

STERLING

A Colorado Treasure

MONTHLY REPORTS

August 2012

CITY MANAGER

AUGUST 2012 MONTHLY REPORT

City Manager:

City Manager Kiolbasa attended or met with the following in August:

- Meeting with McCool for Master Plan;
- Meeting with staff to prepare ambulance budget for submission to County;
- Personnel Board meetings;
- Meeting with Sterling Urban Renewal Authority and Logan County Economic Development Corporation regarding Colorado Department of Transportation report;
- Meetings with staff for budget preparation; and
- Meeting with Focus group.

Executive Secretary:

The Executive Secretary continues to do the packets for Council. There were no amplified music permits or proclamations issued in August. She attends the administrative staff meetings and writes the minutes. Connie prepares the monthly reports, puts them on the web site and scans them into Laser Fiche for future reference.

Connie prepared information for and attended the Sterling Urban Renewal Authority Board meeting on August 14, 2012.

Connie is a member of the employee newsletter committee and continues to help with the publication of it. She also attends the Web Group meetings and the weekly clerical staff meetings. Connie helped answer the telephone in the Personnel/HR Department during the month of August.

Emergency Management Coordinator (EMC):

MEETINGS ATTENDED

Logan County E911 Authority

Logan County E911 Authority held a business meeting in August. The 2013 budget was developed by line item. Also discussed was the NG911 project and how it would impact revenues and equipment costs.

RE1 School District Safety Committee

EMC Owens attended the August RE1 Safety Committee meeting in Sterling. The committee discussed the upcoming full scale reunification exercise was discussed after a report from our design committee. Final plans were made for location and operations of the exercise.

Northeast Colorado Health Department

The EMC attended a Community Engagement seminar at the NCHD. Sponsored by the CDPHE, the seminar centered on gathering information from local agencies on their capabilities to respond to a health emergency. The information will be used to develop the 2012 Community Health Assessment.

Local Agency Incident Debriefing Meeting

Bob met with several local and state agencies in the EOC to debrief after the Crook Anthrax in cattle incident. Information was gathered and he created an Incident Action Plan, which will be used as the main supporting document in the final report. They discussed possible reimbursement options and what would be eligible. Also discussed was the incident response and what lessons were learned and what could be improved.

County Wildfire Operations Planning Meeting

The EMC met with Sterling Fire Chief Vogel and Sterling Rural Fire District Chairman Stan Kaiser about developing a countywide wildfire operations plan. This plan would ensure uniform operations throughout the county and have a list of resources and contacts. Work on the plan will continue through the next few months.

City Building Security Project

EMC Owens met with City Manager Kiolbasa, Sterling Police Chief Breivik and City Attorney Penny about developing a building security plan. The group discussed building access, plans, training and exercises. They will start by having a vendor perform a building assessment and use that information to move forward.

RESPONSES

A cattle anthrax outbreak occurred near Crook on August 4th. Over fifty head of cattle had died due to the outbreak. Over the course of the week, four more cattle from surrounding ranches had also died from anthrax.

The State Vet, USDA, state and local health departments, Logan County agencies and state and county OEM responded.

The cattle carcasses were burned and buried under the supervision of the state vet and health departments. The anthrax does not appear to have spread from the local area, as no other exposures have been reported.

Bob did the main report and helped Crook Fire with their reimbursement claims. An incident debriefing was held to share information and plan for future incidents.

TRAINING

RE1 Schools Safety Committee

EMC Owens was part of a multi-agency group that went to all six schools in the RE1 School District to give training and a presentation on the new Standard Response Protocol that the District adopted. This training will be used during a full-scale exercise in September.

OTHER OEM ACTIVITIES

- EMC Owens processed the 2012 Emergency Manager Project Grant (EMPG) contract. He printed three original contracts and had all three signed by the Logan County BOCC. The contracts were then sent to the state for processing.
- The EMC finished a Special Events Data Collection for the regional All Hazards group.
- Bob performed all of the August E911 bookkeeping, checks and deposits.

- Two ABATE motorcycle trainings were done in August. This training was sponsored under a Logan County EMS Council injury prevention grant. These two classes were the final classes in the project. A total of 24 students were trained with grant assistance from the Council.
- The EMC finished work on the Logan County E911 Authority 2013 budget and turned it into the Logan County Finance Department for review. He met with Deb Unrein to discuss the budget changes.

Emergency Communication Center:

- Communications Center handled 2,158 calls for service during the month of August 2012, a two percent increase from the 2,126 calls received in August 2011.
- Sterling Police Department handled 1,089 calls for service in August 2012, a decrease of two percent compared to 1,115 calls for service received in August 2011.
- Logan County Sheriff's Office received 872 calls for service in August 2012, a nine percent increase compared to 798 calls for service received in August 2011.
- Crook Fire Department received 16 calls for service in August 2012, compared to 10 calls for service in August 2011.
- Fleming Fire received nine calls for service in August 2012, compared to seven calls for service in August 2011.
- Merino Fire handled 10 calls for service in August 2012 compared to 13 calls for service in August 2011.
- Peetz Fire handled seven calls for service in August 2012, compared to six calls for service in August 2011.
- Sterling Fire handled 203 calls for service in August 2012, an increase of 46 percent compared to 139 calls for service August 2011.

DESCRIPTION	Aug 2012	Aug 2011	Aug Change	YTD 2012	YTD 2011	YTD Change
ACTIVITIES						
CALLS for SERVICE						
STERLING DISPATCH	2,158	2,126	2%	16,684	15,476	8%
CITY OF STERLING	1,089	1,115	-2%	8,496	7,710	10%
LOGAN COUNTY	872	798	9%	6,662	6,068	10%
STERLING FIRE 07530	203	139	46%	1,410	1,002	41%
CROOK FIRE 07505	16	10	60%	79	56	41%
FLEMING FIRE 07515	9	7	29%	59	47	26%
MERINO FIRE 07522	10	13	-23%	95	64	48%
PEETZ FIRE 07525	7	6	17%	48	29	66%

Information Technology Specialist (ITS):

Daily backup of all servers, Finance & Police Systems and routine user and file security maintenance continue. ITS Anderson was called in for a weekend problem with the mail server.

Set up test files and users for Dispatch on Police AS400. Contacted Kentec regarding trouble resetting the switchboard phone set at Service Center. Restored a deleted file for the Finance Department. The ITS took one computer in for repair and assisted at the Museum and Library on computer and printer problems.

ITS Anderson processed renewals for Citrix and Police AS400.

Mary Ann attended a SWellness meeting and made flyers and arrangements for the next SWellness events.

CITY ATTORNEY

AUGUST 2012 MONTHLY REPORT

MEETINGS:

The City Attorney attends City Council meetings and work sessions, Staff meetings, Planning Commission meetings, and various other meetings as needed, including meetings with department directors and other personnel. The City Attorney also attends miscellaneous meetings with the City Manager and individuals. The City Attorney met with the HR assistant, Fire Chief, and City Manager. The City Attorney also met with the Police Chief and the Emergency Management Coordinator regarding City building security issues. The Deputy City Attorneys attend meetings as required for their respective positions.

The paralegal attends staff meetings, Swellness presentations, and secretarial meetings when there is training.

DOCUMENT PREPARATION:

Prepared agendas and packets for City Attorney's submission to City Council Meetings.

Prepared the following Resolutions:

Resolution No. 8-1-12, Series of 2012 – A Resolution before the City of Sterling, Logan County, Colorado approving an Attachment F to Professional Services Agreement with Armstrong Consultants, Inc.

Resolution No. 8-2-12, Series of 2012 – A Resolution before the City of Sterling, Logan County, Colorado, approving the execution of a letter of intent regarding participation by the City of Sterling in an Xcel Energy program to be known as the Logan County Community Solar Garden(s).

Resolution No. 8-3-12, Series of 2012 – A Resolution before the City of Sterling, Logan County, Colorado approving a grant application to the State Board of the Great Outdoors Colorado Trust Fund pertaining to the completion of a Parks and Recreation master plan update.

Resolution No. 8-4-12, Series of 2012 – A Resolution before the City of Sterling, Logan County, Colorado, authorizing the City Manager to negotiate and enter into agreements for collection services for the City of Sterling.

Prepared the following Ordinances:

Ordinance No. 5, Series of 2012 – An Ordinance granting a right-of-way easement on City-owned property to Kentec Communications, Inc.

Other Documents:

This office prepared a Public Notice for publication and a letter to a beneficiary of the Old Hire Police Pension Fund, regarding initiation of the procedure to withdraw idle funds from the FPPA Fund.

MUNICIPAL COURT:

The Deputy City Attorney prosecuted 3 charges. Two defendants were found guilty and one defendant was found not guilty. One charge was dismissed at trial at the request of the citizen complainant/witness. Four Defendants changed their plea to guilty prior to trial; and four charges were dismissed, including a sales tax charge, proof of insurance charge, and handicap parking charge. The Deputy City Attorney conferred with defense counsel and appeared for pretrial on 9 charges. This office prepares Court documents, including miscellaneous pleadings such as guilty pleas and stipulations, various subpoenas, memos to the Police Department and Humane Society regarding trials, trial schedules, motions, jury instructions when needed, and correspondence and discovery letters. Court files are copied and Police Department, Humane Society, and attorney files are prepared for trial.

LIQUOR LICENSING:

This office processed one liquor license renewal application.

MISCELLANEOUS:

This office prepared letters and Releases regarding two claims made against the City for damages to property.

The paralegal does research, drafts documents and pleadings, and performs all other related legal work relating to the position. The paralegal makes telephone calls to library patrons regarding past due items, and processes letters to library patrons prepared by the library staff, regarding past due items. The paralegal also assists the HR Department with answering the telephones and receptionist duties when needed.

FINANCE DEPARTMENT
AUGUST 2012 MONTHLY REPORT

The Finance Department assisted 3,158 customers during the month of August 2012. This compares to 3,029 customers in August 2011. This number does not include the contacts made by the Director of Finance. There were on average 137 customer contacts per day for August 2012. Please review the Finance Department Activities report for additional information regarding the various services that the Department of Finance and Records provided in August 2012 in comparison to August 2011.

The General Fund revenues for the month of August 2012 amounted to \$963,223.47. The revenue for the month ended August 2011 in the General Fund amounted to \$848,874.44. Expenditures for the General fund for the month ending August 31, 2012 amounted to \$1,067,139.31 and for the same period in 2011 the expenditures were \$1,142,102.08.

Cash in all City funds totaled \$2,911,685.83 on August 31, 2012 and for August 31, 2011 on hand was \$2,501,859.27. On August 31, 2012 the City of Sterling had outstanding a total of \$12,640,781.73 in investments, this amount is for all funds. This breaks down to \$205,858.86 in Certificates of Deposit, \$12,334,501.86 ColoTrust Plus and \$100,421.01 in Money Market.

There were \$2,594,316.48 worth of checks issued in August 2012 for all funds; this compares to \$1,614,958.61 for the same period in 2011. There were 6279.7 gallons of gasoline and diesel used in the month of August 2012 for all City operations. This compares to 6747.1 gallons gasoline and diesel used in August 2011.

Please see the Finance Department's activity list below for other comparisons.

Investment Breakdown

2012

THIS SUMMARY IS PROVIDED TO SHOW THE PLACEMENT OF INVESTMENTS. PLEASE REFER TO THE BALANCE SHEETS FOR THE VARIOUS FUNDS FOR TOTAL CASH & CASH EQUIVALENT.

