

STERLING

A Colorado Treasure

MONTHLY REPORTS
APRIL 2015

CITY MANAGER

APRIL 2015 MONTHLY REPORT

City Manager:

City Manager Donald J. Saling attended the following meetings during the month of April:

- City Attorney meetings for various legal issues and advice
- Attended 2 Regular City Council meetings
- Attended the Sterling Parks, Library and Recreation Board Meeting
- Attended the South Platte Water Forum in Loveland
- Conducted a City Council Retreat discussing a potential ballot tax issue on Recreational Marijuana and the Fiscal condition of the City
- Continued discussions with the Friends of Sunset Memorial Gardens Cemetery
- Attended an Economic Development 101 class
- Held an "Employee Appreciation Lunch" at Pioneer Park
- Attended a coordinating meeting regarding the return of the Pedal the Plains to Sterling in 2015

Executive Secretary:

The Executive Secretary continues to do the packets for Council. She attends the administrative staff meetings and prepares the minutes. Connie attended the employee picnic on April 10, 2015.

Connie is a member of the employee newsletter committee and continues to help with the publication of it. The Executive Secretary attends the Web Group meetings and the weekly clerical staff meetings. She prepares the monthly reports, puts them on the web site and scans them into Laser Fiche for future reference.

Connie prepared for and attended the Sterling Urban Renewal Authority meeting on April 14, 2015.

Sterling Emergency Communications Center:

- Communications Center handled 2,425 calls for service during the month of April 2015, a 11 percent increase from the 2,177 calls received in April 2014.
- Sterling Police Department handled 1,271 calls for service in April 2015, a 16 percent increase compared to 1,100 calls for service received in April 2014.
- Logan County Sheriff's Office received 716 calls for service in April 2015, a 11 percent decrease compared to 808 calls for service received in April 2014.
- Crook Fire Department handled 17 calls for service in April 2015 compared to 9 calls for service in April 2014.
- Fleming Fire received 4 calls for service in April 2015 compared to 2 calls for service in April 2014.
- Merino Fire handled 17 calls for service in April 2015 compared to 20 calls for service in April 2014.
- Peetz Fire handled 3 calls for service in April 2015 compared to 6 calls for service in April 2014.

- Sterling Fire handled 225 calls for service in April 2015, a 5 percent increase compared to 214 calls handled in April 2014.

| DESCRIPTION | Apr 2015 | Apr 2014 | Apr Change | YTD 2015 | YTD 2014 | YTD Change |
|---------------------|----------|----------|------------|----------|----------|------------|
| ACTIVITIES | | | | | | |
| CALLS for SERVICE | | | | | | |
| STERLING DISPATCH | 2,425 | 2,177 | 11% | 9,148 | 7,753 | 18% |
| CITY OF STERLING | 1,271 | 1,100 | 16% | 4,614 | 3,972 | 16% |
| LOGAN COUNTY | 716 | 808 | -11% | 2,806 | 2,711 | 4% |
| STERLING FIRE 07530 | 225 | 214 | 5% | 840 | 778 | 8% |
| CROOK FIRE 07505 | 17 | 9 | 89% | 37 | 46 | -20% |
| FLEMING FIRE 07515 | 4 | 2 | 100% | 15 | 16 | -6% |
| MERINO FIRE 07522 | 17 | 20 | -15% | 49 | 64 | -23% |
| PEETZ FIRE 07525 | 3 | 6 | -50% | 11 | 8 | 38% |

Information Technology Specialist (ITS):

Daily backup of all servers, Finance & Police Systems continue. ITS Anderson performed the routine changes for new and former user processes and file security maintenance.

The ITS assisted several departments with computer, phone and printer issues. She restored 2 files from back up for Finance Department and assisted the new secretary in the Public Works Department. Mary Ann assisted Dispatch with program issues when sending Rip & Runs to the Fire Department.

Staff continues the process of migrating files and programs to the new servers. The network printers have been installed on the new server and ready to try access from the PC's.

Staff is now having weekly conference call meetings with the New World Project Manager. We had an onsite visit from the data conversion specialist for two days. Hardware/software was agreed on with NWS and has since been ordered locally.

Mary Ann attended the monthly SWellness meeting and prepared flyers and information for the upcoming activities. She attended the City BBQ lunch.

Staff is prepared for upgrading to the Laser Fiche version 9 as the City migrates files to the new servers, but the Laser Fiche support has scheduled and cancelled with us twice, so far still waiting. There will be down time required for users.

CITY ATTORNEY

APRIL 2015 MONTHLY REPORT

MEETINGS:

The City Attorney attends City Council meetings and work sessions, Staff meetings, and various other meetings as needed, including meetings with department directors, individual City Council members, and other personnel. The City Attorney attended various meetings with the City Manager and individuals as needed and requested, including two meetings involving the Buffalo Hills Marketplace development agreement; meetings with department directors and City Manager regarding the form of agreements to be used involving City departments and the forms of Notice of Award and bid contracts; and a meeting regarding the Vandemoer/Buffalo Hills water use matter. The Deputy City Attorneys attend meetings as required for their respective positions.

The paralegal attends secretarial meetings when there is training, and various meetings as requested by the City Attorney, including City Council meetings and work sessions.

DOCUMENT PREPARATION:

Prepared agendas and packets for City Attorney's submission to City Council Meetings.

Prepared the following Resolutions:

Resolution No. 4-1-15, Series of 2015 – A Resolution before the City of Sterling, Logan County, Colorado, approving an Intergovernmental Agreement between the City and the Department of Higher Education, State of Colorado, State Board for Community Colleges and Occupational Education for the use and benefit of Northeastern Junior College, regarding use of the Pioneer Park Softball Complex.

Resolution No. 4-2-15, Series of 2015 – A Resolution before the City of Sterling, Logan County, Colorado, approving an extension of the Cable System Franchise with Bresnan Communications, LLC.

Prepared the following Ordinances:

None.

Other Documents:

The City Attorney reviews and assists in finalizing various contracts and other legal documents for City departments. This office prepared two letters and releases regarding damage claims submitted to the City. This office prepared an Agreement regarding the use of the Pioneer Park Softball Complex by Northeastern Junior College.

MUNICIPAL COURT:

The Deputy City Attorney prosecuted one charge and the defendant was found guilty. Eleven defendants entered into a deferred judgment stipulation, including defendants at the recommendation of Sterling Youth Services; five charges were dismissed, including one regarding medical exemption from use of seatbelt; and five defendants changed their plea to guilty prior to trial. This office prepares Court documents, including miscellaneous pleadings such as guilty pleas and stipulations; various subpoenas; memos to the Police Department, Public Works Department, and Humane Society regarding trials; trial schedules; motions; jury instructions when needed; and correspondence and discovery letters. Court files are copied and Police Department, Humane Society, and attorney files are prepared for trial.

LIQUOR LICENSING:

This office processed five applications for renewal of liquor licenses and one application for renewal of tasting permit.

MISCELLANEOUS:

The City Attorney continues to work with the City's Water Attorneys on water / water court issues.

The paralegal does research, drafts documents and pleadings, and performs all other related legal work relating to the position. The paralegal makes telephone calls to library patrons regarding past due items, and processes letters to library patrons prepared by the library staff, regarding past due items. The paralegal also assists with answering the telephones and receptionist duties when needed, and covers/assists other departments as requested, when necessary.

FINANCE DEPARTMENT
APRIL 2015 MONTHLY REPORT

The Finance Department assisted 2,593 customers during the month of April 2015. This compares to 3,231 customers in April 2014. This number does not include the contacts made by the Director of Finance. There were on average 118 customer contacts per day for April 2015. Please review the Finance Department Activities report for additional information regarding the various services that the Department of Finance and Records provided in April 2015 in comparison to April 2014.

The General Fund revenues for the month of April 2015 amounted to \$1,363,757.92. The revenue for the month ended April 2014 in the General Fund amounted to \$1,368,324.93. Expenditures for the General fund for the month ending April 30, 2015 amounted to \$1,023,855.51 and for the same period in 2014 the expenditures were \$1,195,230.03.

Cash in all City funds totaled \$2,884,934.74 on April 30, 2015 and for April 30, 2014 on hand was \$2,430,484.73. On April 30, 2015 the City of Sterling had outstanding a total of \$19,785,184.83 in investments, this amount is for all funds. This breaks down to \$206,257.16 in Certificates of Deposit, \$19,478,402.99, ColoTrust Plus and \$100,524.68 in Money Market.

There were \$909,077.29 worth of checks issued in April 2015 for all funds; this compares to \$1,580,580.89 for the same period in 2014. There were 6836.0 gallons of gasoline and diesel used in the month of April 2015 for all City operations. This compares to 6367.6 gallons of gasoline and diesel used in April 2014.

Please see the Finance Department's activity list below for other comparisons.

Investment Breakdown

2015

THIS SUMMARY IS PROVIDED TO SHOW THE PLACEMENT OF INVESTMENTS. PLEASE REFER TO THE BALANCE SHEETS FOR THE VARIOUS FUNDS FOR TOTAL CASH & CASH EQUIVALENT.

| DESCRIPTION | PRIOR MO. BAL. | MATURED | NEW INVEST. | 4/30/15 |
|---------------------------------|-----------------------|---------------------|---------------------|-----------------------|
| General Fund: | | | | |
| Colostrust Plus | \$2,346,688.70 | \$290,000.00 | \$590,240.69 | \$2,646,929.39 |
| Colostrust Plus - Seizure Money | \$7,528.62 | \$0.00 | \$0.86 | \$7,529.48 |
| Certificates of Deposit | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTALS | \$2,354,217.32 | \$290,000.00 | \$590,241.55 | \$2,654,458.87 |
| Hotel Tax Fund: | | | | |
| Colostrust Plus | \$473,947.32 | \$0.00 | \$14,052.89 | \$488,000.21 |
| TOTALS | \$473,947.32 | \$0.00 | \$14,052.89 | \$488,000.21 |
| Water Fund: | | | | |
| Colostrust Plus | \$6,737,186.18 | \$45,000.00 | \$205,751.53 | \$6,897,937.71 |
| Certificates of Deposit | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTALS | \$6,737,186.18 | \$45,000.00 | \$205,751.53 | \$6,897,937.71 |
| Sanitation Fund: | | | | |
| Colostrust Plus | \$364,449.76 | \$20,000.00 | \$25,039.31 | \$369,489.07 |
| Certificates of Deposit | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTALS | \$364,449.76 | \$20,000.00 | \$25,039.31 | \$369,489.07 |
| Sewer Fund: | | | | |
| Colostrust Plus | \$4,344,772.06 | \$20,000.00 | \$40,481.58 | \$4,365,253.64 |
| Certificates of Deposit | \$206,257.16 | \$0.00 | \$0.00 | \$206,257.16 |
| Money Market | \$100,519.64 | \$0.00 | \$2.48 | \$100,522.12 |
| TOTALS | \$4,651,548.86 | \$20,000.00 | \$40,484.06 | \$4,672,032.92 |
| Perpetual Care Fund: | | | | |
| Colostrust Plus | \$187,517.65 | \$0.00 | \$20.74 | \$187,538.39 |
| TOTALS | \$187,517.65 | \$0.00 | \$20.74 | \$187,538.39 |

| DESCRIPTION | PRIOR MO. BAL. | MATURED | NEW INVEST. | 4/30/15 |
|---------------------------------------|-----------------------|--------------------|--------------------|-----------------------|
| Library Improvement Fund: | | | | |
| Colostrust Plus | \$29,975.23 | \$0.00 | \$3.30 | \$29,978.53 |
| TOTALS | \$29,975.23 | \$0.00 | \$3.30 | \$29,978.53 |
| Conservation Trust Fund: | | | | |
| Colostrust Plus | \$140,507.62 | \$0.00 | \$15.60 | \$140,523.22 |
| TOTALS | \$140,507.62 | \$0.00 | \$15.60 | \$140,523.22 |
| Karl Falch Library Trust Fund: | | | | |
| Colostrust Plus | \$31,180.89 | \$0.00 | \$3.56 | \$31,184.45 |
| TOTALS | \$31,180.89 | \$0.00 | \$3.56 | \$31,184.45 |
| Employee Self-Insurance Fund: | | | | |
| Colostrust Plus | \$563,314.34 | \$0.00 | \$62.44 | \$563,376.78 |
| TOTALS | \$563,314.34 | \$0.00 | \$62.44 | \$563,376.78 |
| Service Center Fund: | | | | |
| Colostrust Plus | \$401,066.90 | \$25,000.00 | \$50,049.02 | \$426,115.92 |
| TOTALS | \$401,066.90 | \$25,000.00 | \$50,049.02 | \$426,115.92 |
| Old Hire Police Pension Fund: | | | | |
| Colostrust Plus | \$619,104.14 | \$10,000.00 | \$67.89 | \$609,172.03 |
| TOTALS | \$619,104.14 | \$10,000.00 | \$67.89 | \$609,172.03 |
| Risk Management Fund: | | | | |
| Colostrust Plus | \$785,313.42 | \$30,000.00 | \$85.50 | \$755,398.92 |
| TOTALS | \$785,313.42 | \$30,000.00 | \$85.50 | \$755,398.92 |
| Capital Equipment Fund: | | | | |
| Colostrust Plus | \$1,088,822.12 | \$0.00 | \$45,125.58 | \$1,133,947.70 |
| TOTALS | \$1,088,822.12 | \$0.00 | \$45,125.58 | \$1,133,947.70 |

| DESCRIPTION | PRIOR MO. BAL. | MATURED | NEW INVEST. | 4/30/15 |
|------------------------------------|------------------------|---------------------|---------------------|------------------------|
| Capital Improvement Fund: | | | | |
| Colostrust Plus | \$825,935.90 | \$0.00 | \$91.65 | \$826,027.55 |
| Certificates of Deposit | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTALS | \$825,935.90 | \$0.00 | \$91.65 | \$826,027.55 |
| Grand Totals All Funds: | | | | |
| Colostrust Plus | \$18,947,310.85 | \$440,000.00 | \$971,092.14 | \$19,478,402.99 |
| Certificates of Deposit | \$206,257.16 | \$0.00 | \$0.00 | \$206,257.16 |
| Money Market | \$100,519.64 | \$0.00 | \$2.48 | \$100,522.12 |
| Grand Total | \$19,254,087.65 | \$440,000.00 | \$971,094.62 | \$19,785,182.27 |

GENERAL FUND

This Document is for Internal Use and Represents Unaudited Figures

4/30/2015

BALANCE SHEET

ASSETS:

| | |
|------------------------------|----------------|
| Cash | \$238,005.35 |
| Flex Cash Account | \$3,869.74 |
| Petty Cash | \$1,080.00 |
| Cash with County Treasurer | \$325,824.64 |
| Accounts Receivable | \$165,697.75 |
| Accounts Receivable – Curb | \$0.00 |
| Taxes Receivable | \$56,810.00 |
| Sales Tax Receivable | \$699,118.00 |
| Property Tax Receivable | \$1,046,024.00 |
| Loan Receivable – Curb | \$4,856.62 |
| Investments | \$2,646,929.39 |
| Investment - Federal Seizure | \$7,529.48 |
| Prepaid Fuel | \$26,111.43 |
| Prepaid Fuel – Airport | \$11,934.85 |
| Postage Clearing Account | \$737.58 |
| Prepaid Prisoner Housing | \$41,670.00 |
| Sales Tax Clearing | -\$12.01 |

TOTAL ASSETS

\$5,276,186.82

LIABILITIES:

| | |
|---------------------------------|----------------|
| Ded/Ben Clearing Account | -\$6,619.12 |
| Accounts Payable | \$50,377.20 |
| Accounts Payable - Logan County | \$1,324.80 |
| Accrued Salaries | \$220,996.83 |
| Court Bonds | \$2,130.00 |
| Restitution Clearing Account | \$559.55 |
| Seizures | \$600.00 |
| Deferred Revenue – curb | \$4,856.62 |
| Deferred Revenue | \$1,048,024.00 |

