANCE	**$191,854.67**
		TOTAL LIABILITIES & FUND BALANCE	**$192,174.67**

LIBRARY IMPROVEMENT FUND

1/31/2015

REVENUES:	**BUDGETED 2015**	**COLLECTIONS CURRENT MO.**	**COLLECTIONS TO DATE**	**BALANCE**
Investment Earnings	$30.00	$2.86	$2.86	$27.14
Contributions	$0.00	$0.00	$0.00	$0.00
TOTAL REVENUES	**$30.00**	**$2.86**	**$2.86**	**$27.14**

EXPENDITURES:	**BUDGETED 2015**	**EXPENSES CURRENT MO.**	**EXPENSES TO DATE**	**BALANCE**
Audit	$50.00	$50.00	$50.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
TOTAL EXPENDITURES	**$50.00**	**$50.00**	**$50.00**	**$0.00**

BALANCE SHEET
1/31/2015

ASSETS:			
Cash	$342.41		
Investments	$29,969.00		
		TOTAL ASSETS	**$30,311.41**
LIABILITIES:			
Accounts Payable	$50.00		
		TOTAL LIABILITIES	**$50.00**

FUND BALANCE:			
Unreserved Fund Balance	$30,308.55		
Excess Revenue over Expenditures	-$47.14		
		TOTAL FUND BALANCE	**$30,261.41**
		TOTAL LIABILITIES & FUND BALANCE	**$30,311.41**

CONSERVATION TRUST FUND

1/31/2015

REVENUES:	**BUDGETED 2015**	**COLLECTIONS CURRENT MO.**	**COLLECTIONS TO DATE**	**BALANCE**
State Contributions	$150,000.00	$0.00	$0.00	$150,000.00
Investment Earnings	$200.00	$29.73	$29.73	$170.27
TOTAL REVENUES	**$150,200.00**	**$29.73**	**$29.73**	**$150,170.27**

EXPENDITURES:	**BUDGETED 2015**	**EXPENSES CURRENT MO.**	**EXPENSES TO DATE**	**BALANCE**
Mower	$30,000.00	$0.00	$0.00	$30,000.00
Turf Machine	$55,000.00	$0.00	$0.00	$55,000.00
Fence	$30,000.00	$0.00	$0.00	$30,000.00
Playground Equipment	$0.00	$194,999.75	$194,999.75	-$194,999.75
Recreation Center Improvements	$72,000.00	$0.00	$0.00	$72,000.00
Recreation Center Lift	$22,000.00	$0.00	$0.00	$22,000.00
TOTAL EXPENDITURES	**$209,000.00**	**$194,999.75**	**$194,999.75**	**$14,000.25**

BALANCE SHEET
1/31/2015

ASSETS:			
Cash	$0.80		
Investments	$303,066.43		
		TOTAL ASSETS	**$303,067.23**
LIABILITIES:			
Accounts Payable	$194,999.75		
		TOTAL LIABILITIES	**$194,999.75**
FUND BALANCE:			
Unreserved Fund Balance	$303,037.50		
Excess Revenue over Expenditures	-$194,970.02		
		TOTAL FUND BALANCE	**$108,067.48**
		TOTAL LIABILITIES & FUND BALANCE	**$303,067.23**

KARL FALCH LIBRARY TRUST FUND

1/31/2015

REVENUES:	BUDGETED 2015	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	$40.00	$3.10	$3.10	$36.90
TOTAL REVENUES	**$40.00**	**$3.10**	**$3.10**	**$36.90**

EXPENDITURES:	BUDGETED 2015	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Books Purchased	$800.00	$0.00	$0.00	$800.00
Audit	$55.00	$55.00	$55.00	$0.00
TOTAL EXPENDITURES	**$855.00**	**$55.00**	**$55.00**	**$800.00**

BALANCE SHEET
1/31/2015

ASSETS:			
Cash	$266.11		
Investments	$31,174.18		
		TOTAL ASSETS	**$31,440.29**
LIABILITIES:			
Accounts Payable	$55.00		
		TOTAL LIABILITIES	**$55.00**
FUND BALANCE:			
Unreserved Fund Balance	$31,437.19		
Excess Revenue over Expenditures	-$51.90		
		TOTAL FUND BALANCE	**$31,385.29**
		TOTAL LIABILITIES & FUND BALANCE	**$31,440.29**

EMPLOYEE SELF-INSURANCE FUND

1/31/2015

REVENUES:	BUDGETED 2015	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	$700.00	$55.19	$55.19	$644.81
Employee Premiums	$213,600.00	$37,573.32	$37,573.32	$176,026.68
Wellness	$0.00	$0.00	$0.00	$0.00
City Premiums	$1,925,952.00	$131,574.96	$131,574.96	$1,794,377.04
TOTAL REVENUES	**$2,140,252.00**	**$169,203.47**	**$169,203.47**	**$1,971,048.53**

EXPENDITURES:	BUDGETED 2015	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Wellness	$0.00	$0.00	$0.00	$0.00
Premium	$2,139,552.00	$158,729.31	$158,729.31	$1,980,822.69
FLEX	$3,000.00	$220.00	$220.00	$2,780.00
Audit	$630.00	$630.00	$630.00	$0.00
Transfer General Fund	$0.00	$0.00	$0.00	$0.00
TOTAL EXPENDITURES	**$2,143,182.00**	**$159,579.31**	**$159,579.31**	**$1,983,602.69**

BALANCE SHEET
1/31/2015

ASSETS:			
Cash	$32,011.92		
Investments	$563,195.92		
		TOTAL ASSETS	**$595,207.84**
LIABILITIES:			
Accounts Payable	$630.00		
		TOTAL LIABILITIES	**$630.00**
FUND BALANCE:			
Retained Earnings	$584,953.68		
Excess Revenue over Expenditures	$9,624.16		
		TOTAL FUND BALANCE	**$594,577.84**
		TOTAL LIABILITIES & FUND BALANCE	**$595,207.84**

SERVICE CENTER FUND

1/31/2015

REVENUES:	BUDGETED 2015	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	$500.00	$35.47	$35.47	$464.53
Miscellaneous	$0.00	$0.00	$0.00	$0.00
Transfer of Reserves	$509,778.00	$42,459.00	$42,459.00	$467,319.00
Transfer for Lease Payment	$234,840.00	$19,567.00	$19,567.00	$215,273.00
TOTAL REVENUES	**$745,118.00**	**$62,061.47**	**$62,061.47**	**$683,056.53**

EXPENDITURES:	BUDGETED 2015	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	$471,014.00	$39,275.02	$39,275.02	$431,738.98
Maintenance & Operation	$358,570.00	$15,067.49	$15,067.49	$343,502.51

Capital Outlay	$13,700.00	$6,868.13	$6,868.13	$6,831.87
TOTAL EXPENDITURES	**$843,284.00**	**$61,210.64**	**$61,210.64**	**$782,073.36**

BALANCE SHEET
1/31/2015

ASSETS:			
Cash	$4,290.85		
Cash - Bank of Cherry Creek	$3.02		
Investments	$345,984.91		
Fixed Assets (Net)	$1,881,319.89		
		TOTAL ASSETS	**$2,231,598.67**
LIABILITIES:			
Accounts Payable	$1,965.43		
Unpaid Compensated Absences	$23,531.02		
Accrued Salaries	$11,041.79		
Lease Payable	$830,000.00		
Lease Interest Payable	$3,320.00		
		TOTAL LIABILITIES	**$869,858.24**
FUND BALANCE:			
Retained Earnings	$1,444,768.70		
Investment in Fixed Assets	-$83,879.10		
Excess Revenue over Expenditures	$850.83		
		TOTAL FUND BALANCE	**$1,361,740.43**
		TOTAL LIABILITIES & FUND BALANCE	**$2,231,598.67**

OLD HIRE POLICE FUND

1/31/2015

REVENUES:	**BUDGETED 2015**	**COLLECTIONS CURRENT MO.**	**COLLECTIONS TO DATE**	**BALANCE**
Investment Earnings	$800.00	$62.37	$62.37	$737.63
Proceeds	$0.00	$0.00	$0.00	$0.00
TOTAL REVENUES	**$800.00**	**$62.37**	**$62.37**	**$737.63**

EXPENDITURES:	**BUDGETED 2015**	**EXPENSES CURRENT MO.**	**EXPENSES TO DATE**	**BALANCE**
Pension	$86,437.00	$9,085.11	$9,085.11	$77,351.89
Capital Outlay	$142,711.00	$6,749.85	$6,749.85	$135,961.15
TOTAL EXPENDITURES	**$229,148.00**	**$15,834.96**	**$15,834.96**	**$213,313.04**

BALANCE SHEET
1/31/2015

ASSETS:			
Cash	$62.34		
Accounts Receivable - FPPA	$268,752.00		
Investments	$636,973.03		
Prepaid Contribution	$145,912.43		
		TOTAL ASSETS	**$1,051,699.80**
LIABILITIES:			
Accounts Payable	$275,501.85		
		TOTAL LIABILITIES	**$275,501.85**
FUND BALANCE:			
Unreserved Fund Balance	$791,970.54		
Excess Revenue over Expenditures	-$15,772.59		
		TOTAL FUND BALANCE	**$776,197.95**
		TOTAL LIABILITIES & FUND BALANCE	**$1,051,699.80**