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	8/31/12
General Fund:				
Colostrust Plus	\$2,829,265.31	\$710,000.00	\$515,546.33	\$2,634,811.64
Colostrust Plus - Seizure Money	\$26,610.43	\$0.00	\$5.75	\$26,616.18
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$2,855,875.74	\$710,000.00	\$515,552.08	\$2,661,427.82
Hotel Tax Fund:				
Colostrust Plus	\$52,541.00	\$0.00	\$15,012.29	\$67,553.29
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$52,541.00	\$0.00	\$15,012.29	\$67,553.29
Water Fund:				
Colostrust Plus	\$1,311,258.93	\$0.00	\$490,325.27	\$1,801,584.20
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$1,311,258.93	\$0.00	\$490,325.27	\$1,801,584.20
Sanitation Fund:				
Colostrust Plus	\$557,397.46	\$15,000.00	\$20,119.90	\$562,517.36
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$557,397.46	\$15,000.00	\$20,119.90	\$562,517.36
Sewer Fund:				
Colostrust Plus	\$3,358,307.79	\$20,000.00	\$70,729.43	\$3,409,037.22
Certificates of Deposit	\$205,858.86	\$0.00	\$0.00	\$205,858.86
Money Market	\$100,421.01	\$0.00	\$4.27	\$100,425.28
TOTALS	\$3,664,587.66	\$20,000.00	\$70,733.70	\$3,715,321.36
Perpetual Care Fund:				
Colostrust Plus	\$160,852.34	\$0.00	\$34.74	\$160,887.08
TOTALS	\$160,852.34	\$0.00	\$34.74	\$160,887.08

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	8/31/12
Library Improvement Fund:				
Colotrust Plus	\$27,869.46	\$0.00	\$6.01	\$27,875.47
TOTALS	\$27,869.46	\$0.00	\$6.01	\$27,875.47
Conservation Trust Fund:				
Colotrust Plus	\$214,945.24	\$30,920.00	\$41.68	\$184,066.92
TOTALS	\$214,945.24	\$30,920.00	\$41.68	\$184,066.92
Karl Falch Library Trust Fund:				
Colotrust Plus	\$31,063.23	\$0.00	\$6.73	\$31,069.96
TOTALS	\$31,063.23	\$0.00	\$6.73	\$31,069.96
Employee Self-Insurance Fund:				
Colotrust Plus	\$574,175.08	\$0.00	\$124.05	\$574,299.13
TOTALS	\$574,175.08	\$0.00	\$124.05	\$574,299.13
Service Center Fund:				
Colotrust Plus	\$422,592.55	\$60,000.00	\$35,091.42	\$397,683.97
TOTALS	\$422,592.55	\$60,000.00	\$35,091.42	\$397,683.97
Risk Management Fund:				
Colotrust Plus	\$883,207.81	\$0.00	\$190.82	\$883,398.63
TOTALS	\$883,207.81	\$0.00	\$190.82	\$883,398.63
Capital Equipment Fund:				
Colotrust Plus	\$709,780.99	\$0.00	\$85,165.00	\$794,945.99
TOTALS	\$709,780.99	\$0.00	\$85,165.00	\$794,945.99
Capital Improvement Fund:				
Colotrust Plus	\$770,987.79	\$0.00	\$7,167.03	\$778,154.82
Colotrust Plus - Museum Exhibits	\$0.00	\$0.00	\$0.00	\$0.00
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$770,987.79	\$0.00	\$7,167.03	\$778,154.82

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	8/31/12
Grand Totals All Funds:				
Colostrust Plus	\$11,930,855.41	\$835,920.00	\$1,239,566.45	\$12,334,501.86
Certificates of Deposit	\$205,858.86	\$0.00	\$0.00	\$205,858.86
Money Market	\$100,421.01	\$0.00	\$4.27	\$100,425.28
Grand Total	\$12,237,135.28	\$835,920.00	\$1,239,570.72	\$12,640,786.00

GENERAL FUND

This Document is for Internal Use and Represents Unaudited Figures

8/31/2012

BALANCE SHEET

ASSETS:

Cash	\$276,874.19
Flex Cash Account	\$13,059.13
Petty Cash	\$830.00
Cash with County Treasurer	\$24,735.17
Accounts Receivable	\$196,040.58
Taxes Receivable	\$46,416.71
Sales Tax Receivable	\$661,556.92
Property Tax Receivable	\$1,009,612.00
Investments	\$2,634,811.64
Investment - Federal Seizure	\$26,616.18
Prepaid Fuel	\$32,864.25
Prepaid Fuel - Airport	\$34,214.40
Payroll Clearing Account	\$1,784.88
Postage Clearing Account	\$3,558.71
Prepaid Prisoner Housing	\$50,514.00
Sales Tax Clearing	-\$0.64

TOTAL ASSETS

\$5,013,488.12

LIABILITIES:

Ded/Ben Clearing Account	\$5,471.46
Accounts Payable	\$38,858.16
Accounts Payable - Logan County	\$3,632.75
Accrued Salaries	\$177,116.77
Court Bonds	\$2,505.00
Jury Deposit	\$754.00
Restitution Clearing Account	\$2,663.94
Seizures	\$600.00
Deferred Revenue	\$1,009,612.00
Deferred Revenue - Other	\$7,482.08

TOTAL LIABILITIES

\$1,248,696.16

FUND BALANCE:

Reserve for Museum (Bernice Sanders)	\$28,230.89
Reserve for Museum (Exhibits)	\$42,505.32
Designated for Arts	\$60,000.00
Unreserved Fund Balance	\$2,678,578.41
Excess Revenue over Expenditures	\$955,477.34

TOTAL FUND BALANCE

\$3,764,791.96

**TOTAL LIABILITIES
& FUND BALANCE**

\$5,013,488.12

GENERAL FUND

8/31/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Real & Personal Prop. Tax	\$1,010,091.00	\$11,868.60	\$982,727.88	\$27,363.12
Road & Bridge Fund Taxes	\$80,000.00	\$0.00	\$79,230.64	\$769.36
Auto Ownership Taxes	\$100,500.00	\$9,527.98	\$73,719.34	\$26,780.66
Sales Tax	\$6,369,500.00	\$528,119.16	\$4,328,450.95	\$2,041,049.05
Vehicle Use Tax	\$190,000.00	\$16,579.29	\$171,841.65	\$18,158.35
Building Material Use Tax	\$50,000.00	\$12,109.49	\$103,568.53	-\$53,568.53
Employment Occupation Tax	\$15,300.00	\$0.00	\$15,400.00	-\$100.00
TOTAL TAXES	\$7,815,391.00	\$578,204.52	\$5,754,938.99	\$2,060,452.01
Franchise Taxes	\$706,000.00	\$78,830.34	\$453,396.91	\$252,603.09
Licenses & Permits	\$140,250.00	\$21,963.96	\$193,769.44	-\$53,519.44
Intergovernmental Revenue	\$3,440,288.00	\$170,527.05	\$1,087,128.48	\$2,353,159.52
Charges for Service	\$265,005.00	\$33,837.76	\$209,307.04	\$55,697.96
Fines & Forfeits	\$145,300.00	\$10,797.96	\$90,078.44	\$55,221.56
Miscellaneous Revenue	\$400,294.00	\$26,420.88	\$286,340.72	\$113,953.28
Transfer from Other Funds	\$513,989.00	\$42,641.00	\$391,056.94	\$122,932.06
TOTAL OTHER REVENUES	\$5,611,126.00	\$385,018.95	\$2,711,077.97	\$2,900,048.03
GRAND TOTAL REVENUES	\$13,426,517.00	\$963,223.47	\$8,466,016.96	\$4,960,500.04

GENERAL FUND

8/31/2012

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
<u>GENERAL GOVERNMENT:</u>				
Council	\$73,798.00	\$5,566.56	\$48,288.44	\$25,509.56
City Manager	\$351,042.00	\$36,170.41	\$232,337.60	\$118,704.40
City Attorney	\$195,436.00	\$19,165.56	\$132,878.18	\$62,557.82
Municipal Court	\$102,233.00	\$9,817.16	\$62,832.37	\$39,400.63
Finance	\$427,059.00	\$44,952.64	\$298,415.43	\$128,643.57
City Hall & Non-Departmental	\$1,307,268.00	\$56,283.45	\$956,744.79	\$350,523.21
Personnel	\$233,579.00	\$16,035.01	\$147,242.99	\$86,336.01
TOTAL GENERAL GOVERNMENT	\$2,690,415.00	\$187,990.79	\$1,878,739.80	\$811,675.20
<u>PUBLIC SAFETY:</u>				
Police	\$1,824,011.00	\$168,834.83	\$1,073,799.34	\$750,211.66
Dispatch Center	\$553,312.00	\$51,366.97	\$344,914.68	\$208,397.32
Youth Services	\$107,849.00	\$11,282.09	\$71,943.10	\$35,905.90

Fire	\$1,488,256.00	\$152,330.98	\$953,253.72	\$535,002.28
Ambulance Service	\$694,320.00	\$58,288.26	\$346,889.93	\$347,430.07
TOTAL PUBLIC SAFETY	\$4,667,748.00	\$442,103.13	\$2,790,800.77	\$1,876,947.23

PUBLIC WORKS:

Street	\$2,230,678.00	\$90,073.45	\$598,065.74	\$1,632,612.26
Engineering & Operations	\$525,326.00	\$34,221.61	\$304,470.97	\$220,855.03
Airport	\$1,958,712.00	\$52,294.11	\$293,661.36	\$1,665,050.64
TOTAL PUBLIC WORKS	\$4,714,716.00	\$176,589.17	\$1,196,198.07	\$3,518,517.93

CULTURE & RECREATION:

Riverside Cemetery	\$227,900.00	\$15,049.98	\$133,984.67	\$93,915.33
Museum	\$124,544.00	\$19,023.08	\$71,609.84	\$52,934.16
Parks	\$511,169.00	\$53,868.84	\$330,627.47	\$180,541.53
Recreation Center	\$502,629.00	\$72,547.43	\$364,383.25	\$138,245.75
Forestry	\$135,279.00	\$11,303.76	\$94,657.10	\$40,621.90
Rec. Administration	\$410,735.00	\$40,993.93	\$267,715.74	\$143,019.26
Softball	\$40,359.00	\$6,181.72	\$27,390.86	\$12,968.14
Youth Softball	\$11,070.00	\$744.17	\$11,040.16	\$29.84
Basketball	\$8,216.00	\$0.00	\$8,128.11	\$87.89
Volleyball	\$6,859.00	\$0.00	\$3,019.42	\$3,839.58
Tolla Brown Skate Park	\$12,000.00	\$747.93	\$4,827.50	\$7,172.50
Special Events	\$22,950.00	\$96.35	\$12,999.58	\$9,950.42
Tennis	\$18,500.00	\$2,283.85	\$11,131.52	\$7,368.48
Youth Basketball	\$24,758.00	\$0.00	\$15,301.49	\$9,456.51
Youth Volleyball	\$10,714.00	\$485.64	\$747.64	\$9,966.36
Baseball	\$27,440.00	\$1,242.33	\$7,536.44	\$19,903.56
Library	\$458,607.00	\$35,887.21	\$279,700.19	\$178,906.81
TOTAL CULTURE & RECREATION	\$2,553,729.00	\$260,456.22	\$1,644,800.98	\$908,928.02

GRAND TOTAL EXPENDITURES	\$14,626,608.00	\$1,067,139.31	\$7,510,539.62	\$7,116,068.38
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HOTEL TAX FUND

8/31/2012

<u>REVENUES</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Hotel Tax	\$102,300.00	\$13,748.79	\$65,127.06	\$37,172.94
Investment Earnings	\$100.00	\$12.29	\$32.29	\$67.71
Penalty & Interest	\$0.00	\$0.00	\$1,427.97	-\$1,427.97
TOTAL HOTEL TAX FUND REVENUE	\$102,400.00	\$13,761.08	\$66,587.32	\$35,812.68

BALANCE SHEET
8/31/2012

ASSETS:

Cash	\$7,460.70
Investments	\$67,553.29
	<u>\$75,013.99</u>

TOTAL ASSETS	<u>\$75,013.99</u>
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LIABILITIES:

Accounts Payable	\$8,426.67
	<u>\$8,426.67</u>

TOTAL LIABILITIES	\$8,426.67
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FUND BALANCE:

Retained Earnings	\$0.00
Excess Revenue over Expenditures	\$66,587.32
	<u>\$66,587.32</u>

TOTAL FUND BALANCE	<u>\$66,587.32</u>
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TOTAL LIABILITIES AND FUND BALANCE	<u>\$75,013.99</u>
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WATER FUND
8/31/2012
BALANCE SHEET

ASSETS:

Cash	\$266,907.43
Cash with Fiscal Agent	\$12,915,799.53
Accounts Receivable	\$1,526.78
Accounts Receivable - Utility Billing	\$590,873.97
Supply Inventory	\$157,475.74
Investments	\$1,801,584.20
Fixed Assets (Net)	\$19,664,796.45
	<u>\$35,398,964.10</u>

TOTAL ASSETS	<u>\$35,398,964.10</u>
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LIABILITIES:

Accounts Payable	\$824,922.81
Unpaid Compensated Absences	\$6,926.00
Accrued Salaries	\$4,485.90
Accounts Payable Pawnee Ridge	\$6,127.62
Loan Payable CWRPDA	\$28,558,845.11
Loan Payable Premium	\$734,948.06
Due to Sewer Fund	\$310,967.00
Lease Interest Payable	\$218,483.05
	<u>\$30,665,705.55</u>

