

STERLING

A Colorado Treasure

MONTHLY REPORTS

August 2011

CITY MANAGER

AUGUST 2011 MONTHLY REPORT

City Manager:

City Manager Kiolbasa attended or met with the following in August:

- Held budget meetings with Department Heads;
- Meeting with Greg Giesen; and
- Meeting with Dinsdale regarding water filings.

Executive Secretary:

The Executive Secretary continues to do the packets for Council. Connie prepared two amplified music permits for the City Manager's signature. She attends the administrative staff meetings and writes the minutes. Connie prepares the monthly reports, puts them on the web site and scans them into Laser Fiche for future reference.

Connie prepared information for the Sterling Urban Renewal Authority Board meeting.

Connie is a member of the employee newsletter committee and continues to help with the publication of it. She also attends the Web Group meetings and the weekly clerical staff meetings. Connie helped answer the telephone in the Personnel/HR Department during the month of August.

Emergency Management Coordinator (EMC):

- The Northeast Colorado Emergency Managers (NCEM) group met at the EPA Region VIII Headquarters in Denver in August. Items on the agenda were:
 - 2012 EMPG grant guidance and deadlines.
 - 2010 and 2011 EMPG grant audits
 - A presentation by the EPA describing their capabilities for response, investigations and reimbursements.
- EMC Owens continued working on a new tornado shelter project for Sterling. The project would be partially funded by DOLA. He met with George Good to determine a location in the target area that was not in the flood plain. Bob will meet with DOLA again in October to determine the projects viability and what amount of funding will be available.
- The EMC met with the CSP Troop 3B Captain Grippin to discuss Continuation of Operations planning. The CSP co-op plan includes using city and county facilities in the event that their facility becomes inoperable. They also discussed mutual aid agreements and communication interoperability.
- Bob completed the 2011 EPA SARA Tier II facility haz-mat reports for Logan County. All of the reports were organized into a three-year binder that will be open for public inspection under the Community Right To Know Act. Logan County has developed a specific web site through the state that makes contacting the Logan County LEPC for information much easier.
- EMC Owens worked on the states new resource sharing program. Connect Colorado replaces the old ROSS system and will be a one-stop site for

requesting resources during an emergency event. Logan County and Sterling agencies have begun the process of entering their information into the web site.

- The Logan County E911 board held the 2012 budget development meeting in August. All line items were examined and discussed to determine budget lines. The EMC developed the budget and met with Logan County finance to finalize the numbers.
- EMC Owens took the mandatory CJIS training in August. This training will allow him access to communications centers and law enforcement security sensitive areas. Bob also had a background check and fingerprinting done.
- There was a severe weather event in Logan County on August 10th. A storm produced very heavy rain, 90 mph winds and large hail. The EMC did a rapid needs assessment to the most affected areas right after the storm to determine if any emergency sheltering was needed. The following morning he performed a wide area damage assessment for the state. Bob updated local and state agencies with reports on WebEOC and turned in a detailed situation report to CDEM. There were about 150 homes with heavy damage and broken windows, but all structures were habitable. He provided SECC with a list of licensed contractors who could perform emergency repairs.
- EMC Owens met with Kent Sagar about the backup microwave system project for the DTR system. He is looking for ways to eliminate the T-1 lines and their ongoing costs and go with microwave only. They discussed tower locations and connectivity.
- Bob participated in a multi-agency table top exercise for the RE-1 School District on Reunification after Evacuation. Approximately 50 people from several agencies participated. This tabletop exercise will be followed by a full-scale exercise on October 15, 2011 at the fairgrounds.
- The Logan County Local Emergency Planning Committee (LEPC) met in August. Items on the agenda were;
 - The Emergency Operations Plan update project.
 - SARA Tier II reporting and the LEPC's responsibilities.
 - New shelters and shelter plans
 - EOC procedures and responsibilities.
 - Public Health emergencies.
 - Future EOC exercises.
- EMC Owens performed the Logan County and Sterling 2011 NIMSCAST update. This mandatory information update covers ICS training and local agencies capabilities to respond to emergencies. This update allows Logan County and Sterling to remain eligible for federal grants and disaster assistance and reimbursement.
- Bob assisted the Logan County Commissioners with the EMS system transition. He assisted them with EMS communication planning, mapping and contact information.

Emergency Communication Center:

- Communications Center handled 2,126 calls for service during the month of August 2011, an 11 percent decrease from the 2,376 calls received in August 2010.
- Sterling Police Department handled 1115 calls for service in August 2011, a decrease of 18 percent compared to 1,368 calls for service received in August 2010.
- Logan County Sheriff's Office received 798 calls for service a one percent decrease compared to 803 calls for service received in August 2010.
- Crook Fire Department handled 10 calls for service in August 2011 compared to seven calls in August 2010.
- Fleming Fire received seven calls for service in August 2011 and August 2010.
- Merino Fire handled 13 calls for service in August 2011 compared to five calls for service in August 2010.
- Peetz Fire handled six calls for service in August 2011, compared to three calls for service in August 2010.
- Sterling Fire handled 139 calls for service in August 2011, an increase of 18 percent compared to 118 calls handled in August 2010.
- Life Care Medical handled 136 calls for service in August 2011, a decrease of six percent compared to 144 calls for service handled in August 2010.

DESCRIPTION	Aug 2011	Aug 2010	Aug Change	YTD 2011	YTD 2010	YTD Change
ACTIVITIES						
CALLS for SERVICE						
STERLING DISPATCH	2,126	2,376	-11%	15,476	17,551	-12%
CITY OF STERLING	1,115	1,368	-18%	7,710	9,427	-18%
LOGAN COUNTY	798	803	-1%	6,068	6,256	-3%
EMS	136	144	-6%	1,072	1,066	1%
STERLING FIRE 07530	139	118	18%	1,002	928	8%
CROOK FIRE 07505	10	7	43%	56	55	2%
FLEMING FIRE 07515	7	7		47	33	42%
MERINO FIRE 07522	13	5	160%	64	55	16%
PEETZ FIRE 07525	6	3	100%	29	23	26%

Information Technology Specialist (ITS):

Daily backup of servers and Finance & Police Systems continue. ITS Anderson performed routine user password and server maintenance. A power supply was replaced on the Citrix Server and a UPS was replaced in the City Hall wiring closet.

Calls came in for assistance regarding a phone issue at the Recreation Center, printing, connection problems, and viruses. The ITS took one computer in for repair and replaced two monitors. There was no phone service at City Hall for about 20 minutes Wednesday afternoon August 10th, KCI was not able to locate the cause. The City had several days that we were unable to access MSN sites on the Internet, KCI corrected the problem.

ITS Anderson continues working on Website issues. A program update would not allow users to make changes as needed, the problem has been corrected by New Age.

Mary Ann attended a SWellness meeting, set up the Employee Health Fair for Sept 28th and created flyers for the next SWellness events.

Mary Ann met with the City Manager regarding 2012 budget.

CITY ATTORNEY

AUGUST 2011 MONTHLY REPORT

MEETINGS:

In August, J. Curt Penny was retained by Council as the interim City Attorney, and Stephanie Gagliano was retained as the Deputy City Attorney. The City Attorney attends City Council meetings and work sessions, Staff meetings, Planning Commission meetings, and various other meetings as needed. The paralegal attends staff meetings in the absence of the City Attorney, Swellness presentations, and secretarial meetings when there is training.

DOCUMENT PREPARATION:

Prepared agendas and packets for City Attorney's submission to City Council Meetings.

Prepared the following Resolutions:

Resolution No. 8-1-11, Series of 2011 – A Resolution approving an Intergovernmental Agreement between the City of Sterling and Logan County concerning a Coordinated Election to be held on November 1, 2011, and authorizing the Mayor to execute same.

Prepared the following Ordinances:

Ordinance No. 7, Series of 2011 – An Ordinance approving a Contract for Services between the City of Sterling and Logan County for the provision of ambulance service.

Other Documents:

The City Attorney worked with the County Attorney's office in preparing and finalizing the contract for EMS services between the City and County.

MUNICIPAL COURT:

The City Attorney did not prosecute any charges in August. Seven charges were dismissed, including a sales tax case, three handicap parking, and a parking ticket where the Defendant had the required permit. One Defendant changed her plea to guilty prior to trial. Court documents are prepared, including miscellaneous pleadings such as guilty pleas and stipulations, various subpoenas, memos to the police department and Humane Society regarding trials, trial schedules, motions, jury instructions when needed, and correspondence and discovery letters. Court files are copied and police department, Humane Society, and attorney files are prepared for trial.

LIQUOR LICENSING:

This office processed two liquor license renewals.

MISCELLANEOUS:

This office prepared a Release and letter to an individual claiming damages from the City.

The paralegal makes telephone calls to library patrons regarding past due items and processes letters to library patrons prepared by the library staff, regarding past due items. The paralegal also assists the HR Department with answering the telephones and receptionist duties when needed. The paralegal also did on-line CIRSA training.

FINANCE DEPARTMENT
AUGUST 2011 MONTHLY REPORT

The Finance Department assisted 3,029 customers during the month of August 2011. This compares to 3,523 customers in August 2010. This number does not include the contacts made by the Director of Finance. There were on average 132 customer contacts per day for August 2011. Please review the Finance Department Activities report for additional information regarding the various services that the Department of Finance and Records provided in August 2011 in comparison to August 2010.

The General Fund revenues for the month of August 2011 amounted to \$848,874.44. The revenue for the month ended August 2010 in the General Fund amounted to \$1,018,534.68. Expenditures for the General fund for the month ending August 31, 2011 amounted to \$1,142,102.08 and for the same period in 2010 the expenditures were \$870,547.07.

Cash in all City funds totaled \$2,501,859.27 on August 31, 2011 and for August 31, 2010 on hand was \$2,264,818.99. On August 31, 2011 the City of Sterling had outstanding a total of \$10,132,014.77 in investments, this amount is for all funds. This breaks down to \$205,699.79 in Certificates of Deposit, \$9,825,951.86 ColoTrust Plus and \$100,363.12 in Money Market.

There were \$1,614,958.61 worth of checks issued in August 2011 for all funds; this compares to \$2,080,393.26 for the same period in 2010. There were 6747.1 gallons of gasoline and diesel used in the month of August 2011 for all City operations. This compares to 6097.5 gallons gasoline and diesel used in August 2010.

Please see the Finance Department's activity list below for other comparisons.

Investment Breakdown

2010

THIS SUMMARY IS PROVIDED TO SHOW THE PLACEMENT OF INVESTMENTS. PLEASE REFER TO THE BALANCE SHEETS FOR THE VARIOUS FUNDS FOR TOTAL CASH & CASH EQUIVALENT.

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	08/31/11
General Fund:				
Colotrust Plus	\$1,887,448.73	\$176,000.00	\$445,124.83	\$2,156,573.56
Colotrust Plus - Seizure Money	\$26,568.81	\$0.00	\$1.80	\$26,570.61
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$1,914,017.54	\$176,000.00	\$445,126.63	\$2,183,144.17
Water Fund:				
Colotrust Plus	\$118,321.86	\$50,000.00	\$67,009.89	\$135,331.75
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$118,321.86	\$50,000.00	\$67,009.89	\$135,331.75
Sanitation Fund:				
Colotrust Plus	\$337,536.40	\$14,000.00	\$203,033.05	\$526,569.45
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$337,536.40	\$14,000.00	\$203,033.05	\$526,569.45
Sewer Fund:				
Colotrust Plus	\$2,495,892.35	\$75,000.00	\$931,214.16	\$3,352,106.51
Certificates of Deposit	\$205,699.79	\$0.00	\$0.00	\$205,699.79
Money Market	\$100,351.98	\$0.00	\$11.14	\$100,363.12
TOTALS	\$2,801,944.12	\$75,000.00	\$931,225.30	\$3,658,169.42
Perpetual Care Fund:				
Colotrust Plus	\$135,615.22	\$0.00	\$8.78	\$135,624.00
TOTALS	\$135,615.22	\$0.00	\$8.78	\$135,624.00
Elna Anderson Trust Fund:				
Colotrust Plus	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00	\$0.00	\$0.00

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	08/31/11
Ethel Lindstrom Trust Fund:				
Colotrust Plus	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00	\$0.00	\$0.00
Library Improvement Fund:				
Colotrust Plus	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00	\$0.00	\$0.00
Conservation Trust Fund:				
Colotrust Plus	\$169,439.77	\$6,985.00	\$10.80	\$162,465.57
TOTALS	\$169,439.77	\$6,985.00	\$10.80	\$162,465.57
Karl Falch Library Trust Fund:				
Colotrust Plus	\$31,015.68	\$0.00	\$1.92	\$31,017.60
TOTALS	\$31,015.68	\$0.00	\$1.92	\$31,017.60
Employee Self-Insurance Fund:				
Colotrust Plus	\$578,284.54	\$0.00	\$37.55	\$578,322.09
TOTALS	\$578,284.54	\$0.00	\$37.55	\$578,322.09
Service Center Fund:				
Colotrust Plus	\$383,020.06	\$15,000.00	\$35,026.16	\$403,046.22
TOTALS	\$383,020.06	\$15,000.00	\$35,026.16	\$403,046.22
Risk Management Fund:				
Colotrust Plus	\$838,804.96	\$7,000.00	\$15,054.96	\$846,859.92
TOTALS	\$838,804.96	\$7,000.00	\$15,054.96	\$846,859.92
Capital Equipment Fund:				
Colotrust Plus	\$714,589.55	\$0.00	\$20,046.77	\$734,636.32
TOTALS	\$714,589.55	\$0.00	\$20,046.77	\$734,636.32

