

STERLING

A Colorado Treasure

MONTHLY REPORTS
April 2014

CITY MANAGER

APRIL 2014 MONTHLY REPORT

City Manager:

In the month of April Acting City Manager Brown attended or met with:

Gary Nichols and Jay Lee to discuss leadership of the Logan County Economic Development Corporation (LCEDC);
Gene Manuello to discuss the Scalva property and the sand chute;
Stan Kaiser to discuss the CAD system in dispatch;
Building Safety committee;
Jeff Kraft and Dick Pickett – FEMA State representatives
George Hunt – twice - to discuss Buffalo Hills;
Deb Forbes for travel request training;
Walt Hardesty for discussion of dispatch;
Jake Dugger – Utility Services – discussion of water tanks;
Randy Champ – manager of Home Depot to discuss Sunset Memorial Gardens;
Attended a CIRSA luncheon;
Meeting of the Northern Colorado Water Conservancy District;
Kim Sellers, Laurie Jones and Marilee Johnson for advertising grant;
Attended a Job Fair at Northeastern Junior College;
Hazardous operations training sponsored by CIRSA;
Met with representatives from Noble Properties;
Jim Horner and Alan Hoal – downtown conditions;
Met with Dr. Fredregill – Humane Society;
Participated in spring cleanup;
Councilmember Bob McCarty for information on City Codes with George Good;
Met with front line support group;
Laurie Jones from LCEDC; and
Participated in the Arbor Day event.

Executive Secretary:

The Executive Secretary continues to do the packets for Council. She attends the administrative staff meetings and prepares the minutes.

Connie is a member of the employee newsletter committee and continues to help with the publication of it. The Executive Secretary attends the Web Group meetings and the weekly clerical staff meetings. She prepares the monthly reports, puts them on the web site and scans them into Laser Fiche for future reference.

Connie prepared for and attended the Sterling Urban Renewal Authority meeting on April 8, 2014.

Emergency Management Coordinator (EMC):

MEETINGS ATTENDED

The following are the meetings EMC Owens attended in April;

- Northeast CO Emergency Managers Group
- Northeast All Hazards Region, DHS grants meeting
- Logan County EMS Council
- Logan County ESF8 / Health Care Coalition

- Logan County Board of County Commissioners quarterly report
- Sterling Emergency Communications Center Advisory Board
- Weekly Meetings
- New World CAD Systems with E911 Authority and City Departments
- Building Security Committee
- Honeywell Assessment report.
- State Dept. of Fire Prevention and Control with County Commissioners.
- Annual Operating Plan for Wildland Fires

TRAINING AND RESPONSES

The EMC participated in a multi-agency full scale exercise hosted by the Colorado Department of Corrections. The exercise dealt with a county wide response to a prisoner escape close to Sterling.

OTHER OEM ACTIVITIES

Bob traveled to the Fort Collins American Red Cross to pick up 12 cases of sandless sandbags. The sandbags were donated by the ARC for use in future flood events. Along with Chief Vogel, we gave an interview for Channel 7 News.

With Public Works, we tested all of the Sterling tornado sirens in preparation for the summer testing. Weekly testing of the sirens begun on April 4th and will continue until September.

The EMC was a guest on the KSTC Cross Talk show. He spoke about family preparedness and planning.

Bob completed the 2nd quarter Emergency Manager Program Grant reports for the State.

EMC OwensI attended a two hour webinar from Century Link, reference our 911 data.

The EMC attended an all day seminar in Longmont for an Intrado presentation on alternative planning for our 911 data,

EMC Owens obtained a \$22k grant from the DHS for a new tornado siren for the downtown area of Sterling.

Sterling Emergency Communications Center:

- Communications Center handled 2,177 calls for service during the month of April 2014, a 1 percent increase from the 2,156 calls received in April 2013.
- Sterling Police Department handled 1,100 calls for service in April 2014, a 13 percent increase compared to 973 calls for service received in April 2013.
- Logan County Sheriff's Office received 808 calls for service in April 2014, a 1 percent decrease compared to 815 calls for service received in April 2013.
- Crook Fire Department handled 9 calls for service in April 2014 compared to 5 calls for service in April 2013.
- Fleming Fire received 2 calls for service in April 2014 compared to 3 call for service in April 2013.
- Merino Fire handled 20 calls for service in April 2014 compared to 5 calls for service in April 2013.

- Peetz Fire handled 1 call for service in April 2014 compared to 8 calls for service in April 2013.
- Sterling Fire handled 214 calls for service in April 2014, a 30 percent increase compared to 165 calls handled in April 2013.

DESCRIPTION	Apr 2014	Apr 2013	Apr Change	YTD 2014	YTD 2013	YTD Change
ACTIVITIES						
CALLS for SERVICE						
STERLING DISPATCH	2,177	2,156	1%	7,753	7,803	-1%
CITY OF STERLING	1,100	973	13%	3,972	3,487	14%
LOGAN COUNTY	808	815	-1%	2,711	2,953	-8%
STERLING FIRE 07530	214	165	30%	778	657	18%
CROOK FIRE 07505	9	5		46	16	
FLEMING FIRE 07515	2	3		16	12	
MERINO FIRE 07522	20	8		64	29	
PEETZ FIRE 07525	6	6		8	16	

Information Technology Specialist (ITS):

Daily backup of all servers, Finance & Police Systems. Performed the routine changes for user processes and file security maintenance.

ITS Anderson assisted several departments with phone issues, printer, computer problems and updates and changes to the city website. One of the new police computers lost the Mobile program settings. A new network printer was installed at the Library. Mary Ann replaced five monitors. New Age was contacted for repair on finance printer.

Les from Platinum was able to repair a problem with the backup system and troubleshooting a problem with anti-virus program on the SCADA system. There was a problem with connecting the cash register computers to the Citrix server – caused by an automatic update on the server.

Dispatch reported a problem with e-mails to the fire department, we found a certificate error that was corrected.

ITS Anderson assisted with moving computers in Public Works. She changed out one computer in Finance and worked on two for public works. Two new computers were set up for WTP as well.

Mary Ann attended a SWellness meetings in preparation for coming events and lunch & Learn at the Service Center. She toured the water treatment plant and the current display at the Museum with the secretary staff. She covered the phones at the reception desk for breaks as needed.

The ITS sat in on a conference web meeting at the Library regarding recommendations for future Library network changes. She attended a Building Security Meeting from Honeywell at EOC. She sent a report to the City Manager regarding the possibility of moving servers to the Communications Center.

CITY ATTORNEY

APRIL 2014 MONTHLY REPORT

MEETINGS:

The City Attorney attends City Council meetings and work sessions, Staff meetings, and various other meetings as needed, including meetings with department directors, individual City Council members, and other personnel. The City Attorney also attends various meetings with the City Manager and individuals as needed and requested. The City Attorney attended a meeting with a CIRSA representative and the attorney representing the City on a personal injury lawsuit; attended a meeting with Police Chief Kerr regarding the SECC Advisory Board; and attended a meeting with a Logan County Humane Society representative and its attorney. The Deputy City Attorneys attend meetings as required for their respective positions.

The paralegal attends staff meetings, Swellness presentations, secretarial meetings when there is training, and various meetings as requested by the City Attorney, including City Council meetings and work sessions.

DOCUMENT PREPARATION:

Prepared agendas and packets for City Attorney's submission to City Council Meetings.

Prepared the following Resolutions:

Resolution No. 4-1-14, Series of 2014 – A Resolution before the City of Sterling, Logan County, Colorado approving an Agreement for transfer of entitlements for the fiscal year 2014 with the U.S. Department of Transportation Federal Aviation Administration.

Prepared the following Ordinances:

None.

This office prepared and processed the required Notices and publications for a public hearing on a conditional use application.

Other Documents:

The City Attorney has commenced extensive work on a project for the sale/development of City-owned property commonly known as the Buffalo Hills Marketplace, including preparation of a Request for Proposals and related information package.

The City Attorney reviewed and assisted in finalizing various contracts and other legal documents for City departments.

MUNICIPAL COURT:

The Deputy City Attorney did not have any trials in April. Three defendants changed their pleas to guilty prior to trial; seven charges were dismissed, including three with proof of insurance; and thirteen defendants entered into deferred judgment stipulations. This office prepares Court documents, including miscellaneous pleadings such as guilty pleas and stipulations, various subpoenas, memos to the Police Department and Humane Society regarding trials, trial schedules, motions, jury instructions when needed, and correspondence and discovery letters. Court files are copied and Police Department, Humane Society, and attorney files are prepared for trial.

LIQUOR LICENSING:

This office processed four liquor license renewal applications, one tastings permit renewal application, and one liquor license transfer application.

MISCELLANEOUS:

The City Attorney continues to work with the City's Water Attorneys on water / water court issues.

The City Attorney continues to assist with the executive search for the City Manager position.

The City Attorney has commenced related work on the Buffalo Hills Marketplace project, including review of plats, ordering of an Ownership and Encumbrance Report from the title company, and attending various meetings related to this project.

The paralegal does research, drafts documents and pleadings, and performs all other related legal work relating to the position. The paralegal makes telephone calls to library patrons regarding past due items, and processes letters to library patrons prepared by the library staff, regarding past due items. The paralegal also assists with answering the telephones and receptionist duties when needed, and covers/assists other departments as requested, when necessary.

FINANCE DEPARTMENT
APRIL 2014 MONTHLY REPORT

The Finance Department assisted 3,231 customers during the month of April 2014. This compares to 3,164 customers in April 2013. This number does not include the contacts made by the Director of Finance. There were on average 147 customer contacts per day for April 2014. Please review the Finance Department Activities report for additional information regarding the various services that the Department of Finance and Records provided in April 2014 in comparison to April 2013.

The General Fund revenues for the month of April 2014 amounted to \$1,368,324.93. The revenue for the month ended April 2013 in the General Fund amounted to \$1,276,909.76. Expenditures for the General fund for the month ending April 30, 2014 amounted to \$1,195,230.03 and for the same period in 2013 the expenditures were \$858,409.75

Cash in all City funds totaled \$2,430,484.73 on April 30, 2014 and for April 30, 2013 on hand was \$2,424,451.71. On April 30, 2014 the City of Sterling had outstanding a total of \$14,585,932.04 in investments, this amount is for all funds. This breaks down to \$206,097.92 in Certificates of Deposit, \$14,279,344.63, ColoTrust Plus and \$100,489.49 in Money Market.

There were \$1,580,580.89 worth of checks issued in April 2014 for all funds; this compares to \$1,301,413.02 for the same period in 2013. There were 6367.6 gallons of gasoline and diesel used in the month of April 2014 for all City operations. This compares to 6464.0 gallons gasoline and diesel used in April 2013.

Please see the Finance Department's activity list below for other comparisons.

Investment Breakdown

2014

THIS SUMMARY IS PROVIDED TO SHOW THE PLACEMENT OF INVESTMENTS. PLEASE REFER TO THE BALANCE SHEETS FOR THE VARIOUS FUNDS FOR TOTAL CASH & CASH EQUIVALENT.

