

STERLING

A Colorado Treasure

MONTHLY REPORTS
February 2014

CITY MANAGER

FEBRUARY 2014 MONTHLY REPORT

City Manager:

Acting City Manager Brown attended or met with the following in February:

- CIRSA video on Slips and Back injuries;
- Walt Hardesty, re: dispatch;
- Telephone conference – Logan County Economic Development Corporation – Hotel Development;
- County Commissioners – Twice;
- Unemployment hearing;
- Phone conference with Banner Health attorneys;
- Meeting at EOC with Representatives from local emergency response personnel;
- Advertising representatives from Journal-Advocate;
- Logan County Economic Development Council;
- Conference call with Chris Dinsdale;
- Chip from KCI – re: building security;
- Mayor and City Manager of Sidney, Nebraska;
- CML training workshop in Denver;
- Tami Tanoue from CIRSA;
- Representatives from Best Western Inn;
- CIRSA drug testing webinar;
- Local Economic Development leaders; and
- Chamber of Commerce to discuss Pedal the Plains event.

Executive Secretary:

The Executive Secretary continues to do the packets for Council. She attends the Administrative Staff meetings. She prepares the monthly reports, puts them on the web site and scans them into Laser Fiche for future reference.

Connie is a member of the employee newsletter committee and continues to help with the publication of it. She also attends the Web Group meetings and the clerical staff weekly meetings. She helped answer phones in the HR Department.

Emergency Management Coordinator (EMC):

MEETINGS ATTENDED

Northeast Colorado Emergency Managers (NCEM)

The February NCEM meeting was held in Fort Collins. Agenda Items discussed were:

- Emergency Managers Support Grant updates and review.
- Emergency Operations Center (EOC) regional directory.
- Hazard mitigation plan update and deadlines.
- Training and exercise planning and schedule.
- Planning for possible Spring 2014 flooding.
- FEMA and State resource list updates.

RE1 Schools Safety Committee

EMC Owens attended the February RE1 School District Safety Committee meeting.

Agenda items discussed were:

- The Lassy Project for locating and tracking children
- The Rocky Mountain Guardian Angels program and school resource officers.

- The Honeywell school building assessment report.
- Anti-Bullying programs.

Logan County ESF 8 Committee

The Logan County ESF8 Committee attended EOC training for the February meeting.

TRAINING AND RESPONSES

FEMA G755 EOC Training

The EMC hosted and attended a sixteen hour FEMA training on Emergency Operations Management and Operations class in Sterling. The class was attended by 31 Logan County and Sterling personnel, and gave detailed instructions for operating an EOC during a disaster.

Colorado Emergency Management Conference

- The EMC attended a three day EM conference in Loveland in February. The conference was a combination of Key Note speakers and smaller breakout sessions.

Breakout sessions attended were:

- Multidisciplinary Flood Operations for Planning and Response.
- Damage Assessment and Rapid Needs Assessment training.
- Volunteer Management in Disasters
- Local Resource Management
- Resource Integration and Mobilization.
- WebEOC System Training
- IPAWS in Colorado

OTHER OEM ACTIVITIES PERFORMED BY EMO OWENS

- Completed all of the E911 Authority bookkeeping duties and paperwork for January.
- Work continues with the development of a department head position for public safety communications. He attended a multidisciplinary meeting of dispatch subscribers and County Commissioner to discuss funding models and long term strategy.
- Guided a building walkthrough tour for the Honeywell contractor.
- Developed the 2014 NOAA Weather Spotter training for next month.
- Developed the 2014 ABATE Motorcycle Training for the EMS Council.
- Met with the Sterling Fire Chief to coordinate the operations of the Field Response and the Emergency Operations Center during disasters and large emergency incidents.

Sterling Emergency Communications Center:

- Communications Center handled 1,731 calls for service during the month of February 2013, a four percent decrease from the 1,800 calls received in February 2012.
- Sterling Police Department handled 793 calls for service in February 2013, a decrease of 13 percent compared to 913 calls for service received in February 2012.

- Logan County Sheriff's Office received 616 calls for service in February 2013, a 14 percent decrease compared to 716 calls for service received in February 2012.
- Crook Fire Department handled six calls for service in February 2013 compared to five calls for service in February 2012.
- Fleming Fire received four calls for service in February 2013 compared to seven calls for service in February 2012.
- Merino Fire handled six calls for service in February 2013 compared to seven calls for service in February 2012.
- Peetz Fire handled two calls for service in February 2013 compared to one calls for service in February 2012.
- Sterling Fire handled 157 calls for service in February 2013, a one percent increase compared to 155 calls handled in February 2012.

DESCRIPTION	Feb 2013	Feb 2012	Feb Change	YTD 2013	YTD 2012	YTD Change
ACTIVITIES						
CALLS for SERVICE						
STERLING DISPATCH	1,731	1,800	-4%	3,657	3,696	-1%
CITY OF STERLING	793	913	-13%	1,639	1,915	-14%
LOGAN COUNTY	616	716	-14%	1,371	1,401	-2%
STERLING FIRE	157	155	1%	328	330	-1%
CROOK FIRE	6	5	20%	9	8	13%
FLEMING FIRE	4	7	-43%	8	12	-33%
MERINO FIRE	6	7	-14%	16	12	33%
PEETZ FIRE	2	1	100%	5	3	67%

Information Technology Specialist (ITS):

Daily backup of servers, and Finance & Police Systems and routine user security maintenance continues. ITS Anderson allowed the tech for the Tracker program access to the server for updates.

A failing drive assembly or drive array has put the City server back up in limbo. Found the problem to be two drives that had failed at the same time. Les was able to rebuild the data to the new drives.

The ITS answered calls to various computer, printer and phone problems in several departments. She replaced one monitor, keyboard & mouse, replaced the PD Cash register terminal, and took two computers in for repair. Mary Ann called for help to resolve some printer issues on the server. Also service was called for 3 printer repairs.

ITS Anderson has been working with Erica at the Library to take care of some of the regular computer maintenance at the Library which is a great help to her. The ITS is gathering information for computer bids.

Mary Ann attended a SWellness meeting and made flyers and arrangements for the next SWellness events.

CITY ATTORNEY

FEBRUARY 2014 MONTHLY REPORT

MEETINGS:

The City Attorney attends City Council meetings and work sessions, Staff meetings, Planning Commission meetings, and various other meetings as needed, including meetings with department directors, individual City Council members, and other personnel. The City Attorney also attends miscellaneous meetings with the City Manager and individuals as needed and requested. The Deputy City Attorneys attend meetings as required for their respective positions.

The paralegal attends staff meetings, Swellness presentations, secretarial meetings when there is training, and various meetings as requested by the City Attorney, including City Council meetings and work sessions.

DOCUMENT PREPARATION:

Prepared agendas and packets for City Attorney's submission to City Council Meetings.

Prepared the following Resolutions:

Resolution No. 2-1-14, Series of 2014 – A Resolution before the City of Sterling, Logan County, Colorado, approving a Motor Vehicle Lease with the Sterling Rural Fire Protection District.

Resolution No. 2-2-14, Series of 2014 – A Resolution before the City of Sterling, Logan County, Colorado, requesting a State Aviation System Grant and approving the Grant Contract with the Colorado Aeronautical Board and all guidelines, procedures, standards, requirements, terms and conditions of such Grant.

Prepared the following Ordinances:

Ordinance No. 4, Series of 2014 – An Ordinance approving a Community Solar Garden Subscription Agreement with Fresh Air Energy VII, LLC.

Ordinance No. 5, Series of 2014 – An Ordinance approving a Lease Agreement between the City of Sterling, Colorado and Media Logic Radio, LLC for lease of City-owned property for the operation of a radio station tower; and authorizing the Mayor to sign the Lease Agreement.

Ordinance No. 6, Series of 2014 - An Ordinance amending the Sterling City Code, Chapter 2, Administration, Article IV, Departments, by the addition thereto of a new Division 5, Public Safety Communications Department.

Other Documents:

This office prepared a Release at the request of, and for follow-up by, the Police Department for a damage claim submitted. This office also prepared the 2013 audit letter.

This office continues to work on a claim regarding damage to City property involving a vehicle accident at the airport.

MUNICIPAL COURT:

The Deputy City Attorney prosecuted three charges and the Defendants were found guilty on all three charges. Four defendants changed their pleas to guilty prior to trial, one charge was dismissed, and four defendants entered into a deferred judgment stipulation. This office prepares Court documents, including miscellaneous pleadings such as guilty pleas and stipulations, various subpoenas, memos to the Police Department and Humane Society regarding trials, trial schedules, motions, jury instructions when needed, and correspondence and discovery letters. Court files are copied and Police Department, Humane Society, and attorney files are prepared for trial.

LIQUOR LICENSING:

This office processed five liquor license renewal applications, one Special Events Permit application, and one liquor license renewal application.

MISCELLANEOUS:

The City Attorney has commenced working with the City's Water Attorneys on water / water court issues.

The paralegal does research, drafts documents and pleadings, and performs all other related legal work relating to the position. The paralegal makes telephone calls to library patrons regarding past due items, and processes letters to library patrons prepared by the library staff, regarding past due items. The paralegal also assists with answering the telephones and receptionist duties when needed, and covers/assists other departments as requested, when necessary.

The paralegal attended a CIRSA video training and attended the CIRSA Public Officials Liability training. The paralegal also completed a CIRSA online training on defensive driving.

FINANCE DEPARTMENT

FEBRUARY 2014

MONTHLY REPORT

The Finance Department assisted 2,948 customers during the month of February 2014. This compares to 2,892 customers in February 2013. This number does not include the contacts made by the Director of Finance. There were on average 156 customer contacts per day for February 2014. Please review the Finance Department Activities report for additional information regarding the various services that the Department of Finance and Records provided in February 2014 in comparison to February 2013.

The General Fund revenues for the month of February 2014 amounted to \$1,152,752.34. The revenue for the month ended February 2013 in the General Fund amounted to \$1,020,070.24. Expenditures for the General fund for the month ending February 28, 2014 amounted to \$836,334.73 and for the same period in 2013 the expenditures were \$923,418.90.

Cash in all City funds totaled \$1,891,672.77 on February 28, 2014 and for February 28, 2013 on hand was \$2,263,671.42. On February 28, 2014 the City of Sterling had outstanding a total of \$13,401,559.16 in investments, this amount is for all funds. This breaks down to \$206,097.92 in Certificates of Deposit, \$13,094,976.62, ColoTrust Plus and \$100,484.62 in Money Market.

There were \$1,577,636.70 worth of checks issued in February 2014 for all funds; this compares to \$1,204,157.06 for the same period in 2013. There were 6407.9 gallons of gasoline and diesel used in the month of February 2014 for all City operations. This compares to 5524.1 gallons gasoline and diesel used in February 2013.

Please see the Finance Department's activity list below for other comparisons.

Investment Breakdown

2014

THIS SUMMARY IS PROVIDED TO SHOW THE PLACEMENT OF INVESTMENTS. PLEASE REFER TO THE BALANCE SHEETS FOR THE VARIOUS FUNDS FOR TOTAL CASH & CASH EQUIVALENT.