TOTAL LIABILITIES

\$1,322,249.88

FUND BALANCE:

| | |
|--------------------------------------|----------------|
| Reserve for Museum (Bernice Sanders) | \$28,366.29 |
| Reserve for Museum (Exhibits) | \$42,505.32 |
| Designated for Arts | \$70,000.00 |
| Unreserved Fund Balance | \$3,054,214.20 |
| Excess Revenue over Expenditures | \$758,851.13 |

TOTAL FUND BALANCE

\$3,953,936.94

**TOTAL LIABILITIES
& FUND BALANCE**

\$5,276,186.82

GENERAL FUND

4/30/2015

| <u>REVENUES:</u> | BUDGETED 2015 | COLLECTIONS CURRENT MO. | COLLECTIONS TO DATE | BALANCE |
|-----------------------------|--------------------------|------------------------------------|--------------------------------|-----------------------|
| Real & Personal Prop. Tax | \$1,055,002.00 | \$316,518.66 | \$702,322.10 | \$352,679.90 |
| Road & Bridge Fund Taxes | \$100,000.00 | \$0.00 | \$30,172.07 | \$69,827.93 |
| Auto Ownership Taxes | \$120,000.00 | \$11,849.41 | \$46,507.51 | \$73,492.49 |
| Sales Tax | \$6,775,000.00 | \$652,245.69 | \$2,500,047.39 | \$4,274,952.61 |
| Vehicle Use Tax | \$275,000.00 | \$33,719.32 | \$115,878.54 | \$159,121.46 |
| Building Material Use Tax | \$70,000.00 | \$4,415.97 | \$24,687.87 | \$45,312.13 |
| Sales Tax Rebate | \$58,000.00 | \$3,696.00 | \$14,529.00 | \$43,471.00 |
| Employment Occupation Tax | \$15,400.00 | \$0.00 | \$16,700.00 | -\$1,300.00 |
| TOTAL TAXES | \$8,468,402.00 | \$1,022,445.05 | \$3,450,844.48 | \$5,017,557.52 |
| Franchise Taxes | \$674,500.00 | \$52,295.56 | \$250,242.22 | \$424,257.78 |
| Licenses & Permits | \$189,025.00 | \$9,705.40 | \$56,570.46 | \$132,454.54 |
| Intergovernmental Revenue | \$2,223,979.00 | \$147,939.99 | \$693,556.62 | \$1,530,422.38 |
| Charges for Service | \$263,825.00 | \$19,741.91 | \$64,357.55 | \$199,467.45 |
| Fines & Forfeits | \$114,700.00 | \$9,317.21 | \$34,428.71 | \$80,271.29 |
| Miscellaneous Revenue | \$616,523.00 | \$27,090.80 | \$93,769.66 | \$522,753.34 |
| Transfer from Other Funds | \$924,491.00 | \$75,222.00 | \$300,888.00 | \$623,603.00 |
| TOTAL OTHER REVENUES | \$5,007,043.00 | \$341,312.87 | \$1,493,813.22 | \$3,513,229.78 |
| GRAND TOTAL REVENUES | \$13,475,445.00 | \$1,363,757.92 | \$4,944,657.70 | \$8,530,787.30 |

GENERAL FUND
4/30/2015

| <u>EXPENDITURES:</u> | BUDGETED | EXPENSES | EXPENSES | |
|---|------------------------|-----------------------|-----------------------|------------------------|
| <u>GENERAL GOVERNMENT:</u> | 2015 | CURRENT MO. | TO DATE | BALANCE |
| Council | \$59,753.00 | \$7,792.34 | \$44,006.30 | \$15,746.70 |
| City Manager | \$382,211.00 | \$23,807.43 | \$98,113.44 | \$284,097.56 |
| City Attorney | \$265,423.00 | \$25,497.16 | \$83,975.35 | \$181,447.65 |
| Municipal Court | \$112,494.00 | \$8,237.71 | \$34,377.05 | \$78,116.95 |
| Finance | \$510,855.00 | \$43,765.03 | \$181,600.63 | \$329,254.37 |
| City Hall & Non-Departmental | \$1,609,976.00 | \$140,133.30 | \$672,344.82 | \$937,631.18 |
| Personnel | \$227,476.00 | \$20,053.26 | \$66,271.12 | \$161,204.88 |
| TOTAL GENERAL GOVERNMENT | \$3,168,188.00 | \$269,286.23 | \$1,180,688.71 | \$1,987,499.29 |
| | | | | |
| <u>PUBLIC SAFETY:</u> | | | | |
| Police | \$2,003,867.00 | \$162,065.88 | \$687,668.64 | \$1,316,198.36 |
| Dispatch Center | \$712,344.00 | \$45,864.98 | \$211,703.96 | \$500,640.04 |
| Youth Services | \$119,759.00 | \$9,105.03 | \$39,192.86 | \$80,566.14 |
| Fire | \$1,756,614.00 | \$162,610.16 | \$573,459.19 | \$1,183,154.81 |
| Ambulance Service | \$762,457.00 | \$51,750.24 | \$219,914.45 | \$542,542.55 |
| TOTAL PUBLIC SAFETY | \$5,355,041.00 | \$431,396.29 | \$1,731,939.10 | \$3,623,101.90 |
| | | | | |
| <u>PUBLIC WORKS:</u> | | | | |
| Street | \$2,419,968.00 | \$102,144.20 | \$315,642.47 | \$2,104,325.53 |
| Engineering & Operations | \$415,930.00 | \$33,098.40 | \$121,786.24 | \$294,143.76 |
| Airport | \$748,151.00 | \$10,354.21 | \$74,851.16 | \$673,299.84 |
| TOTAL PUBLIC WORKS | \$3,584,049.00 | \$145,596.81 | \$512,279.87 | \$3,071,769.13 |
| | | | | |
| <u>CULTURE & RECREATION:</u> | | | | |
| Riverside Cemetery | \$239,295.00 | \$17,908.79 | \$76,317.35 | \$162,977.65 |
| Museum | \$229,245.00 | \$9,386.37 | \$34,927.35 | \$194,317.65 |
| Parks | \$460,910.00 | \$24,682.93 | \$102,214.52 | \$358,695.48 |
| Recreation Center | \$553,518.00 | \$32,510.50 | \$145,079.65 | \$408,438.35 |
| Forestry | \$152,542.00 | \$9,271.36 | \$34,950.16 | \$117,591.84 |
| Rec. Administration | \$537,519.00 | \$35,559.33 | \$158,346.54 | \$379,172.46 |
| Softball | \$47,092.00 | \$3,287.30 | \$4,492.66 | \$42,599.34 |
| Youth Softball | \$13,689.00 | \$903.52 | \$981.52 | \$12,707.48 |
| Basketball | \$11,054.00 | \$78.00 | \$8,857.45 | \$2,196.55 |
| Volleyball | \$9,176.00 | \$2,046.47 | \$3,234.00 | \$5,942.00 |
| Tolla Brown Skate Park | \$9,500.00 | \$623.06 | \$2,406.46 | \$7,093.54 |
| Special Events | \$30,500.00 | \$1,742.27 | \$3,257.81 | \$27,242.19 |
| Tennis | \$16,950.00 | \$750.34 | \$2,329.51 | \$14,620.49 |
| Youth Basketball | \$19,678.00 | \$136.00 | \$13,329.98 | \$6,348.02 |
| Youth Volleyball | \$9,993.00 | \$52.00 | \$104.00 | \$9,889.00 |
| Baseball | \$27,020.00 | \$648.18 | \$6,841.70 | \$20,178.30 |
| Library | \$518,624.00 | \$37,989.76 | \$163,228.23 | \$355,395.77 |
| TOTAL CULTURE & RECREATION | \$2,886,305.00 | \$177,576.18 | \$760,898.89 | \$2,125,406.11 |
| GRAND TOTAL EXPENDITURES | \$14,993,583.00 | \$1,023,855.51 | \$4,185,806.57 | \$10,807,776.43 |

HOTEL TAX FUND

4/30/2015

| <u>REVENUES</u> | BUDGETED 2015 | COLLECTIONS CURRENT MO. | COLLECTIONS TO DATE | BALANCE |
|---|---------------------|----------------------------|------------------------|---------------------|
| Hotel Tax | \$165,000.00 | \$15,697.63 | \$55,574.91 | \$109,425.09 |
| Investment Earnings | \$300.00 | \$52.89 | \$193.77 | \$106.23 |
| Penalty & Interest | \$200.00 | \$0.00 | \$0.00 | \$200.00 |
| TOTAL HOTEL TAX FUND REVENUE | \$165,500.00 | \$15,750.52 | \$55,768.68 | \$109,731.32 |

| <u>EXPENDITURES:</u> | BUDGETED 2015 | EXPENSES CURRENT MO. | EXPENSES TO DATE | BALANCE |
|---------------------------|--------------------|-------------------------|---------------------|-------------------|
| Audit | \$50.00 | \$0.00 | \$50.00 | \$0.00 |
| Beautification | \$10,000.00 | \$100.00 | \$7,365.77 | \$2,634.23 |
| TOTAL EXPENDITURES | \$10,050.00 | \$100.00 | \$7,415.77 | \$2,634.23 |

BALANCE SHEET

4/30/2015

| | | | |
|----------------------------------|--------------|---|---------------------|
| <u>ASSETS:</u> | | | |
| Cash | \$15,320.20 | | |
| Hotel Tax Receivable | \$15,500.00 | | |
| Investments | \$488,000.21 | | |
| | | TOTAL ASSETS | \$518,820.41 |
| <u>LIABILITIES:</u> | | | |
| Accounts Payable | \$9,621.14 | | |
| | | TOTAL LIABILITIES | \$9,621.14 |
| <u>FUND BALANCE:</u> | | | |
| Retained Earnings | \$460,846.36 | | |
| Excess Revenue over Expenditures | \$48,352.91 | | |
| | | TOTAL FUND BALANCE | \$509,199.27 |
| | | TOTAL LIABILITIES AND FUND BALANCE | \$518,820.41 |

WATER FUND

4/30/2015

BALANCE SHEET

ASSETS:

| | |
|---------------------------------------|------------------------|
| Cash | \$222,750.88 |
| Cash with Fiscal Agent | \$1,957,066.13 |
| Accounts Receivable | \$458.43 |
| Accounts Receivable - Utility Billing | \$445,049.56 |
| Supply Inventory | \$330,192.45 |
| Investments | \$6,897,937.71 |
| Fixed Assets (Net) | <u>\$33,534,563.66</u> |

TOTAL ASSETS

\$43,388,018.82

LIABILITIES:

| | |
|-----------------------------|---------------------|
| Accounts Payable | \$13,216.68 |
| Unpaid Compensated Absences | \$21,782.75 |
| Accrued Salaries | \$14,383.98 |
| Accounts Payable Assess Fee | \$4,558.11 |
| Loan Payable CWRPDA | \$26,070,960.24 |
| Loan Payable Premium | \$663,536.10 |
| Due to Sewer Fund | \$212,984.11 |
| Lease Interest Payable | <u>\$248,167.12</u> |

TOTAL LIABILITIES

\$27,249,589.09

FUND BALANCE:

| | |
|----------------------------------|----------------------|
| Reserve for Painting | \$660,000.00 |
| Reserve for Capital Replacement | \$4,149,015.00 |
| Retained Earnings | \$10,720,610.53 |
| Investment in Fixed Assets | \$1,193,239.91 |
| Excess Revenue over Expenditures | <u>-\$584,435.71</u> |

TOTAL FUND BALANCE

\$16,138,429.73

**TOTAL LIABILITIES
AND FUND BALANCE**

\$43,388,018.82

WATER FUND

4/30/2015

| <u>REVENUES</u> | BUDGETED 2015 | COLLECTIONS CURRENT MO. | COLLECTIONS TO DATE | BALANCE |
|-----------------------------------|-----------------------|----------------------------|------------------------|-----------------------|
| Water Revenue-Inside Residential | \$3,200,000.00 | \$168,424.36 | \$881,424.33 | \$2,318,575.67 |
| Water Revenue-Outside Residential | \$300,000.00 | \$2,353.72 | \$72,926.11 | \$227,073.89 |
| Water Revenue-Inside Commercial | \$1,000,000.00 | \$45,320.58 | \$298,135.79 | \$701,864.21 |
| Water Revenue-Outside Commercial | \$8,000.00 | \$162.18 | \$2,771.40 | \$5,228.60 |
| Water Revenue-Inside Industrial | \$380,000.00 | \$2,466.42 | \$115,361.57 | \$264,638.43 |
| Misc. Water Sales | \$5,000.00 | \$39.98 | \$605.16 | \$4,394.84 |
| Surcharge | \$25,000.00 | \$852.20 | \$6,511.14 | \$18,488.86 |
| Service Charges | \$45,000.00 | \$2,883.36 | \$16,445.09 | \$28,554.91 |
| Tapping Charges | \$5,000.00 | \$0.00 | \$890.00 | \$4,110.00 |
| Water Div. Services | \$4,000.00 | \$436.45 | \$1,812.55 | \$2,187.45 |
| Penalties | \$40,000.00 | \$3,727.09 | \$12,886.72 | \$27,113.28 |
| Investment Earnings | \$3,000.00 | \$751.53 | \$2,853.20 | \$146.80 |
| Miscellaneous | \$1,000.00 | \$0.00 | \$207.04 | \$792.96 |
| Rents from land | \$160,000.00 | \$0.00 | \$458.40 | \$159,541.60 |
| Water Credits | \$0.00 | \$0.00 | \$1,297.00 | -\$1,297.00 |
| Plant Investment Fees | \$10,000.00 | \$3,600.00 | \$9,000.00 | \$1,000.00 |
| Sale of Assets | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Other Refunds of Expenditures | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL REVENUES | \$5,186,000.00 | \$231,017.87 | \$1,423,585.50 | \$3,762,414.50 |

| <u>EXPENDITURES:</u> <u>WATER LINES:</u> | BUDGETED 2015 | EXPENSES CURRENT MO. | EXPENSES TO DATE | BALANCE |
|---|-----------------------|-------------------------|---------------------|-----------------------|
| Personnel | \$277,468.00 | \$21,350.74 | \$90,073.93 | \$187,394.07 |
| Maintenance & Operation | \$640,722.00 | \$53,381.10 | \$204,291.09 | \$436,430.91 |
| Capital Outlay | \$1,561,000.00 | \$0.00 | \$0.00 | \$1,561,000.00 |
| Transfer to General Fund | \$137,729.00 | \$11,477.00 | \$45,908.00 | \$91,821.00 |
| TOTAL EXPENDITURES | \$2,616,919.00 | \$86,208.84 | \$340,273.02 | \$2,276,645.98 |

| <u>WATER PLANT:</u> | BUDGETED 2015 | EXPENSES CURRENT MO. | EXPENSES TO DATE | BALANCE |
|--------------------------------|-----------------------|-------------------------|-----------------------|-----------------------|
| Personnel | \$317,935.00 | \$20,089.23 | \$83,431.56 | \$234,503.44 |
| Maintenance & Operation | \$2,554,832.00 | \$146,243.55 | \$476,384.63 | \$2,078,447.37 |
| Capital Outlay | \$62,984.00 | \$4,736.00 | \$37,674.25 | \$25,309.75 |
| Transfer to General Fund | \$416,913.00 | \$34,742.00 | \$138,968.00 | \$277,945.00 |
| TOTAL EXPENDITURES | \$3,352,664.00 | \$205,810.78 | \$736,458.44 | \$2,616,205.56 |
| Debt Service | \$1,862,579.00 | \$0.00 | \$931,289.75 | \$931,289.25 |
| TOTAL WATER FUND W/DEBT | \$5,215,243.00 | \$205,810.78 | \$1,667,748.19 | \$3,547,494.81 |

| | | | | |
|---------------------------|-----------------------|---------------------|-----------------------|-----------------------|
| TOTAL EXPENDITURES | \$7,832,162.00 | \$292,019.62 | \$2,008,021.21 | \$5,824,140.79 |
|---------------------------|-----------------------|---------------------|-----------------------|-----------------------|