TOTAL LIABILITIES	\$30,665,705.55
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FUND BALANCE:

Reserve for Painting	\$500,000.00
Reserve for Capital Replacement	\$3,021,869.00
Retained Earnings	\$6,651,843.51
Excess Revenue over Expenditures	-\$5,440,453.96
	<u>\$4,733,258.55</u>

TOTAL FUND BALANCE	<u>\$4,733,258.55</u>
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TOTAL LIABILITIES AND FUND BALANCE	<u>\$35,398,964.10</u>
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WATER FUND

8/31/2012

<u>REVENUES</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Water Revenue-Inside Residential	\$3,309,073.00	\$469,912.56	\$2,337,437.46	\$971,635.54
Water Revenue-Outside Residential	\$308,794.00	\$73,533.25	\$217,184.53	\$91,609.47
Water Revenue-Inside Commercial	\$1,082,446.00	\$149,891.93	\$721,180.61	\$361,265.39
Water Revenue-Outside Commercial	\$7,915.00	\$1,757.69	\$4,974.19	\$2,940.81
Water Revenue-Inside Industrial	\$580,320.00	\$81,914.38	\$333,149.05	\$247,170.95
Misc. Water Sales	\$5,000.00	\$496.20	\$6,588.96	-\$1,588.96
Surcharge	\$38,000.00	\$7,337.70	\$27,089.66	\$10,910.34
Service Charges	\$48,000.00	\$3,498.14	\$27,711.59	\$20,288.41
Tapping Charges	\$5,000.00	\$0.00	\$495.00	\$4,505.00
Water Div. Services	\$4,000.00	\$393.69	\$4,871.30	-\$871.30
Penalties	\$30,000.00	\$11,935.45	\$35,546.88	-\$5,546.88
Investment Earnings	\$500.00	\$325.27	\$1,190.81	-\$690.81
Miscellaneous	\$250.00	\$1,704.22	\$4,366.55	-\$4,116.55
Rents from land	\$50,000.00	\$0.00	\$23,846.01	\$26,153.99
Rights	\$0.00	\$0.00	\$0.00	\$0.00
Water Credits	\$0.00	\$0.00	\$0.00	\$0.00
Plant Investment Fees	\$10,000.00	\$0.00	\$15,000.00	-\$5,000.00
Loan Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Other Refunds of Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$5,479,298.00	\$802,700.48	\$3,760,632.60	\$1,718,665.40

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
<u>WATER LINES:</u>				
Personnel	\$196,742.00	\$16,812.08	\$142,012.00	\$54,730.00
Maintenance & Operation	\$1,285,749.00	\$98,344.07	\$1,076,319.39	\$209,429.61
Capital Outlay	\$11,640,756.00	\$1,295,893.87	\$7,300,666.89	\$4,340,089.11
Transfer to General Fund	\$222,414.00	\$18,534.00	\$148,272.00	\$74,142.00
TOTAL EXPENDITURES	\$13,345,661.00	\$1,429,584.02	\$8,667,270.28	\$4,678,390.72
Debt Service	\$533,374.00	\$0.00	\$533,373.92	\$0.08
TOTAL WATER FUND W/DEBT	\$13,879,035.00	\$1,429,584.02	\$9,200,644.20	\$4,678,390.80

WATER PLANT:

Personnel	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance & Operation	\$0.00	\$442.36	\$442.36	-\$442.36
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to General Fund	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL EXPENDITURES	\$0.00	\$442.36	\$442.36	-\$442.36
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL WATER FUND W/DEBT	\$0.00	\$442.36	\$442.36	-\$442.36

SANITATION FUND

8/31/2012

BALANCE SHEET

ASSETS:

Cash	\$218,544.22
Accounts Receivable	\$507.07
Accounts Receivable - Utility Billing	\$47,295.04
Supply Inventory	\$17,065.00
Investments	\$562,517.36
Fixed Assets (Net)	\$232,599.52

TOTAL ASSETS **\$1,078,528.21**

LIABILITIES:

Accounts Payable	\$908.14
Unpaid Compensated Absences	\$7,279.20
Accrued Salaries	\$4,188.01

TOTAL LIABILITIES **\$12,375.35**

FUND BALANCE:

Reserve for Equipment	\$28,389.00
Reserve for Capital Replacement	\$835,607.00
Retained Earnings	\$237,003.91
Excess Revenue over Expenditures	-\$34,847.05

TOTAL FUND BALANCE **\$1,066,152.86**

**TOTAL LIABILITIES
AND FUND BALANCE** **\$1,078,528.21**

SANITATION FUND

8/31/2012

REVENUES:	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sanitation Revenue-Inside	\$450,000.00	\$44,642.86	\$301,255.81	\$148,744.19
Rubbish Collection Fees	\$1,500.00	\$94.50	\$1,197.00	\$303.00
Sanitation Services	\$0.00	\$0.00	\$59.75	-\$59.75
Penalties	\$5,500.00	\$488.33	\$3,459.57	\$2,040.43
Investment Earnings	\$500.00	\$119.90	\$809.50	-\$309.50
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$457,500.00	\$45,345.59	\$306,781.63	\$150,718.37

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$155,584.00	\$16,228.80	\$106,106.27	\$49,477.73
Maintenance & Operation	\$259,809.00	\$17,867.95	\$194,010.41	\$65,798.59
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to General Fund	\$62,273.00	\$5,189.00	\$41,512.00	\$20,761.00
TOTAL EXPENDITURES	\$477,666.00	\$39,285.75	\$341,628.68	\$136,037.32

SEWER FUND

8/31/2012

BALANCE SHEET

ASSETS:

Cash	\$241,486.60
Accounts Receivable	\$3,716.58
Accounts Receivable - Utility Billing	\$146,610.06
Accounts Receivable - Industrial	\$21,818.80
Due From Water Fund	\$310,967.00
Supply Inventory	\$73,304.24
Investments	\$3,715,321.36
Fixed Assets (Net)	\$10,610,301.83

TOTAL ASSETS

\$15,123,526.47

LIABILITIES:

Accounts Payable	\$1,702.33
Unpaid Compensated Absences	\$10,302.27
Accrued Salaries	\$9,327.38
Loan Payable CWRPDA	\$818,901.90
Interest Payable	\$12,198.51

TOTAL LIABILITIES

\$852,432.39

FUND BALANCE:

Reserve for Capital Projects	\$111,784.00
Reserve for Trunk Line Replacement	\$167,431.45
Reserve for Lagoons	\$296,859.26
Reserve for Capital Replacement	\$8,626,073.00
Retained Earnings	\$5,412,124.61
Excess Revenue over Expenditures	-\$343,178.24

TOTAL FUND BALANCE

\$14,271,094.08

**TOTAL LIABILITIES
AND FUND BALANCE**

\$15,123,526.47

SEWER FUND

8/31/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sewer Revenue-Inside Residential	\$971,112.00	\$101,678.01	\$650,203.08	\$320,908.92
Sewer Revenue-Outside Residential	\$99,952.00	\$17,246.30	\$68,791.90	\$31,160.10
Sewer Revenue-Inside Commercial	\$321,438.00	\$44,680.09	\$236,441.49	\$84,996.51
Sewer Revenue-Outside Commercial	\$2,868.00	\$580.28	\$2,231.85	\$636.15
Sewer Revenue-Inside Industrial	\$311,909.00	\$21,818.80	\$156,501.89	\$155,407.11
Tapping Charges	\$2,000.00	\$0.00	\$550.00	\$1,450.00
Sewer Division Charges	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Penalties	\$14,000.00	\$1,518.18	\$9,820.13	\$4,179.87
Investment Earnings	\$6,000.00	\$767.67	\$5,444.00	\$556.00
Miscellaneous	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Outside Billing	\$0.00	\$0.00	\$88.90	-\$88.90
Plant Investment Fees	\$10,000.00	\$0.00	\$12,666.00	-\$2,666.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Compensation for loss	\$0.00	\$0.00	\$42,257.13	-\$42,257.13
Other Refund of Expenditure	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$1,744,279.00	\$188,289.33	\$1,184,996.37	\$559,282.63

<u>EXPENDITURES:</u> <u>LINES AND SERVICES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$86,348.00	\$6,934.86	\$34,392.08	\$51,955.92
Maintenance & Operation	\$340,845.00	\$21,663.19	\$212,791.05	\$128,053.95
Capital Outlay	\$237,900.00	\$0.00	\$191,596.93	\$46,303.07
Transfer to General Fund	\$64,072.00	\$5,339.00	\$42,712.00	\$21,360.00
TOTAL LINES & SERVICES	\$729,165.00	\$33,937.05	\$481,492.06	\$247,672.94
Debt Service	\$199,137.00	\$0.00	\$199,137.06	-\$0.06
TOTAL LINES & SERVICES W/DEBT	\$928,302.00	\$33,937.05	\$680,629.12	\$247,672.88

<u>TREATMENT FACILITIES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$302,734.00	\$21,535.76	\$167,304.42	\$135,429.58
Maintenance & Operation	\$811,363.00	\$67,081.73	\$571,609.07	\$239,753.93
Capital Outlay	\$15,310.00	\$0.00	\$0.00	\$15,310.00
Transfer to General Fund	\$162,955.00	\$13,579.00	\$108,632.00	\$54,323.00
TOTAL TREATMENT FACILITIES	\$1,292,362.00	\$102,196.49	\$847,545.49	\$444,816.51

TOTAL EXPENDITURES	\$2,220,664.00	\$136,133.54	\$1,528,174.61	\$692,489.39
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PERPETUAL CARE FUND

8/31/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Perpetual Care	\$4,500.00	\$750.00	\$9,450.00	-\$4,950.00
Perpetual Care - niches	\$11,000.00	\$1,000.00	\$9,000.00	\$2,000.00
Investment Earnings	\$175.00	\$34.74	\$228.00	-\$53.00
TOTAL REVENUES	\$15,675.00	\$1,784.74	\$18,678.00	-\$3,003.00

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$320.00	\$0.00	\$320.00	\$0.00
Niche Engraving	\$2,000.00	\$0.00	\$2,550.00	-\$550.00
Transfer to General Fund	\$175.00	\$0.00	\$0.00	\$175.00
TOTAL EXPENDITURES	\$2,495.00	\$0.00	\$2,870.00	-\$375.00

BALANCE SHEET

8/31/2012

<u>ASSETS:</u>			
Cash	\$9,075.86		
Investments	\$160,887.08		
		TOTAL ASSETS	\$169,962.94
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$154,154.94		
Excess Revenue over Expenditures	\$15,808.00		
		TOTAL FUND BALANCE	\$169,962.94
		TOTAL LIABILITIES & FUND BALANCE	\$169,962.94

LIBRARY IMPROVEMENT FUND

8/31/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$0.00	\$6.01	\$39.09	-\$39.09

Contributions	\$0.00	\$0.00	\$900.00	-\$900.00
Transfer from Capital Improvement	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$0.00	\$6.01	\$939.09	-\$939.09

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Capital Improvement Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00

BALANCE SHEET

8/31/2012

ASSETS:

Cash	\$2.86			
Investments	\$27,875.47			
		TOTAL ASSETS		\$27,878.33

LIABILITIES:

Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00

FUND BALANCE:

Unreserved Fund Balance	\$26,939.24			
Excess Revenue over Expenditures	\$939.09			
		TOTAL FUND BALANCE		\$27,878.33
		TOTAL LIABILITIES & FUND BALANCE		\$27,878.33

CONSERVATION TRUST FUND

8/31/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
State Contributions	\$118,000.00	\$0.00	\$75,895.72	\$42,104.28
Investment Earnings	\$400.00	\$41.68	\$265.54	\$134.46
TOTAL REVENUES	\$118,400.00	\$41.68	\$76,161.26	\$42,238.74

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Tennis Court Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Steel picnic tables	\$10,300.00	\$0.00	\$10,300.00	\$0.00
Bridge - Pioneer Park	\$0.00	\$0.00	\$1,104.13	-\$1,104.13

Aluminum tables	\$0.00	\$0.00	\$0.00	\$0.00
Basketball Court Improvements	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Softball Field Improvements	\$10,725.00	\$0.00	\$0.00	\$10,725.00
Playground Equipment	\$108,000.00	\$30,575.13	\$48,205.13	\$59,794.87
Fitness Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Krull Park	\$12,261.00	\$0.00	\$0.00	\$12,261.00
Pioneer Park Improvements	\$18,400.00	\$0.00	\$2,801.71	\$15,598.29
Softball Field Backdrop	\$0.00	\$0.00	\$0.00	\$0.00
Roof - Columbine	\$4,837.00	\$0.00	\$0.00	\$4,837.00
TOTAL EXPENDITURES	\$174,523.00	\$30,575.13	\$62,410.97	\$112,112.03