RISK MANAGEMENT FUND

1/31/2015

REVENUES:	**BUDGETED 2015**	**COLLECTIONS CURRENT MO.**	**COLLECTIONS TO DATE**	**BALANCE**
Investment Earnings	$900.00	$80.99	$80.99	$819.01
Miscellaneous	$5,000.00	$0.00	$0.00	$5,000.00
Compensation for Loss	$5,000.00	$0.00	$0.00	$5,000.00
Compensation for Loss - Flood	$0.00	$0.00	$0.00	$0.00
Transfer of Reserves	$297,802.00	$74,448.00	$74,448.00	$223,354.00
Transfer Workers Comp	$241,858.00	$56,262.00	$56,262.00	$185,596.00
TOTAL REVENUES	**$550,560.00**	**$130,790.99**	**$130,790.99**	**$419,769.01**

EXPENDITURES:	**BUDGETED 2015**	**EXPENSES CURRENT MO.**	**EXPENSES TO DATE**	**BALANCE**
Claims Paid	$50,000.00	$500.00	$500.00	$49,500.00
Expense for Workers Comp	$241,858.00	$60,462.75	$60,462.75	$181,395.25
Premium Fees	$297,802.00	$88,020.40	$88,020.40	$209,781.60
Flood	$0.00	$78.00	$78.00	-$78.00
Expense for Unemployment	$10,000.00	$0.00	$0.00	$10,000.00
Materials & Supplies	$300.00	$0.00	$0.00	$300.00
Audit	$590.00	$0.00	$0.00	$590.00
Transfer to General Fund	$900.00	$0.00	$0.00	$900.00
TOTAL EXPENDITURES	**$601,450.00**	**$149,061.15**	**$149,061.15**	**$452,388.85**

BALANCE SHEET
1/31/2015

ASSETS:			
Cash	$15,029.17		
Grants Receivable	$164,752.52		
Investments	$775,149.24		
		TOTAL ASSETS	**$954,930.93**
LIABILITIES:			
Accounts Payable	$0.00		
		TOTAL LIABILITIES	**$0.00**
FUND BALANCE:			
Emergency Reserve	$370,000.00		
Retained Earnings	$603,201.09		
Excess Revenue over Expenditures	-$18,270.16		
		TOTAL FUND BALANCE	**$954,930.93**
		TOTAL LIABILITIES & FUND BALANCE	**$954,930.93**

CAPITAL EQUIPMENT FUND

1/31/2015

REVENUES:	**BUDGETED 2015**	**COLLECTIONS CURRENT MO.**	**COLLECTIONS TO DATE**	**BALANCE**
Investment Earnings	$1,400.00	$116.96	$116.96	$1,283.04
Sale of Asset	$0.00	$0.00	$0.00	$0.00
Compensation for Loss	$0.00	$0.00	$0.00	$0.00
Other Contributions	$125,136.00	$0.00	$0.00	$125,136.00
Transfer of Reserves	$555,512.00	$46,291.00	$46,291.00	$509,221.00
Grants	$0.00	$0.00	$0.00	$0.00
TOTAL REVENUES	**$682,048.00**	**$46,407.96**	**$46,407.96**	**$635,640.04**

EXPENDITURES:	**BUDGETED 2015**	**EXPENSES CURRENT MO.**	**EXPENSES TO DATE**	**BALANCE**
Audit	$905.00	$0.00	$0.00	$905.00
Police Equipment	$0.00	$0.00	$0.00	$0.00
Fire Equipment	$115,008.00	$0.00	$0.00	$115,008.00
Public Works Equipment	$174,000.00	$145,000.00	$145,000.00	$29,000.00
Parks, Lib & Rec Equipment	$22,000.00	$0.00	$0.00	$22,000.00
Non-Dept Equipment	$359,808.00	$145,244.00	$145,244.00	$214,564.00
TOTAL EXPENDITURES	**$671,721.00**	**$290,244.00**	**$290,244.00**	**$381,477.00**

BALANCE SHEET
1/31/2015

Cash	$10,492.18		
Investments	$1,133,593.41		
Fixed Assets (Net)	$2,007,607.04		
		TOTAL ASSETS	**$3,151,692.63**
LIABILITIES:			
Accounts Payable	$145,000.00		
Lease Payable	$68,946.45		
Lease Interest Payable	$448.01		
		TOTAL LIABILITIES	**$214,394.46**
FUND BALANCE:			
Retained Earnings	$3,228,874.69		
Investment in Fixed Assets	-$47,740.48		
Excess Revenue over Expenditures	-$243,836.04		
		TOTAL FUND BALANCE	**$2,937,298.17**
		TOTAL LIABILITIES & FUND BALANCE	**$3,151,692.63**

CAPITAL IMPROVEMENT FUND

1/31/2015

REVENUES:	**BUDGETED 2015**	**COLLECTIONS CURRENT MO.**	**COLLECTIONS TO DATE**	**BALANCE**
Investment Earnings	$1,000.00	$80.93	$80.93	$919.07
Misc. Income	$50.00	$0.00	$0.00	$50.00
TCI	$7,100.00	$6,982.37	$6,982.37	$117.63
Kentec	$90.00	$0.00	$0.00	$90.00
Fritzler	$327.00	$0.00	$0.00	$327.00
Media Logic	$2,448.00	$201.37	$201.37	$2,246.63
Cell One	$4,182.00	$4,135.11	$4,135.11	$46.89
Sale of Asset	$0.00	$0.00	$0.00	$0.00
Grants	$0.00	$0.00	$0.00	$0.00
TOTAL REVENUES	**$15,197.00**	**$11,399.78**	**$11,399.78**	**$3,797.22**

EXPENDITURES:	**BUDGETED 2015**	**EXPENSES CURRENT MO.**	**EXPENSES TO DATE**	**BALANCE**
Building Improvements	$100,000.00	$0.00	$0.00	$100,000.00
Land Transactions	$0.00	$0.00	$0.00	$0.00
Audit	$300.00	$0.00	$0.00	$300.00
Transfer to General Fund	$0.00	$0.00	$0.00	$0.00
TOTAL EXPENDITURES	**$100,300.00**	**$0.00**	**$0.00**	**$100,300.00**

BALANCE SHEET
1/31/2015

ASSETS:			
Cash	$15,395.59		
Accounts Receivable	$11,408.85		
Investments	$825,762.31		
		TOTAL ASSETS	**$852,566.75**
LIABILITIES:			
Deferred Revenue	$327.23		
		TOTAL LIABILITIES	**$327.23**
FUND BALANCE:			
Unreserved Fund Balance	$840,839.74		
Excess Revenue over Expenditures	$11,399.78		
		TOTAL FUND BALANCE	**$852,239.52**
		TOTAL LIABILITIES & FUND BALANCE	**$852,566.75**

HUMAN RESOURCES DEPARTMENT

JANUARY 2015 MONTHLY REPORT

The following is a partial list of activities in which the Human Resources Department participated in during the month of January.

CDL TESTING –Random Drug test for the 1st quarter was completed during the month of January. Two (2) pre-employment drug screens were conducted.

WORKERS' COMPENSATION – The City continues to follow all injury cases that are presented for on-the-job injuries. Four (4) claims were filed during January. Several were due to slip and falls due to icy conditions.

JOB OPPORTUNITIES

Positions Open	Positions Filled
Lead Water Treatment Plant Operator (Supt.)	Public Safety Communications Director
Public Safety Dispatcher (1)	
Maintenance Worker I – PCF, Sewer	
Mechanic	
Tree Trimmer	

PERSONNEL BOARD – Personnel Board did not meet in January. A meeting is scheduled for February 3.

MISCELLANEOUS ACTIVITIES

Great-West representative presented a training session for employees on January 28. He met with several employees after each meeting to review the 401a or 457 plan.

HR Assistant completed CML Survey, MSEC Survey and is working on CIRSA Workers' Compensation audit for 2014.

HR Assistant worked on several job descriptions for seasonal positions in preparation for summer hires.

Three (3) orientations were presented by HR Assistant during January.

Files were organized for shredding during January by HR Assistant. Shredding will proceed during February. Destruction forms are completed as documents are shredded.

HR Assistant presented Department report to Council on 1/27 as HR Director was not able to attend meeting.

HR Director participated in a webinar from IPMA-HR reviewing the following topics: Public sector updates for government services; Employment projections for 15 & 16; Tax reform proposals for state and federal FLSA overtime proposals; Minimum wage proposal for 16 and proposal of seven (7) sick days a year covering full, temp and seasonal employees.