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	4/30/14
General Fund:				
Colotrust Plus	\$1,824,492.93	\$300,000.00	\$455,177.22	\$1,979,670.15
Colotrust Plus - Seizure Money	\$26,678.51	\$0.00	\$2.44	\$26,680.95
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$1,851,171.44	\$300,000.00	\$455,179.66	\$2,006,351.10
Hotel Tax Fund:				
Colotrust Plus	\$275,001.89	\$0.00	\$26.06	\$275,027.95
TOTALS	\$275,001.89	\$0.00	\$26.06	\$275,027.95
Water Fund:				
Colotrust Plus	\$2,005,224.55	\$0.00	\$310,204.34	\$2,315,428.89
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$2,005,224.55	\$0.00	\$310,204.34	\$2,315,428.89
Sanitation Fund:				
Colotrust Plus	\$588,837.92	\$10,000.00	\$55.36	\$578,893.28
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$588,837.92	\$10,000.00	\$55.36	\$578,893.28
Sewer Fund:				
Colotrust Plus	\$4,069,893.20	\$25,000.00	\$70,388.12	\$4,115,281.32
Certificates of Deposit	\$206,097.92	\$0.00	\$0.00	\$206,097.92
Money Market	\$100,489.49	\$0.00	\$2.48	\$100,491.97
TOTALS	\$4,376,480.61	\$25,000.00	\$70,390.60	\$4,421,871.21
Perpetual Care Fund:				
Colotrust Plus	\$188,303.53	\$0.00	\$17.74	\$188,321.27
TOTALS	\$188,303.53	\$0.00	\$17.74	\$188,321.27

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	4/30/14
Library Improvement Fund:				
Colostrust Plus	\$27,941.71	\$0.00	\$2.66	\$27,944.37
TOTALS	\$27,941.71	\$0.00	\$2.66	\$27,944.37
Conservation Trust Fund:				
Colostrust Plus	\$203,232.19	\$0.00	\$19.20	\$203,251.39
TOTALS	\$203,232.19	\$0.00	\$19.20	\$203,251.39
Karl Falch Library Trust Fund:				
Colostrust Plus	\$31,143.75	\$0.00	\$2.96	\$31,146.71
TOTALS	\$31,143.75	\$0.00	\$2.96	\$31,146.71
Employee Self-Insurance Fund:				
Colostrust Plus	\$570,649.65	\$0.00	\$54.00	\$570,703.65
TOTALS	\$570,649.65	\$0.00	\$54.00	\$570,703.65
Service Center Fund:				
Colostrust Plus	\$355,581.20	\$0.00	\$35,035.18	\$390,616.38
TOTALS	\$355,581.20	\$0.00	\$35,035.18	\$390,616.38
Old Hire Police Pension Fund:				
Colostrust Plus	\$754,344.02	\$16,000.00	\$70.70	\$738,414.72
TOTALS	\$754,344.02	\$16,000.00	\$70.70	\$738,414.72
Risk Management Fund:				
Colostrust Plus	\$775,341.55	\$0.00	\$73.46	\$775,415.01
TOTALS	\$775,341.55	\$0.00	\$73.46	\$775,415.01
Capital Equipment Fund:				
Colostrust Plus	\$1,217,388.60	\$0.00	\$25,116.34	\$1,242,504.94
TOTALS	\$1,217,388.60	\$0.00	\$25,116.34	\$1,242,504.94

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	4/30/14
Capital Improvement Fund:				
Colostrust Plus	\$819,965.99	\$0.00	\$77.66	\$820,043.65
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$819,965.99	\$0.00	\$77.66	\$820,043.65
Grand Totals All Funds:				
Colostrust Plus	\$13,734,021.19	\$351,000.00	\$896,323.44	\$14,279,344.63
Certificates of Deposit	\$206,097.92	\$0.00	\$0.00	\$206,097.92
Money Market	\$100,489.49	\$0.00	\$2.48	\$100,491.97
Grand Total	\$14,040,608.60	\$351,000.00	\$896,325.92	\$14,585,934.52

GENERAL FUND

This Document is for Internal Use and Represents Unaudited Figures

4/30/2014

BALANCE SHEET

ASSETS:

Cash	\$450,814.58
Flex Cash Account	\$8,893.52
Petty Cash	\$980.00
Cash with County Treasurer	\$326,445.45
Accounts Receivable	\$199,164.84
Taxes Receivable	\$60,483.54
Sales Tax Receivable	\$671,215.73
Property Tax Receivable	\$1,024,649.00
Investments	\$1,979,670.15
Investment - Federal Seizure	\$26,680.95
Prepaid Fuel	\$33,130.91
Prepaid Fuel - Airport	\$11,455.88
Payroll Clearing	\$394.76
Postage Clearing Account	\$2,952.17
Prepaid Prisoner Housing	\$44,618.00
Sales Tax Clearing	<u>-\$3.83</u>

TOTAL ASSETS

\$4,841,545.65

LIABILITIES:

Ded/Ben Clearing Account	-\$98.33
Accounts Payable	\$269,724.82
Accounts Payable - Logan County	\$839.76
Accrued Salaries	\$223,959.13
Court Bonds	\$935.00
Restitution Clearing Account	\$1,317.71
Seizures	\$600.00
Deferred Revenue	\$1,024,649.00
Deferred Revenue - Other	<u>\$826.86</u>

TOTAL LIABILITIES

\$1,522,753.95

FUND BALANCE:

Reserve for Museum (Bernice Sanders)	\$28,332.10
Reserve for Museum (Exhibits)	\$42,505.32
Designated for Arts	\$70,000.00
Unreserved Fund Balance	\$2,666,892.23
Excess Revenue over Expenditures	<u>\$511,062.05</u>

TOTAL FUND BALANCE

\$3,318,791.70

**TOTAL LIABILITIES
& FUND BALANCE**

\$4,841,545.65

GENERAL FUND

4/30/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Real & Personal Prop. Tax	\$1,015,537.00	\$320,194.20	\$704,141.86	\$311,395.14
Road & Bridge Fund Taxes	\$80,000.00	\$0.00	\$60,042.16	\$19,957.84
Auto Ownership Taxes	\$100,000.00	\$8,940.09	\$43,823.07	\$56,176.93
Sales Tax	\$6,625,000.00	\$632,327.20	\$2,300,479.66	\$4,324,520.34
Vehicle Use Tax	\$230,000.00	\$30,165.43	\$94,869.45	\$135,130.55
Building Material Use Tax	\$70,000.00	\$2,799.24	\$56,415.10	\$13,584.90
Sales Tax Rebate	\$58,000.00	\$4,556.00	\$14,313.00	\$43,687.00
Employment Occupation Tax	\$15,400.00	\$0.00	\$15,400.00	\$0.00
TOTAL TAXES	\$8,193,937.00	\$998,982.16	\$3,289,484.30	\$4,904,452.70
Franchise Taxes	\$681,775.00	\$55,409.43	\$254,074.69	\$427,700.31
Licenses & Permits	\$172,950.00	\$16,532.85	\$69,519.69	\$103,430.31
Intergovernmental Revenue	\$3,714,806.00	\$124,380.58	\$517,625.03	\$3,197,180.97
Charges for Service	\$261,700.00	\$23,195.07	\$64,877.87	\$196,822.13
Fines & Forfeits	\$128,300.00	\$10,683.28	\$36,988.50	\$91,311.50
Miscellaneous Revenue	\$486,415.00	\$92,534.56	\$209,126.47	\$277,288.53
Transfer from Other Funds	\$560,918.00	\$46,607.00	\$186,428.00	\$374,490.00
TOTAL OTHER REVENUES	\$6,006,864.00	\$369,342.77	\$1,338,640.25	\$4,668,223.75
GRAND TOTAL REVENUES	\$14,200,801.00	\$1,368,324.93	\$4,628,124.55	\$9,572,676.45

GENERAL FUND

4/30/2014

<u>EXPENDITURES:</u>	BUDGETED	EXPENSES	EXPENSES	
<u>GENERAL GOVERNMENT:</u>	2014	CURRENT MO.	TO DATE	BALANCE
Council	\$102,931.00	\$8,585.59	\$24,762.11	\$78,168.89
City Manager	\$362,707.00	\$16,819.70	\$69,214.77	\$293,492.23
City Attorney	\$200,943.00	\$23,651.14	\$91,128.12	\$109,814.88
Municipal Court	\$106,187.00	\$7,473.22	\$32,799.88	\$73,387.12
Finance	\$461,416.00	\$41,779.76	\$168,620.66	\$292,795.34
City Hall & Non-Departmental	\$1,410,519.00	\$148,318.71	\$616,100.98	\$794,418.02
Personnel	\$247,883.00	\$22,448.71	\$97,659.89	\$150,223.11
TOTAL GENERAL GOVERNMENT	\$2,892,586.00	\$269,076.83	\$1,100,286.41	\$1,792,299.59
<u>PUBLIC SAFETY:</u>				
Police	\$1,877,708.00	\$152,808.38	\$603,615.74	\$1,274,092.26
Dispatch Center	\$540,485.00	\$46,489.59	\$190,987.29	\$349,497.71
Youth Services	\$112,236.00	\$8,682.64	\$37,689.70	\$74,546.30
Fire	\$1,503,004.00	\$121,529.38	\$490,205.66	\$1,012,798.34
Ambulance Service	\$648,607.00	\$53,772.45	\$217,382.92	\$431,224.08

TOTAL PUBLIC SAFETY	\$4,682,040.00	\$383,282.44	\$1,539,881.31	\$3,142,158.69
<u>PUBLIC WORKS:</u>				
Street	\$2,332,206.00	\$89,731.25	\$320,836.35	\$2,011,369.65
Engineering & Operations	\$384,776.00	\$26,813.47	\$113,586.12	\$271,189.88
Airport	\$2,337,259.00	\$226,455.00	\$269,344.21	\$2,067,914.79
TOTAL PUBLIC WORKS	\$5,054,241.00	\$342,999.72	\$703,766.68	\$4,350,474.32
<u>CULTURE & RECREATION:</u>				
Riverside Cemetery	\$251,437.00	\$16,368.92	\$51,170.63	\$200,266.37
Museum	\$185,293.00	\$15,000.42	\$44,296.95	\$140,996.05
Parks	\$453,104.00	\$23,705.01	\$99,315.10	\$353,788.90
Recreation Center	\$531,449.00	\$33,677.13	\$134,339.20	\$397,109.80
Forestry	\$134,046.00	\$20,112.88	\$49,830.60	\$84,215.40
Rec. Administration	\$478,439.00	\$35,279.29	\$171,972.46	\$306,466.54
Softball	\$43,520.00	\$2,629.67	\$4,045.37	\$39,474.63
Youth Softball	\$13,732.00	\$90.00	\$263.33	\$13,468.67
Basketball	\$8,932.00	\$90.00	\$7,365.36	\$1,566.64
Volleyball	\$7,045.00	\$1,934.34	\$3,285.90	\$3,759.10
Tolla Brown Skate Park	\$11,660.00	\$698.82	\$2,066.42	\$9,593.58
Special Events	\$26,000.00	\$8,649.17	\$10,284.91	\$15,715.09
Tennis	\$18,450.00	\$1,260.53	\$2,706.86	\$15,743.14
Youth Basketball	\$25,164.00	\$179.00	\$16,018.84	\$9,145.16
Youth Volleyball	\$10,022.00	\$60.00	\$203.35	\$9,818.65
Baseball	\$25,485.00	\$1,107.35	\$1,715.80	\$23,769.20
Library	\$531,029.00	\$39,028.51	\$174,247.02	\$356,781.98
TOTAL CULTURE & RECREATION	\$2,754,807.00	\$199,871.04	\$773,128.10	\$1,981,678.90
GRAND TOTAL EXPENDITURES	\$15,383,674.00	\$1,195,230.03	\$4,117,062.50	\$11,266,611.50

HOTEL TAX FUND

4/30/2014

<u>REVENUES</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Hotel Tax	\$125,000.00	\$16,124.19	\$35,031.94	\$89,968.06
Investment Earnings	\$200.00	\$26.06	\$98.36	\$101.64
Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00
TOTAL HOTEL TAX FUND REVENUE	\$126,700.00	\$16,150.25	\$35,130.30	\$91,569.70

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$50.00	\$0.00	\$50.00	\$0.00

Beautification	\$200,130.00	\$100.00	\$114.66	\$200,015.34
TOTAL EXPENDITURES	\$200,180.00	\$100.00	\$164.66	\$200,015.34

BALANCE SHEET
4/30/2014

ASSETS:

Cash	\$26,981.07			
Investments	\$275,027.95			
		TOTAL ASSETS		\$302,009.02

LIABILITIES:

Accounts Payable	\$9,882.56			
		TOTAL LIABILITIES		\$9,882.56

FUND BALANCE:

Retained Earnings	\$257,160.82			
Excess Revenue over Expenditures	\$34,965.64			
		TOTAL FUND BALANCE		\$292,126.46

		TOTAL LIABILITIES AND FUND BALANCE		\$302,009.02
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WATER FUND

4/30/2014
BALANCE SHEET

ASSETS:

Cash	\$799,313.48			
Cash with Fiscal Agent	\$6,826,901.37			
Accounts Receivable	\$962.73			
Accounts Receivable - Utility Billing	\$290,957.12			
Supply Inventory	\$269,124.73			
Investments	\$2,315,428.89			
Fixed Assets (Net)	\$32,341,323.75			
		TOTAL ASSETS		\$42,844,012.07

LIABILITIES:

Accounts Payable	\$153,508.69			
Unpaid Compensated Absences	\$15,711.90			
Accrued Salaries	\$12,622.49			
Accounts Payable Assess Fee	\$3,121.01			
Loan Payable CWRPDA	\$27,320,661.67			
Loan Payable Premium	\$663,536.10			
Due to Sewer Fund	\$243,007.11			
Lease Interest Payable	\$254,052.58			
		TOTAL LIABILITIES		\$28,666,221.55