SANITATION FUND

4/30/2015

BALANCE SHEET

ASSETS:

| | |
|---------------------------------------|---------------------|
| Cash | \$222,898.83 |
| Accounts Receivable | \$507.06 |
| Accounts Receivable - Utility Billing | \$55,544.10 |
| Supply Inventory | \$17,882.14 |
| Investments | \$369,489.07 |
| Fixed Assets (Net) | <u>\$102,972.72</u> |

TOTAL ASSETS

\$769,293.92

LIABILITIES:

| | |
|-----------------------------|-------------------|
| Accounts Payable | \$272.66 |
| Unpaid Compensated Absences | \$8,447.40 |
| Accrued Salaries | <u>\$7,148.19</u> |

TOTAL LIABILITIES

\$15,868.25

FUND BALANCE:

| | |
|----------------------------------|----------------------|
| Reserve for Equipment | \$28,389.00 |
| Reserve for Capital Replacement | \$970,186.00 |
| Retained Earnings | \$33,953.44 |
| Investment in Fixed Assets | -\$36,475.14 |
| Excess Revenue over Expenditures | <u>-\$242,627.63</u> |

TOTAL FUND BALANCE

\$753,425.67

**TOTAL LIABILITIES
AND FUND BALANCE**

\$769,293.92

SANITATION FUND

4/30/2015

| REVENUES: | BUDGETED 2015 | COLLECTIONS CURRENT MO. | COLLECTIONS TO DATE | BALANCE |
|---------------------------|--------------------------|------------------------------------|--------------------------------|---------------------|
| Sanitation Revenue-Inside | \$475,000.00 | \$30,589.19 | \$152,243.95 | \$322,756.05 |
| Rubbish Collection Fees | \$1,500.00 | \$128.00 | \$450.00 | \$1,050.00 |
| Sanitation Services | \$0.00 | \$62.18 | \$62.18 | -\$62.18 |
| Penalties | \$5,500.00 | \$619.33 | \$1,866.25 | \$3,633.75 |
| Investment Earnings | \$1,000.00 | \$39.31 | \$153.82 | \$846.18 |
| Miscellaneous | \$50.00 | \$0.00 | \$0.00 | \$50.00 |
| Sale of Assets | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL REVENUES | \$483,050.00 | \$31,438.01 | \$154,776.20 | \$328,273.80 |

| EXPENDITURES: | BUDGETED 2015 | EXPENSES CURRENT MO. | EXPENSES TO DATE | BALANCE |
|---------------------------|--------------------------|---------------------------------|-----------------------------|---------------------|
| Personnel | \$186,629.00 | \$15,757.03 | \$61,459.09 | \$125,169.91 |
| Maintenance & Operation | \$317,143.00 | \$29,618.27 | \$86,566.74 | \$230,576.26 |
| Capital Outlay | \$224,190.00 | \$0.00 | \$224,190.00 | \$0.00 |
| Transfer to General Fund | \$75,566.00 | \$6,297.00 | \$25,188.00 | \$50,378.00 |
| TOTAL EXPENDITURES | \$803,528.00 | \$51,672.30 | \$397,403.83 | \$406,124.17 |

SEWER FUND

4/30/2015

BALANCE SHEET

ASSETS:

| | |
|---------------------------------------|-----------------------|
| Cash | \$242,330.90 |
| Accounts Receivable | \$238.50 |
| Accounts Receivable - Industrial | \$15,772.79 |
| Accounts Receivable - Utility Billing | \$164,176.17 |
| Due From Water Fund | \$212,984.11 |
| Supply Inventory | \$85,544.39 |
| Investments | \$4,672,032.92 |
| Fixed Assets (Net) | <u>\$9,199,697.41</u> |

TOTAL ASSETS

\$14,592,777.19

LIABILITIES:

| | |
|-----------------------------|-------------------|
| Accounts Payable | \$7,432.78 |
| Unpaid Compensated Absences | \$19,011.37 |
| Accrued Salaries | \$11,845.23 |
| Loan Payable CWRPDA | \$353,251.80 |
| Interest Payable | <u>\$5,282.24</u> |

TOTAL LIABILITIES

\$396,823.42

FUND BALANCE:

| | |
|------------------------------------|---------------------|
| Reserve for Capital Projects | \$111,784.00 |
| Reserve for Trunk Line Replacement | \$207,431.45 |
| Reserve for Lagoons | \$375,361.26 |
| Reserve for Capital Replacement | \$10,184,838.00 |
| Retained Earnings | \$3,954,556.73 |
| Investment in Fixed Assets | -\$559,077.80 |
| Excess Revenue over Expenditures | <u>-\$78,939.87</u> |

TOTAL FUND BALANCE

\$14,195,953.77

**TOTAL LIABILITIES
AND FUND BALANCE**

\$14,592,777.19

SEWER FUND

4/30/2015

| <u>REVENUES:</u> | BUDGETED 2015 | COLLECTIONS CURRENT MO. | COLLECTIONS TO DATE | BALANCE |
|-----------------------------------|-----------------------|----------------------------|------------------------|-----------------------|
| Sewer Revenue-Inside Residential | \$992,000.00 | \$61,510.21 | \$326,571.42 | \$665,428.58 |
| Sewer Revenue-Outside Residential | \$104,000.00 | -\$110.60 | \$35,442.48 | \$68,557.52 |
| Sewer Revenue-Inside Commercial | \$346,000.00 | \$15,286.73 | \$116,688.04 | \$229,311.96 |
| Sewer Revenue-Outside Commercial | \$3,200.00 | \$44.69 | \$1,258.01 | \$1,941.99 |
| Sewer Revenue-Inside Industrial | \$245,000.00 | \$16,139.79 | \$49,383.57 | \$195,616.43 |
| Tapping Charges | \$1,650.00 | \$0.00 | \$550.00 | \$1,100.00 |
| Sewer Division Charges | \$3,000.00 | \$0.00 | \$0.00 | \$3,000.00 |
| Penalties | \$14,500.00 | \$1,381.35 | \$4,750.13 | \$9,749.87 |
| Investment Earnings | \$5,000.00 | \$504.61 | \$1,887.21 | \$3,112.79 |
| Miscellaneous | \$2,000.00 | \$0.00 | \$0.00 | \$2,000.00 |
| Outside Billing | \$2,400.00 | \$0.00 | \$0.00 | \$2,400.00 |
| Plant Investment Fees | \$10,000.00 | \$6,700.00 | \$12,700.00 | -\$2,700.00 |
| Sale of Asset | \$0.00 | \$1,520.00 | \$1,520.00 | -\$1,520.00 |
| Compensation for loss | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Other Refund of Expenditure | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL REVENUES | \$1,728,750.00 | \$102,976.78 | \$550,750.86 | \$1,177,999.14 |

| <u>EXPENDITURES:</u> <u>LINES AND SERVICES:</u> | BUDGETED 2015 | EXPENSES CURRENT MO. | EXPENSES TO DATE | BALANCE |
|--|-----------------------|-------------------------|---------------------|-----------------------|
| Personnel | \$101,974.00 | \$4,567.56 | \$18,902.84 | \$83,071.16 |
| Maintenance & Operation | \$401,924.00 | \$36,784.00 | \$109,987.48 | \$291,936.52 |
| Capital Outlay | \$880,000.00 | \$0.00 | \$0.00 | \$880,000.00 |
| Transfer to General Fund | \$75,585.00 | \$6,298.00 | \$25,192.00 | \$50,393.00 |
| TOTAL LINES & SERVICES | \$1,459,483.00 | \$47,649.56 | \$154,082.32 | \$1,305,400.68 |
| Debt Service | \$201,448.00 | \$0.00 | \$15,087.03 | \$186,360.97 |
| TOTAL LINES & SERVICES W/DEBT | \$1,660,931.00 | \$47,649.56 | \$169,169.35 | \$1,491,761.65 |

| <u>TREATMENT FACILITIES:</u> | BUDGETED 2015 | EXPENSES CURRENT MO. | EXPENSES TO DATE | BALANCE |
|-----------------------------------|-----------------------|-------------------------|---------------------|-----------------------|
| Personnel | \$296,881.00 | \$24,022.30 | \$95,242.36 | \$201,638.64 |
| Maintenance & Operation | \$1,018,023.00 | \$89,414.48 | \$293,091.61 | \$724,931.39 |
| Capital Outlay | \$308,000.00 | \$0.00 | \$6,555.41 | \$301,444.59 |
| Transfer to General Fund | \$196,898.00 | \$16,408.00 | \$65,632.00 | \$131,266.00 |
| TOTAL TREATMENT FACILITIES | \$1,819,802.00 | \$129,844.78 | \$460,521.38 | \$1,359,280.62 |

| | | | | |
|---------------------------|-----------------------|---------------------|---------------------|-----------------------|
| TOTAL EXPENDITURES | \$3,480,733.00 | \$177,494.34 | \$629,690.73 | \$2,851,042.27 |
|---------------------------|-----------------------|---------------------|---------------------|-----------------------|

PERPETUAL CARE FUND

4/30/2015

| <u>REVENUES:</u> | BUDGETED 2015 | COLLECTIONS CURRENT MO. | COLLECTIONS TO DATE | BALANCE |
|-------------------------|--------------------|----------------------------|------------------------|--------------------|
| Perpetual Care | \$12,000.00 | \$0.00 | \$3,250.00 | \$8,750.00 |
| Perpetual Care - niches | \$15,000.00 | \$0.00 | \$1,500.00 | \$13,500.00 |
| Investment Earnings | \$200.00 | \$20.74 | \$78.41 | \$121.59 |
| TOTAL REVENUES | \$27,200.00 | \$20.74 | \$4,828.41 | \$22,371.59 |

| <u>EXPENDITURES:</u> | BUDGETED 2015 | EXPENSES CURRENT MO. | EXPENSES TO DATE | BALANCE |
|---------------------------|--------------------|-------------------------|---------------------|--------------------|
| Columbarium | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Audit | \$320.00 | \$0.00 | \$320.00 | \$0.00 |
| Niche Engraving | \$5,000.00 | \$0.00 | \$150.00 | \$4,850.00 |
| Transfer to General Fund | \$20,900.00 | \$0.00 | \$0.00 | \$20,900.00 |
| TOTAL EXPENDITURES | \$26,220.00 | \$0.00 | \$470.00 | \$25,750.00 |

BALANCE SHEET

4/30/2015

| | | | |
|----------------------------------|--------------|---|---------------------|
| <u>ASSETS:</u> | | | |
| Cash | \$6,626.36 | | |
| Investments | \$187,538.39 | | |
| | | TOTAL ASSETS | \$194,164.75 |
| <u>LIABILITIES:</u> | | | |
| Accounts Payable | \$0.00 | | |
| | | TOTAL LIABILITIES | \$0.00 |
| <u>FUND BALANCE:</u> | | | |
| Unreserved Fund Balance | \$189,806.34 | | |
| Excess Revenue over Expenditures | \$4,358.41 | | |
| | | TOTAL FUND BALANCE | \$194,164.75 |
| | | TOTAL LIABILITIES & FUND BALANCE | \$194,164.75 |

LIBRARY IMPROVEMENT FUND

4/30/2015

| <u>REVENUES:</u> | BUDGETED 2015 | COLLECTIONS CURRENT MO. | COLLECTIONS TO DATE | BALANCE |
|-----------------------|------------------|----------------------------|------------------------|------------------|
| Investment Earnings | \$30.00 | \$3.30 | \$12.39 | \$17.61 |
| Contributions | \$0.00 | \$0.00 | \$500.00 | -\$500.00 |
| TOTAL REVENUES | \$30.00 | \$3.30 | \$512.39 | -\$482.39 |

| <u>EXPENDITURES:</u> | BUDGETED 2015 | EXPENSES CURRENT MO. | EXPENSES TO DATE | BALANCE |
|---------------------------|------------------|-------------------------|---------------------|---------------|
| Audit | \$50.00 | \$0.00 | \$50.00 | \$0.00 |
| Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL EXPENDITURES | \$50.00 | \$0.00 | \$50.00 | \$0.00 |

BALANCE SHEET

4/30/2015

| | | | |
|----------------------------------|-------------|---|--------------------|
| <u>ASSETS:</u> | | | |
| Cash | \$792.41 | | |
| Investments | \$29,978.53 | | |
| | | TOTAL ASSETS | \$30,770.94 |
| <u>LIABILITIES:</u> | | | |
| Accounts Payable | \$0.00 | | |
| | | TOTAL LIABILITIES | \$0.00 |
| <u>FUND BALANCE:</u> | | | |
| Unreserved Fund Balance | \$30,308.55 | | |
| Excess Revenue over Expenditures | \$462.39 | | |
| | | TOTAL FUND BALANCE | \$30,770.94 |
| | | TOTAL LIABILITIES & FUND BALANCE | \$30,770.94 |

CONSERVATION TRUST FUND

4/30/2015

| <u>REVENUES:</u> | BUDGETED 2015 | COLLECTIONS CURRENT MO. | COLLECTIONS TO DATE | BALANCE |
|-----------------------|---------------------|----------------------------|------------------------|---------------------|
| State Contributions | \$150,000.00 | \$0.00 | \$32,410.10 | \$117,589.90 |
| Investment Earnings | \$200.00 | \$15.60 | \$76.52 | \$123.48 |
| TOTAL REVENUES | \$150,200.00 | \$15.60 | \$32,486.62 | \$117,713.38 |

| <u>EXPENDITURES:</u> | BUDGETED 2015 | EXPENSES CURRENT MO. | EXPENSES TO DATE | BALANCE |
|--------------------------------|---------------------|-------------------------|---------------------|---------------------|
| Mower | \$30,000.00 | \$32,477.80 | \$32,477.80 | -\$2,477.80 |
| Turf Machine | \$55,000.00 | \$0.00 | \$0.00 | \$55,000.00 |
| Fence | \$30,000.00 | \$0.00 | \$0.00 | \$30,000.00 |
| Playground Equipment | \$195,000.00 | \$0.00 | \$194,999.75 | \$0.25 |
| Recreation Center Improvements | \$72,000.00 | \$0.00 | \$0.00 | \$72,000.00 |
| Recreation Center Lift | \$22,000.00 | \$0.00 | \$0.00 | \$22,000.00 |
| TOTAL EXPENDITURES | \$404,000.00 | \$32,477.80 | \$227,477.55 | \$176,522.45 |

BALANCE SHEET

4/30/2015

| | | | |
|----------------------------------|---------------|---|---------------------|
| <u>ASSETS:</u> | | | |
| Cash | \$1.15 | | |
| Investments | \$140,523.22 | | |
| | | TOTAL ASSETS | \$140,524.37 |
| <u>LIABILITIES:</u> | | | |
| Accounts Payable | \$32,477.80 | | |
| | | TOTAL LIABILITIES | \$32,477.80 |
| <u>FUND BALANCE:</u> | | | |
| Unreserved Fund Balance | \$303,037.50 | | |
| Excess Revenue over Expenditures | -\$194,990.93 | | |
| | | TOTAL FUND BALANCE | \$108,046.57 |
| | | TOTAL LIABILITIES & FUND BALANCE | \$140,524.37 |

KARL FALCH LIBRARY TRUST FUND

4/30/2015

| <u>REVENUES:</u> | BUDGETED 2015 | COLLECTIONS CURRENT MO. | COLLECTIONS TO DATE | BALANCE |
|-----------------------|------------------|----------------------------|------------------------|----------------|
| Investment Earnings | \$40.00 | \$3.56 | \$13.37 | \$26.63 |
| TOTAL REVENUES | \$40.00 | \$3.56 | \$13.37 | \$26.63 |

| <u>EXPENDITURES:</u> | BUDGETED 2015 | EXPENSES CURRENT MO. | EXPENSES TO DATE | BALANCE |
|---------------------------|------------------|-------------------------|---------------------|-----------------|
| Books Purchased | \$800.00 | \$0.00 | \$0.00 | \$800.00 |
| Audit | \$55.00 | \$0.00 | \$55.00 | \$0.00 |
| TOTAL EXPENDITURES | \$855.00 | \$0.00 | \$55.00 | \$800.00 |

