

STERLING

A Colorado Treasure

MONTHLY REPORTS

August 2013

CITY MANAGER

AUGUST 2013 MONTHLY REPORT

City Manager:

City Manager Kiolbasa attended or met with the following in August:

- Meeting with Salary Survey Consultant for review of draft;
- Meeting with Logan County Economic Development Corporation regarding VERN;
- Meeting with proposers for Water Plant operations;
- Meeting with Design Consultant of Water Treatment Plant; and
- Meeting with Chris Vandemoer regarding water services at Buffalo Hills.

Executive Secretary:

The Executive Secretary continues to do the packets for Council. There were no amplified music permits or proclamations issued in August. She attends the administrative staff meetings and writes the minutes. Connie prepares the monthly reports, puts them on the web site and scans them into Laser Fiche for future reference.

Connie prepared information for and attended the Sterling Urban Renewal Authority Board meeting on August 13, 2013.

Connie is a member of the employee newsletter committee and continues to help with the publication of it. She also attends the Web Group meetings and the weekly clerical staff meetings. Connie helped answer the telephone in the Personnel/HR Department during the month of August.

Emergency Management Coordinator (EMC):

MEETINGS ATTENDED

Logan County ESF 8 Group (Health, Medical & Mortuary)

The Logan County ESF-8 GROUP'S August meeting was to participate in the Community Preparedness Fair at the LDS Church. The OEM sponsored several booths on 72 hour disaster kits, family planning in disasters, pets in disasters, and registering cell phones with the target notification system. There were a total of 22 vendors at the preparedness fair.

Combined Consolidated Networks of Colorado (CCNC) Board Meeting

EMC Owens attended the monthly CCNC Board meeting by phone bridge in August.

Agenda items discussed were:

Counties breaking away from CCNC and forming new Zones.

Updating the CCNC bylaws, and redefining the mission and direction of the CCNC.

DTR system updates and timelines.

Colorado State Patrol Hazardous Materials Section

The EMC met with members of the CSP HazMat team and Sterling Fire HazMat team to develop a regional hazardous materials response team. They developed a timeline, contacts and some resource lists.

Logan County E911 Authority

The Logan E911 Board held a budget development and open business meeting in August.

State Office of Communications

Bob attended a meeting with the State, Sterling Fire, Sterling Police, SECC and local agencies to discuss planning for interoperability with Weld County once they change DTR Zones. They will hold additional meetings with Weld County in the future to develop the plan.

New World Systems CAD

EMC Owens attended a multi-agency meeting on the proposed update to the Computer Aided Dispatch system used by Dispatch. After much discussion it was decided to present a system demo for all agencies in October.

Logan County Board of County Commissioners

The EMC met with the Logan BOCC to give a quarterly update for the OEM. I discussed projects and ongoing planning. An emergency Plan for the County Fair was discussed.

TRAINING AND RESPONSES

There were several severe weather incidents in August. A severe wind storm broke off tree limbs and knocked the power off for several hours. The Dispatch Center was on generator power for over two hours. Fuel levels were topped off in the generator the next day.

OTHER OEM ACTIVITIES FOR JULY, 2013

Bob worked on the Building Security project with Jim Allen. They worked on finalizing the initial Letter of Interest form, which will be sent to selected vendors.

EMC Owens worked on the Logan County and City of Sterling Hazard Mitigation Plan update. This plan must be updated in early 2014 to remain eligible for State and Federal funding.

The Red Guidebook to Recovery project is almost complete. Bob received all of the guidebooks from the printer and is working on distributing them to 11 counties and the cities of Fort Collins, Loveland and Greeley.

EMC Owens performed all of the August E911 Authority bookkeeping duties.

The EMC was on KSTC radio Crosstalk show to discuss preparedness, family planning in disasters and registering cell phones to the target notification system.

Logan County Fair. Bob contacted the NWS for daily hazardous weather forecasts throughout Fair week. He monitored the weather and other conditions for the length of the County Fair.

Emergency Communication Center:

- Communications Center handled 2,333 calls for service during the month of August 2013, an eight percent increase from the 2,158 calls received in August 2012.

- Sterling Police Department handled 1,130 calls for service in August 2013, an increase of four percent compared to 1,089 calls for service received in August 2012.
- Logan County Sheriff's Office received 826 calls for service in August 2013, a five percent decrease compared to 872 calls for service received in August 2012.
- Crook Fire Department handled 7 calls for service in August 2013 compared to 16 calls for service in August 2012.
- Fleming Fire received five calls for service in August 2013 compared to nine calls for service in August 2012.
- Merino Fire handled six calls for service in August 2013 compared to 10 calls for service in August 2012.
- Peetz Fire handled four calls for service in August 2013 compared to seven calls for service in August 2012.
- Sterling Fire handled 213 calls for service in August 2013, a five percent increase compared to 203 calls handled in August 2012.

DESCRIPTION	Aug 2013	Aug 2012	Aug Change	YTD 2013	YTD 2012	YTD Change
ACTIVITIES						
CALLS for SERVICE						
STERLING DISPATCH	2,333	2,158	8%	17,023	16,684	2%
CITY OF STERLING	1,130	1,089	4%	7,847	8,496	-8%
LOGAN COUNTY	826	872	-5%	6,329	6,662	-5%
STERLING FIRE 07530	213	203	5%	1,490	1,410	6%
CROOK FIRE 07505	7	16	-56%	57	79	-28%
FLEMING FIRE 07515	5	9	-44%	35	59	-41%
MERINO FIRE 07522	6	10	-40%	72	95	-24%
PEETZ FIRE 07525	4	7	-43%	36	48	-25%

Information Technology Specialist (ITS):

Daily backup of all servers, Finance & Police Systems and routine user and file security maintenance continue. The phone system and backups were set for holiday schedule. A hard drive was replaced on the Library server, it was on warranty.

ITS Anderson assisted several departments with phone issues, printer and computer problems, replaced a keyboard and two monitors. Set up new computers in various departments and moved some public computers at the Library.

Mary Ann attended two SWellness meetings this month and made flyers and arrangements for the next SWellness events. The City Health Fair is scheduled for October 2nd. She is working with Hydi from Paramed Express on the health fair information and arrangements. Walker Pharmacy will be providing the Flu vaccinations.

CITY ATTORNEY

AUGUST 2013 MONTHLY REPORT

MEETINGS:

The City Attorney attends City Council meetings and work sessions, Staff meetings, Planning Commission meetings, and various other meetings as needed, including meetings with department directors, individual City Council members, and other personnel. The City Attorney also attends miscellaneous meetings with the City Manager and individuals as needed and requested, including, the City Attorney met with the City Manager and a citizen with legal counsel regarding a water issue; met with the City Manager, Dispatch Supervisor Cullip, and Fire Chief Vogel on a 911 call issue; met with personnel at the Rec. Center regarding an issue of concern at the Center; and attended a telephone conference with Attorney Ken Fellman regarding an extension of the present Franchise with Charter, and negotiation of the future Franchise. The Deputy City Attorneys attend meetings as required for their respective positions.

The paralegal attends staff meetings, Swellness presentations, secretarial meetings when there is training, and various meetings as requested by the City Attorney, including City Council meetings and work sessions.

DOCUMENT PREPARATION:

Prepared agendas and packets for City Attorney's submission to City Council Meetings.

Prepared the following Resolutions:

- Resolution No. 8-1-13, Series of 2013 – A Resolution before the City of Sterling, Logan County, Colorado approving an Amendment to Net Lease between the City of Sterling and the Logan County Humane Society.
- Resolution No. 8-2-13, Series of 2013 – A Resolution before the City of Sterling, Logan County, Colorado, approving a Grant Agreement with the United States of America acting through the Federal Aviation Administration, Project No. 3-08-0052-12, to reconstruct Taxiway A (Station 11+24.86 - 53+00), at the Sterling Municipal Airport.
- Resolution No. 8-3-13, Series of 2013 – A Resolution before the City of Sterling, Logan County, Colorado, approving a Memorandum of Understanding with the Sterling High School Athletic Booster Club.

Prepared the following Ordinances:

- Ordinance No. 13, Series of 2013 – An Ordinance rescinding Ordinance No. 8, Series of 2013, regarding amending the Sterling City Code, Chapter 17, Streets, Sidewalks and Other Public Places, Article II, Sidewalks.
- Ordinance No. 14, Series of 2013 – An Ordinance approving an Easement Agreement with the Peetz Co-operative Telephone Company for Fiber Optic Cable.
- Ordinance No. 15, Series of 2013 – An Ordinance approving the Land Leasing Company Subdivision of Lot 1, Donelan Company Replat of Lot 1, Block 1, Gateway Business Park in the City of Sterling, Logan County, Colorado and of Tract A, Block 1, Gateway Replat of Gateway Subdivision of Lot 2, Block 1, Gateway Business Park in the City of Sterling, Logan County, Colorado.

Other Documents:

This office prepared an Easement Agreement with The Peetz Co-operative Telephone Company, and a Memorandum of Understanding with the Sterling High School Athletic Booster Club.

MUNICIPAL COURT:

The Deputy City Attorney prosecuted eight charges. Five defendants were found guilty and three were found not guilty. Six defendants changed their pleas to guilty prior to trial. Fourteen charges were dismissed, including at the request of Sterling Youth Services and the Police Department, two at the request of the citizen complainant, and one due to the failure of the Humane Society to file a ticket prior to the arraignment date. Four defendants entered into deferred judgment stipulations. This office prepares Court documents, including miscellaneous pleadings such as guilty pleas and stipulations, various subpoenas, memos to the Police Department and Humane Society regarding trials, trial schedules, motions, jury instructions when needed, and correspondence and discovery letters. Court files are copied and Police Department, Humane Society, and attorney files are prepared for trial.

LIQUOR LICENSING:

This office processed three liquor license renewals and one application for special event permit.

MISCELLANEOUS:

This office prepared a letter regarding billing for unauthorized shipment of product to the water plant. This office researched the City alcohol policy on public property in connection with the possibility of alcohol being served at private functions at the Museum.

The paralegal does research, drafts documents and pleadings, and performs all other related legal work relating to the position. The paralegal makes telephone calls to library patrons regarding past due items, and processes letters to library patrons prepared by the library staff, regarding past due items. The paralegal also assists the HR Department with answering the telephones and receptionist duties when needed, and covers/assists other departments as requested, when necessary. The paralegal took minutes for one of the Staff meeting this month.

FINANCE DEPARTMENT

AUGUST 2013 MONTHLY REPORT

The Finance Department assisted 3,162 customers during the month of August 2013. This compares to 3,158 customers in August 2012. This number does not include the contacts made by the Director of Finance. There were on average 144 customer contacts per day for August 2013. Please review the Finance Department Activities report for additional information regarding the various services that the Department of Finance and Records provided in August 2013 in comparison to August 2012.

The General Fund revenues for the month of August 2013 amounted to \$977,375.25. The revenue for the month ended August 2012 in the General Fund amounted to \$963,223.47. Expenditures for the General fund for the month ending August 31, 2013 amounted to \$1,152,749.26 and for the same period in 2012 the expenditures were \$1,067,139.31.

Cash in all City funds totaled \$2,735,155.02 on August 31, 2013 and for August 31, 2012 on hand was \$2,911,685.83. On August 31, 2013 the City of Sterling had outstanding a total of \$13,947,971.41 in investments, this amount is for all funds. This breaks down to \$205,939.02 in Certificates of Deposit, \$13,641,562.97 ColoTrust Plus and \$100,469.42 in Money Market.

There were \$1,722,815.14 worth of checks issued in August 2013 for all funds; this compares to \$2,594,316.48 for the same period in 2012. There were 6520.4 gallons of gasoline and diesel used in the month of August 2013 for all City operations. This compares to 6279.7 gallons gasoline and diesel used in August 2012.

Please see the Finance Department's activity list below for other comparisons.

Investment Breakdown

2013

THIS SUMMARY IS PROVIDED TO SHOW THE PLACEMENT OF INVESTMENTS. PLEASE REFER TO THE BALANCE SHEETS FOR THE VARIOUS FUNDS FOR TOTAL CASH & CASH EQUIVALENT.