BALANCE SHEET
8/31/2012

ASSETS:

Cash	\$0.20			
Investments	\$184,066.92			
		TOTAL ASSETS		\$184,067.12

LIABILITIES:

Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00

FUND BALANCE:

Unreserved Fund Balance	\$170,316.83			
Excess Revenue over Expenditures	\$13,750.29			
		TOTAL FUND BALANCE		\$184,067.12
		TOTAL LIABILITIES & FUND BALANCE		\$184,067.12

KARL FALCH LIBRARY TRUST FUND

8/31/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$50.00	\$6.73	\$44.80	\$5.20
TOTAL REVENUES	\$50.00	\$6.73	\$44.80	\$5.20

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Books Purchased	\$800.00	\$0.00	\$0.00	\$800.00
Audit	\$55.00	\$0.00	\$55.00	\$0.00
TOTAL EXPENDITURES	\$855.00	\$0.00	\$55.00	\$800.00

BALANCE SHEET

8/31/2012

ASSETS:

Cash	\$376.11		
Investments	\$31,069.96		
		TOTAL ASSETS	\$31,446.07

LIABILITIES:

Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00

FUND BALANCE:

Unreserved Fund Balance	\$31,456.27		
Excess Revenue over Expenditures	-\$10.20		
		TOTAL FUND BALANCE	\$31,446.07

		TOTAL LIABILITIES & FUND BALANCE	\$31,446.07
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EMPLOYEE SELF-INSURANCE FUND

8/31/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$700.00	\$124.05	\$829.82	-\$129.82
Employee Premiums	\$268,977.00	\$26,800.62	\$171,059.85	\$97,917.15
Wellness	\$100.00	\$0.00	\$0.00	\$100.00
City Premiums	\$1,267,186.00	\$86,161.89	\$747,367.00	\$519,819.00
TOTAL REVENUES	\$1,536,963.00	\$113,086.56	\$919,256.67	\$617,706.33

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Old Hire Fire Pension	\$0.00	\$0.00	\$0.00	\$0.00
Wellness	\$100.00	\$0.00	\$0.00	\$100.00
Premium	\$1,536,163.00	\$106,008.02	\$913,276.84	\$622,886.16
FLEX	\$3,600.00	\$210.00	\$1,850.00	\$1,750.00
Audit	\$630.00	\$0.00	\$630.00	\$0.00
Transfer General Fund	\$700.00	\$0.00	\$0.00	\$700.00
TOTAL EXPENDITURES	\$1,541,193.00	\$106,218.02	\$915,756.84	\$625,436.16

BALANCE SHEET

8/31/2012

ASSETS:

Cash	\$27,779.79
Accounts Receivable	\$966.50

Investments	<u>\$574,299.13</u>	TOTAL ASSETS	<u>\$603,045.42</u>
<u>LIABILITIES:</u>			
Accounts Payable	<u>\$0.00</u>	TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Retained Earnings	\$599,545.59		
Excess Revenue over Expenditures	<u>\$3,499.83</u>	TOTAL FUND BALANCE	<u>\$603,045.42</u>
		TOTAL LIABILITIES & FUND BALANCE	<u>\$603,045.42</u>

SERVICE CENTER FUND

8/31/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$400.00	\$91.42	\$546.24	-\$146.24
Miscellaneous	\$0.00	\$1,540.00	\$1,540.00	-\$1,540.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$426,881.00	\$0.00	\$284,584.00	\$142,297.00
Transfer from Capital Improvement	\$0.00	\$0.00	\$0.00	\$0.00
Transfer for Lease Payment	\$230,040.00	\$19,170.00	\$153,360.00	\$76,680.00
TOTAL REVENUES	<u>\$657,321.00</u>	<u>\$20,801.42</u>	<u>\$440,030.24</u>	<u>\$217,290.76</u>

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$303,691.00	\$32,253.35	\$205,727.72	\$97,963.28
Maintenance & Operation	\$353,380.00	\$5,052.09	\$117,022.28	\$236,357.72
Capital Outlay	\$17,000.00	\$0.00	\$16,320.99	\$679.01
Transfer to General Fund	\$400.00	\$0.00	\$0.00	\$400.00
TOTAL EXPENDITURES	<u>\$674,471.00</u>	<u>\$37,305.44</u>	<u>\$339,070.99</u>	<u>\$335,400.01</u>

BALANCE SHEET

8/31/2012

<u>ASSETS:</u>			
Cash	\$19,348.27		
Cash - Bank of Cherry Creek	\$3.13		
Investments	\$397,683.97		
Fixed Assets (Net)	<u>\$2,126,760.09</u>		
		TOTAL ASSETS	<u>\$2,543,795.46</u>

LIABILITIES:

Accounts Payable	\$256.38		
Unpaid Compensated Absences	\$19,924.74		
Accrued Salaries	\$8,715.41		
Lease Payable	\$1,355,000.00		
Lease Interest Payable	\$5,420.00		
		TOTAL LIABILITIES	\$1,389,316.53

FUND BALANCE:

Retained Earnings	\$1,053,519.68		
Excess Revenue over Expenditures	\$100,959.25		
		TOTAL FUND BALANCE	\$1,154,478.93

**TOTAL LIABILITIES
& FUND BALANCE** \$2,543,795.46

RISK MANAGEMENT FUND

8/31/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,000.00	\$190.82	\$1,304.41	-\$304.41
Miscellaneous	\$5,000.00	\$0.00	\$13,997.00	-\$8,997.00
Compensation for Loss	\$5,000.00	\$0.00	\$67,934.05	-\$62,934.05
Transfer of Reserves	\$216,940.00	\$0.00	\$166,022.50	\$50,917.50
Transfer Workers Comp	\$181,227.00	\$0.00	\$129,632.84	\$51,594.16
TOTAL REVENUES	\$409,167.00	\$190.82	\$378,890.80	\$30,276.20

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Claims Paid	\$143,413.00	\$2,897.50	\$107,799.98	\$35,613.02
Expense for Workers Comp	\$181,200.00	\$0.00	\$135,900.00	\$45,300.00
Premium Fees	\$216,932.00	\$0.00	\$173,895.55	\$43,036.45
Expense for Unemployment	\$10,000.00	\$0.00	\$8,094.00	\$1,906.00
Materials & Supplies	\$300.00	\$100.00	\$300.00	\$0.00
Audit	\$590.00	\$0.00	\$590.00	\$0.00
Transfer to General Fund	\$1,000.00	\$0.00	\$0.00	\$1,000.00
TOTAL EXPENDITURES	\$553,435.00	\$2,997.50	\$426,579.53	\$126,855.47

BALANCE SHEET

8/31/2012

ASSETS:

Cash	\$14,990.44		
Investments	\$883,398.63		
		TOTAL ASSETS	\$898,389.07

LIABILITIES:

Accounts Payable	\$2,790.00		
		TOTAL LIABILITIES	\$2,790.00

FUND BALANCE:

Emergency Reserve	\$350,000.00		
Retained Earnings	\$593,287.80		
Excess Revenue over Expenditures	-\$47,688.73		
		TOTAL FUND BALANCE	\$895,599.07
		TOTAL LIABILITIES & FUND BALANCE	\$898,389.07

CAPITAL EQUIPMENT FUND

8/31/2012

REVENUES:	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,000.00	\$165.00	\$1,113.91	-\$113.91
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Compensation for Loss	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$512,271.00	\$85,378.00	\$341,512.00	\$170,759.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
Donations	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$513,271.00	\$85,543.00	\$342,625.91	\$170,645.09

EXPENDITURES:	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$905.00	\$0.00	\$905.00	\$0.00
Police Equipment	\$92,495.00	\$0.00	\$91,993.21	\$501.79
Dispatch Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Fire Equipment	\$80,675.00	\$0.00	\$49,045.00	\$31,630.00
Public Works Equipment	\$100,000.00	\$0.00	\$104,264.00	-\$4,264.00
Parks, Lib & Rec Equipment	\$89,304.00	\$0.00	\$87,598.71	\$1,705.29
Non-Dept Equipment	\$21,440.00	\$0.00	\$21,440.00	\$0.00
TOTAL EXPENDITURES	\$384,819.00	\$0.00	\$355,245.92	\$29,573.08

BALANCE SHEET

8/31/2012

Cash	\$18,579.86		
Investments	\$794,945.99		
Fixed Assets (Net)	\$1,783,326.98		
		TOTAL ASSETS	\$2,596,852.83

LIABILITIES:

Accounts Payable	\$0.00
Lease Payable	\$175,658.32
Lease Interest Payable	\$9,737.88

TOTAL LIABILITIES \$185,396.20

FUND BALANCE:

Retained Earnings	\$2,424,076.64
Excess Revenue over Expenditures	-\$12,620.01

TOTAL FUND BALANCE \$2,411,456.63

**TOTAL LIABILITIES
& FUND BALANCE** \$2,596,852.83

CAPITAL IMPROVEMENT FUND

8/31/2012

<u>REVENUES:</u>	BUDGETED 2012	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,500.00	\$167.03	\$1,124.94	\$375.06
Misc. Income	\$0.00	\$1.70	\$1,022.13	-\$1,022.13
Rents From Land	\$16,800.00	\$191.81	\$15,582.75	\$1,217.25
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Grants	\$85,500.00	\$0.00	\$0.00	\$85,500.00
Donations	\$0.00	\$0.00	\$0.00	\$0.00
Donation - Museum Building	\$0.00	\$0.00	\$0.00	\$0.00
Donation - Museum Exhibits	\$0.00	\$0.00	\$0.00	\$0.00
Transfer from Elna Anderson Fund	\$0.00	\$0.00	\$0.00	\$0.00
Transfer from Ethel Lindstrom Fund	\$0.00	\$0.00	\$0.00	\$0.00
Transfer from Library Improv Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$103,800.00	\$360.54	\$17,729.82	\$86,070.18

<u>EXPENDITURES:</u>	BUDGETED 2012	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Museum Building	\$0.00	\$0.00	\$0.00	\$0.00
Museum Exhibits	\$49,110.00	-\$7,423.35	\$49,928.67	-\$818.67
Library Addition	\$0.00	\$0.00	\$0.00	\$0.00
Land Transaction	\$0.00	\$0.00	\$0.00	\$0.00
Land Purchase	\$0.00	\$0.00	\$0.00	\$0.00
Building Improvements	\$90,000.00	\$0.00	\$0.00	\$90,000.00
Audit	\$535.00	\$0.00	\$535.00	\$0.00
Transfer to Service Center	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Library Improvement Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$139,645.00	-\$7,423.35	\$50,463.67	\$89,181.33

BALANCE SHEET
8/31/2012

ASSETS:

Cash	\$15,765.60
Accounts Receivable	\$0.00
Investments	<u>\$778,154.82</u>

TOTAL ASSETS	<u>\$793,920.42</u>
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LIABILITIES:

Accounts Payable	<u>\$0.00</u>
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TOTAL LIABILITIES	\$0.00
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FUND BALANCE:

Unreserved Fund Balance	\$826,654.27
Excess Revenue over Expenditures	<u>-\$32,733.85</u>

TOTAL FUND BALANCE	<u>\$793,920.42</u>
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TOTAL LIABILITIES & FUND BALANCE	<u>\$793,920.42</u>
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PERSONNEL/HR DEPARTMENT

AUGUST 2012 MONTHLY REPORT

The following is a partial list of activities in which the Personnel/HR Department participated in during the month of August 2012.

CDL TESTING – A DOT Random Drug test was not conducted during the month of August. There were six (6) pre-employment drug screens conducted.

WORKERS' COMPENSATION – The City continues to work on all injury cases that are presented for on-the-job injuries. During the month of August, there were three (3) claims reported by employees.

JOB OPPORTUNITIES –

Positions Open	Positions Filled
Seasonal lifeguard and lifeguard WSI	Police Officer (2)
Police Officer (3)	Public Safety Dispatchers (3)
Public Safety Dispatcher (1)	Maintenance Worker I (1)
Cashier/Receptionist (Recreation Center)	Museum Assistant
Maintenance Worker III	
Maintenance Worker I (6)	
Fire Captain	
Fire Fighter	

PERSONNEL BOARD – Personnel Board did meet twice during August to review a presentation by Police representatives regarding retention. Council requested the Board review information and recommend possible solutions to retention in the Police Department.