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	2/28/14
General Fund:				
Colostrust Plus	\$1,389,211.11	\$505,000.00	\$675,122.43	\$1,559,333.54
Colostrust Plus - Seizure Money	\$26,673.69	\$0.00	\$2.29	\$26,675.98
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$1,415,884.80	\$505,000.00	\$675,124.72	\$1,586,009.52
Hotel Tax Fund:				
Colostrust Plus	\$256,952.92	\$0.00	\$8,022.80	\$264,975.72
TOTALS	\$256,952.92	\$0.00	\$8,022.80	\$264,975.72
Water Fund:				
Colostrust Plus	\$1,819,868.37	\$0.00	\$110,163.60	\$1,930,031.97
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$1,819,868.37	\$0.00	\$110,163.60	\$1,930,031.97
Sanitation Fund:				
Colostrust Plus	\$588,728.22	\$0.00	\$52.05	\$588,780.27
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$588,728.22	\$0.00	\$52.05	\$588,780.27
Sewer Fund:				
Colostrust Plus	\$4,034,140.70	\$25,000.00	\$60,356.55	\$4,069,497.25
Certificates of Deposit	\$206,097.92	\$0.00	\$0.00	\$206,097.92
Money Market	\$100,484.62	\$0.00	\$0.00	\$100,484.62
TOTALS	\$4,340,723.24	\$25,000.00	\$60,356.55	\$4,376,079.79
Perpetual Care Fund:				
Colostrust Plus	\$198,266.60	\$0.00	\$17.59	\$198,284.19
TOTALS	\$198,266.60	\$0.00	\$17.59	\$198,284.19

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	2/28/14
Library Improvement Fund:				
Colostrust Plus	\$27,936.47	\$0.00	\$2.49	\$27,938.96
TOTALS	\$27,936.47	\$0.00	\$2.49	\$27,938.96
Conservation Trust Fund:				
Colostrust Plus	\$160,463.82	\$0.00	\$14.24	\$160,478.06
TOTALS	\$160,463.82	\$0.00	\$14.24	\$160,478.06
Karl Falch Library Trust Fund:				
Colostrust Plus	\$31,137.92	\$0.00	\$2.77	\$31,140.69
TOTALS	\$31,137.92	\$0.00	\$2.77	\$31,140.69
Employee Self-Insurance Fund:				
Colostrust Plus	\$570,543.45	\$0.00	\$50.40	\$570,593.85
TOTALS	\$570,543.45	\$0.00	\$50.40	\$570,593.85
Service Center Fund:				
Colostrust Plus	\$325,512.02	\$15,000.00	\$25,029.90	\$335,541.92
TOTALS	\$325,512.02	\$15,000.00	\$25,029.90	\$335,541.92
Old Hire Police Pension Fund:				
Colostrust Plus	\$754,203.60	\$0.00	\$66.64	\$754,270.24
TOTALS	\$754,203.60	\$0.00	\$66.64	\$754,270.24
Risk Management Fund:				
Colostrust Plus	\$910,213.02	\$335,000.00	\$64.60	\$575,277.62
TOTALS	\$910,213.02	\$335,000.00	\$64.60	\$575,277.62
Capital Equipment Fund:				
Colostrust Plus	\$1,172,165.79	\$0.00	\$20,104.52	\$1,192,270.31
TOTALS	\$1,172,165.79	\$0.00	\$20,104.52	\$1,192,270.31

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	2/28/14
Capital Improvement Fund:				
Colotrust Plus	\$809,814.42	\$0.00	\$71.63	\$809,886.05
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$809,814.42	\$0.00	\$71.63	\$809,886.05
Grand Totals All Funds:				
Colotrust Plus	\$13,075,832.12	\$880,000.00	\$899,144.50	\$13,094,976.62
Certificates of Deposit	\$206,097.92	\$0.00	\$0.00	\$206,097.92
Money Market	\$100,484.62	\$0.00	\$0.00	\$100,484.62
Grand Total	\$13,382,414.66	\$880,000.00	\$899,144.50	\$13,401,559.16

GENERAL FUND

This Document is for Internal Use and Represents Unaudited Figures

2/28/2014

BALANCE SHEET

ASSETS:

Cash	\$336,503.36
Flex Cash Account	\$9,305.26
Petty Cash	\$980.00
Cash with County Treasurer	\$275,276.61
Accounts Receivable	\$192,225.69
Taxes Receivable	\$45,652.92
Sales Tax Receivable	\$636,321.36
Property Tax Receivable	\$1,024,649.00
Investments	\$1,559,333.54
Investment - Federal Seizure	\$26,675.98
Prepaid Fuel	\$16,675.11
Prepaid Fuel - Airport	\$11,455.88
Payroll Clearing	-\$38.46
Postage Clearing Account	\$2,291.57
Prepaid Prisoner Housing	\$44,618.00

TOTAL ASSETS

\$4,181,925.82

LIABILITIES:

Ded/Ben Clearing Account	\$670.53
Accounts Payable	\$72,097.16
Accounts Payable - Logan County	\$1,396.85
Accrued Salaries	\$223,959.13
Court Bonds	\$1,195.00
Restitution Clearing Account	\$1,999.60
Seizures	\$600.00
Deferred Revenue	\$1,024,649.00
Deferred Revenue - Other	\$826.86

TOTAL LIABILITIES

\$1,327,394.13

FUND BALANCE:

Reserve for Museum (Bernice Sanders)	\$28,332.10
Reserve for Museum (Exhibits)	\$42,505.32
Designated for Arts	\$70,000.00
Unreserved Fund Balance	\$2,622,537.72
Excess Revenue over Expenditures	\$91,156.55

TOTAL FUND BALANCE

\$2,854,531.69

**TOTAL LIABILITIES
& FUND BALANCE**

\$4,181,925.82

GENERAL FUND

2/28/2014

<u>REVENUES:</u>	BUDGETED	COLLECTIONS	COLLECTIONS	
	2014	CURRENT MO.	TO DATE	BALANCE
Real & Personal Prop. Tax	\$1,015,537.00	\$265,030.68	\$307,340.83	\$708,196.17
Road & Bridge Fund Taxes	\$80,000.00	\$0.00	\$0.00	\$80,000.00
Auto Ownership Taxes	\$100,000.00	\$12,158.38	\$24,104.81	\$75,895.19
Sales Tax	\$6,625,000.00	\$498,048.27	\$1,176,804.03	\$5,448,195.97
Vehicle Use Tax	\$230,000.00	\$21,517.24	\$39,317.24	\$190,682.76
Building Material Use Tax	\$70,000.00	\$4,656.21	\$5,937.94	\$64,062.06
Sales Tax Rebate	\$58,000.00	\$6,362.00	\$6,362.00	\$51,638.00
Employment Occupation Tax	\$15,400.00	\$0.00	\$15,400.00	\$0.00
TOTAL TAXES	\$8,193,937.00	\$807,772.78	\$1,575,266.85	\$6,618,670.15
Franchise Taxes	\$681,775.00	\$88,753.05	\$144,560.10	\$537,214.90
Licenses & Permits	\$172,950.00	\$10,403.86	\$21,242.81	\$151,707.19
Intergovernmental Revenue	\$1,652,474.00	\$114,513.60	\$228,354.64	\$1,424,119.36
Charges for Service	\$261,700.00	\$13,993.01	\$24,921.73	\$236,778.27
Fines & Forfeits	\$128,300.00	\$8,634.67	\$16,853.10	\$111,446.90
Miscellaneous Revenue	\$406,415.00	\$62,074.37	\$85,422.58	\$320,992.42
Transfer from Other Funds	\$560,918.00	\$46,607.00	\$93,214.00	\$467,704.00
TOTAL OTHER REVENUES	\$3,864,532.00	\$344,979.56	\$614,568.96	\$3,249,963.04
GRAND TOTAL REVENUES	\$12,058,469.00	\$1,152,752.34	\$2,189,835.81	\$9,868,633.19

GENERAL FUND

2/28/2014

<u>EXPENDITURES:</u>	BUDGETED	EXPENSES	EXPENSES	
<u>GENERAL GOVERNMENT:</u>	2014	CURRENT MO.	TO DATE	BALANCE
Council	\$75,931.00	\$2,791.91	\$9,952.02	\$65,978.98
City Manager	\$362,707.00	\$15,781.13	\$37,016.68	\$325,690.32
City Attorney	\$200,943.00	\$17,753.18	\$41,571.94	\$159,371.06
Municipal Court	\$106,187.00	\$7,324.90	\$17,790.34	\$88,396.66
Finance	\$461,416.00	\$42,028.10	\$91,681.42	\$369,734.58
City Hall & Non-Departmental	\$1,399,327.00	\$84,242.05	\$373,580.99	\$1,025,746.01
Personnel	\$247,883.00	\$19,464.00	\$54,558.56	\$193,324.44
TOTAL GENERAL GOVERNMENT	\$2,854,394.00	\$189,385.27	\$626,151.95	\$2,228,242.05

PUBLIC SAFETY:

Police	\$1,853,843.00	\$144,509.70	\$328,895.93	\$1,524,947.07
Dispatch Center	\$540,485.00	\$39,085.25	\$106,990.39	\$433,494.61
Youth Services	\$112,236.00	\$8,601.20	\$20,310.05	\$91,925.95
Fire	\$1,491,199.00	\$102,683.17	\$257,584.81	\$1,233,614.19
Ambulance Service	\$638,614.00	\$54,407.12	\$106,039.86	\$532,574.14
TOTAL PUBLIC SAFETY	\$4,636,377.00	\$349,286.44	\$819,821.04	\$3,816,555.96

PUBLIC WORKS:

Street	\$2,014,648.00	\$84,638.77	\$166,575.23	\$1,848,072.77
Engineering & Operations	\$384,776.00	\$24,810.56	\$60,316.75	\$324,459.25
Airport	\$360,324.00	\$7,754.40	\$30,531.83	\$329,792.17
TOTAL PUBLIC WORKS	\$2,759,748.00	\$117,203.73	\$257,423.81	\$2,502,324.19

CULTURE & RECREATION:

Riverside Cemetery	\$251,437.00	\$13,575.93	\$23,618.05	\$227,818.95
Museum	\$168,670.00	\$11,354.02	\$20,880.07	\$147,789.93
Parks	\$453,104.00	\$22,956.97	\$52,390.47	\$400,713.53
Recreation Center	\$531,449.00	\$28,896.67	\$67,765.20	\$463,683.80
Forestry	\$134,046.00	\$9,486.05	\$21,380.21	\$112,665.79
Rec. Administration	\$443,537.00	\$38,579.26	\$88,303.68	\$355,233.32
Softball	\$43,520.00	\$415.73	\$557.54	\$42,962.46
Youth Softball	\$13,732.00	\$0.00	\$90.00	\$13,642.00
Basketball	\$8,932.00	\$2,669.10	\$6,370.51	\$2,561.49
Volleyball	\$7,045.00	\$393.96	\$1,035.70	\$6,009.30
Tolla Brown Skate Park	\$11,660.00	\$718.28	\$718.28	\$10,941.72
Special Events	\$26,000.00	\$310.31	\$1,230.72	\$24,769.28
Tennis	\$18,450.00	\$692.95	\$692.95	\$17,757.05
Youth Basketball	\$25,164.00	\$5,176.66	\$15,497.58	\$9,666.42
Youth Volleyball	\$10,022.00	\$0.00	\$60.00	\$9,962.00
Baseball	\$25,485.00	\$281.42	\$318.42	\$25,166.58
Library	\$494,438.00	\$44,951.98	\$94,373.08	\$400,064.92
TOTAL CULTURE & RECREATION	\$2,666,691.00	\$180,459.29	\$395,282.46	\$2,271,408.54

GRAND TOTAL EXPENDITURES	\$12,917,210.00	\$836,334.73	\$2,098,679.26	\$10,818,530.74
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HOTEL TAX FUND

2/28/2014

<u>REVENUES</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Hotel Tax	\$125,000.00	\$8,404.74	\$18,055.87	\$106,944.13
Investment Earnings	\$200.00	\$22.80	\$46.13	\$153.87
Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00
TOTAL HOTEL TAX FUND REVENUE	\$126,700.00	\$8,427.54	\$18,102.00	\$108,598.00

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$50.00	\$50.00	\$50.00	\$0.00
Beautification	\$164,000.00	\$0.00	\$0.00	\$164,000.00
TOTAL EXPENDITURES	\$164,050.00	\$50.00	\$50.00	\$164,000.00

BALANCE SHEET

2/28/2014

<u>ASSETS:</u>				
Cash	\$5,787.27			
Investments	\$264,975.72			
		TOTAL ASSETS		\$270,762.99
<u>LIABILITIES:</u>				
Accounts Payable	\$5,201.30			
		TOTAL LIABILITIES		\$5,201.30
<u>FUND BALANCE:</u>				
Retained Earnings	\$247,509.69			
Excess Revenue over Expenditures	\$18,052.00			
		TOTAL FUND BALANCE		\$265,561.69
		TOTAL LIABILITIES AND FUND BALANCE		\$270,762.99

WATER FUND

2/28/2014

BALANCE SHEET

ASSETS:

Cash	\$258,329.84
Cash with Fiscal Agent	\$7,813,610.33
Accounts Receivable	\$774.83
Accounts Receivable - Utility Billing	\$316,481.55
Supply Inventory	\$154,808.66
Investments	\$1,930,031.97
Fixed Assets (Net)	<u>\$32,305,763.53</u>

TOTAL ASSETS

\$42,779,800.71

LIABILITIES:

Accounts Payable	\$229,580.25
Unpaid Compensated Absences	\$15,711.90
Accrued Salaries	\$12,622.49
Accounts Payable Assess Fee	\$2,809.50
Loan Payable CWRPDA	\$27,320,661.67
Loan Payable Premium	\$699,242.08
Due to Sewer Fund	\$243,007.11
Lease Interest Payable	<u>\$254,052.58</u>

TOTAL LIABILITIES

\$28,777,687.58

FUND BALANCE:

Reserve for Painting	\$590,000.00
Reserve for Capital Replacement	\$3,619,349.00
Retained Earnings	\$10,783,263.04
Excess Revenue over Expenditures	<u>-\$990,498.91</u>

TOTAL FUND BALANCE

\$14,002,113.13

**TOTAL LIABILITIES
AND FUND BALANCE**

\$42,779,800.71

WATER FUND

2/28/2014

<u>REVENUES</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Water Revenue-Inside Residential	\$3,262,355.00	\$162,785.17	\$378,768.89	\$2,883,586.11
Water Revenue-Outside Residential	\$314,970.00	-\$62.29	\$17,005.07	\$297,964.93
Water Revenue-Inside Commercial	\$1,104,115.00	\$43,596.50	\$114,423.01	\$989,691.99
Water Revenue-Outside Commercial	\$8,073.00	\$48.85	\$507.61	\$7,565.39
Water Revenue-Inside Industrial	\$529,540.00	\$0.00	\$25,380.89	\$504,159.11
Misc. Water Sales	\$5,000.00	\$490.45	\$634.59	\$4,365.41
Surcharge	\$25,000.00	\$698.62	\$2,120.02	\$22,879.98
Service Charges	\$46,421.00	\$2,154.50	\$10,984.36	\$35,436.64
Tapping Charges	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Water Div. Services	\$4,000.00	\$57.38	\$151.32	\$3,848.68
Penalties	\$39,194.00	\$2,311.56	\$6,016.87	\$33,177.13
Investment Earnings	\$1,500.00	\$163.60	\$383.77	\$1,116.23
Miscellaneous	\$1,000.00	\$0.24	\$327.01	\$672.99
Rents from land	\$165,913.00	\$0.00	\$0.00	\$165,913.00
Water Credits	\$0.00	\$492.00	\$492.00	-\$492.00
Plant Investment Fees	\$10,000.00	\$1,800.00	\$3,600.00	\$6,400.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Other Refunds of Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$5,522,081.00	\$214,536.58	\$560,795.41	\$4,961,285.59

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
<u>WATER LINES:</u>				
Personnel	\$234,152.00	\$13,340.26	\$29,575.37	\$204,576.63
Maintenance & Operation	\$695,680.00	\$38,160.09	\$93,029.95	\$602,650.05
Capital Outlay	\$930,000.00	\$979.00	\$979.00	\$929,021.00
Transfer to General Fund	\$138,505.00	\$11,542.00	\$23,084.00	\$115,421.00
TOTAL EXPENDITURES	\$1,998,337.00	\$64,021.35	\$146,668.32	\$1,851,668.68
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL WATER FUND W/DEBT	\$1,998,337.00	\$64,021.35	\$146,668.32	\$1,851,668.68

<u>WATER PLANT:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$0.00	\$15,488.50	\$37,838.63	-\$37,838.63
Maintenance & Operation	\$2,932,531.00	\$121,152.12	\$179,227.45	\$2,753,303.55
Capital Outlay	\$24,000.00	\$166,191.92	\$243,432.10	-\$219,432.10
Transfer to General Fund	\$86,495.00	\$7,207.00	\$14,414.00	\$72,081.00
TOTAL EXPENDITURES	\$3,043,026.00	\$310,039.54	\$474,912.18	\$2,568,113.82
Debt Service	\$1,859,428.00	\$0.00	\$929,713.82	\$929,714.18
TOTAL WATER FUND W/DEBT	\$4,902,454.00	\$310,039.54	\$1,404,626.00	\$3,497,828.00

TOTAL EXPENDITURES	\$6,900,791.00	\$374,060.89	\$1,551,294.32	\$5,349,496.68
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SANITATION FUND

2/28/2014

BALANCE SHEET

ASSETS:

Cash	\$233,086.02
Accounts Receivable	\$507.06
Accounts Receivable - Utility Billing	\$42,182.18
Supply Inventory	\$8,261.50
Investments	\$588,780.27
Fixed Assets (Net)	\$139,447.86

TOTAL ASSETS

\$1,012,264.89

LIABILITIES:

Accounts Payable	\$820.01
Unpaid Compensated Absences	\$8,004.77
Accrued Salaries	\$2,802.35

TOTAL LIABILITIES

\$11,627.13

FUND BALANCE:

Reserve for Equipment	\$28,389.00
Reserve for Capital Replacement	\$911,130.00
Retained Earnings	\$70,309.19
Excess Revenue over Expenditures	-\$9,190.43

TOTAL FUND BALANCE

\$1,000,637.76

TOTAL LIABILITIES AND FUND BALANCE

\$1,012,264.89

SANITATION FUND

2/28/2014

REVENUES:	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sanitation Revenue-Inside	\$479,450.00	\$31,955.29	\$71,887.69	\$407,562.31
Rubbish Collection Fees	\$1,500.00	\$0.00	\$99.00	\$1,401.00
Sanitation Services	\$0.00	\$0.00	\$0.00	\$0.00
Penalties	\$5,500.00	\$366.74	\$811.50	\$4,688.50
Investment Earnings	\$1,100.00	\$52.05	\$110.02	\$989.98
Miscellaneous	\$0.00	\$0.00	\$50.00	-\$50.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$487,550.00	\$32,374.08	\$72,958.21	\$414,591.79

EXPENDITURES:	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$187,196.00	\$12,315.30	\$28,486.89	\$158,709.11
Maintenance & Operation	\$296,569.00	\$20,155.08	\$41,745.75	\$254,823.25
Capital Outlay	\$250,000.00	\$0.00	\$0.00	\$250,000.00
Transfer to General Fund	\$71,506.00	\$5,958.00	\$11,916.00	\$59,590.00
TOTAL EXPENDITURES	\$805,271.00	\$38,428.38	\$82,148.64	\$723,122.36

SEWER FUND

2/28/2014

BALANCE SHEET

ASSETS:

Cash	\$237,767.46
Accounts Receivable	\$578.20
Accounts Receivable - Industrial	\$0.00
Accounts Receivable - Utility Billing	\$107,714.49
Due From Water Fund	\$243,007.11
Supply Inventory	\$75,539.80
Investments	\$4,376,079.79
Fixed Assets (Net)	<u>\$9,742,980.53</u>

TOTAL ASSETS

\$14,783,667.38

LIABILITIES:

Accounts Payable	\$25,694.35
Unpaid Compensated Absences	\$16,864.61
Accrued Salaries	\$12,015.16
Loan Payable CWRPDA	\$513,820.80
Interest Payable	<u>\$7,667.17</u>

TOTAL LIABILITIES

\$576,062.09

FUND BALANCE:

Reserve for Capital Projects	\$111,784.00
Reserve for Trunk Line Replacement	\$189,931.45
Reserve for Lagoons	\$340,361.26
Reserve for Capital Replacement	\$9,502,299.00
Retained Earnings	\$4,170,958.76
Excess Revenue over Expenditures	<u>-\$107,729.18</u>

TOTAL FUND BALANCE

\$14,207,605.29

TOTAL LIABILITIES AND FUND BALANCE

\$14,783,667.38

SEWER FUND

2/28/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sewer Revenue-Inside Residential	\$992,460.00	\$62,865.60	\$143,817.89	\$848,642.11
Sewer Revenue-Outside Residential	\$103,938.00	\$261.28	\$8,930.73	\$95,007.27
Sewer Revenue-Inside Commercial	\$346,222.00	\$16,117.46	\$43,069.27	\$303,152.73
Sewer Revenue-Outside Commercial	\$3,219.00	\$17.19	\$284.65	\$2,934.35
Sewer Revenue-Inside Industrial	\$264,733.00	\$443.33	\$18,346.72	\$246,386.28
Tapping Charges	\$1,650.00	\$0.00	\$0.00	\$1,650.00
Sewer Division Charges	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Penalties	\$15,611.00	\$812.01	\$2,034.69	\$13,576.31
Investment Earnings	\$7,338.00	\$379.56	\$798.67	\$6,539.33
Miscellaneous	\$2,000.00	\$0.00	\$16.48	\$1,983.52
Outside Billing	\$2,400.00	\$0.00	\$155.50	\$2,244.50
Plant Investment Fees	\$10,000.00	\$2,000.00	\$4,000.00	\$6,000.00
Compensation for loss	\$0.00	\$0.00	\$0.00	\$0.00
Other Refund of Expenditure	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$1,752,571.00	\$82,896.43	\$221,454.60	\$1,531,116.40

<u>EXPENDITURES:</u> <u>LINES AND SERVICES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$86,861.00	\$3,578.71	\$12,488.52	\$74,372.48
Maintenance & Operation	\$384,752.00	\$48,713.33	\$87,542.34	\$297,209.66
Capital Outlay	\$550,000.00	\$0.00	\$0.00	\$550,000.00
Transfer to General Fund	\$70,401.00	\$5,866.00	\$11,732.00	\$58,669.00
TOTAL LINES & SERVICES	\$1,092,014.00	\$58,158.04	\$111,762.86	\$980,251.14
Debt Service	\$178,970.00	\$0.00	\$9,200.61	\$169,769.39
TOTAL LINES & SERVICES W/DEBT	\$1,270,984.00	\$58,158.04	\$120,963.47	\$1,150,020.53

<u>TREATMENT FACILITIES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$295,097.00	\$20,446.68	\$49,202.85	\$245,894.15
Maintenance & Operation	\$1,003,097.00	\$72,835.43	\$126,949.46	\$876,147.54
Capital Outlay	\$150,000.00	\$0.00	\$0.00	\$150,000.00
Transfer to General Fund	\$192,411.00	\$16,034.00	\$32,068.00	\$160,343.00
TOTAL TREATMENT FACILITIES	\$1,640,605.00	\$109,316.11	\$208,220.31	\$1,432,384.69

TOTAL EXPENDITURES	\$2,911,589.00	\$167,474.15	\$329,183.78	\$2,582,405.22
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LONG TERM DEBT FUND

2/28/2014

BALANCE SHEET

2/28/2014

ASSETS:

Amount to be provided

\$403,511.55

TOTAL ASSETS

\$403,511.55

FUND BALANCE:

Fund Balance

\$403,511.55

TOTAL FUND BALANCE

\$403,511.55

**TOTAL LIABILITIES
& FUND BALANCE**

\$403,511.55

PERPETUAL CARE FUND

2/28/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Perpetual Care	\$12,000.00	\$750.00	\$1,200.00	\$10,800.00
Perpetual Care - niches	\$19,000.00	\$0.00	\$1,000.00	\$18,000.00
Investment Earnings	\$300.00	\$17.59	\$36.27	\$263.73
TOTAL REVENUES	\$31,300.00	\$767.59	\$2,236.27	\$29,063.73

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Columbarim	\$35,000.00	\$3,500.00	\$3,500.00	\$31,500.00
Audit	\$320.00	\$320.00	\$320.00	\$0.00
Niche Engraving	\$5,000.00	\$0.00	\$300.00	\$4,700.00
Transfer to General Fund	\$300.00	\$0.00	\$0.00	\$300.00
TOTAL EXPENDITURES	\$40,620.00	\$3,820.00	\$4,120.00	\$36,500.00