MUNICIPAL COURT

JANUARY 2015 MONTHLY REPORT

DESCRIPTION	Jan 2015	Jan 2014	Jan Change	YTD 2015	YTD 2014	YTD Change	5 yr YTD Avg	5 yr YTD Change
ARRAIGNMENTS	**26**	**41**	**-37%**	**26**	**41**	**-37%**	**51**	**-49%**
JUVENILE CASES	**3**	**5**	**-40%**	**3**	**5**	**-40%**	**6**	**-50%**
TRAFFIC	1	1		1	1		0	150%
NO INSURANCE							0	-100%
NO SEAT BELT								
SPEEDING							1	-100%
UNDERAGE POSS OF TOBACCO							0	-100%
POSS OF MARIJUANA/DRUG PARAPHENALIA								
THEFT		2	-100%		2	-100%	1	-100%
DISTURBING THE PEACE/NOISES	2			2			0	400%
RESISTING ARREST/FAILURE TO COMPLY							0	-100%
INJURING/DEFACING PROPERTY							0	-100%
TRESPASSING		1	-100%		1	-100%	1	-100%
UNDERAGE POSS/CONS ALCOHOL/PROCURE		1	-100%		1	-100%	1	-100%
CURFEW FOR MINORS								
OTHER							0	-100%
ADULT CASES	**23**	**36**	**-36%**	**23**	**36**	**-36%**	**45**	**-49%**
TRAFFIC	2	7	-71%	2	7	-71%	7	-73%
NO INSURANCE	1	2	-50%	1	2	-50%	3	-62%
NO SEAT BELT	1			1			3	-67%
SPEEDING		8	-100%		8	-100%	5	-100%
PARKING	4	2	100%	4	2	100%	5	-20%
POSS. MARIJUANA/DRUG PARAPHERNALIA	1	18	-94%	1	1		4	-74%
THEFT	7	10	-30%	7	10	-30%	6	25%
DISTURBING THE PEACE/NOISES		1	-100%		1	-100%	1	-100%
RESISTING ARREST/FAILURE TO COMPLY	2			2			1	233%
INJURING/DEFACING PROPERTY							1	-100%
TRESPASSING		2	-100%		2	-100%	3	-100%
UNDERAGE POSS/CONS ALCOHOL	3	2	50%	3	2	50%	4	-21%
SALE / PROCUREMENT / OPEN CONTAINER							0	-100%
OTHER	2			2			1	67%
ANIMAL		1	-100%		1	-100%	2	-100%
NUISANCES							1	-100%
JUVENILE ARR'S FOUND GUILTY	2	2		2	2		3	-41%
JUVENILE ARR'S DISMISSED							0	-100%
JUVENILES PLACED ON PROB/DJ/UPS	6	3	100%	6	3	100%	4	58%
JUVENILE VIOLS OF PROB/DJ/UPS	4			4				
JUVENILE FTA/PWL							4	-100%
ADULTS ARR'S FOUND GUILTY	9	11	-18%	9	11	-18%	15	-41%
ADULT ARR'S DISMISSED		1	-100%		1	-100%	6	-100%
ADULTS PLACED ON PROB/DJ/UPS	9	5	80%	9	5	80%	6	55%
ADULT VIOLS OF PROB/DJ/UPS							0	-100%
ADULT FTA/PWL	2	9	-78%	2	9	-78%	14	-86%

DESCRIPTION	Jan 2015	Jan 2014	Jan Change	YTD 2015	YTD 2014	YTD Change	5 yr YTD Avg	5 yr YTD Change
FINE EXTENSIONS	24	29	-17%	24	29	-17%	36	-33%
CONTINUANCE/SET FOR TRIALS/ETC	7	12	-42%	7	12	-42%	19	-63%
CASES REVIEWED	65	51	27%	65	51	27%	45	45%
TRIALS FOUND GUILTY	4	5	-20%	4	5	-20%	3	33%
TRIALS FOUND NOT GUILTY							23	-100%
TRIALS DISMISSED		1	-100%		1	-100%	6	-100%
NEW CHARGES PROCESSED	66	43	53%	66	43	53%	63	4%
NEW WARRANTS	14	15	-7%	14	15	-7%	14	3%
DAYS JUVENILES SENT TO DETENTION							12	-100%
DAYS ADULTS SENT TO JAIL							4	-100%
PAID TICKETS	34	31	10%	34	31	10%	45	-25%
PAID WITH AUTO POINT REDUCTION	24	16	50%	24	16	50%	16	54%
PAID AS REGULAR TICKET	10	15	-33%	10	15	-33%	22	-55%
FROM PWL TO WARRANT								

POLICE DEPARTMENT

JANUARY 2015 MONTHLY REPORT

During January 2015, the police department responded to 1,064 Calls for Service, a 12 percent increase over the 954 Calls for Service responded to in January of 2014.

Officers responded to 27 traffic accidents during the month of January, which represents a four percent decrease over the 28 responded to in January of 2014. Officers issued 35 penalty assessments during January 2015, which is a 17 percent increase over the 30 penalty assessments issued in January 2014. Officers also issued 133 Warning tickets during January 2015, a 13 percent decrease from the 152 Warning tickets issued in January 2014. Officers arrested eight drivers on DUI charges during January 2015.

Among the criminal offenses reported was one kidnapping/abduction offense, three sex offenses, eight assault offenses, two arson offenses, ten burglaries, 26 larceny/thefts, three motor vehicle thefts, three fraud offenses, five counterfeiting/forgery, 16 vandalisms, ten drug violations, one pornography/obscene matter, and one weapon law violation.. The value of property stolen during the month was $30,975 and $9,640 was recovered. Officers arrested 47adults and five juveniles, for a total of 52 arrests in January 2015. This is six less adult arrests or a 1.3 percent decrease over the total of 53 adult only arrests made in January of 2014.

In January the Youth Services Division received 16 youth referrals (11 males and 4 females). Youth referrals numbering 15 were received from the Sterling Police Department, and one from a school.

Officers responded to 52 calls at local liquor establishments, with 39 calls being reported in January of 2014.

Officer Nick Hrycaj and K9 Officer Glock completed 5.250 hours of training in January 2015. Two canine deployments were seen in January 2015 and they were a narcotics sniff of a vehicle's exterior, and a tracking experience at an arson scene with an evidential shoeprint being found. DRE Officer Matt Williams experienced one DRE call out on January 4, 2015 at the Logan County Detentions Center.

Sterling Police Officers and staff completed 386.92 hours of training during the month of January 2015.

DESCRIPTION	Jan 2015	Jan 2014	Jan Change	YTD 2015	YTD 2014	YTD Change	5 yr YTD Avg	5 yr YTD Change
ACTIVITIES								
CALLS for SERVICE								
CITY OF STERLING	1,064	954	12%	1,064	954	12%	938	13%
MOTOR VEHICLE ACCIDENTS	27	28	-4%	27	28	-4%	23	17%
CRIMINAL OFFENSES	162	124	31%	162	124	31%	111	45%
GROUP "A" OFFENSES	90	60	50%	90	60	50%	64	41%
GROUP "B" OFFENSES	72	64	13%	72	64	13%	49	48%
VANDALISM	16	11	45%	16	11	45%	10	57%
ARRESTS								
ADULTS	47	53	-11%	47	53	-11%	45	4%
JUVENILES	5			5			1	317%
PROPERTY								
STOLEN	30,975	54,455	-43%	30,975	54,455	-43%	28,972	7%
RECOVERED	9,640	10,510	-8%	9,640	10,510	-8%	5,321	81%
MUNICIPAL CHARGES								
PA'S	35	30	17%	35	30	17%	48	-27%
CRIMINAL CHARGES	22	10	120%	22	10	120%	13	75%
WARNINGS	133	152	-13%	133	152	-13%	211	-37%
STATE CHARGES								
TRAFFIC	24	22	9%	24	22	9%	27	-12%
DUI'S	8			8			3	167%
CRIMINAL CHARGES	24	33	-27%	24	33	-27%	31	-23%
YOUTH SERVICES								
NUMBER OF REFERRALS								
MALE	11.0	4.0	175%	11.0	4.0	175%	10.0	10%
FEMALE	5.0	13.0	-62%	5.0	13.0	-62%	7.8	-36%
TOTAL	16.0	17.0	-6%	16.0	17.0	-6%	17.8	-10%
REFERRING SOURCE								
STERLING POLICE DEPARTMENT	15.0	17.0	-12%	15.0	17.0	-12%	16.2	-7%
LOGAN COUNTY SHERIFF'S OFFICE							0.2	-100%
DISTRICT COURT							0.2	-100%
STATE PATROL/OTHER JURISDICTION								
PARENT/SELF								
SCHOOL	1.0			1.0			1.2	-17%

STERLING FIRE DEPARTMENT

JANUARY 2015 MONTHLY REPORT

CHIEF VOGEL

- Participated in Colorado State Fire Chief's meeting on line
- Lead Command Staff meeting
- Met with our Medical Director
- Attended Sterling Rural Fire Protection District meeting
- Met with the County Commissions to give EMS Department report
- Met with the EMS billing company on billing issues
- Worked on State EMS grant

STATION ACTIVITIES

- Ice rescue training
- Triage training
- MSA Air Pack Training

2015 DESCRIPTION	Jan
FIRES	
Total	10
EMS/RESCUE	
Total	36
HAZARDOUS CONDITION	
Total	10
Ambulance Transfers	
Total	143
TOTAL 911 SERV CALLS	
Total	199
AVERAGE RESPONSE TIME	
City	6.00
Rural	13.00
Overall Average	9.00
GENERAL ALARMS	
Total General Alarms	6
Average Number of Firefighters	3
BUILDING FIRES	
Total Building Fires	1.0
Fires Confined to Rm of Origin	5
TRAINING HOURS	
Career Hours	1,210
Volunteer Hours	102
Total Hours	1,312
Average Career Hours	80.7
Average Volunteer Hours	6.80
FIRE INSPECTIONS	
New Inspections	25
Liquor License Inspections	3
Re-Inspections	14
Total Inspections	42
HYDRANT INSPECTIONS	

PUBLIC WORKS DEPARTMENT

JANUARY 2015 MONTHLY REPORT

The citizens of Sterling enjoyed a variety of weather throughout the month of January with a high temperature of 75° recorded at the Sterling Municipal Airport on the 27th. Evening temperatures also fluctuated similarly with a low of the month being -11° on the evening of the 4th and a high evening low of 33° recorded on the 25th. The Sterling Municipal Airport recorded a total precipitation of .08" for the month of January.