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	8/31/13
General Fund:				
Colostrust Plus	\$2,638,166.19	\$575,000.00	\$350,226.80	\$2,413,392.99
Colostrust Plus - Seizure Money	\$26,658.65	\$0.00	\$2.53	\$26,661.18
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$2,664,824.84	\$575,000.00	\$350,229.33	\$2,440,054.17
Hotel Tax Fund:				
Colostrust Plus	\$174,326.78	\$0.00	\$29,017.79	\$203,344.57
TOTALS	\$174,326.78	\$0.00	\$29,017.79	\$203,344.57
Water Fund:				
Colostrust Plus	\$1,548,624.30	\$65,000.00	\$400,160.07	\$1,883,784.37
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$1,548,624.30	\$65,000.00	\$400,160.07	\$1,883,784.37
Sanitation Fund:				
Colostrust Plus	\$548,398.13	\$10,000.00	\$10,053.42	\$548,451.55
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$548,398.13	\$10,000.00	\$10,053.42	\$548,451.55
Sewer Fund:				
Colostrust Plus	\$3,741,894.56	\$20,000.00	\$75,366.84	\$3,797,261.40
Certificates of Deposit	\$205,939.02	\$0.00	\$0.00	\$205,939.02
Money Market	\$100,469.42	\$0.00	\$0.00	\$100,469.42
TOTALS	\$4,048,303.00	\$20,000.00	\$75,366.84	\$4,103,669.84
Perpetual Care Fund:				
Colostrust Plus	\$188,157.38	\$0.00	\$18.34	\$188,175.72
TOTALS	\$188,157.38	\$0.00	\$18.34	\$188,175.72

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	8/31/13
Library Improvement Fund:				
Colostrust Plus	\$27,920.15	\$0.00	\$2.75	\$27,922.90
TOTALS	\$27,920.15	\$0.00	\$2.75	\$27,922.90
Conservation Trust Fund:				
Colostrust Plus	\$81,141.17	\$0.00	\$8.01	\$81,149.18
TOTALS	\$81,141.17	\$0.00	\$8.01	\$81,149.18
Karl Falch Library Trust Fund:				
Colostrust Plus	\$31,119.76	\$0.00	\$3.06	\$31,122.82
TOTALS	\$31,119.76	\$0.00	\$3.06	\$31,122.82
Employee Self-Insurance Fund:				
Colostrust Plus	\$570,212.25	\$0.00	\$55.80	\$570,268.05
TOTALS	\$570,212.25	\$0.00	\$55.80	\$570,268.05
Service Center Fund:				
Colostrust Plus	\$410,281.96	\$20,000.00	\$35,043.33	\$425,325.29
TOTALS	\$410,281.96	\$20,000.00	\$35,043.33	\$425,325.29
Old Hire Police Pension Fund:				
Colostrust Plus	\$753,765.68	\$0.00	\$73.78	\$753,839.46
TOTALS	\$753,765.68	\$0.00	\$73.78	\$753,839.46
Risk Management Fund:				
Colostrust Plus	\$809,730.84	\$15,000.00	\$30,081.58	\$824,812.42
TOTALS	\$809,730.84	\$15,000.00	\$30,081.58	\$824,812.42
Capital Equipment Fund:				
Colostrust Plus	\$1,006,528.12	\$0.00	\$50,099.65	\$1,056,627.77
TOTALS	\$1,006,528.12	\$0.00	\$50,099.65	\$1,056,627.77

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	8/31/13
Capital Improvement Fund:				
Colostrust Plus	\$724,346.31	\$0.00	\$85,076.99	\$809,423.30
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$724,346.31	\$0.00	\$85,076.99	\$809,423.30
Grand Totals All Funds:				
Colostrust Plus	\$13,281,272.23	\$705,000.00	\$1,065,290.74	\$13,641,562.97
Certificates of Deposit	\$205,939.02	\$0.00	\$0.00	\$205,939.02
Money Market	\$100,469.42	\$0.00	\$0.00	\$100,469.42
Grand Total	\$13,587,680.67	\$705,000.00	\$1,065,290.74	\$13,947,971.41

GENERAL FUND

This Document is for Internal Use and Represents Unaudited Figures

8/31/2013

BALANCE SHEET

ASSETS:

Cash	\$321,762.03
Flex Cash Account	\$12,890.50
Petty Cash	\$980.00
Cash with County Treasurer	\$31,454.88
Accounts Receivable	\$206,407.25
Taxes Receivable	\$52,000.00
Sales Tax Receivable	\$631,080.69
Property Tax Receivable	\$1,015,476.00
Investments	\$2,413,392.99
Investment - Federal Seizure	\$26,661.18
Prepaid Fuel	\$47,550.22
Prepaid Fuel - Airport	\$19,500.24
Payroll Clearing	\$894.80
Postage Clearing Account	\$2,342.23
Prepaid Prisoner Housing	\$47,566.00

TOTAL ASSETS

\$4,829,959.01

LIABILITIES:

Ded/Ben Clearing Account	\$7,397.98
Accounts Payable	\$98,465.92
Accounts Payable - Logan County	\$2,544.02
Accrued Salaries	\$211,526.81
Court Bonds	\$300.00
Restitution Clearing Account	\$1,136.16
Seizures	\$600.00
Deferred Revenue	\$1,015,476.00
Deferred Revenue - Other	\$9,909.26

TOTAL LIABILITIES

\$1,347,356.15

FUND BALANCE:

Reserve for Museum (Bernice Sanders)	\$28,294.53
Reserve for Museum (Exhibits)	\$42,505.32
Designated for Arts	\$60,000.00
Unreserved Fund Balance	\$2,994,632.57
Excess Revenue over Expenditures	\$357,170.44

TOTAL FUND BALANCE

\$3,482,602.86

**TOTAL LIABILITIES
& FUND BALANCE**

\$4,829,959.01

GENERAL FUND

8/31/2013

<u>REVENUES:</u>	BUDGETED 2013	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Real & Personal Prop. Tax	\$1,015,537.00	\$7,926.13	\$990,871.57	\$24,665.43
Road & Bridge Fund Taxes	\$80,000.00	\$0.00	\$99,159.14	-\$19,159.14
Auto Ownership Taxes	\$105,550.00	\$19,907.27	\$85,666.05	\$19,883.95
Sales Tax	\$6,744,000.00	\$563,867.30	\$4,381,680.28	\$2,362,319.72
Vehicle Use Tax	\$229,600.00	\$45,927.01	\$189,615.59	\$39,984.41
Building Material Use Tax	\$70,000.00	\$8,480.40	\$51,699.05	\$18,300.95
Employment Occupation Tax	\$15,400.00	\$0.00	\$15,400.00	\$0.00
TOTAL TAXES	\$8,260,087.00	\$646,108.11	\$5,814,091.68	\$2,445,995.32
Franchise Taxes	\$645,585.00	\$80,238.30	\$473,316.61	\$172,268.39
Licenses & Permits	\$166,600.00	\$16,751.80	\$121,054.98	\$45,545.02
Intergovernmental Revenue	\$3,404,234.00	\$120,075.34	\$1,079,065.68	\$2,325,168.32
Charges for Service	\$275,950.00	\$34,625.54	\$203,949.14	\$72,000.86
Fines & Forfeits	\$132,960.00	\$9,620.00	\$80,953.20	\$52,006.80
Miscellaneous Revenue	\$690,249.00	\$33,783.16	\$234,707.56	\$455,541.44
Transfer from Other Funds	\$435,903.00	\$36,173.00	\$289,384.00	\$146,519.00
TOTAL OTHER REVENUES	\$5,751,481.00	\$331,267.14	\$2,482,431.17	\$3,269,049.83
GRAND TOTAL REVENUES	\$14,011,568.00	\$977,375.25	\$8,296,522.85	\$5,715,045.15

GENERAL FUND

8/31/2013

<u>EXPENDITURES:</u>	BUDGETED 2013	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
<u>GENERAL GOVERNMENT:</u>				
Council	\$76,880.00	\$3,402.08	\$28,582.02	\$48,297.98
City Manager	\$355,194.00	\$36,393.26	\$232,054.17	\$123,139.83
City Attorney	\$200,495.00	\$21,580.00	\$160,162.85	\$40,332.15
Municipal Court	\$104,661.00	\$10,031.00	\$63,455.57	\$41,205.43
Finance	\$434,372.00	\$40,136.84	\$288,986.36	\$145,385.64
City Hall & Non-Departmental	\$1,505,486.00	\$68,466.32	\$1,092,184.06	\$413,301.94
Personnel	\$292,108.00	\$30,350.18	\$160,496.49	\$131,611.51
TOTAL GENERAL GOVERNMENT	\$2,969,196.00	\$210,359.68	\$2,025,921.52	\$943,274.48
<u>PUBLIC SAFETY:</u>				
Police	\$1,847,356.00	\$175,830.44	\$1,180,772.97	\$666,583.03
Dispatch Center	\$582,327.00	\$41,796.28	\$340,114.07	\$242,212.93
Youth Services	\$109,923.00	\$11,466.62	\$73,464.26	\$36,458.74

Fire	\$1,521,968.00	\$139,646.55	\$917,807.43	\$604,160.57
Ambulance Service	\$613,789.00	\$58,747.15	\$383,804.23	\$229,984.77
TOTAL PUBLIC SAFETY	\$4,675,363.00	\$427,487.04	\$2,895,962.96	\$1,779,400.04

PUBLIC WORKS:

Street	\$2,667,835.00	\$190,748.57	\$874,462.25	\$1,793,372.75
Engineering & Operations	\$422,926.00	\$37,376.17	\$290,366.62	\$132,559.38
Airport	\$2,076,910.00	\$33,248.05	\$274,634.51	\$1,802,275.49
TOTAL PUBLIC WORKS	\$5,167,671.00	\$261,372.79	\$1,439,463.38	\$3,728,207.62

CULTURE & RECREATION:

Riverside Cemetery	\$234,534.00	\$12,320.27	\$102,672.28	\$131,861.72
Museum	\$150,421.00	\$12,963.64	\$80,602.76	\$69,818.24
Parks	\$451,556.00	\$46,747.79	\$259,495.58	\$192,060.42
Recreation Center	\$465,060.00	\$68,783.81	\$353,935.85	\$111,124.15
Forestry	\$177,060.00	\$12,880.91	\$114,167.05	\$62,892.95
Rec. Administration	\$584,912.00	\$51,330.89	\$272,665.65	\$312,246.35
Softball	\$42,933.00	\$5,989.74	\$23,805.81	\$19,127.19
Youth Softball	\$12,351.00	\$1,538.41	\$10,086.44	\$2,264.56
Basketball	\$8,651.00	\$0.00	\$5,893.17	\$2,757.83
Volleyball	\$6,980.00	\$0.00	\$3,031.17	\$3,948.83
Tolla Brown Skate Park	\$11,660.00	\$854.64	\$5,430.18	\$6,229.82
Special Events	\$24,500.00	\$792.39	\$12,649.69	\$11,850.31
Tennis	\$18,450.00	\$1,243.20	\$7,479.99	\$10,970.01
Youth Basketball	\$25,001.00	\$0.00	\$15,852.98	\$9,148.02
Youth Volleyball	\$9,967.00	\$0.00	\$167.03	\$9,799.97
Baseball	\$25,451.00	\$1,078.77	\$5,691.23	\$19,759.77
Library	\$508,642.00	\$37,005.29	\$304,377.69	\$204,264.31
TOTAL CULTURE & RECREATION	\$2,758,129.00	\$253,529.75	\$1,578,004.55	\$1,180,124.45

GRAND TOTAL EXPENDITURES	\$15,570,359.00	\$1,152,749.26	\$7,939,352.41	\$7,631,006.59
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HOTEL TAX FUND

8/31/2013

<u>REVENUES</u>	BUDGETED 2013	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Hotel Tax	\$102,300.00	\$21,848.45	\$86,417.00	\$15,883.00
Investment Earnings	\$200.00	\$17.79	\$124.00	\$76.00
Penalty & Interest	\$3,000.00	\$0.00	\$235.23	\$2,764.77
TOTAL HOTEL TAX FUND REVENUE	\$105,500.00	\$21,866.24	\$86,776.23	\$18,723.77

<u>EXPENDITURES:</u>	BUDGETED 2013	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$50.00	\$0.00	\$50.00	\$0.00
Beautification	\$0.00	\$4,245.75	\$6,828.83	-\$6,828.83
TOTAL EXPENDITURES	\$50.00	\$4,245.75	\$6,878.83	-\$6,828.83

**BALANCE SHEET
8/31/2013**

ASSETS:

Cash	\$6,126.74		
Investments	\$203,344.57		
		TOTAL ASSETS	\$209,471.31

LIABILITIES:

Accounts Payable	\$13,390.99		
		TOTAL LIABILITIES	\$13,390.99

FUND BALANCE:

Retained Earnings	\$116,182.92		
Excess Revenue over Expenditures	\$79,897.40		
		TOTAL FUND BALANCE	\$196,080.32

		TOTAL LIABILITIES AND FUND BALANCE	\$209,471.31
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WATER FUND

**8/31/2013
BALANCE SHEET**

ASSETS:

Cash	\$250,045.44		
Cash with Fiscal Agent	\$9,152,714.15		
Accounts Receivable	\$542.34		
Accounts Receivable - Utility Billing	\$516,169.58		
Supply Inventory	\$179,435.73		
Investments	\$1,883,784.37		
Fixed Assets (Net)	\$30,058,693.58		
		TOTAL ASSETS	\$42,041,385.19

LIABILITIES:

Accounts Payable	\$148,914.51
Unpaid Compensated Absences	\$5,468.60
Accrued Salaries	\$7,743.60
Accounts Payable Assess Fee	\$5,728.00
Loan Payable CWRPDA	\$28,553,086.12
Loan Payable Premium	\$699,242.08
Due to Sewer Fund	\$273,290.11

Lease Interest Payable	<u>\$259,288.93</u>	TOTAL LIABILITIES	\$29,952,761.95
<u>FUND BALANCE:</u>			
Reserve for Painting	\$560,000.00		
Reserve for Capital Replacement	\$3,392,347.00		
Retained Earnings	\$9,208,264.16		
Excess Revenue over Expenditures	<u>-\$1,071,987.92</u>		
		TOTAL FUND BALANCE	<u>\$12,088,623.24</u>
		TOTAL LIABILITIES AND FUND BALANCE	<u>\$42,041,385.19</u>

**WATER FUND
8/31/2013**

<u>REVENUES</u>	BUDGETED 2013	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Water Revenue-Inside Residential	\$3,309,073.00	\$304,840.74	\$2,106,531.26	\$1,202,541.74
Water Revenue-Outside Residential	\$308,794.00	\$27,248.54	\$188,949.84	\$119,844.16
Water Revenue-Inside Commercial	\$1,082,446.00	\$95,639.41	\$670,251.52	\$412,194.48
Water Revenue-Outside Commercial	\$7,915.00	\$710.35	\$4,487.71	\$3,427.29
Water Revenue-Inside Industrial	\$580,320.00	\$33,653.96	\$245,602.36	\$334,717.64
Misc. Water Sales	\$5,000.00	\$270.06	\$3,618.68	\$1,381.32
Surcharge	\$23,742.00	\$3,517.24	\$20,619.86	\$3,122.14
Service Charges	\$46,421.00	\$2,490.64	\$27,821.76	\$18,599.24
Tapping Charges	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Water Div. Services	\$4,000.00	\$163.43	\$1,432.60	\$2,567.40
Penalties	\$39,194.00	\$5,994.66	\$31,863.13	\$7,330.87
Investment Earnings	\$941.00	\$160.07	\$1,643.95	-\$702.95
Miscellaneous	\$1,000.00	\$1,289.31	\$5,466.51	-\$4,466.51
Rents from land	\$46,783.00	\$0.00	\$165,912.87	-\$119,129.87
Plant Investment Fees	\$10,000.00	\$9,600.00	\$19,560.00	-\$9,560.00
Sale of Assets	\$0.00	\$742.50	\$742.50	-\$742.50
Other Refunds of Expenditures	\$0.00	\$71,866.09	\$71,866.09	-\$71,866.09
TOTAL REVENUES	<u>\$5,470,629.00</u>	<u>\$558,187.00</u>	<u>\$3,566,370.64</u>	<u>\$1,904,258.36</u>

<u>EXPENDITURES:</u>	BUDGETED 2013	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
<u>WATER LINES:</u>				
Personnel	\$233,834.00	\$23,061.38	\$162,566.36	\$71,267.64
Maintenance & Operation	\$669,261.00	\$37,662.18	\$326,588.71	\$342,672.29
Capital Outlay	\$1,669,985.00	\$40,992.99	\$115,508.88	\$1,554,476.12
Transfer to General Fund	\$129,725.00	\$10,810.00	\$86,480.00	\$43,245.00
TOTAL EXPENDITURES	<u>\$2,702,805.00</u>	<u>\$112,526.55</u>	<u>\$691,143.95</u>	<u>\$2,011,661.05</u>
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL WATER FUND W/DEBT	<u>\$2,702,805.00</u>	<u>\$112,526.55</u>	<u>\$691,143.95</u>	<u>\$2,011,661.05</u>

WATER PLANT:

Personnel	\$362,438.00	\$9,334.31	\$44,075.01	\$318,362.99
Maintenance & Operation	\$2,252,568.00	\$110,461.02	\$996,531.71	\$1,256,036.29
Capital Outlay	\$3,343,244.00	\$291,974.64	\$1,049,868.97	\$2,293,375.03
Transfer to General Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$5,958,250.00	\$411,769.97	\$2,090,475.69	\$3,867,774.31
Debt Service	\$1,856,738.00	\$0.00	\$1,856,738.92	-\$0.92
TOTAL WATER FUND W/DEBT	\$7,814,988.00	\$411,769.97	\$3,947,214.61	\$3,867,773.39
TOTAL EXPENDITURES	\$10,517,793.00	\$524,296.52	\$4,638,358.56	\$5,879,434.44

SANITATION FUND

8/31/2013

BALANCE SHEET**ASSETS:**

Cash	\$240,248.57			
Accounts Receivable	\$507.06			
Accounts Receivable - Utility Billing	\$43,615.51			
Supply Inventory	\$16,153.25			
Investments	\$548,451.55			
Fixed Assets (Net)	\$181,979.14			
		TOTAL ASSETS		\$1,030,955.08

LIABILITIES:

Accounts Payable	\$32.22			
Unpaid Compensated Absences	\$11,797.42			
Accrued Salaries	\$5,053.33			
		TOTAL LIABILITIES		\$16,882.97

FUND BALANCE:

Reserve for Equipment	\$28,389.00			
Reserve for Capital Replacement	\$885,818.00			
Retained Earnings	\$129,200.96			
Excess Revenue over Expenditures	-\$29,335.85			
		TOTAL FUND BALANCE		\$1,014,072.11

TOTAL LIABILITIES AND FUND BALANCE	\$1,030,955.08
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SANITATION FUND

8/31/2013

REVENUES:	BUDGETED 2013	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sanitation Revenue-Inside	\$450,000.00	\$38,293.19	\$303,001.70	\$146,998.30
Rubbish Collection Fees	\$1,500.00	\$126.00	\$1,102.01	\$397.99

Sanitation Services	\$0.00	\$0.00	\$0.00	\$0.00
Penalties	\$5,500.00	\$593.05	\$3,785.66	\$1,714.34
Investment Earnings	\$1,100.00	\$53.42	\$490.25	\$609.75
Miscellaneous	\$0.00	\$0.00	\$3,017.60	-\$3,017.60
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$458,100.00	\$39,065.66	\$311,397.22	\$146,702.78

<u>EXPENDITURES:</u>	BUDGETED 2013	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$172,090.00	\$9,340.44	\$109,579.65	\$62,510.35
Maintenance & Operation	\$271,767.00	\$22,965.64	\$186,769.42	\$84,997.58
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to General Fund	\$66,578.00	\$5,548.00	\$44,384.00	\$22,194.00
TOTAL EXPENDITURES	\$510,435.00	\$37,854.08	\$340,733.07	\$169,701.93

**SEWER FUND
8/31/2013**

BALANCE SHEET

ASSETS:

Cash	\$243,850.06
Accounts Receivable	\$620.53
Accounts Receivable - Industrial	\$0.00
Accounts Receivable - Utility Billing	\$140,792.46
Due From Water Fund	\$273,290.11
Supply Inventory	\$76,634.10
Investments	\$4,103,669.84
Fixed Assets (Net)	\$10,211,039.28

TOTAL ASSETS **\$15,049,896.38**

LIABILITIES:

Accounts Payable	\$4,545.67
Unpaid Compensated Absences	\$12,771.00
Accrued Salaries	\$10,094.81
Loan Payable CWRPDA	\$669,037.50
Interest Payable	\$9,972.58

TOTAL LIABILITIES **\$706,421.56**

FUND BALANCE:

Reserve for Capital Projects	\$111,784.00
Reserve for Trunk Line Replacement	\$182,431.45
Reserve for Lagoons	\$325,734.26
Reserve for Capital Replacement	\$9,209,784.00
Retained Earnings	\$4,883,883.66
Excess Revenue over Expenditures	-\$370,142.55

TOTAL FUND BALANCE **\$14,343,474.82**

**TOTAL LIABILITIES
AND FUND BALANCE** **\$15,049,896.38**

SEWER FUND

8/31/2013

<u>REVENUES:</u>	BUDGETED 2013	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sewer Revenue-Inside Residential	\$973,000.00	\$82,550.88	\$651,527.50	\$321,472.50
Sewer Revenue-Outside Residential	\$101,900.00	\$8,523.24	\$71,470.13	\$30,429.87
Sewer Revenue-Inside Commercial	\$339,434.00	\$28,786.32	\$230,775.89	\$108,658.11
Sewer Revenue-Outside Commercial	\$3,156.00	\$260.13	\$2,183.46	\$972.54
Sewer Revenue-Inside Industrial	\$264,733.00	\$24,168.84	\$137,873.32	\$126,859.68
Tapping Charges	\$1,650.00	\$0.00	\$0.00	\$1,650.00
Sewer Division Charges	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Penalties	\$15,611.00	\$1,460.39	\$10,185.76	\$5,425.24
Investment Earnings	\$7,338.00	\$392.32	\$3,676.99	\$3,661.01
Miscellaneous	\$2,000.00	\$0.27	\$0.37	\$1,999.63
Outside Billing	\$2,400.00	\$0.00	\$1,083.00	\$1,317.00
Plant Investment Fees	\$10,000.00	\$10,667.00	\$22,034.00	-\$12,034.00
Compensation for loss	\$42,257.00	\$0.00	\$0.00	\$42,257.00
Other Refund of Expenditure	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$1,766,479.00	\$156,809.39	\$1,130,810.42	\$635,668.58

<u>EXPENDITURES:</u> <u>LINES AND SERVICES:</u>	BUDGETED 2013	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$91,768.00	\$8,035.25	\$50,433.99	\$41,334.01
Maintenance & Operation	\$381,906.00	\$22,420.93	\$373,459.37	\$8,446.63
Capital Outlay	\$208,000.00	\$0.00	\$0.00	\$208,000.00
Transfer to General Fund	\$71,051.00	\$5,920.00	\$47,360.00	\$23,691.00
TOTAL LINES & SERVICES	\$752,725.00	\$36,376.18	\$471,253.36	\$281,471.64
Debt Service	\$179,141.00	\$0.00	\$179,150.94	-\$9.94
TOTAL LINES & SERVICES W/DEBT	\$931,866.00	\$36,376.18	\$650,404.30	\$281,461.70

<u>TREATMENT FACILITIES:</u>	BUDGETED 2013	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$277,958.00	\$14,210.23	\$151,423.55	\$126,534.45
Maintenance & Operation	\$859,998.00	\$96,597.73	\$587,965.12	\$272,032.88
Capital Outlay	\$22,040.00	\$0.00	\$0.00	\$22,040.00
Transfer to General Fund	\$166,749.00	\$13,895.00	\$111,160.00	\$55,589.00
TOTAL TREATMENT FACILITIES	\$1,326,745.00	\$124,702.96	\$850,548.67	\$476,196.33

TOTAL EXPENDITURES	\$2,258,611.00	\$161,079.14	\$1,500,952.97	\$757,658.03
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PERPETUAL CARE FUND

8/31/2013

<u>REVENUES:</u>	BUDGETED 2013	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Perpetual Care	\$16,000.00	\$1,500.00	\$10,800.00	\$5,200.00
Perpetual Care - niches	\$15,000.00	\$1,500.00	\$12,000.00	\$3,000.00
Investment Earnings	\$300.00	\$18.34	\$158.33	\$141.67
TOTAL REVENUES	\$31,300.00	\$3,018.34	\$22,958.33	\$8,341.67

<u>EXPENDITURES:</u>	BUDGETED 2013	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$320.00	\$0.00	\$320.00	\$0.00
Niche Engraving	\$5,000.00	\$0.00	\$1,800.00	\$3,200.00
Transfer to General Fund	\$300.00	\$0.00	\$0.00	\$300.00
TOTAL EXPENDITURES	\$5,620.00	\$0.00	\$2,120.00	\$3,500.00

BALANCE SHEET

8/31/2013

<u>ASSETS:</u>				
Cash	\$7,097.86			
Investments	\$188,175.72			
		TOTAL ASSETS		\$195,273.58
<u>LIABILITIES:</u>				
Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$174,435.25			
Excess Revenue over Expenditures	\$20,838.33			
		TOTAL FUND BALANCE		\$195,273.58
		TOTAL LIABILITIES & FUND BALANCE		\$195,273.58

LIBRARY IMPROVEMENT FUND

8/31/2013

<u>REVENUES:</u>	BUDGETED 2013	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$50.00	\$2.75	\$25.17	\$24.83

Contributions	\$0.00	\$600.00	\$1,050.00	-\$1,050.00
TOTAL REVENUES	\$50.00	\$602.75	\$1,075.17	-\$1,025.17

<u>EXPENDITURES:</u>	BUDGETED 2013	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$50.00	\$0.00	\$50.00	\$0.00
Equipment	\$25,000.00	\$0.00	\$0.00	\$25,000.00
TOTAL EXPENDITURES	\$25,050.00	\$0.00	\$50.00	\$25,000.00