FUND BALANCE:

Reserve for Painting	\$600,000.00			
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Reserve for Capital Replacement	\$3,695,015.00		
Retained Earnings	\$10,712,150.02		
Excess Revenue over Expenditures	<u>-\$829,374.50</u>		
		TOTAL FUND BALANCE	<u>\$14,177,790.52</u>
		TOTAL LIABILITIES AND FUND BALANCE	<u>\$42,844,012.07</u>

WATER FUND

4/30/2014

<u>REVENUES</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Water Revenue-Inside Residential	\$3,262,355.00	\$209,338.75	\$808,289.87	\$2,454,065.13
Water Revenue-Outside Residential	\$314,970.00	\$16,900.16	\$51,617.79	\$263,352.21
Water Revenue-Inside Commercial	\$1,104,115.00	\$68,789.65	\$257,402.88	\$846,712.12
Water Revenue-Outside Commercial	\$8,073.00	\$462.54	\$1,421.35	\$6,651.65
Water Revenue-Inside Industrial	\$529,540.00	\$29,716.82	\$85,175.10	\$444,364.90
Misc. Water Sales	\$5,000.00	\$715.80	\$2,330.10	\$2,669.90
Surcharge	\$25,000.00	\$1,351.12	\$5,069.45	\$19,930.55
Service Charges	\$46,421.00	\$4,245.80	\$18,480.65	\$27,940.35
Tapping Charges	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Water Div. Services	\$4,000.00	\$91.24	\$825.15	\$3,174.85
Penalties	\$39,194.00	\$3,222.97	\$11,904.53	\$27,289.47
Investment Earnings	\$1,500.00	\$204.34	\$780.69	\$719.31
Miscellaneous	\$1,000.00	\$0.00	\$326.06	\$673.94
Rents from land	\$165,913.00	\$159,790.00	\$159,790.00	\$6,123.00
Water Credits	\$0.00	\$0.00	\$492.00	-\$492.00
Plant Investment Fees	\$10,000.00	\$0.00	\$14,160.00	-\$4,160.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Other Refunds of Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	<u>\$5,522,081.00</u>	<u>\$494,829.19</u>	<u>\$1,418,065.62</u>	<u>\$4,104,015.38</u>

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
<u>WATER LINES:</u>				
Personnel	\$234,152.00	\$12,303.44	\$52,190.26	\$181,961.74
Maintenance & Operation	\$707,625.00	\$54,810.99	\$173,041.56	\$534,583.44
Capital Outlay	\$2,533,541.00	\$40,091.37	\$44,519.27	\$2,489,021.73
Transfer to General Fund	\$138,505.00	\$11,542.00	\$46,168.00	\$92,337.00
TOTAL EXPENDITURES	<u>\$3,613,823.00</u>	<u>\$118,747.80</u>	<u>\$315,919.09</u>	<u>\$3,297,903.91</u>
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL WATER FUND W/DEBT	<u>\$3,613,823.00</u>	<u>\$118,747.80</u>	<u>\$315,919.09</u>	<u>\$3,297,903.91</u>

WATER PLANT:

Personnel	\$325,661.00	\$17,454.55	\$71,422.98	\$254,238.02
Maintenance & Operation	\$2,635,243.00	\$237,497.58	\$573,275.14	\$2,061,967.86
Capital Outlay	\$938,985.00	\$57,636.79	\$328,281.09	\$610,703.91
Transfer to General Fund	\$86,495.00	\$7,207.00	\$28,828.00	\$57,667.00
TOTAL EXPENDITURES	\$3,986,384.00	\$319,795.92	\$1,001,807.21	\$2,984,576.79
Debt Service	\$1,859,428.00	\$0.00	\$929,713.82	\$929,714.18
TOTAL WATER FUND W/DEBT	\$5,845,812.00	\$319,795.92	\$1,931,521.03	\$3,914,290.97
TOTAL EXPENDITURES	\$9,459,635.00	\$438,543.72	\$2,247,440.12	\$7,212,194.88

SANITATION FUND

4/30/2014

BALANCE SHEET**ASSETS:**

Cash	\$224,043.24			
Accounts Receivable	\$507.06			
Accounts Receivable - Utility Billing	\$38,374.05			
Supply Inventory	\$8,261.50			
Investments	\$578,893.28			
Fixed Assets (Net)	\$139,447.86			
		TOTAL ASSETS		\$989,526.99

LIABILITIES:

Accounts Payable	\$358.31			
Unpaid Compensated Absences	\$8,004.77			
Accrued Salaries	\$2,802.35			
		TOTAL LIABILITIES		\$11,165.43

FUND BALANCE:

Reserve for Equipment	\$28,389.00			
Reserve for Capital Replacement	\$919,566.00			
Retained Earnings	\$70,309.19			
Excess Revenue over Expenditures	-\$39,902.63			
		TOTAL FUND BALANCE		\$978,361.56

TOTAL LIABILITIES AND FUND BALANCE				\$989,526.99
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SANITATION FUND

4/30/2014

REVENUES:	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sanitation Revenue-Inside	\$479,450.00	\$40,897.65	\$151,374.33	\$328,075.67
Rubbish Collection Fees	\$1,500.00	\$33.00	\$163.50	\$1,336.50
Sanitation Services	\$0.00	\$0.00	\$0.00	\$0.00

Penalties	\$5,500.00	\$451.01	\$1,653.71	\$3,846.29
Investment Earnings	\$1,100.00	\$55.36	\$223.03	\$876.97
Miscellaneous	\$0.00	\$0.00	\$50.00	-\$50.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$487,550.00	\$41,437.02	\$153,464.57	\$334,085.43

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$187,196.00	\$15,236.11	\$55,830.67	\$131,365.33
Maintenance & Operation	\$301,969.00	\$47,006.20	\$113,704.53	\$188,264.47
Capital Outlay	\$250,000.00	\$0.00	\$0.00	\$250,000.00
Transfer to General Fund	\$71,506.00	\$5,958.00	\$23,832.00	\$47,674.00
TOTAL EXPENDITURES	\$810,671.00	\$68,200.31	\$193,367.20	\$617,303.80

SEWER FUND

4/30/2014

BALANCE SHEET

ASSETS:

Cash	\$259,134.05		
Accounts Receivable	\$1,156.17		
Accounts Receivable - Utility Billing	\$99,905.37		
Due From Water Fund	\$243,007.11		
Supply Inventory	\$75,539.80		
Investments	\$4,421,871.21		
Fixed Assets (Net)	\$9,758,775.21		
		TOTAL ASSETS	\$14,859,388.92

LIABILITIES:

Accounts Payable	\$8,546.95		
Unpaid Compensated Absences	\$16,864.61		
Accrued Salaries	\$12,015.16		
Loan Payable CWRPDA	\$513,820.80		
Interest Payable	\$7,667.17		
		TOTAL LIABILITIES	\$558,914.69

FUND BALANCE:

Reserve for Capital Projects	\$111,784.00		
Reserve for Trunk Line Replacement	\$191,181.45		
Reserve for Lagoons	\$342,861.26		
Reserve for Capital Replacement	\$9,599,803.00		
Retained Earnings	\$4,186,753.44		
Excess Revenue over Expenditures	-\$131,908.92		
		TOTAL FUND BALANCE	\$14,300,474.23
		TOTAL LIABILITIES AND FUND BALANCE	\$14,859,388.92

SEWER FUND

4/30/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sewer Revenue-Inside Residential	\$992,460.00	\$84,112.29	\$309,772.84	\$682,687.16
Sewer Revenue-Outside Residential	\$103,938.00	\$9,045.12	\$26,543.78	\$77,394.22
Sewer Revenue-Inside Commercial	\$346,222.00	\$28,109.55	\$101,091.79	\$245,130.21
Sewer Revenue-Outside Commercial	\$3,219.00	\$267.46	\$819.57	\$2,399.43
Sewer Revenue-Inside Industrial	\$264,733.00	\$22,369.77	\$58,762.51	\$205,970.49
Tapping Charges	\$1,650.00	\$0.00	\$0.00	\$1,650.00
Sewer Division Charges	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Penalties	\$15,611.00	\$1,083.08	\$4,026.39	\$11,584.61
Investment Earnings	\$7,338.00	\$415.26	\$1,640.23	\$5,697.77
Miscellaneous	\$2,000.00	\$0.00	\$16.48	\$1,983.52
Outside Billing	\$2,400.00	\$0.00	\$466.50	\$1,933.50
Plant Investment Fees	\$10,000.00	\$0.00	\$16,034.00	-\$6,034.00
Compensation for loss	\$0.00	\$0.00	\$0.00	\$0.00
Other Refund of Expenditure	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$1,752,571.00	\$145,402.53	\$519,174.09	\$1,233,396.91

<u>EXPENDITURES: LINES AND SERVICES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$86,861.00	\$6,281.87	\$23,926.81	\$62,934.19
Maintenance & Operation	\$384,752.00	\$27,282.54	\$141,033.83	\$243,718.17
Capital Outlay	\$550,000.00	\$247.00	\$247.00	\$549,753.00
Transfer to General Fund	\$70,401.00	\$5,866.00	\$23,464.00	\$46,937.00
TOTAL LINES & SERVICES	\$1,092,014.00	\$39,677.41	\$188,671.64	\$903,342.36
Debt Service	\$178,970.00	\$0.00	\$9,200.61	\$169,769.39
TOTAL LINES & SERVICES W/DEBT	\$1,270,984.00	\$39,677.41	\$197,872.25	\$1,073,111.75

<u>TREATMENT FACILITIES:</u>				
Personnel	\$295,097.00	\$23,275.46	\$93,301.89	\$201,795.11
Maintenance & Operation	\$1,033,629.00	\$82,867.30	\$295,772.87	\$737,856.13
Capital Outlay	\$150,000.00	\$0.00	\$0.00	\$150,000.00
Transfer to General Fund	\$192,411.00	\$16,034.00	\$64,136.00	\$128,275.00
TOTAL TREATMENT FACILITIES	\$1,671,137.00	\$122,176.76	\$453,210.76	\$1,217,926.24

TOTAL EXPENDITURES	\$2,942,121.00	\$161,854.17	\$651,083.01	\$2,291,037.99
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LONG TERM DEBT FUND

4/30/2014

BALANCE SHEET

2/28/2014

ASSETS:

Amount to be provided

\$403,511.55

TOTAL ASSETS

\$403,511.55

FUND BALANCE:

Fund Balance

\$403,511.55

TOTAL FUND BALANCE

\$403,511.55

TOTAL LIABILITIES

& FUND BALANCE

\$403,511.55

PERPETUAL CARE FUND

4/30/2014

REVENUES:

Perpetual Care
Perpetual Care - niches
Investment Earnings
TOTAL REVENUES

**BUDGETED
2014**

**COLLECTIONS
CURRENT MO.**

**COLLECTIONS
TO DATE**

BALANCE

\$12,000.00

\$1,450.00

\$5,200.00

\$6,800.00

\$19,000.00

\$0.00

\$2,000.00

\$17,000.00

\$300.00

\$17.74

\$73.35

\$226.65

\$31,300.00

\$1,467.74

\$7,273.35

\$24,026.65

EXPENDITURES:

Columbarim
Audit
Niche Engraving
Transfer to General Fund
TOTAL EXPENDITURES

**BUDGETED
2014**

**EXPENSES
CURRENT MO.**

**EXPENSES
TO DATE**

BALANCE

\$35,000.00

\$0.00

\$17,500.00

\$17,500.00

\$320.00

\$0.00

\$320.00

\$0.00

\$5,000.00

\$0.00

\$600.00

\$4,400.00

\$300.00

\$0.00

\$0.00

\$300.00

\$40,620.00

\$0.00

\$18,420.00

\$22,200.00

BALANCE SHEET

4/30/2014

ASSETS:

Cash
Investments

\$2,712.86

\$188,321.27

TOTAL ASSETS

\$191,034.13

LIABILITIES:

Accounts Payable

\$0.00

TOTAL LIABILITIES

\$0.00

FUND BALANCE:

Unreserved Fund Balance	\$202,180.78		
Excess Revenue over Expenditures	<u>-\$11,146.65</u>		
		TOTAL FUND BALANCE	<u>\$191,034.13</u>
		TOTAL LIABILITIES & FUND BALANCE	<u>\$191,034.13</u>

