

STERLING

A Colorado Treasure

MONTHLY REPORTS
FEBRUARY 2016

CITY MANAGER

FEBRUARY 2016 MONTHLY REPORT

City Manager:

City Manager Donald J. Saling attended the following meetings during the month of February:

- City Attorney meetings for various legal issues and advice
- Attended 1 Regular City Council meetings
- Attended various meetings including the Logan County Economic Development Corporation and the Chamber of Commerce
- Attended the "Philanthropic Days" Tour Meeting
- Enjoyed a 10 day vacation
- Attended a presentation on "Rural Jump Start" – a Economic Development Program offered by the State

Executive Secretary:

The Executive Secretary continues to do the packets for Council. She attends the Administrative Staff meetings. She prepares the monthly reports, puts them on the web site and scans them into Laser Fiche for future reference.

Connie is a member of the employee newsletter committee and continues to help with the publication of it. She also attends the Web Group meetings and the clerical staff weekly meetings. Connie also helps up front when the receptionist is gone.

Connie watched Back Protection and Personal Consequences of Unsafe Driving and Office Ergonomics and the Risk is in the Routine CIRSA DVDs.

Sterling Emergency Communications Center:

- Communications Center handled 1,689 calls for service during the month of February 2016, a 15 percent decrease from the 1,991 calls received in February 2015.
- Sterling Police Department handled 1,004 calls for service in February 2016, a 2 percent increase compared to 985 calls for service received in February 2015.
- Logan County Sheriff's Office received 452 calls for service in February 2016, a 21 percent decrease compared to 574 calls for service received in February 2015.
- Crook Fire Department handled 6 calls for service in February 2016 compared to 2 calls for service in February 2015.
- Fleming Fire received 2 calls for service in February 2016 compared to 1 call for service in February 2015.
- Merino Fire handled 9 calls for service in February 2016 compared to 16 calls for service in February 2015.
- Peetz Fire handled 9 calls for service in February 2016 compared to 16 calls for service in February 2015.
- Sterling Fire handled 205 calls for service in February 2016, a 1 percent decrease compared to 208 calls handled in February 2015.

DESCRIPTION	Feb	Feb	Feb	YTD	YTD	YTD
ACTIVITIES	2016	2015	Change	2016	2015	Change
CALLS FOR SERVICE						
STERLING DISPATCH	1689	1,991	-15%	3,540	4,145	-15%
CITY OF STERLING	1004	985	2%	2,054	2,049	0%
LOGAN COUNTY	452	574	-21%	944	1,247	-24%
STERLING FIRE	205	208	-1%	425	418	2%
CROOK FIRE	6	2	200%	15	2	650%
FLEMING FIRE	2	1	100%	8	4	100%
MERINO FIRE	9	16	-44%	17	16	6%
PEETZ FIRE	6	3	100%	10	3	233%

Information Technology Specialist (ITS):

Daily backup of all servers, Finance & Police Systems continue. Routine user security maintenance is ongoing for new and outgoing employees. Internet service to City departments was boosted to 50MB shared.

The City contracted with Platinum Technology for managed services and back up services beginning Feb. 11th.

ITS Anderson assisted several departments with computer, phone, e-mail, printer issues, and website changes. The Police Department cash register printer was stuck on Finance AS400 and got it released. The ITS got a few more new computers out to replace old ones.

The City had some phone issues at City Hall and voicemails not working properly, KCI had to reboot the phone system. Dispatch had phone issues and contacted KCI the next day.

Connection to the Dispatch recording system from the computer they use to create media for other agencies is having issues. Les is working with the recording company to get this repaired.

NWS trainers were on site for Train the Trainers training beginning with script to be run on March 4th to clear the practice data to prepare for going live on March 15, 2016 at 10:00 a.m. Staff continues with bi-weekly conference calls on Thursday mornings. Some computers had to have programs reinstalled after the NWS program fix to correct problems caused by their CAD.net update. The SO connection has finally been secured. ITS Anderson had to set up users from the County on the City's domain as that was the only way to make their system run properly to the NWS servers at the City. The County users also trained in the EOC training room.

Caselle Court system was the choice of Deanna Weingardt, Municipal Court Clerk and agreement was signed to purchase the program.

Mary Ann attended the monthly SWellness meeting and prepared flyers and information for the upcoming activities. An AED training lunch and learn will be presented on March 3rd by Lavon Ritter of the fire department. She viewed the CIRSA videos on Back Protection and Personal consequences of Unsafe Driving, and also the CIRSA videos on Office Ergonomics and The Risk is in the Routine.

The ITS worked with the City Manager and Finance Director to prepare a RFP for Website Services. Bids will be taken until the end of March. Our current City website continues to have issues with spammed posts and sometimes junk on pages. Mary Ann reset two of the download links for the Police Department forms. She answered phones at the reception desk to allow for breaks as needed.

CITY ATTORNEY

FEBRUARY 2016 MONTHLY REPORT

MEETINGS:

The City Attorney attends City Council meetings and work sessions, Staff meetings, and various other meetings as needed, including meetings with department directors, individual City Council members, and other personnel. The City Attorney attended various meetings with the City Manager and individuals as needed and requested, and met with a land surveyor regarding a subdivision plat submitted to the City. The Deputy City Attorneys attend meetings as required for their respective positions.

The paralegal attends secretarial meetings when there is training, and various meetings as requested by the City Attorney, including City Council meetings and work sessions.

DOCUMENT PREPARATION:

Prepared agendas and packets for City Attorney's submission to City Council Meetings.

Prepared the following Resolutions:

Resolution No. 2-1-16, Series of 2016 – A Resolution before the City of Sterling, Logan County, Colorado, accepting the Bid Proposal from Platinum Technology, LLC for IT support services on retainer, and approving an Agreement.

Resolution No. 2-2-16, Series of 2016 – A Resolution before the City of Sterling, Logan County, Colorado, accepting the Bid Proposal from A-1 Chipseal Company for the City of Sterling Surface Treatment Project #15012, and approving an Agreement.

Resolution No. 2-3-16, Series of 2016 – A Resolution before the City of Sterling, Logan County, Colorado, approving an Addendum to the Pioneer Park Concession Stand Lease and Consent to and Assignment of Lease between the City of Sterling and Greg Brubacher and Vanessa Davis, doing business as G and V Concessions.

Prepared the following Ordinances:

None.

Other Documents:

The City Attorney reviews and assists in finalizing various contracts and other legal documents for City departments.

This office has been assisting with preparing new forms for purchase of burial rights at Riverside Cemetery, and for donations to the City of Sterling.

MUNICIPAL COURT:

The Deputy City Attorney prosecuted nine charges; eight defendants were found guilty and one defendant entered into a deferred judgment stipulation. Two defendants failed to appear for trial. Three defendants entered into a deferred judgment stipulation, four defendants changed their plea to guilty; and two charges, one at the request of the Officer who issued the ticket, and one at the request of the Finance Department, were dismissed; all prior to trial. This office prepares Court documents, including miscellaneous pleadings such as guilty pleas and stipulations; various subpoenas; memos to the Police Department, Public Works Department, and Humane Society regarding trials; trial schedules; motions; jury instructions when needed; and correspondence and discovery letters. Court files are copied and Police Department, Humane Society, and attorney files are prepared for trial.

LIQUOR LICENSING:

This office processed three applications for renewal of liquor licenses; one application for a special event permit; and two applications for new liquor licenses.

MISCELLANEOUS:

The City Attorney continues to work with the City's Water Attorneys on water / water court matters.

The paralegal does research, drafts documents and pleadings, and performs all other legal work relating to the position. The paralegal makes telephone calls to library patrons regarding past due items, and processes letters to library patrons prepared by the library staff, regarding past due items. The paralegal also assists with answering the telephones and receptionist duties when needed, and covers/assists other departments as requested, when necessary.

The paralegal attended two CIRSA training video presentations.

FINANCE DEPARTMENT

FEBRUARY 2016 MONTHLY REPORT

The Finance Department assisted 2,887 customers during the month of February 2016. This compares to 2,859 customers in February 2015. This number does not include the contacts made by the Director of Finance. There were on average 137 customer contacts per day for February 2016. Please review the Finance Department Activities report for additional information regarding the various services that the Department of Finance and Records provided in February 2016 in comparison to February 2015.

The General Fund revenues for the month of February 2016 amounted to \$1,172,825.57. The revenue for the month ended February 2015 in the General Fund amounted to \$1,284,566.85. Expenditures for the General fund for the month ending February 29, 2016 amounted to \$916,104.51 and for the same period in 2015 the expenditures were \$906,905.31.

Cash in all City funds totaled \$2,911,245.31 on February 29, 2016 and for February 28, 2015 on hand was \$2,082,314.49. On February 29, 2016 the City of Sterling had outstanding a total of \$18,464,245.38 in investments, this amount is for all funds. This breaks down to \$206,523.05 in Certificates of Deposit, \$18,157,177.41, ColoTrust Plus and \$100,544.92 in Money Market.

There were \$862,483.40 worth of checks issued in February 2016 for all funds; this compares to \$1,029,809.94 for the same period in 2015. There were 6705.3 gallons of gasoline and diesel used in the month of February 2016 for all City operations. This compares to 6541.3 gallons of gasoline and diesel used in February 2015.

Please see the Finance Department's activity list below for other comparisons.

Investment Breakdown

2016

THIS SUMMARY IS PROVIDED TO SHOW THE PLACEMENT OF INVESTMENTS. PLEASE REFER TO THE BALANCE SHEET FOR THE VARIOUS FUNDS FOR TOTAL CASH & CASH EQUIVALENT.

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	2/29/16
General Fund:				
Colostrust Plus	\$2,641,729.37	\$365,000.00	\$100,914.14	\$2,377,643.51
Colostrust Plus - Seizure Money	\$7,542.17	\$0.00	\$2.88	\$7,545.05
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$2,649,271.54	\$365,000.00	\$100,917.02	\$2,385,188.56
Hotel Tax Fund:				
Colostrust Plus	\$576,442.37	\$0.00	\$218.46	\$576,660.83
TOTALS	\$576,442.37	\$0.00	\$218.46	\$576,660.83
Water Fund:				
Colostrust Plus	\$6,399,838.69	\$40,000.00	\$102,426.86	\$6,462,265.55
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$6,399,838.69	\$40,000.00	\$102,426.86	\$6,462,265.55
Sanitation Fund:				
Colostrust Plus	\$335,088.41	\$0.00	\$20,129.92	\$355,218.33
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$335,088.41	\$0.00	\$20,129.92	\$355,218.33
Sewer Fund:				
Colostrust Plus	\$4,167,371.07	\$30,000.00	\$36,574.62	\$4,173,945.69
Certificates of Deposit	\$206,523.05	\$0.00	\$0.00	\$206,523.05
Money Market	\$100,542.36	\$0.00	\$4.96	\$100,547.32
TOTALS	\$4,474,436.48	\$30,000.00	\$36,579.58	\$4,481,016.06
Perpetual Care Fund:				
Colostrust Plus	\$184,854.29	\$0.00	\$70.06	\$184,924.35
TOTALS	\$184,854.29	\$0.00	\$70.06	\$184,924.35

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	2/29/16
Library Improvement Fund:				
Colostrust Plus	\$9,018.69	\$0.00	\$3.44	\$9,022.13
TOTALS	\$9,018.69	\$0.00	\$3.44	\$9,022.13
Conservation Trust Fund:				
Colostrust Plus	\$75,775.49	\$0.00	\$28.72	\$75,804.21
TOTALS	\$75,775.49	\$0.00	\$28.72	\$75,804.21
Karl Falch Library Trust Fund:				
Colostrust Plus	\$31,237.17	\$0.00	\$11.84	\$31,249.01
TOTALS	\$31,237.17	\$0.00	\$11.84	\$31,249.01
Employee Self-Insurance Fund:				
Colostrust Plus	\$564,330.79	\$0.00	\$213.87	\$564,544.66
TOTALS	\$564,330.79	\$0.00	\$213.87	\$564,544.66
Service Center Fund:				
Colostrust Plus	\$347,879.14	\$30,000.00	\$60,148.53	\$378,027.67
TOTALS	\$347,879.14	\$30,000.00	\$60,148.53	\$378,027.67
Old Hire Police Pension Fund:				
Colostrust Plus	\$459,307.35	\$0.00	\$174.06	\$459,481.41
TOTALS	\$459,307.35	\$0.00	\$174.06	\$459,481.41
Risk Management Fund:				
Colostrust Plus	\$711,636.82	\$105,000.00	\$235.28	\$606,872.10
TOTALS	\$711,636.82	\$105,000.00	\$235.28	\$606,872.10
Capital Equipment Fund:				
Colostrust Plus	\$1,285,975.85	\$0.00	\$40,500.48	\$1,326,476.33
TOTALS	\$1,285,975.85	\$0.00	\$40,500.48	\$1,326,476.33

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	2/29/16
Capital Improvement Fund:				
Colotrust Plus	\$567,281.58	\$0.00	\$215.00	\$567,496.58
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$567,281.58	\$0.00	\$215.00	\$567,496.58
Grand Totals All Funds:				
Colotrust Plus	\$18,365,309.25	\$570,000.00	\$361,868.16	\$18,157,177.41
Certificates of Deposit	\$206,523.05	\$0.00	\$0.00	\$206,523.05
Money Market	\$100,542.36	\$0.00	\$4.96	\$100,547.32
Grand Total	\$18,672,374.66	\$570,000.00	\$361,873.12	\$18,464,247.78