BALANCE SHEET

2/28/2014

<u>ASSETS:</u>				
Cash	\$2,332.86			
Investments	\$198,284.19			
		TOTAL ASSETS		\$200,617.05
<u>LIABILITIES:</u>				
Accounts Payable	\$320.00			
		TOTAL LIABILITIES		\$320.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$202,180.78			
Excess Revenue over Expenditures	-\$1,883.73			
		TOTAL FUND BALANCE		\$200,297.05
		TOTAL LIABILITIES & FUND BALANCE		\$200,617.05

LIBRARY IMPROVEMENT FUND

2/28/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$50.00	\$2.49	\$5.24	\$44.76
Contributions	\$0.00	\$33.55	\$33.55	-\$33.55
TOTAL REVENUES	\$50.00	\$36.04	\$38.79	\$11.21

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$50.00	\$50.00	\$50.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$50.00	\$50.00	\$50.00	\$0.00

BALANCE SHEET

2/28/2014

<u>ASSETS:</u>			
Cash	\$1,436.41		
Investments	\$27,938.96		
		TOTAL ASSETS	\$29,375.37
<u>LIABILITIES:</u>			
Accounts Payable	\$50.00		
		TOTAL LIABILITIES	\$50.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$29,336.58		
Excess Revenue over Expenditures	-\$11.21		
		TOTAL FUND BALANCE	\$29,325.37
		TOTAL LIABILITIES & FUND BALANCE	\$29,375.37

CONSERVATION TRUST FUND

2/28/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
State Contributions	\$150,000.00	\$0.00	\$0.00	\$150,000.00
Investment Earnings	\$200.00	\$14.24	\$30.01	\$169.99
TOTAL REVENUES	\$150,200.00	\$14.24	\$30.01	\$150,169.99

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Tennis Court Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Steel picnic tables	\$0.00	\$0.00	\$0.00	\$0.00
Wood Chips	\$0.00	\$0.00	\$0.00	\$0.00
Playground Equipment	\$190,000.00	\$0.00	\$0.00	\$190,000.00
Recreation Center Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Replaster Pool	\$0.00	\$0.00	\$0.00	\$0.00
Replace Tile	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$190,000.00	\$0.00	\$0.00	\$190,000.00

**BALANCE SHEET
2/28/2014**

<u>ASSETS:</u>			
Cash	\$0.75		
Investments	\$160,478.06		
		TOTAL ASSETS	\$160,478.81
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$160,448.80		
Excess Revenue over Expenditures	\$30.01		
		TOTAL FUND BALANCE	\$160,478.81
		TOTAL LIABILITIES & FUND BALANCE	\$160,478.81

KARL FALCH LIBRARY TRUST FUND

2/28/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$50.00	\$2.77	\$5.83	\$44.17
TOTAL REVENUES	\$50.00	\$2.77	\$5.83	\$44.17

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Books Purchased	\$800.00	\$0.00	\$0.00	\$800.00
Audit	\$55.00	\$55.00	\$55.00	\$0.00
TOTAL EXPENDITURES	\$855.00	\$55.00	\$55.00	\$800.00

BALANCE SHEET

2/28/2014

<u>ASSETS:</u>			
Cash	\$321.11		
Investments	\$31,140.69		
		TOTAL ASSETS	\$31,461.80
<u>LIABILITIES:</u>			
Accounts Payable	\$55.00		
		TOTAL LIABILITIES	\$55.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$31,455.97		
Excess Revenue over Expenditures	-\$49.17		
		TOTAL FUND BALANCE	\$31,406.80
		TOTAL LIABILITIES & FUND BALANCE	\$31,461.80

EMPLOYEE SELF-INSURANCE FUND

2/28/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$700.00	\$50.40	\$106.20	\$593.80
Employee Premiums	\$177,984.00	\$21,569.47	\$52,670.39	\$125,313.61
Wellness	\$0.00	\$0.00	\$0.00	\$0.00
City Premiums	\$1,611,624.00	\$114,413.06	\$222,981.65	\$1,388,642.35
TOTAL REVENUES	\$1,790,308.00	\$136,032.93	\$275,758.24	\$1,514,549.76

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Wellness	\$0.00	\$0.00	\$0.00	\$0.00
Premium	\$1,789,608.00	\$137,001.57	\$268,740.91	\$1,520,867.09
FLEX	\$3,000.00	\$220.00	\$410.00	\$2,590.00
Audit	\$630.00	\$630.00	\$630.00	\$0.00
Transfer General Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$1,793,238.00	\$137,851.57	\$269,780.91	\$1,523,457.09

BALANCE SHEET 2/28/2014

<u>ASSETS:</u>			
Cash	\$24,155.59		
Investments	\$570,593.85		
		TOTAL ASSETS	\$594,749.44
<u>LIABILITIES:</u>			
Accounts Payable	\$630.00		
		TOTAL LIABILITIES	\$630.00
<u>FUND BALANCE:</u>			
Retained Earnings	\$588,142.11		
Excess Revenue over Expenditures	\$5,977.33		
		TOTAL FUND BALANCE	\$594,119.44
		TOTAL LIABILITIES & FUND BALANCE	\$594,749.44

SERVICE CENTER FUND

2/28/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$500.00	\$29.80	\$63.88	\$436.12
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$451,561.00	\$37,627.00	\$75,254.00	\$376,307.00
Transfer for Lease Payment	\$233,720.00	\$19,475.00	\$38,950.00	\$194,770.00
TOTAL REVENUES	\$685,781.00	\$57,131.80	\$114,267.88	\$571,513.12

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$328,947.00	\$24,421.27	\$59,847.09	\$269,099.91
Maintenance & Operation	\$363,061.00	\$10,043.90	\$23,676.25	\$339,384.75
Capital Outlay	\$2,000.00	\$0.00	\$0.00	\$2,000.00
TOTAL EXPENDITURES	\$694,008.00	\$34,465.17	\$83,523.34	\$610,484.66

BALANCE SHEET

2/28/2014

<u>ASSETS:</u>			
Cash	\$11,871.45		
Cash - Bank of Cherry Creek	\$3.02		
Investments	\$335,541.92		
Fixed Assets (Net)	\$1,989,473.73		
		TOTAL ASSETS	\$2,336,890.12
<u>LIABILITIES:</u>			
Accounts Payable	\$3,097.04		
Unpaid Compensated Absences	\$22,259.14		
Accrued Salaries	\$11,121.37		
Lease Payable	\$1,015,000.00		
Lease Interest Payable	\$4,060.00		
		TOTAL LIABILITIES	\$1,055,537.55
<u>FUND BALANCE:</u>			
Retained Earnings	\$1,250,608.03		
Excess Revenue over Expenditures	\$30,744.54		
		TOTAL FUND BALANCE	\$1,281,352.57
		TOTAL LIABILITIES & FUND BALANCE	\$2,336,890.12

OLD HIRE POLICE FUND

2/28/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$900.00	\$66.64	\$140.42	\$759.58
Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$900.00	\$66.64	\$140.42	\$759.58

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Pension	\$84,970.00	\$5,870.50	\$14,533.83	\$70,436.17
Capital Outlay	\$172,175.00	\$0.00	\$0.00	\$172,175.00
TOTAL EXPENDITURES	\$257,145.00	\$5,870.50	\$14,533.83	\$242,611.17

BALANCE SHEET

2/28/2014

<u>ASSETS:</u>			
Cash	\$0.52		
Accounts Receivable - FPPA	\$268,752.00		
Investments	\$754,270.24		
Prepaid Contribution	\$215,152.93		
		TOTAL ASSETS	<u>\$1,238,175.69</u>
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$1,252,569.10		
Excess Revenue over Expenditures	-\$14,393.41		
		TOTAL FUND BALANCE	<u>\$1,238,175.69</u>
		TOTAL LIABILITIES & FUND BALANCE	<u>\$1,238,175.69</u>

RISK MANAGEMENT FUND

2/28/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,300.00	\$64.60	\$143.95	\$1,156.05
Miscellaneous	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Compensation for Loss	\$5,000.00	\$699.08	\$741.48	\$4,258.52
Compensation for Loss - Flood	\$0.00	\$0.00	\$142,578.10	-\$142,578.10
Transfer of Reserves	\$282,948.00	\$0.00	\$70,735.00	\$212,213.00
Transfer Workers Comp	\$249,947.00	\$0.00	\$55,312.00	\$194,635.00
TOTAL REVENUES	\$544,195.00	\$763.68	\$269,510.53	\$274,684.47

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Claims Paid	\$60,000.00	\$1,500.00	\$3,256.82	\$56,743.18
Expense for Workers Comp	\$249,947.00	\$60,348.50	\$60,348.50	\$189,598.50
Premium Fees	\$282,948.00	\$79,300.90	\$79,300.90	\$203,647.10
Flood	\$0.00	\$189,424.46	\$216,351.85	-\$216,351.85
Expense for Unemployment	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Materials & Supplies	\$300.00	\$0.00	\$200.00	\$100.00
Audit	\$590.00	\$590.00	\$590.00	\$0.00
Transfer to General Fund	\$1,300.00	\$0.00	\$0.00	\$1,300.00
TOTAL EXPENDITURES	\$605,085.00	\$331,163.86	\$360,048.07	\$245,036.93

BALANCE SHEET

2/28/2014

<u>ASSETS:</u>			
Cash	\$12,948.31		
Accounts Receivable	\$4,164.13		
Investments	\$575,277.62		
		TOTAL ASSETS	\$592,390.06
<u>LIABILITIES:</u>			
Accounts Payable	\$5,195.09		
		TOTAL LIABILITIES	\$5,195.09
<u>FUND BALANCE:</u>			
Emergency Reserve	\$350,000.00		
Retained Earnings	\$327,732.51		
Excess Revenue over Expenditures	-\$90,537.54		
		TOTAL FUND BALANCE	\$587,194.97
		TOTAL LIABILITIES & FUND BALANCE	\$592,390.06

CAPITAL EQUIPMENT FUND

2/28/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,500.00	\$104.52	\$218.61	\$1,281.39
Sale of Asset	\$0.00	\$0.00	\$0.00	\$0.00
Compensation for Loss	\$0.00	\$0.00	\$0.00	\$0.00
Other Contributions	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$307,920.00	\$24,162.00	\$49,820.00	\$258,100.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$309,420.00	\$24,266.52	\$50,038.61	\$259,381.39

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$905.00	\$905.00	\$905.00	\$0.00
Police Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Fire Equipment	\$76,632.00	\$0.00	\$0.00	\$76,632.00
Public Works Equipment	\$54,200.00	\$0.00	\$0.00	\$54,200.00
Finance Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Parks, Lib & Rec Equipment	\$73,000.00	\$0.00	\$0.00	\$73,000.00
Non-Dept Equipment	\$104,088.00	\$0.00	\$0.00	\$104,088.00
TOTAL EXPENDITURES	\$308,825.00	\$905.00	\$905.00	\$307,920.00

BALANCE SHEET
2/28/2014

Cash	\$16,960.76		
Investments	\$1,192,270.31		
Fixed Assets (Net)	\$2,033,199.52		
		TOTAL ASSETS	\$3,242,430.59
<u>LIABILITIES:</u>			
Accounts Payable	\$905.00		
Lease Payable	\$102,726.02		
Lease Interest Payable	\$667.72		
		TOTAL LIABILITIES	\$104,298.74
<u>FUND BALANCE:</u>			
Retained Earnings	\$3,088,998.24		
Excess Revenue over Expenditures	\$49,133.61		
		TOTAL FUND BALANCE	\$3,138,131.85
		TOTAL LIABILITIES & FUND BALANCE	\$3,242,430.59

CAPITAL IMPROVEMENT FUND

2/28/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,000.00	\$71.63	\$150.93	\$849.07
Misc. Income	\$50.00	\$0.00	\$0.00	\$50.00
Rents From Land	\$14,017.00	\$6,982.37	\$11,573.58	\$2,443.42
Sale of Asset	\$0.00	\$0.00	\$0.00	\$0.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$15,067.00	\$7,054.00	\$11,724.51	\$3,342.49

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Building Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$300.00	\$300.00	\$300.00	\$0.00
Transfer to General Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$300.00	\$300.00	\$300.00	\$0.00

BALANCE SHEET

2/28/2014

<u>ASSETS:</u>			
Cash	\$22,654.37		
Accounts Receivable	\$4,065.99		
Investments	\$809,886.05		
		TOTAL ASSETS	\$836,606.41
<u>LIABILITIES:</u>			
Accounts Payable	\$300.00		
		TOTAL LIABILITIES	\$300.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$824,881.90		
Excess Revenue over Expenditures	\$11,424.51		
		TOTAL FUND BALANCE	\$836,306.41
		TOTAL LIABILITIES & FUND BALANCE	\$836,606.41

HUMAN RESOURCES DEPARTMENT

FEBRUARY 2014 MONTHLY REPORT

The following is a partial list of activities in which the Human Resources Department participated in during the month of February.