MISCELLANEOUS ACTIVITIES

HR Assistant continued working on the Neogov application process.

Job Descriptions are being reviewed and revised. Five positions are being reviewed by MSEC for exempt/non-exempt status. Department Heads are reviewing the information from MSEC.

One Police Officer written testing was held for two candidates. Both were successful.

HR Assistant conducted seven (7) orientations for employees. Five (5) orientations were conducted for seasonal employees.

HR Assistant participated in the budget preparation with City Manager and Finance Director.

MUNICIPAL COURT
AUGUST 2012 MONTHLY REPORT

DESCRIPTION	Aug 2012	Aug 2011	Aug Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
ARRAIGNMENTS	86	48	79%	407	380	7%	579	-30%
JUVENILE CASES	15	3	400%	49	50	-2%	87	-44%
TRAFFIC	1			4	5	-20%	3	43%
NO INSURANCE				1	1		1	-17%
NO SEAT BELT					1	-100%	1	-100%
SPEEDING				1			1	
UNDERAGE POSS OF TOBACCO					6	-100%	5	-100%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA				14	4	250%	10	43%
THEFT	3			6	5	20%	7	-14%
DISTURBING THE PEACE/NOISES		2	-100%	2	5	-60%	7	-71%
RESISTING ARREST/FAILURE TO COMPLY	1	1		1	3	-67%	1	
INJURING/DEFACING PROPERTY	4			8	5	60%	6	38%
TRESPASSING							5	-100%
UNDERAGE POSS/CONS ALCOHOL/PROCURE	3			6	5	20%	28	-79%
CURFEW FOR MINORS	1			2	1	100%	3	-29%
OTHER	2			4	9	-56%	9	-53%
ADULT CASES	71	45	58%	358	330	8%	492	-27%
TRAFFIC	10	1	900%	59	33	79%	45	30%
NO INSURANCE	2			14	14		49	-71%
NO SEAT BELT	2	3	-33%	24	45	-47%	78	-69%
SPEEDING	1	3	-67%	16	29	-45%	57	-72%
PARKING	3	11	-73%	20	40	-50%	50	-60%
POSS. MARIJUANA/DRUG PARAPHERNALIA	4	2	100%	30	22	36%	28	8%
THEFT	10	3	233%	39	37	5%	25	56%
DISTURBING THE PEACE/NOISES	6	2	200%	19	9	111%	13	44%
RESISTING ARREST/FAILURE TO COMPLY				6	2	200%	4	67%
INJURING/DEFACING PROPERTY		2	-100%	2	9	-78%	4	-55%
TRESPASSING				8	5	60%	22	-63%
UNDERAGE POSS/CONS ALCOHOL	11	4	175%	66	26	154%	48	37%
SALE / PROCUREMENT / OPEN CONTAINER							5	-100%
OTHER	7	4	75%	20	22	-9%	25	-20%
ANIMAL	15	10	50%	30	31	-3%	33	-10%
NUISANCES				5	7	-29%	16	-68%
JUVENILE ARR'S FOUND GUILTY	4	2	100%	30	38	-21%	54	-44%
JUVENILE ARR'S DISMISSED							16	-100%
JUVENILES PLACED ON PROB/DJ/UPS	10	2	400%	33	41	-20%	63	-48%
JUVENILE VIOLS OF PROB/DJ/UPS				3	4	-25%	12	-75%
JUVENILE FTA/PWL							59	-100%
ADULT ARR'S FOUND GUILTY	28	16	75%	136	166	-18%	194	-30%
ADULT ARR'S DISMISSED	3	9	-67%	27	31	-13%	61	-56%
ADULTS PLACED ON PROB/DJ/UPS	8	5	60%	80	77	4%	76	6%
ADULT VIOLS OF PROB/DJ/UPS				1	3	-67%	17	-94%
ADULT FTA/PWL	2	4	-50%	17	35	-51%	107	-84%

DESCRIPTION	Aug 2012	Aug 2011	Aug Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
FINE EXTENSIONS	43	23	87%	273	205	33%	313	-13%
CONTINUANCE/SET FOR TRIALS/ETC	38	13	192%	135	59	129%	98	37%
CASES REVIEWED	59	43	37%	364	298	22%	311	17%
TRIALS FOUND GUILTY	2	1	100%	36	24	50%	342	-89%
TRIALS FOUND NOT GUILTY	1			2	2		875	-100%
TRIALS DISMISSED	4	1	300%	26	6	333%	121	-78%
NEW CHARGES PROCESSED	103	78	32%	710	549	29%	28	2436%
NEW WARRANTS	17	13	31%	106	108	-2%	285	-63%
DAYS JUVENILES SENT TO DETENTION					6	-100%	603	-100%
DAYS ADULTS SENT TO JAIL		15	-100%	50	33	52%	321	-84%
PAID TICKETS	31	51	-39%	326	414	-21%	383	-15%
PAID WITH AUTO POINT REDUCTION	15	23	-35%	155	154	1%	3	4459%
PAID AS REGULAR TICKET	16	28	-43%	171	260	-34%		
FROM PWL TO WARRANT					1	-100%		

POLICE DEPARTMENT

AUGUST 2012 MONTHLY REPORT

During August 2012, the police department responded to 1,089 Calls for Service, a two percent decrease from the 1,116 Calls for Service responded to in August of 2011. The year-to-date Calls for Service at the end of August were 8,496, a 10 percent increase over the 7,711 calls reported at the end of August, 2011.

Officers responded to 24 traffic accidents during the month of August which is the same number, 24, responded to in August of 2011. Through the end of August, officers have responded to 156 traffic accidents, which is a 17 percent decrease over the 188 accidents covered during the same time period last year.

Officers issued 26 penalty assessments during August 2012, which is a 37 percent decrease over the 41 penalty assessments issued in August 2011. Among the criminal offenses reported were one sex offense, one robbery, nine assault offenses, 14 burglaries, 38 larceny/thefts, one counterfeiting/forgery, two fraud offenses, nine drug offenses and 21 vandalisms. The value of property stolen during the month was \$22,056 and \$5,447 was recovered. Officers arrested 67 adults and six juveniles, for a total of 73 arrests in August, 2012. This is 30 more arrests or a 41 percent increase from the 43 total arrests made in August of 2011.

In August, the Youth Services Division received 22 youth referrals (13 males and 9 females). All August youth referrals were received from the Sterling Police Department.

Officers responded to 47 calls at local liquor establishments, twelve more than the 35 calls responded to in August 2011.

Sterling Police Officers and staff completed 22.50 hours of training during the month of August, 2012. Year-to-date, employees have attended more than 1,874.59 hours of training.

DESCRIPTION	Aug 2012	Aug 2011	Aug Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
ACTIVITIES								
CALLS for SERVICE								
CITY OF STERLING	1,089	1,116	-2%	8,496	7,711	10%	9,765	-13%
MOTOR VEHICLE ACCIDENTS	24	24		156	188	-17%	196	-20%
CRIMINAL OFFENSES	174	104	67%	1,006	915	10%	961	5%
GROUP "A" OFFENSES	100	51	96%	562	500	12%	530	6%
GROUP "B" OFFENSES	74	53	40%	466	415	12%	431	8%
VANDALISM	21	12	75%	127	100	27%	114	12%
ARRESTS								
ADULTS	67	42	60%	341	357	-4%	494	-31%
JUVENILES	6	1	500%	29	27	7%	75	-62%
PROPERTY								
STOLEN	22,056	35,972	-39%	173,367	159,136	9%	232,518	-25%
RECOVERED	5,447	3,707	47%	37,449	27,976	34%	65,453	-43%
MUNICIPAL CHARGES								
PA'S	26	41	-37%	384	481	-20%	1,054	-64%
CRIMINAL CHARGES	42	12	250%	202	144	40%	217	-7%
WARNINGS	167	223	-25%	1,899	1,596	19%	2,529	-25%
STATE CHARGES								
TRAFFIC	21	28	-25%	209	202	3%	375	-44%
DUI'S	6	6		45	34	32%	69	-35%
CRIMINAL CHARGES	32	31	3%	210	200	5%	265	-21%
YOUTH SERVICES								
NUMBER OF REFERRALS								
MALE	13	7	86%	120	129	-7%	124	-3%
FEMALE	9	2	350%	70	50	40%	69	1%
TOTAL	22	9	144%	190	179	6%	193	-2%
REFERRING SOURCE								
STERLING POLICE DEPARTMENT	22	5	340%	177	157	13%	174	1%
LOGAN COUNTY SHERIFF'S OFFICE		2	-100%	2	4	-50%	6	-68%
DISTRICT COURT				2	4	-50%	1	67%
STATE PATROL/OTHER JURISDICTION				1	2	-50%	1	
PARENT/SELF				2	1	100%	4	-47%
SCHOOL		2	-100%	6	11	-45%	6	-6%

STERLING FIRE DEPARTMENT
AUGUST 2012 MONTHLY REPORT

OPERATIONS:

Chief Vogel:

Attended Health Department meeting

Lead Command staff meeting

Attended EMS budget meeting with City Manager and Finance Director

Attended Rural Fire Board meeting

Attended E911 meeting

Lead meeting with the Wages Fire Department (injured firefighters from Yuma wildland fire)

TRAINING:

Volunteer Training-Building collapse/Confined space rescue

Volunteer training & E-12 Hose testing

Driver training

Hazmat training

Fire Recruit Agility Tests

FETN training

SOP's, Maps, EMS Protocol

High Angle Rescue training

Fire Academy

Medical

MAINTENANCE:

Took Med 1 to City Shop for Turbo issues.

Washed 7 lengths of 1 ¾ hose

Picked up S-14 & Med 5 from City Shop

E-12 to City shop

OTHER

Completed 17 inspection

SHS Football Field/Track

Logan County Fairgrounds-Fair standby

Checked 1 ¼ hose on racks in hose room 47 lengths

Tested 3” hoses, E-16 hose

Building committee meeting

Picked up E-12

Courthouse Movie filming standby-Recall

MAJOR INCIDENTS:

8-2-12	IR# 1215	Hwy 14/CR 145	Grass Fire (General)
8-3-12	IR# 1221	CR 116 & 133	Mutual Aid-Weld Ctny- (Recall)
8-4-12	IR# 1226	Sidney Ave/Broadway St	Hazardous Condition
8-6-12	IR# 1239	304 S. 14 th Ave	Medical (Recall)
8-6-12	IR# 1240	212 N. 3 RD St	Medical (Recall)
8-9-12	IR# 1255	504 N. 3 rd St	General
8-12-12	IR# 1277	4513 Hwy 63	Medical (Recall)
8-12-12	IR#1278	4513 Hwy 63	Fire Assist
8-16-12	IR# 1308	Hwy 138 & CR 40	Car Fire
8-17-12	IR# 1319	417 N. 5 th St	Hazardous Condition
8-17-12	IR# 1321	Skyline Ct/ CR 35.7	Auto Accident
8-21-12	IR# 1344	Julesburg	Agency Assist
8-21-12	IR# 1346	N. 3 rd * State	Rollover
8-21-12	IR# 1347	115 S. 3 rd St	Fire
8-25-12	IR# 1367	Hwy 61 & Hwy 6	Crash
8-25-12	IR# 1368	CR 40 & 43	Crash
8-28-12	IR# 1383	MM134, I-76	Grass fire
8-29-12	IR# 1387	603 Holly Drive	Medical (Recall)
8-31-12	IR# 1402	CR 17 & CR 34	Grass Fire
8-31-12	IR# 1403	Transfer to Ft Morgan	Medical

DESCRIPTION	Aug 2012	Aug 2011	Aug Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
FIRES								
City	4	1	300%	23	27	-15%	25	-7%
Rural	6	4	50%	93	47	98%	48	95%
Total	10	5	100%	116	74	57%	72	60%
EMS/RESCUE								
City	108	72	50%	682	507	35%	475	44%
Rural	18	18		99	132	-25%	117	-16%
Total	126	90	40%	781	639	22%	592	32%
HAZARDOUS CONDITION								
City	18	17	6%	164	144	14%	144	14%
Rural	5	9	-44%	66	66		54	23%
Total	23	26	-12%	230	210	10%	198	16%
TOTAL 911 SERV CALLS								
City	130	90	44%	866	677	28%	705	23%
Rural	29	31	-6%	258	245	5%	224	15%
Total	159	121	31%	1,124	922	22%	929	21%
AVERAGE RESPONSE TIME								
City	4	3	22%	43	29	48%	35	23%
Rural	12	12	3%	98	80	23%	87	13%
Overall Average	8	8	7%	70	54	30%	61	16%
GENERAL ALARMS								
Total General Alarms	5	2	150%	58	35	66%	36	63%
Average Number of Firefighters	8	11	-27%	23			91	-74%
BUILDING FIRES								
Total Building Fires		0		11	11		11	
Fires Confined to Rm of Origin		0					5	-100%
TRAINING HOURS								
Career Hours	557	239	133%	3,579	2,753	30%	1,745	105%
Volunteer Hours	89	106	-17%	528	684	-23%	464	14%
Total Hours	646	345	87%	4,107	3,437	19%	2,209	86%
Average Career Hours	37.1	16.0	133%	239	184	30%	116	105%
Average Volunteer Hours	7.4	8.8	-17%	35	46	-23%	36	-3%
FIRE INSPECTIONS					229	-100%	46	-100%
New Inspections	20	10	100%	16	12	30%	274	-94%
Re-Inspections	4	5	-20%	2	3	-23%	143	-98%
Total Inspections	24	15	60%	18	15	19%	417	-96%
HYDRANT INSPECTIONS		20	-100%	1	1	30%	246	-100%

PUBLIC WORKS DEPARTMENT

AUGUST 2012 MONTHLY REPORT

The citizens of Sterling enjoyed a variety of weather throughout the month of August with a high temperature of 109° recorded at the water stations on the 29th. Evening temperatures also fluctuated similarly with a low of the month being 46° on the evening of the 19th and a high evening low of 67° recorded on the 1st. The station located east of Sterling recorded a total precipitation of 0" for the month. However, at Sterling Municipal Airport there was a total of 0" recorded in the month of August.