MONTHLY CLIMATOLOGICAL SUMMARY for JAN. 2015

NAME: Sterling Municipal Airport CITY: STATE:
ELEV: 4038 ft LAT: 40° 37' 00" N LONG: 103° 16' 00" W

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1	7.4	21.3	9:00p	-7.5	8:00a	57.6	0.0	0.00	6.0	18.0	10:30a	S
2	14.1	24.8	3:00p	3.8	5:00a	50.9	0.0	0.00	5.3	13.0	8:30a	S
3	10.7	29.6	12:00p	-1.7	11:00p	54.3	0.0	0.00	9.1	42.0	1:30p	S
4	2.1	14.4	4:00p	-10.6	5:30a	62.9	0.0	0.00	4.6	17.0	8:00a	S
5	14.2	40.0	8:30p	-4.4	4:30a	50.8	0.0	0.00	7.6	32.0	8:30p	S
6	23.4	34.9	7:30p	13.7	5:30a	41.6	0.0	0.00	8.6	36.0	9:00p	S
7	13.8	18.8	5:30p	11.1	12:00m	51.2	0.0	0.00	8.8	20.0	12:00m	S
8	27.6	44.1	11:30a	10.7	12:30a	37.4	0.0	0.00	11.2	40.0	5:30p	NNE
9	15.9	27.2	4:30p	6.6	11:30p	49.1	0.0	0.00	3.4	18.0	12:30a	S
10	26.0	38.5	3:30p	7.4	12:30a	39.0	0.0	0.00	4.1	14.0	4:30a	S
11	25.1	42.2	12:30p	13.7	4:30a	39.9	0.0	0.00	5.9	24.0	6:30p	S
12	22.2	25.3	9:00p	19.4	7:30a	42.8	0.0	0.00	6.3	22.0	10:00p	NE
13	23.8	30.0	11:30p	12.8	9:00a	41.2	0.0	0.01	3.0	18.0	12:30a	SSE
14	21.9	33.6	2:00p	9.6	7:30a	43.1	0.0	0.00	3.9	10.0	7:00p	SSW
15	25.9	41.9	2:30p	14.0	3:00a	39.1	0.0	0.00	5.3	14.0	1:00a	S
16	31.5	47.7	10:30p	18.3	2:00a	33.5	0.0	0.01	7.5	36.0	10:30p	S
17	38.9	49.1	3:00p	28.5	11:30p	26.1	0.0	0.00	9.0	35.0	4:30a	W
18	36.8	49.8	2:30p	25.2	7:30a	28.2	0.0	0.00	6.0	17.0	2:00p	S
19	38.9	47.9	8:30a	30.6	5:00a	26.1	0.0	0.00	5.6	21.0	8:30a	NNE
20	34.5	43.7	1:00p	27.4	7:30a	30.5	0.0	0.00	4.9	16.0	7:30a	W
21	28.6	37.5	1:30p	17.8	11:00p	36.4	0.0	0.00	4.5	17.0	2:00p	WNW
22	22.3	39.2	2:00p	10.6	7:00a	42.7	0.0	0.00	6.1	16.0	9:30a	S
23	31.9	46.0	1:00p	13.5	1:30a	33.1	0.0	0.00	8.4	30.0	11:00a	W
24	37.1	51.6	3:30p	23.0	6:00a	27.9	0.0	0.00	13.1	54.0	7:30p	WNW
25	43.6	55.9	3:00p	32.8	7:30a	21.4	0.0	0.00	7.8	26.0	1:30a	WNW
26	49.9	70.3	4:30p	32.9	12:00m	15.9	0.8	0.00	5.7	19.0	3:30a	W
27	46.2	74.9	4:00p	30.5	7:30a	19.4	0.6	0.00	5.1	23.0	2:00p	S
28	45.0	62.6	12:30p	33.2	2:30a	20.0	0.0	0.00	13.3	46.0	1:30p	WNW
29	40.5	50.3	3:00p	31.0	10:30p	24.5	0.0	0.00	5.8	20.0	10:00a	NNE
30	38.3	47.1	3:00p	30.9	3:00a	26.7	0.0	0.00	2.8	13.0	1:30p	S
31	34.3	38.2	1:00p	25.5	12:00m	30.7	0.0	0.06	5.9	25.0	11:00p	N
	28.1	74.9	27	-10.6	4	1144.0	1.4	0.08	6.6	54.0	24	S

Max >= 90.0: 0
Max <= 32.0: 8
Min <= 32.0: 28
Min <= 0.0: 4
Max Rain: 0.06 ON 01/31/15
Days of Rain: 1 (>.01 in) 0 (>.1 in) 0 (>1 in)
Heat Base: 65.0 Cool Base: 65.0 Method: Integration

STREET/SANITATION DIVISIONS

The resources spent sweeping City streets is up by approximately 6% with 112 miles being swept throughout the month of January.

The division also expended 8,184 pounds of cold mix in pothole repair.

A 100% increase in resources was expended in cleaning catch basins with the number being 144 throughout the month compared to 0 a year ago.

The division replaced 1 traffic control sign and installed 8 traffic control signs.

There were 402 loads of snow removed from City streets with 89 tons of salt/sand mix material being used in January. The division plowed/sanded 445 miles of City streets.

The sanitation division collected 0 tons of loose trash throughout the month. However, they collected 335 tons of compacted trash. This compacted trash is a 1% increase compared to a year ago. Under time and material removals there were 13 tons this month.

DESCRIPTION	Jan 2015	Jan 2014	Jan Change	YTD 2015	YTD 2014	YTD Change	5 yr YTD Avg	5 yr YTD Change
STREET MAINTENANCE								
Streets Swept (Blocks)							360	-100%
Streets Swept (Miles)	112	106	6%	112	106	6%	21	428%
Sweeper Water-Dust Control (Gals)	2,600	2,200	18%	2,600	2,200	18%	5,608	-54%
Flushing Streets (Gals)								
Gravel/ABC-Alleys (Tons)								
Gravel/ABC-Streets (Tons)								
Grading Alleys (Blocks)								
Grading Streets (Blocks)							9	-100%
Grade Parking Lots (Blocks)								
Excavate Sub-base (Cu Yds)							18	-100%
Excavate Asphalt (Tons)								
Excavate Concrete (Tons)								
Structure Backfill (Tons)							104	-100%
Backfill-Pit Run & Yard Stock Dirt (Cu Yds)	1	19	-93%	1	19	-93%	4	-65%
Hot Bituminous Mix (Tons)								
Emulsion/Tack Oil (Gals)								
Cold Mix-Asphalt (Tons)							1	-100%
Catchbasins - Altosid Briquets								
Catchbasins Cleaned (Each)	144			144			27	437%
Painting-Parking (Gals)								
Painting-Crosswalks (Gals)								
Painting-Curbs (Gals)								
Painting-Symbols (Gals)								
Painting-Lanes(Gals)								
SIGN MAINTENANCE								
Traffic Control-Repair (Each)		5	-100%		5	-100%	2	-100%
Traffic Control-Replace (Each)	1	20	-95%	1	20	-95%	5	-81%
Traffic Control-Install (Each)	8	2	300%	8	2	300%	2	300%
Traffic Control-Remove (Each)		8	-100%		8	-100%	3	-100%
Street Name-Repair (Each)								
Street Name-Replace (Each)								
Street Name-Install (Each)								
Delineators-Repair & Replace (Each)								
SNOW/ICE CONTROL								