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	08/31/11
Capital Improvement Fund:				
Colostrust Plus	\$665,672.50	\$62,141.00	\$42.23	\$603,573.73
Colostrust Plus - Museum Bldg	\$4,119.83	\$4,120.00	\$0.23	\$0.06
Colostrust Plus - Mus Exhibits	\$200,981.92	\$67,739.00	\$11.55	\$133,254.47
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$870,774.25	\$134,000.00	\$54.01	\$736,828.26
Grand Totals All Funds:				
Colostrust Plus	\$8,587,312.18	\$477,985.00	\$1,716,624.68	\$9,825,951.86
Certificates of Deposit	\$205,699.79	\$0.00	\$0.00	\$205,699.79
Money Market	\$100,351.98	\$0.00	\$11.14	\$100,363.12
Grand Total	\$8,893,363.95	\$477,985.00	\$1,716,635.82	\$10,132,014.77

GENERAL FUND

This Document is for Internal Use and Represents Unaudited Figures

8/31/2011

BALANCE SHEET

ASSETS:

Cash	\$345,285.71
Flex Cash Account	\$7,599.02
Petty Cash	\$830.00
Cash with County Treasurer	\$24,577.77
Accounts Receivable	\$98,641.50
Allowance for Uncollectables	-\$42,974.94
Taxes Receivable	\$47,838.73
Sales Tax Receivable	\$687,855.67
Property Tax Receivable	\$1,018,263.00
Investments	\$2,156,573.56
Investment - Federal Seizure	\$26,570.61
Prepaid Fuel	\$23,087.94
Prepaid Fuel - Airport	\$17,513.07
Payroll Clearing Account	-\$46.33
Postage Clearing Account	\$2,196.62
Prepaid Prisoner Housing	\$53,477.00
Sales Tax Clearing	-\$26.14

TOTAL ASSETS

\$4,467,262.79

LIABILITIES:

Ded/Ben Clearing Account	\$3,358.20
Accounts Payable	\$443,699.18
Accounts Payable - Logan County	\$4,944.48
Accrued Salaries	\$172,452.85
Court Bonds	\$520.00
Jury Deposit	\$704.00
Restitution Clearing Account	\$2,333.07
Seizures	\$600.00
Deferred Revenue	\$1,018,263.00
Deferred Revenue - Other	\$3,294.07

TOTAL LIABILITIES

\$1,650,168.85

FUND BALANCE:

Reserve for Museum	\$28,199.92
Designated for Arts	\$50,000.00
Unreserved Fund Balance	\$2,082,294.45
Excess Revenue over Expenditures	\$656,599.57

TOTAL FUND BALANCE

\$2,817,093.94

**TOTAL LIABILITIES
& FUND BALANCE**

\$4,467,262.79

GENERAL FUND

8/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Real & Personal Prop. Tax	\$1,018,420.00	\$13,193.21	\$994,755.34	\$23,664.66
Road & Bridge Fund Taxes	\$170,000.00	\$0.00	\$76,791.33	\$93,208.67
Auto Ownership Taxes	\$120,000.00	\$8,264.67	\$66,223.09	\$53,776.91
Sales Tax	\$5,650,000.00	\$512,830.37	\$4,139,475.15	\$1,510,524.85
Vehicle Use Tax	\$185,000.00	\$16,514.48	\$128,653.94	\$56,346.06
Building Material Use Tax	\$70,000.00	\$16,481.83	\$46,959.10	\$23,040.90
Employment Occupation Tax	\$14,200.00	\$0.00	\$15,300.00	-\$1,100.00
TOTAL TAXES	\$7,227,620.00	\$567,284.56	\$5,468,157.95	\$1,759,462.05
Franchise Taxes	\$711,000.00	\$73,305.58	\$469,504.90	\$241,495.10
Licenses & Permits	\$138,250.00	\$25,611.50	\$120,922.87	\$17,327.13
Intergovernmental Revenue	\$1,283,290.00	\$54,425.71	\$651,823.00	\$631,467.00
Charges for Service	\$266,825.00	\$34,013.24	\$201,598.38	\$65,226.62
Fines & Forfeits	\$191,300.00	\$11,068.00	\$95,243.39	\$96,056.61
Miscellaneous Revenue	\$423,426.00	\$40,920.85	\$357,574.01	\$65,851.99
Transfer from Other Funds	\$511,164.00	\$42,245.00	\$337,960.00	\$173,204.00
TOTAL OTHER REVENUES	\$3,525,255.00	\$281,589.88	\$2,234,626.55	\$1,290,628.45
GRAND TOTAL REVENUES	\$10,752,875.00	\$848,874.44	\$7,702,784.50	\$3,050,090.50

GENERAL FUND

8/31/2011

<u>EXPENDITURES:</u>	BUDGETED	EXPENSES	EXPENSES	
<u>GENERAL GOVERNMENT:</u>	2011	CURRENT MO.	TO DATE	BALANCE
Council	\$52,093.00	\$12,023.72	\$59,035.00	-\$6,942.00
City Manager	\$341,680.00	\$30,009.72	\$221,765.72	\$119,914.28
City Attorney	\$193,525.00	\$4,134.53	\$201,877.59	-\$8,352.59
Municipal Court	\$99,967.00	\$6,674.77	\$57,498.09	\$42,468.91
Finance	\$429,075.00	\$29,171.11	\$266,638.57	\$162,436.43
City Hall & Non-Departmental	\$1,279,731.00	\$62,388.79	\$941,307.55	\$338,423.45
Personnel	\$226,655.00	\$14,883.31	\$135,820.75	\$90,834.25
TOTAL GENERAL GOVERNMENT	\$2,622,726.00	\$159,285.95	\$1,883,943.27	\$738,782.73
<u>PUBLIC SAFETY:</u>				
Police	\$1,713,041.00	\$111,839.07	\$998,968.97	\$714,072.03
Dispatch Center	\$512,873.00	\$34,209.14	\$312,075.31	\$200,797.69
Youth Services	\$105,125.00	\$8,084.32	\$65,317.81	\$39,807.19
Fire	\$1,370,586.00	\$97,438.65	\$808,185.77	\$562,400.23
TOTAL PUBLIC SAFETY	\$3,701,625.00	\$251,571.18	\$2,184,547.86	\$1,517,077.14
<u>PUBLIC WORKS:</u>				
Street	\$2,262,316.00	\$465,553.64	\$1,034,383.22	\$1,227,932.78
Engineering & Operations	\$340,105.00	\$22,751.71	\$204,740.72	\$135,364.28
Airport	\$306,954.00	\$10,716.18	\$230,920.42	\$76,033.58
TOTAL PUBLIC WORKS	\$2,909,375.00	\$499,021.53	\$1,470,044.36	\$1,439,330.64
<u>CULTURE & RECREATION:</u>				
Riverside Cemetery	\$212,036.00	\$17,067.20	\$119,704.10	\$92,331.90
Museum	\$185,779.00	\$22,762.24	\$113,598.76	\$72,180.24
Parks	\$423,171.00	\$42,287.99	\$285,970.26	\$137,200.74
Recreation Center	\$509,964.00	\$62,910.64	\$354,102.18	\$155,861.82
Forestry	\$140,042.00	\$11,494.44	\$78,292.94	\$61,749.06
Rec. Administration	\$221,122.00	\$17,058.02	\$135,678.94	\$85,443.06
Softball	\$41,156.00	\$5,974.70	\$32,574.04	\$8,581.96
Youth Softball	\$10,647.00	\$1,082.86	\$11,381.53	-\$734.53
Basketball	\$7,622.00	\$0.00	\$8,170.22	-\$548.22
Volleyball	\$7,035.00	\$200.00	\$4,306.89	\$2,728.11
Tolla Brown Skate Park	\$12,750.00	\$737.90	\$6,775.07	\$5,974.93
Special Events	\$28,950.00	\$8,270.78	\$12,420.38	\$16,529.62
Tennis	\$18,873.00	\$2,787.75	\$13,011.42	\$5,861.58
Youth Basketball	\$27,811.00	\$0.00	\$21,865.62	\$5,945.38
Youth Volleyball	\$7,998.00	\$720.67	\$874.35	\$7,123.65
Baseball	\$27,136.00	\$2,769.62	\$12,416.35	\$14,719.65
Library	\$529,404.00	\$30,814.85	\$296,506.39	\$232,897.61
TOTAL CULTURE & RECREATION	\$2,411,496.00	\$226,939.66	\$1,507,649.44	\$903,846.56
GRAND TOTAL EXPENDITURES	\$11,645,222.00	\$1,136,818.32	\$7,046,184.93	\$4,599,037.07

WATER FUND

8/31/2011

BALANCE SHEET

ASSETS:

Cash	\$252,489.46
Cash with Fiscal Agent	\$25,958,590.86
Accounts Receivable	\$873.59
Accounts Receivable - Utility Billing	\$436,811.86
Supply Inventory	\$161,847.99
Investments	\$135,331.75
Fixed Assets (Net)	<u>\$10,077,673.36</u>

TOTAL ASSETS

\$37,023,618.87

LIABILITIES:

Accounts Payable	\$356,066.99
Unpaid Compensated Absences	\$10,068.86
Accrued Salaries	\$5,596.57
Accounts Payable Pawnee Ridge	\$6,179.24
Loan Payable CWRPDA	\$28,558,845.11
Due to Sewer Fund	\$345,505.00
Lease Interest Payable	<u>\$22,553.42</u>

TOTAL LIABILITIES

\$29,304,815.19

FUND BALANCE:

Reserve for Painting	\$440,000.00
Reserve for Capital Replacement	\$2,824,860.00
Retained Earnings	-\$23,612,524.30
Excess Revenue over Expenditures	<u>\$28,066,467.98</u>

TOTAL FUND BALANCE

\$7,718,803.68

**TOTAL LIABILITIES
AND FUND BALANCE**

\$37,023,618.87

WATER FUND

8/31/2011

<u>REVENUES</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Water Revenue-Inside Residential	\$1,856,200.00	\$351,296.24	\$1,725,213.89	\$130,986.11
Water Revenue-Outside Residential	\$161,400.00	\$54,363.60	\$156,255.95	\$5,144.05
Water Revenue-Inside Commercial	\$626,200.00	\$119,663.43	\$565,600.17	\$60,599.83
Water Revenue-Outside Comm	\$4,210.00	\$1,583.37	\$4,135.91	\$74.09
Water Revenue-Inside Industrial	\$369,900.00	\$92,517.80	\$285,402.70	\$84,497.30
Misc. Water Sales	\$2,000.00	\$573.10	\$4,450.44	-\$2,450.44
Surcharge	\$30,000.00	\$7,202.43	\$23,246.58	\$6,753.42
Service Charges	\$35,000.00	\$5,160.12	\$33,473.22	\$1,526.78
Tapping Charges	\$5,000.00	\$0.00	\$890.00	\$4,110.00
Water Div. Services	\$5,000.00	\$823.90	\$4,333.03	\$666.97
Penalties	\$16,000.00	\$4,515.78	\$24,421.97	-\$8,421.97
Investment Earnings	\$250.00	\$9.89	\$99.56	\$150.44
Miscellaneous	\$200.00	\$0.00	\$210.14	-\$10.14
Rents from land	\$50,000.00	\$0.00	\$23,710.93	\$26,289.07
Rights	\$0.00	\$0.00	\$0.00	\$0.00
Water Credits	\$0.00	\$0.00	\$0.00	\$0.00
Plant Investment Fees	\$10,000.00	\$0.00	\$17,880.00	-\$7,880.00
Loan Proceeds	\$17,500,000.00	\$0.00	\$28,558,845.11	-\$11,058,845.11
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$20,671,360.00	\$637,709.66	\$31,428,169.60	-\$10,756,809.60

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$205,736.00	\$12,595.79	\$135,633.90	\$70,102.10
Maintenance & Operation	\$1,298,824.00	\$158,074.90	\$905,053.10	\$393,770.90
Capital Outlay	\$21,918,769.00	\$327,093.09	\$1,883,124.69	\$20,035,644.31
Transfer to General Fund	\$225,385.00	\$18,782.00	\$150,256.00	\$75,129.00
TOTAL EXPENDITURES	\$23,648,714.00	\$516,545.78	\$3,074,067.69	\$20,574,646.31
Debt Service	\$0.00	\$0.00	\$287,633.93	-\$287,633.93
TOTAL WATER FUND W/DEBT	\$23,648,714.00	\$516,545.78	\$3,361,701.62	\$20,287,012.38

SANITATION FUND

8/31/2011

BALANCE SHEET

ASSETS:

Cash	\$230,940.43
Accounts Receivable	\$507.07
Accounts Receivable - Utility Billing	\$45,700.54
Supply Inventory	\$24,667.00
Investments	\$526,569.45
Fixed Assets (Net)	<u>\$283,220.08</u>

TOTAL ASSETS

\$1,111,604.57

LIABILITIES:

Accounts Payable	\$3,395.85
Unpaid Compensated Absences	\$9,991.75
Accrued Salaries	<u>\$4,925.27</u>

TOTAL LIABILITIES

\$18,312.87

FUND BALANCE:

Reserve for Equipment	\$28,389.00
Reserve for Capital Replacement	\$785,008.00
Retained Earnings	\$272,458.16
Excess Revenue over Expenditures	<u>\$7,436.54</u>