LIBRARY IMPROVEMENT FUND

4/30/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$50.00	\$2.66	\$10.65	\$39.35
Contributions	\$0.00	\$0.00	\$33.55	-\$33.55
TOTAL REVENUES	<u>\$50.00</u>	<u>\$2.66</u>	<u>\$44.20</u>	<u>\$5.80</u>

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$50.00	\$0.00	\$50.00	\$0.00
Equipment	\$25,000.00	\$0.00	\$0.00	\$25,000.00
TOTAL EXPENDITURES	<u>\$25,050.00</u>	<u>\$0.00</u>	<u>\$50.00</u>	<u>\$25,000.00</u>

BALANCE SHEET

4/30/2014

<u>ASSETS:</u>			
Cash	\$1,386.41		
Investments	<u>\$27,944.37</u>		
		TOTAL ASSETS	<u>\$29,330.78</u>
<u>LIABILITIES:</u>			
Accounts Payable	<u>\$0.00</u>		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$29,336.58		
Excess Revenue over Expenditures	<u>-\$5.80</u>		
		TOTAL FUND BALANCE	<u>\$29,330.78</u>
		TOTAL LIABILITIES & FUND BALANCE	<u>\$29,330.78</u>

CONSERVATION TRUST FUND

4/30/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
State Contributions	\$150,000.00	\$0.00	\$38,011.11	\$111,988.89
Investment Earnings	\$200.00	\$19.20	\$67.34	\$132.66
TOTAL REVENUES	\$150,200.00	\$19.20	\$38,078.45	\$112,121.55

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Tennis Court Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Steel picnic tables	\$0.00	\$0.00	\$0.00	\$0.00
Wood Chips	\$0.00	\$0.00	\$0.00	\$0.00
Playground Equipment	\$190,000.00	\$0.00	\$0.00	\$190,000.00
Recreation Center Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Replaster Pool	\$0.00	\$0.00	\$0.00	\$0.00
Replace Tile	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$190,000.00	\$0.00	\$0.00	\$190,000.00

BALANCE SHEET
4/30/2014

ASSETS:

Cash	\$0.86		
Investments	\$203,251.39		
		TOTAL ASSETS	\$203,252.25

LIABILITIES:

Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00

FUND BALANCE:

Unreserved Fund Balance	\$165,173.80		
Excess Revenue over Expenditures	\$38,078.45		
		TOTAL FUND BALANCE	\$203,252.25

		TOTAL LIABILITIES & FUND BALANCE	\$203,252.25
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KARL FALCH LIBRARY TRUST FUND

4/30/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$50.00	\$2.96	\$11.85	\$38.15

TOTAL REVENUES	\$50.00	\$2.96	\$11.85	\$38.15
<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Books Purchased	\$800.00	\$0.00	\$0.00	\$800.00
Audit	\$55.00	\$0.00	\$55.00	\$0.00
TOTAL EXPENDITURES	\$855.00	\$0.00	\$55.00	\$800.00

**BALANCE SHEET
4/30/2014**

<u>ASSETS:</u>				
Cash	\$266.11			
Investments	\$31,146.71			
		TOTAL ASSETS		\$31,412.82
<u>LIABILITIES:</u>				
Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$31,455.97			
Excess Revenue over Expenditures	-\$43.15			
		TOTAL FUND BALANCE		\$31,412.82
		TOTAL LIABILITIES & FUND BALANCE		\$31,412.82

EMPLOYEE SELF-INSURANCE FUND

4/30/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$700.00	\$54.00	\$216.00	\$484.00
Employee Premiums	\$177,984.00	\$22,067.60	\$96,783.92	\$81,200.08
Wellness	\$0.00	\$0.00	\$0.00	\$0.00
City Premiums	\$1,611,624.00	\$116,448.60	\$454,610.65	\$1,157,013.35
TOTAL REVENUES	\$1,790,308.00	\$138,570.20	\$551,610.57	\$1,238,697.43
<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Wellness	\$0.00	\$0.00	\$0.00	\$0.00
Premium	\$1,789,608.00	\$140,334.93	\$547,966.02	\$1,241,641.98
FLEX	\$3,000.00	\$0.00	\$630.00	\$2,370.00
Audit	\$630.00	\$0.00	\$630.00	\$0.00

Transfer General Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$1,793,238.00	\$140,334.93	\$549,226.02	\$1,244,011.98

BALANCE SHEET
4/30/2014

ASSETS:

Cash	\$19,823.01			
Investments	\$570,703.65			
		TOTAL ASSETS		\$590,526.66

LIABILITIES:

Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00

FUND BALANCE:

Retained Earnings	\$588,142.11			
Excess Revenue over Expenditures	\$2,384.55			
		TOTAL FUND BALANCE		\$590,526.66

		TOTAL LIABILITIES & FUND BALANCE		\$590,526.66
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SERVICE CENTER FUND

4/30/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$500.00	\$35.18	\$138.34	\$361.66
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$451,561.00	\$37,627.00	\$150,508.00	\$301,053.00
Transfer for Lease Payment	\$233,720.00	\$19,475.00	\$77,900.00	\$155,820.00
TOTAL REVENUES	\$685,781.00	\$57,137.18	\$228,546.34	\$457,234.66

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$328,947.00	\$26,105.31	\$109,827.11	\$219,119.89
Maintenance & Operation	\$363,061.00	\$13,658.83	\$42,467.40	\$320,593.60
Capital Outlay	\$2,000.00	\$0.00	\$0.00	\$2,000.00
TOTAL EXPENDITURES	\$694,008.00	\$39,764.14	\$152,294.51	\$541,713.49

BALANCE SHEET
4/30/2014

ASSETS:

Cash	\$375.72		
Cash - Bank of Cherry Creek	\$3.02		
Investments	\$390,616.38		
Fixed Assets (Net)	\$1,965,198.99		
		TOTAL ASSETS	<u>\$2,356,194.11</u>
<u>LIABILITIES:</u>			
Accounts Payable	\$3,553.06		
Unpaid Compensated Absences	\$22,259.14		
Accrued Salaries	\$11,121.37		
Lease Payable	\$1,015,000.00		
Lease Interest Payable	\$4,060.00		
		TOTAL LIABILITIES	\$1,055,993.57
<u>FUND BALANCE:</u>			
Retained Earnings	\$1,223,948.71		
Excess Revenue over Expenditures	\$76,251.83		
		TOTAL FUND BALANCE	<u>\$1,300,200.54</u>
		TOTAL LIABILITIES & FUND BALANCE	<u>\$2,356,194.11</u>

OLD HIRE POLICE FUND

4/30/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$900.00	\$70.70	\$284.90	\$615.10
Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$900.00	\$70.70	\$284.90	\$615.10

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Pension	\$84,970.00	\$5,944.36	\$26,348.69	\$58,621.31
Capital Outlay	\$172,175.00	\$94,392.00	\$94,392.00	\$77,783.00
TOTAL EXPENDITURES	\$257,145.00	\$100,336.36	\$120,740.69	\$136,404.31

BALANCE SHEET

4/30/2014

<u>ASSETS:</u>			
Cash	-\$78,391.48		
Accounts Receivable - FPPA	\$268,752.00		
Investments	\$738,414.72		
Prepaid Contribution	\$203,338.07		
		TOTAL ASSETS	<u>\$1,132,113.31</u>

LIABILITIES:

Accounts Payable	\$268,752.00		
		TOTAL LIABILITIES	\$268,752.00

FUND BALANCE:

Unreserved Fund Balance	\$983,817.10		
Excess Revenue over Expenditures	-\$120,455.79		
		TOTAL FUND BALANCE	\$863,361.31
		TOTAL LIABILITIES & FUND BALANCE	\$1,132,113.31

RISK MANAGEMENT FUND

4/30/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,300.00	\$73.46	\$281.34	\$1,018.66
Miscellaneous	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Compensation for Loss	\$5,000.00	\$62.40	\$7,287.51	-\$2,287.51
Compensation for Loss - Flood	\$0.00	\$14,009.99	\$365,034.91	-\$365,034.91
Transfer of Reserves	\$282,948.00	\$70,735.00	\$143,122.00	\$139,826.00
Transfer Workers Comp	\$249,947.00	\$55,312.00	\$115,979.54	\$133,967.46
TOTAL REVENUES	\$544,195.00	\$140,192.85	\$631,705.30	-\$87,510.30

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Claims Paid	\$60,000.00	\$756.50	\$5,925.62	\$54,074.38
Expense for Workers Comp	\$249,947.00	\$60,348.50	\$120,697.00	\$129,250.00
Premium Fees	\$282,948.00	\$70,794.25	\$150,095.15	\$132,852.85
Flood	\$0.00	\$34,076.53	\$249,371.24	-\$249,371.24
Expense for Unemployment	\$10,000.00	\$1,291.84	\$4,324.66	\$5,675.34
Materials & Supplies	\$300.00	\$76.64	\$276.64	\$23.36
Audit	\$590.00	\$0.00	\$590.00	\$0.00
Transfer to General Fund	\$1,300.00	\$0.00	\$0.00	\$1,300.00
TOTAL EXPENDITURES	\$605,085.00	\$167,344.26	\$531,280.31	\$73,804.69

BALANCE SHEET

4/30/2014

ASSETS:

Cash	\$10,314.47
Accounts Receivable	\$0.00
Grants Receivable	\$225,314.34
Investments	\$775,415.01

		TOTAL ASSETS	<u>\$1,011,043.82</u>
<u>LIABILITIES:</u>			
Accounts Payable	<u>\$17,621.11</u>		
		TOTAL LIABILITIES	\$17,621.11
<u>FUND BALANCE:</u>			
Deferred Revenue	\$50,256.97		
Emergency Reserve	\$370,000.00		
Retained Earnings	\$472,740.75		
Excess Revenue over Expenditures	<u>\$100,424.99</u>		
		TOTAL FUND BALANCE	<u>\$993,422.71</u>
		TOTAL LIABILITIES & FUND BALANCE	<u>\$1,011,043.82</u>

CAPITAL EQUIPMENT FUND

4/30/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,500.00	\$116.34	\$453.24	\$1,046.76
Sale of Asset	\$0.00	\$0.00	\$0.00	\$0.00
Compensation for Loss	\$0.00	\$0.00	\$0.00	\$0.00
Other Contributions	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$307,920.00	\$24,162.00	\$98,144.00	\$209,776.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	<u>\$309,420.00</u>	<u>\$24,278.34</u>	<u>\$98,597.24</u>	<u>\$210,822.76</u>

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$905.00	\$0.00	\$905.00	\$0.00
Police Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Fire Equipment	\$102,632.00	\$0.00	\$0.00	\$102,632.00
Public Works Equipment	\$54,200.00	\$0.00	\$0.00	\$54,200.00
Finance Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Parks, Lib & Rec Equipment	\$73,000.00	\$0.00	\$0.00	\$73,000.00
Non-Dept Equipment	\$104,088.00	\$0.00	\$0.00	\$104,088.00
TOTAL EXPENDITURES	<u>\$334,825.00</u>	<u>\$0.00</u>	<u>\$905.00</u>	<u>\$333,920.00</u>

BALANCE SHEET

4/30/2014

Cash	\$14,379.76
Investments	\$1,242,504.94

Fixed Assets (Net)	<u>\$2,055,347.52</u>	TOTAL ASSETS	<u>\$3,312,232.22</u>
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
Lease Payable	\$102,747.56		
Lease Interest Payable	<u>\$667.72</u>	TOTAL LIABILITIES	\$103,415.28
<u>FUND BALANCE:</u>			
Retained Earnings	\$3,111,124.70		
Excess Revenue over Expenditures	<u>\$97,692.24</u>	TOTAL FUND BALANCE	<u>\$3,208,816.94</u>
		TOTAL LIABILITIES & FUND BALANCE	<u>\$3,312,232.22</u>

CAPITAL IMPROVEMENT FUND

4/30/2014

<u>REVENUES:</u>	BUDGETED 2014	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,000.00	\$77.66	\$308.53	\$691.47
Misc. Income	\$50.00	\$0.00	-\$18.60	\$68.60
Rents From Land	\$14,017.00	\$198.00	\$12,167.58	\$1,849.42
Sale of Asset	\$0.00	\$0.00	\$0.00	\$0.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	<u>\$15,067.00</u>	<u>\$275.66</u>	<u>\$12,457.51</u>	<u>\$2,609.49</u>

<u>EXPENDITURES:</u>	BUDGETED 2014	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Building Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$300.00	\$0.00	\$300.00	\$0.00
Transfer to General Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	<u>\$300.00</u>	<u>\$0.00</u>	<u>\$300.00</u>	<u>\$0.00</u>

BALANCE SHEET

4/30/2014

<u>ASSETS:</u>			
Cash	\$16,357.96		
Accounts Receivable	\$637.80		
Investments	<u>\$820,043.65</u>	TOTAL ASSETS	<u>\$837,039.41</u>
<u>LIABILITIES:</u>			

Accounts Payable	<u>\$0.00</u>	TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$824,881.90		
Excess Revenue over Expenditures	<u>\$12,157.51</u>	TOTAL FUND BALANCE	<u>\$837,039.41</u>
		TOTAL LIABILITIES & FUND BALANCE	<u>\$837,039.41</u>

HUMAN RESOURCES DEPARTMENT

APRIL 2014 MONTHLY REPORT

The following is a partial list of activities in which the Human Resources Department participated in during the month of April.