GENERAL FUND

This Document is for Internal Use and Represents Unaudited Figures

2/29/2016

BALANCE SHEET

ASSETS:

Cash	\$533,601.80
Flex Cash - Wage Works	\$3,478.23
Flex Cash - Affiliated Benefits	\$10,831.16
Petty Cash	\$1,080.00
Cash with County Treasurer	\$261,122.54
Accounts Receivable	\$223,215.62
Accounts Receivable - McKinley St	\$0.00
Taxes Receivable	\$63,678.16
Sales Tax Receivable	\$604,201.10
Property Tax Receivable	\$1,094,056.00
Deposit - Affiliated Benefits	\$2,184.70
Loan Receivable - Curb	\$4,447.44
Investments	\$2,377,643.51
Investment - Federal Seizure	\$7,545.05
Prepaid Fuel	\$19,780.14
Prepaid Fuel - Airport	\$10,705.27
Postage Clearing Account	\$2,972.74
Prepaid Prisoner Housing	\$38,722.00
Sales Tax Clearing	\$0.00

TOTAL ASSETS

\$5,259,265.46

LIABILITIES:

Ded/Ben Clearing Account	\$7,506.62
Accounts Payable	\$75,254.04
Accounts Payable - Logan County	\$2,987.19
Accrued Salaries	\$59,066.72
Court Bonds	\$1,650.00
Restitution Clearing Account	\$822.59
Seizures	\$600.00
Deferred Revenue	\$1,094,056.00
Unearned Revenue	\$2,000.00

TOTAL LIABILITIES

\$1,243,943.16

FUND BALANCE:

Reserve for Museum (Bernice Sanders)	\$28,421.24
Reserve for Museum (Exhibits)	\$42,505.32
Designated for Arts	\$70,000.00
Unreserved Fund Balance	\$3,719,364.06
Excess Revenue over Expenditures	\$155,031.68

TOTAL FUND BALANCE

\$4,015,322.30

**TOTAL LIABILITIES
& FUND BALANCE**

\$5,259,265.46

GENERAL FUND

2/29/2016

<u>REVENUES:</u>	BUDGETED 2016	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Real & Personal Prop. Tax	\$1,094,056.00	\$252,843.73	\$318,600.31	\$775,455.69
Road & Bridge Fund Taxes	\$100,000.00	\$0.00	\$0.00	\$100,000.00
Auto Ownership Taxes	\$130,000.00	\$10,559.66	\$20,415.12	\$109,584.88
Sales Tax	\$7,545,725.00	\$520,153.69	\$1,155,769.83	\$6,389,955.17
Vehicle Use Tax	\$300,000.00	\$20,783.42	\$40,783.42	\$259,216.58
Building Material Use Tax	\$155,000.00	\$9,957.28	\$15,221.24	\$139,778.76
Sales Tax Rebate	\$65,000.00	\$2,065.00	\$4,585.00	\$60,415.00
Employment Occupation Tax	\$16,700.00	-\$750.00	\$15,950.00	\$750.00
TOTAL TAXES	\$9,406,481.00	\$815,612.78	\$1,571,324.92	\$7,835,156.08
Franchise Taxes	\$692,000.00	\$83,890.72	\$135,914.34	\$556,085.66
Licenses & Permits	\$186,715.00	\$19,970.20	\$39,611.70	\$147,103.30
Intergovernmental Revenue	\$1,869,927.00	\$144,144.43	\$263,114.06	\$1,606,812.94
Charges for Service	\$259,403.00	\$13,815.33	\$27,587.78	\$231,815.22
Fines & Forfeits	\$98,200.00	\$8,494.10	\$17,170.83	\$81,029.17
Miscellaneous Revenue	\$510,276.00	\$11,780.01	\$21,550.45	\$488,725.55
Transfer from Other Funds	\$902,446.00	\$75,118.00	\$150,236.00	\$752,210.00
TOTAL OTHER REVENUES	\$4,518,967.00	\$357,212.79	\$655,185.16	\$3,863,781.84
GRAND TOTAL REVENUES	\$13,925,448.00	\$1,172,825.57	\$2,226,510.08	\$11,698,937.92

GENERAL FUND

2/29/2016

<u>EXPENDITURES:</u>	BUDGETED	EXPENSES	EXPENSES	
<u>GENERAL GOVERNMENT:</u>	2016	CURRENT MO.	TO DATE	BALANCE
Council	\$59,750.00	\$3,434.93	\$6,433.80	\$53,316.20
City Manager	\$369,065.00	\$28,640.04	\$56,486.30	\$312,578.70
City Attorney	\$257,557.00	\$13,914.74	\$35,997.15	\$221,559.85
Municipal Court	\$133,460.00	\$9,111.25	\$18,339.01	\$115,120.99
Finance	\$512,799.00	\$42,294.10	\$87,664.52	\$425,134.48
City Hall & Non-Departmental	\$1,720,893.00	\$98,150.86	\$381,458.39	\$1,339,434.61
Personnel	\$218,488.00	\$14,848.18	\$28,626.48	\$189,861.52
TOTAL GENERAL GOVERNMENT	\$3,272,012.00	\$210,394.10	\$615,005.65	\$2,657,006.35
<u>PUBLIC SAFETY:</u>				
Police	\$2,126,156.00	\$149,757.89	\$306,100.00	\$1,820,056.00
Dispatch Center	\$865,312.00	\$64,273.01	\$152,202.77	\$713,109.23
Youth Services	\$122,319.00	\$9,401.65	\$18,877.71	\$103,441.29
Fire	\$1,783,328.00	\$122,705.31	\$249,564.31	\$1,533,763.69
Ambulance Service	\$769,577.00	\$67,719.53	\$119,934.65	\$649,642.35
TOTAL PUBLIC SAFETY	\$5,666,692.00	\$413,857.39	\$846,679.44	\$4,820,012.56
<u>PUBLIC WORKS:</u>				
Street	\$2,714,405.00	\$68,313.16	\$131,659.87	\$2,582,745.13
Engineering & Operations	\$428,645.00	\$30,098.58	\$59,340.98	\$369,304.02
Airport	\$306,215.00	\$10,744.85	\$59,416.68	\$246,798.32
TOTAL PUBLIC WORKS	\$3,449,265.00	\$109,156.59	\$250,417.53	\$3,198,847.47
<u>CULTURE & RECREATION:</u>				
Riverside Cemetery	\$238,500.00	\$21,190.27	\$33,981.59	\$204,518.41
Museum	\$336,035.00	\$20,214.60	\$36,062.35	\$299,972.65
Parks	\$467,381.00	\$27,293.93	\$56,098.77	\$411,282.23
Recreation Center	\$721,078.00	\$39,492.21	\$84,987.27	\$636,090.73
Forestry	\$143,741.00	\$7,003.80	\$15,025.08	\$128,715.92
Rec. Administration	\$150,610.00	\$11,337.96	\$22,747.05	\$127,862.95
Softball	\$50,115.00	\$463.48	\$695.11	\$49,419.89
Youth Softball	\$16,010.00	\$0.00	\$99.00	\$15,911.00
Basketball	\$11,875.00	\$2,675.02	\$6,720.33	\$5,154.67
Volleyball	\$10,013.00	\$251.72	\$336.72	\$9,676.28
Tolla Brown Skate Park	\$9,500.00	\$692.32	\$1,213.75	\$8,286.25
Special Events	\$40,500.00	\$0.00	\$940.00	\$39,560.00
Tennis	\$16,950.00	\$692.08	\$700.49	\$16,249.51
Youth Basketball	\$24,108.00	\$8,829.67	\$13,721.46	\$10,386.54
Youth Volleyball	\$10,207.00	\$0.00	\$66.00	\$10,141.00
Baseball	\$20,500.00	\$380.36	\$155.58	\$20,344.42
Library	\$635,972.00	\$42,179.01	\$85,825.23	\$550,146.77
TOTAL CULTURE & RECREATION	\$2,903,095.00	\$182,696.43	\$359,375.78	\$2,543,719.22
GRAND TOTAL EXPENDITURES	\$15,291,064.00	\$916,104.51	\$2,071,478.40	\$13,219,585.60

HOTEL TAX FUND

2/29/2016

<u>REVENUES</u>	BUDGETED 2016	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Hotel Tax	\$200,000.00	\$7,039.71	\$15,594.22	\$184,405.78
Investment Earnings	\$600.00	\$218.46	\$423.31	\$176.69
Penalty & Interest	\$100.00	\$0.00	\$0.00	\$100.00
TOTAL HOTEL TAX FUND REVENUE	\$200,700.00	\$7,258.17	\$16,017.53	\$184,682.47

<u>EXPENDITURES:</u>	BUDGETED 2016	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$50.00	\$50.00	\$50.00	\$0.00
Beautification	\$253,331.00	\$0.00	\$9,045.24	\$244,285.76
TOTAL EXPENDITURES	\$253,381.00	\$50.00	\$9,095.24	\$244,285.76

BALANCE SHEET

2/29/2016

ASSETS:

Cash	\$14,162.62		
Hotel Tax Receivable	\$15,334.07		
Investments	\$576,660.83		
		TOTAL ASSETS	\$606,157.52

LIABILITIES:

Accounts Payable	\$4,364.66		
		TOTAL LIABILITIES	\$4,364.66

FUND BALANCE:

Retained Earnings	\$594,870.57		
Excess Revenue over Expenditures	\$6,922.29		
		TOTAL FUND BALANCE	\$601,792.86

		TOTAL LIABILITIES AND FUND BALANCE	\$606,157.52
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WATER FUND

2/29/2016

BALANCE SHEET

ASSETS:

Cash	\$277,764.15
Cash with Fiscal Agent	\$1,957,066.13
Accounts Receivable	\$561.49
Accounts Receivable - Utility Billing	\$280,959.65
Supply Inventory	\$286,204.31
Investments	\$6,462,265.55
Fixed Assets (Net)	<u>\$33,263,892.98</u>

TOTAL ASSETS

\$42,528,714.26

LIABILITIES:

Accounts Payable	\$12,384.60
Unpaid Compensated Absences	\$32,878.65
Accrued Salaries	\$5,565.23
Accounts Payable Assess Fee	\$2,999.88
Tax rebate payable - Ramada	\$105,881.64
Loan Payable CWRPDA	\$24,803,981.83
Loan Payable Premium	\$627,830.12
Due to Sewer Fund	\$181,593.11
Lease Interest Payable	<u>\$243,491.96</u>

TOTAL LIABILITIES

\$26,016,607.02

FUND BALANCE:

Reserve for Painting	\$700,000.00
Reserve for Capital Replacement	\$4,527,349.00
Retained Earnings	\$12,641,028.61
Investment in Fixed Assets	-\$444,628.96
Excess Revenue over Expenditures	<u>-\$911,641.41</u>

TOTAL FUND BALANCE

\$16,512,107.24

**TOTAL LIABILITIES
AND FUND BALANCE**

\$42,528,714.26

WATER FUND

2/29/2016

<u>REVENUES</u>	BUDGETED 2016	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Water Revenue-Inside Residential	\$3,146,240.00	\$158,042.19	\$377,755.97	\$2,768,484.03
Water Revenue-Outside Residential	\$264,590.00	\$299.85	\$17,777.40	\$246,812.60
Water Revenue-Inside Commercial	\$1,003,415.00	\$40,547.74	\$112,136.34	\$891,278.66
Water Revenue-Outside Commercial	\$9,100.00	\$93.33	\$923.67	\$8,176.33
Water Revenue-Inside Industrial	\$376,586.00	\$0.00	\$33,095.27	\$343,490.73
Misc. Water Sales	\$4,500.00	\$62.75	\$69.45	\$4,430.55
Surcharge	\$22,000.00	\$557.05	\$2,123.15	\$19,876.85
Service Charges	\$44,200.00	\$2,750.00	\$6,148.99	\$38,051.01
Tapping Charges	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Water Div. Services	\$4,000.00	\$97.94	\$244.99	\$3,755.01
Penalties	\$39,500.00	\$3,502.79	\$5,216.49	\$34,283.51
Investment Earnings	\$8,000.00	\$2,426.86	\$4,986.88	\$3,013.12
Miscellaneous	\$400.00	\$128.04	\$128.04	\$271.96
Rents from land	\$101,000.00	\$0.00	\$0.00	\$101,000.00
Water Credits	\$1,297.00	\$832.00	\$832.00	\$465.00
Plant Investment Fees	\$24,500.00	\$0.00	\$0.00	\$24,500.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Other Refunds of Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$5,054,328.00	\$209,340.54	\$561,438.64	\$4,492,889.36
EXPENDITURES:				
WATER LINES:				
Personnel	\$363,831.00	\$22,347.99	\$45,935.29	\$317,895.71
Maintenance & Operation	\$592,637.00	\$32,655.86	\$121,609.20	\$471,027.80
Capital Outlay	\$1,759,992.00	\$30,070.35	\$30,070.35	\$1,729,921.65
Transfer to General Fund	\$143,331.00	\$11,944.00	\$23,888.00	\$119,443.00
TOTAL EXPENDITURES	\$2,859,791.00	\$97,018.20	\$221,502.84	\$2,638,288.16
WATER PLANT:				
Personnel	\$318,065.00	\$25,780.96	\$53,468.68	\$264,596.32
Maintenance & Operation	\$2,242,108.00	\$118,720.28	\$202,817.98	\$2,039,290.02
Capital Outlay	\$531,396.00	\$0.00	\$0.00	\$531,396.00
Transfer to General Fund	\$383,118.00	\$31,926.00	\$63,852.00	\$319,266.00
TOTAL EXPENDITURES	\$3,474,687.00	\$176,427.24	\$320,138.66	\$3,154,548.34
Debt Service	\$1,862,877.00	\$0.00	\$931,438.55	\$931,438.45
TOTAL WATER FUND W/DEBT	\$5,337,564.00	\$176,427.24	\$1,251,577.21	\$4,085,986.79
TOTAL EXPENDITURES	\$8,197,355.00	\$273,445.44	\$1,473,080.05	\$6,724,274.95