Snow Removal (Loads)	402	11	3555%	402	11	3555%	134	199%
Salt/Sand Mix Material (Tons)	89	169	-47%	89	169	-47%	89	0%
Plowed/Sanded Streets (Miles)	445	2,791	-84%	445	2,791	-84%	981	-55%
SANITATION								
Loose Trash/Debris Collection:WO (Tons)		3	-100%		3	-100%	21	-100%
Compacted Trash Collection (Tons)	335	331	1%	335	331	1%	332	1%
Alley Debris/Trash Removal: T & M (Tons)	13	6	114%	13	6	114%	1	972%
Yard: Sweepings + Misc Debris (Tons)	106	2	4759%	106	2	4759%	46	131%
Container Repairs-90 Rollouts (Each)	14	6	133%	14	6	133%	5	180%
Container Repairs-Dumpsters (Each)	26	30	-13%	26	30	-13%	52	-50%
Level Dumpsters - Gravel Base Pad		1	-100%		1	-100%	1	-100%
Weed Control-Mowing (Hours)								
Weed Control-Burning (Hours)								
MATERIAL PROCESSING								
Haul Materials from Vendor Yard (Tons)	198	357	-45%	198	357	-45%	243	-19%
Haul Materials from Project Site (Cu Yds)	9	25	-63%	9	25	-63%	55	-83%
Haul Pulverized Asphalt/Millings (Cu Yds)	3	10	-73%	3	10	-73%	13	-80%
MISCELLANEOUS								
Haul Rip Rap Materials--Concrete								
Crack Sealing (pounds)		7,630	-100%		7,630	-100%	6,134	-100%
Grading Alleys (Hours)								
Grading Streets (Hours)								
Grade Parking Lots (Hours)								
Cold Mix Asphalt (Pounds)	8,184	1,135	621%	8,184	1,135	621%	227	3505%

WATER/SEWER DIVISION

The water division produced 68,997,700 gallons, a 22% increase compared to January a year ago, and a 17% increase in hours logged. Furthermore the division responded to 119 requests for locates throughout the month. The meter reader read 4,863 meters resulting in 21 turn-offs for delinquent payment, 0 investigations for zero consumption and 4 investigations for high usage. The division continued the testing regime necessary for the health department regulations, responded to 150 and cleared 150 SCADA alarms at the time of reporting.

The sewer division responded to 67 requests for locates.

DESCRIPTION	Jan 2015	Jan 2014	Jan Change	YTD 2015	YTD 2014	YTD Change	5 yr YTD Avg	5 yr YTD Change
WATER DISTRIBUTION								
WATER SERVICES INSTALLED (No.)								
Water Services Installed-3/4"								
Water Service Installed-1"								
Water Service Installed-1 1/2"								
Water Service Installed-2"								
Water Service Installed->2"								
Water Taps Installed (all sizes)								
Water Services Repaired (leak)	1			1			1	-29%
WATER MAINS INSTALLED (Feet) 4"								
Watermain Installed-6"								
Watermain Installed-8"							1	-100%
Watermain Installed-10"								
Watermain Installed->10"								

Watermains Repaired (breaks) No.	6	1	500%	6	1	500%	3	131%
WATER MAINS REPLACED (Feet) 4"								
Watermain Replaced-6"								
Watermain Replaced-8"								
Watermain Replaced-10"								
Watermain Replaced->10"								
WATER MAIN VALVES INSTALLED (No.) 4"								
Valves Installed-6"								
Valves Installed-8"								
Valves Installed-10"								
Valves Installed->10"								
Valves Repaired								
Valves Replaced								
Valves Exercised								
Valve Boxes Replaced								
Valves Boxes Repaired								
LOCATES (No.)								
Valves	48	49	-2%	48	49	-2%	75	-36%
Water Mains	29	26	12%	29	26	12%	42	-30%
Service Lines	42	50	-16%	42	50	-16%	21	100%
FIRE HYDRANTS (No.)								
Fire Hydrants Installed								
Fire Hydrants Repaired							1	-100%
Fire Hydrants Replaced								
Fire Hydrants Inspected								
Fire Hydrants Flushed							1	-100%
Fire Hydrants Painted								
Pipe Fittings Installed								
Cross (No)								
Tee (No)								
Bend (No)								
MISCELLANEOUS - OTHER								
Concrete Blocks Built (No.)								
Water Main Leak Detection (Feet)							6	-100%
METER SECTION								
METERS (No.)								
Meters Read	4,863	4,810	1%	4,863	4,810	1%	4,382	11%
Meter Turn-offs (for repair)	28	13	115%	28	13	115%	14	97%
Meter Turn-offs (delinquent)	21	120	-83%	21	120	-83%	85	-75%
Meter Turn-ons (all)	98	126	-22%	98	126	-22%	93	6%
METER MAINTENANCE (No.)								
Meters Repaired - In House								
Meters Repaired - In Field							3	-100%
Meters Repaired - Manufacturer								
METER INVESTIGATIONS (No.)								
Zero Consumption		21	-100%		21	-100%	13	-100%
High Usage	4	13	-69%	4	13	-69%	34	-88%
Leaking in Meter Pit	8			8				
METER PIT MAINTENANCE (No.)								
Curb Stops Repaired								
METER PIT INSTALLATION (No.)								
Meter Pits Installed								
MISCELLANEOUS - OTHER (No.)								
Concrete Risers Manufactured								
Meter Pits Manufactured								
OPERATIONS SECTION								
WELL METERS (No.)								

Well Meters Read	15	13	15%	15	13	15%	18	-18%
Park Meters Read	13	17	-24%	13	17	-24%	20	-34%
WELL HOUSE MAINTENANCE (No.)								
Motors Checked		238	-100%		238	-100%	344	-100%
Well Building Security Checked		238	-100%		238	-100%	492	-100%
WELL MAINTENANCE (No.)								
Well GPM Check								
Well Check for Sand								
Well Static Level								
Well Draw Down								
Well Air Check							37	-100%
GROUND STORAGE TANKS (No.)								
7.5 MG Tank Checked	26	25	4%	26	25	4%	49	-47%
7.5 MG Tank Level Checked	26	25	4%	26	25	4%	49	-47%
2.0 MG Tank Checked	26	25	4%	26	25	4%	49	-47%
2.0 MG Tank Level Checked	26	23	13%	26	23	13%	49	-47%
Security Checks	52	25	108%	52	25	108%	49	6%
ELEVATED STORAGE TANKS (No.)								
0.25 MG North Checked	94	77	22%	94	77	22%	80	17%
0.25 MG North Level Checked	94	77	22%	94	77	22%	80	17%
0.25 MG South Checked	94	77	22%	94	77	22%	80	17%
0.25 MG South Level Checked	94	77	22%	94	77	22%	80	17%
Security Checks	188	77	144%	188	77	144%	136	38%
WATER QUALITY TESTING (No.)								
Well Samples Taken							2	-100%
Distribution Samples Taken								
Chlorine Samples Taken	19	47	-60%	19	47	-60%	68	-72%
Bacterialogical Samples Taken	19	15	27%	19	15	27%	11	76%
Other - Samples taken		4	-100%		4	-100%	3	-100%
SCADA SYSTEM (No.)								
SCADA Alarms	150	23	552%	150	23	552%	46	226%
SCADA Alarms Cleared	150	20	650%	150	20	650%	45	233%
DISINFECTION (No.)								
Chlorine Bottles Picked Up							6	-100%
Chlorine Bottles Returned							6	-100%
POTABLE WELLS								
WELLS PUMPED								
Hours	2,146	1,839	17%	2,146	1,839	17%	2,066	4%
Gallons	68,998	56,638	22%	68,998	56,638	22%	59,456	16%
Call Customer By Phone								
UNCC LOCATES								
City Requests	14	4	250%	14	4	250%	8	84%
Private Requests	21	64	-67%	21	64	-67%	42	-50%

DESCRIPTION	Jan 2015	Jan 2014	Jan Change	YTD 2015	YTD 2014	YTD Change	5 yr YTD Avg	5 yr YTD Change
Monthly Water Demand Record								
Sterling WTP								
Monthly Total Demand (MG)	57	50	14%	57	50	14%	20	184%

Average Daily Demand (MG)	2	2	14%	2	2	14%	1	184%
Maximum Daily Demand (MG)	2	2	31%	2	2	31%	1	213%
Minimum Daily Demand (MG)	2	2	12%	2	2	12%	1	182%
Monthly Total FW Production (MG)	57	49	16%	57	49	16%	20	185%
Average Daily FW Production (MG)	2	2	16%	2	2	16%	1	185%
Maximum Daily FW Production (MG)	2	2	9%	2	2	9%	1	186%
Minimum Daily FW Production (MG)	1	1	23%	1	1	23%	0	158%