CDL TESTING – A DOT Random Drug test was not completed during the month of April. Two (2) pre-employment drug screens were conducted.

WORKERS' COMPENSATION – The City continues to work on all injury cases that are presented for on-the-job injuries. Two (2) claims were filed during April, both minor.

JOB OPPORTUNITIES –

Positions Open	Positions Filled
Seasonal positions in Recreation	Maintenance Worker I (2) PCF
Police Cadet	
Water Treatment Plant Operator (1)	
Lead Water Treatment Plant Operator (Supt.)	
Dispatch Supervisor	
Public Safety Dispatcher (1)	
Maintenance Worker – PCF (1)	
Maintenance Worker – PW (1)	
Lab Technician	
City Manager	
Police Sergeant	

PERSONNEL BOARD – Personnel Board did not meet during April. Police Sergeant promotional interviews are set for May 7.

MISCELLANEOUS ACTIVITIES

HR Assistant presented two (2) orientations during April for PCF Maintenance Workers. Orientations were also held for two temporary dispatchers.

One Police Officer written test was given during the month of April.

HR Director attended the IPMA-HR Western Region Conference in San Francisco starting April 29 and running through May 2.

HR Director and HR Assistant attended the annual CIRSA luncheon held on April 9.

HR Assistant participated in the CO Workforce Center Job Fair held on April 10. The Job Fair was good exposure for the Neogov website and for the Job Interest Cards that can be completed for positions that are not open.

HR Director attended CIRSA Hazardous Operations training held on April 11.

Two onsite interviews were held on April 30 by PW Department for the Water Treatment Plant Operator.

MUNICIPAL COURT
APRIL 2014 MONTHLY REPORT

DESCRIPTION	Apr 2014	Apr 2013	Apr Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
ARRAIGNMENTS	48	53	-9%	156	202	-23%	264	-41%
JUVENILE CASES	8	16	-50%	24	37	-35%	31	-22%
TRAFFIC				5			1	257%
NO INSURANCE							1	-100%
NO SEAT BELT							0	-100%
SPEEDING					1	-100%	1	-100%
UNDERAGE POSS OF TOBACCO					1	-100%	1	-100%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA	6			6	6		4	67%
THEFT	1	1		5	5		4	19%
DISTURBING THE PEACE/NOISES				2	4	-50%	3	-41%
RESISTING ARREST/FAILURE TO COMPLY							0	-100%
INJURING/DEFACING PROPERTY		4	-100%	2	5	-60%	2	-9%
TRESPASSING	1	2	-50%	2	2		3	-23%
UNDERAGE POSS/CONS ALCOHOL/PROCURE		8	-100%	1	11	-91%	8	-87%
CURFEW FOR MINORS							0	-100%
OTHER		1	-100%	1	2	-50%	2	-58%
ADULT CASES	40	37	8%	132	165	-20%	233	-43%
TRAFFIC	3	4	-25%	22	17	29%	30	-26%
NO INSURANCE	3	4	-25%	10	11	-9%	21	-52%
NO SEAT BELT							25	-100%
SPEEDING	1			11	3	267%	26	-58%
PARKING	8	1	700%	12	10	20%	23	-48%
POSS. MARIJUANA/DRUG PARAPHERNALIA	10			12	9	33%	16	-25%
THEFT		14	-100%	21	38	-45%	18	19%
DISTURBING THE PEACE/NOISES	3			7	7		7	
RESISTING ARREST/FAILURE TO COMPLY				1	1		2	-50%
INJURING/DEFACING PROPERTY					5	-100%	2	-100%
TRESPASSING	2	4	-50%	5	7	-29%	9	-43%
UNDERAGE POSS/CONS ALCOHOL	7	5	40%	21	38	-45%	34	-38%
SALE / PROCUREMENT / OPEN CONTAINER				1	5	-80%	2	-44%
OTHER	2	4	-50%	4	7	-43%	6	-38%
ANIMAL	1	1		5	7	-29%	12	-58%
NUISANCES							8	-100%
JUVENILE ARR'S FOUND GUILTY	7	3	133%	15	16	-6%	13	12%
JUVENILE ARR'S DISMISSED				2			8	-74%
JUVENILES PLACED ON PROB/DJ/UPS	10	9	11%	19	22	-14%	14	36%
JUVENILE VIOLS OF PROB/DJ/UPS	3			3	3		1	275%
JUVENILE FTA/PWL							25	-100%
ADULT ARR'S FOUND GUILTY	18	15	20%	53	68	-22%	87	-39%
ADULT ARR'S DISMISSED	2	5	-60%	4	12	-67%	40	-90%
ADULTS PLACED ON PROB/DJ/UPS	15	18	-17%	32	55	-42%	47	-32%
ADULT VIOLS OF PROB/DJ/UPS	1			3	1	200%	6	-46%
ADULT FTA/PWL	6			21	5	320%	39	-46%

DESCRIPTION	Apr 2014	Apr 2013	Apr Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
FINE EXTENSIONS	32	50	-36%	107	164	-35%	181	-41%
CONTINUANCE/SET FOR TRIALS/ETC	14	16	-13%	45	74	-39%	56	-19%
CASES REVIEWED	61	61		177	226	-22%	169	5%
TRIALS FOUND GUILTY	11	6	83%	24	20	20%	21	17%
TRIALS FOUND NOT GUILTY				1	3	-67%	106	-99%
TRIALS DISMISSED	5	5		10	16	-38%	27	-63%
NEW CHARGES PROCESSED	78	99	-21%	220	313	-30%	454	-52%
NEW WARRANTS	15	23	-35%	53	59	-10%	62	-15%
DAYS JUVENILES SENT TO DETENTION					4	-100%	78	-100%
DAYS ADULTS SENT TO JAIL		10	-100%		60	-100%	43	-100%
PAID TICKETS	40	38	5%	131	125	5%	300	-56%
PAID WITH AUTO POINT REDUCTION	20	19	5%	71	70	1%	81	-12%
PAID AS REGULAR TICKET	20	19	5%	60	55	9%	161	-63%
FROM PWL TO WARRANT							1	-100%

POLICE DEPARTMENT

APRIL 2014 MONTHLY REPORT

During April 2014, the police department responded to 1,101 Calls for Service, a 13 percent increase over the 973 Calls for Service responded to in April of 2013. The year-to-date calls for service at the end of April 2014 were 3,973, a 14 percent increase over the 3,487 calls noted at the end of April 2013.

Officers responded to 16 traffic accidents during the month of April, which represents a 20 percent decrease over the 20 responded to in April of 2013. Officers issued 44 penalty assessments during April 2014, which is a two percent increase over the 43 penalty assessments issued in April 2013. Officers also issued 198 warning tickets during April 2014, a 35 percent increase over the 147 warning tickets issued in April 2013. Officers arrested seven drivers on DUI charges during April 2014, which is a 3 percent increase over the five DUI arrests in April of 2013.

Among the criminal offenses reported were three kidnapping/abduction offenses, three sex offenses, 16 assault offenses, three burglaries, 25 larceny/thefts, two motor vehicle thefts, seven fraud offenses, eleven vandalisms, two drug violations, one pornography/obscene matter, and one weapon violation. The value of property stolen during the month was \$48,822 and \$12,351 was recovered. Officers arrested 46 adults and five juveniles, for a total of 51 arrests in April 2014. This is four more arrests or an eight percent increase over the total of 47 arrests made in March of 2013.

In March, the Youth Services Division received 36 youth referrals (17 males and 19 females). Youth received referrals from the following: 35 from the Sterling Police Department, and one from a school.

Officers responded to 37 calls at local liquor establishments, with 31 calls being reported in April of 2013.

Sterling Police officers and staff completed 347 hours of training during the month of April 2014.

The Sterling Police Department's Canine Unit was called out seven times during the month of April, 2014 for such reasons as perimeter security, area search, fleeing criminal, felony vehicle search, or narcotics sniff of a building.

DESCRIPTION	Apr 2014	Apr 2013	Apr Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
ACTIVITIES								
CALLS for SERVICE								
CITY OF STERLING	1,101	973	13%	3,973	3,487	14%	4,142	-4%
MOTOR VEHICLE ACCIDENTS	16	20	-20%	93	79	18%	82	13%
CRIMINAL OFFENSES	156	152	3%	478	555	-14%	482	-1%
GROUP "A" OFFENSES	74	85	-13%	244	301	-19%	266	-8%
GROUP "B" OFFENSES	82	67	22%	234	254	-8%	220	7%
VANDALISM	11	14	-21%	42	48	-13%	47	-11%
ARRESTS								
ADULTS	46	40	15%	166	176	-6%	206	-19%
JUVENILES	5	7	-8	12	23	-12%	23	-47%
PROPERTY								
STOLEN	48,822	15,493	215%	116,306	101,416	15%	99,108	17%
RECOVERED	12,351	4,328	185%	36,086	17,012	112%	27,490	31%
MUNICIPAL CHARGES								
PA'S	44	43	2%	133	121	10%	338	-61%
CRIMINAL CHARGES	21	14	50%	73	107	-32%	96	-24%
WARNINGS	198	147	35%	731	504	45%	1,090	-33%
STATE CHARGES								
TRAFFIC	16	14	14%	89	84	6%	136	-34%
DUI'S	7	5	3%	19	22	-14%	24	-21%
CRIMINAL CHARGES	19	29	-34%	91	138	-34%	119	-24%
YOUTH SERVICES								
NUMBER OF REFERRALS								
MALE	17	10	70%	42	64	-34%	61	-32%
FEMALE	19	17	12%	43	55	-22%	35	23%
TOTAL	36	27	33%	85	119	-29%	96	-12%
REFERRING SOURCE								
STERLING POLICE DEPARTMENT	35	26	35%	81	108	-25%	86	-6%
LOGAN COUNTY SHERIFF'S OFFICE					3	-100%	1	-100%
DISTRICT COURT							1	-100%
STATE PATROL/OTHER JURISDICTION					1	-100%	1	-100%
PARENT/SELF					1	-100%	1	-100%
SCHOOL	1	1		4	6	-33%	6	-29%

FIRE DEPARTMENT

APRIL 2014

Chief Vogel

Attended the City Security Meeting

Attended the Sterling Emergency Communications Advisory Board Meeting

Business lunch with the Rural Fire Board and the Interim Dispatch Department Head

Led the EMS Council Advisory Committee Meeting

Attended the Sterling Rural Fire Protection District Meeting

Attended the ESF 8 Meeting

Traveled with Bob Owens to the Red Cross operations center in Ft. Collins

Met with the State and the County Commissioners about the Annual Operation Plan for Wild land fires

Station Activities

Station Activities

SATRA TRAINING Grain Elevator and Bin Rescue lasting 32 hours held in Holyoke CO.