SANITATION FUND

2/29/2016

BALANCE SHEET

ASSETS:

Cash	\$234,610.46
Accounts Receivable	\$507.06
Accounts Receivable - Utility Billing	\$52,809.85
Supply Inventory	\$12,155.02
Investments	\$355,218.33
Fixed Assets (Net)	\$201,949.00

TOTAL ASSETS

\$857,249.72

LIABILITIES:

Accounts Payable	\$1,078.70
Unpaid Compensated Absences	\$10,117.53
Accrued Salaries	\$1,233.54

TOTAL LIABILITIES

\$12,429.77

FUND BALANCE:

Reserve for Equipment	\$28,389.00
Reserve for Capital Replacement	\$1,012,370.00
Retained Earnings	-\$397,448.63
Investment in Fixed Assets	\$200,529.78
Excess Revenue over Expenditures	\$979.80

TOTAL FUND BALANCE

\$844,819.95

TOTAL LIABILITIES AND FUND BALANCE

\$857,249.72

SANITATION FUND

2/29/2016

REVENUES:	BUDGETED 2016	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sanitation Revenue-Inside	\$584,370.00	\$39,542.30	\$88,184.33	\$496,185.67
Rubbish Collection Fees	\$2,000.00	\$140.00	\$245.00	\$1,755.00
Sanitation Services	\$0.00	\$0.00	\$0.00	\$0.00
Penalties	\$5,475.00	\$694.23	\$1,040.53	\$4,434.47
Investment Earnings	\$400.00	\$129.92	\$250.46	\$149.54
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$592,245.00	\$40,506.45	\$89,720.32	\$502,524.68

EXPENDITURES:	BUDGETED 2016	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$204,847.00	\$12,207.48	\$26,970.09	\$177,876.91
Maintenance & Operation	\$318,840.00	\$30,367.75	\$48,940.43	\$269,899.57
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to General Fund	\$76,989.00	\$6,415.00	\$12,830.00	\$64,159.00
TOTAL EXPENDITURES	\$600,676.00	\$48,990.23	\$88,740.52	\$511,935.48

SEWER FUND

2/29/2016

BALANCE SHEET

ASSETS:

Cash	\$253,847.93
Accounts Receivable	\$289.13
Accounts Receivable - Industrial	\$17,869.39
Accounts Receivable - Utility Billing	\$117,441.19
Due From Water Fund	\$181,593.11
Supply Inventory	\$81,395.13
Investments	\$4,481,016.06
Fixed Assets (Net)	<u>\$9,039,994.52</u>

TOTAL ASSETS

\$14,173,446.46

LIABILITIES:

Accounts Payable	\$4,264.15
Unpaid Compensated Absences	\$21,239.94
Accrued Salaries	\$2,857.88
Tax rebate payable - Ramada	\$64,832.49
Loan Payable CWRPDA	\$181,978.20
Interest Payable	<u>\$2,738.33</u>

TOTAL LIABILITIES

\$277,910.99

FUND BALANCE:

Reserve for Capital Projects	\$111,784.00
Reserve for Trunk Line Replacement	\$219,931.45
Reserve for Lagoons	\$400,361.26
Reserve for Capital Replacement	\$10,672,369.00
Retained Earnings	\$2,872,313.08
Investment in Fixed Assets	-\$275,181.66
Excess Revenue over Expenditures	<u>-\$106,041.66</u>

TOTAL FUND BALANCE

\$13,895,535.47

**TOTAL LIABILITIES
AND FUND BALANCE**

\$14,173,446.46

SEWER FUND

2/29/2016

<u>REVENUES:</u>	BUDGETED 2016	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sewer Revenue-Inside Residential	\$980,850.00	\$62,683.37	\$144,963.62	\$835,886.38
Sewer Revenue-Outside Residential	\$105,760.00	\$0.00	\$8,828.27	\$96,931.73
Sewer Revenue-Inside Commercial	\$352,000.00	\$14,504.36	\$42,369.24	\$309,630.76
Sewer Revenue-Outside Commercial	\$3,800.00	\$34.38	\$370.45	\$3,429.55
Sewer Revenue-Inside Industrial	\$210,965.00	\$18,464.87	\$18,464.87	\$192,500.13
Tapping Charges	\$1,000.00	\$0.00	\$0.00	\$1,000.00
Sewer Division Charges	\$0.00	\$0.00	\$0.00	\$0.00
Penalties	\$14,300.00	\$1,317.37	\$1,910.92	\$12,389.08
Investment Earnings	\$5,835.00	\$1,599.44	\$3,120.53	\$2,714.47
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Outside Billing	\$0.00	\$0.00	\$0.00	\$0.00
Plant Investment Fees	\$32,000.00	\$0.00	\$0.00	\$32,000.00
Sale of Asset	\$1,520.00	\$0.00	\$0.00	\$1,520.00
Compensation for loss	\$0.00	\$0.00	\$0.00	\$0.00
Other Refund of Expenditure	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$1,708,030.00	\$98,603.79	\$220,027.90	\$1,488,002.10

<u>EXPENDITURES:</u> <u>LINES AND SERVICES:</u>	BUDGETED 2016	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$200,891.00	\$4,084.14	\$9,307.14	\$191,583.86
Maintenance & Operation	\$432,794.00	\$26,086.59	\$55,769.30	\$377,024.70
Capital Outlay	\$500,000.00	\$0.00	\$0.00	\$500,000.00
Transfer to General Fund	\$95,053.00	\$7,921.00	\$15,842.00	\$79,211.00
TOTAL LINES & SERVICES	\$1,228,738.00	\$38,091.73	\$80,918.44	\$1,147,819.56
Debt Service	\$196,049.00	\$0.00	\$7,035.24	\$189,013.76
TOTAL LINES & SERVICES W/DEBT	\$1,424,787.00	\$38,091.73	\$87,953.68	\$1,336,833.32

<u>TREATMENT FACILITIES:</u>	BUDGETED 2016	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$339,730.00	\$23,348.32	\$48,727.28	\$291,002.72
Maintenance & Operation	\$1,020,111.00	\$74,132.81	\$139,094.60	\$881,016.40
Capital Outlay	\$525,000.00	\$16,470.00	\$16,470.00	\$508,530.00
Transfer to General Fund	\$202,955.00	\$16,912.00	\$33,824.00	\$169,131.00
TOTAL TREATMENT FACILITIES	\$2,087,796.00	\$130,863.13	\$238,115.88	\$1,849,680.12

TOTAL EXPENDITURES	\$3,512,583.00	\$168,954.86	\$326,069.56	\$3,186,513.44
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LONG TERM DEBT FUND

2/29/2016

BALANCE SHEET

ASSETS:

Cash \$0.00
Amount to be provided \$480,959.22

TOTAL ASSETS

\$480,959.22

LIABILITIES:

Unpaid Compensated Absences \$480,959.22

TOTAL LIABILITIES

\$480,959.22

FUND BALANCE:

Excess Revenue over Expenditures \$0.00

TOTAL FUND BALANCE

\$0.00

TOTAL LIABILITIES
& FUND BALANCE

\$480,959.22

PERPETUAL CARE FUND

2/29/2016

<u>REVENUES:</u>	BUDGETED 2016	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Perpetual Care	\$7,500.00	\$0.00	\$0.00	\$7,500.00
Perpetual Care - niches	\$4,000.00	\$2,830.81	\$3,330.81	\$669.19
Investment Earnings	\$200.00	\$70.06	\$135.72	\$64.28
TOTAL REVENUES	\$11,700.00	\$2,900.87	\$3,466.53	\$8,233.47

<u>EXPENDITURES:</u>	BUDGETED 2016	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Columbarium	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$320.00	\$320.00	\$320.00	\$0.00
Niche Engraving	\$500.00	\$0.00	\$0.00	\$500.00
Transfer to General Fund	\$200.00	\$0.00	\$0.00	\$200.00
TOTAL EXPENDITURES	\$1,020.00	\$320.00	\$320.00	\$700.00

BALANCE SHEET

2/29/2016

<u>ASSETS:</u>				
Cash	\$4,452.17			
Investments	\$184,924.35			
		TOTAL ASSETS		\$189,376.52
<u>LIABILITIES:</u>				
Accounts Payable	\$320.00			
		TOTAL LIABILITIES		\$320.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$185,909.99			
Excess Revenue over Expenditures	\$3,146.53			
		TOTAL FUND BALANCE		\$189,056.52
		TOTAL LIABILITIES & FUND BALANCE		\$189,376.52

LIBRARY IMPROVEMENT FUND

2/29/2016

<u>REVENUES:</u>	BUDGETED 2016	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$35.00	\$3.44	\$6.95	\$28.05
Contributions	\$0.00	\$0.00	\$950.00	-\$950.00
TOTAL REVENUES	\$35.00	\$3.44	\$956.95	-\$921.95

<u>EXPENDITURES:</u>	BUDGETED 2016	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$50.00	\$50.00	\$50.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$50.00	\$50.00	\$50.00	\$0.00

BALANCE SHEET

2/29/2016

<u>ASSETS:</u>				
Cash	\$962.96			
Investments	\$9,022.13			
		TOTAL ASSETS		\$9,985.09
<u>LIABILITIES:</u>				
Accounts Payable	\$50.00			
		TOTAL LIABILITIES		\$50.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$9,028.14			
Excess Revenue over Expenditures	\$906.95			
		TOTAL FUND BALANCE		\$9,935.09
		TOTAL LIABILITIES & FUND BALANCE		\$9,985.09

CONSERVATION TRUST FUND

2/29/2016

<u>REVENUES:</u>	BUDGETED 2016	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
State Contributions	\$140,000.00	\$0.00	\$0.00	\$140,000.00
Investment Earnings	\$150.00	\$28.72	\$57.64	\$92.36
TOTAL REVENUES	\$140,150.00	\$28.72	\$57.64	\$140,092.36

<u>EXPENDITURES:</u>	BUDGETED 2016	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Steel Tables	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Wood Chips	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Playground Equipment	\$2,324.00	\$0.00	\$0.00	\$2,324.00
Drinking Fountain	\$30,000.00	\$0.00	\$0.00	\$30,000.00
Lift	\$0.00	\$0.00	\$13,217.00	-\$13,217.00
TOTAL EXPENDITURES	\$52,324.00	\$0.00	\$13,217.00	\$39,107.00

BALANCE SHEET

2/29/2016

<u>ASSETS:</u>				
Cash	\$0.84			
Investments	\$75,804.21			
		TOTAL ASSETS		\$75,805.05
<u>LIABILITIES:</u>				
Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$88,964.41			
Excess Revenue over Expenditures	-\$13,159.36			
		TOTAL FUND BALANCE		\$75,805.05
		TOTAL LIABILITIES & FUND BALANCE		\$75,805.05

KARL FALCH LIBRARY TRUST FUND

2/29/2016

<u>REVENUES:</u>	BUDGETED 2016	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$40.00	\$11.84	\$22.92	\$17.08
TOTAL REVENUES	\$40.00	\$11.84	\$22.92	\$17.08

<u>EXPENDITURES:</u>	BUDGETED 2016	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Books Purchased	\$800.00	\$0.00	\$0.00	\$800.00
Audit	\$55.00	\$55.00	\$55.00	\$0.00
TOTAL EXPENDITURES	\$855.00	\$55.00	\$55.00	\$800.00

BALANCE SHEET
2/29/2016

<u>ASSETS:</u>				
Cash	\$211.11			
Investments	\$31,249.01			
		TOTAL ASSETS		\$31,460.12
<u>LIABILITIES:</u>				
Accounts Payable	\$55.00			
		TOTAL LIABILITIES		\$55.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$31,437.20			
Excess Revenue over Expenditures	-\$32.08			
		TOTAL FUND BALANCE		\$31,405.12
		TOTAL LIABILITIES & FUND BALANCE		\$31,460.12

EMPLOYEE SELF-INSURANCE FUND

2/29/2016

<u>REVENUES:</u>	BUDGETED 2016	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$650.00	\$213.87	\$414.41	\$235.59
Employee Premiums	\$240,780.00	\$27,506.54	\$55,313.28	\$185,466.72
Wellness	\$0.00	\$0.00	\$0.00	\$0.00
City Premiums	\$2,171,808.00	\$145,795.86	\$292,091.14	\$1,879,716.86
TOTAL REVENUES	\$2,413,238.00	\$173,516.27	\$347,818.83	\$2,065,419.17