BALANCE SHEET 4/30/2015

| | | | | |
|----------------------------------|-------------|---|--|--------------------|
| <u>ASSETS:</u> | | | | |
| Cash | \$211.11 | | | |
| Investments | \$31,184.45 | | | |
| | | TOTAL ASSETS | | \$31,395.56 |
| <u>LIABILITIES:</u> | | | | |
| Accounts Payable | \$0.00 | | | |
| | | TOTAL LIABILITIES | | \$0.00 |
| <u>FUND BALANCE:</u> | | | | |
| Unreserved Fund Balance | \$31,437.19 | | | |
| Excess Revenue over Expenditures | -\$41.63 | | | |
| | | TOTAL FUND BALANCE | | \$31,395.56 |
| | | TOTAL LIABILITIES & FUND BALANCE | | \$31,395.56 |

EMPLOYEE SELF-INSURANCE FUND

4/30/2015

| <u>REVENUES:</u> | BUDGETED 2015 | COLLECTIONS CURRENT MO. | COLLECTIONS TO DATE | BALANCE |
|-----------------------|-----------------------|----------------------------|------------------------|-----------------------|
| Investment Earnings | \$700.00 | \$62.44 | \$236.05 | \$463.95 |
| Employee Premiums | \$213,600.00 | \$25,207.04 | \$113,627.12 | \$99,972.88 |
| Wellness | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| City Premiums | \$1,925,952.00 | \$130,988.26 | \$527,900.38 | \$1,398,051.62 |
| TOTAL REVENUES | \$2,140,252.00 | \$156,257.74 | \$641,763.55 | \$1,498,488.45 |

| <u>EXPENDITURES:</u> | BUDGETED 2015 | EXPENSES CURRENT MO. | EXPENSES TO DATE | BALANCE |
|---------------------------|-----------------------|-------------------------|---------------------|-----------------------|
| Wellness | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Premium | \$2,139,552.00 | \$158,312.67 | \$637,499.18 | \$1,502,052.82 |
| FLEX | \$3,000.00 | \$185.00 | \$775.00 | \$2,225.00 |
| Audit | \$630.00 | \$0.00 | \$630.00 | \$0.00 |
| Transfer General Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL EXPENDITURES | \$2,143,182.00 | \$158,497.67 | \$638,904.18 | \$1,504,277.82 |

BALANCE SHEET

4/30/2015

| | | | | |
|----------------------------------|--------------|---|--|---------------------|
| <u>ASSETS:</u> | | | | |
| Cash | \$24,436.27 | | | |
| Investments | \$563,376.78 | | | |
| | | TOTAL ASSETS | | \$587,813.05 |
| <u>LIABILITIES:</u> | | | | |
| Accounts Payable | \$0.00 | | | |
| | | TOTAL LIABILITIES | | \$0.00 |
| <u>FUND BALANCE:</u> | | | | |
| Retained Earnings | \$584,953.68 | | | |
| Excess Revenue over Expenditures | \$2,859.37 | | | |
| | | TOTAL FUND BALANCE | | \$587,813.05 |
| | | TOTAL LIABILITIES & FUND BALANCE | | \$587,813.05 |

SERVICE CENTER FUND

4/30/2015

| <u>REVENUES:</u> | BUDGETED 2015 | COLLECTIONS CURRENT MO. | COLLECTIONS TO DATE | BALANCE |
|----------------------------|---------------------|----------------------------|------------------------|---------------------|
| Investment Earnings | \$500.00 | \$49.02 | \$166.48 | \$333.52 |
| Miscellaneous | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Transfer of Reserves | \$509,778.00 | \$42,459.00 | \$169,836.00 | \$339,942.00 |
| Transfer for Lease Payment | \$234,840.00 | \$19,567.00 | \$78,268.00 | \$156,572.00 |
| TOTAL REVENUES | \$745,118.00 | \$62,075.02 | \$248,270.48 | \$496,847.52 |

| <u>EXPENDITURES:</u> | BUDGETED 2015 | EXPENSES CURRENT MO. | EXPENSES TO DATE | BALANCE |
|---------------------------|---------------------|-------------------------|---------------------|---------------------|
| Personnel | \$471,014.00 | \$24,456.24 | \$105,913.89 | \$365,100.11 |
| Maintenance & Operation | \$358,570.00 | \$11,004.99 | \$41,515.64 | \$317,054.36 |
| Capital Outlay | \$13,700.00 | \$0.00 | \$6,868.13 | \$6,831.87 |
| TOTAL EXPENDITURES | \$843,284.00 | \$35,461.23 | \$154,297.66 | \$688,986.34 |

BALANCE SHEET

4/30/2015

| | | | | |
|----------------------------------|----------------|---|--|------------------------------|
| <u>ASSETS:</u> | | | | |
| Cash | \$15,743.07 | | | |
| Cash - Bank of Cherry Creek | \$3.02 | | | |
| Investments | \$426,115.92 | | | |
| Fixed Assets (Net) | \$1,881,319.89 | | | |
| | | TOTAL ASSETS | | <u>\$2,323,181.90</u> |
| <u>LIABILITIES:</u> | | | | |
| Accounts Payable | \$426.67 | | | |
| Unpaid Compensated Absences | \$23,531.02 | | | |
| Accrued Salaries | \$11,041.79 | | | |
| Lease Payable | \$830,000.00 | | | |
| Lease Interest Payable | \$3,320.00 | | | |
| | | TOTAL LIABILITIES | | \$868,319.48 |
| <u>FUND BALANCE:</u> | | | | |
| Retained Earnings | \$1,444,768.70 | | | |
| Investment in Fixed Assets | -\$83,879.10 | | | |
| Excess Revenue over Expenditures | \$93,972.82 | | | |
| | | TOTAL FUND BALANCE | | <u>\$1,454,862.42</u> |
| | | TOTAL LIABILITIES & FUND BALANCE | | <u>\$2,323,181.90</u> |

OLD HIRE POLICE FUND

4/30/2015

| <u>REVENUES:</u> | BUDGETED 2015 | COLLECTIONS CURRENT MO. | COLLECTIONS TO DATE | BALANCE |
|-----------------------|------------------|----------------------------|------------------------|-----------------|
| Investment Earnings | \$800.00 | \$67.89 | \$261.37 | \$538.63 |
| Proceeds | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL REVENUES | \$800.00 | \$67.89 | \$261.37 | \$538.63 |

| <u>EXPENDITURES:</u> | BUDGETED 2015 | EXPENSES CURRENT MO. | EXPENSES TO DATE | BALANCE |
|---------------------------|---------------------|-------------------------|---------------------|---------------------|
| Pension | \$86,437.00 | \$6,315.01 | \$28,547.58 | \$57,889.42 |
| Capital Outlay | \$182,630.00 | \$0.00 | \$28,053.65 | \$154,576.35 |
| TOTAL EXPENDITURES | \$269,067.00 | \$6,315.01 | \$56,601.23 | \$212,465.77 |

BALANCE SHEET
4/30/2015

| | | | |
|----------------------------------|--------------|---|------------------------------|
| <u>ASSETS:</u> | | | |
| Cash | \$8.69 | | |
| Accounts Receivable - FPPA | \$268,752.00 | | |
| Investments | \$609,172.03 | | |
| Prepaid Contribution | \$126,449.96 | | |
| | | TOTAL ASSETS | <u>\$1,004,382.68</u> |
| <u>LIABILITIES:</u> | | | |
| Accounts Payable | \$268,752.00 | | |
| | | TOTAL LIABILITIES | \$268,752.00 |
| <u>FUND BALANCE:</u> | | | |
| Unreserved Fund Balance | \$791,970.54 | | |
| Excess Revenue over Expenditures | -\$56,339.86 | | |
| | | TOTAL FUND BALANCE | <u>\$735,630.68</u> |
| | | TOTAL LIABILITIES & FUND BALANCE | <u>\$1,004,382.68</u> |

RISK MANAGEMENT FUND

4/30/2015

| <u>REVENUES:</u> | BUDGETED 2015 | COLLECTIONS CURRENT MO. | COLLECTIONS TO DATE | BALANCE |
|-------------------------------|---------------------|----------------------------|------------------------|---------------------|
| Investment Earnings | \$900.00 | \$85.50 | \$330.67 | \$569.33 |
| Miscellaneous | \$5,000.00 | \$8,435.00 | \$8,435.00 | -\$3,435.00 |
| Compensation for Loss | \$5,000.00 | \$1,995.00 | \$15,681.95 | -\$10,681.95 |
| Compensation for Loss - Flood | \$0.00 | \$0.00 | \$6,689.80 | -\$6,689.80 |
| Transfer of Reserves | \$297,802.00 | \$74,448.00 | \$150,727.00 | \$147,075.00 |
| Transfer Workers Comp | \$241,858.00 | \$56,262.00 | \$118,060.86 | \$123,797.14 |
| TOTAL REVENUES | \$550,560.00 | \$141,225.50 | \$299,925.28 | \$250,634.72 |

| <u>EXPENDITURES:</u> | BUDGETED 2015 | EXPENSES CURRENT MO. | EXPENSES TO DATE | BALANCE |
|---------------------------|---------------------|-------------------------|---------------------|---------------------|
| Claims Paid | \$50,000.00 | \$542.19 | \$4,583.36 | \$45,416.64 |
| Expense for Workers Comp | \$241,858.00 | \$60,462.75 | \$120,925.50 | \$120,932.50 |
| Premium Fees | \$297,802.00 | \$79,159.75 | \$167,180.15 | \$130,621.85 |
| Flood | \$0.00 | \$31,994.51 | \$40,507.51 | -\$40,507.51 |
| Expense for Unemployment | \$10,000.00 | \$0.00 | \$0.00 | \$10,000.00 |
| Materials & Supplies | \$300.00 | \$0.00 | \$0.00 | \$300.00 |
| Audit | \$590.00 | \$0.00 | \$590.00 | \$0.00 |
| Transfer to General Fund | \$900.00 | \$0.00 | \$0.00 | \$900.00 |
| TOTAL EXPENDITURES | \$601,450.00 | \$172,159.20 | \$333,786.52 | \$267,663.48 |

BALANCE SHEET

4/30/2015

| | | | | |
|----------------------------------|--------------|--|---|---------------------|
| <u>ASSETS:</u> | | | | |
| Cash | \$19,188.41 | | | |
| Grants Receivable | \$164,752.52 | | | |
| Investments | \$755,398.92 | | | |
| | | | TOTAL ASSETS | \$939,339.85 |
| <u>LIABILITIES:</u> | | | | |
| Accounts Payable | \$0.00 | | | |
| | | | TOTAL LIABILITIES | \$0.00 |
| <u>FUND BALANCE:</u> | | | | |
| Emergency Reserve | \$370,000.00 | | | |
| Retained Earnings | \$603,201.09 | | | |
| Excess Revenue over Expenditures | -\$33,861.24 | | | |
| | | | TOTAL FUND BALANCE | \$939,339.85 |
| | | | TOTAL LIABILITIES & FUND BALANCE | \$939,339.85 |

CAPITAL EQUIPMENT FUND

4/30/2015

| <u>REVENUES:</u> | BUDGETED 2015 | COLLECTIONS CURRENT MO. | COLLECTIONS TO DATE | BALANCE |
|-----------------------|---------------------|----------------------------|------------------------|---------------------|
| Investment Earnings | \$1,400.00 | \$125.58 | \$471.25 | \$928.75 |
| Sale of Asset | \$0.00 | \$7,000.00 | \$7,000.00 | -\$7,000.00 |
| Compensation for Loss | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Other Contributions | \$125,136.00 | \$0.00 | \$70,902.00 | \$54,234.00 |
| Transfer of Reserves | \$555,512.00 | \$46,291.00 | \$185,164.00 | \$370,348.00 |
| Grants | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL REVENUES | \$682,048.00 | \$53,416.58 | \$263,537.25 | \$418,510.75 |

| <u>EXPENDITURES:</u> | BUDGETED 2015 | EXPENSES CURRENT MO. | EXPENSES TO DATE | BALANCE |
|----------------------------|---------------------|-------------------------|---------------------|---------------------|
| Audit | \$905.00 | \$0.00 | \$905.00 | \$0.00 |
| Police Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Fire Equipment | \$120,808.00 | \$0.00 | \$42,644.67 | \$78,163.33 |
| Public Works Equipment | \$174,000.00 | \$0.00 | \$145,000.00 | \$29,000.00 |
| Parks, Lib & Rec Equipment | \$22,000.00 | \$0.00 | \$19,930.05 | \$2,069.95 |
| Non-Dept Equipment | \$378,243.00 | \$0.00 | \$145,244.00 | \$232,999.00 |
| TOTAL EXPENDITURES | \$695,956.00 | \$0.00 | \$353,723.72 | \$342,232.28 |

BALANCE SHEET

4/30/2015

| | | | |
|----------------------------------|----------------|---|-----------------------|
| Cash | \$18,787.46 | | |
| Investments | \$1,133,947.70 | | |
| Fixed Assets (Net) | \$2,007,607.04 | | |
| | | TOTAL ASSETS | \$3,160,342.20 |
| <u>LIABILITIES:</u> | | | |
| Accounts Payable | \$0.00 | | |
| Lease Payable | \$68,946.45 | | |
| Lease Interest Payable | \$448.01 | | |
| | | TOTAL LIABILITIES | \$69,394.46 |
| <u>FUND BALANCE:</u> | | | |
| Retained Earnings | \$3,228,874.69 | | |
| Investment in Fixed Assets | -\$47,740.48 | | |
| Excess Revenue over Expenditures | -\$90,186.47 | | |
| | | TOTAL FUND BALANCE | \$3,090,947.74 |
| | | TOTAL LIABILITIES & FUND BALANCE | \$3,160,342.20 |

CAPITAL IMPROVEMENT FUND

4/30/2015

| <u>REVENUES:</u> | BUDGETED 2015 | COLLECTIONS CURRENT MO. | COLLECTIONS TO DATE | BALANCE |
|-------------------------|--------------------------|------------------------------------|--------------------------------|-------------------|
| Investment Earnings | \$1,000.00 | \$91.65 | \$346.17 | \$653.83 |
| Misc. Income | \$50.00 | \$0.00 | \$0.00 | \$50.00 |
| TCI | \$7,100.00 | \$0.00 | \$6,982.37 | \$117.63 |
| Kentec | \$90.00 | \$0.00 | \$0.00 | \$90.00 |
| Fritzler | \$327.00 | \$0.00 | \$327.23 | -\$0.23 |
| Media Logic | \$2,448.00 | \$201.37 | \$805.48 | \$1,642.52 |
| Cell One | \$4,182.00 | \$0.00 | \$4,135.11 | \$46.89 |
| Sale of Asset | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Grants | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL REVENUES | \$15,197.00 | \$293.02 | \$12,596.36 | \$2,600.64 |

| <u>EXPENDITURES:</u> | BUDGETED 2015 | EXPENSES CURRENT MO. | EXPENSES TO DATE | BALANCE |
|-----------------------------|--------------------------|---------------------------------|-----------------------------|---------------------|
| Building Improvements | \$100,000.00 | \$0.00 | \$0.00 | \$100,000.00 |
| Land Transactions | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Audit | \$300.00 | \$0.00 | \$300.00 | \$0.00 |
| Transfer to General Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL EXPENDITURES | \$100,300.00 | \$0.00 | \$300.00 | \$100,000.00 |

**BALANCE SHEET
4/30/2015**

| | | | |
|----------------------------------|--------------|---|---------------------|
| <u>ASSETS:</u> | | | |
| Cash | \$15,699.70 | | |
| Accounts Receivable | \$11,408.85 | | |
| Investments | \$826,027.55 | | |
| | | TOTAL ASSETS | \$853,136.10 |
| <u>LIABILITIES:</u> | | | |
| Deferred Revenue | \$0.00 | | |
| | | TOTAL LIABILITIES | \$0.00 |
| <u>FUND BALANCE:</u> | | | |
| Unreserved Fund Balance | \$840,839.74 | | |
| Excess Revenue over Expenditures | \$12,296.36 | | |
| | | TOTAL FUND BALANCE | \$853,136.10 |
| | | TOTAL LIABILITIES & FUND BALANCE | \$853,136.10 |

HUMAN RESOURCES DEPARTMENT

APRIL 2015 MONTHLY REPORT

The following is a partial list of activities in which the Human Resources Department participated in during the month of April.