CDL TESTING – A DOT Random Drug test was completed during the month of February. Inquiries were made to the consortium provider on questions that have surfaced with the testing process. Three (3) pre-employment drug screens were conducted.

WORKERS' COMPENSATION – The City continues to work on all injury cases that are presented for on-the-job injuries. Two (2) claims were filed during February, both minor.

JOB OPPORTUNITIES –

Positions Open	Positions Filled
Seasonal positions in Recreation & Rec Center	Temporary Laborer (2) PW
Police Cadet	Custodian (Rec Center PT)
Water Treatment Plant Operator (1)	Dispatcher
Lead Water Treatment Plant Operator (Supt.)	
Dispatch Supervisor	
Public Safety Dispatcher (2)	
Maintenance Worker – PCF (3)	
Maintenance Worker – PW (1)	
Lab Technician	
City Manager	
Dept/Div. Secretary	
Police Commander	

PERSONNEL BOARD – Personnel Board did not meet during February. A new member was appointed by Council on February 25, 2014. HR contacted appointee and set up orientation for first week of March.

MISCELLANEOUS ACTIVITIES

HR Assistant submitted CML Salary Survey and CIRSA Workers' Compensation Audit prior to due dates.

HR Assistant presented four (4) orientations during February (Custodian, 2 temporary laborer positions and dispatcher position). Seasonal ads have been out for softball and seasonal groundskeeper.

HR Director and HR Assistant participated in CIRSA Public Officials Liability training held on Tuesday, February 25 for Council and appointed board members.

Police testing was conducted for three (3) candidates. One candidate proceeded to further testing and interviews.

CIRSA training was presented on February 4 for Loss Control Audit. A video titled "The Risk is in the Routine" was viewed by staff at City Hall and Library.

HR Assistant viewed a webinar sponsored by CML on the health care reform.

HR Director and HR Assistant viewed a CIRSA webinar on Drug and Alcohol testing pertaining to CDL drivers.

MUNICIPAL COURT
FEBRUARY 2014 MONTHLY REPORT

DESCRIPTION	Feb 2014	Feb 2013	Feb Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
ARRAIGNMENTS	24	45	-47%	65	88	-26%	120	-46%
JUVENILE CASES	1	17	-94%	6	19	-68%	14	-57%
TRAFFIC	1			2			0	900%
NO INSURANCE							0	-100%
NO SEAT BELT								
SPEEDING					1	-100%	1	-100%
UNDERAGE POSS OF TOBACCO		1	-100%		1	-100%	1	-100%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA		6	-100%		6	-100%	3	-100%
THEFT		4	-100%	2	4	-50%	2	-9%
DISTURBING THE PEACE/NOISES		3	-100%		3	-100%	1	-100%
RESISTING ARREST/FAILURE TO COMPLY							0	-100%
INJURING/DEFACING PROPERTY		1	-100%		1	-100%	0	-100%
TRESPASSING				1			2	-38%
UNDERAGE POSS/CONS ALCOHOL/PROCURE		1	-100%	1	2	-50%	3	-69%
CURFEW FOR MINORS								
OTHER		1	-100%		1	-100%	1	-100%
ADULT CASES	23	28	-18%	59	69	-14%	106	-44%
TRAFFIC	5	2	150%	12	7	71%	15	-22%
NO INSURANCE	2	1	100%	4	4		8	-49%
NO SEAT BELT							11	-100%
SPEEDING	1	1		9	2	350%	14	-38%
PARKING	1	1		3	7	-57%	13	-77%
POSS. MARIJUANA/DRUG PARAPHERNALIA	1	1		2	7	-71%	8	-76%
THEFT	7	6	17%	17	8	113%	8	124%
DISTURBING THE PEACE/NOISES		4	-100%	1	6	-83%	5	-79%
RESISTING ARREST/FAILURE TO COMPLY					1	-100%	1	-100%
INJURING/DEFACING PROPERTY		3	-100%		5	-100%	2	-100%
TRESPASSING		1	-100%	2	2		2	
UNDERAGE POSS/CONS ALCOHOL	3	4	-25%	5	13	-62%	9	-44%
SALE / PROCUREMENT / OPEN CONTAINER	1			1			0	150%
OTHER	1	3	-67%	1	3	-67%	3	-64%
ANIMAL	1	1		2	4	-50%	6	-68%
NUISANCES							4	-100%
JUVENILE ARR'S FOUND GUILTY		11	-100%	2	12	-83%	6	-66%
JUVENILE ARR'S DISMISSED	1			1			5	-81%
JUVENILES PLACED ON PROB/DJ/UPS		10	-100%	3	11	-73%	6	-50%
JUVENILE VIOLS OF PROB/DJ/UPS		3	-100%		3	-100%	1	-100%
JUVENILE FTA/PWL							10	-100%
ADULT ARR'S FOUND GUILTY	10	10		21	29	-28%	36	-42%
ADULTS ARR'S DISMISSED		1	-100%	1	4	-75%	25	-96%
ADULTS PLACED ON PROB/DJ/UPS	5	10	-50%	10	16	-38%	13	-22%
ADULT VIOLS OF PROB/DJ/UPS	2	1	100%	2	1	100%	2	-17%
ADULT FTA/PWL	3			12	3	300%	17	-28%

DESCRIPTION	Feb 2014	Feb 2013	Feb Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
FINE EXTENSIONS	22	26	-15%	51	78	-35%	88	-42%
CONTINUANCE/SET FOR TRIALS/ETC	8	19	-58%	20	34	-41%	28	-29%
CASES REVIEWED	47	51	-8%	98	125	-22%	96	3%
TRIALS FOUND GUILTY	5	8	-38%	10	10		10	2%
TRIALS FOUND NOT GUILTY	1	2	-50%	1	3	-67%	67	-99%
TRIALS DISMISSED	3	3		4	6	-33%	13	-69%
NEW CHARGES PROCESSED		80	-100%	43	139	-69%	208	-79%
NEW WARRANTS	14	10	40%	29	20	45%	26	12%
DAYS JUVENILES SENT TO DETENTION		4	-100%		4	-100%	36	-100%
DAYS ADULTS SENT TO JAIL		50	-100%		50	-100%	22	-100%
PAID TICKETS	30	30		61	68	-10%	132	-54%
PAID WITH AUTO POINT REDUCTION	21	17	24%	37	40	-8%	40	-7%
PAID AS REGULAR TICKET	9	13	-31%	24	28	-14%	66	-64%
FROM PWL TO WARRANT							1	-100%

POLICE DEPARTMENT

FEBRUARY 2014 MONTHLY REPORT

During February 2014, the police department responded to 853 Calls for Service, an eight percent increase over the 793 Calls for Service responded to in February of 2013. The year-to-date calls for service at the end of February 2014 were 1,807, a 10 percent increase over the 1,639 noted at the end of February 2013.

Officers responded to 22 traffic accidents during the month of February, which represents a 47 percent increase over the 15 responded to in February of 2013. Officers issued 26 penalty assessments during February 2014, which is an eight percent increase over the 24 penalty assessments issued in February 2013. Officers also issued 129 warning tickets during February 2014, an eight percent increase over the 120 warning tickets issued in February 2013. Officers arrested five drivers on DUI charges during February 2014, which is a 150 percent increase over the two DUI arrests in February of 2013.

Among the criminal offenses reported were 15 assault offenses, one burglary, 15 larceny/thefts, no motor vehicle thefts, two fraud offenses, three counterfeiting/forgeries, eight vandalisms, one drug violation, and two weapon violations. The value of property stolen during the month was \$2,169 and \$12,225 was recovered. Officers arrested 42 adults and three juveniles, for a total of 45 arrests in February 2014. This is eight less arrests or a 15 percent decrease over the total of 53 arrests made in February of 2013.

In February, the Youth Services Division received 19 youth referrals (14 males and 5 females). Youth received referrals from the following: 17 from the Sterling Police Department, and two from a school.

Officers responded to 27 calls at local liquor establishments, with 34 calls calls being reported in February of 2013.

Sterling Police officers and staff completed 242.58 hours of training during the month of February 2014.

DESCRIPTION	Feb 2014	Feb 2013	Feb Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
ACTIVITIES								
CALLS for SERVICE								
CITY OF STERLING	853	793	8%	1,807	1,639	10%		
MOTOR VEHICLE ACCIDENTS	22	15	47%	50	42	19%	46	10%
CRIMINAL OFFENSES	96	122	-21%	220	252	-13%	218	1%
GROUP "A" OFFENSES	51	67	-24%	111	138	-20%	124	-10%
GROUP "B" OFFENSES	45	55	-18%	109	114	-4%	96	14%
VANDALISM	8	9	-11%	19	22	-14%	19	-1%
ARRESTS								
ADULTS	42	46	-9%	95	88	8%	101	-6%
JUVENILES	3	7	-57%	3	11	-73%	6	-53%
PROPERTY								
STOLEN	2,169	22,627	-90%	56,624	68,135	-17%	44,475	27%
RECOVERED	12,225	1,041	1074%	22,735	7,340	210%	11,173	103%
MUNICIPAL CHARGES								
PA'S	26	24	8%	56	55	2%	155	-64%
CRIMINAL CHARGES	25	37	-32%	35	61	-43%	46	-25%
WARNINGS	129	120	8%	281	209	34%	475	-41%
STATE CHARGES								
TRAFFIC	21	22	-5%	43	42	2%	64	-33%
DUI'S	5	2	150%	5	9	-44%	9	-42%
CRIMINAL CHARGES	19	33	-42%	52	74	-30%	58	-10%
YOUTH SERVICES								
NUMBER OF REFERRALS								
MALE	14	20	-30%	18	31	-42%	24	-24%
FEMALE	5	12	-58%	18	18		14	25%
TOTAL	19	32	-41%	36	49	-27%	38	-5%
REFERRING SOURCE								
STERLING POLICE DEPARTMENT	17	28	-39%	34	43	-21%	34	1%
LOGAN COUNTY SHERIFF'S OFFICE		3	-100%		3	-100%	1	-100%
DISTRICT COURT							1	-100%
STATE PATROL/OTHER JURISDICTION							0	-100%
PARENT/SELF								
SCHOOL	2	1	100%	2	3	-33%	3	-23%

STERLING FIRE DEPARTMENT

FEBRUARY 2014

- Chief Vogel
Led Command Staff meeting
Met with NJC to discuss paramedic training
Met with Banner Hospital staff to discuss long distance transports
Met with Bob Owens and Walt Hardesty to discuss Sterling Emergency Communications
Attended City Council meeting
Attended meeting in regards to Sterling Emergency Communications
Attended CCCMA Winter Conference
Met with Charles Wolfe in regards to the Tallgrass Sterling Terminal additions
- Station Activities
Swift water rescue in Crook Colorado
Hands on training with pig heart and lungs
Kids in Kars Kick off. We now have three certified car seat installers at the fire department. Monthly events will be held to assist citizens with correct installation of car seats. Congratulations to Darcy Chrisp, Troy Nicolaus and Kevin Stumpff.