<u>EXPENDITURES:</u>	BUDGETED 2016	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Wellness	\$0.00	\$0.00	\$0.00	\$0.00
Premium	\$2,412,588.00	\$176,338.35	\$352,621.96	\$2,059,966.04
FLEX	\$3,000.00	\$234.00	\$758.99	\$2,241.01
Audit	\$630.00	\$630.00	\$630.00	\$0.00
TOTAL EXPENDITURES	\$2,416,218.00	\$177,202.35	\$354,010.95	\$2,062,207.05

BALANCE SHEET

2/29/2016

<u>ASSETS:</u>				
Cash	\$14,664.39			
Investments	\$564,544.66			
		TOTAL ASSETS		\$579,209.05
<u>LIABILITIES:</u>				
Accounts Payable	\$864.00			
		TOTAL LIABILITIES		\$864.00
<u>FUND BALANCE:</u>				
Retained Earnings	\$584,537.17			
Excess Revenue over Expenditures	-\$6,192.12			
		TOTAL FUND BALANCE		\$578,345.05
		TOTAL LIABILITIES & FUND BALANCE		\$579,209.05

SERVICE CENTER FUND

2/29/2016

<u>REVENUES:</u>	BUDGETED 2016	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$500.00	\$148.53	\$276.70	\$223.30
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$601,538.00	\$50,129.00	\$100,258.00	\$501,280.00
Transfer for Lease Payment	\$235,480.00	\$19,623.00	\$39,246.00	\$196,234.00
TOTAL REVENUES	\$837,518.00	\$69,900.53	\$139,780.70	\$697,737.30

<u>EXPENDITURES:</u>	BUDGETED 2016	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$472,817.00	\$32,566.78	\$69,668.23	\$403,148.77
Maintenance & Operation	\$366,131.00	\$7,568.14	\$21,241.24	\$344,889.76
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to General Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$838,948.00	\$40,134.92	\$90,909.47	\$748,038.53

BALANCE SHEET
2/29/2016

<u>ASSETS:</u>			
Cash	\$16,328.72		
Cash - Bank of Cherry Creek	\$2.60		
Investments	\$378,027.67		
Fixed Assets (Net)	\$1,812,130.40		
		TOTAL ASSETS	\$2,206,489.39
<u>LIABILITIES:</u>			
Accounts Payable	\$1,558.38		
Unpaid Compensated Absences	\$27,168.21		
Accrued Salaries	\$3,646.36		
Lease Payable	\$635,000.00		
Lease Interest Payable	\$2,540.00		
		TOTAL LIABILITIES	\$669,912.95
<u>FUND BALANCE:</u>			
Retained Earnings	\$1,561,148.82		
Investment in Fixed Asset	-\$73,443.61		
Excess Revenue over Expenditures	\$48,871.23		
		TOTAL FUND BALANCE	\$1,536,576.44
		TOTAL LIABILITIES & FUND BALANCE	\$2,206,489.39

OLD HIRE POLICE FUND

2/29/2016

<u>REVENUES:</u>	BUDGETED 2016	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$600.00	\$174.06	\$337.27	\$262.73
Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$600.00	\$174.06	\$337.27	\$262.73

<u>EXPENDITURES:</u>	BUDGETED 2016	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Pension	\$88,134.00	\$6,363.26	\$12,823.21	\$75,310.79
Capital Outlay	\$115,380.00	\$0.00	\$0.00	\$115,380.00
TOTAL EXPENDITURES	\$203,514.00	\$6,363.26	\$12,823.21	\$190,690.79

**BALANCE SHEET
2/29/2016**

<u>ASSETS:</u>				
Cash	\$915.94			
Accounts Receivable - FPPA	\$268,752.00			
Investments	\$459,481.41			
Prepaid Contribution	\$59,213.11			
		TOTAL ASSETS		<u>\$788,362.46</u>
<u>LIABILITIES:</u>				
Accounts Payable	\$268,752.00			
		TOTAL LIABILITIES		\$268,752.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$532,096.40			
Excess Revenue over Expenditures	-\$12,485.94			
		TOTAL FUND BALANCE		<u>\$519,610.46</u>
		TOTAL LIABILITIES & FUND BALANCE		<u>\$788,362.46</u>

RISK MANAGEMENT FUND

2/29/2016

<u>REVENUES:</u>	BUDGETED 2016	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$950.00	\$235.28	\$487.80	\$462.20
Miscellaneous	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Compensation for Loss	\$5,000.00	\$0.00	\$500.27	\$4,499.73
Compensation for Loss - Flood	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$333,700.00	\$0.00	\$83,425.00	\$250,275.00
Transfer Workers Comp	\$270,680.00	\$0.00	\$63,406.00	\$207,274.00
TOTAL REVENUES	\$615,330.00	\$235.28	\$147,819.07	\$467,510.93

<u>EXPENDITURES:</u>	BUDGETED 2016	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Claims Paid	\$54,409.00	\$98,789.70	\$105,843.10	-\$51,434.10
Expense for Workers Comp	\$270,680.00	\$0.00	\$61,102.00	\$209,578.00
Premium Fees	\$333,700.00	\$0.00	\$80,839.04	\$252,860.96
Flood	\$0.00	\$0.00	\$0.00	\$0.00
Expense for Unemployment	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Materials & Supplies	\$300.00	\$0.00	\$0.00	\$300.00
Audit	\$590.00	\$590.00	\$590.00	\$0.00
Transfer to General Fund	\$800.00	\$0.00	\$0.00	\$800.00
TOTAL EXPENDITURES	\$670,479.00	\$99,379.70	\$248,374.14	\$422,104.86

BALANCE SHEET

2/29/2016

<u>ASSETS:</u>			
Cash	\$16,705.17		
Grants Receivable	\$230,130.49		
Investments	\$606,872.10		
		TOTAL ASSETS	\$853,707.76
<u>LIABILITIES:</u>			
Accounts Payable	\$590.00		
		TOTAL LIABILITIES	\$590.00
<u>FUND BALANCE:</u>			
Emergency Reserve	\$370,000.00		
Retained Earnings	\$583,672.83		
Excess Revenue over Expenditures	-\$100,555.07		
		TOTAL FUND BALANCE	\$853,117.76
		TOTAL LIABILITIES & FUND BALANCE	\$853,707.76

CAPITAL EQUIPMENT FUND

2/29/2016

<u>REVENUES:</u>	BUDGETED 2016	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,200.00	\$500.48	\$954.90	\$245.10
Sale of Asset	\$0.00	\$0.00	\$0.00	\$0.00
Compensation for Loss	\$0.00	\$0.00	\$0.00	\$0.00
Other Contributions	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$448,634.00	\$38,660.00	\$77,320.00	\$371,314.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$449,834.00	\$39,160.48	\$78,274.90	\$371,559.10

<u>EXPENDITURES:</u>	BUDGETED 2016	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$905.00	\$905.00	\$905.00	\$0.00
Manager Equipment	\$8,763.00	\$0.00	\$0.00	\$8,763.00
Fire Equipment	\$89,686.00	\$0.00	\$0.00	\$89,686.00
Public Works Equipment	\$342,445.00	\$0.00	\$0.00	\$342,445.00
Court Equipment	\$15,275.00	\$4,912.50	\$4,912.50	\$10,362.50
Parks, Lib & Rec Equipment	\$72,762.00	\$0.00	\$0.00	\$72,762.00
Non-Dept Equipment	\$281,718.00	\$0.00	\$750.00	\$280,968.00
TOTAL EXPENDITURES	\$811,554.00	\$5,817.50	\$6,567.50	\$804,986.50

BALANCE SHEET

2/29/2016

Cash	\$10,221.70		
Investments	\$1,326,476.33		
Fixed Assets (Net)	\$2,089,857.19		
		TOTAL ASSETS	\$3,426,555.22
<u>LIABILITIES:</u>			
Accounts Payable	\$905.00		
Lease Payable	\$34,672.82		
Lease Interest Payable	\$226.07		
		TOTAL LIABILITIES	\$35,803.89
<u>FUND BALANCE:</u>			
Retained Earnings	\$3,236,793.78		
Investment in Fixed Assets	\$82,250.15		
Excess Revenue over Expenditures	\$71,707.40		
		TOTAL FUND BALANCE	\$3,390,751.33
		TOTAL LIABILITIES & FUND BALANCE	\$3,426,555.22

CAPITAL IMPROVEMENT FUND

2/29/2016

<u>REVENUES:</u>	BUDGETED 2016	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$900.00	\$215.00	\$421.10	\$478.90
Misc. Income	\$0.00	\$0.00	\$0.00	\$0.00
TCI	\$7,120.00	\$0.00	\$11,125.75	-\$4,005.75
Kentec	\$90.00	\$90.00	\$90.00	\$0.00
Fritzler	\$327.00	\$0.00	\$327.23	-\$0.23
Media Logic	\$2,495.00	\$201.77	\$403.54	\$2,091.46
Cell One	\$4,215.00	\$0.00	\$0.00	\$4,215.00
Sale of Asset	\$0.00	\$0.00	\$0.00	\$0.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$15,147.00	\$506.77	\$12,367.62	\$2,779.38

<u>EXPENDITURES:</u>	BUDGETED 2016	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Land Transactions	\$0.00	\$0.00	\$0.00	\$0.00
Land Purchase	\$0.00	\$0.00	\$0.00	\$0.00
Building Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$300.00	\$300.00	\$300.00	\$0.00
TOTAL EXPENDITURES	\$300.00	\$300.00	\$300.00	\$0.00

BALANCE SHEET
2/29/2016

<u>ASSETS:</u>			
Cash	\$15,972.11		
Accounts Receivable	\$292.17		
Investments	\$567,496.58		
		TOTAL ASSETS	\$583,760.86
<u>LIABILITIES:</u>			
Accounts Payable	\$300.00		
Deferred Revenue	\$0.00		
		TOTAL LIABILITIES	\$300.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$571,393.24		
Excess Revenue over Expenditures	\$12,067.62		
		TOTAL FUND BALANCE	\$583,460.86
		TOTAL LIABILITIES & FUND BALANCE	\$583,760.86

HUMAN RESOURCES DEPARTMENT

FEBRUARY 2016 MONTHLY REPORT

The following is a partial list of activities in which the Human Resources Department participated in during the month of February.

CDL TESTING – CDL Random Drug Screens were not conducted during February. There were five (5) pre-employment drug screens conducted during February.

WORKERS' COMPENSATION – The City continues to follow all injury cases that are presented for on-the-job injuries. Seven (7) claims were filed during February. Most of the claims were for slips on the ice. Five (5) of the claims are closed but two (2) are open and have sought medical attention.

JOB OPPORTUNITIES

Positions Open	Positions Filled
Police Officer (1)	Public Safety Dispatcher Part-Time
PCF Superintendent	Public Safety Dispatcher (1 extra)
Utility Operator I (Water 1, Sewer 2)	Utility Operator (Water)
Wastewater Operator I	
City Engineer	
Part-time Airport Laborer	
Police Sergeant	

PERSONNEL BOARD – Personnel Board did not meet in February.

MISCELLANEOUS ACTIVITIES

HR Director presented 1 new employee to Council on February 9.

HR Assistant attended HR Manager's meeting in Wheat Ridge on February 5.

HR Assistant completed Property Survey for CIRSA. Property Survey was conducted in November and corrections were made and report submitted to CIRSA.

HR Assistant completed WC audit for 2015 and submitted to CIRSA.

HR Assistant completed Airport Liability insurance application and submitted to CIRSA. PW Director assisted with information needed for completion of the application.

Training was conducted for Loss Control Audit by HR Director and HR Assistant. Videos and online training have been assigned to employees for completion.

HR Assistant conducted seven (7) orientations for fulltime and part-time employees.

HR Assistant assisted in Utility Operator interviews.

HR Director assisted in Community Support Specialist, Dispatcher, Temporary Custodian and City Engineer interviews.

HR Director completed seven (7) conditional offers for several departments/divisions.