**BALANCE SHEET
8/31/2013**

<u>ASSETS:</u>				
Cash	\$1,402.86			
Investments	\$27,922.90			
		TOTAL ASSETS		\$29,325.76
<u>LIABILITIES:</u>				
Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$28,300.59			
Excess Revenue over Expenditures	\$1,025.17			
		TOTAL FUND BALANCE		\$29,325.76
		TOTAL LIABILITIES & FUND BALANCE		\$29,325.76

CONSERVATION TRUST FUND

8/31/2013

<u>REVENUES:</u>	BUDGETED 2013	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
State Contributions	\$140,000.00	\$0.00	\$75,139.88	\$64,860.12
Investment Earnings	\$350.00	\$8.01	\$101.38	\$248.62
TOTAL REVENUES	\$140,350.00	\$8.01	\$75,241.26	\$65,108.74

<u>EXPENDITURES:</u>	BUDGETED 2013	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Tennis Court Improvements	\$8,000.00	\$0.00	\$6,863.99	\$1,136.01
Steel picnic tables	\$11,000.00	\$0.00	\$11,000.00	\$0.00
Bridge - Pioneer Park	\$0.00	\$0.00	\$0.00	\$0.00
Aluminum tables	\$0.00	\$0.00	\$0.00	\$0.00
Basketball Court Improvements	\$0.00	\$0.00	\$0.00	\$0.00

Softball Field Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Wood Chips	\$14,175.00	\$0.00	\$14,175.00	\$0.00
Playground Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Recreation Center Improvements	\$4,500.00	\$0.00	\$3,679.00	\$821.00
Krull Park	\$0.00	\$0.00	\$0.00	\$0.00
Pioneer Park Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Replaster Pool	\$46,000.00	\$0.00	\$46,000.00	\$0.00
Roof - Columbine	\$0.00	\$0.00	\$0.00	\$0.00
Replace Tile	\$76,825.00	\$0.00	\$77,961.00	-\$1,136.00
TOTAL EXPENDITURES	\$160,500.00	\$0.00	\$159,678.99	\$821.01

BALANCE SHEET

8/31/2013

ASSETS:

Cash	\$0.24			
Investments	\$81,149.18			
		TOTAL ASSETS		\$81,149.42

LIABILITIES:

Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00

FUND BALANCE:

Unreserved Fund Balance	\$165,587.15			
Excess Revenue over Expenditures	-\$84,437.73			
		TOTAL FUND BALANCE		\$81,149.42

		TOTAL LIABILITIES & FUND BALANCE		\$81,149.42
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KARL FALCH LIBRARY TRUST FUND

8/31/2013

<u>REVENUES:</u>	BUDGETED 2013	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$60.00	\$3.06	\$28.14	\$31.86
TOTAL REVENUES	\$60.00	\$3.06	\$28.14	\$31.86

<u>EXPENDITURES:</u>	BUDGETED 2013	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Books Purchased	\$800.00	\$0.00	\$0.00	\$800.00
Audit	\$55.00	\$0.00	\$55.00	\$0.00
TOTAL EXPENDITURES	\$855.00	\$0.00	\$55.00	\$800.00

BALANCE SHEET
8/31/2013

ASSETS:

Cash	\$321.11		
Investments	\$31,122.82		
		TOTAL ASSETS	\$31,443.93

LIABILITIES:

Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00

FUND BALANCE:

Unreserved Fund Balance	\$31,470.79		
Excess Revenue over Expenditures	-\$26.86		
		TOTAL FUND BALANCE	\$31,443.93

		TOTAL LIABILITIES & FUND BALANCE	\$31,443.93
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EMPLOYEE SELF-INSURANCE FUND

8/31/2013

<u>REVENUES:</u>	BUDGETED 2013	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,000.00	\$55.80	\$513.08	\$486.92
Employee Premiums	\$174,132.00	\$29,099.07	\$181,948.60	-\$7,816.60
Wellness	\$0.00	\$0.00	\$0.00	\$0.00
City Premiums	\$1,584,840.00	\$99,363.47	\$810,414.12	\$774,425.88
TOTAL REVENUES	\$1,759,972.00	\$128,518.34	\$992,875.80	\$767,096.20

<u>EXPENDITURES:</u>	BUDGETED 2013	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Wellness	\$0.00	\$0.00	\$0.00	\$0.00
Premium	\$1,758,972.00	\$119,857.31	\$985,754.33	\$773,217.67
FLEX	\$3,000.00	\$190.00	\$1,570.00	\$1,430.00
Audit	\$630.00	\$0.00	\$630.00	\$0.00
Transfer General Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$1,762,602.00	\$120,047.31	\$987,954.33	\$774,647.67

BALANCE SHEET
8/31/2013

ASSETS:

Cash	\$26,396.16		
Investments	\$570,268.05		

		TOTAL ASSETS	<u><u>\$596,664.21</u></u>
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Retained Earnings	\$591,742.74		
Excess Revenue over Expenditures	\$4,921.47		
		TOTAL FUND BALANCE	<u><u>\$596,664.21</u></u>
		TOTAL LIABILITIES & FUND BALANCE	<u><u>\$596,664.21</u></u>

SERVICE CENTER FUND

8/31/2013

<u>REVENUES:</u>	BUDGETED 2013	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$664.00	\$43.33	\$329.22	\$334.78
Miscellaneous	\$0.00	\$0.00	\$2,339.80	-\$2,339.80
Transfer of Reserves	\$421,178.00	\$35,095.00	\$280,760.00	\$140,418.00
Transfer for Lease Payment	\$232,120.00	\$19,342.00	\$154,736.00	\$77,384.00
TOTAL REVENUES	<u><u>\$653,962.00</u></u>	<u><u>\$54,480.33</u></u>	<u><u>\$438,165.02</u></u>	<u><u>\$215,796.98</u></u>

<u>EXPENDITURES:</u>	BUDGETED 2013	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$316,738.00	\$32,899.58	\$208,164.43	\$108,573.57
Maintenance & Operation	\$363,778.00	\$7,791.80	\$108,959.82	\$254,818.18
Capital Outlay	\$6,000.00	\$0.00	\$0.00	\$6,000.00
Transfer to General Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	<u><u>\$686,516.00</u></u>	<u><u>\$40,691.38</u></u>	<u><u>\$317,124.25</u></u>	<u><u>\$369,391.75</u></u>

BALANCE SHEET

8/31/2013

<u>ASSETS:</u>			
Cash	\$8,209.33		
Cash - Bank of Cherry Creek	\$3.02		
Investments	\$425,325.29		
Fixed Assets (Net)	\$2,067,508.23		
		TOTAL ASSETS	<u><u>\$2,501,045.87</u></u>
<u>LIABILITIES:</u>			
Accounts Payable	\$791.61		
Unpaid Compensated Absences	\$19,857.49		

Accrued Salaries	\$10,166.34		
Lease Payable	\$1,190,000.00		
Lease Interest Payable	\$4,760.00		
		TOTAL LIABILITIES	\$1,225,575.44
<u>FUND BALANCE:</u>			
Retained Earnings	\$1,154,429.66		
Excess Revenue over Expenditures	\$121,040.77		
		TOTAL FUND BALANCE	\$1,275,470.43
		TOTAL LIABILITIES & FUND BALANCE	\$2,501,045.87

OLD HIRE POLICE FUND

8/31/2013

<u>REVENUES:</u>	BUDGETED 2013	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$2,500.00	\$73.78	\$339.46	\$2,160.54
Proceeds	\$1,059,335.00	\$0.00	\$1,440,619.29	-\$381,284.29
TOTAL REVENUES	\$1,061,835.00	\$73.78	\$1,440,958.75	-\$379,123.75

<u>EXPENDITURES:</u>	BUDGETED 2013	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Pension	\$81,832.00	\$8,734.91	\$28,363.99	\$53,468.01
Capital Outlay	\$143,125.00	\$0.00	\$138,366.77	\$4,758.23
TOTAL EXPENDITURES	\$224,957.00	\$8,734.91	\$166,730.76	\$58,226.24

BALANCE SHEET

8/31/2013

<u>ASSETS:</u>			
Cash	\$0.52		
Accounts Receivable - FPPA	\$268,752.00		
Investments	\$753,839.46		
Prepaid Contribution	\$251,636.01		
		TOTAL ASSETS	\$1,274,227.99
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$0.00		
Excess Revenue over Expenditures	\$1,274,227.99		
		TOTAL FUND BALANCE	\$1,274,227.99

**TOTAL LIABILITIES
& FUND BALANCE**

\$1,274,227.99

RISK MANAGEMENT FUND

8/31/2013

<u>REVENUES:</u>	BUDGETED 2013	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,500.00	\$81.58	\$744.46	\$755.54
Miscellaneous	\$5,000.00	\$0.00	\$354.85	\$4,645.15
Compensation for Loss	\$5,000.00	\$0.00	\$43,424.46	-\$38,424.46
Transfer of Reserves	\$257,670.00	\$0.00	\$196,636.00	\$61,034.00
Transfer Workers Comp	\$198,744.00	\$0.00	\$143,328.09	\$55,415.91
TOTAL REVENUES	\$467,914.00	\$81.58	\$384,487.86	\$83,426.14

<u>EXPENDITURES:</u>	BUDGETED 2013	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Claims Paid	\$60,000.00	\$15,608.00	\$23,145.64	\$36,854.36
Expense for Workers Comp	\$198,564.00	\$0.00	\$157,939.00	\$40,625.00
Premium Fees	\$257,670.00	\$0.00	\$193,485.40	\$64,184.60
Expense for Unemployment	\$10,000.00	\$0.00	\$171.66	\$9,828.34
Materials & Supplies	\$300.00	\$0.00	\$100.00	\$200.00
Audit	\$590.00	\$0.00	\$590.00	\$0.00
Transfer to General Fund	\$1,500.00	\$0.00	\$0.00	\$1,500.00
TOTAL EXPENDITURES	\$528,624.00	\$15,608.00	\$375,431.70	\$153,192.30

**BALANCE SHEET
8/31/2013**

<u>ASSETS:</u>			
Cash	\$13,336.58		
Investments	\$824,812.42		
		TOTAL ASSETS	<u>\$838,149.00</u>
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Emergency Reserve	\$350,000.00		
Retained Earnings	\$479,092.84		
Excess Revenue over Expenditures	\$9,056.16		
		TOTAL FUND BALANCE	<u>\$838,149.00</u>
		TOTAL LIABILITIES & FUND BALANCE	<u>\$838,149.00</u>

CAPITAL EQUIPMENT FUND

8/31/2013

<u>REVENUES:</u>	BUDGETED 2013	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,400.00	\$99.65	\$969.44	\$430.56
Sale of Asset	\$0.00	\$10,572.50	\$10,572.50	-\$10,572.50
Compensation for Loss	\$0.00	\$0.00	\$15,375.00	-\$15,375.00
Transfer of Reserves	\$611,300.00	\$41,573.00	\$398,139.00	\$213,161.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$612,700.00	\$52,245.15	\$425,055.94	\$187,644.06

<u>EXPENDITURES:</u>	BUDGETED 2013	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$905.00	\$0.00	\$905.00	\$0.00
Police Equipment	\$0.00	\$0.00	\$615.00	-\$615.00
Fire Equipment	\$120,102.00	\$0.00	\$45,330.99	\$74,771.01
Public Works Equipment	\$284,500.00	\$0.00	\$252,808.00	\$31,692.00
Finance Equipment	\$8,175.00	\$0.00	\$6,824.00	\$1,351.00
Parks, Lib & Rec Equipment	\$45,365.00	\$0.00	\$40,806.00	\$4,559.00
Non-Dept Equipment	\$8,010.00	\$0.00	\$8,165.00	-\$155.00
TOTAL EXPENDITURES	\$467,057.00	\$0.00	\$355,453.99	\$111,603.01

BALANCE SHEET

8/31/2013

Cash	\$15,505.37		
Investments	\$1,056,627.77		
Fixed Assets (Net)	\$1,889,106.87		
		TOTAL ASSETS	\$2,961,240.01
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
Lease Payable	\$147,134.07		
Lease Interest Payable	\$8,134.31		
		TOTAL LIABILITIES	\$155,268.38
<u>FUND BALANCE:</u>			
Retained Earnings	\$2,736,369.68		
Excess Revenue over Expenditures	\$69,601.95		
		TOTAL FUND BALANCE	\$2,805,971.63
		TOTAL LIABILITIES & FUND BALANCE	\$2,961,240.01

CAPITAL IMPROVEMENT FUND

8/31/2013

<u>REVENUES:</u>	BUDGETED 2013	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,500.00	\$76.99	\$650.98	\$849.02
Misc. Income	\$50.00	\$6.28	\$27.94	\$22.06
Rents From Land	\$17,006.00	\$196.03	\$32,153.55	-\$15,147.55
Sale of Asset	\$0.00	\$100.00	\$100.00	-\$100.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$18,556.00	\$379.30	\$32,932.47	-\$14,376.47

<u>EXPENDITURES:</u>	BUDGETED 2013	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Museum Exhibits	\$0.00	\$0.00	\$0.00	\$0.00
Building Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$300.00	\$0.00	\$300.00	\$0.00
TOTAL EXPENDITURES	\$300.00	\$0.00	\$300.00	\$0.00

BALANCE SHEET

8/31/2013

<u>ASSETS:</u>			
Cash	\$13,527.58		
Accounts Receivable	\$838.16		
Investments	\$809,423.30		
		TOTAL ASSETS	\$823,789.04
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$791,156.57		
Excess Revenue over Expenditures	\$32,632.47		
		TOTAL FUND BALANCE	\$823,789.04
		TOTAL LIABILITIES & FUND BALANCE	\$823,789.04

HUMAN RESOURCES DEPARTMENT

AUGUST 2013 MONTHLY REPORT

The following is a partial list of activities in which the Human Resources Department participated in during the month of August.