DESCRIPTION	FEB 2014	Feb 2013	Feb Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
FIRES								
City	1	1		6	2	200%	4	43%
Rural	1	2	-50%	5	4	25%	7	-24%
Total	2	3	-33%	11	6	83%	11	2%
EMS/RESCUE								
City	100	80	25%	180	151	19%	120	50%
Rural	38	25	52%	74	46	61%	24	203%
Total	138	105	31%	254	197	29%	146	74%
HAZARDOUS CONDITION								
City	2	4	-50%	4	11	-64%	28	-86%
Rural	1	2	-50%	2	4	-50%	9	-77%
Total	3	6	-50%	6	15	-60%	36	-84%
TOTAL 911 SERV CALLS								
City	103	91	13%	205	181	13%	155	32%
Rural	62	37	68%	107	63	70%	42	157%
Total	165	128	29%	312	244	28%	207	51%
AVERAGE RESPONSE TIME								
City	5	5	10%	9	9	4%	8	10%
Rural	15			28	7	284%	20	44%
Overall Average	8	5	75%	19	8	131%	14	34%
GENERAL ALARMS								
Total General Alarms	3	1	200%	7	7		7	-5%
Average Number of Firefighters	3	6	-50%	10	10	5%	22	-54%
BUILDING FIRES								
Total Building Fires	2			4	2	100%	4	
Fires Confined to Rm of Origin		0		1			1	-17%
TRAINING HOURS								
Career Hours	767	478	60%	1,326	1,183	12%	710	87%
Volunteer Hours	120	35	243%	200	138	45%	103	94%
Total Hours	887	513	73%	1,526	1,321	16%	813	88%
Average Career Hours	51.1	31.9	60%	88.4	78.9	12%	47	87%
Average Volunteer Hours	10.0	2.9	243%	16.7	11.50	45%	9	94%
FIRE INSPECTIONS								
New Inspections	18	48	-63%	86	129	-33%	91	-5%
Re-Inspections	14	5	180%	60	24	150%	32	90%
Total Inspections	32	53	-40%	146	153	-5%	122	19%
HYDRANT INSPECTIONS		0						

PUBLIC WORKS DEPARTMENT

FEBRUARY 2014 MONTHLY REPORT

The citizens of Sterling enjoyed a variety of weather throughout the month of February with a high temperature of 58° recorded at the Sterling Municipal Airport on the 19th. Evening temperatures also fluctuated similarly with a low of the month being -22° on the evening of the 5th and a high evening low of 30° recorded on the 19th. The station located east of Sterling recorded a total precipitation of .0" for the month. However, at Sterling Municipal Airport there was a total of .20" recorded in the month of February. (The current weather monitoring device at the water station is under repair.)

MONTHLY CLIMATOLOGICAL SUMMARY for FEB. 2014

NAME: Sterling Municipal Airport CITY: STATE:
 ELEV: 4038 ft LAT: 40° 37' 00" N LONG: 103° 16' 00" W

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1	12.2	19.2	2:30p	0.4	11:30p	52.8	0.0	0.00	2.7	11.0	2:00p	NE
2	3.7	19.8	4:00p	-8.9	6:30a	61.3	0.0	0.00	4.1	13.0	9:30a	SSW
3	10.7	26.7	3:30p	-3.5	12:30a	54.3	0.0	0.01	2.1	13.0	11:00a	E
4	8.5	17.1	3:00a	-7.3	12:00m	56.5	0.0	0.00	11.2	27.0	3:00p	NE
5	-8.6	5.3	3:00p	-21.9	7:00a	73.6	0.0	0.00	2.0	9.0	9:30a	S
6	-5.3	2.1	4:00p	-13.7	12:30a	70.3	0.0	0.00	4.3	17.0	10:30a	S
7	1.1	14.2	3:30p	-15.1	3:00a	63.9	0.0	0.00	7.7	20.0	7:30p	S
8	21.2	38.2	3:30p	5.1	2:30a	43.8	0.0	0.03	5.1	26.0	8:30p	S
9	12.9	19.0	12:30a	11.0	7:30a	52.1	0.0	0.00	6.4	16.0	12:30a	E
10	15.0	24.6	3:30p	5.0	12:00m	50.0	0.0	0.01	3.4	13.0	6:00a	SSE
11	19.5	35.8	11:00p	2.8	1:00a	45.5	0.0	0.00	7.4	26.0	11:00p	S
12	31.1	39.5	4:30p	18.1	5:30a	33.9	0.0	0.00	8.1	22.0	2:30p	S
13	39.0	48.3	2:00p	24.3	7:00a	26.0	0.0	0.00	8.7	30.0	1:00a	SSW
14	36.2	42.7	2:00p	29.7	6:00a	28.8	0.0	0.02	7.4	26.0	1:30a	S
15	36.8	46.1	2:00p	28.4	11:30p	28.2	0.0	0.01	7.5	26.0	11:00a	S
16	39.5	54.9	4:30p	27.0	2:00a	25.5	0.0	0.00	9.6	53.0	7:00p	S
17	42.1	58.7	3:30p	29.0	12:00m	22.9	0.0	0.00	8.2	34.0	12:30a	S
18	38.2	55.7	10:30a	25.2	5:30a	26.8	0.0	0.00	9.0	55.0	10:00a	S
19	41.6	58.9	4:00p	30.2	1:30a	23.4	0.0	0.00	6.6	38.0	8:30p	SSE
20	33.3	40.3	3:00p	22.7	12:00m	31.7	0.0	0.00	17.4	46.0	10:30a	WNW
21	37.8	50.0	1:30p	21.9	12:30a	27.2	0.0	0.00	11.9	39.0	10:00a	WNW
22	30.3	44.4	2:30p	22.0	6:00a	34.7	0.0	0.00	4.2	27.0	3:00p	NE
23	23.6	27.8	1:30p	18.7	10:30p	41.4	0.0	0.06	9.1	23.0	2:00p	NE
24	24.8	37.7	1:00p	11.7	12:00m	40.2	0.0	0.02	9.9	38.0	3:00p	NNE
25	10.2	15.5	8:00a	-1.2	12:00m	54.8	0.0	0.00	5.5	23.0	10:00a	NE
26	14.8	38.2	4:00p	-7.2	6:30a	50.2	0.0	0.04	4.4	18.0	12:00p	S
27	26.8	40.4	12:00p	12.0	4:00a	38.2	0.0	0.00	3.2	18.0	8:30p	NNE
28	28.5	43.3	9:00a	15.7	12:00m	36.5	0.0	0.00	9.4	30.0	9:30a	NE

	22.3	58.9	19	-21.9	5	1194.5	0.0	0.20	7.0	55.0	18	S

Max >= 90.0: 0
 Max <= 32.0: 11
 Min <= 32.0: 28
 Min <= 0.0: 8
 Max Rain: 0.06 ON 02/23/14
 Days of Rain: 5 (>.01 in) 0 (>.1 in) 0 (>1 in)
 Heat Base: 65.0 Cool Base: 65.0 Method: Integration

STREET/SANITATION DIVISIONS

The resources spent sweeping City streets is 145 miles being swept throughout the month.

The division expended 1,080 pounds of material for crack sealing and expended 7,265 pounds of cold mix-asphalt mix in pothole repair.

The division repaired 9 traffic control signs, replaced 3 control signs, installed 1 new sign, and removed 3 traffic control signs throughout the City.

There were 298 loads of snow removed from City streets with 54 tons of salt/sand mix material being used in February. The division plowed/sanded 645 miles of City streets.

The sanitation division collected 0 tons of loose trash throughout the month. However, they collected 278 tons of compacted trash. This compacted trash is a 2% decrease compared to a year ago. Under time and material removals there were 0 tons this month.

DESCRIPTION	Feb 2014	Feb 2013	Feb Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
STREET MAINTENANCE								
Streets Swept (Blocks)		370	-100%		673	-100%	880	-100%
Streets Swept (Miles)	145			250				
Sweeper Water-Dust Control (Gals)	2,550	4,380	-42%	4,750	8,200	-42%	12,848	-63%
Flushing Streets (Gals)								
Gravel/ABC-Alleys (Tons)							12	-100%
Gravel/ABC-Streets (Tons)								
Grading Alleys (Blocks)							47	-100%
Grading Streets (Blocks)							32	-100%
Grade Parking Lots (Blocks)								
Excavate Sub-base (Cu Yds)							36	-100%
Excavate Asphalt (Tons)							5	-100%
Excavate Concrete (Tons)								
Structure Backfill (Tons)							133	-100%
Backfill-Pit Run & Yard Stock Dirt (Cu Yds)				19			5	256%
Hot Bituminous Mix (Tons)								
Emulsion/Tack Oil (Gals)								
Cold Mix-Asphalt (Tons)		1	-100%		1	-100%	482	-100%
Catchbasins - Altosid Briquets								
Catchbasins Cleaned (Each)	83			83			33	149%
Painting-Parking (Gals)								
Painting-Crosswalks (Gals)								
Painting-Curbs (Gals)								
Painting-Symbols (Gals)								
Painting-Lanes(Gals)								
SIGN MAINTENANCE								
Traffic Control-Repair (Each)	9			14	4	250%	4	268%
Traffic Control-Replace (Each)	3	1	200%	23	2	1050%	11	109%
Traffic Control-Install (Each)	1	1		3	1	200%	13	-77%
Traffic Control-Remove (Each)	3			11			11	

Street Name-Repair (Each)							0	-100%
Street Name-Replace (Each)							1	-100%
Street Name-Install (Each)							1	-100%
Delineators-Repair & Replace (Each)								
SNOW/ICE CONTROL								
Snow Removal (Loads)	298	102	192%	309	104	197%	243	27%
Salt/Sand Mix Material (Tons)	54	102	-48%	223	168	33%	150	49%
Plowed/Sanded Streets (Miles)	645	987	-35%	3,436	987	248%	1,460	135%
SANITATION								
Loose Trash/Debris Collection:WO (Tons)		178	-100%	3	192	-98%	77	-96%
Compacted Trash Collection (Tons)	278	284	-2%	609	619	-2%	622	-2%
Alley Debris/Trash Removal: T & M (Tons)		6	-100%	6	6	10%	4	68%
Yard: Sweepings + Misc Debris (Tons)	154	18	750%	156	40	290%	215	-27%
Container Repairs-90 Rollouts (Each)	7	4	75%	13	5	160%	19	-31%
Container Repairs-Dumpsters (Each)	77	15	413%	107	88	22%	95	13%
Level Dumpsters - Gravel Base Pad				1			0	238%
Weed Control-Mowing (Hours)								
Weed Control-Burning (Hours)								
MATERIAL PROCESSING								
Haul Materials from Vendor Yard (Tons)	351			708	239	196%	291	143%
Haul Materials from Project Site (Cu Yds)	79			104	81	28%	264	-61%
Haul Pulverized Asphalt/Millings (Cu Yds)	4			14			65	-78%
MISCELLANEOUS								
Haul Rip Rap Materials--Concrete								
Crack Sealing (pounds)	1,080	13,590	-92%	8,710	18,210	-52%	19,140	-54%
Grading Alleys (Hours)	1			1				
Grading Streets (Hours)								
Grade Parking Lots (Hours)								
Cold Mix Asphalt (Pounds)	7,265			8,400				

WATER/SEWER DIVISION

The water division produced 61,748,700 gallons, a 34% increase compared to February a year ago, and a 9% increase in hours logged. Furthermore the division responded to 125 requests for locates throughout the month. The meter reader read 5,474 meters resulting in 71 turn-offs for delinquent payment, 8 investigations for high usage and 38 investigations for zero consumption. The division continued the testing regime necessary for the health department regulations, responded to 26 and cleared 26 SCADA alarms at the time of reporting.

The sewer division cleaned 15,471 feet of sewer line throughout the month.

The sewer division responded to 33 requests for locates.