MUNICIPAL COURT
FEBRUARY 2016 MONTHLY REPORT

DESCRIPTION	Feb 2016	Feb 2015	Feb Change	YTD 2016	YTD 2015	YTD Change	5 yr YTD Avg	5 yr YTD Change
ARRAIGNMENTS	46	64	-28%	98	90	9%	88	11%
JUVENILE CASES	8	12	-33%	11	15	-27%	12	-8%
TRAFFIC	3			4	1	300%	1	400%
NO INSURANCE							0	-100%
NO SEAT BELT								
SPEEDING		1	-100%		1	-100%	1	-100%
UNDERAGE POSS OF TOBACCO		1	-100%		1	-100%	1	-100%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA	1	6	-83%	1	6	-83%	3	-69%
THEFT	4	1	300%	5	1	400%	2	150%
DISTURBING THE PEACE/NOISES				1	2	-50%	1	
RESISTING ARREST/FAILURE TO COMPLY								
INJURING/DEFACING PROPERTY		3	-100%		3	-100%	1	-100%
TRESPASSING							0	-100%
UNDERAGE POSS/CONS ALCOHOL/PROCURE							2	-100%
CURFEW FOR MINORS								
OTHER							0	-100%
ADULT CASES	38	52	-27%	87	75	16%	76	14%
TRAFFIC	3	12	-75%	8	14	-43%	13	-37%
NO INSURANCE	1	3	-67%	1	4	-75%	4	-75%
NO SEAT BELT				2	1	100%	3	-29%
SPEEDING	1			1			8	-88%
PARKING		4	-100%	1	8	-88%	9	-89%
POSS. MARIJUANA/DRUG PARAPHERNALIA	2	1	100%	2	2		5	-63%
THEFT	16	12	33%	45	19	137%	11	325%
DISTURBING THE PEACE/NOISES	4	6	-33%	7	6	17%	4	75%
RESISTING ARREST/FAILURE TO COMPLY	2			5	2	150%	1	733%
INJURING/DEFACING PROPERTY	1	2	-50%	2	2		2	25%
TRESPASSING	1	3	-67%	3	3		4	-25%
UNDERAGE POSS/CONS ALCOHOL	2	1	100%	2	4	-50%	6	-67%
SALE / PROCUREMENT / OPEN CONTAINER							1	-100%
OTHER	2	3	-33%	3	5	-40%	4	-21%
ANIMAL	3	5	-40%	5	5		3	92%
NUISANCES							0	-100%
JUVENILE ARR'S FOUND GUILTY	5	5		8	7	14%	6	29%
JUVENILE ARR'S DISMISSED							2	-100%
JUVENILES PLACED ON PROB/DJ/UPS	2	4	-50%	6	10	-40%	6	3%
JUVENILE VIOLS OF PROB/DJ/UPS		1	-100%		5	-100%	2	-100%
JUVENILE FTA/PWL		1	-100%		1	-100%	7	-100%
ADULT ARR'S FOUND GUILTY	18	22	-18%	37	31	19%	24	55%
ADULTS ARR'S DISMISSED	2	2		4	2	100%	7	-41%
ADULTS PLACED ON PROB/DJ/UPS	12	8	50%	24	17	41%	11	111%
ADULT VIOLS OF PROB/DJ/UPS							2	-100%
ADULT FTA/PWL	2	3	-33%	2	5	-60%	19	-89%

DESCRIPTION	Feb 2016	Feb 2015	Feb Change	YTD 2016	YTD 2015	YTD Change	5 yr YTD Avg	5 yr YTD Change
FINE EXTENSIONS	47	30	57%	130	54	141%	68	91%
CONTINUANCE/SET FOR TRIALS/ETC	10	25	-60%	29	32	-9%	23	25%
CASES REVIEWED	60	42	43%	154	107	44%	91	69%
TRIALS FOUND GUILTY	14	4	250%	33	8	313%	8	334%
TRIALS FOUND NOT GUILTY				1			21	-95%
TRIALS DISMISSED				2			7	-73%
NEW CHARGES PROCESSED	63	83	-24%	124	149	-17%	132	-6%
NEW WARRANTS	15	10	50%	37	24	54%	23	59%
DAYS JUVENILES SENT TO DETENTION							14	-100%
DAYS ADULTS SENT TO JAIL	22			32			17	84%
PAID TICKETS	30	28	7%	67	62	8%	75	-10%
PAID WITH AUTO POINT REDUCTION	16	18	-11%	37	42	-12%	32	15%
PAID AS REGULAR TICKET	14	10	40%	30	20	50%	37	-18%
FROM PWL TO WARRANT							0	-100%

POLICE DEPARTMENT

FEBRUARY 2016 MONTHLY REPORT

During February 2016, the police department responded to 1,004 Calls for Service, a two percent increase over the 985 Calls for Service responded to in February of 2015. The year-to-date calls for service at the end of February 2016 was 2,054, which is five calls more than the 2,049 experienced at the end of February 2015, or a less than one percent increase.

Officers responded to 29 traffic accidents during the month of February, which represents seven more accidents or a 32 percent increase. Officers issued 25 penalty assessments during February 2016, which is a 14 percent decrease over the 29 penalty assessments issued in February 2015. Officers also issued 87 Warning tickets during February 2016, a 50 percent decrease over the 173 Warning tickets issued in February 2015. Officers arrested four drivers on DUI charges during February 2016.

Among the criminal offenses reported were five sex offenses, eighteen assault offenses, five burglaries, 40 larceny/thefts, three motor vehicle thefts, one counterfeiting/forgery offense, four fraud offenses, 15 vandalisms, and six drug violations. The value of property stolen during the month was \$43,348 and \$19,243 was recovered. Officers arrested 60 adults and six juveniles, for a total of 66 arrests in February 2016. This is eleven more arrests or a 16.66 percent increase over the total of 55 total arrests made in February of 2015.

In February the Youth Services Division received 20 youth referrals (12 males and 8 females). Youth referrals numbering 20 were received from the Sterling Police Department, and one from a parent/self. A same referral was from an SPD officer, as well as a parent, creating 20 referrals and 21 referring sources.

Officers responded to 61 calls at local liquor establishments, with 46 calls being reported in February of 2015.

Corporal Nick Hrycaj and K9 Officer Glock completed 2.67 hours of training in February 2016.

K9 Glock and Corporal Hrycaj were deployed a total of 13 times during the month of February. Typical deployments were for a suspect eluding officers, a narcotic sniff, a vehicle narcotic sniff assist, a tracking deployment for a burglary suspect, a building search reference a burglary, and a narcotic sniff/recovered stolen at a local furniture store. Narcotic sniffs were done at two area schools.

Sterling Police Officers and staff completed 571.51 hours of training during the month of February 2016.

DESCRIPTION	Feb 2016	Feb 2015	Feb Change	YTD 2016	YTD 2015	YTD Change	5 yr YTD Avg	5 yr YTD Change
ACTIVITIES								
CALLS for SERVICE								
CITY OF STERLING	1,004	985	2%	2,054	2,049	0%	1,827	12%
MOTOR VEHICLE ACCIDENTS	29	22	32%	64	49	31%	45	42%
CRIMINAL OFFENSES	178	130	37%	368	292	26%	232	58%
GROUP "A" OFFENSES	100	68	47%	212	158	34%	128	66%
GROUP "B" OFFENSES	78	62	26%	156	134	16%	106	47%
VANDALISM	15	13	15%	32	29	10%	23	40%
ARRESTS								
ADULTS	60	47	28%	117	94	24%	90	30%
JUVENILES	6	8	-25%	11	13	-15%	6	90%
PROPERTY								
STOLEN	43,348	22,479	93%	91,294	53,454	71%	45,248	102%
RECOVERED	19,243	8,125	137%	19,311	17,765	9%	10,941	77%
MUNICIPAL CHARGES								
PA'S	25	29	-14%	58	64	-9%	67	-13%
CRIMINAL CHARGES	28	31	-10%	53	53		45	18%
WARNINGS	87	173	-50%	192	306	-37%	317	-39%
STATE CHARGES								
TRAFFIC	16	22	-27%	39	46	-15%	46	-16%
DUI'S	4	7	-43%	7	15	-53%	9	-22%
CRIMINAL CHARGES	38	27	41%	68	51	33%	54	26%
K-9 GLOCK-DEPLOYMENT COUNT	13	5	160%	16	7	129%		
YOUTH SERVICES								
NUMBER OF REFERRALS							4	-100%
MALE	12	19	-37%	20	30	-33%	23	-12%
FEMALE	8	5	60%	16	10	60%	18	-11%
TOTAL	20	24	-17%	36	40	-10%	33	8%
REFERRING SOURCE							5	-100%
STERLING POLICE DEPARTMENT	20	21	-5%	34	36	-6%	30	13%
LOGAN COUNTY SHERIFF'S OFFICE		1	-100%		1	-100%	1	-100%
DISTRICT COURT		1	-100%		1	-100%	0	-100%
STATE PATROL/OTHER JURISDICTION								
PARENT/SELF	1	1		1	1		1	
SCHOOL				2	1	100%	2	-17%

STERLING FIRE DEPARTMENT
FEBRUARY 2016 MONTHLY REPORT

CHIEF VOGEL

- Attended Fire Chief's meeting
- Attended Rural Fire Board meeting
- Lead Command Staff meeting
- Attended E911 meeting
- Reviewed Mill Levy Facts
- Attended City Council meeting

STATION

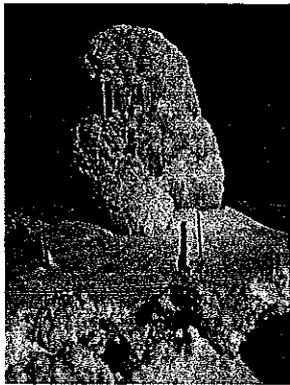
- Dive Training at Homestead Creator, Midway Utah
 - 4 received open water diver certificates
Vince Pratt, Mike Dotson, Jason Bostron, Trevor Weisgerber
 - 1 received advanced / rescue diver certificate
Cylar Beeson



Jason Bostron and Cyler Beeson



Cyler Beeson



Homestead Creator

DESCRIPTION	Jan	Feb	
FIRE			
Total	7	7	
RESCUE & EMERGENCY MEDICAL			
Total	169	157	
HAZARDOUS CONDITION			
Total	5	5	
SERVICE & GOOD INTENT			
Total	11	19	
FALSE ALARMS/FALSE CALLS			
Total	25	13	
SEVERE WEATHER & NATURAL DISASTER			
Total			
SPECIAL INCIDENT & NOT RECORDED			
Total	3.0	1.0	
TOTAL DISPATCHED CALLS	220	205	
AVERAGE RESPONSE TIME			
City	6.00	5.00	
Rural	8.00	13.00	
GENERAL ALARMS			
Total General Alarms	1	3	
Average Number of Firefighters	3	3	
BUILDING FIRES			
Total Structure Fires	2.0	1	
AMBULANCE TRANSFERS			
Total	159	150	
TRAINING HOURS			
Fire	227.00	394.00	
EMS	58.0	162.0	
Total Hours	285	556	
FIRE INSPECTIONS			
Liquor License Inspections	4	3	
Total Inspections	15	29	

PUBLIC WORKS DEPARTMENT
FEBRUARY 2016 MONTHLY REPORT

The citizens of Sterling enjoyed a variety of weather throughout the month of February with a high temperature of 75.3° recorded at the Sterling Municipal Airport on the 18th. Evening temperatures also fluctuated similarly with a low of the month being -4.6° on the morning of the 4th and an evening low of 11.1° recorded on the 5th. The Sterling Municipal Airport recorded a total precipitation of .05" for the month of January, with a max rain of .03" on 14th. A Red Flag Warning was issued several times during the month of February due to dry weather and high winds.

MONTHLY CLIMATOLOGICAL SUMMARY for FEB. 2016

NAME: Sterling Municipal Airport CITY: STATE:
 ELEV: 4038 ft LAT: 40° 37' 00" N LONG: 103° 16' 00" W

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1	29.8	32.2	12:30a	26.7	12:00m	35.2	0.0	0.00	11.2	34.0	7:00p	E
2	23.8	27.8	1:30p	17.2	11:30p	41.2	0.0	0.00	13.0	34.0	6:00a	NNE
3	14.0	27.2	3:30p	-1.2	12:00m	51.0	0.0	0.00	7.1	23.0	1:00p	W
4	13.4	26.4	2:30p	-4.6	4:00a	51.6	0.0	0.00	5.2	15.0	8:00a	SSW
5	26.5	35.5	1:00p	11.1	12:00m	38.5	0.0	0.01	9.8	25.0	12:00p	WNW
6	22.2	45.1	9:30p	5.9	7:00a	42.8	0.0	0.00	8.1	25.0	9:30p	S
7	29.7	35.8	2:00p	19.2	4:30a	35.3	0.0	0.00	11.9	37.0	2:30p	NNW
8	34.8	43.3	3:30p	22.6	4:30a	30.2	0.0	0.00	7.0	23.0	12:30a	W
9	42.4	50.2	3:00p	33.9	3:30a	22.6	0.0	0.00	10.5	21.0	1:00a	W
10	42.8	63.2	3:00p	25.4	5:30a	22.2	0.0	0.00	9.5	27.0	5:30p	S
11	41.7	60.2	12:30p	29.5	6:00a	23.3	0.0	0.00	5.9	27.0	1:00p	SSW
12	35.5	46.9	12:00p	28.0	5:30a	29.5	0.0	0.00	5.3	21.0	12:30p	SW
13	36.3	48.1	8:30p	31.0	6:30a	28.7	0.0	0.00	9.6	40.0	8:30p	SSE
14	39.1	55.5	2:00p	28.9	5:30a	25.9	0.0	0.03	7.9	55.0	6:30p	WNW
15	40.7	63.5	3:30p	26.0	2:00a	24.3	0.0	0.01	9.5	37.0	4:00p	WSW
16	43.3	58.2	4:00p	32.2	12:00m	21.7	0.0	0.00	7.5	29.0	1:00a	SW
17	44.7	64.6	2:00p	27.3	7:00a	20.3	0.0	0.00	5.9	27.0	2:00p	SSW
18	50.8	75.3	2:30p	27.7	7:00a	16.2	2.0	0.00	13.1	55.0	9:30p	SSW
19	49.7	62.4	3:30p	32.6	12:00m	15.3	0.0	0.00	13.2	42.0	1:00a	W
20	44.2	66.1	4:00p	24.7	6:30a	20.8	0.0	0.00	8.1	39.0	8:00p	WSW
21	37.7	51.2	4:30p	26.6	12:00m	27.3	0.0	0.00	3.7	19.0	4:00a	NE
22	37.8	53.8	3:00p	22.1	6:00a	27.2	0.0	0.00	5.1	27.0	3:00p	NE
23	34.8	47.3	4:00p	22.0	12:00m	30.2	0.0	0.00	9.8	32.0	10:30a	NW
24	33.4	47.5	2:00p	16.3	7:00a	31.6	0.0	0.00	9.4	39.0	9:00a	NNW
25	31.3	46.0	4:00p	16.5	6:30a	33.7	0.0	0.00	2.5	17.0	4:00p	S
26	43.4	65.6	4:30p	22.8	2:30a	21.6	0.0	0.00	4.3	20.0	12:00p	S
27	49.5	73.9	4:00p	24.1	4:30a	17.1	1.6	0.00	10.1	61.0	10:30p	SW
28	48.3	61.0	4:00p	35.4	10:30p	16.7	0.0	0.00	10.5	34.0	9:30a	NW
29	41.3	65.2	2:00p	25.6	4:30a	23.7	0.0	0.00	11.0	52.0	3:30p	S
<hr/>												
	36.7	75.3	18	-4.6	4	825.7	3.6	0.05	8.5	61.0	27	S

Max >= 90.0: 0
 Max <= 32.0: 3
 Min <= 32.0: 25
 Min <= 0.0: 2
 Max Rain: 0.03 ON 02/14/16
 Days of Rain: 1 (>.01 in) 0 (>.1 in) 0 (>1 in)
 Heat Base: 65.0 Cool Base: 65.0 Method: Integration

STREET/SANITATION DIVISIONS

The resources spent sweeping City streets are down by approximately 54% with 105 miles being swept throughout the month of February.