CDL TESTING –Four (4) pre-employment drug screens conducted during April.

WORKERS' COMPENSATION – The City continues to follow all injury cases that are presented for on-the-job injuries. No claims were filed during April.

JOB OPPORTUNITIES

| Positions Open | Positions Filled |
|---|------------------------------------|
| Lead Water Treatment Plant Operator (Supt.) | Department/Division Secretary (PW) |
| Mechanic | Firefighter (1) |
| Maintenance Worker I (PW and PLR) | Public Safety Dispatcher |
| Part-time Firefighter (1) | Police Officer (1) |
| Library Assistant | |
| Custodian (FT and PT) – new positions | |
| Account Clerk | |
| Electrician – new position | |
| Police Corporal (1) | |
| Department/Division Secretary (PW) | |

PERSONNEL BOARD – Personnel Board did not meet in April.

MISCELLANEOUS ACTIVITIES

HR Director and HR Assistant participated in the Work Force Job Fair on April 22 informing the public of positions that were open at that time.

Two (2) orientations for fulltime employees were conducted by HR Assistant during April.

HR Assistant attended the CIRSA Annual Luncheon on April 2 at Plainsman Grill.

HR Director and HR Assistant viewed CIRSA PC/WC application webinar. These applications are to be completed by June 6.

HR Director conducted one exit interview during April.

HR Assistant scheduled interviews for Custodian, Electrician, and Maintenance Worker I interviews during April.

HR Assistant and HR Director conducted Police Testing for Police Corporal candidates on April 29.

HR Assistant helped in PW after the resignation of the department secretary keeping the building permits and contractor's licenses up to date as much as possible.

MUNICIPAL COURT
APRIL 2015 MONTHLY REPORT

| DESCRIPTION | Apr 2015 | Apr 2014 | Apr Change | YTD 2015 | YTD 2014 | YTD Change | 5 yr YTD Avg | 5 yr YTD Change |
|---------------------------------------|-------------|-------------|---------------|-------------|-------------|---------------|--------------------|-----------------------|
| ARRAIGNMENTS | 50 | 48 | 4% | 178 | 156 | 14% | 223 | -20% |
| JUVENILE CASES | 11 | 8 | 38% | 34 | 24 | 42% | 30 | 12% |
| TRAFFIC | 1 | | | 3 | 5 | -40% | 2 | 50% |
| NO INSURANCE | | | | | | | 1 | -100% |
| NO SEAT BELT | | | | | | | 0 | -100% |
| SPEEDING | | | | 1 | | | 1 | 25% |
| UNDERAGE POSS OF TOBACCO | | | | 1 | | | 1 | 25% |
| POSS. OF MARIJUANA/DRUG PARAPHERNALIA | 2 | 6 | -67% | 9 | 6 | 50% | 5 | 88% |
| THEFT | 4 | 1 | 300% | 7 | 5 | 40% | 4 | 59% |
| DISTURBING THE PEACE/NOISES | 1 | | | 3 | 2 | 50% | 3 | -12% |
| RESISTING ARREST/FAILURE TO COMPLY | | | | | | | 0 | -100% |
| INJURING/DEFACING PROPERTY | 1 | | | 4 | 2 | 100% | 2 | 67% |
| TRESPASSING | | 1 | -100% | | 2 | -100% | 3 | -100% |
| UNDERAGE POSS/CONS ALCOHOL/PROCURE | 2 | | | 2 | 1 | 100% | 5 | -62% |
| CURFEW FOR MINORS | | | | | | | 0 | -100% |
| OTHER | | | | 4 | 1 | 300% | 2 | 82% |
| ADULT CASES | 39 | 40 | -3% | 144 | 132 | 9% | 192 | -25% |
| TRAFFIC | 4 | 3 | 33% | 21 | 22 | -5% | 26 | -20% |
| NO INSURANCE | | 3 | -100% | 5 | 10 | -50% | 12 | -60% |
| NO SEAT BELT | 3 | | | 4 | | | 15 | -74% |
| SPEEDING | | 1 | -100% | 1 | 11 | -91% | 21 | -95% |
| PARKING | 2 | 8 | -75% | 14 | 12 | 17% | 18 | -23% |
| POSS. MARIJUANA/DRUG PARAPHERNALIA | 8 | 10 | -20% | 16 | 12 | 33% | 13 | 27% |
| THEFT | 7 | | | 27 | 21 | 29% | 19 | 39% |
| DISTURBING THE PEACE/NOISES | 6 | 3 | 100% | 13 | 7 | 86% | 6 | 124% |
| RESISTING ARREST/FAILURE TO COMPLY | | | | 2 | 1 | 100% | 1 | 43% |
| INJURING/DEFACING PROPERTY | | | | 3 | | | 2 | 67% |
| TRESPASSING | 1 | 2 | -50% | 5 | 5 | | 9 | -47% |
| UNDERAGE POSS/CONS ALCOHOL | | 7 | -100% | 9 | 21 | -57% | 26 | -66% |
| SALE / PROCUREMENT / OPEN CONTAINER | | | | | 1 | -100% | 3 | -100% |
| OTHER | | 2 | -100% | 6 | 4 | 50% | 7 | -12% |
| ANIMAL | 8 | 1 | 700% | 18 | 5 | 260% | 6 | 200% |
| NUISANCES | | | | | | | 4 | -100% |
| JUVENILE ARR'S FOUND GUILTY | 4 | 7 | -43% | 11 | 15 | -27% | 16 | -29% |
| JUVENILE ARR'S DISMISSED | | | | 1 | 2 | -50% | 5 | -80% |
| JUVENILES PLACED ON PROB/DJ/UPS | 9 | 10 | -10% | 23 | 19 | 21% | 17 | 34% |
| JUVENILE VIOLS OF PROB/DJ/UPS | | 3 | -100% | 5 | 3 | 67% | 2 | 108% |
| JUVENILE FTA/PWL | | | | 1 | | | 24 | -96% |
| ADULT ARR'S FOUND GUILTY | 4 | 18 | -78% | 40 | 53 | -25% | 70 | -43% |
| ADULT ARR'S DISMISSED | 1 | 2 | -50% | 4 | 4 | | 19 | -79% |
| ADULTS PLACED ON PROB/DJ/UPS | 8 | 15 | -47% | 27 | 32 | -16% | 36 | -25% |
| ADULT VIOLS OF PROB/DJ/UPS | 1 | 1 | | 1 | 3 | -67% | 5 | -79% |
| ADULT FTA/PWL | 9 | 6 | 50% | 19 | 21 | -10% | 43 | -56% |

POLICE DEPARTMENT

APRIL 2015 MONTHLY REPORT

During April 2015, the police department responded to 1,271 Calls for Service, a 15 percent increase over the 1,101 Calls for Service responded to in April of 2014. The year-to-date calls for service at the end of April 2015 were 4,614, a 16 percent increase over the 3,973 noted at the end of April 2014.

Officers responded to 22 traffic accidents during the month of April, is a 38 percent increase over the 16 accidents responded to in April of 2014. Officers issued 50 penalty assessments during April 2015, which is a 14 percent increase over the 44 penalty assessments issued in April 2014. Officers also issued 222 Warning tickets during April 2015, a 12 percent increase over the 198 Warning tickets issued in April 2014. Officers arrested five drivers on DUI charges during April 2015.

Among the criminal offenses reported were one false imprisonment/domestic violence related offense, four sex offenses, one robbery, eleven assault offenses, five burglaries, 24 larceny/thefts, four fraud offenses, two counterfeiting/forgery offenses, one motor vehicle theft, nine vandalisms, one stolen property offense, and one prostitution offense. The value of property stolen during the month was \$31,080 and \$2,914 was recovered. Officers arrested 44 adults and two juveniles, for a total of 46 arrests in April 2015. This is five less arrests or an eleven percent decrease over the total of 51 arrests made in April of 2014.

In February the Youth Services Division received 22 youth referrals (17 males and 5 females). Youth referrals numbering 22 were received from the Sterling Police Department.

Officers responded to 60 calls at local liquor establishments, with 37 calls being reported in April of 2014.

K9 Officer Nick Hrycaj and K9 Glock completed 3.67 hours of training in April 2015. Two canine deployments were seen in April 2015 and they were both narcotic sniffs of vehicles. K9 Glock was out of service from mid April for a five week recuperation period due to a tooth extraction.

Sterling Police Officers and staff completed 997.42 hours of training during the month of April 2015. Officer James Hunsicker successfully completed the Field Training Officer Program on April 4, 2015.

| DESCRIPTION | Apr 2015 | Apr 2014 | Apr Change | YTD 2015 | YTD 2014 | YTD Change | 5 yr YTD Avg | 5 yr YTD Change |
|------------------------------------|-------------|-------------|---------------|-------------|-------------|---------------|--------------------|-----------------------|
| ACTIVITIES | | | | | | | | |
| CALLS for SERVICE | | | | | | | | |
| CITY OF STERLING | 1,271 | 1,101 | 15% | 4,614 | 3,973 | 16% | 3,972 | 16% |
| MOTOR VEHICLE ACCIDENTS | 22 | 16 | 38% | 84 | 93 | -10% | 81 | 3% |
| CRIMINAL OFFENSES | 149 | 156 | -4% | 613 | 478 | 28% | 469 | 31% |
| GROUP "A" OFFENSES | 64 | 74 | -14% | 303 | 244 | 24% | 262 | 16% |
| GROUP "B" OFFENSES | 85 | 82 | 4% | 310 | 234 | 32% | 211 | 47% |
| VANDALISM | 9 | 11 | -18% | 54 | 42 | 29% | 47 | 16% |
| ARRESTS | | | | | | | | |
| ADULTS | 44 | 46 | -4% | 196 | 166 | 18% | 184 | 7% |
| JUVENILES | 2 | 5 | -60% | 19 | 12 | 58% | 19 | 1% |
| PROPERTY | | | | | | | | |
| STOLEN | 31,080 | 48,822 | -36% | 103,060 | 116,306 | -11% | 107,678 | -4% |
| RECOVERED | 2,914 | 12,351 | -76% | 21,249 | 36,086 | -41% | 30,566 | -30% |
| MUNICIPAL CHARGES | | | | | | | | |
| PA'S | 50 | 44 | 14% | 161 | 133 | 21% | 219 | -27% |
| CRIMINAL CHARGES | 21 | 21 | | 100 | 73 | 37% | 84 | 18% |
| WARNINGS | 222 | 198 | 12% | 787 | 731 | 8% | 903 | -13% |
| STATE CHARGES | | | | | | | | |
| TRAFFIC | 31 | 16 | 94% | 109 | 89 | 22% | 113 | -4% |
| DUI'S | 5 | 7 | -29% | 27 | 19 | 42% | 22 | 25% |
| CRIMINAL CHARGES | 26 | 19 | 37% | 113 | 91 | 24% | 112 | 1% |
| K-9 GLOCK-DEPLOYMENT COUNT | 2 | | | 19 | | | | |
| YOUTH SERVICES | | | | | | | | |
| NUMBER OF REFERRALS | | | | | | | | |
| MALE | 17 | 17 | | 60 | 42 | 43% | 58 | 4% |
| FEMALE | 5 | 19 | -74% | 22 | 43 | -49% | 37 | -41% |
| TOTAL | 22 | 36 | -39% | 82 | 85 | -4% | 95 | -14% |
| REFERRING SOURCE | | | | | | | | |
| STERLING POLICE DEPARTMENT | 22 | 35 | -37% | 75 | 81 | -7% | 86 | -13% |
| LOGAN COUNTY SHERIFF'S OFFICE | | | | 3 | | | 1 | 114% |
| DISTRICT COURT | | | | 2 | | | 1 | 100% |
| STATE PATROL/OTHER JURISDICTION | | | | | | | 0 | -100% |
| PARENT/SELF | | | | 1 | | | 1 | 25% |
| SCHOOL | | 1 | -100% | 1 | 4 | -75% | 5 | -81% |

STERLING FIRE DEPARTMENT
APRIL 2015 MONTHLY REPORT

CHIEF VOGEL

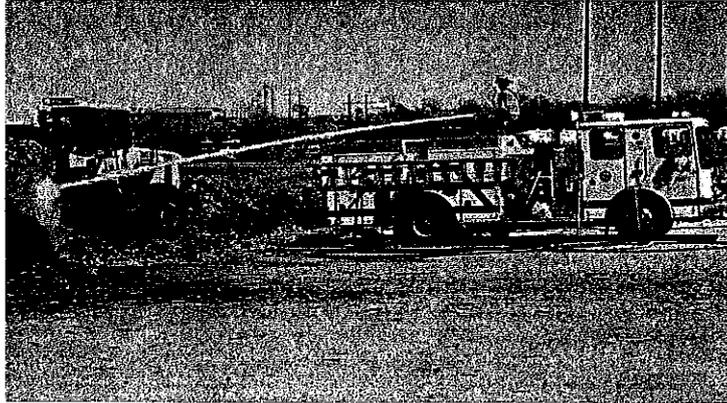
- Attended the Northeast RETAC meeting
- Lead EMS Council meeting
- Met with Railroad and discussed the proposed closing of Chestnut under the overpass
- Attended a two week Executive Fire Officer Program at the National Fire Academy
- Attended the SECC Advisory Board meeting
- Attended the E911 meeting

STATION ACTIVITIES

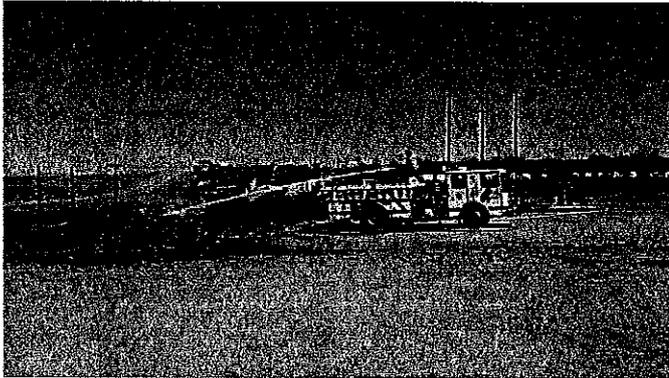
- Interviewed part time Firefighters
- Completed pack tests
- Completed Combat Challenge
- Semi tractor/trailer fire at Reata
- Barn fire at Crook
- Received New Ambulance
- Firefighter Mike Dotson joined the Fire Department



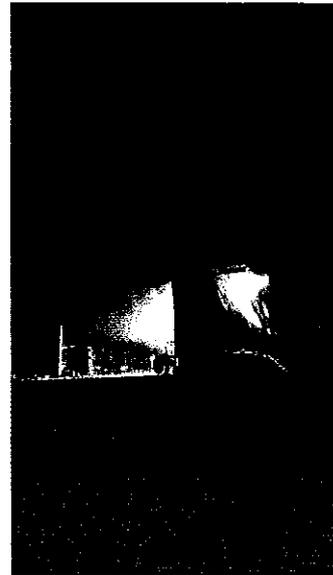
NEW AMBULANCE



SEMI FIRE AT REATA



SEMI FIRE AT REATA



BARN FIRE IN CROOK

| 2015 DESCRIPTION | YTD | | | | |
|--------------------------------|-------|-----|------|-------|-------|
| | Jan | Jan | Feb | Mar | Apr |
| FIRES | | | | | |
| Total | 10 | | 5 | 22 | 3 |
| EMS/RESCUE | | | | | |
| Total | 151 | | 166 | 135 | 165 |
| HAZARDOUS CONDITION | | | | | |
| Total | 10 | | 4.0 | 3.0 | 7.0 |
| Ambulance Transfers | | | | | |
| Total | 143 | | 165 | 128 | 162 |
| TOTAL 911 SERV CALLS | | | | | |
| Total | 199 | | 191 | 176 | 205 |
| AVERAGE RESPONSE TIME | | | | | |
| City | 6.00 | | 4.00 | 4.00 | 5.00 |
| Rural | 13.00 | | 8.00 | 12.00 | 14.0 |
| Overall Average | 9.00 | | 6.00 | 8.00 | 9.00 |
| GENERAL ALARMS | | | | | |
| Total General Alarms | 6 | | 8 | 4 | 5 |
| Average Number of Firefighters | 3 | | 3 | 3 | 3 |
| BUILDING FIRES | | | | | |
| Total Building Fires | 10.0 | | 3 | 7 | 1.0 |
| Fires Confined to Rm of Origin | 5 | | 2.0 | 1 | |
| TRAINING HOURS | | | | | |
| Career Hours | 1,210 | | 498 | 457 | 667 |
| Volunteer Hours | 102 | | | 105.0 | 42 |
| Total Hours | 1,312 | | 498 | 562.0 | 709.0 |
| Average Career Hours | 80.7 | | 33.2 | 30.5 | 44.5 |
| Average Volunteer Hours | 6.80 | | | 8.75 | 3.50 |
| FIRE INSPECTIONS | | | | | |
| New Inspections | 25 | | 8 | 4 | 21 |
| Liquor License Inspections | 3 | | 1 | | |
| Re-Inspections | 14 | | | | |
| Total Inspections | 42 | | 9 | 4 | 21 |
| HYDRANT INSPECTIONS | | | | | |

PUBLIC WORKS DEPARTMENT

APRIL 2015 MONTHLY REPORT

The citizens of Sterling enjoyed a variety of weather throughout the month of April with a high temperature of 82.3° recorded at the Sterling Municipal Airport on the 30th. Evening temperatures also fluctuated similarly with a low of the month being 25.5° on the morning of the 13th and an evening low of 33° recorded on the 2nd. The Sterling Municipal Airport recorded a total precipitation of 4.33" for the month of April, with a max rain of .97" on the 25th.