MISCELLANEOUS - OTHER								
Concrete Blocks Built (No.)								
Water Main Leak Detection (Feet)							6	-100%
METER SECTION								
METERS (No.)								
Meters Read	5,474	4,763	15%	10,284	10,168	1%	8,249	25%
Meter Turn-offs (for repair)	24	14	71%	37	28	32%	30	23%
Meter Turn-offs (delinquent)	71	75	-5%	191	154	24%	129	49%
Meter Turn-ons (all)	79	78	1%	205	163	26%	143	44%
METER MAINTENANCE (No.)								
Meters Repaired - In House								
Meters Repaired - In Field							4	-100%
Meters Repaired - Manufacturer								
METER INVESTIGATIONS (No.)								
Zero Consumption	38	3	1167%	59	48	23%	10	515%
High Usage	8	15	-47%	21	38	-45%	62	-66%
Leaking in Meter Pit		7	-100%		7	-100%	1	-100%
METER PIT MAINTENANCE (No.)								
Curb Stops Repaired								
METER PIT INSTALLATION (No.)								
Meter Pits Installed								
MISCELLANEOUS - OTHER (No.)								
Concrete Risers Manufactured								
Meter Pits Manufactured								
OPERATIONS SECTION								
WELL METERS (No.)								
Well Meters Read	13	14	-7%	26	36	-28%	33	-21%
Park Meters Read	17	14	21%	34	24	42%	39	-13%
WELL HOUSE MAINTENANCE (No.)								
Motors Checked	195	260	-25%	433	533	-19%	723	-40%
Well Building Security Checked	210	260	-19%	448	528	-15%	1,101	-59%
WELL MAINTENANCE (No.)								
Well GPM Check								
Well Check for Sand								
Well Static Level								
Well Draw Down								
Well Air Check							74	-100%
GROUND STORAGE TANKS (No.)								
7.5 MG Tank Checked	20	21	-5%	45	55	-18%	94	-52%
7.5 MG Tank Level Checked	20	21	-5%	45	55	-18%	94	-52%
2.0 MG Tank Checked	20	21	-5%	45	55	-18%	94	-52%
2.0 MG Tank Level Checked	20	21	-5%	43	55	-22%	94	-54%
Security Checks	20	21	-5%	45	55	-18%	94	-52%
ELEVATED STORAGE TANKS (No.)								
0.25 MG North Checked	43	48	-10%	120	94	28%	137	-13%
0.25 MG North Level Checked	43	48	-10%	120	94	28%	137	-13%
0.25 MG South Checked	39	48	-19%	116	94	23%	137	-16%
0.25 MG South Level Checked	43	48	-10%	120	94	28%	137	-13%

Storm Sewer lines Cleaned (Ft.)								
Sewer lines cleaned-8" (Ft)								
Sewer lines cleaned-10" (Ft)								
Sewer lines cleaned-12" & larger (Ft)								
Storm Sewer Lines Repaired (Ft.)								
Sewer Lines Repaired-8" (Ft)								
Sewer Lines Repaired-10" (Ft)								
Sewer Lines Repaired-12" & larger (Ft)								
Storm Manholes Constructed (No.)								
Storm Manholes Inspected (No.)								
Storm Manholes Repaired (No.)								
Storm Manholes Replaced (No.)								
Catchbasins Constructed (No.)								
Catchbasins Inspected (No.)								
Catchbasins Repaired (No.)								
Catchbasins Replaced (No.)								
Catchbasins Cleaned (No.)								
Storm Sewer Line Locates (No.)	20	20		44	31	42%	76	-42%
Storm Sewer Manhole Locates (No.)	26	14	86%	50	27	85%	141	-64%
Call Customer by Phone							1	-100%

AIRPORT DIVISION

The airport division witnessed 79 operations during the month of February. Throughout the month this division sold 1,284 gallons of fuel, which is a 23% increase from February 2013. However the total year-to-date of 3,607 gallons of fuel, is also a 5% decrease compared to a year ago.

DESCRIPTION	Feb 2014	Feb 2013	Feb Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
OPERATIONS BY A/C TYPE								
A/C Single Engine	32	83	-61%	140	172	-19%	203	-31%
A/C Multi Engine	4	4		14	16	-13%	19	-26%
Helicopter	24	6	300%	34	24	42%	29	19%
Turbojet	19	14	36%	56	48	17%	78	-28%
Other Types								
TOTAL OPERATIONS	79	107	-26%	244	260	-6%	328	-26%
AVIATION FUEL DISPENSATION								
Avgas (Gals.)	336	366	-8%	1,002	1,389	-28%	1,433	-30%
Jet-A (Gals.)	948	678	40%	2,605	2,391	9%	3,667	-29%
TOTAL FUEL	1,284	1,044	23%	3,607	3,780	-5%	5,101	-29%

Units								
Value								
Other Nonhousekeeping 214								
Permits								
Units								
Value								
TOTALS								
Permits								
Units								
Value								
RESIDENTIAL ADD/ALTERATIONS								
Residential Additions/Alterations 434								
Permits	10	5	100%	21	9	133%	12	75%
Value	49,672	16,610	199%	103,956	18,768	454%	54,579	90%
Residential Garages/Carports 438								
Permits		1	-100%		1	-100%	1	-100%
Value		11,258	-100%		11,258	-100%	16,371	-100%
TOTALS - RES. ADD/ALTERATIONS								
Permits	10	6	67%	21	10	110%	13	59%
Value	49,672	27,868	78%	103,956	30,026	246%	70,949	47%
NEW NONRESIDENTIAL								
Amusement & Recreation 318								
Permits								
Value								
Churches & Religious 319								
Permits								
Value								
Industrial Buildings 320								
Permits								
Value								
Auto Service & Repair 322								
Permits	1			1				
Value	118,267			118,267				
Hospitals & Institutions 323								
Permits								
Value								
Offices 324								
Permits							0	-100%
Value							384,920	-100%
Schools & Education 326								
Permits								
Value								
Commercial Buildings (Retail) 327								
Permits								
Value								
Public Works & Utilities 325								
Permits								
Value								

Other Buildings 328								
Permits					1	-100%	1	-100%
Value					26,975	-100%	8,235	-100%
Structures 329								
Permits							0	-100%
Value							21,240	-100%
TOTALS - NEW NONRESIDENTIAL								
Permits	1			1	1		1	-17%
Value	118,267			118,267	26,975	338%	414,395	-71%
NONRESIDENTIAL ADD/ALTERATIONS								
Nonresidential Add/Alterations 437								
Permits	4	1	300%	8	4	100%	8	
Value	124,175	5,000	2384%	142,725	85,445	67%	369,987	-61%
DEMOLITIONS								
Single-Family 645								
Two-Family 646								
Three & Four Family 647								
Five or More Family 648								
Others 649								
PERMITS AND FEES								
Building								
Permits	15	7	114%	30	15	100%	22	34%
Fees	9,701	1,288	653%	12,659	4,232	199%	23,498	-46%
Demolitions								
Permits							1	-100%
Fees							14	-100%
Fence								
Permits	1	1		2	1	100%	4	-44%
Fees	20	20		40	20	100%	72	-44%
Mechanical								
Permits	7	5	40%	7	9	-22%	8	-13%
Fees	144	156	-8%	144	340	-58%	289	-50%
Sign								
Permits	2			4	2	100%	2	100%
Fees	40			80	40	100%	48	67%
Excavation								
Permits		5	-100%	8	5	60%	4	100%
Fees				60			30	100%
Manufactured Home Hookups								
Permits	1			2			1	233%
Fees	75			150			45	233%
Miscellaneous								
Permits	4	8	-50%	9	14	-36%	24	-62%
Fees	257	2,881	-91%	691	3,310	-79%	4,346	-84%
TOTALS - PERMITS AND FEES								
Permits	30	26	15%	62	46	35%	65	-4%
Fees	10,237	4,345	136%	13,824	7,942	74%	28,342	-51%

PARKS, LIBRARY AND RECREATION DEPARTMENT

FEBRUARY 2014 MONTHLY REPORT

DEPARTMENT OVERVIEW:

No pavilion reservations were made in February, for a year-to-date total of Ten (10). There were Six (6) facility reservations prepared during the month.

No funds were paid out in the Tree Planting program, for a year to date total of \$0. No funds were paid out in the Tree Removal Program, for a year-to-date total of \$0.

The Department Secretary retired, so the Director of PLR is doing secretarial duties, along with Receptionist until position is filled. Receptionist prepared and distributed PLR new releases to media and processed Tree License renewals, also prepared February Board agenda and mailings.

The Department Director attended Kiwanis meeting weekly during the month. He also attends weekly management/staff meetings. His monthly schedule is as follows:

- 2/04/14 CIRSA Training
- 2/05/14 Attended meeting with Honeywell
- 2/11/14 PLR Board Meeting
- 2/11/14 Attended City Council Meeting
- 2/12/14 Attended meeting with Personal Graphics re: columbarium's
- 2/13/14 Attended Chamber Board of Directors meeting
- 2/14/14 Attended Meeting with citizen.
- 2/14/14 Attended meeting with Sterling Monument re: columbarium's
- 2/14/14 Attended fireworks meeting
- 2/18/14 Attended Playground meet @ Pioneer Park
- 2/20/14 Attended EOC Management/Operations Training
- 2/21/14 Attended EOC Management/Operations Training
- 2/25/14 Attended Master Plan meeting for PLR
- 2/25/14 Attended City Council Meeting/PLR Master Plan Presentation

PARKS, CEMETERY, AND FORESTRY MONTHLY REPORT FOR FEBRUARY 2014

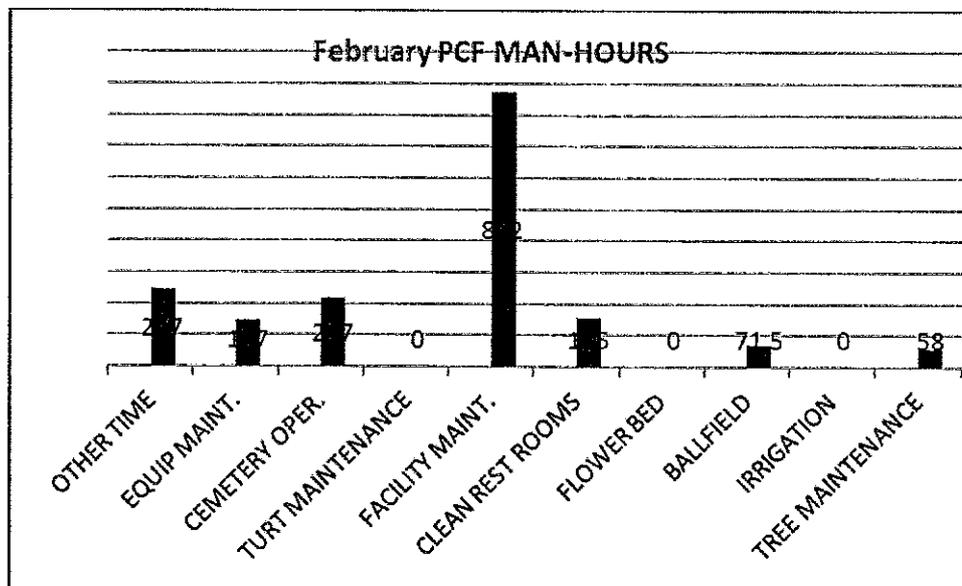
Parks – PCF Division had five hundred and ninety hours of snow removal for the month. Park personnel are continuing to replace the top fence rails out at Pioneer Park, on the west end of restroom. We had a representative for Rocky Mountain Recreation and Sterling West Recreation visit the site of the playground being replaced this fall. They are working up bids for the new playground. Routine maintenance is assigned and carried out as necessary.

Cemetery – During February there were eight opening and closings, five full burials and three cremations. There were a total of eighty-eight graves repaired this month. The retaining wall on the west side of the cemetery office is nearing completion and routine maintenance is being taken care of as needed.

Forestry – The foresters completed two action requests, trimming twenty-three trees and removing three trees. They picked up three fallen branches, and removed four hangers. There were no tree stumps removed in February. The forestry crew contributed a large number of hours to snow removal.

Ongoing PCF projects:

- Perform all routine maintenance activities, action requests and stump grinding as necessary.
- Performing routine maintenance in restrooms
- Beginning of park limb and tree cleanup.
- Cemetery crew tamping sunken areas.
- Weather permits replacing sand volley ball net at Prairie Park
- Weather permits install blender spinner at Prairie Park



DESCRIPTION	Feb 2014	Feb 2013	Feb Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
PARKS								
Man-hours of equip maint (all PCF)	146	116	26%	146	225	-35%	268	-45%
Facility reservations				1			2	-38%
Restroom cleanings/inspections	155	119	30%	355	228	56%	218	63%
Man-hours of ballfield preparation		38	-100%		60	-100%	57	-100%
CEMETERY								
Opening/Closing	8	10	-20%	17	18	-6%	19	-11%
Cremains - Opening/Closing	3	3		6	4	50%	6	3%
Spaces sold	3	3		4	9	-56%	12	-66%
Monument permits							5	-100%
Graves repaired/raised	88	47	87%	178	90	98%	114	57%
Niches Sold				2	5	-60%	4	-52%
FORESTRY								
Trees trimmed	23	48	-52%	28	82	-66%	66	-58%
Trees removed	3	7	-57%	12	12		27	-56%
Action Requests completed	2	4	-50%	6	9	-33%	8	-21%
Trees planted								
Stumps removed				9				

LIBRARY

The patron count for Sterling Public Library from Feb. 1 through Feb. 28, 2014 was 3500.