The division also expended 26,700 pounds of cold mix in pothole repair, up 108% compared to last year. A 130% increase in resources was expended hauling material from project site, 226 (cu yards) throughout the month compared to 98 (cu yards) a year ago.

The division repaired 5, replaced 2 and installed 1 traffic control sign.

There were 304 loads of snow removed from City streets with 1,806 tons of salt/sand mix material being used in February. The division plowed/sanded 67 miles of City streets.

The sanitation division collected 347 tons of compacted trash and 70 tons of alley debris/trash removed. Compacted trash collection is up 2% compared to a year ago. Hauled Materials from vendor yard and project sites is up more than 130% compared to last year.

DESCRIPTION	Feb 2016	Feb 2015	Feb Change	YTD 2016	YTD 2015	YTD Change	3 yr YTD Avg	3 yr YTD Change
STREET MAINTENANCE								
Streets Swept (Blocks)							355	-100%
Streets Swept (Miles)	105	230	-54%	112	341	-67%	118	-6%
Sweeper Water-Dust Control (Gals)	5,000	6,300	-21%	5,250	8,900	-41%	8,170	-36%
Flushing Streets (Gals)								
Gravel/ABC-Alleys (Tons)	15			15			12	27%
Gravel/ABC-Streets (Tons)	32			32				
Grading Alleys (Blocks)							14	-100%
Grading Streets (Blocks)							18	-100%
Grade Parking Lots (Blocks)								
Excavate Sub-base (Cu Yds)							14	-100%
Excavate Asphalt (Tons)								
Excavate Concrete (Tons)								
Structure Backfill (Tons)	8			8			106	-93%
Backfill-Pit Run & Yard Stock Dirt(Cu Yds)		175	-100%	46	176	-74%	39	18%
Hot Bituminous Mix (Tons)								
Emulsion/Tack Oil (Gals)								
Cold Mix-Asphalt (Tons)	12			17			1	2090%
Catchbasins - Altosid Briquets								
Catchbasins Cleaned (Each)		416	-100%		560	-100%	165	-100%
Painting-Parking (Gals)								
Painting-Crosswalks (Gals)								
Painting-Curbs (Gals)								
Painting-Symbols (Gals)								
Painting-Lanes(Gals)								
SIGN MAINTENANCE								
Traffic Control-Repair (Each)	5	2	150%	7	2	250%	4	75%
Traffic Control-Replace (Each)	2	2		2	3	-33%	6	-69%
Traffic Control-Install (Each)	1	1		3	9	-67%	4	-29%
Traffic Control-Remove (Each)		2	-100%		2	-100%	4	-100%
Street Name-Repair (Each)								
Street Name-Replace (Each)								
Street Name-Install (Each)							0	-100%
Delineators-Repair & Replace (Each)	1			1				

Water Services Repaired (leak)	2	2		6	3	100%	2	200%
WATER MAINS INSTALLED (Feet) 4"								
Watermain Installed-6"								
Watermain Installed-8"							1	-100%
Watermain Installed-10"								
Watermain Installed->10"								
Watermains Repaired (breaks) No.		4	-100%		10	-100%	5	-100%
WATER MAINS REPLACED (Feet) 4"								
Watermain Replaced-6"								
Watermain Replaced-8"								
Watermain Replaced-10"								
Watermain Replaced->10"								
WATER MAIN VALVES INSTALLED (No.) 4"								
Valves Installed-6"								
Valves Installed-8"								
Valves Installed-10"								
Valves Installed->10"								
Valves Repaired								
Valves Replaced	1	2	-50%	1	2	-50%	0	150%
Valves Exercised								
Valve Boxes Replaced								
Valve Boxes Repaired								
LOCATES (No.)								
Valves	72	39	85%	112	87	29%	129	-13%
Water Mains	51	18	183%	75	47	60%	70	7%
Service Lines	63	40	58%	97	82	18%	42	129%
FIRE HYDRANTS (No.)								
Fire Hydrants Installed								
Fire Hydrants Repaired							1	-100%
Fire Hydrants Replaced								
Fire Hydrants Inspected								
Fire Hydrants Flushed							2	-100%
Fire Hydrants Painted								
Pipe Fittings Installed								
Cross (No)								
Tee (No)								
Bend (No)								
MISCELLANEOUS - OTHER								
Concrete Blocks Built (No.)								
Water Main Leak Detection (Feet)							6	-100%
METER SECTION								
METERS (No.)								
Meters Read	4,493	4,803	-6%	8,994	9,666	-7%	8,891	1%
Meter Turn-offs (for repair)	4	11	-64%	32	39	-18%	34	-5%
Meter Turn-offs (delinquent)	55	71	-23%	148	92	61%	135	9%
Meter Turn-ons (all)	67	89	-25%	144	187	-23%	168	-14%
Meter Final Readings (closing)								
METER MAINTENANCE (No.)								
Meters Repaired - In House								
Meters Repaired - In Field							0	-100%
Meters Repaired - Manufacturer								
METER INVESTIGATIONS (No.)								
Zero Consumption							21	-100%
High Usage					4	-100%	36	-100%

Leaking in Meter Pit	22	17	29%	29	25	16%	6	353%
METER PIT MAINTENANCE (No.)								
Curb Stops Repaired								
Meter Pit Lids Replaced	1			5				
Meter Pit Frames Replaced								
METER PIT INSTALLATION (No.)								
Meter Pits Installed	1	2	-50%	1	2	-50%	0	150%
Meter Pit Covers Installed								
MISCELLANEOUS - OTHER (No.)								
Frozen Services/ Meter	1			2				
Frost Plate Replaced	1			7				
Pressure Check								
OPERATIONS SECTION								
WELL METERS (No.)								
Well Meters Read	17	12	42%	34	27	26%	31	10%
Park Meters Read	17	13	31%	34	26	31%	36	-7%
WELL HOUSE MAINTENANCE (No.)								
Motors Checked		48	-100%		119	-100%	526	-100%
Well Building Security Checked	137	48	185%	137	119	15%	719	-81%
WELL MAINTENANCE (No.)								
Well GPM Check		186	-100%		186	-100%	37	-100%
Well Check for Sand								
Well Static Level		1	-100%		1	-100%	0	-100%
Well Draw Down								
Well Air Check		48	-100%		54	-100%	82	-100%
GROUND STORAGE TANKS (No.)								
7.5 MG Tank Checked	18	17	6%	37	43	-14%	76	-51%
7.5 MG Tank Level Checked	18	17	6%	37	43	-14%	76	-51%
2.0 MG Tank Checked	18	17	6%	37	43	-14%	76	-51%
2.0 MG Tank Level Checked	18	17	6%	37	43	-14%	76	-51%
Security Checks	36	34	6%	74	86	-14%	85	-13%
ELEVATED STORAGE TANKS (No.)								
0.25 MG North Checked	89	76	17%	183	170	8%	148	23%
0.25 MG North Level Checked	89	76	17%	183	170	8%	148	23%
0.25 MG South Checked	89	76	17%	183	170	8%	147	24%
0.25 MG South Level Checked	89	76	17%	183	170	8%	148	23%
Security Checks	169	152	11%	357	340	5%	254	41%
WATER QUALITY TESTING (No.)								
Well Samples Taken		52	-100%		52	-100%	13	-100%
Distribution Samples Taken		32	-100%		32	-100%	7	-100%
Chlorine Samples Taken	15	16	-6%	30	35	-14%	114	-74%
Bacteriological Samples Taken	15	16	-6%	30	35	-14%	24	27%
Other - Samples taken		186	-100%	4	186	-98%	38	-89%
SCADA SYSTEM (No.)								
SCADA Alarms	10	111	-91%	69	261	-74%	134	-49%
SCADA Alarms Cleared	10	111	-91%	69	261	-74%	133	-48%

DISINFECTION (No.)								
Chlorine Bottles Picked Up							8	-100%
Chlorine Bottles Returned							8	-100%
POTABLE WELLS								
WELLS PUMPED								
Hours	1,658	1,881	-12%	4,126	4,027	2%	4,023	3%
Gallons	50,371	41,092	23%	117,502	110,090	7%	114,473	3%

DESCRIPTION	2016	2015	Change	YTD	YTD	Change	3 yr	3 yr
	2016	2015	Change	2016	2015	Change	Avg	Change
Monthly Water Demand Record								
Sterling WTP								
Monthly Total Demand (MG)	52	50	3%	111	107	3%	60	85%
Average Daily Demand (MG)	2	2	-1%	2	2	2%	2	-9%
Maximum Daily Demand (MG)	2	2	1%	4	4	0%	2	83%
Minimum Daily Demand (MG)	2	2	-3%	3	3	-2%	2	75%
Monthly Total FW Production (MG)	52	50	2%	111	107	4%	60	85%
Average Daily FW Production (MG)	2	2	-1%	2	2	2%	2	-9%
Maximum Daily FW Production (MG)	2	2	-5%	4	5	-8%	3	54%
Minimum Daily FW Production (MG)	1	1	-8%	3	3	1%	1	80%

DESCRIPTION	2016	2015	Change	YTD	YTD	Change	3 yr	3 yr
	2016	2015	Change	2016	2015	Change	Avg	Change
SANITARY SECTION								
Sewer Service Installed (No.)								
Sewer Service Installed (No.) 4"								
Sewer Service Installed (No.) 6" & larger								
Sewer Service Taps Installed (No.) all								
Sewer Service Inspected (No.)								
Sewer Service Repaired (No.)	1			1				
Sewer Lines Installed (Ft.)								
Sewer Lines Installed (Ft.) 6"								
Sewer Lines Installed (Ft.) 8"								
Sewer Lines Installed (Ft.) 10"								
Sewer Lines Installed (Ft.) 12" & larger								
Sewer Lines Replaced (Ft.) 4"								
Sewer Lines Replaced -6" (Ft)							3	-100%
Sewer Lines Replaced -8" (Ft)								
Sewer Lines Replaced -10" (Ft)								
Sewer Lines Replaced-12" & larger (Ft)								
Sanitary Sewer Relined-all sizes (Ft)								
Sewer Lines Cleaned (Ft.) 4"								
Sewer Lines Cleaned (Ft.) 6"	500			500			85	488%
Sewer Lines Cleaned (Ft.) 8"	9,960			10,460			85	12206%

Sewer Lines Cleaned (Ft.) 10"							420	-100%
Sewer Lines Cleaned (Ft.) 12" & larger							200	-100%
Sewer Lines Repaired (Ft.)								
Sewer Lines Repaired (Ft.) 6"	3			3				
Sewer Lines Repaired (Ft.) 8"								
Sewer Lines Repaired (Ft.) 10"							600	
Sewer Lines Repaired (Ft.) 12" & larger							1,800	
Sanitary Tap Locates (No.)	8	23	-65%	22	39	-44%	30	-27%
Sanitary Line Locates (No.)	25	24	4%	47	42	12%	72	-35%
Sanitary Manhole Locates (No.)	46	43	7%	81	76	7%	125	-35%
Sanitary Manholes Constructed (No.)								
Sanitary Manholes Inspected (No.)	31			45				
Sanitary Manholes Repaired (No.)	4			4				
Sanitary Manholes Raised (No.)								
Sanitary Manholes Lowered (No.)								
Lift Stations Checked (No.)	8			8			1	1233%
Lift Stations Cleaned/Washed (No.)							7	-100%
Lift Stations Repaired (No.)								
Lift Station Alarms (No.)							0	-100%
MISCELLANEOUS-OTHER								
Sewer Lines Televised (Ft.) all sizes							12	-100%
Sewer Service Lines Televised (No)							0	-100%
Sewer Service Taps Televised (No)							0	-100%
Sewer Service Lines Replaced (No)							0	-100%
Sewer Service Taps Replaced (No)							0	-100%
Manhole Risers Manufactured (No.)								
STORM SECTION								
Storm Sewer Lines Installed (Ft.)								
Sewer Lines Installed -8" (Ft)								
Sewer Lines Installed -10" (Ft)								
Sewer Lines Installed -12" & larger (Ft)								
Storm Sewer Lines Replaced (Ft.)								
sewer lines replaced-8" (Ft)								
Sewer lines replaced-10" (Ft)							1	-100%
Sewer Lines Replaced-12" & larger (Ft)								
Storm Sewer lines Cleaned (Ft.)								
Sewer lines cleaned-8" (Ft)								
Sewer lines cleaned-10" (Ft)								
Sewer lines cleaned-12" & larger (Ft)								
Storm Sewer Lines Repaired (Ft.)								
Sewer Lines Repaired-8" (Ft)								
Sewer Lines Repaired-10" (Ft)								
Sewer Lines Repaired-12"&larger (Ft)								
Storm Manholes Constructed (No.)								
Storm Manholes Inspected (No.)								
Storm Manholes Repaired (No.)								
Storm Manholes Replaced (No.)								
Catchbasins Constructed (No.)								
Catchbasins Inspected (No.)								