TOTAL FUND BALANCE

\$1,093,291.70

TOTAL LIABILITIES AND FUND BALANCE

\$1,111,604.57

SANITATION FUND

8/31/2011

REVENUES:	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sanitation Revenue-Inside	\$445,000.00	\$45,159.32	\$300,694.95	\$144,305.05
Rubbish Collection Fees	\$1,500.00	\$315.00	\$1,008.00	\$492.00
Sanitation Services	\$0.00	\$0.00	\$0.00	\$0.00
Penalties	\$5,000.00	\$483.56	\$3,569.43	\$1,430.57
Investment Earnings	\$1,000.00	\$33.05	\$331.73	\$668.27
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$452,500.00	\$45,990.93	\$305,604.11	\$146,895.89

EXPENDITURES:	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$160,480.00	\$8,218.84	\$95,022.43	\$65,457.57
Maintenance & Operation	\$241,231.00	\$17,727.82	\$163,065.14	\$78,165.86
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to General Fund	\$60,130.00	\$5,010.00	\$40,080.00	\$20,050.00
TOTAL EXPENDITURES	\$461,841.00	\$30,956.66	\$298,167.57	\$163,673.43

SEWER FUND

8/31/2011

BALANCE SHEET

ASSETS:

Cash	\$251,479.67
Accounts Receivable	\$44,852.21
Accounts Receivable - Utility Billing	\$138,831.90
Due From Water Fund	\$345,505.00
Supply Inventory	\$42,976.78
Investments	\$3,658,169.42
Fixed Assets (Net)	<u>\$10,251,554.07</u>

TOTAL ASSETS

\$14,733,369.05

LIABILITIES:

Accounts Payable	\$37,584.24
Unpaid Compensated Absences	\$15,474.09
Accrued Salaries	\$10,595.91
Loan Payable CWRPDA	\$963,414.00
Interest Payable	<u>\$14,260.57</u>

TOTAL LIABILITIES

\$1,041,328.81

FUND BALANCE:

Reserve for Capital Projects	\$111,784.00
Reserve for Trunk Line Replacement	\$151,181.45
Reserve for Lagoons	\$375,613.26
Reserve for Capital Replacement	\$8,049,322.00
Retained Earnings	\$5,988,187.22
Excess Revenue over Expenditures	<u>-\$984,047.69</u>

TOTAL FUND BALANCE

\$13,692,040.24

TOTAL LIABILITIES AND FUND BALANCE

\$14,733,369.05

SEWER FUND

8/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sewer Revenue-Inside Residential	\$911,500.00	\$97,875.16	\$625,212.48	\$286,287.52
Sewer Revenue-Outside Residential	\$89,500.00	\$16,406.19	\$65,450.30	\$24,049.70
Sewer Revenue-Inside Commercial	\$316,800.00	\$45,801.60	\$228,525.52	\$88,274.48
Sewer Revenue-Outside Comm	\$2,810.00	\$499.49	\$1,980.84	\$829.16
Sewer Revenue-Inside Industrial	\$342,900.00	\$762.78	\$151,540.55	\$191,359.45
Tapping Charges	\$4,000.00	\$0.00	\$275.00	\$3,725.00
Sewer Division Charges	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Penalties	\$14,000.00	\$1,353.93	\$9,791.17	\$4,208.83
Investment Earnings	\$10,000.00	\$259.27	\$3,595.66	\$6,404.34
Miscellaneous	\$500.00	\$0.00	\$6,156.77	-\$5,656.77
Outside Billing	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Plant Investment Fees	\$10,000.00	\$0.00	\$18,067.00	-\$8,067.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Compensation for loss	\$0.00	\$163.00	\$163.00	-\$163.00
TOTAL REVENUES	\$1,717,010.00	\$163,121.42	\$1,110,758.29	\$606,251.71

<u>EXPENDITURES:</u> <u>LINES AND SERVICES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$85,127.00	\$6,694.72	\$55,943.12	\$29,183.88
Maintenance & Operation	\$337,119.00	\$22,005.14	\$204,698.77	\$132,420.23
Capital Outlay	\$291,844.00	\$0.00	\$149,199.53	\$142,644.47
Transfer to General Fund	\$62,406.00	\$5,200.00	\$41,600.00	\$20,806.00
TOTAL LINES & SERVICES	\$776,496.00	\$33,899.86	\$451,441.42	\$325,054.58
Debt Service	\$198,733.00	\$0.00	\$198,733.68	-\$0.68
TOTAL LINES & SERVICES W/DEBT	\$975,229.00	\$33,899.86	\$650,175.10	\$325,053.90

<u>TREATMENT FACILITIES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$298,835.00	\$23,319.71	\$201,483.30	\$97,351.70
Maintenance & Operation	\$873,936.00	\$60,209.58	\$602,476.81	\$271,459.19
Capital Outlay	\$749,726.00	\$94,263.56	\$534,646.77	\$215,079.23
Transfer to General Fund	\$159,043.00	\$13,253.00	\$106,024.00	\$53,019.00
TOTAL TREATMENT FACILITIES	\$2,081,540.00	\$191,045.85	\$1,444,630.88	\$636,909.12

TOTAL EXPENDITURES	\$3,056,769.00	\$224,945.71	\$2,094,805.98	\$961,963.02
---------------------------	-----------------------	---------------------	-----------------------	---------------------

PERPETUAL CARE FUND

8/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Perpetual Care	\$2,500.00	\$150.00	\$2,600.00	-\$100.00
Perpetual Care - niches	\$9,000.00	\$2,000.00	\$9,500.00	-\$500.00
Investment Earnings	\$300.00	\$8.78	\$111.46	\$188.54
TOTAL REVENUES	\$11,800.00	\$2,158.78	\$12,211.46	-\$411.46

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$305.00	\$0.00	\$305.00	\$0.00
Niche Engraving	\$2,000.00	\$450.00	\$2,100.00	-\$100.00
Transfer to General Fund	\$300.00	\$0.00	\$0.00	\$300.00
TOTAL EXPENDITURES	\$2,605.00	\$450.00	\$2,405.00	\$200.00

BALANCE SHEET

8/31/2011

ASSETS:

Cash	\$17,191.86		
Investments	\$135,624.00		
		TOTAL ASSETS	\$152,815.86

LIABILITIES:

Accounts Payable	\$450.00		
		TOTAL LIABILITIES	\$450.00

FUND BALANCE:

Unreserved Fund Balance	\$142,559.40		
Excess Revenue over Expenditures	\$9,806.46		
		TOTAL FUND BALANCE	\$152,365.86

		TOTAL LIABILITIES & FUND BALANCE	\$152,815.86
--	--	---	---------------------

ELNA ANDERSON ESTATE TRUST

8/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$0.00	\$0.00	\$21.36	-\$21.36
TOTAL REVENUES	\$0.00	\$0.00	\$21.36	-\$21.36

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Capital Improvement Fund	\$87,034.00	\$0.00	\$117,774.72	-\$30,740.72
TOTAL EXPENDITURES	\$87,034.00	\$0.00	\$117,774.72	-\$30,740.72

**BALANCE SHEET
8/31/2011**

<u>ASSETS:</u>			
Cash	\$0.00		
Investments	\$0.00		
		TOTAL ASSETS	\$0.00
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$117,753.36		
Excess Revenue over Expenditures	-\$117,753.36		
		TOTAL FUND BALANCE	\$0.00
		TOTAL LIABILITIES & FUND BALANCE	\$0.00

ETHEL LINDSTROM FUND

8/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$0.00	\$0.00	\$31.66	-\$31.66
TOTAL REVENUES	\$0.00	\$0.00	\$31.66	-\$31.66

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Capital Improvement Fund	\$87,034.00	\$0.00	\$151,621.17	-\$64,587.17
TOTAL EXPENDITURES	\$87,034.00	\$0.00	\$151,621.17	-\$64,587.17

**BALANCE SHEET
8/31/2011**

<u>ASSETS:</u>				
Cash	\$0.00			
Investments	\$0.00			
		TOTAL ASSETS		\$0.00
<u>LIABILITIES:</u>				
Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$151,589.51			
Excess Revenue over Expenditures	-\$151,589.51			
		TOTAL FUND BALANCE		\$0.00
		TOTAL LIABILITIES & FUND BALANCE		\$0.00

LIBRARY IMPROVEMENT FUND

8/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$0.00	\$0.00	\$0.00	\$0.00
Contributions	\$0.00	\$0.00	\$4,800.00	-\$4,800.00
TOTAL REVENUES	\$0.00	\$0.00	\$4,800.00	-\$4,800.00

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Capital Improvement Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00

BALANCE SHEET 8/31/2011

<u>ASSETS:</u>			
Cash	\$4,800.00		
Investments	\$0.00		
		TOTAL ASSETS	\$4,800.00
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$0.00		
Excess Revenue over Expenditures	\$4,800.00		
		TOTAL FUND BALANCE	\$4,800.00
		TOTAL LIABILITIES & FUND BALANCE	\$4,800.00

CONSERVATION TRUST FUND

8/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
State Contributions	\$115,000.00	\$0.00	\$61,370.39	\$53,629.61
Investment Earnings	\$500.00	\$10.80	\$174.84	\$325.16
TOTAL REVENUES	\$115,500.00	\$10.80	\$61,545.23	\$53,954.77

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Tennis Court Improvements	\$15,000.00	\$6,985.00	\$6,985.00	\$8,015.00
Steel picnic tables	\$9,800.00	\$0.00	\$9,800.00	\$0.00
Bridge - Pioneer Park	\$65,509.00	\$0.00	\$78,911.03	-\$13,402.03
Aluminum tables	\$7,646.00	\$0.00	\$7,676.00	-\$30.00
Basketball Court Improvements	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Softball Field Improvements	\$21,450.00	\$0.00	\$21,450.00	\$0.00
Playground Equipment	\$73,000.00	\$0.00	\$0.00	\$73,000.00
Fitness Equipment	\$55,000.00	\$0.00	\$49,597.00	\$5,403.00
Softball Field Backdrop	\$9,000.00	\$0.00	\$8,682.22	\$317.78
Roof - Columbine	\$2,900.00	\$0.00	\$3,102.85	-\$202.85
TOTAL EXPENDITURES	\$264,305.00	\$6,985.00	\$186,204.10	\$78,100.90

**BALANCE SHEET
8/31/2011**

<u>ASSETS:</u>			
Cash	\$0.87		
Investments	\$162,465.57		
		TOTAL ASSETS	\$162,466.44
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$287,125.31		
Excess Revenue over Expenditures	-\$124,658.87		
		TOTAL FUND BALANCE	\$162,466.44
		TOTAL LIABILITIES & FUND BALANCE	\$162,466.44

KARL FALCH LIBRARY TRUST FUND

8/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$70.00	\$1.92	\$25.50	\$44.50
TOTAL REVENUES	\$70.00	\$1.92	\$25.50	\$44.50

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Books Purchased	\$800.00	\$0.00	\$140.06	\$659.94
Audit	\$50.00	\$0.00	\$50.00	\$0.00
TOTAL EXPENDITURES	\$850.00	\$0.00	\$190.06	\$659.94

BALANCE SHEET

8/31/2011

<u>ASSETS:</u>				
Cash	\$431.11			
Investments	\$31,017.60			
		TOTAL ASSETS		\$31,448.71
<u>LIABILITIES:</u>				
Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$31,613.27			
Excess Revenue over Expenditures	-\$164.56			
		TOTAL FUND BALANCE		\$31,448.71
		TOTAL LIABILITIES & FUND BALANCE		\$31,448.71

EMPLOYEE SELF-INSURANCE FUND

8/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,400.00	\$37.55	\$491.70	\$908.30
Employee Premiums	\$137,844.00	\$19,254.35	\$168,140.63	-\$30,296.63
Wellness	\$0.00	\$0.00	\$60.00	-\$60.00
City Premiums	\$1,253,172.00	\$90,848.84	\$737,068.96	\$516,103.04
TOTAL REVENUES	\$1,392,416.00	\$110,140.74	\$905,761.29	\$486,654.71

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Old Hire Fire Pension	\$70,443.00	\$0.00	\$70,443.00	\$0.00
Wellness	\$0.00	\$0.00	\$60.00	-\$60.00
Premium	\$1,391,016.00	\$112,990.06	\$911,464.54	\$479,551.46
FLEX	\$3,600.00	\$215.00	\$1,825.00	\$1,775.00
Pre-employment Screening	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$600.00	\$0.00	\$600.00	\$0.00
Transfer General Fund	\$1,400.00	\$0.00	\$0.00	\$1,400.00
TOTAL EXPENDITURES	\$1,467,059.00	\$113,205.06	\$984,392.54	\$482,666.46

BALANCE SHEET 8/31/2011

<u>ASSETS:</u>			
Cash	\$18,309.89		
Accounts Receivable	\$765.15		
Investments	\$578,322.09		
		TOTAL ASSETS	\$597,397.13
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Retained Earnings	\$676,028.38		
Excess Revenue over Expenditures	-\$78,631.25		
		TOTAL FUND BALANCE	\$597,397.13
		TOTAL LIABILITIES & FUND BALANCE	\$597,397.13

SERVICE CENTER FUND

8/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$700.00	\$26.16	\$282.78	\$417.22
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$411,090.00	\$34,256.00	\$274,048.00	\$137,042.00
Transfer from Capital Improvement	\$44,000.00	\$0.00	\$0.00	\$44,000.00
Transfer for Lease Payment	\$183,480.00	\$15,287.00	\$122,296.00	\$61,184.00
TOTAL REVENUES	\$639,270.00	\$49,569.16	\$396,626.78	\$242,643.22