CDL TESTING – A DOT Random Drug test was conducted during the month of August. Three (3) pre-employment drug screens were conducted.

WORKERS' COMPENSATION – The City continues to work on all injury cases that are presented for on-the-job injuries. One (1) claim was filed during August.

JOB OPPORTUNITIES –

Positions Open	Positions Filled
Seasonal positions in Recreation & Rec Center	
Police Officer (1)	
Water Treatment Plant Operator (2)	
Lead Water Treatment Plant Operator	
Utilities Superintendent	
PLR Director	
Wastewater Plant Operator III	
Dispatch Supervisor	
Public Safety Dispatcher	
Maintenance Worker I – PCF	
Maintenance Worker I – PW and WW	
Account Technician	
Lab Technician	
Firefighter	

PERSONNEL BOARD – Personnel Board did not meet during August.

MISCELLANEOUS ACTIVITIES

HR Assistant viewed CIRSA Safety Management webinar on August 28.

Phone interviews for Wastewater were held on August 14. Lab Technician phone interviews were held on August; Account Technician interviews were held on August 13. HR Director participated in PLR Director phone interviews. HR Assistant participated in the PLR Interviews. Two applicants were interviewed for this position.

Two exit interviews were conducted by HR Director.

MUNICIPAL COURT
AUGUST 2013 MONTHLY REPORT

DESCRIPTION	Aug 2013	Aug 2012	Aug Change	YTD 2013	YTD 2012	YTD Change	5 yr YTD Avg	5 yr YTD Change
ARRAIGNMENTS	76	86	-12%	405	407	0%	584	-31%
JUVENILE CASES	20	15	33%	66	49	35%	87	-24%
TRAFFIC		1	-100%	3	4	-25%	3	15%
NO INSURANCE					1	-100%	1	-100%
NO SEAT BELT							1	-100%
SPEEDING	1			3	1	200%	1	150%
UNDERAGE POSS OF TOBACCO				1			4	-75%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA				6	14	-57%	12	-49%
THEFT	3	3		8	6	33%	7	11%
DISTURBING THE PEACE/NOISES	6			12	2	500%	6	94%
RESISTING ARREST/FAILURE TO COMPLY	2	1	100%	2	1	100%	1	233%
INJURING/DEFACING PROPERTY	4	4		9	8	13%	6	41%
TRESPASSING				2			5	-62%
UNDERAGE POSS/CONS ALCOHOL/PROCURE	3	3		14	6	133%	28	-51%
CURFEW FOR MINORS		1	-100%	3	2	50%	3	
OTHER	1	2	-50%	3	4	-25%	8	-61%
ADULT CASES	56	71	-21%	339	358	-5%	498	-32%
TRAFFIC	12	10	20%	45	59	-24%	51	-11%
NO INSURANCE	7	2	250%	21	14	50%	49	-57%
NO SEAT BELT	4	2	100%	18	24	-25%	73	-75%
SPEEDING	1	1		7	16	-56%	55	-87%
PARKING	12	3	300%	45	20	125%	46	-3%
POSS. MARIJUANA/DRUG PARAPHERNALIA		4	-100%	9	30	-70%	29	-69%
THEFT	3	10	-70%	48	39	23%	25	89%
DISTURBING THE PEACE/NOISES	4	6	-33%	20	19	5%	15	32%
RESISTING ARREST/FAILURE TO COMPLY				7	6	17%	4	59%
INJURING/DEFACING PROPERTY	2			10	2	400%	3	233%
TRESPASSING	2			12	8	50%	22	-46%
UNDERAGE POSS/CONS ALCOHOL	4	11	-64%	45	66	-32%	56	-20%
SALE / PROCUREMENT / OPEN CONTAINER				5			5	
OTHER	3	7	-57%	17	20	-15%	25	-31%
ANIMAL	2	15	-87%	22	30	-27%	33	-33%
NUISANCES				8	5	60%	15	-48%
JUVENILE ARR'S FOUND GUILTY	8	4	100%	29	30	-3%	52	-44%
JUVENILE ARR'S DISMISSED	4			5			16	-68%
JUVENILES PLACED ON PROB/DJ/UPS	9	10	-10%	41	33	24%	62	-33%
JUVENILE VIOLS OF PROB/DJ/UPS				3	3		12	-74%
JUVENILE FTA/PWL							59	-100%
ADULT ARR'S FOUND GUILTY	19	28	-32%	129	136	-5%	188	-31%
ADULT ARR'S DISMISSED	11	3	267%	39	27	44%	60	-35%
ADULTS PLACED ON PROB/DJ/UPS	3	8	-63%	63	80	-21%	76	-17%
ADULT VIOLS OF PROB/DJ/UPS				2	1	100%	16	-88%
ADULT FTA/PWL	3	2	50%	27	17	59%	103	-74%

DESCRIPTION	Aug 2013	Aug 2012	Aug Change	YTD 2013	YTD 2012	YTD Change	5 yr YTD Avg	5 yr YTD Change
FINE EXTENSIONS	35	43	-19%	268	273	-2%	327	-18%
CONTINUANCE/SET FOR TRIALS/ETC	29	38	-24%	121	135	-10%	113	7%
CASES REVIEWED	57	59	-3%	448	364	23%	325	38%
TRIALS FOUND GUILTY	6	2	200%	40	36	11%	346	-88%
TRIALS FOUND NOT GUILTY	3	1	200%	7	2	250%	907	-99%
TRIALS DISMISSED	3	4	-25%	32	26	23%	120	-73%
NEW CHARGES PROCESSED	80	103	-22%	653	710	-8%	27	2337%
NEW WARRANTS	10	17	-41%	100	106	-6%	289	-65%
DAYS JUVENILES SENT TO DETENTION				4			586	-99%
DAYS ADULTS SENT TO JAIL				122	50	144%	322	-62%
PAID TICKETS	35	31	13%	321	326	-2%	365	-12%
PAID WITH AUTO POINT REDUCTION	23	15	53%	152	155	-2%	3	4650%
PAID AS REGULAR TICKET	12	16	-25%	169	171	-1%		
FROM PWL TO WARRANT				1				

POLICE DEPARTMENT

AUGUST 2013 MONTHLY REPORT

During August 2013, the police department responded to 1,130 Calls for Service, a four percent increase over the 1,089 Calls for Service responded to in August of 2012. The year-to-date calls for service at the end of August 2013 were 7,850, an eight percent decrease from the 8,496 calls noted at the end of August 2012.

Officers responded to 23 traffic accidents during the month of August, one less than the 24 accidents responded to in August of 2012. Officers issued 29 penalty assessments during August 2013, which is a twelve percent increase over the 26 penalty assessments issued in August 2012. Officers also issued 139 Warning tickets during August 2013, a 17 percent decrease from the 167 Warning tickets issued in August 2012. Officers arrested ten drivers on DUI charges during August 2013, which is a 67 percent increase over the six DUI arrests in August of 2012.

Among the criminal offenses reported was one sex offense, eight assault offenses, ten burglaries, 42 larceny/thefts, three motor vehicle thefts, two fraud offenses, 30 vandalisms, and five drug violations. The value of property stolen during the month was \$67,656 and \$50,124 was recovered. Officers arrested 67 adults and five juveniles, for a total of 72 arrests in August 2013. This is one less arrest or a 17 percent decrease from the total of 73 arrests made in August of 2012.

In August, the Youth Services Division received 23 youth referrals (11 males and 12 females). Youth Services received referrals from the following: 22 from the Sterling Police Department, and one from the Logan County Sheriff's Office.

Officers responded to 57 calls at local liquor establishments, with 47 calls being reported in August of 2012.

Sterling Police officers and staff completed 710.25 hours of training during the month of August 2013. Year-to-date, officers and staff have completed 4,325.67 hours of training. Officer Christopher Fleckenstein successfully completed the rigorous Field Training Officer Program on August 6, 2013.

DESCRIPTION	Aug 2013	Aug 2012	Aug Change	YTD 2013	YTD 2012	YTD Change	5 yr YTD Avg	5 yr YTD Change
ACTIVITIES								
CALLS for SERVICE								
CITY OF STERLING	1,130	1,089	4%	7,850	8,496	-8%	9,555	-18%
MOTOR VEHICLE ACCIDENTS	23	24	-4%	171	156	10%	182	-6%
CRIMINAL OFFENSES	198	174	14%	1,219	1,006	21%	992	23%
GROUP "A" OFFENSES	101	100	1%	650	562	16%	562	16%
GROUP "B" OFFENSES	97	74	31%	569	466	22%	435	31%
VANDALISM	30	21	43%	147	127	16%	118	24%
ARRESTS								
ADULTS	67	67		382	341	12%	446	-14%
JUVENILES	5	6	-17%	40	29	38%	58	-31%
PROPERTY								
STOLEN	67,656	22,056	207%	271,013	173,367	56%	234,624	16%
RECOVERED	50,124	5,447	820%	83,140	37,449	122%	65,397	27%
MUNICIPAL CHARGES								
PA'S	29	26	12%	322	384	-16%	899	-64%
CRIMINAL CHARGES	27	42	-36%	179	202	-11%	190	-6%
WARNINGS	139	167	-17%	1,202	1,899	-37%	2,515	-52%
STATE CHARGES								
TRAFFIC	16	21	-24%	173	209	-17%	323	-46%
DUI'S	10	6	67%	47	45	4%	59	-20%
CRIMINAL CHARGES	38	32	19%	273	210	30%	247	10%
YOUTH SERVICES								
NUMBER OF REFERRALS								
MALE	12	13	-8%	120	120		120	
FEMALE	11	9	22%	100	70	43%	66	52%
TOTAL	23	22	5%	220	190	16%	186	18%
REFERRING SOURCE								
STERLING POLICE DEPARTMENT	22	22		204	177	15%	168	22%
LOGAN COUNTY SHERIFF'S OFFICE	1			6	2	200%	5	20%
DISTRICT COURT				1	2	-50%	2	-44%
STATE PATROL/OTHER JURISDICTION				1	1		1	
PARENT/SELF				1	2	-50%	3	-67%
SCHOOL				7	6	17%	7	-3%

**STERLING FIRE DEPARTMENT
AUGUST 2013 MONTHLY REPORT**

CHIEF VOGEL

Led City Safety Committee meeting
Led Command staff meeting
Meeting with Hospital
Meeting with Commissioners
Attended Sterling Rural Fire Protection meeting
Attended E911 meeting

TRAINING

High Angle Rescue
Trench Rescue
Tender 15 NFPA 1002
Apparatus Operations Review T15
EMS Protocol Review
NFPA Drill 5 & 6 Tender Task Force
Auto Extrication
Pre plan (sugar factory)
Pack Tests
Dive Training/Rescue

MAJOR INCIDENTS

2 Haystack Fires
1 Building Fire
1 Cooking Fire
3 Outside/Natural Vegetation fires

ACTIVITIES

Stand by for various Logan County Fair Activities
Parade entries
Fill the boot MDA weekend collecting over \$7200.00



PUBLIC WORKS DEPARTMENT
AUGUST 2013 MONTHLY REPORT

The citizens of Sterling enjoyed a variety of weather throughout the month of August with a high temperature of 99.6° recorded at the Sterling Municipal Airport on the 29th. Evening temperatures also fluctuated similarly with a low of the month being 53.2° on the evening of the 9th and a high evening low of 62.6° recorded on the 30th. The station located east of Sterling recorded a total precipitation of .0" for the month. However, at Sterling Municipal Airport there was a total of 1.01" recorded in the month of August. (The current weather monitoring device at the water station is under repair.)