The library had 4 Community Servants for a total of 7 hours of community service. Nine volunteers worked 33 hours. Total volunteer hours for the month of February were 40.

Sterling Public Library made 176 interlibrary loan requests of other libraries and received 102 items. Other libraries made 156 interlibrary loan requests and Sterling Public Library loaned 134 items. Lending libraries were unable to fill 23 requests and Sterling Public Library was unable to fill 22 requests. Total interlibrary loan requests were 332 and 226 items were circulated.

Janet Bigler reported 8 tutors worked with 28 students for 173 hours during February.

Crafty Characters was held on Mar. 3rd. Vickie and Denise helped kids make wire hearts with string centers. There were 4 kids and 4 adults attending.

The Library annual Valentine's Tea was held on Feb. 14th. Seventy eight people attended the tea. The Sterling High School Jazz Choir performed several numbers and Rick Schulte provided readings.

Our Saturday Kids movie was held on Feb. 15th. Cloudy With a Chance of Meatballs was enjoyed by 10 kids and 4 adults.

Erica Kallsen and Sandy Van Dusen offered a beginning computer class on Feb. 18th. Four people attended.

Marvelous Monday was cancelled on Feb. 24th due to school closure.

PROJECT UPDATE:

Technology continues to be an important part of the library. One thousand four hundred seventy six patrons signed up and used the Internet and public access computers during February. Statistics for Dial-a-Story during February were unavailable. Stories were read by Denise Ladd, Pam Kentfield, Erica Kallsen and Vickie Nills. The stories can be heard by calling 522-6808.

DESCRIPTION	Feb 2014	Feb 2013	Feb Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
Books Checked Out	6,773	7,302	-7%	14,506	15,142	-4%	15,499	-6%
Digital check out	808	646	25%	1,610	1,465	10%	512	214%
In-house Circulation	411	252	63%	569	722	-21%	1,735	-67%
Volunteer Hours	33	55	-40%	81	98	-18%	28	190%
Story Time Attendance	77	102	-25%	167	207	-19%	151	11%
Summer Reading Program								
Reference Questions	397	571	-30%	842	1,278	-34%	1,747	-52%
Books Placed on Hold	364	338	8%	872	798	9%	898	-3%
Inter-Library Loans								
Borrowed requests	176	232	-24%	368	486	-24%	416	-12%
Loaned requests	156	175	-11%	368	426	-14%	503	-27%
Total	332	407	-18%	736	912	-19%	919	-20%
Library Meeting Room Use	36	42	-14%	68	77	-12%	38	80%
Patrons Using Facility	3,500	4,000	-13%	7,577	8,438	-10%	8,739	-13%
Hours Tutoring	173	129	34%	287	270	6%	247	16%
Internet use	1,476	1,690	-13%	3,053	3,644	-16%	2,976	3%

RECREATION DIVISION
FEBRUARY 2014 MONTHLY REPORT

RECREATION DIVISION

YOUTH BASKETBALL: The Youth Basketball program concluded on February 22, 2014. The season began on January 11th. This year there were 70 teams and 546 participants in the program. This was up 1 team, and up 16 participants from 2013. There were 327 boys and 219 girls participating. There were 43 out of town teams and 27 Sterling teams participating. In February, participants in our leagues logged 1,152 visits during games and another 1,120 visits during the practices that took place in February. Spectators logged approximately 4,320 visits in February. Games were played at S.H.S. Wally Post Gym and Tiger Den, S.M.S., N.J.C. Events Center, and at St. Anthony's.

There is one other option for youth to play competitive basketball in northeastern Colorado. The league is called Route 34 and is based out of Ft. Morgan. The league draws several of our more complete teams and players that are more interested in winning, than in the fun and recreational aspects of basketball.

ADULT BASKETBALL: There were 25 teams in the City League Adult Basketball Program in 2014. This is up 1 team from 2013. There were 8 teams in the Men's "A" division, 12 teams in the Men's "C" division, and 5 teams in the Women's Open division that participated. The season ended March 6th. Play in February accounted for 1,456 participant visits, and 1,120 spectator visits to Sterling Middle School and the N.J.C. Events Center where games were scheduled. Beginning in 2012, the Recreation Division went to strictly recreational leagues with no post season tournaments or awards in any programs.

ADULT/YOUTH DODGEBALL: In 2014, we started a new recreation program, Adult/Teen Dodgeball. There are 10 teams competing in the open division. There are 96 participants in the program. Total participant and spectator visits to the Sterling Middle School on Tuesday evenings accounted for approximately 600 visits in February, 2014. Teams officiate their own games with Gym Supervisors ruling if they cannot agree. The new program is very successful and participants seem to be having a real positive and fun experience. The program provides employment for approximately 2 adult gym supervisors.

OPEN GYM: Last year, the Recreation Division began offering Open Gym on Wednesday evenings from 6:30 – 8:00 p.m. This year attendance has been low and Bob Hall, the principal at S.M.S. and Jan DeLay, RE-1 Valley School Superintendent, are asking to discontinue it due to the low turnout. We provide a Gym Supervisor to monitor and take care of SMS. In February, 2014 there were 21 participants, in 2013 there were 34 participants. The number of participants may have been lower in February because of the cold weather.

RACQUETBALL/WALLYBALL LEAGUES: Racquetball and Wallyball leagues began the week of February 23rd. There were not enough participants to run the Racquetball Leagues.

There are 6 teams in the 2-A-SIDE Wallyball division, which is 3 less teams than last year. There are 8 teams in the CO-REC Wallyball division, which is two less teams than last year. No teams registered for the WOMAN'S Wallyball division.

SPRING VOLLEYBALL: In February, the Adult Spring volleyball information was prepared and mailed to last years' teams and the appropriate news releases were sent to the local media. Registrations were processed, schedules were made, officials and gym supervisors were advertised for and returning ones recruited. Play begins March 10th. There are 31 teams participating in 4 different divisions of play. This is up 6 teams from 2013.

SUMMER SOFTBALL REGISTRATIONS: Preparation of information and registration materials for the Youth Girls Wildcat Whiffle t-ball, T-Ball, Machine Pitch, and Fastpitch Softball leagues, as well as the Adult Men's and Co-Rec leagues, began in February. Registrations for the Youth Wildcat Softball Leagues will be taken through April 16th and the Adult Men's and Co-Rec. Leagues will be taken through April 30th.

In 2012, we made several changes to the Youth Wildcat Softball program. We went from grades to ages for participants. We added Whiffle t-ball for 4 year olds. We went from machine pitch to staff pitch for 7 & 8 year olds. We changed to a system to where coaches must draft their teams in the 9 thru 16 year old divisions. All the changes were very successful! The draft helped equalize the Sterling teams by keeping coaches from stacking their teams with only the best girls. Now, the less skilled girls are all chosen and have an equal chance to play for the better coaches. In the past, the new or less skilled players were all lumped on one team with a less experienced coach.

RECREATION CENTER

AMERICAN RED CROSS TRAINING SCHOOL: In February, Recreation Center staff prepared for the L.G.T (lifeguard) and W.S.I. (water safety instructor) classes by contacting possible instructors. We currently have one local instructor that agreed to teach a American Red Cross – L.G.T. class and an L.G.T. Review class, and another instructor that agreed to teach a W.S.I. class. We will need to find and contract out one additional L.G.T and one W.S.I. instructor to complete what we will need. A total of the 4 classes are vital and must be offered each year to properly staff the Sterling Recreation Center and other Cities in Northeast Colorado need.

INDOOR POOL WATER TEMPERATURE: We have some very outdoor cold temperatures in February, 2014. When the outdoor air temperatures are cold the indoor air temperatures follow suit due to air leaks and poor insulation. Pool doors and windows are ice covered and fully frosted on the inside. Usually the indoor air temperature is around 96 degrees caused by the dark green paint on the building, which makes it retain heat. However, when the weather is very cold outside, no heating occurs and the air temp. inside drops to the 80 degree area. The 80 degree air presses against the water, making it very difficult for the small heat exchanger to keep up and heat the 190,000 gallons of pool water. It is a common occurrence. The heat exchange heater will run full-on for days until it finally gets back up to the 86 degrees wanted.

OVERALL ADMISSIONS: In February 2014, there were a total of 2,726 admissions to the Sterling Recreation Center. This is an increase of 1,026 patrons from February, 2013! **The**

OVERLAND TRAIL MUSEUM

The museum has remained closed due to the September 2013 flood. Attendance at the museum during the month of February was 152. This attendance number does not reflect construction and restoration people.

Perry was interviewed on KPMX this month to talk about upcoming programs and museum restoration updates.

Kay spoke to the Lions Club about the travel scholarship fund. The museum has received about \$1200. towards this fund which will help with transportation costs of students coming to the museum for Journey Stories.

The Museum staff has been working on a variety of projects including the school group activities which will accompany Journey Stories, printing of tickets and brochures, planning and installing two new small exhibits which will open in April and cleaning the outside buildings weather permitting.

The Presidents Day program that took place on February 15 went very well with about 15 children attending. The attendees learned about two presidents: Abraham Lincoln and George Washington. They were divided into two teams and participated in a variety of competitions with the "winning" president being Abe Lincoln. This program was very well received and enjoyed by both parents and children.

The Sterling Fire Department rented the High Plains Education Center four consecutive days in February for training. The Education Center has also been rented for two private functions.

Kay attended a training in Fort Collins with History Colorado. The training outlined the new grant guidelines and changes to the historical funding.

Kay met with the owners of the Old Town Bistro to discuss the menu for the upcoming Journey Stories opening reception.

Work has continued on the story boards which will be exhibited in the Logan County Journey Stories exhibit.

Construction in the main lobby has begun. Gary Schlenz has installed the frame for the new reception desk. Electrical has been installed. The drywalling has been completed. The furnaces have been installed. The painting has been started. Flooring has been ordered and will arrive the second week of March and will be installed shortly afterwards. Carpets in the Dave Hamil building were professionally cleaned.

MUSEUM PROJECTS

MUSEUM FLOOD RESTORATION

Ongoing

Main Lobby construction	In Progress	
Relocating Dr. Office exhibit	In progress	
Oral History project	In Progress	
Collections storage cleaning	In progress	
Accessioning artifacts	Ongoing project	
Archiving obits & anniversaries	Ongoing project	
Cleaning buildings & artifacts	Ongoing	
Archive room	In progress	} on hold
Tannery	In progress	
Research Room	Plans progressing	
Reorganization of photo archives	In progress	
Concrete work (gutters & sidewalks)	sidewalk to Karg barn on hold	

DESCRIPTION	Feb 2014	Feb 2013	Feb Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
Numbers of Donors	1	2	-50%	2	3	-33%	4	-44%
Number of items donated	4	2	100%	5	4	25%	9	-43%
Number of School Visits		1	-100%	1	1		0	150%
Number of Students		12	-100%	10	12	-17%	4	178%
Prairie School Students								
Prairie School Teachers								
Number of Special Events	1	1		1	2	-50%	1	-29%
Total Attendance of Special Events	20	13	54%	20	28	-29%	16	27%
Number of facility rentals	6	1	500%	8	2	300%	0	1900%
Number of Tour Buses								
Tour Bus Visitors								
States represented	1	7	-86%	1	35	-97%	20	-95%
Foreign Countries Represented					1	-100%	1	-100%
Total of All Visitors	152	161	-6%	258	367	-30%	321	-20%
Volunteer Hours	5	24	-79%	5	60	-92%	32	-85%
Square Foot, Bldg. Maintained	29,766	29,766		59,532	59,532		53,532	11%