Toured water treatment plant

Mega code training

Fatal Fire training

K-9 Training



DESCRIPTION	Apr 2014	Apr 2013	Apr Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
FIRES								
Total	7	10	-30%	7	22	-68%	26	-73%
EMS/RESCUE								
Total	158	96	65%	161	413	-61%	275	-42%
HAZARDOUS CONDITION								
Total	14	3	367%	14	23	-39%	79	-82%
TOTAL 911 SERV CALLS								
Total	208	123	69%	208	502	-59%	428	-51%
AVERAGE RESPONSE TIME								
City	6	4	50%	6	17	-65%	17	-65%
Rural	12	19	-37%	12	41	-71%	44	-73%
Overall Average	9	12	-22%	9	29	-69%	31	-71%
GENERAL ALARMS								
Total General Alarms	3	5	-40%	3	18	-83%	16	-81%
Average Number of Firefighters	3	16	-81%	3	14	-78%	45	-93%
BUILDING FIRES								
Total Building Fires		1	-100%		4	-100%	7	-100%
Fires Confined to Rm of Origin	1	0		1			1	-17%
TRAINING HOURS								
Career Hours	335	637	-47%	335	2,074	-84%	1,423	-76%
Volunteer Hours	53	97	-45%	53	313	-83%	236	-78%
Total Hours	639	734	-13%	388	2,387	-84%	1,658	-77%
Average Career Hours	22.3	42.5	-47%	22	138	-84%	95	-76%
Average Volunteer Hours	4.4	8.1	-45%	4	26	-85%	20	-80%
FIRE INSPECTIONS								
New Inspections	139	27	415%	139	248	-44%	221	-37%
Re-Inspections	41			41	46	-11%	78	-47%
Total Inspections	180	27	567%	180	294	-39%	299	-40%
HYDRANT INSPECTIONS		0					0	-100%

PUBLIC WORKS DEPARTMENT

APRIL 2014 MONTHLY REPORT

The citizens of Sterling enjoyed a variety of weather throughout the month of April with a high temperature of 84° recorded at the Sterling Municipal Airport on the 22nd. Evening temperatures also fluctuated similarly with a low of the month being 21° on the evening of the 14th and a high evening low of 47° recorded on the 23rd. The station located east of Sterling recorded a total precipitation of .0" for the month. However, at Sterling Municipal Airport there was a total of .64" recorded in the month of April. (The current weather monitoring device at the water station is under repair.)

MONTHLY CLIMATOLOGICAL SUMMARY for APR. 2014

NAME: Sterling Municipal Airport CITY: STATE:
 ELEV: 4038 ft LAT: 40° 37' 00" N LONG: 103° 16' 00" W

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1	43.0	59.2	3:30p	30.1	5:00a	22.0	0.0	0.00	12.1	37.0	10:30a	SE
2	40.9	53.9	4:30p	33.9	3:00a	24.1	0.0	0.05	7.8	23.0	8:00a	E
3	38.8	49.9	5:00p	28.0	12:00m	26.2	0.0	0.20	9.7	34.0	5:30p	N
4	41.6	58.2	5:30p	23.1	6:30a	23.4	0.0	0.00	6.0	22.0	11:30a	S
5	49.3	65.8	4:30p	31.5	7:00a	15.7	0.0	0.00	3.9	17.0	1:00p	S
6	46.6	62.8	4:00p	31.4	5:30a	18.4	0.0	0.00	7.2	37.0	5:30p	WNW
7	44.9	54.8	5:30p	35.6	10:00p	20.1	0.0	0.01	14.4	45.0	4:30p	NW
8	54.5	72.8	4:30p	32.5	1:30a	11.9	1.4	0.00	6.3	27.0	2:00p	S
9	60.3	80.1	5:00p	34.3	7:00a	9.2	4.5	0.00	10.1	31.0	4:00p	S
10	54.8	66.8	4:30p	39.8	7:00a	10.3	0.1	0.00	6.6	32.0	12:30a	SSE
11	58.3	77.9	5:00p	34.2	6:00a	9.9	3.2	0.00	4.1	24.0	2:00p	S
12	59.4	76.4	12:30p	37.1	6:30a	8.7	3.1	0.00	8.6	33.0	9:30p	NE
13	32.7	50.3	12:30a	25.9	6:30p	32.3	0.0	0.19	16.0	33.0	10:00a	NNE
14	32.1	42.9	3:30p	21.9	7:00a	32.9	0.0	0.00	11.2	33.0	3:00p	WNW
15	46.3	68.1	4:00p	24.6	6:00a	19.0	0.3	0.00	8.2	23.0	1:00p	S
16	48.1	56.5	4:00p	36.5	12:00m	16.9	0.0	0.01	16.4	50.0	3:30a	NW
17	48.2	67.0	5:30p	31.7	3:00a	16.9	0.1	0.00	9.3	26.0	1:30p	SE
18	60.4	82.3	4:00p	34.8	6:00a	9.5	4.9	0.00	8.1	24.0	2:30p	S
19	56.5	66.6	5:30p	44.7	12:00m	8.6	0.0	0.00	7.7	31.0	7:30a	NE
20	57.9	78.4	2:30p	38.0	7:00a	10.2	3.1	0.00	4.7	22.0	5:00p	W
21	58.5	70.4	3:00p	44.0	6:30a	7.6	1.0	0.00	5.8	23.0	2:00a	N
22	65.0	84.3	5:00p	46.0	3:30a	5.4	5.4	0.00	9.9	30.0	7:00p	S
23	59.1	75.1	2:00p	47.8	6:30a	7.2	1.4	0.14	10.7	47.0	8:30p	SSE
24	54.1	68.8	3:30p	40.4	6:00a	11.3	0.3	0.00	10.4	32.0	8:00a	WNW
25	58.9	78.2	5:00p	36.9	6:00a	9.0	2.9	0.00	9.1	28.0	5:00p	SE
26	62.4	79.9	4:00p	40.4	6:30a	6.9	4.4	0.00	6.0	34.0	7:30p	WNW
27	49.1	57.5	12:30a	42.8	7:00p	15.9	0.0	0.02	24.4	61.0	4:00p	NW
28	47.9	54.2	1:30p	42.5	12:00m	17.1	0.0	0.00	23.3	49.0	10:30a	WNW
29	43.4	48.3	3:30p	34.4	11:30p	21.6	0.0	0.00	24.5	59.0	3:30p	NW
30	43.6	53.0	4:00p	35.0	5:00a	21.4	0.0	0.02	17.0	41.0	1:00p	NW
<hr/>												
	50.6	84.3	22	21.9	14	469.6	36.1	0.64	10.6	61.0	27	S

Max >= 90.0: 0
 Max <= 32.0: 0
 Min <= 32.0: 9
 Min <= 0.0: 0
 Max Rain: 0.20 ON 04/03/14
 Days of Rain: 6 (>.01 in) 3 (>.1 in) 0 (>1 in)
 Heat Base: 65.0 Cool Base: 65.0 Method: Integration

SIGN MAINTENANCE								
Traffic Control-Repair (Each)	5			31	5	520%	6	400%
Traffic Control-Replace (Each)	12			42	2	2000%	41	3%
Traffic Control-Install (Each)				4	1	300%	48	-92%
Traffic Control-Remove (Each)				11			44	-75%
Street Name-Repair (Each)							1	-100%
Street Name-Replace (Each)							56	-100%
Street Name-Install (Each)							56	-100%
Delineators-Repair & Replace (Each)							2	-100%
SNOW/ICE CONTROL								
Snow Removal (Loads)		11	-100%	311	130	139%	248	26%
Salt/Sand Mix Material (Tons)	7	17	-60%	230	232	-1%	186	23%
Plowed/Sanded Streets (Miles)	31	530	-94%	3,467	1,902	82%	2,025	71%
SANITATION								
Loose Trash/Debris Collection:WO (Tons)	156	142	10%	165	415	-60%	457	-64%
Compacted Trash Collection (Tons)	468	473	-1%	1,448	1,438	1%	1,517	-5%
Alley Debris/Trash Removal: T & M (Tons)		5	-100%	6	26	-76%	8	-20%
Yard: Sweepings + Misc Debris (Tons)		70	-100%	508	220	131%	381	33%
Container Repairs-90 Rollouts (Each)	6	8	-25%	25	19	32%	47	-46%
Container Repairs-Dumpsters (Each)	35	51	-31%	218	156	40%	168	30%
Level Dumpsters - Gravel Base Pad				2	6	-61%	2	47%
Weed Control-Mowing (Hours)								
Weed Control-Burning (Hours)							1	-100%
MATERIAL PROCESSING								
Haul Materials from Vendor Yard (Tons)		481	-100%	778	720	8%	439	77%
Haul Materials from Project Site (Cu Yds)	19			201	81	149%	768	-74%
Haul Pulverized Asphalt/Millings (Cu Yds)	43			117	11	979%	128	-9%
MISCELLANEOUS								
Haul Rip Rap Materials--Concrete		40	-100%		46	-100%	9	-100%
Crack Sealing (pounds)				14,980	27,150	-45%	28,913	-48%
Grading Alleys (Hours)	7			65				
Grading Streets (Hours)	4			11				
Grade Parking Lots (Hours)								
Cold Mix Asphalt (Pounds)	500			10,930				

WATER/SEWER DIVISION

The water division produced 6,804,700 gallons, a 22% increase compared to April a year ago, and a 31% increase in hours logged. Furthermore the division responded to 317 requests for locates throughout the month. The meter reader read 5,200 meters resulting in 125 turn-offs for delinquent payment, 18 investigations for high usage and 40 investigations for zero consumption. The division continued the testing regime necessary for the health department regulations, responded to 81 and cleared 81 SCADA alarms at the time of reporting.

The sewer division cleaned 600 feet of storm sewer line throughout the month.

Cross (No)								
Tee (No)								
Bend (No)								
MISCELLANEOUS - OTHER								
Concrete Blocks Built (No.)								
Water Main Leak Detection (Feet)							6	-100%
METER SECTION								
METERS (No.)								
Meters Read	5,200	5,365	-3%	20,928	20,511	2%	17,997	16%
Meter Turn-offs (for repair)	7	7		51	37	38%	50	2%
Meter Turn-offs (delinquent)	125	106	18%	394	320	23%	249	58%
Meter Turn-ons (all)	146	73	100%	440	308	43%	300	47%
METER MAINTENANCE (No.)								
Meters Repaired - In House								
Meters Repaired - In Field							4	-100%
Meters Repaired - Manufacturer								
METER INVESTIGATIONS (No.)								
Zero Consumption	40	28	43%	118	106	11%	22	441%
High Usage	18	11	64%	56	57	-2%	110	-49%
Leaking in Meter Pit		1	-100%		9	-100%	2	-100%
METER PIT MAINTENANCE (No.)								
Curb Stops Repaired								
METER PIT INSTALLATION (No.)								
Meter Pits Installed								
MISCELLANEOUS - OTHER (No.)								
Concrete Risers Manufactured								
Meter Pits Manufactured								
OPERATIONS SECTION								
WELL METERS (No.)								
Well Meters Read	13	15	-13%	52	64	-19%	65	-20%
Park Meters Read	17	13	31%	68	50	36%	77	-11%
WELL HOUSE MAINTENANCE (No.)								
Motors Checked	260	153	70%	940	910	3%	1,433	-34%
Well Building Security Checked	280	146	92%	994	906	10%	2,201	-55%
WELL MAINTENANCE (No.)								
Well GPM Check								
Well Check for Sand								
Well Static Level							8	-100%
Well Draw Down							8	-100%
Well Air Check							153	-100%
GROUND STORAGE TANKS (No.)								
7.5 MG Tank Checked	22	30	-27%	88	109	-19%	190	-54%
7.5 MG Tank Level Checked	22	29	-24%	88	109	-19%	190	-54%
2.0 MG Tank Checked	22	30	-27%	88	110	-20%	191	-54%
2.0 MG Tank Level Checked	22	30	-27%	86	110	-22%	191	-55%
Security Checks	22	33	-33%	88	113	-22%	191	-54%
ELEVATED STORAGE TANKS (No.)								
0.25 MG North Checked	76	61	25%	269	205	31%	289	-7%

Sewer Lines Installed -12" & larger (Ft)								
Storm Sewer Lines Replaced (Ft.)								
sewer lines replaced-8" (Ft)								
Sewer lines replaced-10" (Ft)							1	-100%
Sewer Lines Replaced-12" & larger (Ft)								
Storm Sewer lines Cleaned (Ft.)								
Sewer lines cleaned-8" (Ft)	600	250	140%	600	250	140%	50	1100%
Sewer lines cleaned-10" (Ft)								
Sewer lines cleaned-12" & larger (Ft)								
Storm Sewer Lines Repaired (Ft.)								
Sewer Lines Repaired-8" (Ft)								
Sewer Lines Repaired-10" (Ft)								
Sewer Lines Repaired-12"&larger (Ft)							2	-100%
Storm Manholes Constructed (No.)							0	-100%
Storm Manholes Inspected (No.)								
Storm Manholes Repaired (No.)								
Storm Manholes Replaced (No.)								
Catchbasins Constructed (No.)								
Catchbasins Inspected (No.)								
Catchbasins Repaired (No.)								
Catchbasins Replaced (No.)								
Catchbasins Cleaned (No.)							3	-100%
Storm Sewer Line Locates (No.)	40	7	471%	111	52	113%	250	-56%
Storm Sewer Manhole Locates (No.)	29	3	867%	94	37	154%	482	-81%
Call Customer by Phone							1	-100%

AIRPORT DIVISION

The airport division witnessed 207 operations during the month of April. Throughout the month this division sold 2,939 gallons of fuel, which is a 7% decrease from April 2013. However the total year-to-date of 8,476 gallons of fuel, is also a 4% decrease compared to a year ago.