MONTHLY CLIMATOLOGICAL SUMMARY for APR. 2015

NAME: Sterling Municipal Airport CITY: STATE:
 ELEV: 4038 ft LAT: 40° 37' 00" N LONG: 103° 16' 00" W

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

| DAY | MEAN TEMP | HIGH | TIME | LOW | TIME | HEAT DEG DAYS | COOL DEG DAYS | RAIN | AVG WIND SPEED | HIGH | TIME | DOM DIR |
|-----|-----------|------|--------|------|--------|---------------|---------------|------|----------------|------|--------|---------|
| 1 | 58.0 | 78.6 | 1:30p | 39.8 | 12:00m | 9.8 | 2.8 | 0.04 | 9.4 | 43.0 | 6:00p | SSW |
| 2 | 37.0 | 44.2 | 11:00a | 33.2 | 11:30p | 28.0 | 0.0 | 0.06 | 5.7 | 27.0 | 4:00p | NNE |
| 3 | 38.4 | 52.6 | 4:30p | 26.3 | 7:00a | 26.6 | 0.0 | 0.10 | 4.5 | 29.0 | 5:00p | S |
| 4 | 46.4 | 65.3 | 4:30p | 27.1 | 5:00a | 18.6 | 0.0 | 0.00 | 4.9 | 19.0 | 10:00a | S |
| 5 | 54.6 | 77.0 | 5:00p | 27.8 | 6:30a | 13.4 | 3.0 | 0.00 | 8.5 | 27.0 | 3:00p | SSE |
| 6 | 51.7 | 70.6 | 4:30p | 33.2 | 5:30a | 13.9 | 0.6 | 0.00 | 9.9 | 30.0 | 8:30p | NE |
| 7 | 48.4 | 59.7 | 4:30p | 41.9 | 7:30a | 16.6 | 0.0 | 0.00 | 8.8 | 26.0 | 4:30p | NE |
| 8 | 48.8 | 59.6 | 3:30p | 42.5 | 8:00a | 16.2 | 0.0 | 0.38 | 12.6 | 32.0 | 5:30p | ENE |
| 9 | 41.1 | 49.5 | 6:30p | 32.5 | 12:00m | 23.9 | 0.0 | 0.14 | 10.0 | 34.0 | 11:00a | NNW |
| 10 | 49.2 | 68.8 | 5:30p | 28.4 | 6:00a | 16.1 | 0.4 | 0.00 | 4.1 | 22.0 | 12:30p | SE |
| 11 | 55.7 | 76.0 | 5:30p | 34.6 | 6:30a | 11.8 | 2.6 | 0.00 | 6.9 | 26.0 | 5:00p | S |
| 12 | 52.2 | 71.5 | 12:30p | 34.8 | 7:00a | 13.6 | 0.8 | 0.00 | 10.6 | 41.0 | 2:30p | WNW |
| 13 | 49.3 | 69.3 | 4:30p | 25.5 | 6:30a | 16.2 | 0.6 | 0.00 | 6.8 | 27.0 | 1:00p | SSE |
| 14 | 58.2 | 75.6 | 3:00p | 37.5 | 5:00a | 9.4 | 2.6 | 0.00 | 15.2 | 38.0 | 3:30p | SSE |
| 15 | 52.6 | 69.8 | 3:30p | 41.8 | 12:00m | 12.8 | 0.4 | 0.00 | 16.3 | 52.0 | 6:00p | SSE |
| 16 | 44.9 | 49.5 | 10:00p | 39.2 | 5:00a | 20.1 | 0.0 | 0.18 | 12.6 | 32.0 | 12:30a | NNE |
| 17 | 51.0 | 60.5 | 5:30p | 44.1 | 11:30p | 14.0 | 0.0 | 0.66 | 11.6 | 39.0 | 8:00p | E |
| 18 | 46.7 | 54.3 | 2:30p | 38.9 | 5:30a | 18.3 | 0.0 | 0.25 | 7.5 | 26.0 | 11:00p | NNE |
| 19 | 44.8 | 52.4 | 4:30p | 34.2 | 11:00p | 20.2 | 0.0 | 0.00 | 14.9 | 36.0 | 3:00a | NW |
| 20 | 45.7 | 57.9 | 3:00p | 32.0 | 1:00a | 19.3 | 0.0 | 0.00 | 8.1 | 25.0 | 4:30p | W |
| 21 | 51.7 | 69.6 | 5:00p | 32.9 | 5:30a | 14.0 | 0.7 | 0.00 | 7.1 | 26.0 | 1:30p | S |
| 22 | 54.1 | 70.2 | 4:30p | 36.8 | 6:30a | 11.7 | 0.8 | 0.00 | 7.8 | 36.0 | 8:00p | SE |
| 23 | 57.5 | 76.9 | 5:00p | 41.4 | 6:30a | 9.4 | 1.9 | 0.00 | 5.6 | 36.0 | 5:00p | S |
| 24 | 57.9 | 72.8 | 1:30p | 44.2 | 5:30a | 8.2 | 1.1 | 0.00 | 8.5 | 35.0 | 6:00p | W |
| 25 | 57.5 | 71.5 | 3:00p | 42.4 | 6:30a | 8.8 | 1.4 | 0.97 | 8.2 | 47.0 | 8:30p | NE |
| 26 | 45.7 | 51.3 | 1:30a | 43.6 | 8:00p | 19.3 | 0.0 | 0.63 | 10.1 | 36.0 | 1:00a | ENE |
| 27 | 50.0 | 58.4 | 4:00p | 44.4 | 4:00a | 15.0 | 0.0 | 0.02 | 5.0 | 17.0 | 12:00m | NNE |
| 28 | 52.4 | 62.7 | 5:00p | 45.5 | 12:00m | 12.6 | 0.0 | 0.00 | 3.7 | 17.0 | 12:30a | NNE |
| 29 | 57.7 | 76.7 | 6:00p | 37.1 | 6:30a | 10.0 | 2.7 | 0.00 | 4.3 | 18.0 | 12:30p | SSE |
| 30 | 62.3 | 82.3 | 3:00p | 42.2 | 6:00a | 7.1 | 4.4 | 0.90 | 6.0 | 30.0 | 7:30p | E |
| | 50.7 | 82.3 | 30 | 25.5 | 13 | 454.9 | 26.8 | 4.33 | 8.5 | 52.0 | 15 | S |

Max \geq 90.0: 0
 Max \leq 32.0: 0
 Min \leq 32.0: 6
 Min \leq 0.0: 0
 Max Rain: 0.97 ON 04/25/15
 Days of Rain: 12 (>.01 in) 8 (>.1 in) 0 (>1 in)
 Heat Base: 65.0 Cool Base: 65.0 Method: Integration

STREET/SANITATION DIVISIONS

The resources spent sweeping City streets is up by approximately 77% with 106 miles being swept throughout the month of April. The division also spent 14 hours grading alleys and 16 performing weed control mowing.

A 647% increase in resources was expended in cleaning catch basins with the number being 1106 throughout the month compared to 148 Catchbasins a year ago.

The division repaired 6 traffic control signs, replaced 4 traffic control signs, installed 1 traffic control sign and removed 2 traffic control signs. In addition, the Division repaired 23 rollouts and 23 dumpsters, amounting to a 283% increase in rollout repairs from last year.

The division spent the majority of the last two weeks of the month completing Spring Clean Up. The sanitation division collected 432 tons of loose trash, 470 tons of compacted trash, and 69 tons of trash removed from alleys throughout the month. Loose trash is a 176% increase compared to a year ago. Under material removals there were 41 tons this month and 80 pounds of cracked sealing.

| <u>Streets</u> DESCRIPTION | APRIL 2015 | APRIL 2014 | APRIL Change | YTD 2015 | YTD 2014 | YTD Change | 5 yr YTD Avg | 5 yr YTD Change |
|---|---------------|---------------|-----------------|-------------|-------------|---------------|-----------------|--------------------|
| STREET MAINTENANCE | | | | | | | | |
| Streets Swept (Blocks) | | | | | | | 1,144 | -100% |
| Streets Swept (Miles) | 108 | 61 | 77% | 777 | 501 | 55% | 100 | 675% |
| Sweeper Water-Dust Control (Gals) | 5,250 | 3,890 | 35% | 24,500 | 13,140 | 86% | 19,102 | 28% |
| Flushing Streets (Gals) | | | | | | | | |
| Gravel/ABC-Alleys (Tons) | | | | | | | 112 | -100% |
| Gravel/ABC-Streets (Tons) | | | | | | | 491 | -100% |
| Grading Alleys (Blocks) | 14 | | | 14 | | | 234 | -94% |
| Grading Streets (Blocks) | | | | | | | 69 | -100% |
| Grade Parking Lots (Blocks) | | | | | | | | |
| Excavate Sub-base (Cu Yds) | | | | | | | 102 | -100% |
| Excavate Asphalt (Tons) | | | | | | | 26 | -100% |
| Excavate Concrete (Tons) | | | | | | | 5 | -100% |
| Structure Backfill (Tons) | | | | | | | 135 | -100% |
| Backfill-Pit Run & Yard Stock Dirt (Cu Yds) | | 40 | -100% | 191 | 59 | 223% | 220 | -13% |
| Hot Bituminous Mix (Tons) | 34 | 165 | -79% | 110 | 165 | -34% | 67 | 65% |
| Emulsion/Tack Oil (Gals) | | | | | | | | |
| Cold Mix-Asphalt (Tons) | | | | | | | 365 | -100% |
| Catchbasins - Altosid Briquets | | | | | | | | |
| Catchbasins Cleaned (Each) | 1,106 | 148 | 647% | 1,712 | 428 | 300% | 448 | 282% |
| Painting-Parking (Gals) | 4 | 12 | -65% | 26 | 12 | 126% | 8 | 247% |
| Painting-Crosswalks (Gals) | 26 | 12 | 117% | 36 | 12 | 200% | 8 | 362% |
| Painting-Curbs (Gals) | 1 | 4 | -75% | 2 | 4 | -50% | 2 | |
| Painting-Symbols (Gals) | | 0 | -100% | | 0 | -100% | 0 | -100% |
| Painting-Lanes (Gals) | | | | 3 | | | | |
| SIGN MAINTENANCE | | | | | | | | |
| Traffic Control-Repair (Each) | 6 | 5 | 20% | 10 | 31 | -68% | 9 | 14% |
| Traffic Control-Replace (Each) | 4 | 12 | -67% | 13 | 42 | -69% | 26 | -50% |
| Traffic Control-Install (Each) | 1 | | | 12 | 4 | 200% | 23 | -49% |
| Traffic Control-Remove (Each) | | | | 8 | 11 | -27% | 24 | -66% |
| Street Name-Repair (Each) | | | | | | | 0 | -100% |

AIRPORT DIVISION

The airport division witnessed 188 operations during the month of April. Throughout the month this division sold 2382.7 gallons of fuel, which is a 19% decrease from April 2014. However the total year-to-date of 7,853 gallons of fuel, is a 7% decrease compared to a year ago.

| <u>Airport</u> <u>DESCRIPTION</u> | <u>Apr</u> <u>2015</u> | <u>Apr</u> <u>2014</u> | <u>Apr</u> <u>Change</u> | <u>YTD</u> <u>2015</u> | <u>YTD</u> <u>2014</u> | <u>YTD</u> <u>Change</u> | <u>5 yr YTD</u> <u>Avg</u> | <u>5 yr YTD</u> <u>Change</u> |
|--------------------------------------|---------------------------|---------------------------|-----------------------------|---------------------------|---------------------------|-----------------------------|-------------------------------|----------------------------------|
| OPERATIONS BY A/C TYPE | | | | | | | | |
| A/C Single Engine | 132 | 97 | 36% | 385 | 361 | 7% | 408 | -6% |
| A/C Multi Engine | 10 | 30 | -67% | 38 | 55 | -31% | 43 | -12% |
| Helicopter | 8 | 14 | -43% | 36 | 52 | -31% | 65 | -45% |
| Turbojet | 38 | 66 | -42% | 138 | 162 | -15% | 160 | -14% |
| Other Types | | | | | | | | |
| TOTAL OPERATIONS | 188 | 207 | -9% | 597 | 630 | -5% | 676 | -12% |
| AVIATION FUEL DISPENSATION | | | | | | | | |
| Avgas (Gals.) | 959 | 1,322 | -27% | 2,848 | 3,104 | -8% | 3,356 | -15% |
| Jet-A (Gals.) | 1,423 | 1,617 | -12% | 5,005 | 5,372 | -7% | 8,101 | -38% |
| TOTAL FUEL | 2,383 | 2,939 | -19% | 7,853 | 8,476 | -7% | 11,457 | -31% |

CODE ENFORCEMENT DIVISION

There were 1 permits issued for new residential work with a construction value of \$134,000 in the month of April. There were 13 permits for residential additions/alterations with a construction value of \$126,388 and 5 residential reroofing permits with a construction value of \$15,415. There were 1 permits issued for new non-residential work with a construction value of \$450,000 in the month of April. There were 7 permits for non-residential additions and/or alterations with a construction value of \$86,155 and 3 non residential reroofing permits with a construction value of \$42,791. For summation of the month there was a total of 30 building permits issued with a fee structure of \$25,516; 0 demo permits with a fee structure of \$0; 9 fence permits with a fee structure of \$180; 4 mechanical permits with a fee structure of \$105.00; 7 sign permits with a fee structure of \$140; 6 excavation permits with a fee structure of \$180, 0 manufactured home hookup permits with a fee structure of \$0 and 6 miscellaneous permits and/or approvals issued with a fee structure of \$140. Throughout April, there were 62 permits and/or approvals issued with a 22% increase compared to a year ago. The fee structure is \$26,261, a 71% decrease compared to a year ago. The % change is due to the Banner Health clinic built in 2014 located at 102 Hayes Ave.