MONTHLY CLIMATOLOGICAL SUMMARY for AUG. 2013

NAME: Sterling Municipal Airport CITY: STATE:
 ELEV: 4038 ft LAT: 40° 37' 00" N LONG: 103° 16' 00" W

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1	73.9	93.4	4:30p	62.2	6:00a	0.2	9.2	0.45	7.6	42.0	6:30p	SSW
2	75.3	93.9	2:00p	60.6	6:30a	0.7	11.0	0.06	5.6	28.0	4:30p	NE
3	70.9	79.5	11:30a	63.9	12:00m	0.0	5.9	0.09	9.7	41.0	1:30p	SE
4	74.6	91.3	5:00p	61.3	4:00a	0.6	10.2	0.01	4.9	23.0	6:30p	SE
5	74.8	88.9	4:30p	60.1	6:30a	0.4	10.2	0.23	5.3	55.0	7:00p	NE
6	74.7	91.6	4:30p	61.2	6:00a	0.5	10.3	0.01	6.0	47.0	7:00p	NE
7	66.8	75.6	5:30p	57.8	6:00a	1.3	3.1	0.00	5.1	23.0	12:30p	SE
8	68.4	79.0	6:00p	59.2	3:30a	1.1	4.5	0.00	4.2	18.0	1:30p	SE
9	69.5	83.6	5:30p	53.2	6:00a	2.6	7.1	0.00	5.2	21.0	1:00p	SE
10	74.3	89.9	4:00p	57.5	6:00a	1.1	10.4	0.00	7.6	25.0	9:30a	S
11	74.1	87.1	4:30p	62.5	4:00a	0.2	9.3	0.01	5.7	23.0	8:00p	NE
12	68.7	86.1	2:30p	57.1	6:30a	1.8	5.5	0.00	4.9	34.0	6:30p	NE
13	67.4	82.4	2:30p	56.0	6:30a	2.3	4.6	0.03	4.9	24.0	4:30p	SSE
14	69.7	84.1	4:30p	57.5	6:30a	1.4	6.1	0.10	5.9	54.0	8:00p	SE
15	71.1	85.5	4:30p	54.9	4:00a	2.2	8.3	0.00	5.3	25.0	10:00a	NE
16	68.5	81.4	5:00p	56.8	6:00a	2.1	5.6	0.00	4.8	19.0	2:00p	SE
17	73.6	87.7	3:00p	58.7	4:30a	0.3	9.0	0.00	6.6	21.0	4:00p	SE
18	73.7	89.2	2:30p	59.1	6:30a	0.6	9.3	0.01	4.7	22.0	7:30p	S
19	76.1	95.4	5:00p	56.1	6:00a	1.3	12.4	0.00	5.0	18.0	2:30p	SE
20	79.0	99.2	2:30p	59.3	6:00a	0.6	14.6	0.00	6.5	23.0	3:00p	SE
21	78.4	94.8	5:00p	59.6	6:30a	0.5	13.8	0.00	6.4	24.0	6:30p	NE
22	75.7	88.4	4:30p	62.5	5:30a	0.2	10.9	0.01	6.4	22.0	5:30p	NE
23	78.5	93.8	5:00p	64.1	6:30a	0.0	13.5	0.00	5.8	26.0	2:30p	SE
24	78.0	95.2	5:30p	57.3	6:30a	0.9	13.9	0.00	4.0	16.0	11:30p	SE
25	79.9	96.8	5:00p	60.7	6:30a	0.4	15.3	0.00	4.3	17.0	3:30p	SSE
26	80.0	98.3	4:30p	60.2	6:30a	0.4	15.4	0.00	3.5	14.0	2:00p	SSE
27	82.3	98.3	3:00p	62.4	6:30a	0.1	17.4	0.00	4.4	20.0	1:30a	NE
28	79.3	97.3	3:00p	59.3	7:00a	0.4	14.7	0.00	4.1	21.0	3:00p	S
29	79.0	99.6	5:00p	55.1	6:30a	1.4	15.4	0.00	4.0	17.0	2:30p	NE
30	78.6	96.3	5:00p	62.6	6:00a	0.1	13.6	0.00	5.0	35.0	6:00p	NNE
31	80.7	98.3	4:30p	63.7	7:00a	0.0	15.7	0.00	6.0	24.0	10:30p	NE

	74.7	99.6	29	53.2	9	25.7	326.2	1.01	5.5	55.0	5	SE

Max >= 90.0: 16
 Max <= 32.0: 0
 Min <= 32.0: 0
 Min <= 0.0: 0
 Max Rain: 0.45 ON 08/01/13
 Days of Rain: 6 (>.01 in) 2 (>.1 in) 0 (>1 in)
 Heat Base: 65.0 Cool Base: 65.0 Method: Integration

Painting-Lanes(Gals)		5	-100%		5	-100%	13	-100%
SIGN MAINTENANCE								
Traffic Control-Repair (Each)	19	45	-58%	134	92	46%	25	432%
Traffic Control-Replace (Each)	3	49	-94%	103	81	27%	105	-2%
Traffic Control-Install (Each)	2	99	-98%	6	161	-96%	140	-96%
Traffic Control-Remove (Each)	6	97	-94%	8	147	-95%	122	-93%
Street Name-Repair (Each)	6	220	-97%	8	220	-96%	61	-87%
Street Name-Replace (Each)	12	62	-81%	62	62		105	-41%
Street Name-Install (Each)		62	-100%	5	62	-92%	108	-95%
Delineators-Repair & Replace (Each)				1			3	-71%
SNOW/ICE CONTROL								
Snow Removal (Loads)				130	129	1%	319	-59%
Salt/Sand Mix Material (Tons)				232	86	172%	188	23%
Plowed/Sanded Streets (Miles)				1,902	1,356	40%	2,088	-9%
SANITATION								
Loose Trash/Debris Collection:WO (Tons)	18	74	-75%	786	601	31%	606	30%
Compacted Trash Collection (Tons)	604	559	8%	3,870	3,845	1%	4,108	-6%
Alley Debris/Trash Removal: T & M (Tons)	29	7	302%	167	101	65%	60	180%
Yard: Sweepings + Misc Debris (Tons)	39	58	-33%	400	670	-40%	906	-56%
Container Repairs-90 Rollouts (Each)	6	5	20%	45	47	-4%	176	-74%
Container Repairs-Dumpsters (Each)	26	21	24%	219	350	-37%	286	-23%
Level Dumpsters - Gravel Base Pad		8	-100%	6	14	-57%	4	58%
Weed Control-Mowing (Hours)	28	40	-29%	99	156	-37%	143	-31%
Weed Control-Burning (Hours)					3	-100%	1	-100%
MATERIAL PROCESSING								
Haul Materials from Vendor Yard (Tons)	234			1,065	369	189%	896	19%
Haul Materials from Project Site (Cu Yds)	3	10	-73%	33	318	-90%	1,254	-97%
Haul Pulverized Asphalt/Millings (Cu Yds)	115	141	-19%	157	268	-42%	559	-72%
MISCELLANEOUS								
Haul Rip Rap Materials--Concrete				10			36	-72%
Crack Sealing (#s per day)				27,150	28,980	-6%	28,571	-5%

WATER/SEWER DIVISION

The water division produced 117,037,500 gallons, a 16% decrease compared to August a year ago, and a 1% increase in hours logged. Furthermore the division responded to 210 requests for locates throughout the month. The meter reader read 3,988 meters resulting in 74 turn-offs for delinquent payment, 4 investigations for zero consumption and 16 investigations for high usage. The division continued the testing regime necessary for the health department regulations, responded to 50 and cleared 48 SCADA alarms at the time of reporting.

The sewer division responded to 264 requests for locates.

MISCELLANEOUS - OTHER								
Concrete Blocks Built (No.)								
Water Main Leak Detection (Feet)					30	-100%	14	-100%
METER SECTION								
METERS (No.)								
Meters Read	3,964	3,988	-1%	39,535	36,039	10%	36,113	9%
Meter Turn-offs (for repair)	9	8	13%	91	60	52%	105	-13%
Meter Turn-offs (delinquent)	74	21	252%	619	426	45%	469	32%
Meter Turn-ons (all)	88	61	44%	683	554	23%	568	20%
METER MAINTENANCE (No.)								
Meters Repaired - In House								
Meters Repaired - In Field							6	-100%
Meters Repaired - Manufacturer								
METER INVESTIGATIONS (No.)								
Zero Consumption	4			232	3	7633%	1	38567%
High Usage	16	37	-57%	128	244	-48%	273	-53%
Leaking in Meter Pit	8			17				
METER PIT MAINTENANCE (No.)								
Curb Stops Repaired							1	-100%
METER PIT INSTALLATION (No.)								
Meter Pits Installed							0	-100%
MISCELLANEOUS - OTHER (No.)								
Concrete Risers Manufactured								
Meter Pits Manufactured								
OPERATIONS SECTION								
WELL METERS (No.)								
Well Meters Read	12	24	-50%	114	183	-38%	135	-16%
Park Meters Read	43	29	48%	199	232	-14%	200	-1%
WELL HOUSE MAINTENANCE (No.)								
Motors Checked	196	403	-51%	1,883	3,172	-41%	3,179	-41%
Well Building Security Checked	129	651	-80%	1,610	5,124	-69%	4,847	-67%
WELL MAINTENANCE (No.)								
Well GPM Check								
Well Check for Sand							2	-100%
Well Static Level							14	-100%
Well Draw Down							10	-100%
Well Air Check		93	-100%		729	-100%	361	-100%
GROUND STORAGE TANKS (No.)								
7.5 MG Tank Checked	22	62	-65%	227	488	-53%	410	-45%
7.5 MG Tank Level Checked	22	62	-65%	227	488	-53%	410	-45%
2.0 MG Tank Checked	22	62	-65%	228	488	-53%	410	-44%
2.0 MG Tank Level Checked	22	62	-65%	227	488	-53%	410	-45%
Security Checks	22	62	-65%	230	488	-53%	478	-52%
ELEVATED STORAGE TANKS (No.)								
0.25 MG North Checked	75	93	-19%	467	732	-36%	697	-33%
0.25 MG North Level Checked	75	93	-19%	469	732	-36%	697	-33%
0.25 MG South Checked	75	93	-19%	469	732	-36%	696	-33%
0.25 MG South Level Checked	75	93	-19%	469	732	-36%	697	-33%

Security Checks	75	186	-60%	463	1,464	-68%	1,329	-65%
WATER QUALITY TESTING (No.)								
Well Samples Taken	6			9			45	-80%
Distribution Samples Taken	5			14			99	-86%
Chlorine Samples Taken	12	155	-92%	323	1,220	-74%	592	-45%
Bacteriological Samples Taken	29			139			96	44%
Other - Samples taken	3			3			68	-96%
SCADA SYSTEM (No.)								
SCADA Alarms	50	70	-29%	692	546	27%	386	79%
SCADA Alarms Cleared	48	70	-31%	690	542	27%	384	80%
DISINFECTION (No.)								
Chlorine Bottles Picked Up		29	-100%		158	-100%	101	-100%
Chlorine Bottles Returned		29	-100%		172	-100%	103	-100%
POTABLE WELLS								
WELLS PUMPED								
Hours	3,984	3,949	1%	21,890	24,417	-10%	25,663	-15%
Gallons	117,038	139,833	-16%	656,155	792,337	-17%	760,382	-14%
Call Customer By Phone								
UNCC LOCATES								
City Requests	7	4	75%	32	72	-56%	40	-20%
Private Requests	108	132	-18%	691	822	-16%	322	114%

DESCRIPTION	Aug 2013	Aug 2012	Aug Change	YTD 2013	YTD 2012	YTD Change	5 yr YTD Avg	5 yr YTD Change
Monthly Water Demand Record								
Sterling WTP								
Monthly Total Demand (MG)	115			636				
Average Daily Demand (MG)	4			21				
Maximum Daily Demand (MG)	5			25				
Minimum Daily Demand (MG)	2			16				
Monthly Total FW Production (MG)	115			637				
Average Daily FW Production (MG)	4			21				
Maximum Daily FW Production (MG)	5			28				
Minimum Daily FW Production (MG)	2			12				

DESCRIPTION	Aug 2013	Aug 2012	Aug Change	YTD 2013	YTD 2012	YTD Change	5 yr YTD Avg	5 yr YTD Change
SANITARY SECTION								
Sewer Service Installed (No.)								
Sewer Service Installed (No.) 4"							1	-100%
Sewer Service Installed (No.) 6" & larger								
Sewer Service Taps Installed (No.) all								
Sewer Service Inspected (No.)							1	-100%
Sewer Service Repaired (No.)							3	-100%