DESCRIPTION	Apr 2014	Apr 2013	Apr Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
OPERATIONS BY A/C TYPE								
A/C Single Engine	97	97		361	362	0%	418	-14%
A/C Multi Engine	30	8	275%	55	36	53%	42	30%
Helicopter	14	14		52	46	13%	65	-20%
Turbojet	66	43	53%	162	133	22%	174	-7%
Other Types								
TOTAL OPERATIONS	207	162	28%	630	577	9%	700	-10%
AVIATION FUEL DISPENSATION								
Avgas (Gals.)	1,322	474	179%	3,104	2,557	21%	3,137	-1%
Jet-A (Gals.)	1,617	2,679	-40%	5,372	6,266	-14%	8,152	-34%
TOTAL FUEL	2,939	3,153	-7%	8,476	8,823	-4%	11,289	-25%

Value								
Other Buildings 328								
Permits					3	-100%	2	-100%
Value					74,337	-100%	66,151	-100%
Structures 329								
Permits							1	-100%
Value							21,780	-100%
TOTALS - NEW NONRESIDENTIAL								
Permits	1			2	4	-50%	3	-33%
Value	2,266,440			2,384,707	524,337	355%	562,851	324%
NONRESIDENTIAL ADD/ALTERATIONS								
Nonresidential Add/Alterations 437								
Permits	3	3		12	9	33%	16	-24%
Value	41,980	181,000	-77%	320,308	409,610	-22%	1,062,930	-70%
DEMOLITIONS								
Single-Family 645								
Two-Family 646								
Three & Four Family 647								
Five or More Family 648								
Others 649							0	-100%
PERMITS AND FEES								
Building								
Permits	17	16	6%	56	45	24%	59	-5%
Fees	87,937	7,732	1037%	105,309	45,083	134%	55,298	90%
Demolitions								
Permits	2			2			2	25%
Fees	50			50			38	32%
Fence								
Permits	7	10	-30%	11	13	-15%	19	-43%
Fees	140	200	-30%	220	260	-15%	384	-43%
Mechanical								
Permits	1	5	-80%	11	19	-42%	16	-30%
Fees	42	183	-77%	300	651	-54%	549	-45%
Sign								
Permits	1	1		6	6		7	-14%
Fees	40	20	100%	140	160	-13%	192	-27%
Excavation								
Permits	13	9	44%	27	20	35%	15	82%
Fees	10	5	100%	130	40	225%	153	-15%
Manufactured Home Hookups								
Permits				2			1	67%
Fees				150			90	67%
Miscellaneous								
Permits	10	14	-29%	26	42	-38%	85	-69%
Fees	1,967	2,394	-18%	3,580	7,260	-51%	18,688	-81%
TOTALS - PERMITS AND FEES								
Permits	51	55	-7%	141	145	-3%	204	-31%
Fees	90,186	10,534	756%	109,879	53,454	106%	75,391	46%

PARKS, LIBRARY AND RECREATION DEPARTMENT

APRIL 2014 MONTHLY REPORT

DEPARTMENT OVERVIEW:

There was eight (8) pavilion reservation for the month of April, for a year-to-date total of ten (10). There were ten (10) Facility Use Reservations for the month of April, for a year-to-date total of twenty-five (25).

There was zero (0) Tree Planting in the Tree Planting program, for a year to date total of \$0. No funds were paid out in the Tree Removal Program, for a year to date total of \$0.

There were 0 Memorial Benches purchased in the Month of April.

The Department was busy with the Bronco's Salute to the Fans Tour and the Annual Arbor Day Celebration.

The PLR Director Attended Several meetings/events this month:

4-2-14: Security Meeting
PLR Staff Meeting
Kiwanis Meeting

4-3-14: Management Staff Meeting

4-7-9-14: Playground Equipment Class in Golden

4-9-14: Kiwanis Meeting

4-10-14: Management Staff Meeting
Chamber Board Meeting
PLR Board Meeting

4-15-14: Denver Bronco Salute to the Fan's Tour

4-16-14: PLR Staff Meeting
Kiwanis Meeting

4-17:14: Management Staff Meeting
Cab Meeting

4-22-14: City Council Meeting

4-23-14: Meeting with Carl Anderson
PLR Staff Meeting
Kiwanis Meeting

4-24-14: Management Staff Meeting

4-25-14: Arbor Day Celebration

4-28-14: Meeting with Workforce Center

4-30-14: Swellness Meeting
 Museum Meeting
 Kiwanis Meeting

PARKS, CEMETERY, AND FORESTRY MONTHLY REPORT FOR APRIL 2014

Parks – Snow removal accounted for twenty five hours of employee time. All available crew members worked with the Cemetery on sod installation. All parks and city buildings sprinkler systems have been turned on and mowing operations are on their weekly schedule. Nine pavilion/facility reservations were this month.

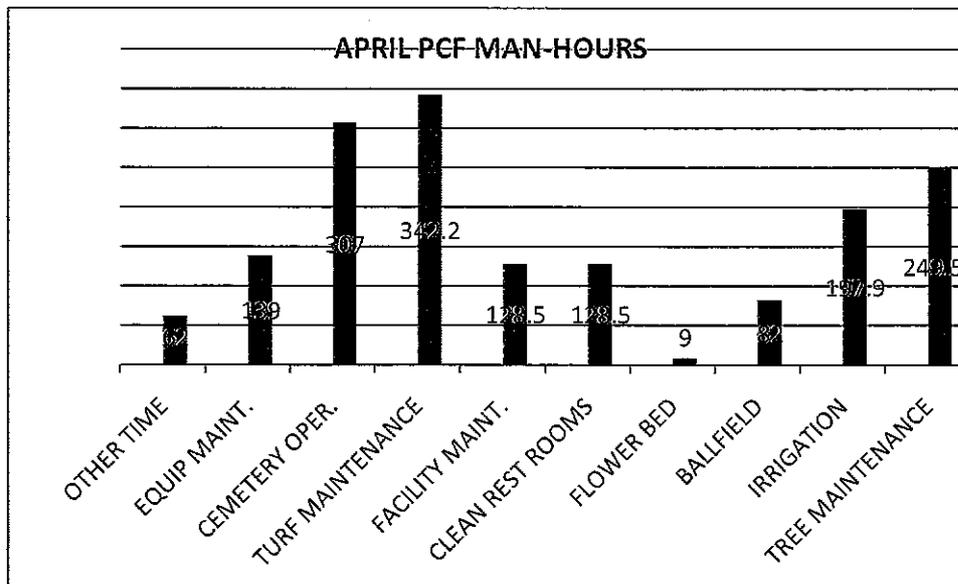
Cemetery – Eleven opening and closings, seven full burials and four cremations were taken care of by cemetery staff. There were a total of fifty seven graves repaired this month. Spring sod operations; to cover winter burials; were taken care of by all PCF crews. Mowing operations are being conducted as needed and the sprinkler systems have been turned on for the season.

Forestry – The foresters completed one action requests, trimming one tree and removing two trees. The crew aided the Street Department by chipping branches for the City Wide Cleanup. A total of seventeen stumps were removed. The city also celebrated Arbor Day on April 25, 2014 with the planting of six new trees in Columbine Park. The celebration was attended by local school classes, day cares, citizens and city and state officials.

Ongoing PCF projects:

- Perform all routine maintenance activities, action requests and stump grinding as necessary.
- Performing routine maintenance in restrooms
- Cemetery grave repair
- Weather permits replacing sand volley ball net at Prairie Park
- Weather permits install blender spinner at Prairie Park
- Weather permits pour concrete for benches. At library and Pioneer Park

DESCRIPTION	Apr 2014	Apr 2013	Apr Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
PARKS								
Man-hours of equip maint (all PCF)		104	-100%		390	-100%	528	-100%
Facility reservations	9	8	13%	15	12	25%	15	
Restroom cleanings/inspections	129	112	15%	721	473	52%	483	49%
Man-hours of ballfield preparation		92	-100%		233	-100%	275	-100%
CEMETERY								
Opening/Closing	11	7	57%	35	35		38	-8%
Cremains - Opening/Closing	4	4		13	16	-19%	15	-11%
Spaces sold	6	4	50%	17	18	-6%	19	-12%
Monument permits							29	-100%
Graves repaired/raised	57	123	-54%	347	281	23%	393	-12%
Niches Sold	4			10	7	43%	8	32%
FORESTRY								
Trees trimmed	1	7	-86%	34	102	-67%	101	-66%
Trees removed	2	8	-75%	21	28	-25%	54	-61%
Action Requests completed	1	4	-75%	11	19	-42%	17	-37%
Trees planted	6	6		6	6		14	-58%
Stumps removed	17			39			10	306%



LIBRARY

The patron count for Sterling Public Library from April 1 through April 30, 2014 was 3,933.

There were 27 meetings in the Community Room in April.

The library had 8 Community Servants for a total of 41 hours of community service. The library had 5 volunteers who worked 23 hours. One CWEP participant worked 30 hours. Total volunteer hours during April were 94.

Sterling Public Library made 191 interlibrary loan requests of other libraries and received 156 items. Other libraries made 185 interlibrary loan requests and Sterling Public Library loaned 173 items. Lending libraries were unable to fill 24 requests and Sterling Public Library was unable to fill 12 requests. Total interlibrary loan requests were 376 and 329 items were circulated.

Janet Bigler reported 14 tutors worked with 33 students for 181 hours during April. The students consisted of 16 adults and 17 youth.

On April 7th the library provided Crafty Characters. Eighteen children made rainsticks.

Cheryl provided stories and crafts for Our Time on April 3rd and 17th with 10 and 4 participating. The groups listen to stories and made lambs, lions and pirates.

The library participated in One Book 4 Colorado again this year. The program gives a free book to every 4 year old. The book this year was Grumpy Bird by Jeremy Tankard. An event was held on April 7th to kick off the statewide program. Three kids and 3 adults attended. On April 17th Denise and Sandy were at McDonalds and handed out 5 of the books. Other children picked up their books during library hours.

The free legal clinic was held on April 14th. Eleven people brought questions on contract, collections, probate and property law.

On April 21st the library provided Marvelous Monday. Fourteen children and 11 adults attended. Denise read the Lorax and children made a Lorax from a paper cup.

Erica Kallsen and Dorothy Schreyer provided a class on Gmail on April 22nd. Two people learned how to set up and use a gmail account.

The library staff provided a salad luncheon on April 23rd to thank all of the library and literacy volunteers.

April 26th was Saturday at the movies. The library showed Frozen to 5 children and 4 adults.

Tom Noel provided a program titled "South Platte River Renaissance" on April 22nd. Mr. Noel also talked about other Colorado history and answered questions from the audience. There were 34 people attending the program.

PROJECT UPDATE:

Technology continues to be an important part of the library. One thousand six hundred twelve patrons signed up and used the Internet and public access computers during April.

There were 93 children who called Dial-a-Story during April. Vickie Nills, Pam Kentfield, Vickie Wettstein and Margie Peake read stories during the month. The stories can be heard by calling 522-6808.

DESCRIPTION	Apr 2014	Apr 2013	Apr Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
Books Checked Out	7,563	8,428	-10%	30,561	31,461	-3%	31,793	-4%
Digital check out	790	631	25%	3,225	2,839	14%	996	224%
In-house Circulation	492	490	0%	1,368	1,499	-9%	3,324	-59%
Volunteer Hours	46	51	-10%	165	198	-17%	87	90%
Story Time Attendance	128	92	39%	408	379	8%	313	30%
Summer Reading Program								
Reference Questions	517	661	-22%	1,854	2,441	-24%	3,430	-46%
Books Placed on Hold	290	267	9%	1,470	1,375	7%	1,789	-18%
Inter-Library Loans								
Borrowed requests	191	205	-7%	756	898	-16%	869	-13%
Loaned requests	185	194	-5%	773	853	-9%	953	-19%
Total	376	399	-6%	1,529	1,751	-13%	1,822	-16%
Library Meeting Room Use	27	50	-46%	128	172	-26%	92	39%
Patrons Using Facility	3,933	4,616	-15%	15,576	17,670	-12%	17,371	-10%
Hours Tutoring	181	158	15%	588	576	2%	562	5%
Internet use	1,612	2,118	-24%	6,251	7,682	-19%	6,780	-8%

RECREATION DIVISION

SPRING VOLLEYBALL: The spring Women's "A" ends May 8th, Women's "Upper B" ends May 13th, Women's "Lower B" ends May 5th and "Co-Rec" volleyball leagues end May 8th. The season began on March 10th. Most of the games were played in April. There were 31 teams participating in 4 separate leagues. Overall, there were 5 more teams playing than there were last year. In April 2014, there were a total of 1,950 participant visits in Adult Volleyball and 1,500 spectator visits to Sterling Middle School and N.J.C., where the games were played.