| <u>Code Enforcement</u> <u>DESCRIPTION</u> | <u>Apr</u> <u>2015</u> | <u>Apr</u> <u>2014</u> | <u>Apr</u> <u>Change</u> | <u>YTD</u> <u>2015</u> | <u>YTD</u> <u>2014</u> | <u>YTD</u> <u>Change</u> | <u>5 yr</u> <u>YTD</u> <u>Avg</u> | <u>5 yr</u> <u>YTD</u> <u>Change</u> |
|---|---------------------------|---------------------------|-----------------------------|---------------------------|---------------------------|-----------------------------|---|--|
| NEW RESIDENTIAL | | | | | | | | |
| Single-Family Detached 101 | | | | | | | | |
| Permits | 1 | 1 | | 2 | 1 | 100% | 1 | 67% |
| Units | 1 | 1 | | 2 | 1 | 100% | 1 | 67% |

| Code Enforcement-Continued | 2015 | 2014 | Change | 2015 | 2014 | Change | Avg | Change |
|--|---------|---------|--------|---------|---------|--------|---------|--------|
| Value | 134,000 | 134,000 | | 267,000 | 134,000 | 99% | 152,060 | 76% |
| Condominiums/Townhouses 102 | | | | | | | | |
| Permits | | | | | | | | |
| Units | | | | | | | | |
| Value | | | | | | | | |
| Duplex 103 | | | | | | | | |
| Permits | | | | | | | | |
| Units | | | | | | | | |
| Value | | | | | | | | |
| Three & Four Family 104 | | | | | | | | |
| Permits | | | | | | | | |
| Units | | | | | | | | |
| Value | | | | | | | | |
| > 4 Family Apartments 105 | | | | | | | | |
| Permits | | | | | | | | |
| Units | | | | | | | | |
| Value | | | | | | | | |
| Manufactured Homes 106 | | | | | | | | |
| Permits | | | | | | | | |
| Units | | | | | | | | |
| Value | | | | | | | | |
| TOTALS | | | | | | | | |
| Permits | 1 | 1 | | 2 | 1 | 100% | 1 | 67% |
| Units | 1 | 1 | | 2 | 1 | 100% | 1 | 67% |
| Value | 134,000 | 134,000 | | 267,000 | 134,000 | 99% | 152,060 | 76% |
| NEW RESIDENTIAL (GROUP/TRANSIENT) | | | | | | | | |
| Hotels & Motels 213 | | | | | | | | |
| Permits | | | | | | | | |
| Units | | | | | | | | |
| Value | | | | | | | | |
| Other Non-housekeeping 214 | | | | | | | | |
| Permits | | | | | | | | |
| Units | | | | | | | | |
| Value | | | | | | | | |
| TOTALS | | | | | | | | |
| Permits | | | | | | | | |
| Units | | | | | | | | |
| Value | | | | | | | | |
| RES/ADD/ALTERATIONS | | | | | | | | |
| Res. Additions/Alterations 434 | | | | | | | | |
| Permits | 18 | 8 | 125% | 49 | 37 | 32% | 37 | 31% |
| Value | 141,803 | 65,724 | 116% | 414,255 | 199,246 | 108% | 278,885 | 49% |
| Residential Garages/Carports 438 | | | | | | | | |
| Permits | | 4 | -100% | 1 | 4 | -75% | 3 | -71% |
| Value | | 61,712 | -100% | 25,000 | 61,712 | -59% | 45,468 | -45% |
| TOTALS - RES. ADD/ALT | | | | | | | | |
| Permits | 18 | 12 | 50% | 50 | 41 | 22% | 41 | 23% |
| Value | 141,803 | 127,436 | 11% | 439,255 | 260,958 | 68% | 324,352 | 35% |
| NEW NONRESIDENTIAL | | | | | | | | |
| Amusement & Recreation 318 | | | | | | | | |
| Permits | | | | 1 | | | | |
| Value | | | | 28,580 | | | | |
| Churches & Religious 319 | | | | | | | | |
| Permits | | | | | | | | |
| Value | | | | | | | | |
| Industrial Buildings 320 | | | | | | | | |
| Permits | | | | | | | 0 | -100% |

| Code Enforcement-Continued | 2015 | 2014 | Change | 2015 | 2014 | Change | Avg | Change |
|--|---------|-----------|--------|---------|-----------|--------|-----------|--------|
| Value | | | | | | | 90,000 | -100% |
| Auto Service & Repair 322 | | | | | | | | |
| Permits | | | | | 1 | -100% | 0 | -100% |
| Value | | | | | 118,267 | -100% | 23,653 | -100% |
| Hospitals & Institutions 323 | | | | | | | | |
| Permits | | 1 | -100% | | 1 | -100% | 0 | -100% |
| Value | | 2,266,440 | -100% | | 2,266,440 | -100% | 453,288 | -100% |
| Offices 324 | | | | | | | | |
| Permits | | | | | | | 0 | -100% |
| Value | | | | | | | 384,920 | -100% |
| Schools & Education 326 | | | | | | | | |
| Permits | | | | | | | | |
| Value | | | | | | | | |
| Commercial Buildings (Retail) 327 | | | | | | | | |
| Permits | | | | 3 | | | | |
| Value | | | | 29,793 | | | | |
| Public Works & Utilities 325 | | | | | | | | |
| Permits | | | | | | | | |
| Value | | | | | | | | |
| Other Buildings 328 | | | | | | | | |
| Permits | | | | | | | 1 | -100% |
| Value | | | | | | | 63,151 | -100% |
| Structures 329 | | | | | | | | |
| Permits | | | | 1 | | | 0 | 150% |
| Value | | | | 20,000 | | | 800 | 2400% |
| TOTALS - NEW NONRESIDENTIAL | | | | | | | | |
| Permits | 1 | 1 | | 6 | 2 | 200% | 2 | 150% |
| Value | 450,000 | 2,266,440 | -80% | 528,373 | 2,384,707 | -78% | 1,015,812 | -48% |
| NONRESIDENTIAL ADD/ALTERATIONS | | | | | | | | |
| Nonresidential Add/Alterations 437 | | | | | | | | |
| Permits | 10 | 3 | 233% | 16 | 12 | 33% | 16 | 3% |
| Value | 128,946 | 41,980 | 207% | 492,266 | 320,308 | 54% | 722,839 | -32% |
| DEMOLITIONS | | | | | | | | |
| Single-Family 645 | | | | | | | | |
| Two-Family 646 | | | | | | | | |
| Three & Four Family 647 | | | | | | | | |
| Five or More Family 648 | | | | | | | | |
| Others 649 | | | | | | | 0 | -100% |
| PERMITS AND FEES | | | | | | | | |
| Building | | | | | | | | |
| Permits | 30 | 17 | 76% | 74 | 56 | 32% | 60 | 23% |
| Fees | 25,516 | 87,937 | -71% | 51,336 | 105,309 | -51% | 62,864 | -18% |
| Demolitions | | | | | | | | |
| Permits | | 2 | -100% | 1 | 2 | -50% | 2 | -38% |
| Fees | | 50 | -100% | 25 | 50 | -50% | 38 | -35% |
| Fence | | | | | | | | |
| Permits | 9 | 7 | 29% | 10 | 11 | -9% | 18 | -43% |
| Fees | 180 | 140 | 29% | 200 | 220 | -9% | 348 | -43% |
| Mechanical | | | | | | | | |
| Permits | 4 | 1 | 300% | 16 | 11 | 45% | 16 | 1% |

PARKS, LIBRARY AND RECREATION DEPARTMENT

APRIL 2015 MONTHLY REPORT

| 2015 | Jan | YTD | Feb | YTD | Mar | YTD | April | YTD | May | YTD |
|---------------|-------------|------------|-------------|------------|--------------|------------|--------------|------------|------------|------------|
| Pavilion | 0 | 0 | 1 | 1 | 0 | 1 | 4 | 5 | | 5 |
| Facility | 3 | 3 | 1 | 4 | 1 | 5 | 3 | 8 | | 8 |
| Bench | 0 | 0 | 1 | 1 | 1 | 2 | 0 | 2 | | 2 |
| \$ | 0 | 0 | 1700 | 1700 | 1825 | 3525 | | 3525 | | 3525 |
| | June | YTD | July | YTD | Aug | YTD | Sep | YTD | Oct | YTD |
| Pavilion | | 5 | | 5 | | 5 | | 5 | | 5 |
| Facility | | 8 | | 8 | | 8 | | 8 | | 8 |
| Bench | | 2 | | 2 | | 2 | | 2 | | 2 |
| \$ | | 3525 | | 3525 | | 3525 | | 3525 | | 3525 |
| | Nov | YTD | Dec | YTD | | | | | | |
| Pavilion | | 5 | | 5 | | | | | | |
| Facility | | 8 | | 8 | | | | | | |
| Bench | | 2 | | 2 | | | | | | |
| \$ | | 3525 | | 3525 | | | | | | |
| 2015 | Jan | YTD | Feb | YTD | March | YTD | April | YTD | May | YTD |
| Tree Planting | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 |
| \$ | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 |
| Tree Removal | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 |
| \$ | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 |
| | June | YTD | July | YTD | Aug | YTD | Sept | YTD | Oct | YTD |
| Tree Planting | | 0 | | 0 | | 0 | | 0 | | 0 |
| \$ | | 0 | | 0 | | 0 | | 0 | | 0 |
| Tree Removal | | 0 | | 0 | | 0 | | 0 | | 0 |
| \$ | | 0 | | 0 | | 0 | | 0 | | 0 |
| | Nov. | YTD | Dec | YTD | | | | | | |
| Tree Planting | | | | | | | | | | |
| \$ | | | | | | | | | | |
| Tree Removal | | | | | | | | | | |
| \$ | | | | | | | | | | |

PARKS, CEMETERY, AND FORESTRY

Parks – Parks department has been busy mowing. They have also been cutting in new tree rings and adding woodchips to existing areas. They also helped with Arbor Day tree planting and preparation.

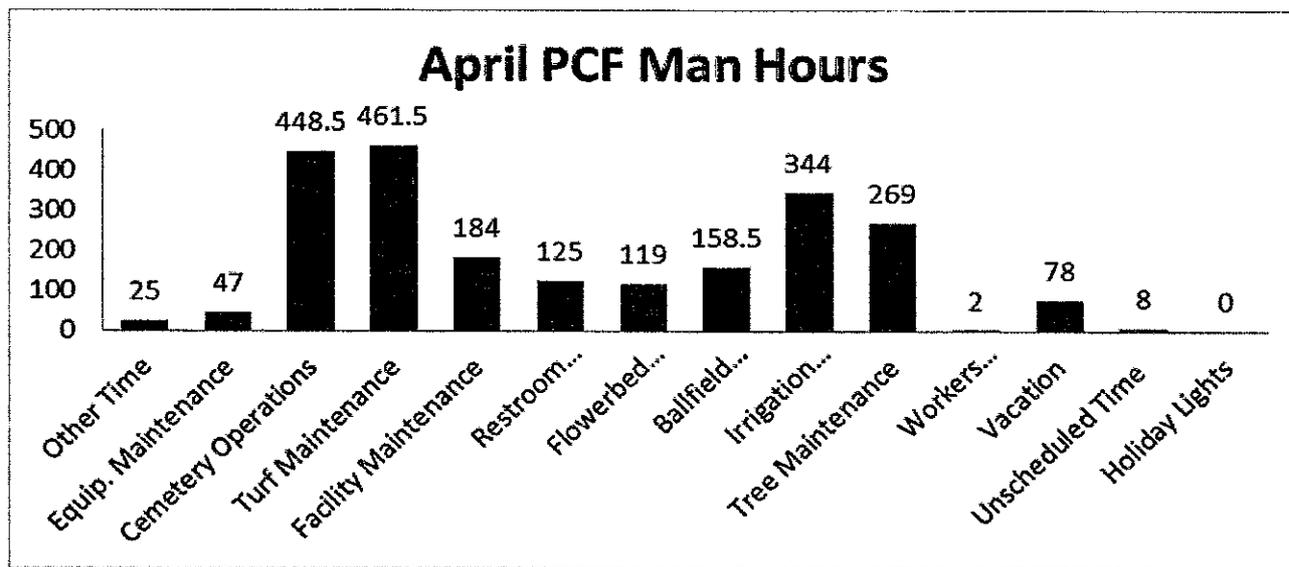
Cemetery – During April there were three (3) opening and closings, three (3) full burial and zero (0) cremains. There were a total of one hundred and twenty (120) graves repaired this month. Routine maintenance is being taken care of as needed. Graves are being leveled when weather permits. They are preparing for Memorial Day weekend.

Forestry – The foresters completed three (3) action requests, trimmed seventeen (17) trees and removed twenty-four (24) trees. They picked up three (3) fallen branches, and removed one (1) hanger. They removed seventeen (17) tree stumps in the month. They have hauled two (2) loads to the landfill. They chipped ten (10) loads of trees. They had two (2) man hours to replace s lights. They also were busy with preparation for Arbor Day. They are busy planting new trees.

Ongoing PCF projects:

- Perform all routine maintenance activities, action requests and stump grinding as necessary.
- Performing routine maintenance in restrooms.
- Preparation at cemetery for Memorial Day weekend.
- Adding tree rings to parks.
- Kiwanis pond is under construction with the new pavilion.
- Cleaning flower beds and readying them for new vegetation.

| DESCRIPTION | Apr 2015 | Apr 2014 | Apr Change | YTD 2015 | YTD 2014 | YTD Change | 5 yr YTD Avg | 5 yr YTD Change |
|------------------------------------|-------------|-------------|---------------|-------------|-------------|---------------|--------------------|-----------------------|
| Parks | | | | | | | | |
| Man-hours of equip maint (all PCF) | 47 | 139 | -66% | 439.5 | 400 | 10% | 489.76 | -10% |
| Facility reservations | 3 | 9 | -67% | 4 | 15 | -73% | 12.2 | -67% |
| Restroom cleanings/inspections | 125 | 128.5 | -3% | 335.5 | 720.5 | -53% | 516.8 | -35% |
| Man-hours of ballfield preparation | 158.5 | 82 | 93% | 289 | 288.5 | 0% | 317.3 | -9% |
| | | | | | | | | |
| CEMETERY | | | | | | | | |
| Opening/Closing | 3 | 11 | -73% | 16 | 35 | -54% | 36.4 | -56% |
| Creamains - Openings/Closing | 0 | 4 | -100% | 7 | 13 | -46% | 14.8 | -53% |
| Spaces sold | 2 | 6 | -67% | 9 | 17 | -47% | 16.4 | -45% |
| Niches sold | 0 | 4 | -100% | 2 | 10 | -80% | 8.2 | -76% |
| Graves repaired/raised | 120 | 57 | 111% | 386 | 347 | 11% | 403 | -4% |
| | | | | | | | | |
| FORESTRY | | | | | | | | |
| Action requests completed | 3 | 1 | 200% | 9 | 11 | -18% | 13.4 | -33% |
| Trees trimmed | 17 | 1 | 1600% | 55 | 34 | 62% | 57 | -4% |
| Trees removed | 24 | 2 | 1100% | 166 | 21 | 690% | 44.2 | 276% |
| Trees Planted | 12 | 6 | 100% | 12 | 6 | 100% | 15 | -20% |
| Stomps removed | 17 | 17 | 0% | 56 | 39 | 44% | 13.4 | 318% |



RECREATION DIVISION

RECREATION CENTER

LIFEGUARD TRAINING AND WATER SAFETY INSTRUCTOR CLASS PREPARATIONS: In April, the Recreation Center has been preparing for the Lifeguard Training and Water Safety Instructor classes. This year, the classes are offered May 26th – 29th. 2 - LGT Instructors and 1 - WSI instructor were located and scheduled to come to Sterling and teach the classes. This year, the WSIT Instructor backed out in mid April, leaving us struggling for an instructor at the last minute. As of 5/8/15 we still do not have an instructor.