Sewer Lines Installed (Ft.)								
Sewer Lines Installed (Ft.) 6"								
Sewer Lines Installed (Ft.) 8"							180	-100%
Sewer Lines Installed (Ft.) 10"								
Sewer Lines Installed (Ft.) 12" & larger								
Sewer Lines Replaced (Ft.) 4"								
Sewer Lines Replaced -6" (Ft.)							5	-100%
Sewer Lines Replaced -8" (Ft.)								
Sewer Lines Replaced -10" (Ft.)							3	-100%
Sewer Lines Replaced -12" & larger (Ft.)								
Sanitary Sewer Reline-all sizes (Ft.)								
Sewer Lines Cleaned (Ft.) 4"							20	-100%
Sewer Lines Cleaned (Ft.) 6"							949	-100%
Sewer Lines Cleaned (Ft.) 8"							10,558	-100%
Sewer Lines Cleaned (Ft.) 10"				3,200	-100%		5,715	-100%
Sewer Lines Cleaned (Ft.) 12" & larger				3,000	-100%		2,904	-100%
Sewer Lines Repaired (Ft.)								
Sewer Lines Repaired (Ft.) 6"								
Sewer Lines Repaired (Ft.) 8"							1	-100%
Sewer Lines Repaired (Ft.) 10"							361	-100%
Sewer Lines Repaired (Ft.) 12" & larger							0	-100%
Sanitary Tap Locates (No.)	120	64	88%	506	65	678%	70	621%
Sanitary Line Locates (No.)	55	63	-13%	367	726	-49%	812	-55%
Sanitary Manhole Locates (No.)	89	95	-6%	560	1,421	-61%	1,421	-61%
Sanitary Manholes Constructed (No.)							0	-100%
Sanitary Manholes Inspected (No.)							4	-100%
Sanitary Manholes Repaired (No.)							1	-100%
Sanitary Manholes Raised (No.)								
Sanitary Manholes Lowered (No.)								
Lift Stations Checked (No.)					6	-100%	32	-100%
Lift Stations Cleaned/Washed (No.)					14	-100%	43	-100%
Lift Stations Repaired (No.)							2	-100%
Lift Station Alarms (No.)					35	-100%	13	-100%
MISCELLANEOUS-OTHER								
Sewer Lines Televised (Ft.) all sizes					60	-100%	12	-100%
Sewer Service Lines Televised (No.)					1	-100%	3	-100%
Sewer Service Taps Televised (No.)					2	-100%	3	-100%
Sewer Service Lines Replaced (No.)					1	-100%	0	-100%
Sewer Service Taps Replaced (No.)					1	-100%	0	-100%
Manhole Risers Manufactured (No.)								
STORM SECTION								
Storm Sewer Lines Installed (Ft.)								
Sewer Lines Installed -8" (Ft.)							36	-100%
Sewer Lines Installed -10" (Ft.)								
Sewer Lines Installed -12" & larger (Ft.)								
Storm Sewer Lines Replaced (Ft.)								
sewer lines replaced-8" (Ft.)								
Sewer lines replaced-10" (Ft.)							1	-100%

Sewer Lines Replaced-12" & larger (Ft.)								
Storm Sewer lines Cleaned (Ft.)								
Sewer lines cleaned-8" (Ft)							529	-100%
Sewer lines cleaned-10" (Ft)							320	-100%
Sewer lines cleaned-12" & larger (Ft)							350	-100%
Storm Sewer Lines Repaired (Ft.)								
Sewer Lines Repaired-8" (Ft)							0	-100%
Sewer Lines Repaired-10" (Ft)								
Sewer Lines Repaired-12" & larger (Ft)							2	-100%
Storm Manholes Constructed (No.)							0	-100%
Storm Manholes Inspected (No.)								
Storm Manholes Repaired (No.)								
Storm Manholes Replaced (No.)							0	-100%
Catchbasins Constructed (No.)								
Catchbasins Inspected (No.)								
Catchbasins Repaired (No.)								
Catchbasins Replaced (No.)								
Catchbasins Cleaned (No.)							4	-100%
Storm Sewer Line Locates (No.)	19	110	-83%	137	744	-82%	1,044	-87%
Storm Sewer Manhole Locates (No.)	18	65	-72%	107	1,240	-91%	1,324	-92%
Call Customer by Phone							1	-100%

AIRPORT DIVISION

The airport division witnessed 266 operations during the month of August. Throughout the month this division sold 4,489 gallons of fuel, which is a 44% increase from August 2012. However the total year-to-date of 25,279 gallons of fuel, is also an 18% decrease compared to a year ago.

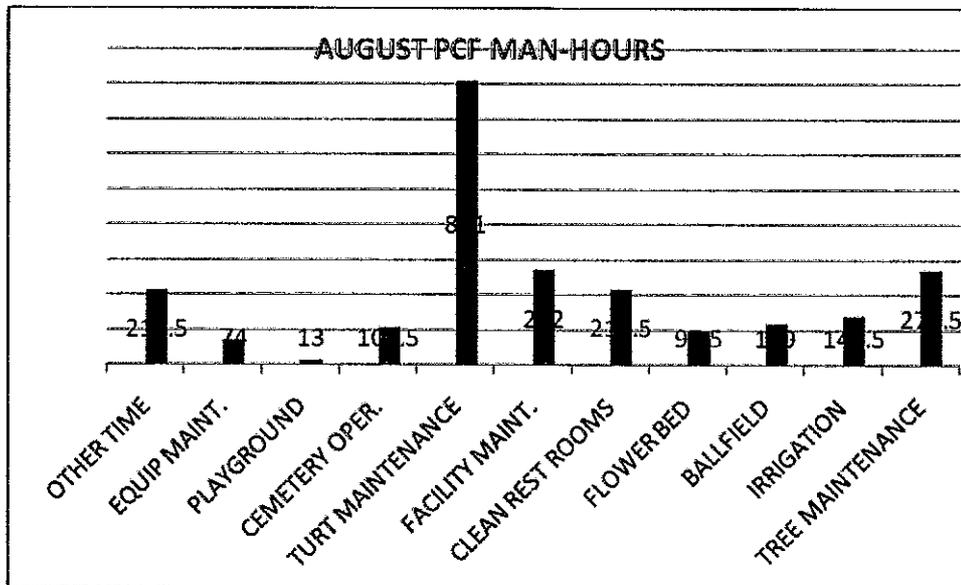
DESCRIPTION	Aug 2013	Aug 2012	Aug Change	YTD 2013	YTD 2012	YTD Change	5 yr YTD Avg	5 yr YTD Change
OPERATIONS BY A/C TYPE								
A/C Single Engine	193	172	12%	884	1,399	-37%	1,228	-28%
A/C Multi Engine	22	16	38%	86	103	-17%	122	-29%
Helicopter	14	22	-36%	110	172	-36%	142	-22%
Turbojet	35	23	52%	275	366	-25%	377	-27%
Other Types	2			2	2		4	-44%
TOTAL OPERATIONS	266	233	14%	1,357	2,042	-34%	1,872	-28%
AVIATION FUEL DISPENSATION								
Avgas (Gals.)	2,248	1,715	31%	9,069	11,542	-21%	10,444	-13%
Jet-A (Gals.)	2,242	1,409	59%	16,210	19,289	-16%	16,620	-2%
TOTAL FUEL	4,489	3,125	44%	25,279	30,831	-18%	27,065	-7%

Units								
Value								
Other Nonhousekeeping 214								
Permits								
Units								
Value								
TOTALS								
Permits								
Units								
Value								
RESIDENTIAL ADD/ALTERATIONS								
Residential Additions/Alterations 434								
Permits	10	16	-38%	85	146	-42%	89	-4%
Value	118,956	61,513	93%	425,794	1,085,769	-61%	580,752	-27%
Residential Garages/Carports 438								
Permits	5			8	5	60%	6	43%
Value	31,090			54,310	77,901	-30%	71,768	-24%
TOTALS - RES. ADD/ALTERATIONS								
Permits	15	16	-6%	93	151	-38%	95	-2%
Value	150,046	61,513	144%	480,104	1,163,670	-59%	652,519	-26%
NEW NONRESIDENTIAL								
Amusement & Recreation 318								
Permits				1				
Value				28,285				
Churches & Religious 319								
Permits								
Value								
Industrial Buildings 320								
Permits				1				
Value				450,000				
Auto Service & Repair 322								
Permits								
Value								
Hospitals & Institutions 323								
Permits							0	-100%
Value							186,000	-100%
Offices 324								
Permits	1			2	1	100%	1	233%
Value	15,000			23,500	1,924,600	-99%	495,571	-95%
Schools & Education 326								
Permits								
Value								
Commercial Buildings (Retail) 327								
Permits		1	-100%		1	-100%	1	-100%
Value		428,119	-100%		428,119	-100%	399,624	-100%
Public Works & Utilities 325								
Permits							0	-100%
Value							2,400,388	-100%

Other Buildings 328								
Permits				5	1	400%	6	-14%
Value				126,569	191,317	-34%	307,788	-59%
Structures 329								
Permits	1			2			3	-41%
Value	16,855			277,855			47,920	480%
TOTALS - NEW NONRESIDENTIAL								
Permits	2	1	100%	11	3	267%	11	
Value	31,855	428,119	-93%	906,209	2,544,036	-64%	3,837,291	-76%
NONRESIDENTIAL ADD/ALTERATIONS								
Nonresidential Add/Alterations 437								
Permits		2	-100%	20	28	-29%	33	-39%
Value		45,000	-100%	1,188,856	2,536,912	-53%	2,859,314	-58%
DEMOLITIONS								
Single-Family 645								
Two-Family 646								
Three & Four Family 647								
Five or More Family 648								
Others 649							0	-100%
PERMITS AND FEES								
Building								
Permits	19	19		128	184	-30%	140	-8%
Fees	13,893	18,778	-26%	96,656	157,152	-38%	118,353	-18%
Demolitions								
Permits		1	-100%	3	6	-50%	5	-42%
Fees		24	-100%	75	144	-48%	123	-39%
Fence								
Permits	4	3	33%	43	67	-36%	55	-22%
Fees	80	60	33%	880	1,340	-34%	1,088	-19%
Mechanical								
Permits	2	8	-75%	33	36	-8%	33	1%
Fees	57	285	-80%	1,127	1,133	-1%	1,153	-2%
Sign								
Permits	2	2		15	14	7%	19	-19%
Fees	40	40		360	520	-31%	544	-34%
Excavation								
Permits	8	15	-47%	82	54	52%	51	60%
Fees	65	95	-32%	450	485	-7%	452	0%
Manufactured Home Hookups								
Permits				1	4	-75%	5	-78%
Fees				75	300	-75%	341	-78%
Miscellaneous								
Permits	25	61	-59%	136	521	-74%	286	-52%
Fees	3,404	14,531	-77%	22,471	133,813	-83%	61,249	-63%
TOTALS - PERMITS AND FEES								
Permits	60	109	-45%	441	886	-50%	592	-26%
Fees	17,539	33,813	-48%	122,094	294,887	-59%	183,303	-33%

Nuisance Violations								
Vehicle Violations		8	-100%	151	135	12%	150	1%
Grass/weed Violations	151	132	14%	710	687	3%	620	15%
Miscellaneous Violations	10	26	-62%	496	338	47%	217	129%
Totals-Nuisance Violations	161	166	-3%	1,357	1,160	17%	987	37%

Opening/Closing	11	5	120%	82	68	21%	72	15%
Cremains - Opening/Closing	7	1	600%	43	32	34%	29	47%
Spaces sold	6	3	100%	45	37	22%	38	19%
Monument permits							136	-100%
Graves repaired/raised	83	23	261%	672	879	-24%	811	-17%
Niches Sold	3			24	19	26%	16	50%
FORESTRY								
Trees trimmed	20	65	-69%	180	473	-62%	485	-63%
Trees removed	9	6	50%	85	122	-30%	142	-40%
Action Requests completed	5	5		34	39	-13%	62	-45%
Trees planted				73	37	97%	60	22%
Stumps removed by contract	11			23	37	-38%	29	-21%



Graph denotes man-hours used during the month of August.

RECREATION DIVISION

TEAM SIDELINE SOFTWARE: The Recreation Division has purchased and started using the new Team Sideline scheduling and registration software. The software enables teams or individual participants, to go to the City website or go to our Team Sideline site, to sign-up for any of our youth or adult sports programs. It does many things, including making schedules according to field or gym availability, and it can send out messages of inclement weather and game cancellations. We have just started to learn the extent of things this software can do to make our jobs more efficiently.

ADULT FALL SOFTBALL: Fall softball leagues began August 12th. There are 7 teams in the Co-Rec. Slow Pitch Division and 6 teams in the Men's Slow Pitch Division. This is 1 more team than there was in 2012. In August, the Adult Fall Softball league schedules were prepared using the new Team Sideline software and then distributed. Arrangements for umpires, scorekeepers and field supervisors for this program also took place in August. League play began the second

week of August and continues through September 20th. There were 1,184 Adult Softball player visits and 1,110 spectator visits to the softball complex in August, 2013.

YOUTH FALL VOLLEYBALL: Registration information for the Fall Youth Volleyball program was processed. The registration due date was August 14th. Practice began the week of August 26th and matches begin September 21st. Pro Sports had the lowest bid on the program T-shirts and has been selected to make them. The graphics they created for the T-shirt design were excellent as well. This is the 13th year for this program and it has grown from 13 teams with just over 100 participants in 2000, to 48 teams and over 340 participants in 2013. It is the same number of teams as last year and down just 39 participants from 2012.

ADULT FALL VOLLEYBALL: There are 17 teams in Adult Volleyball this fall. This is up 3 teams from Fall, 2012. There are 5 teams in Women's A, 7 teams in Women's Upper B, and 5 teams in Women's Lower B. The registration due date was Aug. 21st. Matches begin September 16th and run through November 1st.