STREET/SANITATION DIVISIONS

The resources spent sweeping City streets is down with 381 blocks being swept throughout the month compared to a year ago. However, the division also expended 52 tons of granular base, grading 115 blocks of alleys and 138 blocks of streets throughout the City. The division expended 26 tons of hot bituminous mix in pothole repair.

The division expended 24 gallons of paint during the month painting parking, 59 gallons painting crosswalks, 97 gallons painting curbs and 5 gallons painting lanes.

The division repaired 45 traffic control signs, replaced 49 control signs, installed 99 new signs, and removed 97 traffic control signs throughout the City.

The division repaired 220 street name signs, replaced 62 street name signs and installed 62 street name signs throughout the City.

The sanitation division collected 74 tons of loose trash throughout the month. However, they collected 559 tons of compacted trash. This compacted trash is a 15% decrease compared to a year ago. Under time and material removals there were 7 tons this month.

DESCRIPTION	Aug 2012	Aug 2011	Aug Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
STREET MAINTENANCE								
Streets Swept (Blocks)	381	574	-34%	3,130	3,076	2%	4,162	-25%
Streets Swept (Intersections)								
Sweeper Water-Dust Control (Gals)	5,120	6,740	-24%	42,800	38,120	12%	59,156	-28%
Flushing Streets (Gals)								
Gravel/ABC-Alleys (Tons)				118	242	-51%	360	-67%
Gravel/ABC-Streets (Tons)	52	385	-86%	2,495	499	400%	275	809%
Grading Alleys (Blocks)	115	180	-36%	826	1,201	-31%	1,058	-22%
Grading Streets (Blocks)	138	37	269%	248	157	58%	464	-47%
Grade Parking Lots (Blocks)							4	-100%
Excavate Sub-base (Cu Yds)		70	-100%	427	226	89%	350	22%
Excavate Asphalt (Tons)				108			339	-68%
Excavate Concrete (Tons)							45	-100%
Structure Backfill (Tons)		293	-100%	197	1,011	-81%	682	-71%
Backfill-Pit Run & Yard Stock Dirt (Cu Yds)	648			783	830	-6%	649	21%
Hot Bituminous Mix (Tons)	26	73	-64%	593	559	6%	641	-7%

Emulsion/Tack Oil (Gals)		20	-100%	20	150	-87%	105	-81%
Cold Mix-Asphalt (Tons)				1,810	1,878	-4%	866	109%
Catchbasins - Altosid Briquets		881	-100%	125	2,340	-95%	1,817	-93%
Catchbasins Cleaned (Each)		1,185	-100%	2,432	4,718	-48%	3,382	-28%
Painting-Parking (Gals)	24			80	18	344%	60	33%
Painting-Crosswalks (Gals)	59	28	111%	239	63	279%	81	195%
Painting-Curbs (Gals)	97			97			171	-43%
Painting-Symbols (Gals)								
Painting-Lanes(Gals)	5			5			17	-71%
SIGN MAINTENANCE								
Traffic Control-Repair (Each)	45			92	2	4500%	7	1178%
Traffic Control-Replace (Each)	49	26	88%	81	111	-27%	95	-15%
Traffic Control-Install (Each)	99	32	209%	161	138	17%	119	36%
Traffic Control-Remove (Each)	97	26	273%	147	113	30%	99	49%
Street Name-Repair (Each)	220			220	1	21900%	20	1000%
Street Name-Replace (Each)	62	30	107%	62	178	-65%	93	-33%
Street Name-Install (Each)	62	30	107%	62	180	-66%	118	-47%
Delineators-Repair & Replace (Each)							3	-100%
SNOW/ICE CONTROL								
Snow Removal (Loads)				129	730	-82%	757	-83%
Salt/Sand Mix Material (Tons)				86	237	-64%	246	-65%
Plowed/Sanded Streets (Miles)				1,356	2,776	-51%	2,469	-45%
SANITATION								
Loose Trash/Debris Collection:WO (Tons)	74	38	93%	601	441	36%	605	-1%
Compacted Trash Collection (Tons)	559	657	-15%	3,845	4,059	-5%	4,187	-8%
Alley Debris/Trash Removal: T & M (Tons)	7			101			40	155%
Yard: Sweepings + Misc Debris (Tons)	58	74	-22%	670	641	4%	1,075	-38%
Container Repairs-90 Rollouts (Each)	5	2	150%	47	45	4%	205	-77%
Container Repairs-Dumpsters (Each)	21	22	-5%	350	206	70%	242	44%
Level Dumpsters - Gravel Base Pad	8			14			3	438%
Weed Control-Mowing (Hours)	40	39	3%	156	177	-12%	155	0%
Weed Control-Burning (Hours)				3				
MATERIAL PROCESSING								
Haul Materials from Airport Pit (Cu Yds)								
Haul Sand from Logan County Landfill							4	-100%
Haul Materials from Vendor Yard (Tons)		93	-100%	369	1,189	-69%	943	-61%
Haul Materials from Project Site (Cu Yds)	10	1,075	-99%	318	1,287	-75%	1,310	-76%
Haul Pulverized Asphalt/Millings (Cu Yds)	141	82	72%	268	359	-25%	626	-57%
MISCELLANEOUS								
Haul Rip Rap Materials--Concrete							36	-100%
Crack Sealing (#s per day)				28,980	38,790	-25%	26,825	8%

WATER/SEWER DIVISION

The water division produced 139,833,000 gallons, a 5% increase compared to August a year ago, and a 2% increase in hours logged. Furthermore the division responded to 411 requests for locates throughout the month. The meter reader read 3,988 meters resulting in 21 turn-offs for delinquent payment and also 37 investigations for high usage. The division continued the testing regime necessary for the health department regulations, responded to 70 and cleared 70 SCADA alarms at the time of reporting.

The sewer division responded to 222 requests for locates.

DESCRIPTION	Aug 2012	Aug 2011	Aug Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
WATER DISTRIBUTION								
WATER SERVICES INSTALLED (No.)								
Water Services Installed -3/4"							0	-100%
Water Service Installed-1"							0	-100%
Water Service Installed-1 1/2"							0	-100%
Water Service Installed-2"								
Water Service Installed->2"							1	-100%
Water Taps Installed (all sizes)							1	-100%
Water Services Repaired (leak)		1	-100%	5	5		8	-38%
WATER MAINS INSTALLED (Feet) 4"							4	-100%
Watermain Installed-6"		12	-100%		14	-100%	97	-100%
Watermain Installed-8"					4	-100%	3	-100%
Watermain Installed-10"					7	-100%	1	-100%
Watermain Installed->10"								
Watermains Repaired (breaks) No.		7	-100%	5	19	-74%	12	-59%
WATER MAINS REPLACED (Feet) 4"		2	-100%		2	-100%	93	-100%
Watermain Replaced-6"		2	-100%		19	-100%	12	-100%
Watermain Replaced-8"							1	-100%
Watermain Replaced-10"							104	-100%
Watermain Replaced->10"		11	-100%		11	-100%	2	-100%
WATER MAIN VALVES INSTALLED (No.) 4"					1	-100%	0	-100%
Valves Installed-6"		1	-100%		1	-100%	3	-100%
Valves Installed-8"								
Valves Installed-10"							0	-100%
Valves Installed->10"					1	-100%	0	-100%
Valves Repaired					1	-100%	1	-100%
Valves Replaced		3	-100%		5	-100%	2	-100%
Valves Exercised				4	5	-20%	30	-87%
Valve Boxes Replaced					1	-100%	1	-100%
Valves Boxes Repaired							0	-100%
LOCATES (No.)								
Valves	93	364	-74%	1,430	1,706	-16%	915	56%
Water Mains	76	182	-58%	745	849	-12%	522	43%
Service Lines	242			432	4	10700%	72	502%
FIRE HYDRANTS (No.)							237	-100%

Fire Hydrants Installed							171	-100%
Fire Hydrants Repaired		3	-100%	4	5	-20%	67	-94%
Fire Hydrants Replaced				3	1	200%	1	114%
Fire Hydrants Inspected				2			4	-47%
Fire Hydrants Flushed				2			7	-71%
Fire Hydrants Painted							0	-100%
Pipe Fittings Installed							0	-100%
Cross (No)							2	-100%
Tee (No)							0	-100%
Bend (No)								
MISCELLANEOUS - OTHER								
Concrete Blocks Built (No.)								
Water Main Leak Detection (Feet)				30			8	275%
METER SECTION								
METERS (No.)								
Meters Read	3,988	5,373	-26%	36,039	35,512	1%	28,057	28%
Meter Turn-offs (for repair)	8	2	300%	60	120	-50%	95	-37%
Meter Turn-offs (delinquent)	21	83	-75%	426	501	-15%	399	7%
Meter Turn-ons (all)	61	79	-23%	554	644	-14%	7,731	-93%
METER MAINTENANCE (No.)							24	-100%
Meters Repaired - In House							101	-100%
Meters Repaired - In Field					2	-100%	127	-100%
Meters Repaired - Manufacturer								
METER INVESTIGATIONS (No.)								
Zero Consumption				3			0	1400%
High Usage	37	11	236%	244	177	38%	286	-15%
Leaking in Meter Pit								
METER PIT MAINTENANCE (No.)								
Curb Stops Repaired		2	-100%		2	-100%	51	-100%
METER PIT INSTALLATION (No.)								
Meter Pits Installed							0	-100%
MISCELLANEOUS - OTHER (No.)								
Concrete Risers Manufactured								
Meter Pits Manufactured								
OPERATIONS SECTION								
WELL METERS (No.)								
Well Meters Read	24	16	50%	183	115	59%	90	103%
Park Meters Read	29	45	-36%	232	229	1%	148	56%
WELL HOUSE MAINTENANCE (No.)								
Motors Checked	403	403		3,172	3,159	0%	2,472	28%
Well Building Security Checked	651	651		5,124	5,103	0%	3,394	51%
WELL MAINTENANCE (No.)								
Well GPM Check							650	-100%
Well Check for Sand							1,026	-100%
Well Static Level							4	-100%
Well Draw Down								
Well Air Check	93	93		729	729		220	231%
GROUND STORAGE TANKS (No.)							10	-100%