Catchbasins Repaired (No.)								
Catchbasins Replaced (No.)								
Catchbasins Cleaned (No.)								
Storm Sewer Line Locates (No.)	19	3	533%	39	10	290%	58	-33%
Storm Sewer Manhole Locates (No.)	24	4	500%	44	14	214%	100	-56%
Call Customer by Phone								

AIRPORT DIVISION

The airport division witnessed 115 operations during the month of February. Throughout the month this division sold 1,032.7 gallons of fuel, which is a 25% decrease from February 2015.

DESCRIPTION	Feb 2016	Feb 2015	Feb Change	YTD 2016	YTD 2015	YTD Change	5 yr YTD Avg	5 yr YTD Change
OPERATIONS BY A/C TYPE								
A/C Single Engine	65	80	-19%	188	150	25%	158	19%
A/C Multi Engine	18	10	80%	40	20	100%	17	141%
Helicopter	10	8	25%	16	16		29	-45%
Turboprop	14	28	-50%	24	54	-56%	59	-59%
Jets	8			14				
TOTAL OPERATIONS	115	126	-9%	282	240	18%	263	7%
AVIATION FUEL DISPENSATION								
Avgas (Gals.)	493	512	-4%	1,186	1,131	5%	1,337	-11%
Jet-A (Gals.)	540	872	-38%	1,706	1,677	2%	3,511	-51%
TOTAL FUEL	1,033	1,385	-25%	2,893	2,807	3%	4,848	-40%

CODE ENFORCEMENT DIVISION

The Code Enforcement Division had 1 permit issued in February for new residential work with \$146,000 value. There were 41 permits for residential additions/alterations with a construction value of \$414,391. One permit issued for new non-residential work with \$175,000 value in the month of February. Furthermore there were 8 permits for non-residential additions and/or alterations with a construction value of \$255,607. For summation of the month there was a total of 51 building permits issued with a fee structure of \$30,371; 2 demo permits with a fee structure of \$50; 0 fence permits with a fee structure of \$0; 2 mechanical permits with a fee structure of \$48; 1 sign permits with a fee structure of \$20; 2 excavation permit with a fee structure of \$60, 0 manufactured home hookup permits with a fee structure of \$0 and 6 miscellaneous permits and/or approvals issued with a fee structure of \$145.00. Throughout February, there were 64 permits and/or approvals issued with a 95% increase in permits issued compared to a year ago. The fee structure is \$30,694.00, a 152% increase compared to a year ago.

DESCRIPTION	2016	2015	Change	2016	2015	Change	Avg	Change
NEW RESIDENTIAL								
Single-Family Detached 101								
Permits								
Units	1			1				
Value	146,000			146,000				
Condominiums/Townhouses 102								
Permits								
Units								
Value								
Duplex 103								
Permits								
Units								
Value								
Three & Four Family 104								
Permits								
Units								
Value								
> 4 Family Apartments 105								
Permits								
Units								
Value								
Manufactured Homes 106								
Permits								
Units								
Value								
TOTALS								
Permits								
Units	1			1				
Value	146,000			146,000				
NEW RESIDENTIAL (GROUP/TRANSIENT)								
Hotels & Motels 213								
Permits								
Units								
Value								
Other Non-housekeeping 214								
Permits								
Units								
Value								
TOTALS								
Permits								
Units								
Value								
RESIDENTIAL ADD/ALTERATIONS								
Residential Additions/Alterations 434								
Permits	41	4	925%	50	6	733%	13	297%
Value	414,391	14,740	2711%	467,927	48,740	860%	56,812	724%
Residential Garages/Carports 438								
Permits		1	-100%	1	1		1	
Value		25,000	-100%	18,949	25,000	-24%	16,888	12%
TOTALS - RES. ADD/ALTERATIONS								

Permits	41	5	720%	51	7	629%	14	275%
Value	414,391	39,740	943%	486,876	73,740	560%	73,699	561%
NEW NONRESIDENTIAL								
Amusement & Recreation 318								
Permits					1	-100%	0	-100%
Value					28,580	-100%	5,716	-100%
Churches & Religious 319								
Permits								
Value								
Industrial Buildings 320								
Permits								
Value								
Auto Service & Repair 322								
Permits	1			1			0	400%
Value	175,000			175,000			23,653	640%
Hospitals & Institutions 323								
Permits								
Value								
Offices 324								
Permits							0	-100%
Value							384,920	-100%
Schools & Education 326								
Permits								
Value								
Commercial Buildings (Retail) 327								
Permits								
Value								
Public Works & Utilities 325								
Permits								
Value								
Other Buildings 328								
Permits							0	-100%
Value							5,395	-100%
Structures 329								
Permits					1	-100%	0	-100%
Value					20,000	-100%	4,000	-100%
TOTALS - NEW NONRESIDENTIAL								
Permits	1			1	2	-50%	1	
Value	175,000			175,000	48,580	260%	423,684	-59%
NONRESIDENTIAL ADD/ALTERATIONS								
Nonresidential Add/Alterations 437								
Permits	8	5	60%	9	6	50%	6	41%
Value	255,607	323,320	-21%	370,277	363,320	2%	247,771	49%
DEMOLITIONS								
Single-Family 645								
Two-Family 646								
Three & Four Family 647								
Five or More Family 648								
Others 649								
PERMITS AND FEES								

Building								
Permits	51	10	410%	66	15	340%	21	214%
Fees	30,371	10,092	201%	36,767	13,609	170%	20,440	80%
Demolitions								
Permits	2			2	1	100%	1	233%
Fees	50			50	25	100%	14	247%
Fence								
Permits							2	-100%
Fees							48	-100%
Mechanical								
Permits	2	7	-71%	3	10	-70%	9	-67%
Fees	48	255	-81%	72	355	-80%	276	-74%
Sign								
Permits	1	7	-86%	2	9	-78%	3	-41%
Fees	20	140	-86%	40	180	-78%	72	-44%
Excavation								
Permits	2			2	1	100%	3	-41%
Fees	60			60	30	100%	36	67%
Manufactured Home Hookups								
Permits							1	-100%
Fees							60	-100%
Miscellaneous								
Permits	6	4	50%	7	6	17%	20	-65%
Fees	145	306	-53%	170	518	-67%	3,920	-96%
TOTALS - PERMITS AND FEES								
Permits	64	28	129%	82	42	95%	61	35%
Fees	30,694	10,793	184%	37,159	14,717	152%	24,866	49%
Nuisance Violations								
Vehicle Violations	2	23	-91%	7	39	-82%	61	-89%
Grass/weed Violations	1			1			1	67%
Miscellaneous Violations	23	15	53%	126	160	-21%	218	-42%
Totals-Nuisance Violations	26	38	-32%	134	199	-33%	280	-52%

PARKS, LIBRARY AND RECREATION DEPARTMENT

FEBRUARY 2016 MONTHLY REPORT

2016	Facility Rentals	Picnic Tables	Bench	Bench \$	Pavilion Rentals	Pavilion \$
January	0	0	0	\$ -	0	\$ -
February	0	0	0	\$ -	0	\$ -
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
YTD	0	0	0	\$ -	0	\$0.00

2016	Tree Plant Program	\$	Tree Removal Program	\$
January	0	\$0.00	0	\$0.00
February	0	\$0.00	0	\$0.00
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
YTD	0	\$0.00	0	\$0.00

PARKS, CEMETERY, AND FORESTRY DIVISION

Parks – Parks department has been busy this month assisting other departments with various task. The parks department has assisted the cemetery crew along with the forestry department. They have also been adding rings around trees and putting wood chips down. they place two (2) culverts in the creek at pioneer park.

Cemetery – There were fifteen (15) opening and closings, six (6) full burial and nine (9) cremains. There were a total of one hundred and twenty (120) graves repaired this month. Routine maintenance is being taken care of as needed. Graves are being leveled when weather permits. Proper retraining of employees is ongoing.

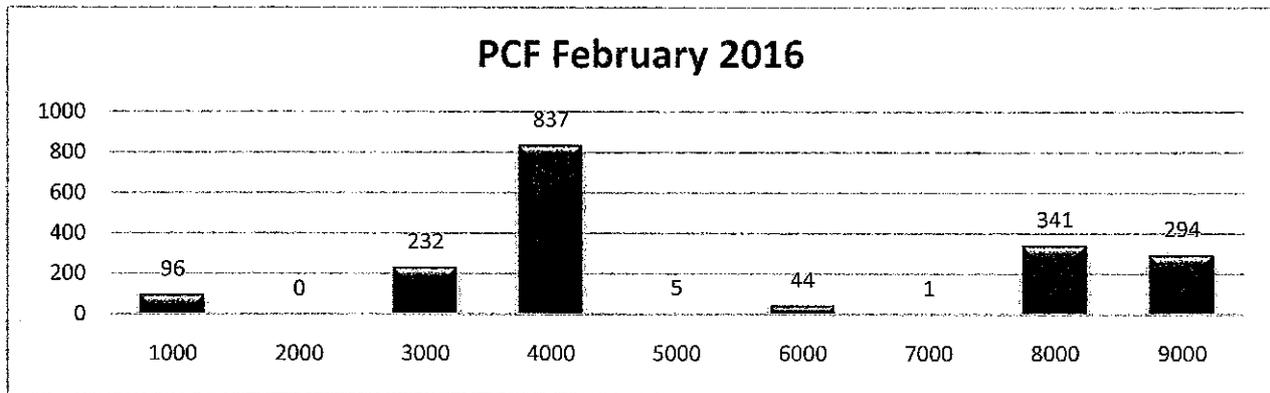
Forestry – The foresters completed three (3) action requests, trimmed one hundred and fourteen (114) trees and removed thirty-eight (38) trees. They picked up three (3) fallen branches. They removed ten (10) tree stumps in the month. They have hauled zero (0) loads to the landfill. They chipped nineteen (19) loads of trees. They replaced three (3) lights. With the agreeable weather the forestry crew have been busy.

ngoing PCF projects:

- Perform all routine maintenance activities, action requests and stump grinding as necessary.
- Performing routine maintenance in restrooms.
- Adding tree rings to parks.
- Construction on the dog park, still fine tuning.
- Culverts in Pioneer Park.
- Sign maintenance.

February DESCRIPTION	Feb 2016	Feb 2015	Feb Change
PARKS			
Pavilion Reservations	0	1	-1
Facility Reservations	0	1	-1
Turf Maintenance	96	46	50
Flower Bed Maintenance	0	28	-28
Structure/Facility/Equipment Maintenance	837	693	144
Playground Maintenance	5	11	-6
Ballfield Maintenance	44	21	23
Irrigation Maintenance	1	9	-8
CEMETERY			
Opening/Closing	15	4	11
Cremains - Openings/Closing	9	2	7
Spaces sold	0	1	-1
Niches sold	5	0	5
Graves repaired/raised	120	110	10
FORESTRY			
Action requests completed	3	0	3

Trees trimmed	114	22	92
Trees removed	38	102	-64
Trees Planted	0	0	0
Stomps removed	10	14	-4



(Vertical Access depicts hours, Horizontal Access depicts work codes)

1000-Turf Maintenance, 2000-Flower Bed Maintenance, 3000-Tree Maintenance, 4000- Structure/Facility Equipment Maintenance, 5000-Playground Maintenance, 6000-Ballfield Maintenance, 7000-Irrigation Maintenance, 8000-Cemetery Operations, 9000-Other Time)

RECREATION CENTER

DENVER BRONCOS SUPER BOWL DRAWING: Recreation staff organized, advertized and promoted a free Denver Broncos super bowl drawing before the super bowl. They wanted to celebrate the Broncos getting to the super bowl. The Center provided a gift basket with over \$150.00 in prizes and items in it. The Recreation Center received a lot of free radio advertizing for the free drawing and participants had to go into the Recreating Center front desk to register. The winner was Lisa Broddas from Sterling.

AMERICAN RED CROSS TRAINING SCHOOL:In February, Recreation staff prepared for the May L.G.T (Lifeguard) and W.S.I. (Water Safety Instructor) classesby contacting and securing instructors. We received verbal commitments fromall three instructors needed.They agreed to teach two American Red Cross – L.G.T. classes, one L.G.T. Review class, and one W.S.I. class. Written contracts will be sent out soon. A total of the 4classes are offered. These classes are vital to us because we need approximately 15 new Lifeguards each year. The Lifeguards hired last year,trained to be W.S.I. this year.The Sterling Recreation Center offers these classes to other Cities in Northeast Colorado that need training for their L.G.T. and W.S.I. They have been contacted and advised of the classes.