PUNT, PASS & KICK COMPETITION: On Saturday, August 15, 2013, 16 young football enthusiasts participated in The NFL Punt, Pass and Kick competition. This year the competition was held before the S.H.S. Football, "Gatorade Game." There were 6 less participants than last year. The competition was held at the Sterling High School - Tiger Field. Local participants were judged on distance and accuracy in punting, passing and kicking. The participants, with the highest cumulative distance in the three events, were the winners. Nine youngsters qualified locally to compete at the sectional competition, which is scheduled for Sunday, October 20th at 10:00 p.m., in Ft. Collins, at Spring Canyon Park.

RECREATION CENTER

WEATHER CONDITIONS FOR OUTDOOR POOL: The weather conditions for the outdoor pool during the summer of 2013 overall were cooler than the record setting number of high day's temperatures of 2012. This year, June started off warm but August never really got that hot. The outdoor pool was actually closed two days in August because the outdoor air temperature did not get above 70 degrees. There usually are a number of times in early June when the outdoor pool does not open or closes early because temperatures drop below 70 degrees. I do not recall this ever happening in August before. This year, we also had very few closures in August due to lightning from the monsoon rains.

NO OUTDOOR POOL MECHANICAL PROBLEMS: During the summer of 2013, we did not have any major outdoor pool mechanical problems. This was the second year in a row where there were very few problems. Before that, we were plagued with three years of outdoor pool heater problems. The outdoor pool was built in 2006 and is now 7 years old. Maintenance expenses from the wear and tear of normal operations will probably start to incur in the next few years. Some higher cost items like pumps, motors and impellers will probably start breaking down and need to be replaced.

TOTAL CENTER ATTENDANCE: August, 2013 had a total attendance of 4,863 patron visits. August, 2012 had total attendance of 5,901 patron visits. This was a decrease of 1,038 patron visits to the Recreation Center from August, 2012. The decrease is mostly due to the outdoor pool being closed two days in August because the outdoor air temperature did not get above 70 degrees.

CHILD ADMISSIONS: There were a total of 577 Child Admissions to the Recreation Center in August, 2013. This is down 140 visits from August, 2012! This is a large increase and probably

due to the outdoor pool being closed two days in August. Historically, outdoor pool patrons do not come back to the outdoor pool after the Logan County fair. Paid admissions and punch card admissions make up total admissions.

YOUTH ADMISSIONS: There were a total of 1,641 Youth Admissions to the Recreation Center in August, 2013. This was down 543 visits from August, 2012.

SENIOR ADMISSIONS: There were a total of 403 Senior Admissions to the Recreation Center in August, 2013. This was down 63 visits from August, 2012.

ADULT ADMISSIONS: There were a total 1,504 Adult Admissions to the Recreation Center in August, 2013. This was down 345 visits from August, 2012.

PRIVATE AFTER HOUR SWIMMING EVENTS: The Recreation Center had one private after-hours rental in August, 2012. Sykes had 200 people use the entire facility on Sunday, August 16th from 6:30 – 9:00 p.m. They mostly used the outdoor pool.

ANNUAL MAINTENANCE PREPARATIONS: Preparations were made in August for the Annual Maintenance from September 3 – 5. The main project scheduled is for Restoration Concrete Inc. to come back in and clean, refinish and re-seal the indoor pool deck.

SESSION #5 SWIMMING LESSONS: In August, the fifth and final session of summer American Red Cross swimming lessons was conducted. There were a total of 47 students enrolled in private swimming lessons. Session 5 was up a total of 19 kids from 2012. This year we only offered private, one on one, swim lessons in the Session 5. The 47 students enrolled in swimming lessons in August accounted for 470 swimmer visits to the Recreation Center in August, 2013.

SUMMER 2012 SWIMMING LESSONS TOTALS: In 2012 there were a total of 621 children enrolled in summer swimming lessons. In 2011 there were a total of 684 children enrolled in summer swimming lessons. This is down 63 children from 2011. In 2012 the cost of swimming lessons went from \$22.00 per class to \$30.00 per class.

This summer there were 526 children in regular swimming lesson classes. Regular lessons cost \$30.00 per child, and totaled \$15,780.00 in revenue. This summer we also provided 95 children with private lessons. Private swimming lessons cost \$60 per child, and totaled \$5,700.00 in revenue. Though the cost for swimming lessons went up in 2012, and there were 63 less children in swimming lessons, revenue for swimming lessons was up \$4,463.00 for the summer.

OUTDOOR POOL CLOSING DATE: The outdoor pool closed on August 21st because S.H.S. classes began on August 22nd. Most of our lifeguards are S.H.S. high school students but our N.J.C. lifeguards had started classes on August 20th!

It is most logical and economical for the outdoor pool to close on the day that school starts. Remaining open on weekends until Labor Day has been attempted in the past, but attendance was extremely low. There were usually more lifeguards than there were swimmers. To open only weekends until Labor Day, the cost of heating the outdoor pool would continue at approximately \$1,500.00 per week and the cost of chemicals would be approximately \$1,043.00 per week. This and the expected low attendance for the two weekends, make it very costly to keep the outdoor pool open on weekends until Labor Day.

Summer								
Adult Softball Teams				54	78	-31%	86	-38%
Adult Softball Participants				3,958	4,380	-10%	4,677	-15%
Adult Softball Spectators				2,910	3,670	-21%	6,474	-55%
Wildcat Softball Teams				60	96	-38%	84	-29%
Wildcat Softball Participants				1,441	2,900	-50%	3,482	-59%
Wildcat Softball Spectators				5,640	6,860	-18%	8,640	-35%
Pet Show Participants				23	10	130%	12	92%
Rockies Baseball Skills Challenge				16	20	-20%	21	-24%
July 4th Dance Attendance				500	200	150%	420	19%
July 4th Fireworks Attendance				5,000			4,400	14%
Tennis Lessons					18	-100%	6	-100%
Tennis Leagues								
Fall								
Softball Teams	13	12	8%	13	12	8%	13	-2%
Softball Participants	1,184	780	52%	1,184	780	52%	749	58%
Softball Spectators	1,110	900	23%	1,110	900	23%	716	55%
Volleyball Teams								
Volleyball Participants								
Volleyball Spectators								
Punt, Pass & Kick Participants	16			16				
Open Gym Participants								
Youth Volleyball Teams	48			48			10	400%
Youth Volleyball Participants							96	-100%
Youth Volleyball Spectators								
Trick or Treat Street Participants								

LIBRARY

The patron count for Sterling Public Library from August 1 through August 31, 2012 was 4,471.

The library had 2 Community Servants for a total of 10 hours of community service. Ten volunteers worked 49 hours. One Workforce Center participant worked 77 hours. Total volunteer hours for the month of August were 136.

Sterling Public Library made 122 interlibrary loan requests of other libraries and received 149 items. Other libraries made 152 interlibrary loan requests and Sterling Public Library loaned 130 items. Lending libraries were unable to fill 37 requests and Sterling Public Library was unable to fill 22 requests. Total interlibrary loan requests were 274 and 279 items were circulated.

Janet Bigler reported 9 tutors worked with 20 students for 94 hours during August.

Cheryl Schulte provided stories and crafts for 11 people as a part of Our Time.

Janet Bigler and Sandy Van Dusen attended the Group Community Service Awards Luncheon on August 29th in Loveland. The Literacy Coalition was awarded a grant for \$1000.00

PROJECT UPDATE:

Technology continues to be an important part of the library. Two thousand two hundred twenty four patrons signed up and used the Internet and public access computers during August.

There were 66 children who called Dial-a-Story during August. Cheryl Schulte, Dorothy Schreyer, Denise Ladd, Margie Peake and Connie Chambers read stories during the month. The stories can be heard by calling 522-6808.

DESCRIPTION	Aug 2013	Aug 2012	Aug Change	YTD 2013	YTD 2012	YTD Change	5 yr YTD Avg	5 yr YTD Change
Active Library Patrons							4,495	-100%
Books Checked Out	7,475	8,190	-9%	70,165	75,519	-7%	70,594	-1%
Digital check out	676	545	24%	5,716	4,620	24%	924	519%
In-house Circulation	608	309	97%	3,595	4,106	-12%	8,787	-59%
Volunteer Hours	49	55	-11%	375	388	-3%	179	110%
Story Time Attendance				418	431	-3%	319	31%
Summer Reading Program				580	659	-12%	662	-12%
Reference Questions	635	605	5%	4,957	5,118	-3%	6,671	-26%
Books Placed on Hold	340	471	-28%	2,847	4,305	-34%	3,388	-16%
Inter-Library Loans								
Borrowed requests	122	226	-46%	1,727	1,768	-2%	1,697	2%
Loaned requests	152	234	-35%	1,455	1,537	-5%	1,534	-5%
Total	274	460	-40%	3,182	3,305	-4%	3,229	-1%
Library Meeting Room Use	25	28	-11%	275	237	16%	116	138%
Patrons Using Facility	4,471	5,433	-18%	37,891	39,522	-4%	37,347	1%
Hours Tutoring	94	339	-72%	1,109	1,891	-41%	1,208	-8%
Internet use	2,224	2,598	-14%	16,830	17,510	-4%	14,808	14%

OVERLAND TRAIL MUSEUM

Attendance at the Museum during the month of July was 992 visitors representing 27 states and 3 foreign countries. August attendance was up 46% from August 2012.

Family Fun Saturday took place on August 3. The activity for the day was gold panning.

We had 2 facility rentals in August: one wedding and wedding reception, and one memorial service. Perry and Kay met with Bob Brown to discuss some proposed changes to the guidelines and prices for the facility rentals. These changes will need to be presented to the PLR board and the price changes to City Council.

Our annual program, Bison Days, took place on August 7 and 9. Both days were sold out. Volunteer and former staff, Emily Singer, participated as Annie Oakley. Several new activities were added to this year's program.

Promotion to schools for Journey Stories began this month. Kay was invited to speak to the RE1 Valley staff at Sterling High School. A short promo video was shown and brochures distributed to all RE1 Valley staff. Later that afternoon Ayres elementary invited her to their building staff meeting to answer questions. Perry spoke to the staff of St. Anthony's on August 28 and will speak at the staff meeting in Merino on September 11. Brochures are being sent to outlying schools. A fund raising effort has begun to raise funds to help schools with transportation costs to the exhibit.

The last day of work for seasonal employee Carter Hough was August 22. Kay and Perry are reviewing applications for the part time custodian.

The doctor's office display in the Hamil building has been disassembled and taken to the back room of the store. Work orders for blocking off the breaker box and repairing a cabinet have been submitted. The new doctor's office will open to the public when labels and signs have been installed.

Staff noticed signs of bats "nesting" in the Karg Barn and the Department of Wildlife was called to come out and give suggestions for getting rid of them. They emphasized the health issues and suggested placing industrial fans and other deterrents in the loft. This seems to be helping the situation.

Owner of the Luft house, Barbara Weaver, met with Kay and Joe Kiolbasa, along with members of the Historical Society and members of the Germans from Russia group to discuss the Luft house donation. The City Manager will be presenting the proposal to City Council for consideration.

Museum Projects

Relocating Dr. Office exhibit.....	In progress
Oral History project.....	In Progress/ongoing project
Collections storage cleaning.....	In progress
Accessioning artifacts.....	Ongoing project
Archiving obits & anniversaries.....	Ongoing project
Cleaning buildings & artifacts.....	Ongoing
Archive room.....	In progress
Tannery.....	In progress
Research Room.....	Plans progressing
Reorganization of photo archives.....	In progress
Concrete work (gutters & sidewalks.....	Sidewalk to Karg barn in progress

DESCRIPTION	Aug 2013	Aug 2012	Aug Change	YTD 2013	YTD 2012	YTD Change	5 yr YTD Avg	5 yr YTD Change
Numbers of Donors	4	5	-20%	20	20		29	-31%
Number of items donated	4	15	-73%	37	68	-46%	104	-64%
Number of School Visits				21	22	-5%	18	19%
Number of Students				1,213	865	40%	769	58%
Prairie School Students				59	30	97%	69	-14%
Prairie School Teachers				10	4	150%	10	4%
Number of Special Events	3	3		11	9	22%	9	22%
Total Attendance of Special Events	45	180	-75%	4,237	3,452	23%	3,199	32%
Number of facility rentals	2			27	8	238%	4	611%
Number of Tour Buses	1			4	3	33%	1	186%
Tour Bus Visitors	35			87	75	16%	39	125%
States represented	27	30	-10%	167	149	12%	172	-3%
Foreign Countries Represented	3	4	-25%	18	16	13%	21	-13%
Total of All Visitors	992	678	46%	10,347	8,998	15%	8,041	29%
Volunteer Hours	22	44	-51%	386	168	130%	387	0%
Square Foot, Bldg. Maintained	29,766	29,766		238,128	238,128		207,128	15%