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$303,039.00	\$22,400.08	\$187,202.41	\$115,836.59
Maintenance & Operation	\$337,839.00	\$8,059.74	\$107,874.30	\$229,964.70
Capital Outlay	\$2,135.00	\$0.00	\$2,209.38	-\$74.38
Transfer to General Fund	\$700.00	\$0.00	\$0.00	\$700.00
TOTAL EXPENDITURES	\$643,713.00	\$30,459.82	\$297,286.09	\$346,426.91

BALANCE SHEET

8/31/2011

<u>ASSETS:</u>				
Cash	\$22,730.61			
Cash - Bank of Cherry Creek	\$2.75			
Investments	\$403,046.22			
Fixed Assets (Net)	\$2,209,764.89			
			TOTAL ASSETS	\$2,635,544.47
<u>LIABILITIES:</u>				
Accounts Payable	\$930.51			
Unpaid Compensated Absences	\$22,867.06			
Accrued Salaries	\$12,172.42			
Lease Payable	\$1,510,000.00			
Lease Interest Payable	\$6,040.00			
			TOTAL LIABILITIES	\$1,552,009.99
<u>FUND BALANCE:</u>				
Retained Earnings	\$984,193.79			
Excess Revenue over Expenditures	\$99,340.69			
			TOTAL FUND BALANCE	\$1,083,534.48
			TOTAL LIABILITIES & FUND BALANCE	\$2,635,544.47

RISK MANAGEMENT FUND

8/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,800.00	\$54.96	\$680.39	\$1,119.61
Miscellaneous	\$5,000.00	\$0.00	\$15,186.00	-\$10,186.00
Compensation for Loss	\$5,000.00	\$16,697.21	\$21,461.73	-\$16,461.73
Transfer of Reserves	\$200,000.00	\$0.00	\$149,997.00	\$50,003.00
Transfer Workers Comp	\$230,505.00	\$0.00	\$172,872.00	\$57,633.00
TOTAL REVENUES	\$442,305.00	\$16,752.17	\$360,197.12	\$82,107.88

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Claims Paid	\$60,000.00	\$2,965.96	\$7,239.46	\$52,760.54
Expense for Workers Comp	\$233,000.00	\$0.00	\$174,210.00	\$58,790.00
Premium Fees	\$200,000.00	\$0.00	\$152,170.96	\$47,829.04
Expense for Unemployment	\$10,000.00	\$6,278.07	\$6,696.90	\$3,303.10
Materials & Supplies	\$300.00	\$100.00	\$189.41	\$110.59
Audit	\$560.00	\$0.00	\$560.00	\$0.00
Transfer to General Fund	\$1,800.00	\$0.00	\$0.00	\$1,800.00
TOTAL EXPENDITURES	\$505,660.00	\$9,344.03	\$341,066.73	\$164,593.27

BALANCE SHEET

8/31/2011

<u>ASSETS:</u>				
Cash	\$25,511.31			
Investments	\$846,859.92			
		TOTAL ASSETS		\$872,371.23
<u>LIABILITIES:</u>				
Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00
<u>FUND BALANCE:</u>				
Emergency Reserve	\$350,000.00			
Retained Earnings	\$503,240.84			
Excess Revenue over Expenditures	\$19,130.39			
		TOTAL FUND BALANCE		\$872,371.23
		TOTAL LIABILITIES & FUND BALANCE		\$872,371.23

CAPITAL EQUIPMENT FUND

8/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,300.00	\$46.77	\$618.73	\$681.27
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$120,375.00	\$10,030.00	\$80,240.00	\$40,135.00
Grants	\$4,860.00	\$0.00	\$5,400.00	-\$540.00
Donations	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$126,535.00	\$10,076.77	\$86,258.73	\$40,276.27

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$865.00	\$0.00	\$865.00	\$0.00
Police Equipment	\$37,625.00	\$0.00	\$35,472.01	\$2,152.99
Dispatch Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Fire Equipment	\$67,000.00	\$0.00	\$52,430.10	\$14,569.90
Public Works Equipment	\$15,750.00	\$0.00	\$13,523.00	\$2,227.00
Parks, Lib & Rec Equipment	\$6,000.00	\$0.00	\$12,350.00	-\$6,350.00
Non-Dept Equipment	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$127,240.00	\$0.00	\$114,640.11	\$12,599.89

BALANCE SHEET 8/31/2011

Cash	\$25,124.78		
Investments	\$734,636.32		
Fixed Assets (Net)	\$1,950,833.83		
		TOTAL ASSETS	\$2,710,594.93
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
Lease Payable	\$213,210.98		
Lease Interest Payable	\$5,223.67		
		TOTAL LIABILITIES	\$218,434.65
<u>FUND BALANCE:</u>			
Retained Earnings	\$2,520,541.66		
Excess Revenue over Expenditures	-\$28,381.38		
		TOTAL FUND BALANCE	\$2,492,160.28
		TOTAL LIABILITIES & FUND BALANCE	\$2,710,594.93

CAPITAL IMPROVEMENT FUND

8/31/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$2,000.00	\$54.01	\$947.44	\$1,052.56
Misc. Income	\$125,000.00	-\$0.01	\$126,673.99	-\$1,673.99
Rents From Land	\$44,971.00	\$3,301.50	\$32,645.01	\$12,325.99
Grants	\$126,970.00	\$0.00	\$55,000.00	\$71,970.00
Donations	\$0.00	\$0.00	\$0.00	\$0.00
Communication Building	\$0.00	\$0.00	\$0.00	\$0.00
Donation - Museum Building	\$0.00	\$0.00	\$0.00	\$0.00
Donation - Museum Exhibits	\$0.00	\$0.00	\$0.00	\$0.00
Transfer from Elna Anderson Fund	\$87,034.00	\$0.00	\$117,774.72	-\$30,740.72
Transfer from Ethel Lindstrom Fund	\$87,034.00	\$0.00	\$151,621.17	-\$64,587.17
Transfer from Library Improv Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$473,009.00	\$3,355.50	\$484,662.33	-\$11,653.33

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Museum Building	\$826,581.00	\$29,206.39	\$646,536.00	\$180,045.00
Museum Exhibits	\$42,751.00	\$30,723.41	\$117,177.52	-\$74,426.52
Library Addition	\$486,445.00	\$1,647.00	\$203,022.86	\$283,422.14
Tennis Court Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Land Transaction	\$0.00	\$0.00	\$0.00	\$0.00
Land Purchase	\$125,000.00	\$0.00	\$104,255.14	\$20,744.86
Building Improvements - Comm Bldg	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$510.00	\$0.00	\$510.00	\$0.00
Transfer to Service Center	\$44,000.00	\$0.00	\$0.00	\$44,000.00
TOTAL EXPENDITURES	\$1,525,287.00	\$61,576.80	\$1,071,501.52	\$453,785.48

**CAPITAL IMPROVEMENT FUND
BALANCE SHEET
8/31/2011**

ASSETS:

Cash	\$25,452.39
Accounts Receivable	\$55,284.32
Allowance for Collectables	-\$29,396.07
Investments	\$603,573.73
Investment - Museum Building	\$0.00
Investment - Museum Exhibits	\$133,254.53

TOTAL ASSETS \$788,168.90

LIABILITIES:

Accounts Payable	\$10,565.50
------------------	-------------

TOTAL LIABILITIES \$10,565.50

FUND BALANCE:

Unreserved Fund Balance	\$1,364,442.59
Excess Revenue over Expenditures	-\$586,839.19

TOTAL FUND BALANCE \$777,603.40

**TOTAL LIABILITIES
& FUND BALANCE** \$788,168.90

PERSONNEL/HR DEPARTMENT

AUGUST 2011 MONTHLY REPORT

The following is a partial list of activities in which the Personnel/HR Department participated in during the month of August 2011.

CDL TESTING – A DOT Random Drug test was not conducted during the month of August. There were three pre-employment drug screens conducted.

WORKERS' COMPENSATION – The City continues to work on all injury cases that are presented for on-the-job injuries. During the month of August, there were five claims reported by employees.

JOB OPPORTUNITIES –

Positions Open	Positions Filled
Maintenance Worker I (Cemetery)	Account Clerk
Firefighter positions (6)	Public Safety Dispatcher (2 40-hr positions filled)

UPS COORDINATOR –

UPS CLIENTS		
	MONTH	YEAR TO DATE
Total clients for the month of August	28	289
Total City clients	14	185
City clients that worked	10	103
New City Clients during August	3	56
City Clients cases closed during August	4	60
Total hours assigned to City clients	497	5264
Total hours worked by City Clients	55	1199

PERSONNEL BOARD –Police Sergeant promotional interviews were held by the Personnel Board on August 8.

MISCELLANEOUS ACTIVITIES

Police testing was held twice during the month of August.

HR Assistant participated in NEOGOV training during the month of August and worked on the setup of the application process.

CIRSA presented Slips, Trips, and Falls/Back Injury training at the Service Center on August 4. Another session is scheduled for September 19. All employees will be attending this training.

Scheduled training for September is CHP training on insurance September 13 and CIRSA Harassment webinar on September 29.

MUNICIPAL COURT
AUGUST 2011 MONTHLY REPORT

DESCRIPTION	Aug 2011	Aug 2010	Aug Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
ARRAIGNMENTS	48	63	-24%	380	563	-33%	619	-39%
JUVENILE CASES	3	5	-40%	50	72	-31%	102	-51%
TRAFFIC				5	1	400%	3	47%
NO INSURANCE				1	2	-50%	1	-17%
NO SEAT BELT				1	2	-50%	1	-29%
SPEEDING					2	-100%	1	-100%
UNDERAGE POSS OF TOBACCO				6	4	50%	6	3%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA				4	4		11	-65%
THEFT		3	-100%	5	12	-58%	9	-44%
DISTURBING THE PEACE/NOISES	2			5	8	-38%	7	-29%
RESISTING ARREST/FAILURE TO COMPLY	1			3			2	88%
INJURING/DEFACING PROPERTY		1	-100%	5	5		6	-11%
TRESPASSING					8	-100%	5	-100%
UNDERAGE POSS/CONS ALCOHOL/PROCURE		1	-100%	5	16	-69%	37	-86%
CURFEW FOR MINORS				1	3	-67%	5	-79%
OTHER				9	5	80%	7	25%
ADULT CASES	45	58	-22%	330	491	-33%	517	-36%
TRAFFIC	1	6	-83%	33	50	-34%	48	-32%
NO INSURANCE		19	-100%	14	98	-86%	45	-69%
NO SEAT BELT	3	7	-57%	45	71	-37%	81	-44%
SPEEDING	3	12	-75%	29	66	-56%	73	-60%
PARKING	11	7	57%	40	52	-23%	53	-25%
POSS. MARIJUANA/DRUG PARAPHERNALIA	2	1	100%	22	39	-44%	32	-32%
THEFT	3	2	50%	37	17	118%	18	110%
DISTURBING THE PEACE/NOISES	2	3	-33%	9	18	-50%	19	-53%
RESISTING ARREST/FAILURE TO COMPLY				2	1	100%	3	-29%
INJURING/DEFACING PROPERTY	2			9	2	350%	5	96%
TRESPASSING				5	7	-29%	22	-77%
UNDERAGE POSS/CONS ALCOHOL	4	1	300%	26	36	-28%	57	-54%
SALE / PROCUREMENT / OPEN CONTAINER					2	-100%	5	-100%
OTHER	4			22	11	100%	27	-19%
ANIMAL	10			31	19	63%	31	1%
NUISANCES				7	2	250%	20	-65%
JUVENILE ARR'S FOUND GUILTY	2	4	-50%	38	56	-32%	58	-34%
JUVENILE ARR'S DISMISSED					3	-100%	29	-100%
JUVENILES PLACED ON PROB/DJ/UPS	2	4	-50%	41	53	-23%	67	-39%
JUVENILE VIOLS OF PROB/DJ/UPS				4	6	-33%	8	-49%
JUVENILE FTA/PWL							45	-100%
ADULT ARR'S FOUND GUILTY	16	18	-11%	166	204	-19%	203	-18%
ADULT ARR'S DISMISSED	9	21	-57%	31	88	-65%	76	-59%
ADULTS PLACED ON PROB/DJ/UPS	5	2	150%	77	69	12%	86	-10%
ADULT VIOLS OF PROB/DJ/UPS				3	2	50%	13	-78%
ADULT FTA/PWL	4	2	100%	35	32	9%	105	-67%

DESCRIPTION	Aug 2011	Aug 2010	Aug Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
FINE EXTENSIONS	23	32	-28%	205	285	-28%	359	-43%
CONTINUANCE/SET FOR TRIALS/ETC	13	9	44%	59	94	-37%	124	-52%
CASES REVIEWED	43	53	-19%	298	373	-20%	351	-15%
TRIALS FOUND GUILTY	1	9	-89%	24	45	-47%	285	-92%
TRIALS FOUND NOT GUILTY				2	3	-33%	1,066	-100%
TRIALS DISMISSED	1	6	-83%	6	27	-78%	133	-95%
NEW CHARGES PROCESSED	78	213	-63%	549	1,294	-58%	27	1933%
NEW WARRANTS	13	21	-38%	108	153	-29%	216	-50%
DAYS JUVENILES SENT TO DETENTION				6	6		730	-99%
DAYS ADULTS SENT TO JAIL	15	3	400%	33	40	-18%	296	-89%
PAID TICKETS	51	101	-50%	414	712	-42%	490	-15%
PAID WITH AUTO POINT REDUCTION	23	30	-23%	154	193	-20%	4	3953%
PAID AS REGULAR TICKET	28	71	-61%	260	519	-50%		
FROM PWL TO WARRANT				1	4	-75%		

POLICE DEPARTMENT

AUGUST 2011 MONTHLY REPORT

During August, 2011, the police department responded to 1,115 Calls for Service, an 18 percent decrease from the 1,368 Calls for Service responded to in August 2010. The year-to-date Calls for Service at the end of July were 7,710, an 18 percent decrease from the 9,436 calls reported at the end of August, 2010.