Sewer Lines Replaced (Ft.) 4"								
Sewer Lines Replaced -6" (Ft)				23	-100%	5	-100%	
Sewer Lines Replaced -8" (Ft)								
Sewer Lines Replaced -10" (Ft)						3	-100%	
Sewer Lines Replaced -12" & larger (Ft)								
Sanitary Sewer Relined all sizes (Ft)								
Sewer Lines Cleaned (Ft.) 4"						20	-100%	
Sewer Lines Cleaned (Ft.) 6"				429	-100%	1,129	-100%	
Sewer Lines Cleaned (Ft.) 8"				5,665	-100%	15,108	-100%	
Sewer Lines Cleaned (Ft.) 10"			3,200	7,250	-56%	8,345	-62%	
Sewer Lines Cleaned (Ft.) 12" & larger			3,000	3,215	-7%	2,939	2%	
Sewer Lines Repaired (Ft.)								
Sewer Lines Repaired (Ft.) 6"								
Sewer Lines Repaired (Ft.) 8"						171	-100%	
Sewer Lines Repaired (Ft.) 10"				4	-100%	461	-100%	
Sewer Lines Repaired (Ft.) 12" & larger						80	-100%	
Sanitary Tap Locates (No.)	64			65	8	713%	58	12%
Sanitary Line Locates (No.)	63	182	-65%	726	861	-16%	722	1%
Sanitary Manhole Locates (No.)	95	364	-74%	1,421	1,680	-15%	1,172	21%
Sanitary Manholes Constructed (No.)						0	-100%	
Sanitary Manholes Inspected (No.)						5	-100%	
Sanitary Manholes Repaired (No.)		1	-100%		1	-100%	2	-100%
Sanitary Manholes Raised (No.)								
Sanitary Manholes Lowered (No.)								
Lift Stations Checked (No.)				6	1	500%	38	-84%
Lift Stations Cleaned/Washed (No.)		4	-100%	14	44	-68%	50	-72%
Lift Stations Repaired (No.)						2	-100%	
Lift Station Alarms (No.)				35			25	41%
MISCELLANEOUS-OTHER								
Sewer Lines Televised (Ft.) all sizes				60			50	20%
Sewer Service Lines Televised (No)				1			3	-69%
Sewer Service Taps Televised (No)				2			3	-29%
Sewer Service Lines Replaced (No)				1			0	400%
Sewer Service Taps Replaced (No)				1			0	400%
Manhole Risers Manufactured (No.)								
STORM SECTION								
Storm Sewer Lines Installed (Ft.)								
Sewer Lines Installed -8" (Ft)					180	-100%	36	-100%
Sewer Lines Installed -10" (Ft)								
Sewer Lines Installed -12" & larger (Ft)								
Storm Sewer Lines Replaced (Ft.)								
sewer lines replaced-8" (Ft)							10	-100%
Sewer lines replaced-10" (Ft)					4	-100%	1	-100%
Sewer Lines Replaced-12" & larger (Ft)								
Storm Sewer lines Cleaned (Ft.)								
Sewer lines cleaned-8" (Ft)					1,144	-100%	683	-100%
Sewer lines cleaned-10" (Ft)					354	-100%	320	-100%
Sewer lines cleaned-12" & larger (Ft)					1,251	-100%	353	-100%

Storm Sewer Lines Repaired (Ft.)								
Sewer Lines Repaired-8" (Ft)							16	-100%
Sewer Lines Repaired-10" (Ft)							2	-100%
Sewer Lines Repaired-12" & larger (Ft)							5	-100%
Storm Manholes Constructed (No.)							0	-100%
Storm Manholes Inspected (No.)								
Storm Manholes Repaired (No.)								
Storm Manholes Replaced (No.)							0	-100%
Catchbasins Constructed (No.)								
Catchbasins Inspected (No.)							6	-100%
Catchbasins Repaired (No.)								
Catchbasins Replaced (No.)								
Catchbasins Cleaned (No.)							7	-100%
Storm Sewer Line Locates (No.)	110	182	-40%	744	854	-13%	919	-19%
Storm Sewer Manhole Locates (No.)	65	364	-82%	1,240	1,706	-27%	1,098	13%
Call Customer by Phone							1	-100%

AIRPORT DIVISION

The airport division witnessed 233 operations during the month of August. Throughout the month this division sold 3,125 gallons of fuel, which is a 31% decrease from August 2011. However the total year-to-date of 30,831 gallons of fuel, is also a 2% increase compared to a year ago.

DESCRIPTION	Aug 2012	Aug 2011	Aug Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
OPERATIONS BY A/C TYPE								
A/C Single Engine	172	154	12%	1,399	1,069	31%	1,200	17%
A/C Multi Engine	16	3	433%	103	79	30%	136	-24%
Helicopter	22	30	-27%	172	162	6%	164	5%
Turbojet	23	49	-53%	366	267	37%	416	-12%
Other Types				2			4	-55%
TOTAL OPERATIONS	233	236	-1%	2,042	1,577	29%	1,921	6%
AVIATION FUEL DISPENSATION								
Avgas (Gals.)	1,715	1,688	2%	11,542	9,257	25%	11,340	2%
Jet-A (Gals.)	1,409	2,842	-50%	19,289	20,992	-8%	19,211	0%
TOTAL FUEL	3,125	4,530	-31%	30,831	30,249	2%	30,551	1%

Units								
Value								
Other Nonhousekeeping 214								
Permits								
Units								
Value								
TOTALS								
Permits								
Units								
Value								
RESIDENTIAL ADD/ALTERATIONS								
Residential Additions/Alterations 434								
Permits	16	11	45%	146	76	92%	75	96%
Value	61,513	51,680	19%	1,085,769	368,460	195%	449,892	141%
Residential Garages/Carports 438								
Permits				5	7	-29%	5	
Value				77,901	87,564	-11%	59,988	30%
TOTALS - RES. ADD/ALTERATIONS								
Permits	16	11	45%	151	83	82%	80	90%
Value	61,513	51,680	19%	1,163,670	456,024	155%	509,879	128%
NEW NONRESIDENTIAL								
Amusement & Recreation 318								
Permits							0	-100%
Value							42,564	-100%
Churches & Religious 319								
Permits								
Value								
Industrial Buildings 320								
Permits								
Value								
Auto Service & Repair 322								
Permits							0	-100%
Value							20,532	-100%
Hospitals & Institutions 323								
Permits							0	-100%
Value							186,000	-100%
Offices 324								
Permits				1			0	150%
Value				1,924,600			110,651	1639%
Schools & Education 326								
Permits								
Value								
Commercial Buildings (Retail) 327								
Permits	1			1			1	67%
Value	428,119			428,119			346,523	24%
Public Works & Utilities 325								
Permits					2	-100%	0	-100%
Value					12,001,939	-100%	2,400,388	-100%

Other Buildings 328								
Permits				1	2	-50%	9	-89%
Value				191,317	46,602	311%	335,440	-43%
Structures 329								
Permits							6	-100%
Value							70,011	-100%
TOTALS - NEW NONRESIDENTIAL								
Permits	1			3	4	-25%	17	-82%
Value	428,119			2,544,036	12,048,541	-79%	3,512,109	-28%
NONRESIDENTIAL ADD/ALTERATIONS								
Nonresidential Add/Alterations 437								
Permits	2	3	-33%	28	27	4%	33	-16%
Value	45,000	26,700	69%	2,536,912	1,110,932	128%	2,441,180	4%
DEMOLITIONS								
Single-Family 645								
Two-Family 646								
Three & Four Family 647								
Five or More Family 648								
Others 649							0	-100%
PERMITS AND FEES								
Building								
Permits	19	14	36%	184	116	59%	131	41%
Fees	18,778	2,892	549%	157,152	60,935	158%	97,303	62%
Demolitions								
Permits	1			6	4	50%	5	11%
Fees	24			144	94	53%	127	13%
Fence								
Permits	3	2	50%	67	45	49%	54	25%
Fees	60	40	50%	1,340	900	49%	1,052	27%
Mechanical								
Permits	8	7	14%	36	44	-18%	33	8%
Fees	285	191	49%	1,133	1,190	-5%	1,192	-5%
Sign								
Permits	2	6	-67%	14	23	-39%	19	-28%
Fees	40	140	-71%	520	580	-10%	548	-5%
Excavation								
Permits	15	3	400%	54	52	4%	46	17%
Fees	95	65	46%	485	530	-8%	446	9%
Manufactured Home Hookups								
Permits		2	-100%	4	5	-20%	5	-26%
Fees		150	-100%	300	375	-20%	353	-15%
Miscellaneous								
Permits	61	70	-13%	521	197	164%	251	108%
Fees	14,531	13,155	10%	133,813	35,546	276%	46,632	187%
TOTALS - PERMITS AND FEES								
Permits	109	104	5%	886	486	82%	545	63%
Fees	33,813	16,633	103%	294,887	100,150	194%	147,652	100%

Nuisance Violations								
Vehicle Violations	8			135	134	1%	155	-13%
Grass/weed Violations	132	112	18%	687	575	19%	649	6%
Miscellaneous Violations	26	10	160%	338	214	58%	213	59%
Totals-Nuisance Violations	166	122	36%	1,160	923	26%	1,017	14%
(total issued 2005/1136)								

PARKS, LIBRARY AND RECREATION DEPARTMENT

AUGUST 2012 MONTHLY REPORT

DEPARTMENT OVERVIEW

There were 21 pavilion reservations made in August for a year-to-date total of 174. There were eight facility reservations prepared during August.

No money was paid out in the Tree Removal program, for a year-to-date total of \$2,000. The sum of \$379.99 was paid out in the Tree Planting program for a year-to-date total of \$574.89.

The Department secretary attended PLR staff, secretary and newsletter meetings during the month. She prepared and distributed PLR news releases to media and answered the phone six times for the HR Dept. She called for copier repair one time. Department secretary also changed the tape once for the IT Tech.

8/1/12 – Letter was sent for re-appointment of a PLR Board member.

8/1/12 – Attended a meeting re: Luft house.

8/2/12 – Director and Department secretary attended the SWellness Lunch & Learn noon meeting.

8/3/12 – Director met with NJC and RE-1 personnel about use of softball fields.

8/7/12 – Director had a meeting with Mike Rafferty

8/7/12 – Director had a meeting with representatives of Relay for Life.

8/7/12 – Director participated in a Census webinar.

8/9/12 – Director attended a meeting about the City Master Plan.

8/9/12 – Director and Library Superintendent VanDusen attended a workshop on Early Literacy presented by Dr. Jill Stamm.

8/10/12 – Director and Department secretary attended the farewell reception for Jaime Keifer.

8/14/12 - Director and Department secretary attended the PLR Board meeting. Items discussed were: GOCO Grant; Relay for Life Request' Bikes on Walking Paths; Luft House and Library policy.

8/14/12 – Director attended the City Council meeting for the GOCO grant.

8/20/12 – Director attended a workshop, held at RE-1 school re: Standards Responsive Protocol.

8/21/12 – Director met with NJC and RE-1 personnel.

8/23/12 – Director attended a budget meeting with City Manager and the Finance Director.

8/23/12 – Director attended a Citizens Advisory Committee meeting.

8/28/12 – Director attended City Council and gave an overview of the PLR Department and answered questions.

PARKS, CEMETERY, AND FORESTRY MONTHLY REPORT

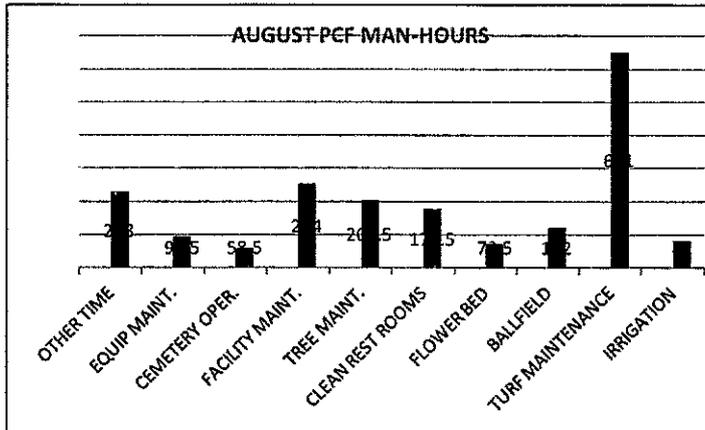
Parks – Mowing and irrigation operations for the month of August continued as scheduled. The fall softball season began the week of the 13th. NJC and the SHS started their fall softball schedules. Spraying operations are continuing as scheduled. There were a total of forty-two pavilion/facility reservations for August and two Walk-A-Thons were held at Columbine Park. The summer season ended for the last seasonal employee at the end of the month. Also, Praise in the Park was held in Pioneer Park. The parks employees have had to move around and make up for a number of resignations in the division. Interviews are being set up for the Maintenance III and a Maintenance I position. Sealed bids are being accepted for a new aerator for the parks.

Cemetery – Cemetery visitations remained steady through the month of August. There were five grave openings and closings, one cremation and four full burials. Three grave spaces were sold this month. Twenty-three grave spaces were repaired by the cemetery crew. Facility and grounds maintenance are continuing as scheduled. A second resignation at the cemetery has reduced the crew to one fulltime employee. After a number of discussions, it was decided that only one Maintenance I position would be hired back, with two seasonal to be hired from April to October. The Maintenance I position is open and interviews will be conducted as soon as possible.