DESCRIPTION	Jan 2015	Jan 2014	Jan Change	YTD 2015	YTD 2014	YTD Change	5 yr YTD Avg	5 yr YTD Change
SANITARY SECTION								
Sewer Service Installed (No.)								
Sewer Service Installed (No.) 4"								
Sewer Service Installed (No.) 6" & larger								
Sewer Service Taps Installed (No.) all								
Sewer Service Inspected (No.)								
Sewer Service Repaired (No.)							0	-100%
Sewer Lines Installed (Ft.)								
Sewer Lines Installed (Ft.) 6"								
Sewer Lines Installed (Ft.) 8"								
Sewer Lines Installed (Ft.) 10"								
Sewer Lines Installed (Ft.) 12" & larger								
Sewer Lines Replaced (Ft.) 4"								
Sewer Lines Replaced -6" (Ft)							3	-100%
Sewer Lines Replaced -8" (Ft)								
Sewer Lines Replaced -10" (Ft)								
Sewer Lines Replaced-12" & larger (Ft)								
Sanitary Sewer Relined-all sizes (Ft)								
Sewer Lines Cleaned (Ft.) 4"								
Sewer Lines Cleaned (Ft.) 6"							85	-100%
Sewer Lines Cleaned (Ft.) 8"							85	-100%
Sewer Lines Cleaned (Ft.) 10"							420	-100%
Sewer Lines Cleaned (Ft.) 12" & larger							260	-100%
Sewer Lines Repaired (Ft.)								
Sewer Lines Repaired (Ft.) 6"								
Sewer Lines Repaired (Ft.) 8"								
Sewer Lines Repaired (Ft.) 10"								
Sewer Lines Repaired (Ft.) 12" & larger								
Sanitary Tap Locates (No.)	16	32	-50%	16	32	-50%	18	-12%
Sanitary Line Locates (No.)	18	34	-47%	18	34	-47%	46	-61%
Sanitary Manhole Locates (No.)	33	55	-40%	33	55	-40%	80	-59%
Sanitary Manholes Constructed (No.)								
Sanitary Manholes Inspected (No.)								
Sanitary Manholes Repaired (No.)								
Sanitary Manholes Raised (No.)								
Sanitary Manholes Lowered (No.)								
Lift Stations Checked (No.)							2	-100%
Lift Stations Cleaned/Washed (No.)							6	-100%
Lift Stations Repaired (No.)							0	-100%
Lift Station Alarms (No.)								
MISCELLANEOUS-OTHER								
Sewer Lines Televised (Ft.) all sizes							12	-100%

Sewer Service Lines Televised (No)							0	-100%
Sewer Service Taps Televised (No)							1	-100%
Sewer Service Lines Replaced (No)							0	-100%
Sewer Service Taps Replaced (No)							0	-100%
Manhole Risers Manufactured (No.)								
STORM SECTION								
Storm Sewer Lines Installed (Ft.)								
Sewer Lines Installed-8" (Ft)								
Sewer Lines Installed-10" (Ft)								
Sewer Lines Installed-12" & larger (Ft)								
Storm Sewer Lines Replaced (Ft.)								
sewer lines replaced-8" (Ft)								
Sewer lines replaced-10" (Ft)							1	-100%
Sewer Lines Replaced-12" & larger (Ft)								
Storm Sewer lines Cleaned (Ft.)								
Sewer lines cleaned-8" (Ft)								
Sewer lines cleaned-10" (Ft)								
Sewer lines cleaned-12" & larger (Ft)								
Storm Sewer Lines Repaired (Ft.)								
Sewer Lines Repaired-8" (Ft)								
Sewer Lines Repaired-10" (Ft)								
Sewer Lines Repaired-12"&larger (Ft)								
Storm Manholes Constructed (No.)								
Storm Manholes Inspected (No.)								
Storm Manholes Repaired (No.)								
Storm Manholes Replaced (No.)								
Catchbasins Constructed (No.)								
Catchbasins Inspected (No.)								
Catchbasins Repaired (No.)								
Catchbasins Replaced (No.)								
Catchbasins Cleaned (No.)								
Storm Sewer Line Locates (No.)	7	24	-71%	7	24	-71%	37	-81%
Storm Sewer Manhole Locates (No.)	10	24	-58%	10	24	-58%	68	-85%
Call Customer by Phone							1	-100%

AIRPORT DIVISION

The airport division witnessed 114 operations during the month of January. Throughout the month this division sold 1,423 gallons of fuel, which is a 39% decrease from January 2014. However the total year-to-date of 1,423 gallons of fuel, is also a 39% decrease compared to a year ago.

DESCRIPTION	Jan 2015	Jan 2014	Jan Change	YTD 2015	YTD 2014	YTD Change	5 yr YTD Avg	5 yr YTD Change
OPERATIONS BY A/C TYPE								
A/C Single Engine	70	108	-35%	70	108	-35%	116	-40%
A/C Multi Engine	10	10		10	10		13	-21%
Helicopter	8	10	-20%	8	10	-20%	20	-61%
Turbojet	26	37	-30%	26	37	-30%	32	-20%
Other Types								

TOTAL OPERATIONS	114	165	-31%	114	165	-31%	181	-37%
AVIATION FUEL DISPENSATION								
Avgas (Gals.)	618	666	-7%	618	666	-7%	930	-34%
Jet-A (Gals.)	805	1,657	-51%	805	1,657	-51%	2,125	-62%
TOTAL FUEL	1,423	2,323	-39%	1,423	2,323	-39%	3,055	-53%

CODE ENFORCEMENT DIVISION

There were 0 permits issued for new residential work with a construction value of $0 in the month of January. There were 2 permits for residential additions/alterations with a construction value of $34,000.00. There were 2 permits issued for new non-residential work with a construction value of $48,580.00 in the month of January. Furthermore there was 1 permit for non-residential additions and/or alterations with a construction value of $40,000.00. For summation of the month there was a total of 5 building permits issued with a fee structure of $3,517; 1 demo permit with a fee structure of $25; 0 fence permits with a fee structure of $0; 3 mechanical permits with a fee structure of $100; 2 sign permits with a fee structure of $40; 1 excavation permit with a fee structure of $30, 0 manufactured home hookup permits with a fee structure of $0 and 2 miscellaneous permits and/or approvals issued with a fee structure of $212.00. Throughout January, there were 14 permits and/or approvals issued with a 56% decrease compared to a year ago. The fee structure is $3,924.00, a 9% increase compared to a year ago.

DESCRIPTION	Jan 2015	Jan 2014	Jan Change	YTD 2015	YTD 2014	YTD Change	5 yr YTD Avg	5 yr YTD Change
NEW RESIDENTIAL								
Single-Family Detached 101								
Permits								
Units								
Value								
Condominiums/Townhouses 102								
Permits								
Units								
Value								
Duplex 103								
Permits								
Units								
Value								
Three & Four Family 104								
Permits								
Units								
Value								
> 4 Family Apartments 105								
Permits								
Units								
Value								
Manufactured Homes 106								
Permits								
Units								
Value								
TOTALS								
Permits								
Units								
Value								
NEW RESIDENTIAL (GROUP/TRANSIENT)								
Hotels & Motels 213								
Permits								

Units								
Value								
Other Nonhousekeeping 214								
Permits								
Units								
Value								
TOTALS								
Permits								
Units								
Value								
RESIDENTIAL ADD/ALTERATIONS								
Residential Additions/Alterations 434								
Permits	2	11	-82%	2	11	-82%	8	-74%
Value	34,000	54,284	-37%	34,000	54,284	-37%	29,790	14%
Residential Garages/Carports 438								
Permits							1	-100%
Value							9,881	-100%
TOTALS - RES. ADD/ALTERATIONS								
Permits	2	11	-82%	2	11	-82%	9	-77%
Value	34,000	54,284	-37%	34,000	54,284	-37%	39,671	-14%
NEW NONRESIDENTIAL								
Amusement & Recreation 318								
Permits	1			1				
Value	28,580			28,580				
Churches & Religious 319								
Permits								
Value								
Industrial Buildings 320								
Permits								
Value								
Auto Service & Repair 322								
Permits								
Value								
Hospitals & Institutions 323								
Permits								
Value								
Offices 324								
Permits							0	-100%
Value							384,920	-100%
Schools & Education 326								
Permits								
Value								
Commercial Buildings (Retail) 327								
Permits								
Value								
Public Works & Utilities 325								
Permits								
Value								
Other Buildings 328								
Permits							0	-100%
Value							5,395	-100%
Structures 329								
Permits	1			1				
Value	20,000			20,000				
TOTALS - NEW NONRESIDENTIAL								
Permits	2			2			0	400%
Value	48,580			48,580			390,315	-88%

NONRESIDENTIAL ADD/ALTERATIONS								
Nonresidential Add/Alterations 437								
Permits	1	4	-75%	1	4	-75%	4	-77%
Value	40,000	18,550	116%	40,000	18,550	116%	133,959	-70%
DEMOLITIONS								
Single-Family 645								
Two-Family 646								
Three & Four Family 647								
Five or More Family 648								
Others 649								
PERMITS AND FEES								
Building								
Permits	5	15	-67%	5	15	-67%	13	-63%
Fees	3,517	2,958	19%	3,517	2,958	19%	14,148	-75%
Demolitions								
Permits	1			1				
Fees	25			25				
Fence								
Permits		1	-100%		1	-100%	1	-100%
Fees		20	-100%		20	-100%	24	-100%
Mechanical								
Permits	3			3			4	-25%
Fees	100			100			143	-30%
Sign								
Permits	2	2		2	2		1	150%
Fees	40	40		40	40		16	150%
Excavation								
Permits	1	8	-88%	1	8	-88%	2	-50%
Fees	30	60	-50%	30	60	-50%	24	25%
Manufactured Home Hookups								
Permits		1	-100%		1	-100%	1	-100%
Fees		75	-100%		75	-100%	45	-100%
Miscellaneous								
Permits	2	5	-60%	2	5	-60%	12	-83%
Fees	212	434	-51%	212	434	-51%	1,856	-89%
TOTALS - PERMITS AND FEES								
Permits	14	32	-56%	14	32	-56%	34	-59%
Fees	3,924	3,587	9%	3,924	3,587	9%	16,256	-76%
Nuisance Violations								
Vehicle Violations	16	34	-53%	16	34	-53%	35	-54%
Grass/weed Violations							1	-100%
Miscellaneous Violations	145	188	-23%	145	188	-23%	112	29%
Totals-Nuisance Violations	161	222	-27%	161	222	-27%	148	9%