STAFF LEAVE: The Recreation Division is down two of 5 full-time staff. Jodi Arnoldy, our Recreation Clerk/Cashier, is out on maternity leave for 8 weeks. Gary Serrato, our Custodian, is out 8 weeks for a hip replacement. Part-time Head Lifeguards are able to fill in for Jodi cashing in the evenings, but they are not able to help Heather with the Rec. Division work. We were short our Full-time Custodianthe last two weeks of February, until we were able to get a temporary custodian hired. We did our best, with all staff helping out, but the Recreation Center's cleanliness was not quite up to standard the last two weeks of February.

OVERALL ADMISSIONS: In February 2016, there were a total of 2,362 admissions to the Sterling Recreation Center. This is a down 64 patron admissions from February, 2015.

Paid admissions do not include the following non-paid visits to the Sterling Recreation Center include: 65 visits from S.H.S. P.E. classes, 20 visits by Wallyball League players, and 55 visits from home school children. These free visits to the Recreation Center are due to Intergovernmental Agreements.

CHILD ADMISSIONS: There were a total of 87 Child Admissions to the Recreation Center in February, 2016. In February, 2015 there were 77. This is up 10 Child Admissions.

YOUTH ADMISSIONS: There were a total of 605 Youth Admissions to the Recreation Center in February, 2015. In February, 2014, there were 507. This is up 98 Youth Admissions.

SENIOR ADMISSIONS: There were a total of 345 Senior Admissions to the Recreation Center in February, 2016. In February, 2015 there were 362. This is down 17 Senior Admissions.

ADULT ADMISSIONS: There were a total of 778 Adult Admissions to the Recreation Center in February, 2016. In February, 2015 there were 902. This is down 124 Adult Admissions.

YEARLY ADMISSIONS: There were 436 Yearly Pass Admissions to the Recreation Center in February, 2016. In February, 2015 there were 509. This is down 73 Yearly Admissions.

AQUA AEROBICS CLASSES: There were 57 patrons attending aqua aerobics classes in February, 2016. In February, 2015 there were 77. This is down 20 Aqua Aerobic Admissions.

RECREATION DIVISION

YOUTH BASKETBALL: The City of Sterling, Youth Basketball Leagues, concluded on February 20th, 2016. The season began on January 9th. This year there were 69 teams and 506 participants in the program. This was down 9 teams and down 57 participants from 2015. There were 302 boys and 204 girls participating. There were 41 out of town teams and 28 Sterling teams. In February, participants in our leagues logged 1,078 visits during games and another 1,449 visits during the practices that took place in February. Spectators logged approximately 4,600 visits to the games. Games were played at S.H.S. Wally Post Gym and Tiger Den, S.M.S., N.J.C. Events Center, and at St. Anthony's.

There are other options for youth to play competitive basketball in northeastern Colorado. We do lose many of our competitive players in Sterling to those leagues. They are NECO, Highway 34, a new league out of Sidney, NE this year - Power To Play and several other Denver and front range leagues also draw teams.

The Denver league team registration fees range from \$1,175.00 per team for the Gold Crown League to \$900.00 for the JAM League. Some of those leagues also have gym and official fees that are paid on top of the team registration fees. All of these out of town, competitive leagues, draw several of our more competitive teams and players that are more interested in winning, than in the fun and recreational aspects of youth basketball leagues.

ADULT BASKETBALL: There were 20 teams in the City Of Sterling, Adult Basketball Leagues in 2016. This was down 4 teams from 2015. There were 7 teams in the "Men's Competitive" division, 5 teams in the "Men's Intermediate" division, 8 teams in the "Men's Recreational" division, and the "Women's Open" division did not run this year because there were not enough teams. The season ended February 29th.

Play in February accounted for 954 participant visits, and 1,060 spectator visits to Sterling Middle School and the N.J.C. Events Center where games were scheduled. League play ran for six weeks then we provided a double elimination tournament at the end. The winning teams received a plaque and 10 T-shirts.

In 2012, the Recreation Division went to all recreational leagues with no post season tournaments or awards in any programs. Our research indicated that teams and players wanted the end of season tournament, T-shirts and plaques returned. We reversed our position and went back to them in 2015.

ADULT/TEEN DODGEBALL: 2016 was the third year for the Adult/Teen Dodgeball Leagues. There were 8 teams competing in the "Open Division", which is the same number of teams as last year. There were 82 participants in the program which is 13 less participants than last year. Total participant and spectator visits to the Sterling Middle School on Tuesday evenings accounted for approximately 360 visits in February, 2016.

Teams officiate their own games with Gym Supervisors ruling only if they cannot agree. The program is successful and participants seem to have a real positive and fun experience. The program provides employment for 4 adult gym supervisors.

RACQUETBALL/WALLYBALL LEAGUES: The Wallyball leagues began the week of February 29th. There are 7 teams in the "CO-REC" division, which is 1 less team than last year. There are 9 teams in the "MEN'S" division, which is 4 more teams than last year. No teams registered for the "WOMAN'S" division.

There was only 2 participants that registered for the Racquetball Leagues and they did not run. The Racquetball Leagues have been offered but have not run for 5 consecutive seasons now. The Racquetball Leagues may have run their course. We will be evaluating the program to see if it will continue to be offered.

SPRING VOLLEYBALL: In February, the Adult Spring volleyball information was prepared and mailed to last years' teams and the appropriate news releases were sent to the local media. Registrations were processed, schedules were made, officials and gym supervisors were advertised for and returning ones recruited. Play began March 1st. There are 30 teams participating in 4 different divisions of play. This is the same number of teams as 2015.

SUMMER SOFTBALL REGISTRATIONS: Preparation of information and registration materials for the Youth Girls Wildcat Whiffle T-ball, T-Ball, Coach Pitch, and Fast Pitch Softball leagues, as well as the Adult Men's and Co-Rec. leagues, began in February. Registrations for the Youth Wildcat Softball Leagues will be taken through April 13th and the Adult Men's and Co-Rec. Leagues will be taken through April 27th.

February Description	Feb 2016	Feb 2015	Feb Change
Winter			
Santa at the City	0	0	0
Open Gym Participants	0	0	0
Denver Nuggets Basketball Skills Challenge	0	0	0

Adult Basketball Teams	20	24	-4
Adult Basketball Participants	954	400	554
Adult Basketball Spectators	1060	400	660
Youth Basketball Teams	69	78	-9
Youth Basketball Participants	1078	980	98
Youth Basketball Spectators	4620	4200	420
Dodgeball Teams	8	8	0
Dodgeball Participants	120	288	-168
Dodgeball Spectators	240	240	0

LIBRARY

The patron count for Sterling Public Library from Feb. 1 through Feb. 28, 2016 was 2905.

The library had 8 Community Servants for a total of 57.5 hours of community service. Seven volunteers worked 20 hours. Two CWEP participants worked 35 hours. Total volunteer hours for the month of February were 112.5.

Sterling Public Library made 169 interlibrary loan requests of other libraries and received 137 items. Other libraries made 178 interlibrary loan requests and Sterling Public Library loaned 166 items. Lending libraries were unable to fill 45 requests and Sterling Public Library was unable to fill 12 requests. Total interlibrary loan requests were 347 and 303 items were circulated.

Sandy Van Dusen collected some of the tutoring hours for January and February. All tutors had not reported. Tutors reporting worked 65 hours with students.

Crafty Characters was held on Feb. 1st. Vickie and Denise helped kids make heart wreaths. There were 15 kids and 9 adults attending.

Tricia provided Our Time to 5 patrons. The group listened to stories and then made an octopus.

The Library annual February Tea was held on Feb. 12th. The Legendary Ladies portrayed various women from history. Seventy five people attended.

The Library started two new programs this year promoting STEAM (science, technology, engineering, art, and math). Building STEAM is for kindergarten through second grade children. This group did marshmallow construction. There were 10 children and 5 adults that attended. Extreme STEAM is for kids in grades 3 through 5. Three kids and 2 adults attended the Fingerprint Findings program.

Brown Bag Lunch was held on Feb. 18th. Erica Kallsen provided a program on Overdrive. There were 12 people attending.

Miscellaneous Monday was held on Feb. 22nd. The theme of the program was a princess party. Denise provided stories about princesses. She provided activity stations for various princesses

in which the kids fished, played pin the lips on the frog, made crowns, had a photo op and enjoyed treats. There were 22 kids and 15 adults that attended the princess party.

Erica Kallsen is providing Books Between Bites and the Sterling Middle School twice a month during their lunch break. It is a time for the group to discuss books. There were 4 kids who attended the programs.

Quilts were due on Feb. 25th for the quilt show in March. There were 43 quilts entered this year.

PROJECT UPDATE:

Technology continues to be an important part of the library. One thousand twenty five patrons signed up and used the Internet and public access computers during February. We have also started keeping statistics on the number of people needing help with various forms of technology. During February the staff helped 41 times with technology questions. Most of these concerned Overdrive.

There were 82 children that called Dial-a-Story in February. Stories were read by Vickie Wettstein, Jaime Miller, Erica Kallsen, and Dorothy Schreyer. The stories can be heard by calling 522-6808.

DESCRIPTION	Feb 2016	Feb 2015	Feb Change	YTD 2016	YTD 2015	YTD Change	5 yr YTD Avg	5 yr YTD Change
Books Checked Out	6,093	6,393	-5%	12,600	13,109	-4%	15,055	-16%
Digital media								
Overdrive checkouts	938	816	15%	2,019	1,681	20%	1,158	74%
e-magazines	37			60				
Music downloads	190	34	459%	304	90	238%	30	900%
Music streaming	266	131	103%	382	340	12%	68	462%
In-house Circulation	170	151	13%	224	363	-38%	966	-77%
Volunteer Hours	20	29	-31%	68	73	-7%	54	25%
Story Time Attendance	109	111	-2%	254	205	24%	183	38%
Summer Reading Program								
Reference Questions	303	342	-11%	640	668	-4%	1,372	-53%
Books Placed on Hold	311	298	4%	582	561	4%	905	-36%
Inter-Library Loans								
Borrowed requests	169	148	14%	356	279	28%	385	-7%
Loaned requests	178	204	-13%	382	386	-1%	418	-9%
Total	347	352	-1%	738	665	11%	803	-8%
Library Meeting Room Use	32	23	39%	71	46	54%	52	37%
Patrons Using Facility	2,905	3,221	-10%	6,005	6,470	-7%	7,901	-24%
Hours Tutoring	65	129	-49%	65	247	-74%	244	-73%
Internet use	1,025	1,049	-2%	2,282	2,160	6%	2,596	-12%

OVERLAND TRAIL MUSEUM

The Overland Trail Museum had 436 visitors during the month of February visiting from 16 states. This is a significant increase in visitation compared to the month of February in the last 5 years.

Family Fun Saturday took place on February 6 with 33 people in attendance. Kids participated in a variety of indoor winter activities. Some outside activities were also planned, but the weather was very cold, snowy and windy. The following Saturday, February 13, was the "I Love Presidents Day" program. Twelve children attended this program.

The traveling Civil War exhibit was delivered to the museum on February 11 and installed on February 12. This exhibit came from Teachers Discovery Traveling Exhibits and was on display for one month. The exhibit consisted of three large silk panels with graphics, photos and text about the civil war. This exhibit served as a "kick off" for our newly enlarged military exhibit at the museum. The permanent military collection has been moved to the Dave Hamil building taking up the entire eastern end of the Hamil wing. Artifacts, uniforms, photos and text from the Civil war through the current wars in Iraq and Afghanistan are displayed.

Staff also worked on rearranging the 1st addition room of the old museum building. After the military artifacts were moved, cases were moved opening up the room and textiles, clothing and bridal gowns were moved in. These two changes have seemed to attract many visitors who have heard about the changes in the newspaper and radio.

History Café took place on Thursday, February 18 with 15 people in attendance. The topic was Japanese immigrants in Colorado and in Logan County and the history of Camp Amache. Both newspapers covered this program and the Fort Collins Coloradoan picked up the store and ran in as well. The final winter series History Café will take place on St. Patricks Day in March. School brochures were mailed out the middle of the month and several schools called immediately to reserve dates in April and May. Perry and Kay have both been on the two local radio stations promoting museum programs.

The Museum staff had a training day/field trip on Monday, February 29. We visited the newly renovated Fort Morgan History Museum and gained lots of great ideas on the set up and use of their research room. We then traveled to Merino and toured Bradford Rheas studio and toured Wisdom Industries. This was beneficial particularly to those who staff our front desk and are often asked about other attractions in the Sterling area.

Museum Projects

Military Exhibit	Completed
1 st Addition exhibit	Completed
Christmas decoration removal	Completed
Oral History project	In Progress
Collections storage cleaning	In progress
Accessioning artifacts	Ongoing project
Archiving obits & anniversaries	Ongoing project
Cleaning buildings & artifacts	Ongoing
Tannery	In progress
Archive room	In progress
Research Room	Plans progressing
Reorganization of photo archives	In progress
Concrete work (gutters & sidewalks)	On hold