Officers responded to 24 traffic accidents during the month of August which is a 14 percent increase from the 21 responded to in August of 2010. Through the end of August, officers have responded to 188 traffic accidents, which is a 12 percent increase over the 168 accidents covered during the same time period last year.

Officers issued 41 penalty assessments during August 2011, which is a 62 percent decrease from the 109 penalty assessments issued in August 2010. Among the criminal offenses reported were ten assault offenses, four burglaries, 19 larceny/thefts, and 12 vandalisms. The value of property stolen during the month was \$9,110, and \$3,705 was recovered. Officers arrested 42 adults and one juvenile, for a total of 43 arrests in August of 2011. This is 25 less arrests or a 37 percent decrease from the 68 total arrests made in August of 2010.

In August, the Youth Services Division received nine youth referrals (seven males and two females). Youth referrals were received from the following: seven from the Sterling Police Department and two from the Logan County Sheriff's Office.

Officers responded to 35 calls at local liquor establishments, eleven more than the 24 calls responded to in August of 2010.

Sterling Police Officers and staff completed 975.33 hours of training during the month of August 2011. Year-to-date, employees have attended more than 4,171.83 hours of training.

DESCRIPTION	Aug 2011	Aug 2010	Aug Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
ACTIVITIES								
CALLS for SERVICE								
CITY OF STERLING	1,115	1,368	-18%	7,710	9,436	-18%	9,972	-23%
MOTOR VEHICLE ACCIDENTS	24	21	14%	188	168	12%	190	-1%
CRIMINAL OFFENSES	95	140	-32%	809	944	-14%	909	-11%
GROUP "A" OFFENSES	51	92	-45%	447	642	-30%	570	-22%
GROUP "B" OFFENSES	44	48	-8%	362	302	20%	339	7%
VANDALISM	12	14	-14%	95	117	-19%	114	-17%
ARRESTS								
ADULTS	42	59	-29%	350	444	-21%	498	-30%
JUVENILES	1	9	-89%	26	73	-64%	89	-71%
PROPERTY								
STOLEN	9,110	46,318	-80%	115,395	342,204	-66%	263,522	-56%
RECOVERED	3,705	26,260	-86%	16,084	116,363	-86%	85,301	-81%
MUNICIPAL CHARGES								
PA'S	41	109	-62%	481	913	-47%	1,016	-53%
CRIMINAL CHARGES	12	17	-29%	144	150	-4%	221	-35%
WARNINGS	223	353	-37%	1,596	2,574	-38%	2,310	-31%
STATE CHARGES								
TRAFFIC	28	44	-36%	202	314	-36%	368	-45%
DUI'S	6	10	-40%	34	53	-36%	70	-51%
CRIMINAL CHARGES	31	29	7%	200	244	-18%	263	-24%
YOUTH SERVICES								
NUMBER OF REFERRALS								
MALE	7	8	-13%	129	99	30%	116	11%
FEMALE	2	5	-60%	50	63	-21%	72	-30%
TOTAL	9	13	-31%	179	162	10%	188	-5%
REFERRING SOURCE								
STERLING POLICE DEPARTMENT	5	12	-58%	157	147	7%	170	-7%
LOGAN COUNTY SHERIFF'S OFFICE	2			4	3	33%	7	-46%
DISTRICT COURT				4	3	33%	1	186%
STATE PATROL/OTHER JURISDICTION				2			1	67%
PARENT/SELF		1	-100%	1	2	-50%	4	-75%
SCHOOL	2			11	7	57%	5	139%

STERLING FIRE DEPARTMENT
AUGUST 2011 MONTHLY REPORT

OPERATIONS:

Chief

- ✚ Lead Safety meeting
- ✚ Had meeting with MDA
- ✚ Attended the CIRSA safety training
- ✚ Attended the LEPC meeting
- ✚ Attended CPM class in Denver
- ✚ Lead Command Staff meeting
- ✚ Fair duties EMS and Fire standbys
- ✚ Assisted Dispatch with interviews
- ✚ Lead several meetings with staff in regards to EMS
- ✚ Attended E911 meeting
- ✚ Met with Crook fire
- ✚ Met with Peetz fire
- ✚ Met with City Manager to discuss 2012 budget
- ✚ Attended the Executive Fire Officer Program at the National Fire Academy 8/22 – 9/2

TRAINING:

- ✚ SOP Chapter 16
- ✚ Medical Protocols for August
- ✚ FETN Training
- ✚ CIRSA Mandatory Training
- ✚ EMS SOP's
- ✚ High Angle rope rescue
- ✚ 1002 Driving Exercises with E-12, R-17
- ✚ Junior Ranger Fire Safety Class
- ✚ Volunteer training

MAINTENANCE:

- ✓ E-11, 12 and E-16 to City shop
- ✓ Tested 20 Hydrants
- ✓ All truck checks completed

OTHER:

- ✓ 13 new inspections, 3 pre-plans
- ✓ Fire Station tour of 8 children and 3 adults + 10
- ✓ Staff participated in safety check for car seat
- ✓ Inventory/Labeled SCBA bottles on all apparatus.
- ✓ Members participated in Annual Fair parade
- ✓ Bob Fuss (Front Range Fire Apparatus) to Hydro Test 29 SCBA bottles
- ✓ 2 Volunteer Ride-A- Long
- ✓ MES (Air packs)

MAJOR INCIDENTS:

8-1-11	IR# 870	MM109	Car Accident (Mutual Aid)
8-5-11	IR# 887	MM Hwy 138	Hay Fire
8-10-11	IR# 912	13525 CR 37	Haz Condition
8-20-11	IR# 940	516 Walnut St	Vehicle Fire
8-22-11	IR# 952	2115 Leisure Lane	Structure
8-25-11	IR#962	MM221, Hwy 14	Vehicle Fire (Recall)
8-26-11	IR# 967	603 Holly	Medical (Recall)
8-26-11	IR# 968	1515 S 6 th Ave	Medical (Recall)
8-26-11	IR# 975	1510 W Main	Medical (Recall)
8-29-11	IR# 987	22140 E. Hwy 6	Haz Condition (Recall)

DESCRIPTION	Aug 2011	Aug 2010	Aug Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
FIRES								
City	1	6	-83%	27	23	17%	25	8%
Rural	4	4		46	42	10%	55	-17%
Total	5	10	-50%	73	65	12%	80	-9%
EMS/RESCUE								
City	69	64	8%	503	510	-1%	517	-3%
Rural	19	11	73%	132	96	38%	111	19%
Total	88	75	17%	635	606	5%	628	1%
HAZARDOUS CONDITION								
City	8	7	14%	69	129	-47%	86	-19%
Rural	4	1	300%	33	43	-23%	30	11%
Total	12	8	50%	102	172	-41%	115	-12%
TOTAL 911 SERV CALLS								
City	87	92	-5%	669	717	-7%	712	-6%
Rural	33	19	74%	246	195	26%	226	9%
Total	120	111	8%	915	912	0%	938	-2%
AVERAGE RESPONSE TIME								
City	3	4	-20%	33	35	-7%	36	-8%
Rural	12	10	15%	91	94	-3%	89	2%
Overall Average	8	7	5%	62	64	-4%	52	19%
GENERAL ALARMS								
Total General Alarms	2	5	-60%	35	40	-13%	33	5%
Average Number of Firefighters	12	15	-20%	89	111	-20%	112	-20%
BUILDING FIRES								
Total Building Fires	0	3	-100%	11	13	-15%	11	2%
Fires Confined to Rm of Origin	0	0	0	0	4	-100%	7	-100%
TRAINING HOURS								
Career Hours	83	314	-74%	2,118	2,738	-23%	2,144	-1%
Volunteer Hours	95	39	147%	615	475	30%	721	-15%
Total Hours	178	352	-49%	2,733	3,213	-15%	2,865	-5%
Average Career Hours	5.5	20.9	-74%	141	183	-23%	143	-1%
Average Volunteer Hours	8	3	147%	41	40	4%	60	-32%
FIRE INSPECTIONS				182				
New Inspections	10	18	-44%	9	269	-97%	339	-97%
Re-Inspections	5	12	-58%	3	134	-98%	188	-99%
Total Inspections	15	30	-50%	12	403	-97%	527	-98%
HYDRANT INSPECTIONS								
	20	67	-70%	1	190	-100%	303	-100%

PUBLIC WORKS DEPARTMENT
AUGUST 2011 MONTHLY REPORT

The citizens of Sterling enjoyed a variety of weather throughout the month of August with a high temperature of 102° recorded at the water stations on the 18th. Evening temperatures also fluctuated similarly with a low of the month being 54° on the evening of the 24th and a high evening low of 68° recorded on the 26th. The station located east of Sterling recorded a total precipitation of 2.56" for the month. However, at Sterling Municipal Airport there was a total of 2.65" recorded in the month of August.

MONTHLY CLIMATOLOGICAL SUMMARY for AUG. 2011

NAME: Sterling Mun. CITY: Sterling STATE: Colorado
 ELEV: 4038 LAT: 40 37 17.79420 LONG: 103 15 59.6633

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1	78.5	93.3	3:00p	65.7	6:30a	5.5	34.5	0.00	6.1	27.0	9:00a	NNE
2	78.8	94.9	5:00p	68.1	6:30a	3.5	36.5	0.00	1.1	16.0	4:30p	S
3	75.9	97.9	1:30p	59.2	6:00a	6.4	33.6	0.79	2.8	32.0	9:00p	NE
4	78.4	100.7	5:00p	62.0	3:00a	3.7	36.3	0.00	1.8	23.0	7:30p	SE
5	77.6	94.2	4:30p	62.8	4:30a	6.5	33.5	0.00	2.9	22.0	12:00m	NNE
6	79.9	103.5	3:30p	61.2	5:30a	2.6	37.3	0.00	2.4	19.0	12:00p	SSE
7	72.7	92.6	2:00p	54.5	3:30a	11.5	28.5	0.07	2.1	33.0	6:00p	NNE
8	71.5	101.2	3:30p	55.2	6:00a	6.8	33.2	0.00	7.4	40.0	5:00p	NE
9	71.0	93.4	4:00p	46.5	6:30p	15.0	25.0	0.65	6.0	89.0	6:30p	S
10	76.5	97.5	2:00p	59.7	5:00a	6.4	33.6	0.00	3.8	20.0	12:30a	SSW
11	72.8	88.5	5:00p	60.7	4:30a	10.4	29.6	0.00	0.6	16.0	6:00a	MNW
12	74.5	93.6	3:00p	57.4	6:00a	9.5	30.5	0.00	0.0	3.0	1:00p	---
13	75.8	105.7	3:00p	53.4	10:00p	5.5	34.5	0.00	1.8	21.0	5:30p	SE
14	78.7	101.0	7:30p	57.8	6:00a	5.2	34.8	0.04	6.0	34.0	11:30p	SSE
15	73.8	88.2	12:30p	59.6	6:30a	11.1	28.9	0.00	15.1	60.0	7:30p	NE
16	76.3	100.3	2:00p	55.4	4:00a	7.1	32.9	0.00	12.2	73.0	3:30p	SSE
17	78.3	102.4	4:30p	57.0	6:30a	5.3	34.7	0.00	10.3	49.0	12:00p	S
18	70.4	86.7	3:30p	50.9	1:30a	16.2	23.8	0.04	12.1	49.0	4:00p	N
19	74.3	97.9	5:00p	57.3	9:30p	7.4	32.6	0.52	6.3	98.0	10:00p	NNE
20	75.7	102.8	3:00p	58.1	6:30a	4.5	35.5	0.20	11.2	96.0	7:30p	SSW
21	79.0	103.0	5:00p	61.0	6:30a	3.0	37.0	0.00	4.0	34.0	12:00m	SSW
22	78.4	100.3	3:00p	58.6	6:30a	5.5	34.5	0.00	12.0	56.0	4:30p	WNW
23	75.9	100.1	4:00p	53.5	7:00a	8.2	31.8	0.00	9.6	42.0	5:30p	ENE
24	82.8	107.3	4:30p	60.9	6:30a	0.9	39.1	0.00	10.0	55.0	9:00p	S
25	81.9	96.9	4:30p	69.5	4:30a	1.8	38.2	0.00	9.3	40.0	12:30a	NNE
26	80.7	104.6	4:30p	59.6	6:30a	2.9	37.1	0.00	4.5	32.0	9:30p	E
27	77.4	94.4	12:00p	59.9	6:30a	7.8	32.2	0.00	10.9	63.0	3:00p	NNE
28	72.9	90.9	3:00p	62.8	12:00m	8.1	31.9	0.33	13.2	113.0	6:30p	S
29	74.1	97.5	4:00p	56.2	6:30a	8.1	31.9	0.01	3.2	34.0	6:30p	NE
30	79.5	102.1	4:00p	60.2	6:30a	3.9	36.2	0.00	8.8	103.0	7:30p	SW
31	79.4	102.0	2:00p	57.6	6:30a	5.2	34.8	0.00	6.5	62.0	10:30p	E

	76.6	107.3	24	46.5	9	205.7	1034.3	2.65	6.6	113.0	28	S

Max >= 90.0: 28
 Max <= 32.0: 0
 Min <= 32.0: 0
 Min <= 0.0: 0
 Max Rain: 0.79 ON 8/03/11
 Days of Rain: 8 (>.01 in) 5 (>.1 in) 0 (>1 in)
 Heat Base: 85.0 Cool Base: 45.0 Method: (High + Low) / 2

STREET/SANITATION DIVISIONS

The resources spent sweeping City streets is down with 574 blocks being swept throughout the month compared to a year ago. However the division also expended 385 tons of granular base, grading 180 blocks of alleys and 37 blocks of streets throughout the City. The division expended 73 tons of hot bituminous mix in pothole repair.