PARKS, LIBRARY AND RECREATION

JANUARY 2015 MONTHLY REPORT

PARKS, CEMETERY, AND FORESTRY MONTHLY REPORT FOR JANUARY 2015

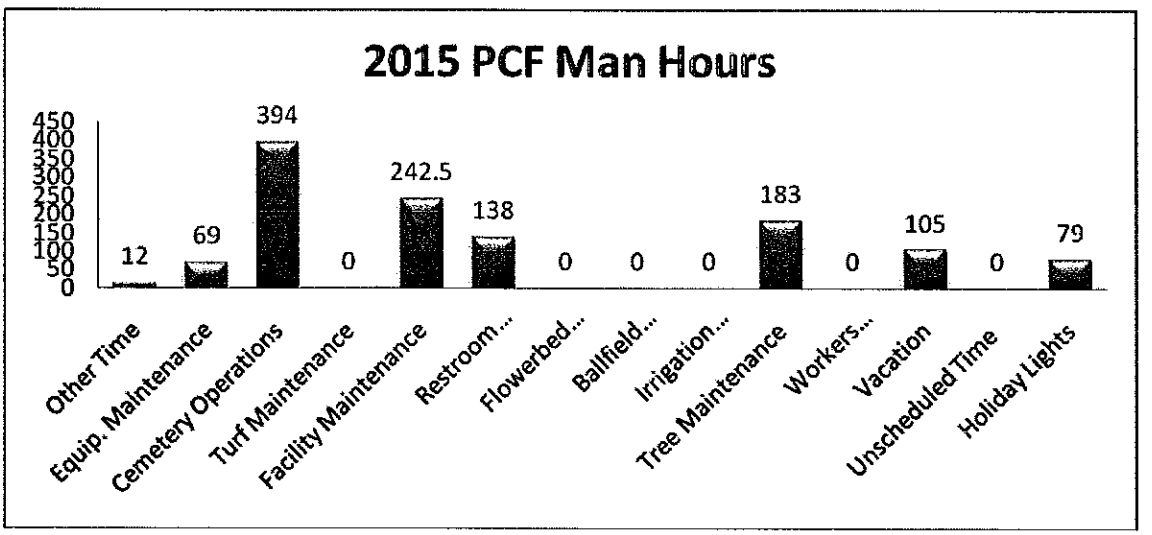
Parks – Parks are working on refurbishing park signs. Due to an over abundance of snow, parks department has assisted street department with plowing of city streets. Pioneer has had an over abundance of vandalism on the fencing, so Parks has been busy repairing that.

Cemetery – During January there were sixteen (16) opening and closings, thirteen (13) full burial and three (3) cremains. There were a total of one hundred and two (102) graves repaired this month. Routine maintenance is being taken care of as needed. Warm weather has allowed them to do some grave repairs that would be normally done in the spring time.

Forestry – The foresters completed zero (0) action request, trimming one hundred and ten (110) trees and removed five (5) trees. They picked up twenty-three (23) fallen branches, and removed zero (0) hangers. They removed fifteen (15) tree stumps in the month. They have hauled zero (0) loads to the landfill. They chipped six (6) loads of trees. They had seventy-nine (79) man hours for holiday lights. They had three (3) man hours to replace a street light. Forestry with the help of Park staff have been lifting trees, getting ready for mowing operations.

Ongoing PCF projects:

- Perform all routine maintenance activities, action requests and stump grinding as necessary.
- Performing routine maintenance in restrooms.
- Cemetery cleaning and maintaining roads for the public access to graves.
- Repair continues on the fishing dock.
- Adding tree rings to parks.
- Playground unit at Pioneer Park being assembled.
- Kiwanis pond is under construction with the new pavilion.



RECREATION DIVISION

RECREATION CENTER

RECREATION CENTER LAYOUT CHANGES: Money was budgeted and we began making small changes to the Recreation Centers layout in January, 2015. The changes will allow us to maximize space and provide separate recreation areas for 6 month to 5 year olds, 6 to 12 year olds, 13 to 17 year olds, and adults. These changes are designed to increase use and maximize fun to different age groups.

The Plexiglas wall upstairs will be moved in front of the treadmills and provide a secure space for young children ages 6 month – 5 years old to play while their parents work out right behind them. Many small gym type pieces for the different age groups have been ordered for the Youth Area in court #1. It will be geared toward youth ages 6 – 12 years old. The basketball rim was re-installed in court #4 for the youth ages 13 – 17. It is also a multi-use court with basketball, wallyball or many other possible uses. For adults, we will create interest in the new fitness room space created upstairs. Equipment like: TRX Suspension Training gear, a heavy bag, abs balls, Kettle balls, weight bars, core wheels and yoga mats have been ordered for the open space.

Some of the old plastic seating and couches, as well as the ping pong and foosball tables, will be relocated to the Multi-Purpose Room, storage, or taken to the service center for the City auction.

RACQUETBALL COURT #4 REPAIRS: In January 2015, repairs to the front hitting wall of racquetball court #4 at the Recreation Center were completed by KCR Enterprises LLC, out of Denver. Sixteen new hitting wall panels were special ordered, special heavy gauge metal hanging studs were special ordered, the walls were striped and the sealed. Work was completed in January, 2015.

RACQUETBALL COURT #1 REPAIRS: In January 2015, repairs to the lower wall of racquetball court #1 at the Recreation Center were completed by KCR Enterprises LLC, out of Denver. .We had ordered two extra panels for court #1 since we were already making repairs to racquetball court #4. I had asked Rich from KRC for a bid on court #1 and planned on doing the work in the future but, when he was here finishing court #4, he dove right into the repair on court #1 without a bid. I was concerned, until I realized he only charged us $150.00 for the repair on court #1! All court work was completed in January, 2015.

NEW LIFE FITNESS TREADMILLS: In January P.O. was completed to replace the Recreation Centers three old Precor treadmills that were purchased in 2000 and 2001. The commercial quality, Life Fitness Integrity treadmills purchased, are highly rated and used in many commercial recreation facilities around the country.

P.O. FOR RECREATION CENTER HVAC CONTROLS: A P.O. was completed in January, 2015, to replace the Recreation Centers HVAC controls system. The replacement is scheduled for March.

OVERALL ADMISSIONS: In January, 2015 there were 2,666 total admissions to the Sterling Recreation Center. In January, 2014, there were 2,872 total admissions. It is down 206 patron visits from January, 2014. All decreases came from the Adult and Yearly Admissions. January weather was very cold and fewer adults used the pool. The

decrease averages out to be approximately 7 less people a day coming into the Sterling Recreation Center.

Total paid admissions in January, 2015 do not include 60 home school students that used the Sterling Recreation Center free due to Intergovernmental Agreements. There were another 2 people from the Rural Solutions, Healthier Living class. The scheduled class was cancelled due to lack of participation.

CHILD ADMISSIONS: There were a total of 69 Child Admissions to the Recreation Center in January, 2015. This is up 3 Child Admissions from January, 2014.

YOUTH ADMISSIONS: There were a total of 596 Youth Admissions to the Recreation Center in January, 2015. This is up 154 Youth Admissions from January, 2014.

SENIOR ADMISSIONS: There were a total of 373 Senior Admissions to the Recreation Center in January, 2015. This is up 30 Senior Admissions from January, 2014.

ADULT ADMISSIONS: There were a total of 1,142 Adult Admissions to the Recreation Center in January, 2015. This is down 188 Adult Admissions from January, 2014. The majority of the overall admissions increase for January, 2014 came from Adult Admissions.

YEARLY ADMISSIONS: There were 405 Yearly Pass Admissions to the Recreation Center in January, 2015. This is down 166 Yearly Pass Admissions from January, 2014.

AQUA AEROBICS CLASSES: There were 79 patrons attending aqua aerobics classes in January, 2015. This is down 15 admissions from January, 2014. January weather was very cold and fewer senior Aqua Aerobics participants used the pool.

RECREATION DIVISION

TEEN/ADULT DODGEBALL PROGRAM: There are 8 teams competing in the open division. There are 95 participants in the program. This is 2 less teams and 1 less player than there were in 2014. Total participant and spectator visits on Tuesday evenings accounted for approximately 528 visits to the Sterling Middle School in January, 2015.