Forestry – Action requests were continuing as scheduled until there was a mechanical problem with the bucket truck. The truck is now being checked out to find the exact problem so the truck can be repaired. Until that time the forestry crew will be helping in the parks and at the cemetery. Watering of the newly planted trees is continuing as needed. The forestry crew trimmed sixty-five trees and removed six trees this month.

Ongoing PCF projects:

- Perform all routine maintenance activities as necessary
- Prepare ballfields for the fall season
- Complete Forestry Action Requests as needed
- Perform clean up from summer storms
- Hire the Parks Maintenance III position
- Hire the Cemetery and Parks Maintenance I position



Graph denotes man-hours used during the month of August.

DESCRIPTION	Aug 2012	Aug 2011	Aug Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
PARKS								
Man-hours of equip maint (all PCF)	97	97	-1%	97	903	-89%	1,158	-92%
Facility reservations	42	55	-24%	179	333	-46%	224	-20%
Restroom cleanings/inspections	177	152	16%	1,221	878	39%	1,225	0%
Man-hours of ballfield preparation	122	123	0%	1,196	1,557	-23%	1,365	-12%
CEMETERY								
Opening/Closing	5	8	-38%	68	76	-11%	74	-8%
Cremaains - Opening/Closing	1	3	-67%	32	23	39%	29	10%
Spaces sold	3	5	-40%	37	35	6%	41	-9%
Monument permits		21	-100%		154	-100%	143	-100%
Graves repaired/raised	23	63	-63%	879	720	22%	715	23%
Niches Sold		4	-100%	19	21	-10%	16	22%
FORESTRY								
Trees trimmed	65	50	30%	473	224	111%	483	-2%
Trees removed	6	18	-67%	122	65	88%	132	-8%
Action Requests completed	5	6	-17%	39	34	15%	60	-35%
Trees planted				37	57	-35%	54	-31%
Stumps removed by contract				37			22	71%

LIBRARY

The patron count for Sterling Public Library from August 1 through August 31, 2012 was 5433.

The library had 15 Community Servants for a total of 295 hours of community service. Nine volunteers worked 55 hours. One CWEP worked 16 hours. Total volunteer hours for the month of August were 366.

Sterling Public Library made 226 interlibrary loan requests of other libraries and received 174 items. Other libraries made 234 interlibrary loan requests and Sterling Public Library loaned 196 items. Lending libraries were unable to fill 21 requests and Sterling Public Library was unable to fill 38 requests. Total interlibrary loan requests were 460 and 370 items were circulated.

Jo Ann Conter reported 19 tutors worked with 30 students for 339 hours during August. These figures include the tutors and students at the Sterling Correctional Facility.

Denise Ladd, Sandy Van Dusen and Jody Hungenberg attended a program provided by Dr. Jill Stamm about brain development in young children on Aug. 9th.

Cheryl Schulte provided stories for 5 people as a part of Our Time.

Twenty nine people attended Tune Up and Tune In on Aug. 2nd by Randy Lord.

Erica Kallsen and Sandy Van Dusen provided Overdrive classes for the Nook and Kindle on Aug. 20th and 23rd respectively. Five attended the Nook and other devices and 3 attended the Kindle class.

PROJECT UPDATE:

Technology continues to be an important part of the library. Two thousand five hundred ninety eight patrons signed up and used the Internet and public access computers during August.

There were 84 children who called Dial-a-Story during August. Cheryl Schulte, Kim Sanchez, Pam Kentfield and Connie Chambers read stories during the month. The stories can be heard by calling 522-6808.

DESCRIPTION	Aug 2012	Aug 2011	Aug Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
Active Library Patrons							10,594	-100%
Books Checked Out	8,190	9,322	-12%	75,519	79,283	-5%	67,548	12%
Digital check out	545			4,620				
In-house Circulation	309	1,360	-77%	4,106	8,702	-53%	9,249	-56%
Volunteer Hours	55	22	150%	388	72	439%	141	175%
Story Time Attendance				431	473	-9%	295	46%
Summer Reading Program				659	680	-3%	688	-4%
Reference Questions	605	854	-29%	5,118	8,068	-37%	6,887	-26%
Books Placed on Hold	471	679	-31%	4,305	4,873	-12%	2,920	47%
Inter-Library Loans								
Borrowed requests	226	239	-5%	1,768	1,934	-9%	1,613	10%
Loaned requests	234	261	-10%	1,537	1,776	-13%	1,406	9%
Total	460	500	-8%	3,305	3,710	-11%	3,016	10%
Library Meeting Room Use	0	13	-98%	209	82	155%	122	72%
Patrons Using Facility	5,433	5,185	5%	39,522	37,122	6%	37,576	5%
Hours Tutoring	339	70	384%	1,891	868	118%	1,030	84%
Internet use	2,598	2,680	-3%	17,510	14,943	17%	14,092	24%

RECREATION DIVISION

ADULT FALL SOFTBALL: Fall softball leagues began August 13th. There are 6 teams in the Co-Rec. Slow Pitch Division and 6 teams in the Men's Slow Pitch Division. This is 3 more teams than there were in 2011. In August the league schedules were prepared and distributed. Arrangements for umpires, scorekeepers and field supervisors for this program also took place in August. League play began the third week of August and continues through September 12th. There were 396 Adult Softball player visits and 540 spectator visits to the softball complex in August, 2012.

YOUTH FALL VOLLEYBALL: Registration information for the Fall Youth Volleyball program was processed. The registration due date was August 15th. Practice began the week of August 27th and matches begin September 22nd. A new company had the lowest bid on the program T-shirts and has been selected to make them. The graphics they created for the T-shirt design were excellent as well. This is the 12th year for this program and it has grown from 13 teams, with just over 100 participants in 2000, to 48 teams and over 379 participants in 2012. It is the same number of teams as last year and down just 10 participants from 2011.

ADULT FALL VOLLEYBALL: There are 14 teams in Adult Volleyball this fall. This is the same number of teams as there was in fall, 2011! There are 4 teams in Women's A, 5 teams in Women's Upper B, and 5 teams in Women's B. The registration due date was Aug. 22nd. Matches begin September 17th and run through November 8th.

RECREATION CENTER

WEATHER CONDITIONS FOR OUTDOOR POOL: The weather conditions for the outdoor pool during the summer of 2012 could not have been any better for us, as June started off hot and August ended up sizzling! Usually there are a number of times in early June when the outdoor pool does not open or closes early because temperatures drop below 70 degrees. Not so this year! Temperatures were very constant and we had good outdoor pool weather all summer.

NO OUTDOOR POOL PROBLEMS: We did not have any major outdoor pool equipment problems in the summer of 2012! During the past three years we were plagued with boiler problems. Those problems have been rectified. The new outdoor pool was built in 2006 and is now 6 years old! The wear and tear of normal operations will probably start to incur maintenance expenses in the next few years. Some higher cost items like pumps, motors and impellers will probably start needing to be replaced.

TOTAL CENTER ATTENDANCE: August, 2012 had a total attendance of 5,901 patron visits. August, 2011 had total attendance of 7,095 patron visits. This was a decrease of 1,194 patron visits to the Recreation Center from August, 2011. The decrease is due to the elimination of the Family Admissions and Non-Participant categories and the way the admissions were figured.

The Family Admissions category as well as the Non-Participant category was eliminated in January 2012. Last year, the Family Admissions category and the Non-Participant Admissions category accounted for 1,878 admissions to the Recreation Center. This year, without the Family Admissions and Non-Participant categories, those individuals' attendance is entered under other admissions categories.

CHILD ADMISSIONS: There were a total of 717 Child Admissions to the Recreation Center in August, 2012. This is up 247 visits from August, 2011! This is a large increase and probably due to the elimination of the Family Admission category. Paid admissions and punch card admissions make up total admissions.

YOUTH ADMISSIONS: There were a total of 2,184 Youth Admissions to the Recreation Center in August, 2012. This was up 25 visits from August, 2011.

SENIOR ADMISSIONS: There were a total of 466 Senior Admissions to the Recreation Center in August, 2012. This was down 1 visit from August, 2011.

ADULT ADMISSIONS: There were a total of 1,849 Adult Admissions to the Recreation Center in August, 2012. This was up 352 visits from August, 2011. This is a large increase and again, probably due to the elimination of the Family Admission category.

PRIVATE AFTER HOUR SWIMMING EVENTS: The Recreation Center did not have any private after-hours outdoor pool rentals in August, 2012.

ANNUAL MAINTENANCE PREPARATIONS: Annual maintenance will be postponed this year until January, 2013. In January, 2013 the indoor pool will be re-plastered and the indoor pool deck re-surfaced. It could be a two to four week closure for the indoor pool and we do not want to inconvenience the public twice.

SESSION #5 SWIMMING LESSONS: In August, the fifth and final session of summer American Red Cross swimming lessons was conducted. There were a total of 28 students enrolled in private swimming lessons. This year we only offered private, one on one, swim lessons in the fifth session. Session 5 was down a total of 44 kids from 2011. The 28 students

OVERLAND TRAIL MUSEUM

Attendance at the museum during the month of August was 678 visitors representing 30 states and 4 foreign countries.

In honor of Colorado Day, a free day was offered on August 1st to begin the month. Cookies and lemonade were served in the Education Center all day and the Museum was open extended hours. Attendance for the day was around 150.

Our seasonal employee, Carter Hough, ended his summer employment on August 10 to return to school. Temporary Museum Assistant, Kristine Rodine, became a regular City employee on August 6 when her hours with SOS Staffing were completed.

Kay met twice with the Tannery committee to make plans towards completing the tannery exhibit. Most of the equipment is installed with the belts still needing to be added. Grant Otzenberger and Bob Patton also met with Kay and explained how each piece of machinery was used, which will help in the planning of the text panels. A work order has been submitted for work that needs to be done. This work includes railings around the machinery to prevent visitors from being in direct contact with the machinery, flooring installed to close the drop to the first floor and loose floor boards replaced. Contact has also been made with Gary Schlenz about at least 2 display cases that will need to be built.

Bison Days took place on August 8 and August 10. Perry led both programs, assisted by Snow, who also portrayed Annie Oakley. Bison Days continues to be a very popular and effective education program.

Kay was on PTO the week of August 13.

Kay recorded several segments of Crosstalk on KNNG, which will be aired before upcoming programs. She also attended the Standard Response Protocol seminar at Sterling High School on August 20.

Museum staff has been working on archiving all of the scrapbooks containing obituaries and anniversaries onto the computer for easier access. Staff has also been making a database for the photo archives. Roger Hosea met with the Curator about digitizing our archives. All agree that this is a huge project that needs to take place at some point and that funding will need to be found. Kay has also been working on gathering information about equipment that will be needed for the upcoming start of the Oral History Project.

Museum Projects

Accessioning artifacts.....	Ongoing project
Archiving obits & anniversaries.....	Ongoing project
Cleaning buildings & artifacts.....	Ongoing
Archive room.....	In progress
Tannery.....	In progress
Research Room.....	Plans progressing
Reorganization of photo archives.....	In progress
Concrete work (gutters & sidewalks).....	Bidding in progress

DESCRIPTION	Aug 2012	Aug 2011	Aug Change	YTD 2012	YTD 2011	YTD Change	5 yr YTD Avg	5 yr YTD Change
Numbers of Donors	5	3	67%	20	17	18%	35	-43%
Number of items donated	15	19	-21%	68	56	21%	124	-45%
Number of School Visits				22	10	120%	18	20%
Number of Students				865	435	99%	806	7%
Prairie School Students				30	76	-61%	114	-74%
Prairie School Teachers				4	10	-60%	11	-64%
Number of Special Events	3	3		9	11	-18%	7	22%
Total Attendance of Special Events	180	330	-45%	3,452	3,024	14%	3,077	12%
Number of facility rentals				8	2	300%	3	208%
Number of Tour Buses		1	-100%	3	3		1	275%
Tour Bus Visitors		58	-100%	75	118	-36%	29	162%
States represented	30	37	-19%	149	179	-17%	173	-14%
Foreign Countries Represented	4	5	-20%	16	21	-24%	20	-18%
Total of All Visitors	678	1,026	-34%	8,998	7,308	23%	7,854	15%
Volunteer Hours	44	18	144%	168	458	-63%	486	-66%
Square Foot, Bldg. Maintained	29,766	29,766		238,128	203,128	17%	199,128	20%