A 38% increase in resources was expended in cleaning catch basins with the number being 1,185 throughout the month compared to 857 a year ago.

The division replaced 26 traffic control signs, installed 32 new traffic control signs, and removed 26 traffic control signs throughout the City. The division replaced 30 street name signs and installed 30 street name signs throughout the City. The division expended 28 gallons of paint during the month painting crosswalks.

The sanitation division collected 38 tons of loose trash throughout the month. However, they collected 657 tons of compacted trash. This compacted trash is a 21% decrease compared to a year ago. Under time and material removals there were 0 tons this month. The division furthermore disposed of 74 tons of street sweepings and/or miscellaneous debris from the Service Center throughout the month.

DESCRIPTION	Aug 2011	Aug 2010	Aug Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
STREET MAINTENANCE								
Streets Swept (Blocks)	574	651	-12%	3,076	3,575	-14%	5,172	-41%
Streets Swept (Intersections)								
Sweeper Water-Dust Control (Gals)	6,740	8,980	-25%	38,120	54,310	-30%	61,326	-38%
Flushing Streets (Gals)								
Gravel/ABC-Alleys (Tons)		76	-100%	242	727	-67%	385	-37%
Gravel/ABC-Streets (Tons)	385			499	120	315%	219	129%
Grading Alleys (Blocks)	180	221	-19%	1,201	994	21%	980	23%
Grading Streets (Blocks)	37	112	-67%	157	544	-71%	544	-71%
Grade Parking Lots (Blocks)							4	-100%
Excavate Sub-base (Cu Yds)	70	60	17%	226	502	-55%	364	-38%
Excavate Asphalt (Tons)					344	-100%	497	-100%
Excavate Concrete (Tons)					27	-100%	75	-100%
Structure Backfill (Tons)	293	58	402%	1,011	505	100%	634	59%
Backfill-Pit Run & Yard Stock Dirt (Cu Yds)		14	-100%	830	425	95%	583	42%
Hot Bituminous Mix (Tons)	73	141	-48%	559	657	-15%	733	-24%
Emulsion/Tack Oil (Gals)	20			150			75	100%
Cold Mix-Asphalt (Tons)				1,878	8	23229%	491	282%
Catchbasins - Altosid Briquets	881	463	90%	2,340	2,161	8%	1,448	62%
Catchbasins Cleaned (Each)	1,185	857	38%	4,718	4,272	10%	2,741	72%
Painting-Parking (Gals)		4	-100%	18	81	-78%	61	-70%
Painting-Crosswalks (Gals)	28	46	-39%	63	94	-33%	77	-18%
Painting-Curbs (Gals)		141	-100%		291	-100%	185	-100%
Painting-Symbols (Gals)								
Painting-Lanes(Gals)		6	-100%		14	-100%	22	-100%

SIGN MAINTENANCE								
Traffic Control-Repair (Each)				2	3	-33%	8	-76%
Traffic Control-Replace (Each)	26			111	90	23%	79	41%
Traffic Control-Install (Each)	32			138	122	13%	99	40%
Traffic Control-Remove (Each)	26			113	113		83	37%
Street Name-Repair (Each)				1	76	-99%	22	-95%
Street Name-Replace (Each)	30			178	204	-13%	59	201%
Street Name-Install (Each)	30			180	204	-12%	88	105%
Delineators-Repair & Replace (Each)					3	-100%	7	-100%
SNOW/ICE CONTROL								
Snow Removal (Loads)				730	239	205%	623	17%
Salt/Sand Mix Material (Tons)				237	161	47%	223	6%
Plowed/Sanded Streets (Miles)				2,776	1,556	78%	1,914	45%
SANITATION								
Loose Trash/Debris Collection:WO (Tons)	38	13	203%	441	970	-55%	638	-31%
Compacted Trash Collection (Tons)	657	832	-21%	4,059	4,341	-6%	4,211	-4%
Alley Debris/Trash Removal: T & M (Tons)		34	-100%		173	-100%	56	-100%
Yard: Sweepings + Misc Debris (Tons)	74	9	743%	641	612	5%	1,102	-42%
Container Repairs-90 Rollouts (Each)	2	7	-71%	45	151	-70%	238	-81%
Container Repairs-Dumpsters (Each)	22	29	-24%	206	333	-38%	252	-18%
Level Dumpsters - Gravel Base Pad							4	-100%
Weed Control-Mowing (Hours)	39	40	-3%	177	177	0%	133	32%
Weed Control-Burning (Hours)								
MATERIAL PROCESSING								
Haul Materials from Airport Pit (Cu Yds)							252	-100%
Haul Sand from Logan County Landfill					20	-100%	4	-100%
Haul Materials from Vendor Yard (Tons)	93			1,189	702	69%	1,085	10%
Haul Materials from Project Site (Cu Yds)	1,075	265	306%	1,287	375	243%	1,275	1%
Haul Pulverized Asphalt/Millings (Cu Yds)	82	15	447%	359	886	-59%	557	-36%
MISCELLANEOUS								
Haul Rip Rap Materials--Concrete							37	-100%
Crack Sealing (#'s per day)				38,790	20,310	91%	19,067	103%

WATER/SEWER DIVISION

The water division produced 132,948,600 gallons, a 1% decrease compared to August a year ago, and a 9% decrease in hours logged. Furthermore the division responded to 546 requests for locates throughout the month. The meter reader read 5,373 meters resulting in 83 turn-offs for delinquent payment and also 11 investigations for high usage. The division continued the testing regime necessary for the health department regulations, responded to 144 and cleared 144 SCADA alarms at the time of reporting.

The sewer division cleaned 0 feet of sewer line throughout the month. This division responded to 546 requests for locates.

MISCELLANEOUS - OTHER								
Concrete Blocks Built (No.)								
Water Main Leak Detection (Feet)					40	-100%	8	-100%
METER SECTION								
METERS (No.)								
Meters Read	5,373	5,213	3%	35,512	37,446	-5%	35,388	0%
Meter Turn-offs (for repair)	2	11	-82%	120	98	22%	114	5%
Meter Turn-offs (delinquent)	83	75	11%	501	527	-5%	464	8%
Meter Turn-ons (all)	79	70	13%	644	604	7%	538	20%
METER MAINTENANCE (No.)								
Meters Repaired - In House							11	-100%
Meters Repaired - In Field				2	17	-88%	23	-91%
Meters Repaired - Manufacturer								
METER INVESTIGATIONS (No.)							1	-100%
Zero Consumption							9	-100%
High Usage	11	48	-77%	177	367	-52%	341	-48%
Leaking in Meter Pit							2	-100%
METER PIT MAINTENANCE (No.)								
Curb Stops Repaired	2			2	1	100%	0	900%
METER PIT INSTALLATION (No.)								
Meter Pits Installed							0	-100%
MISCELLANEOUS - OTHER (No.)								
Concrete Risers Manufactured								
Meter Pits Manufactured								
OPERATIONS SECTION								
WELL METERS (No.)								
Well Meters Read	16	15	7%	115	144	-20%	185	-38%
Park Meters Read	45	36	25%	229	202	13%	166	38%
WELL HOUSE MAINTENANCE (No.)								
Motors Checked	403	403		3,159	3,159		3,076	3%
Well Building Security Checked	651	651		5,103	5,103		3,834	33%
WELL MAINTENANCE (No.)								
Well GPM Check							18	-100%
Well Check for Sand							12	-100%
Well Static Level							15	-100%
Well Draw Down							11	-100%
Well Air Check	93	93		729	336	117%	79	820%
GROUND STORAGE TANKS (No.)								
7.5 MG Tank Checked	62	62		486	486		382	27%
7.5 MG Tank Level Checked	62	62		486	486		382	27%
2.0 MG Tank Checked	62	62		486	486		382	27%
2.0 MG Tank Level Checked	62	62		486	486		382	27%
Security Checks	62	62		486	486		521	-7%
ELEVATED STORAGE TANKS (No.)								
0.25 MG North Checked	93	93		729	729		653	12%
0.25 MG North Level Checked	93	93		729	729		654	11%
0.25 MG South Checked	93	93		729	729		654	12%
0.25 MG South Level Checked	93	93		729	729		657	11%

Security Checks	186	186		1,458	1,458		1,126	30%
WATER QUALITY TESTING (No.)								
Well Samples Taken		31	-100%	11	79	-86%	74	-85%
Distribution Samples Taken		60	-100%	15	179	-92%	164	-91%
Chlorine Samples Taken	101	71	42%	413	456	-9%	446	-7%
Bacteriological Samples Taken	14	8	75%	106	114	-7%	121	-13%
Other - Samples taken					208	-100%	74	-100%
SCADA SYSTEM (No.)								
SCADA Alarms	144	30	380%	772	301	156%	207	272%
SCADA Alarms Cleared	144	30	380%	768	300	156%	205	275%
DISINFECTION (No.)								
Chlorine Bottles Picked Up	16	12	33%	105	94	12%	80	31%
Chlorine Bottles Returned	16	10	60%	106	88	20%	78	36%
POTABLE WELLS								
WELLS PUMPED								
Hours	3,880	4,253	-9%	22,613	23,582	-4%	29,090	-22%
Gallons	132,949	134,797	-1%	686,304	714,962	-4%	847,489	-19%
Call Customer By Phone							4	-100%
UNCC LOCATES								
City Requests	27			127				
Private Requests	155			789				

DESCRIPTION	Aug 2011	Aug 2010	Aug Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
SANITARY SECTION								
Sewer Service Installed (No.)								
Sewer Service Installed (No.) 4"							1	-100%
Sewer Service Installed (No.) 6" & larger								
Sewer Service Taps Installed (No.) all							2	-100%
Sewer Service Inspected (No.)					1	-100%	1	-100%
Sewer Service Repaired (No.)		1	-100%		2	-100%	3	-100%
Sewer Lines Installed (Ft.)								
Sewer Lines Installed (Ft.) 6"							62	-100%
Sewer Lines Installed (Ft.) 8"					900	-100%	180	-100%
Sewer Lines Installed (Ft.) 10"								
Sewer Lines Installed (Ft.) 12" & larger								
Sewer Lines Replaced (Ft.) 4"							16	-100%
Sewer Lines Replaced -6" (Ft)				23				
Sewer Lines Replaced -8" (Ft)							743	-100%
Sewer Lines Replaced -10" (Ft)							5	-100%
Sewer Lines Replaced-12" & larger (Ft)								
Sanitary Sewer Relined-all sizes (Ft)								
Sewer Lines Cleaned (Ft.) 4"							20	-100%
Sewer Lines Cleaned (Ft.) 6"				429	300	43%	1,153	-63%
Sewer Lines Cleaned (Ft.) 8"		1,750	-100%	5,665	8,950	-37%	21,593	-74%
Sewer Lines Cleaned (Ft.) 10"				7,250	5,400	34%	8,837	-18%

Sewer Lines Cleaned (Ft.) 12" & larger				3,215	1,100	192%	2,941	9%
Sewer Lines Repaired (Ft.)							0	-100%
Sewer Lines Repaired (Ft.) 6"								
Sewer Lines Repaired (Ft.) 8"							171	-100%
Sewer Lines Repaired (Ft.) 10"				4	1,800	-100%	460	-99%
Sewer Lines Repaired (Ft.) 12" & larger					1	-100%	80	-100%
Sanitary Tap Locates (No.)				8	98	-92%	59	-86%
Sanitary Line Locates (No.)	182	118	54%	861	833	3%	610	41%
Sanitary Manhole Locates (No.)	364	236	54%	1,680	1,400	20%	865	94%
Sanitary Manholes Constructed (No.)							0	-100%
Sanitary Manholes Inspected (No.)					1	-100%	5	-100%
Sanitary Manholes Repaired (No.)	1	1		1	1		1	-29%
Sanitary Manholes Raised (No.)								
Sanitary Manholes Lowered (No.)								
Lift Stations Checked (No.)		11	-100%	1	33	-97%	39	-97%
Lift Stations Cleaned/Washed (No.)	4	22	-82%	44	77	-43%	49	-11%
Lift Stations Repaired (No.)		1	-100%		3	-100%	3	-100%
Lift Station Alarms (No.)					1	-100%	40	-100%
MISCELLANEOUS-OTHER								
Sewer Lines Televised (Ft.) all sizes							206	-100%
Sewer Service Lines Televised (No)					4	-100%	4	-100%
Sewer Service Taps Televised (No)					3	-100%	3	-100%
Sewer Service Lines Replaced (No)							0	-100%
Sewer Service Taps Replaced (No)							0	-100%
Manhole Risers Manufactured (No.)								
STORM SECTION								
Storm Sewer Lines Installed (Ft.)								
Sewer Lines Installed -8" (Ft)				180				
Sewer Lines Installed -10" (Ft)								
Sewer Lines Installed -12" & larger (Ft)								
Storm Sewer Lines Replaced (Ft.)								
sewer lines replaced-8" (Ft)							10	-100%
Sewer lines replaced-10" (Ft)				4				
Sewer Lines Replaced-12" & larger (Ft)								
Storm Sewer lines Cleaned (Ft.)								
Sewer lines cleaned-8" (Ft)				1,144			544	110%
Sewer lines cleaned-10" (Ft)				354			399	-11%
Sewer lines cleaned-12" & larger (Ft)				1,251			1,016	23%
Storm Sewer Lines Repaired (Ft.)								
Sewer Lines Repaired-8" (Ft)							16	-100%
Sewer Lines Repaired-10" (Ft)							2	-100%
Sewer Lines Repaired-12"&larger (Ft)							5	-100%
Storm Manholes Constructed (No.)					2	-100%	0	-100%
Storm Manholes Inspected (No.)								
Storm Manholes Repaired (No.)								
Storm Manholes Replaced (No.)							0	-100%
Catchbasins Constructed (No.)								
Catchbasins Inspected (No.)							9	-100%

Catchbasins Repaired (No.)								
Catchbasins Replaced (No.)								
Catchbasins Cleaned (No.)					12	-100%	11	-100%
Storm Sewer Line Locates (No.)	182	118	54%	854	772	11%	759	12%
Storm Sewer Manhole Locates (No.)	364	236	54%	1,706	1,544	10%	764	123%
Call Customer by Phone					5	-100%	4	-100%

AIRPORT DIVISION

The airport division witnessed 236 operations during the month of August. Throughout the month this division sold 4,530 gallons of fuel, which is a 257% increase from August 2010. However the total year-to-date of 30,249 gallons of fuel, is a 30% increase compared to a year ago.