Registration Forms and Information Sheets were prepared and distributed to Sterling and all area pools. Textbooks, CRP masks and supplies were ordered. And LGT Pre-test practice dates set.

LIFEGUARD CLASS (L.G.T.) PRE-TEST PREPARATION: There are 35 potential youth interested in taking the American Red Cross Lifeguarding (L.G.T.) course offered at the Recreation Center, May 26 - 29. This is 1 more than last year. Information and registration materials were mailed out to them in April about the class, and information on how to prepare for the class.

We have offered potential lifeguards 4 pre-test practice dates where they can come in for free and brush up on their swimming skills before the pre-test. We do not charge admission for any potential lifeguards in the northeastern Colorado area when they come in to practice for their classes. We have experienced staff members on hand to help them with their front crawl, breaststroke, and the other skills needed to pass the pre-test. We do this for their benefit, because 98% of those who pass the pre-test, pass the L.G.T. class and become our lifeguards.

OUTDOOR POOL PREPARATIONS: A lot of preparations in April are needed to open the outdoor pool in May. April 27 through May 1, Dennis and Gary drained the outdoor pool, scoured the bottom to remove the muck layer, and pressure washed every square inch of both outdoor pools. Blue/White pools will be brought in to de-winterize the outdoor pool in May and the pools have to be ready. The Parks Division was called in to remove the outdoor pool cover

on April 27th. Carl Anderson brought in the big sewer pump to empty the sludge on April 27th. Many outdoor pool parts and supplies were ordered in April.

CPR-PR CLASSES: CPR-PR Classes for 45 staff were set-up in April for the first week of May. The 4 hour long classes are taken each year by all staff to keep their skills sharp. This training cost approximately \$675 in American Red Cross fees and \$1560 in hourly wages for the staff.

SWIMMING LESSONS PREPARATIONS: A lot of time is spent preparing for the Recreation Centers Summer Swimming Lessons Program. Registration material is prepared, rural schools contacted about their pre-registration dates and times, and registration forms for all the summer classes prepared.

OVERALL ADMISSIONS: In April 2015, total admissions were 2,333 patron visits. April, 2014 admissions were 2,603 patron visits. This was down 270 patron visits.

NON-PAID ADMISSIONS: The April, 2015 admissions do not include the following free visits to the Sterling Recreation Center due to Intergovernmental Agreements: 317 visits from Sterling High School P.E. students; 528 visits from Sterling Middle School P.E. students, and 35 visits from home school kids. These free visits to the Recreation Center are provided through Intergovernmental Agreements.

CHILD ADMISSIONS: There were a total of 117 Child Admissions to the Recreation Center in April, 2015. In April, 2014 there were 99. This is up 18 Child Admissions.

YOUTH ADMISSIONS: There were a total of 634 Youth Admissions to the Recreation Center in April, 2015. In April, 2014 there were 542. This is up 92 Youth Admissions.

SENIOR ADMISSIONS: There were a total of 320 Senior Admissions to the Recreation Center in April, 2015. In April, 2014 there were 423. This is down 103 Senior Admissions.

ADULT ADMISSIONS: In April, 2015 there were a total of 784 Adult Admissions to the Recreation Center. In April, 2014 there were 1,091. This was down 307 Adult Admissions.

YEARLY ADMISSIONS: There were 400 Yearly Pass admissions to the Recreation Center in April, 2015. In April, 2014 there were 364. This was up 36 Yearly Admissions.

AQUA AEROBICS CLASSES: There were 68 patrons attending aqua aerobics classes in April, 2015. In April, 2014 there were 112. This is down 44 Aqua Aerobics Admissions.

STERLING SWIM TEAM: The Sterling Swim Team pre-season practice started April 21st. There are 5 kids signed up for the Sterling Swim Team pre-season practice so far. This is 1 more than this time last year. These kids accounted for just 18 visits to the Recreation Center for practice. Pre-season practices are scheduled on Tuesdays and Thursdays from 3:45 - 4:45 p.m. The pool is not open to the public at this time.

RECREATION DIVISION

SPRING VOLLEYBALL: The Spring Women's "Competitive" season ended April 14th and their tournament finished up on April 28th. Women's "Intermediate" ended April 7th and the tournament ended April 27th. Women's "Recreational" ended April 6th and the tournament ended April 27th and the "Co-Rec" league ended April 16th with the tournament ending May 4th. The season began on March 3rd. Most of the games were played in April. There were 30 teams

participating in 4 separate leagues. Overall, there was 1 less team playing than there was last year. In April 2015, there were a total of 1,856 participant visits in Adult Volleyball and 1,160 spectator visits to Sterling Middle School and N.J.C., where the games were played.

GIRL'S SUMMER YOUTH SOFTBALL: In April, 2015, staff was extremely busy preparing for the summer Youth Softball program. Registrations were processed, umpires, scorekeepers and Supervisors hired and equipment passed out. A Youth Softball skills assessment for the Sterling teams was held on Saturday, April 25th with 40 players participating. There were also 7 N.J.C. Women's Softball players and 5 City staff present. The 4 – 8 year old players were placed on teams by Recreation Staff. 21 Sterling coaches drafted their players in the 9 – 14 year old divisions on Sunday, April 26th.

There are **14** girls registered in - Whiffle T-Ball for 4 year olds, **6** - T-ball teams for 5 & 6 year olds, **8** - Staff Pitch teams for 7 & 8 year olds, **5** - Fast Pitch teams for 9 & 10 year olds, **4** - Fast Pitch teams for 11 & 12 year olds and **4** - Fast Pitch teams for 13 & 14 year olds. Overall, there are 29 teams, which is the same number as last year. There are 225 girls in the program, which is 31 less players than last year. Holyoke and Brush are not playing in our leagues this year.

The league schedules will be prepared in May, with games beginning May 26th. We wait to start Youth Softball until after school ends. This is because of the many school-related year-end activities we would have to schedule around.

SUMMER ADULT SOFTBALL: Registration information and materials for Men's slow pitch and Co-Rec. slow pitch softball leagues were processed in April. This year the Men's leagues will play a 10 game season with a tournament at the end. The Co-Rec. leagues will have a 6 game season. The 1st place teams will also get T-shirts and trophies. The leagues schedules will be prepared in May, with games beginning on May 26th.

4 ON 4 ADULT SAND VOLLEYBALL LEAGUE OFFERED: The Recreation Division prepared registration materials and advertised for the Adult Outdoor Sand Volleyball, \$50 leagues, in April. Registration ends May 20th. Our "\$50 Leagues" are very inexpensive to administer, and we have few costs when we offer them. A supervisor is all that is needed because the participants officiate their own games.

Last year, we offered Women's on Wednesday and Co-Rec on Fridays, but ended up combining both leagues on Wednesdays. There were 5 teams last year with a total of 31 participants.

| 2015 | | | | |
|--|------------|------------|------------|------------|
| Description | Jan | Feb | Mar | Apr |
| Winter | | | | |
| Santa at the City | | | | |
| Open Gym Participants | | | | |
| Denver Nuggets Basketball Skills Chllg | | | | |
| Adult Basketball Teams | 24 | 24 | | |
| Adult Basketball Participants | 400 | 400.00 | | |
| Adult Basketball Spectators | 400 | 400.00 | | |
| Youth Basketball Teams | 78 | 78 | | |
| Youth Basketball Participants | 980 | 980.00 | | |
| Youth Basketball Spectators | 4,200.00 | 4,200.00 | | |
| Dodgeball Teams | 8 | 8 | | |
| Dodgeball Participants | 288 | 288 | | |
| Dodgeball Spectators | 240 | 240 | | |
| Spring | | | | |
| Volleyball Teams | | | 30 | 30 |
| Volleyball Participants | | | 928 | 1856 |
| Volleyball Spectators | | | 580 | 1160 |

LIBRARY

The patron count for Sterling Public Library from April 1 through April 30, 2015 was 3,104.

There were 29 meetings in the Community Room in April.

The library had 6 Community Servants for a total of 87 hours of community service. The library had 10 volunteers who worked 36 hours. Total volunteer hours during April were 123.

Sterling Public Library made 154 interlibrary loan requests of other libraries and received 105 items. Other libraries made 118 interlibrary loan requests and Sterling Public Library loaned 100 items. Lending libraries were unable to fill 24 requests and Sterling Public Library was unable to fill 18 requests. Total interlibrary loan requests were 272 and 205 items were circulated.

Janet Bigler reported 12 tutors worked with 32 students for 195 hours during April. The students consisted of 14 adults and 18 youth.

On April 6th the library provided Crafty Characters. Six children made birdcages and birds with brightly colored tails.

Cheryl provided stories and crafts for Our Time on April 2nd 4 participating.

The library participated in One Book 4 Colorado again this year. The program gives a free book to every 4 year old. The book this year was How Do Dinosaurs Get Well Soon by Jane Yolen. An event was held on April 16th to encourage kids to come in and pick up their book. Twenty five kids and 12 adults attended. A total of 73 books were handed out.

On April 20th the library provided Marvelous Monday. Four children and 3 adults attended. Denise read stories and the kids made grass worms. They were encourage to bring us pictures of their worm as it grew or bring the worm to the library to receive a goodie-bag.

The library staff provided a salad luncheon on April 16th to thank all of the library and literacy volunteers.

April 18th was Saturday at the movies. The library showed Big Hero 6 to 7 children and 3 adults.

PROJECT UPDATE:

Technology continues to be an important part of the library. One thousand ninety two patrons signed up and used the Internet and public access computers during April.

There were 73 children who called Dial-a-Story during April. Vickie Wettstein, Cheryl Schulte, Erica Kallsen and Connie Chambers read stories during the month. The stories can be heard by calling 522-6808.

| DESCRIPTION | Apr 2015 | Apr 2014 | Apr Change | YTD 2015 | YTD 2014 | YTD Change | 5 yr YTD Avg | 5 yr YTD Change |
|--------------------------|----------|----------|------------|----------|----------|------------|--------------|-----------------|
| Books Checked Out | 6,800 | 7,563 | -10% | 27,852 | 30,561 | -9% | 32,134 | -13% |
| Digital media | | | | | | | | |
| Overdrive checkouts | 952 | 748 | 27% | 3,592 | 3,063 | 17% | 1,609 | 123% |
| e-magazines | 61 | | | 119 | | | | |
| Music downloads | 65 | 42 | 55% | 216 | 162 | 33% | 32 | 567% |
| Music streaming | 125 | | | 700 | | | | |
| In-house Circulation | 320 | 492 | -35% | 864 | 1,368 | -37% | 2,630 | -67% |
| Volunteer Hours | 36 | 46 | -22% | 166 | 165 | 1% | 112 | 47% |
| Story Time Attendance | 169 | 128 | 32% | 507 | 408 | 24% | 359 | 41% |
| Summer Reading Program | | | | | | | | |
| Reference Questions | 375 | 517 | -27% | 1,401 | 1,854 | -24% | 3,149 | -56% |
| Books Placed on Hold | 216 | 290 | -26% | 999 | 1,470 | -32% | 1,801 | -45% |
| Inter-Library Loans | | | | | | | | |
| Borrowed requests | 154 | 191 | -19% | 564 | 756 | -25% | 858 | -34% |
| Loaned requests | 118 | 185 | -36% | 677 | 773 | -12% | 894 | -24% |
| Total | 272 | 376 | -28% | 1,241 | 1,529 | -19% | 1,752 | -29% |
| Library Meeting Room Use | 29 | 27 | 7% | 107 | 128 | -16% | 105 | 2% |
| Patrons Using Facility | 3,104 | 3,933 | -21% | 13,208 | 15,576 | -15% | 17,027 | -22% |
| Hours Tutoring | 195 | 181 | 8% | 613 | 588 | 4% | 569 | 8% |
| Internet use | 1,092 | 1,612 | -32% | 4,404 | 6,251 | -30% | 6,503 | -32% |

OVERLAND TRAIL MUSEUM

The Overland Trail Museum had 729 visitors during the month of March from 15 states and 1 foreign country. Our visitation numbers were significantly lower than April 2014 because of the Journey Stories exhibit that we opened last year. Our regular daily admissions were somewhat higher.

Family Fun Saturday took place on April 4 with about 45 people in attendance. Parents and children took part in the program titled "Archaeology Spectacular". Kids learned about archaeological digs in our archaeology pit and learned about what we can learn about history from artifacts.

The Children's program "Critter Fest" took place on April 18 with 8 children and 6 parents attending. School field trips began in April with a visit from Peetz preschool and followed by four visits from Thomson Primary (Brush), Wray Elementary and Campbell Elementary. The first Wagons West program took place on April 24 with 65 4th grade students attending. Wagons West will continue in May.

We had two facility rentals during the month of April. One was a private party and the second was a board meeting for Rural Philanthropy Days hosted by Rural Solutions.

Kay met with the Lodging Tax Board on Monday April 6 to request funds for advertising for Heritage Festival 2015. The funding request of \$2500 was granted. The end of April she also met with the Logan County Commissioners to request \$1500 Heritage Festival funding. After some discussion about the county funds being used for a City of Sterling event, the Commissioners voted to approve the request. Heritage Festival planning has continued with some unexpected issues concerning the shuttle service. Some new alternatives are being looked into. Two historic speakers have been hired as well as the main band to perform that day.

Both Kay and Perry have been on the two local radio stations to promote programs and events at the museum. Kay also presented a program to the Lions Club about the 100 year birthday celebration coming up for the Dailey Store. Planning for this event has continued. The event will take place on May 30.

The Parks department has planted six new trees at the museum. Also the old landscaping has been removed and a new landscape plan has been submitted by Country Gardens.

Museum Projects

| MUSEUM FLOOD RESTORATION | Ongoing |
|--|-----------------------|
| Oral History project | In Progress |
| Collections storage cleaning | In progress |
| Accessioning artifacts | Ongoing project |
| Archiving obits & anniversaries | Ongoing project |
| Cleaning buildings & artifacts | Ongoing |
| Tannery | In progress |
| Archive room | In progress |
| Research Room | Plans progressing |
| Reorganization of photo archives | In progress |
| Concrete work (gutters & sidewalks) | On hold |
| Landscaping/sprinklers (flood restoration) | To begin May 1 |

| DESCRIPTION | Apr 2015 | Apr 2014 | Apr Change | YTD 2015 | YTD 2014 | YTD Change | 5 yr YTD Avg | 5 yr YTD Change |
|---------------------------------------|-------------|-------------|---------------|-------------|-------------|---------------|--------------------|-----------------------|
| Numbers of Donors | 1 | 2 | -50% | 10 | 6 | 67% | 8 | 19% |
| Number of items donated | 1 | 5 | -80% | 27 | 12 | 125% | 26 | 5% |
| Number of School Visits | 6 | 11 | -45% | 6 | 12 | -50% | 7 | -12% |
| Number of Students | 222 | 509 | -56% | 222 | 519 | -57% | 255 | -13% |
| Prairie School Students | | | | | | | | |
| Prairie School Teachers | | | | | | | | |
| Number of Special Events | 2 | 5 | -60% | 10 | 7 | 43% | 5 | 117% |
| Total Attendance of Special Events | 50 | 260 | -81% | 210 | 305 | -31% | 133 | 58% |
| Number of facility rentals | 2 | | | 5 | 9 | -44% | 4 | 14% |
| Number of Tour Buses | | | | | | | 0 | -100% |
| Tour Bus Visitors | | | | | | | 3 | -100% |
| States represented | 15 | 23 | -35% | 54 | 24 | 125% | 46 | 17% |
| Foreign Countries Represented | 1 | 2 | -50% | 1 | 2 | -50% | 3 | -62% |
| Total of All Visitors | 729 | 1,303 | -44% | 1,684 | 1,626 | 4% | 1,302 | 29% |
| Volunteer Hours | 15 | 6 | 150% | 18 | 11 | 64% | 81 | -78% |
| Square Foot, Bldg. Maintained | 29,766 | 29,766 | | 119,064 | 119,064 | | 111,064 | 7% |