Teams officiate their own games with Gym Supervisors ruling if they cannot agree. The program appears to be very successful and participants seem to be having a real positive and fun experience. The program provides employment for approximately 2 adult gym supervisors.

YOUTH BASKETBALL: This year, there are 78 teams and 563 participants in the Youth Basketball program. This is up 8 teams and up 17 participants from 2014. There are 364 boys and 199 girls participating. Attendance for January games, including players, coaches, parents and other spectators totaled approximately 12,210 visits to the Sterling High School; Wally Post and Tiger Den, the Sterling Middle School, Saint Anthony's and the N.J.C. Event Center where the games are played.

The City of Sterling Youth Basketball program provides an organized basketball experience for 2nd - 6th grade boys and girls in Northeast Colorado. In many cases, basketball programs are not offered in the school until the middle school level, so this is the only opportunity to be coached and play basketball in fun, recreational leagues.

The economic impact of the youth basketball program to the City of Sterling cannot be overlooked. Of the 78 teams in the Youth Basketball program, 47 are from out of town and 31 are from Sterling. The participants, coaches, parents and grandparents from the out of town teams not only play in the leagues, but also eat in local restaurants, buy gas and purchase food and supplies while in Sterling during the six weeks the program is conducted.

The Youth Basketball program provides employment for approximately 26 youth officials, 11 youth scorekeepers and 8 adults that are our gym supervisors.

ADULT BASKETBALL: There are 24 teams participating in the City Adult Basketball Leagues in 2015, which is 1 less team than there was in 2014. There are 251 participants in the program which is 81 less participants than there were in 2014. Adult Basketball games are played Monday and Thursday evenings at the Sterling Middle School, N.J.C. Events Center and St Anthony's. Beginning this year, league play runs for six weeks then a double elimination tournament takes place. Also beginning this year, the winning team receives a plaque and 10 T-shirts.

This year, we conducted an Adult Basketball clinic, which was put on by Bob Knudson. Bob is a CHSAA Certified official and knows the game. Officials learned how to work with adult participants and how to keep control of the games. It was well organized and very informative for our officials.

The Adult Basketball program provides employment for approximately 18 adult officials, 5 adult scorekeepers and 3 adult gym supervisors.

ADULT VOLLEYBALL: In January 2015, Spring Adult Volleyball league press releases, information, and participant mailings were sent out. The Registration deadline is Feb. 11, 2015.

RACQUETBALL & WALLYBALL LEAGUES: In January 2015, the Winter Racquetball and Wallyball league information was sent out and registrations are currently being taken. Press releases, participant mailings, employees personally promoting the leagues, and flyers around the Recreation Center are all used to draw participants into the leagues. The Registration deadline is Feb. 11, 2015.

2015 Description	Jan	YTD Jan	Feb	YTD Feb	Mar
Winter					
Santa at the City					
Open Gym Participants					
Denver Nuggets Basketball Skills Challenge					
Adult Basketball Teams	24				
Adult Basketball Participants	400				
Adult Basketball Spectators	400				
Youth Basketball Teams	78				

Youth Basketball Participants	980				
Youth Basketball Spectators	4,200.00				
Dodgeball Teams	8				
Dodgeball Participants	288				
Dodgeball Spectators	240				

LIBRARY

The patron count for Sterling Public Library from Jan. 1 through Jan. 31, 2014 was 3249.

The library had 9 Community Servants for a total of 111 hours of community service. Eleven volunteers worked 44 hours. One CWEP participant worked 15 hours. Total volunteer hours for the month of January were 170.

Sterling Public Library made 131 interlibrary loan requests of other libraries and received 123 items. Other libraries made 182 interlibrary loan requests and Sterling Public Library loaned 154 items. Lending libraries were unable to fill 15 requests and Sterling Public Library was unable to fill 28 requests. Total interlibrary loan requests were 313 and 277 items were circulated.

Janet reported 9 tutors worked with 21 students for a total of 119 hours during January.

Crafty Characters was held on January 5th with 10 kids and 7 adults attending. The kids made flat snowmen using paper and chalk.

The third Monday of each month has been designated Marvelous Monday. Two children and one adult came. The program was not provided as we require at least 5 children before we provide the program. The program was on popcorn. The kids attending received their bag of popcorn and instruction for painting it.

Erica Kallsen and Sandy Van Dusen provided an E-reader/Overdrive class on Jan. 6th at 2:00 p.m. Six people attended the class.

Sterling Public Library started a new program called Tech Time @ the Library. The program is designed to help answer people's questions on using all types of technology. Two people attended in January.

PROJECT UPDATE:

Computer use is changing with more people using wireless at the library. There were one thousand one hundred eleven uses of the computers.

There were 126 children who called Dial-a-Story during January. Vickie Wettstein, Pam Kentfield, Vickie Nills, Dorothy Schreyer and Denise Laddl read stories during the month. The stories can be heard by calling 522-6808

Parents continue to register their children for 1000 Books Before Kindergarten. As of January 31, 2015 there were 235 registered children. Eighty three have read at least 100 books and 23 have completed the program reading 1000 books.

DESCRIPTION	Jan 2015	Jan 2014	Jan Change	YTD 2015	YTD 2014	YTD Change	5 yr YTD Avg	5 yr YTD Change
Books Checked Out	6,716	7,733	-13%	6,716	7,733	-13%	8,025	-16%
Digital check out	921	802	15%	921	802	15%	445	107%
In-house Circulation	212	158	34%	212	158	34%	718	-70%
Volunteer Hours	44	48	-7%	44	48	-7%	21	109%
Story Time Attendance	94	90	4%	94	90	4%	81	17%
Summer Reading Program								
Reference Questions	326	445	-27%	326	445	-27%	852	-62%
Books Placed on Hold	263	508	-48%		508	-100%	543	-100%
Inter-Library Loans								
Borrowed requests	131	192	-32%	131	192	-32%	216	-39%
Loaned requests	182	212	-14%	182	212	-14%	255	-29%
Total	313	404	-23%	313	404	-23%	472	-34%
Library Meeting Room Use	23	32	-28%	23	32	-28%	22	5%
Patrons Using Facility	3,249	4,077	-20%	3,249	4,077	-20%	4,324	-25%
Hours Tutoring	119	114	4%	119	114	4%	99	20%
Internet use	1,111	1,577	-30%	1,111	1,577	-30%	1,484	-25%

OVERLAND TRAIL MUSEUM

The Overland Trail Museum had 171 visitors during the month of January from 11 states.

Most of the month of January was spent removing and putting away Christmas decorations. The warmer weather helped speed this task up and all decorations were taken down and stored by the end of the month.

The month of December ended with a New Year's program which went very well with about 30 children and parents attending. The following Saturday, January 3 was Family Fun Saturday. The activity for the day was making pinecone birdfeeders.

Kay went to History Colorado to retrieve the recopied documents and files that had been damaged in the flood. She was also able to spend some time with the State preservation and archaeology staff to discuss future collections storage plans and some grant possibilities.

Staff has planned two new temporary exhibits which will both open in February. One exhibit will feature Western Art and the second will feature wedding fashion through the decades. Staff has also begun to work on Spring programs and Heritage Festival. A 100th birthday celebration for the Dailey Store will take place in May with a special presentation honoring Ross Frank.

History Café took place on January 15 with about 25 people attending. The topic was a "Step Back in Time to 1915". The special guest was Mildred Held who was born in July 1915 and will turn 100 this summer. The second winter series History Café will take place on February 19.

Kay has been working this month on catching up the accessioning of artifacts and looking into the current collections policy and collections management issues.

Museum Projects

MUSEUM FLOOD RESTORATION	Ongoing
Oral History project	In Progress
Collections storage cleaning	In progress
Accessioning artifacts	Ongoing project
Archiving obits & anniversaries	Ongoing project
Cleaning buildings & artifacts	Ongoing
Tannery	In progress
Archive room	In progress
Research Room	Plans progressing
Reorganization of photo archives	In progress
Concrete work (gutters & sidewalks)	**On hold** Waiting on bids
Landscaping/sprinklers (flood restoration)	**On hold** Waiting on bids

DESCRIPTION	Jan 2015	Jan 2014	Jan Change	YTD 2015	YTD 2014	YTD Change	5 yr YTD Avg	5 yr YTD Change
Numbers of Donors	4	1	300%	4	1	300%	1	233%
Number of items donated	6	1	500%	6	1	500%	3	76%
Number of School Visits		1	-100%		1	-100%	0	-100%
Number of Students		10	-100%		10	-100%	3	-100%
Prairie School Students								
Prairie School Teachers								
Number of Special Events	2			2			0	400%
Total Attendance of Special Events	29			29			6	383%
Number of facility rentals		2	-100%		2	-100%	1	-100%
Number of Tour Buses								
Tour Bus Visitors								
States represented	11			11			10	8%
Foreign Countries Represented							0	-100%
Total of All Visitors	171	106	61%	171	106	61%	163	5%
Volunteer Hours	3			3			17	-83%
Square Foot, Bldg. Maintained	29,766	29,766		29,766	29,766		27,766	7%