DESCRIPTION	Aug 2011	Aug 2010	Aug Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
OPERATIONS BY A/C TYPE								
A/C Single Engine	154			1,069	837	28%	1,488	-28%
A/C Multi Engine	3			79	107	-26%	148	-47%
Helicopter	30	24	25%	162	184	-12%	154	5%
Turbojet	49			267	330	-19%	457	-42%
Other Types							4	-100%
TOTAL OPERATIONS	236	24	883%	1,577	1,458	8%	2,251	-30%
AVIATION FUEL DISPENSATION								
Avgas (Gals.)	1,688			9,257	7,704	20%	13,706	-32%
Jet-A (Gals.)	2,842	1,270	124%	20,992	15,560	35%	17,927	17%
TOTAL FUEL	4,530	1,270	257%	30,249	23,265	30%	31,633	-4%

CODE ENFORCEMENT DIVISION

There were 0 permits issued for new residential work with a construction value of \$0 in the month of August. There were 11 permits for residential additions/alterations with a construction value of \$51,680.00. There were 0 permits issued for new non-residential work with a construction value of \$0 in the month of August. Furthermore there were 3 permits for non-residential additions and/or alterations with a construction value of \$26,700.00. For summation of the month there was a total of 14 building permits issued with a fee structure of \$2,892; 0 demo permits with a fee structure of \$0; 2 fence permits with a fee structure of \$40; 7 mechanical permits with a fee structure of \$191; 6 sign permits with a fee structure of \$140; 3 excavation permits with a fee structure of \$65, 2 manufactured home hookup permits with a fee structure of \$150 and 70 miscellaneous permits and/or approvals issued with a fee structure of \$13,155.00. Throughout August, there were 104 permits and/or approvals issued with a 1% increase compared to a year ago. The fee structure is \$16,633.00, a 57% decrease compared to a year ago.

DESCRIPTION	Aug 2011	Aug 2010	Aug Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
NEW RESIDENTIAL								
Single-Family Detached 101								
Permits				2			1	150%
Units				2			1	150%
Value				204,300			150,377	36%
Condominiums/Townhouses 102								
Permits								
Units								
Value								
Duplex 103								
Permits					1	-100%	0	-100%
Units					2	-100%	0	-100%
Value					186,552	-100%	37,310	-100%
Three & Four Family 104								
Permits								
Units								
Value								
> 4 Family Apartments 105								
Permits								
Units								
Value								
Manufactured Homes 106								
Permits							0	-100%
Units							0	-100%
Value							1,120	-100%
TOTALS								
Permits				2	1	100%	1	43%
Units				2	2		2	25%
Value				204,300	186,552	10%	188,807	8%
NEW RESIDENTIAL (GROUP/TRANSIENT)								
Hotels & Motels 213								
Permits								
Units								
Value								
Other Nonhousekeeping 214								
Permits								
Units								
Value								
TOTALS								
Permits								
Units								
Value								
RESIDENTIAL ADD/ALTERATIONS								
Residential Additions/Alterations 434								
Permits	11	21	-48%	76	89	-15%	73	4%

Value	51,680	185,264	-72%	368,460	594,957	-38%	572,587	-36%
Residential Garages/Carports 438								
Permits		1	-100%	7	4	75%	4	75%
Value		12,391	-100%	87,564	44,616	96%	44,039	99%
TOTALS - RES. ADD/ALTERATIONS								
Permits	11	22	-50%	83	93	-11%	77	8%
Value	51,680	197,655	-74%	456,024	639,573	-29%	616,626	-26%
NEW NONRESIDENTIAL								
Amusement & Recreation 318								
Permits							0	-100%
Value							42,564	-100%
Churches & Religious 319								
Permits								
Value								
Industrial Buildings 320								
Permits							0	-100%
Value							1,511	-100%
Auto Service & Repair 322								
Permits							0	-100%
Value							20,532	-100%
Hospitals & Institutions 323								
Permits							0	-100%
Value							399,813	-100%
Offices 324								
Permits							1	-100%
Value							137,571	-100%
Schools & Education 326								
Permits								
Value								
Commercial Buildings (Retail) 327								
Permits							1	-100%
Value							726,523	-100%
Public Works & Utilities 325								
Permits				2				
Value				12,001,939				
Other Buildings 328								
Permits		1	-100%	2	4	-50%	12	-83%
Value		1,500	-100%	46,602	142,757	-67%	385,559	-88%
Structures 329								
Permits					2	-100%	7	-100%
Value					4,000	-100%	183,753	-100%
TOTALS - NEW NONRESIDENTIAL								
Permits		1	-100%	4	6	-33%	21	-81%
Value		1,500	-100%	12,048,541	146,757	8110%	1,897,826	535%
NONRESIDENTIAL ADD/ALTERATIONS								
Nonresidential Add/Alterations 437								
Permits	3	8	-63%	27	51	-47%	32	-17%
Value	26,700	883,373	-97%	1,110,932	5,266,965	-79%	2,546,059	-56%

PARKS, LIBRARY AND RECREATION DEPARTMENT

AUGUST 2011 MONTHLY REPORT

DEPARTMENT OVERVIEW

There were 26 Pavilion Reservations issued this month for a total year-to-date total of 188. Also, there were 7 Facility Use Permits issued during the month.

No money was paid out in the Tree Removal program, for a year-to-date balance of \$750. No money was paid out in the Tree Planting program in July, for a year-to-date total of \$100.

The Department secretary attended PLR staff, secretary and newsletter meetings during the month. She prepared the monthly report and distributed PLR news releases to media. She answered the phone in the HR Dept. five times. She attended the open house for the High Plains Education Center at the museum and also viewed the museum's new 30's exhibit. The Department secretary also attended CIRDA training on Aug. 4th at the Service Center.

The Director attended staff, Kiwanis and SWellness meetings during the month.

Director and Department Secretary attended the PLR Board on August 9. PLR Superintendents gave reviews on their Divisions' projects. Other items discussed were: library policies; library circulation policy; facility use question.

Aug. 3 Two thank you letters were written for memorial benches.

Aug. 8 Four bids were sent for stump removal.

Aug. 9 – Director attended the City Council meeting.

Aug. 10 – Director met with PCF Superintendent re: budget.

Aug. 11 – Director assessed storm damage.

Aug. 16 – A thank you letter was written for the Eagle Scout Project at the museum. Director also met a citizen at the ball park.

Aug. 19 – Director attended a meeting with RE-1 Schools, NJC and City personnel re: softball.

Aug. 23 – Director met with Recreation Superintendent re: evaluations. She also attended the City Council meeting.

Aug. 24 – Director met with Operations Coordinator Anderson and PCF Superintendent re: Girl Scout House in Pioneer Park.

Aug. 25 – Director met with PCF Superintendent and a PCF employee re: evaluation. She also wrote a memo to City Manager re: PCF staff meeting times.

Aug. 26 – Director met with PCF Superintendent and Operations Coordinator Anderson re: evaluation. She also sent a letter to the high school athletic director.

Aug. 29 – Director inspected painting issues at the museum.

Aug. 30 – Director met with PCF Superintendent Appelhans, PCF employee Wade Gandee, Wayne Ogley, Darien Rhodes, Maintenance, and George Good, Code Enforcement re: painting issues at the museum.

PARKS, CEMETERY AND FORESTRY

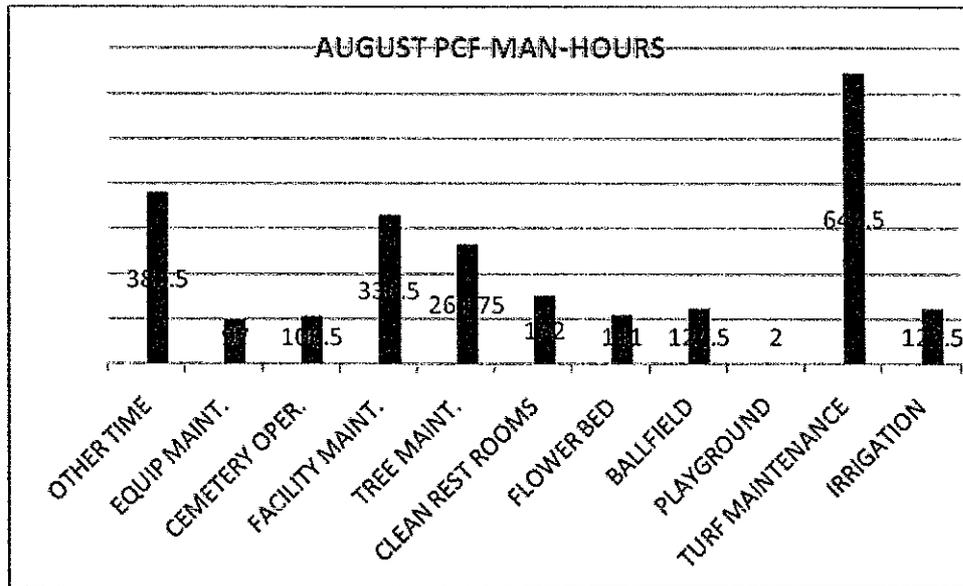
Parks - July has been a wetter than normal month, with rain and hail storms resulting in property damage and an abundance of weed growth. The hail storm required two days clean up from the damage, mostly concentrated in Pioneer Park. On-going monitoring of the small trees that had severe bark pitting will be required to determine the final assessments of tree damage. Crews have been working hard to get the mowing and pesticide applications completed in a timely manner. Pavilions reservation requests have been in great demand. Drainage rock, compost, plants and recycled tire rubber mulch were installed around the new museum statue/fountain. Replacement of two leaking dock sections at the Overland Trail Recreation Area fish pond was also accomplished. Crews have been busy making repairs to and adjusting the irrigation from routine seasonal issues.

Cemetery- The Riverside Cemetery staff has been busy mowing, making irrigation repairs and adjustments at the cemetery. There were eight funerals in August, with three of them being cremains. The staff sold five grave spaces and four Columbarium Niches this month. Cemetery crews have been making several irrigation adjustments to accommodate for temperature extremes that revealed limitations of the irrigation system. The Cemetery crew also replaced the two waterfall pumps that were damaged from a lightning strike during the hail storm.

Forestry- The Forestry Division is busy with several line of sight trims, as well as trying to get caught up on action requests, completing six in June. Eighteen trees were removed and fifty trees were trimmed in August. Mike Deshayes, of the Forestry Division, resigned this month to take a higher paying position with the Colorado DOC.

Ongoing PCF projects:

- Perform all routine maintenance activities necessary
- Pesticide application
- Work on Forestry Action Requests
- Swing set mod at Krull Park
- Order new playground for Columbine Park
- Restock pesticide storage area for fall application product



Graph above denotes man-hours used during the month of August.

DESCRIPTION	Aug 2011	Aug 2010	Aug Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
PARKS								
Man-hours of equip maint (all PCF)	97	133	-27%	97	1,298	-93%	1,226	-92%
Facility reservations	55	41	34%	333	166	101%	216	54%
Restroom cleanings/inspections	152	198	-23%	878	1,269	-31%	1,349	-35%
Man-hours of ballfield preparation	123	194	-37%	1,557	1,426	9%	1,294	20%
CEMETERY								
Opening/Closing	8	6	33%	76	62	23%	72	5%
Cremains - Opening/Closing	3	1	200%	23	25	-8%	29	-21%
Spaces sold	5	4	25%	35	25	40%	45	-23%
Monument permits	21	29	-28%	154	163	-6%	129	19%
Graves repaired/raised	63	51	24%	720	978	-26%	628	15%
Niches Sold	4			21	11	91%	20	3%
FORESTRY								
Trees trimmed	50	43	16%	224	246	-9%	433	-48%
Trees removed	18	9	100%	65	182	-64%	122	-47%
Action Requests completed	6	10	-40%	34	62	-45%	62	-45%
Trees planted				57	51	12%	73	-22%
Stumps removed by contract					28	-100%	20	-100%

LIBRARY

The patron count for Sterling Public Library from August 1 through August 31, 2011 was 5,185.