GIRL'S SUMMER YOUTH SOFTBALL: In April, 2014, staff was extremely busy preparing for the summer Youth Softball program. Registrations were processed, umpires, scorekeepers and Supervisors hired and equipment passed out. A Youth Softball skills assessment for the Sterling teams was held on Saturday, April 26th with 100 players participating. There were also 12 N.J.C. Women's Softball players and 6 City staff present. The 4 – 8 year old players were placed on teams by Recreation Staff. 9 Sterling coaches drafted their players in the 9 – 14 year old divisions on Sunday, April 27th.

There are 9 girls registered in - Whiffle T-Ball for 4 year olds, 6 - T-ball teams for 5 & 6 year olds, 7 - Staff Pitch teams for 7 & 8 year olds, 5 - Fast Pitch teams for 9 & 10 year olds, 5 - Fast Pitch teams for 11 & 12 year olds and 4 - Fast Pitch teams for 13 & 14 year olds. Overall, there are 29 teams, which is 1 less team than last year. There are 256 girls in the program, which is 77 less players than last year. The season begins on May 27th.

The league schedules will be prepared in May, with games beginning May 27th. We wait to start Youth Softball until after school ends. This is because of the many school-related year-end activities we would have to schedule around.

SUMMER ADULT SOFTBALL: Registration information and materials for Men's slow pitch and Co-Rec. slow pitch softball leagues were processed in April. Two years ago, the Men's leagues went down from a 16 game season to a 12 game season and the Co-Rec. leagues went down from a 12 game season to an 8 game season. The leagues schedules will be prepared in May, with games beginning on May 27th.

NEW 3 ON 3 TEEN/ADULT BASKETBALL LEAGUE OFFERED: A new Teen/Adult outdoor Basketball, \$50 league, was offered in April. Registration ends May 17th. Our "\$50 Leagues" are very inexpensive to administer, and we have few costs when we offer them. The participants call each other to arrange play dates and times, they officiate their own games, and they then turn in their scores to the Recreation Division.

NEW 4 ON 4 ADULT SAND VOLLEYBALL LEAGUE OFFERED: A new Adult outdoor Sand Volleyball, \$50 league, was offered in April. Registration ends May 17th. Our "\$50 Leagues" are very inexpensive to administer, and we have few costs when we offer them. The participants call each other to arrange play dates and times, they officiate their own games, and they then turn in their scores to the Recreation Division.

RECREATION CENTER

LIFEGUARD TRAINING AND WATER SAFETY INSTRUCTOR CLASS PREPARATIONS: A lot of time is spent preparing for the Recreation Centers Lifeguard Training and Water Safety Instructor classes. The classes are offered May 27th – May 31st. 2 - LGT Instructors and 1 - WSI instructor were located and contracted to come to Sterling and instruct the classes. Registration materials were prepared and distributed Sterling and all area pools. Textbooks, CRP masks and supplies were also ordered.

OUTDOOR POOL PREPARATIONS: A lot of preparations to open the outdoor pool are completed in April. CPR-PR Classes for all staff are set-up, Blue/White pools is contracted to de-winterize the outdoor pool, the Parks Division is called to remove the outdoor pool cover, Carl Anderson is called to arrange the big sewer pump, outdoor pool parts and supplies are ordered in.

SWIMMING LESSONS PREPARATIONS: A lot of time is spent preparing for the Recreation Centers Summer Swimming Lessons Program. Registration material is prepared, rural schools contacted about their pre-registration dates and times, and registration forms for all the summer classes prepared.

FLEMING AFTER PROM: The Recreation Center hosted Fleming's High School after prom party April 6th. It was well attended and ran from 12:00 midnight until 3:00 a.m. There were 112 students and 7 adult chaperones. During after prom, the Recreation Center provided one of our older cashiers and 3 of our more experienced lifeguards.

OVERALL ADMISSIONS: In April 2014, total admissions were 2,603 patron visits. April, 2013 admissions were 1,903 patron visits. This was up 700 patron visits. The large increase in patron visits is due because swimmers last year were unable to use the indoor pool for much of April due to the deck resurfacing project.

NON-PAID ADMISSIONS: The April, 2014 admissions do not include the following free visits to the Sterling Recreation Center, due to Intergovernmental Agreements: 191 visits from Sterling High School P.E. students; 810 visits from Sterling Middle School P.E. students, 29 visits from the S.H.S. track team, 30 visits from other Logan County schools and 8 visits from N.J.C. swimming classes. These free visits to the Recreation Center are provided through Intergovernmental Agreements.

CHILD ADMISSIONS: There were a total of 99 Child Admissions to the Recreation Center in April, 2014. In April, 2013 there were 42. This is up 57 Child Admissions.

YOUTH ADMISSIONS: There were a total of 542 Youth Admissions to the Recreation Center in April, 2014. In April, 2013 there were 430. This is up 112 Youth Admissions.

SENIOR ADMISSIONS: There were a total of 423 Senior Admissions to the Recreation Center in April, 2014. In April, 2013 there were 225. This is up 198 Senior Admissions.

ADULT ADMISSIONS: In April, 2014 there were a total of 1,091 Adult Admissions to the Recreation Center. In April, 2013 there were 795. This was up 296 Adult Admissions.

YEARLY ADMISSIONS: There were 364 Yearly Pass admissions to the Recreation Center in April, 2014. In April, 2013 there were 302. This was up 62 Yearly Admissions.

AQUA AEROBICS CLASSES: There were 112 patrons attending aqua aerobics classes in April, 2014. In April, 2013 there were 42. This is up 70 Aqua Aerobics Admissions.

STERLING SWIM TEAM: The Sterling Swim Team pre-season practice started April 22. There are just 4 kids signed up for the Sterling Swim Team pre-season practice so far. This is 1 more than this time last year. These kids accounted for just 11 visits to the Recreation Center for practice. Pre-season practices are scheduled on Tuesdays and Thursdays from 3:45 - 4:45 p.m. The pool is not open to the public at this time.

LIFEGUARD CLASS (L.G.T.) PRE-TEST PREPARATION: There are 34 potential youth interested in taking the American Red Cross Lifeguarding L.G.T. course offered at the

Recreation Center this summer. This is 2 more than last year. Information and registration materials were mailed out to them in April about the class, and how to prepare for the class. This year we have offered them 4 pre-test practice dates where they can come in for free and brush up on their swimming skills before the pre-test! We do not charge admission for any potential lifeguards in the northeastern Colorado area when they come in to practice for their classes. We have experienced staff members on hand to help them with their front crawl, breaststroke, and other skills needed to pass the pre-test! We do this for their benefit, because 98% of those who pass the pre-test, pass the L.G.T. class.

DESCRIPTION	Apr 2013	Apr 2012	Apr Change	YTD 2013	YTD 2012	YTD Change	5 yr YTD Avg	5 yr YTD Change
WINTER								
Volleyball Teams				26			9	195%
Volleyball Participants				384			202	90%
Volleyball Spectators				240			475	-49%
Adult Basketball Teams				48	52	-8%	42	15%
Adult Basketball Participants				1,920	1,212	58%	1,127	70%
Adult Basketball Spectators				1,920	2,020	-5%	1,648	17%
Youth Basketball Teams				138	176	-22%	177	-22%
Youth Basketball Participants				3,560	6,704	-47%	10,979	-68%
Youth Basketball Spectators				12,720	13,320	-5%	14,694	-13%
Adult Basketball Tour: Teams							25	-100%
Adult Basketball Tour: Participants							237	-100%
Adult Basketball Tour: Spectators							328	-100%
Open Gym Participants				614				
Denver Nugget Basketball Skills Challenge							15	-100%
Santa at the Center Participants								
Spring								
Volleyball Teams		23	-100%		46	-100%	50	-100%
Volleyball Participants		752	-100%		1,472	-100%	1,905	-100%
Volleyball Spectators		940	-100%		1,840	-100%	1,983	-100%

OVERLAND TRAIL MUSEUM

The Museum opened to the public with the opening reception for Journey Stories on April 4. Approximately 150 people attended this event which kicked off our grand opening as well as the exhibit opening. The reception was catered by the Old Town Bistro and was a very successful event. Representatives from Colorado Humanities attended as well. The following day, April 5, the museum opened for regular business for the first time since it closed on September 16,

2013 due to the flood. Journey Stories from the Smithsonian Institute began its final stop on the Colorado tour and will remain at the Overland Trail Museum until May 17, 2014.

Closing attendance for the month of April had more than doubled compared to April of 2013. Attendance for Journey Stories has been very good.

The Sterling chapter of PEO celebrated it's 100th anniversary in the HPEC on April 5 with about 80 people attending.

Dave and Beth Seat continued working on the print shop restoration and will have the work completed by the first of May. Thirteen additional items were added to their original contract.

School tours began at the museum on Tuesday, April 8 and it continued to be a very busy month for school tours. Over five hundred students visited during the month of April compared to just over two hundred students in April of 2013. Students were given two separate tours; Journey Stories and Logan County Journey Stories and also participated in two accompanying activities.

Wagons West began on April 25 and will continue each Friday through May 16. Students tour Journey Stories, learn about the Native American tribes, pan for gold, listen to Cowboy poet Zeb Dennis and ride the authentic covered wagon. This program was sponsored by both WalMart and Bank of Colorado.

Several events took place at the museum to coincide with Journey Stories. History Café took place on Wednesday April 9 and Wednesday, April 16. Kay Rich spoke on both occasions covering two topics: Keeping your Family History Alive and The Orphan Trains. The Logan County Historical Society met at the Museum on April 14 for a tour of Journey Stories. The International Tea took place on April 30 with 60 people attending. The speaker was Lynne Swanson from the Colorado Humanities Speakers Bureau. She portrayed Isabella Bird.

Craig Stevens from Engle Martin met with Wade and Kay on April 30 to look at the remaining flood issues at the Museum. Still to be completed are the air conditioners, final pieces of art work to be restored, flagstone issues outside and the HPEC floor.

Museum Projects

MUSEUM FLOOD RESTORATION

Main Lobby construction

Relocating Dr. Office exhibit
Oral History project
Collections storage cleaning
Accessioning artifacts
Archiving obits & anniversaries
Cleaning buildings & artifacts
Archive room
Tannery
Research Room
Reorganization of photo archives
Concrete work (gutters & sidewalks)

Ongoing

Completed

In progress
In Progress
n progress
Ongoing project
Ongoing project
Ongoing
In progress
In progress
Plans progressing
In progress
sidewalk to Karg barn } **on hold**
sidewalk to Karg barn } **on hold**

DESCRIPTION	Apr 2014	Apr 2013	Apr Change	YTD 2014	YTD 2013	YTD Change	5 yr YTD Avg	5 yr YTD Change
Numbers of Donors	2	2		6	8	-25%	9	-30%
Number of items donated	5	4	25%	12	20	-40%	30	-60%
Number of School Visits	11	6	83%	12	7	71%	6	114%
Number of Students	509	216	136%	519	228	128%	198	162%
Prairie School Students								
Prairie School Teachers								
Number of Special Events	5	1	400%	7	4	75%	4	94%
Total Attendance of Special Events	260	20	1200%	305	67	355%	77	298%
Number of facility rentals	1	7	-86%	9	12	-25%	3	246%
Number of Tour Buses							0	-100%
Tour Bus Visitors							3	-100%
States represented	23	11	109%	24	55	-56%	51	-53%
Foreign Countries Represented	2			2	1	100%	3	-41%
Total of All Visitors	1,303	668	95%	1,626	1,288	26%	1,195	36%
Volunteer Hours		38	-100%	11	148	-93%	98	-89%
Square Foot, Bldg. Maintained	29,766	29,766		119,064	119,064		107,064	11%