The library had 10 Community Servants for a total of 98 hours of community service. Four volunteers worked 22 hours. One CWEP worked 44 hours. Total volunteer hours for the month of August were 164.

Sterling Public Library made 239 interlibrary loan requests of other libraries and received 205 items. Other libraries made 261 interlibrary loan requests and Sterling Public Library loaned 166 items. Lending libraries were unable to fill 41 requests and Sterling Public Library was unable to fill 95 requests. Total interlibrary loan requests were 500 and 371 items were circulated. The unfilled requests by Sterling Public Library are high because SWIFT and Polaris are not communicating properly. SWIFT hopes that an upgrade in the near future will correct the problem.

Jo Ann Conter reported 7 tutors worked with 15 students for 70 hours during August.

The library offered Reading to Toby, a service dog beginning on August 18th. Each Thursday afternoon Toby listened to children read to him. There were four children who participated on August 18th and 25th. Studies have shown this to be a valuable tool for children who have difficulty reading.

PROJECT UPDATE:

Technology continues to be an important part of the library. Two thousand six hundred eighty patrons signed up and used the Internet and public access computers during August.

There were 97 children who called Dial-a-Story during August. Cheryl Schulte, Erica Kallsen, Connie Chambers and Margie Peake read stories during the month. The stories can be heard by calling 522-6808.

The Summer Reading Program closing program was held on August 2nd. A bring your own picnic was held at Pioneer Park. The Friends supplied drinks and dessert. Beth Eply then provided a wonderful interactive program providing stories and songs from around the world.

DESCRIPTION	Aug 2011	Aug 2010	Aug Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
Active Library Patrons							16,992	-100%
Books Checked Out	9,322	6,178	51%	79,283	66,507	19%	64,458	23%
In-house Circulation	1,360	560	143%	8,702	8,071	8%	9,254	-6%
Volunteer Hours	22	3	633%	72	59	23%	151	-52%
Story Time Attendance				473	220	115%	293	62%
Summer Reading Program				680	635	7%	709	-4%
Reference Questions	854	904	-6%	8,068	7,788	4%	6,359	27%
Books Placed on Hold	679	273	149%	4,873	2,824	73%	2,259	116%

Inter-Library Loans								
Borrowed requests	239	179	34%	1,934	1,710	13%	1,510	28%
Loaned requests	261	130	101%	1,776	1,545	15%	1,196	49%
Total	500	309	62%	3,710	3,255	14%	2,704	37%
Library Meeting Room Use	13			82	32	156%	149	-45%
Patrons Using Facility	5,185	2,867	81%	37,122	32,378	15%	38,680	-4%
Hours Tutoring	70	136	-48%	868	1,011	-14%	1,141	-24%
Internet use	2,680	1,265	112%	14,943	12,490	20%	13,834	8%

RECREATION DIVISION

ADULT FALL SOFTBALL: Fall softball leagues began August 15th. There are 4 teams in the Co-Rec. Slow Pitch Division and 5 teams in the Men's Slow Pitch Division. This is 6 less teams than in 2010. League schedules were prepared and distributed. Arrangements for umpires, scorekeepers and field supervisors for this program also took place in August. League play began the third week of August and continues through the third week of September. There were 396 Adult Softball player visits and 540 spectator visits to the softball complex in August, 2011.

YOUTH FALL VOLLEYBALL: Registration information for the Fall Youth Volleyball program was processed. The registration due date was August 10th for teams, but individual registrations are still being taken. Practice began the week of August 22nd and matches begin September 17th. This is the 11th year for this program and it has grown from 13 teams with just over 100 participants in 2000, to 48 teams and over 385 participants in 2011. It is up 1 team and 68 participants from 2010. This is a very significant increase in participants!

ADULT FALL VOLLEYBALL: There are 14 teams in Adult Volleyball this fall. This is down 12 teams from 2010! There are 5 teams in Women's A, 4 teams in Women's Upper B, 5 teams in Women's B, and no teams in Co-Rec. This is a very significant decrease in the number of teams participating. The largest decrease of 5 teams was from the Co-Rec. division. It happened because there were not enough teams to form a league. The registration due date was Aug. 10th. Matches began September 6th.

RECREATION CENTER

TOTAL CENTER ATTENDANCE: August, 2011 had a total attendance of 7,095 patron visits. August, 2010 had total attendance of 6,246 patron visits. This was an increase of 849 patron visits to the Recreation Center from August, 2010. This is a very large increase and probably due to the new fitness room.

SESSION #5 SWIMMING LESSONS: In August, the fifth and final session of summer American Red Cross swimming lessons was conducted. There were a total of 74 students enrolled. There were 25 kids in private lessons and 49 kids in regular classes. This is down a total of 25 kids from 2010. The 74 students enrolled in swimming lessons in August accounted for 750 swimmer visits to the Recreation Center in August, 2011.

SUMMER 2011 SWIMMING LESSONS TOTALS: In 2011 there were a total of 684 children enrolled in summer swimming lessons. In 2010 there were a total of 729 children enrolled in summer swimming lessons. This is down 45 children from 2010. This summer there were 591

children in regular swimming lesson classes. Regular lessons cost \$22.00 per child, and totaled \$13,002 in revenue for the Recreation Center for the summer. This summer we also provided 73 children with private lessons. Private swimming lessons cost \$55 per child, and totaled \$4,015 in revenue for the Recreation Center.

OUTDOOR POOL CLOSING DATE: Since opening in 2006, total attendance for the outdoor pool typically drops off drastically during the Logan County Fair and never comes close to returning to July attendance levels. This August was similar to other years where the outdoor pool had great weather, but low pool attendance.

Since 2006, we have tried opening the outdoor pool after 3:30 p.m. and opening the outdoor pool just on weekends through Labor Day. The attendance levels for each have been very poor. This year, like last year, we closed the outdoor pool when school started on August 25th. This is because all the lifeguards start school that day. With outdoor pool expenses at approximately \$785 a day and school starting on August 25th, it is most logical and economical for the outdoor pool to close on the day that school starts.

NON-PARTICIPANT ADMISSIONS: There were a total of 214 Non-Participant admissions to the Recreation Center in August, 2011. This was up 24 visits from August, 2010. The cost of a non-participant admission is \$1.00. Recreation Center patrons observing Recreation Center programs like swimming lessons, swim team practice and birthday parties are not charged non-participant fees.

CHILD ADMISSIONS: There were a total of 470 Child Admissions to the Recreation Center in August, 2011. This is up 15 visits from August, 2010. Paid admissions and punch card admissions make up total admissions.

YOUTH ADMISSIONS: There were a total of 2,159 Youth Admissions to the Recreation Center in August, 2011. This was up 148 visits from August, 2010.

SENIOR ADMISSIONS: There were a total of 467 Senior Admissions to the Recreation Center in August, 2011. This was up 121 visits from August, 2010.

ADULT ADMISSIONS: There were a total 1,497 Adult Admissions to the Recreation Center in August, 2010. This was up 222 visits from August, 2010.

FAMILY ADMISSIONS: There were a total of 416 Family Admissions to the Recreation Center in August, 2011. This is up 52 family visits from August, 2010. The 416 family admissions accounted for approximately 1,664 individuals using the Recreation Center for the month.

PRIVATE AFTER HOUR SWIMMING EVENTS: The Recreation Center did not have any private after-hours outdoor pool rentals in 2011. There are usually 3 to 4 private parties/activities a summer. Last summer, the Sterling Public Library had 217 participants for an after-hours event in August. (There was no-charge as both are organizations are from the City of Sterling.) Also, last year the First Foursquare Church had an after-hours function at the outdoor pool with 120 attending. It brought in \$600 in revenue to the Recreation Center. The pool was used for a baptism, a picnic and for swimming during the event.

ANNUAL MAINTENANCE PREPARATIONS: Preparation for the Recreation Center's annual maintenance of the facility and pools was done in August. Vendors were lined up to refinish 3 of the 4 racquetball courts, to clear 17 shower drains and to winterize the outdoor pool. Recreation Center staff and City personnel are scheduled to perform many other items during the maintenance.

DESCRIPTION	Aug 2011	Aug 2010	Aug Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
WINTER								
Volleyball Teams							24	-100%
Volleyball Participants							595	-100%
Volleyball Spectators							967	-100%
Adult Basketball Teams				46	40	15%	38	21%
Adult Basketball Participants				920	1,280	-28%	1,104	-17%
Adult Basketball Spectators				1,840	1,600	15%	1,380	33%
Youth Basketball Teams				174	182	-4%	180	-3%
Youth Basketball Participants				9,744	12,944	-25%	12,776	-24%
Youth Basketball Spectators				15,660	15,780	-1%	14,342	9%
Adult Basketball Tourn. Teams				28	40	-30%	31	-10%
Adult Basketball Tourn. Participants				210	368	-43%	362	-42%
Adult Basketball Tourn. Spectators				420	460	-9%	452	-7%
Open Gym Participants								
Denver Nugget Basketball Skills Challenge					21	-100%	15	-100%
Santa at the Center Participants								
Spring								
Volleyball Teams				72	81	-11%	61	18%
Volleyball Participants				1,824	2,416	-25%	2,290	-20%
Volleyball Spectators				2,280	3,020	-25%	2,491	-8%
Summer								
Adult Softball Teams				81	90	-10%	93	-13%
Adult Softball Participants				4,790	4,896	-2%	4,800	0%
Adult Softball Spectators				5,910	8,160	-28%	8,002	-26%
Wildcat Softball Teams				87	73	19%	84	4%
Wildcat Softball Participants				3,404	3,640	-6%	4,034	-16%
Wildcat Softball Spectators				8,760	12,140	-28%	9,392	-7%
Pet Show Participants				11	13	-15%	15	-25%
Rockies Baseball Skills Challenge				15	21	-29%	20	-25%
July 4th Dance Attendance				400	500	-20%	500	-20%
July 4th Fireworks Attendance				5,000	5,000		5,800	-14%
Fall								
Softball Teams	9	15	-40%	9	15	-40%	15	-42%

Softball Participants	396	960	-59%	396	960	-59%	787	-50%
Softball Spectators	540	800	-33%	540	800	-33%	656	-18%
Volleyball Teams								
Volleyball Participants								
Volleyball Spectators								
Punt, Pass & Kick Participants								
Open Gym Participants								
Youth Volleyball Teams	48			48				
Youth Volleyball Participants	480			480				
Youth Volleyball Spectators								
Trick or Treat Street Participants								

OVERLAND TRAIL MUSEUM

During the month of August, 1,026 visitors visited the Museum, representing 37 states and 5 foreign countries.

The grand opening of the High Plains Education Center took place on August 1, coinciding with Colorado Day. About 320 people attended the opening day. Staff received very favorable comments about the building and the exhibits. The following day, Frank and Gloria Walsh and their daughter-in-law came out for a private tour of the facility. They were very excited about everything they saw and gave Kay very positive feedback.

Bison Days took place on Wednesday, August 3 and Friday, August 5. Both days were well attended. The gold panning creek was used for the first time and children loved it! Perry Johnson and Snow Staples led this event.

Todd McMahan, from the State office of Archaeology, visited with the curator on Thursday, August 4. They are doing a statewide tour of facilities to gather information on how the state offices can assist with collections issues. They will be back in contact with us when the information has been gathered and organized. They would like to do a round-table type discussion with various facilities concerning collections storage.

The oil derrick fountain was completed this month. A few setbacks occurred, but most of the kinks have been worked out, and the fountain is functioning.

Tickets for the September tea went on sale on Friday the 19th and all 70 tickets were sold by noon on Monday. The tea will feature desserts and speaker, Colleen Kassell, will be the guest speaker. The tea will take place on Tuesday, September 20.

The Tannery Committee continues to make progress on the tannery project.

A travel tour group rented the facility on the evening of the 26th. About 58 people were in attendance. This event was staffed by Perry Johnson.

The final touches were made to the 1930's exhibit. The secretaries from City Hall enjoyed visiting this exhibit on the 30th.

Initial meetings have begun to plan and discuss the Museums 75th Anniversary, which takes place on November 11.

Museum Projects

New exhibit planning and installation.....Exhibit completed
 Frank Walsh building project.....Building completed
 Accessioning artifacts.....Ongoing project
 Cleaning buildings & artifacts..... Ongoing
 Tannery..... In progress
 Research Room..... Plans progressing
 Eagle Scout gold panning creek..... Completed

DESCRIPTION	Aug 2011	Aug 2010	Aug Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
Numbers of Donors	3	2	50%	17	22	-23%	41	-58%
Number of items donated	19	3	533%	56	84	-33%	189	-70%
Number of School Visits		1	-100%	10	18	-44%	21	-53%
Number of Students		15	-100%	435	755	-42%	895	-51%
Prairie School Students				92	75	23%	118	-22%
Prairie School Teachers				12	10	20%	12	3%
Number of Special Events	3	3		11	10	10%	5	104%
Total Attendance of Special Events	330	200	65%	3,024	2,924	3%	3,000	1%
Number of Weddings					2	-100%	3	-100%
Number of Tour Buses	1			2	1	100%	1	233%
Tour Bus Visitors	58			78	25	212%	11	609%
States represented	37	38	-3%	179	190	-6%	185	-3%
Foreign Countries Represented	5	7	-29%	21	23	-9%	21	1%
Total of All Visitors	1,026	852	20%	7,308	7,592	-4%	8,014	-9%
Volunteer Hours	18	6	200%	458	264	73%	609	-25%
Square Foot, Bldg. Maintained	29,766	24,766	20%	203,128	198,128	3%	196,592	3%