

STERLING

A Colorado Treasure

MONTHLY REPORTS

April 2011

CITY MANAGER

APRIL 2011 MONTHLY REPORT

City Manager:

In the month of April City Manager Kiolbasa attended:

- Meeting regarding water issues with the City's water attorney;
- Meeting with contractors and Kay Rich regarding Education Building at the Museum;
- Telephone conference with Clifton Gunderson regarding financial checkup;
- Meeting with individuals regarding advertising by the City;
- Meeting with land owners regarding easements for Water Treatment plant;
- Attended presentation at Columbine Park regarding donation of trees by Xcel Energy;
- Meeting with CIRSA representatives regarding Worker Compensation Insurance;
- Meeting with Re-1 Valley School District representative regarding GOCO grant;
- Attended water issues meeting with attorneys and counsel representatives; and
- Meeting with DCOT regarding maintenance agreement.

Executive Secretary:

The Executive Secretary continues to do the packets for Council. Connie prepared one proclamation for the Mayor's signature. She attends the administrative staff meetings and prepares the minutes.

Connie is a member of the employee newsletter committee and continues to help with the publication of it. The Executive Secretary attends the Web Group meetings and the weekly clerical staff meetings. She prepares the monthly reports, puts them on the web site and scans them into Laser Fiche for future reference.

Connie prepared for and attended the Sterling Urban Renewal Authority meeting on April 12, 2011.

Executive Secretary Bornhoff helped answer telephones in the Personnel Department.

Emergency Management Coordinator (EMC):

With SECC, we have finalized the Logan County 911 web page project. This web page will be the main contact for Logan County residents to sign up their wireless and VOIP phones to the Intrado R911 notification system. It will be much easier for the citizens to enter their information here, and it will provide us citizen contact information for data error entries.

With the National Weather Service (NWS), The EMC sponsored a four-hour Severe Weather Spotter class. 68 citizens including city and county employees took the training and are now NWS certified severe weather spotters.

Bob gave a presentation to 45 Sterling Lion's Club members on Emergency Management. He covered the roles and responsibilities of an emergency manager along with a section on citizen disaster preparedness.

EMC Owens completed and turned in the 2nd quarter EMPG grant program paper and financial report. Copies were also given to the Sterling and Logan County finance departments

Work continues on the Logan County Emergency Operations Plan update project. In April Bob completed the Transportation and Communications chapters. Due to the conversion to the 800 MHz DTR system all VHF frequency information had to be converted to our current Talk Group format.

The EMC met with Wireless Advanced Communications to discuss the narrowbanding project for agencies still using VHF radios. We discussed a strategy that would allow the VHF radios to be patched into the digital system during emergencies. We discussed what equipment and licensing would need to be done before the narrowband deadline.

Work continues on the Sterling all hazards warning siren update project. Each siren site was visited and its location documented by GPS. A coverage map was then developed using the more powerful electronic sirens capabilities. We will be able to delete two current locations, but will need to add one location on the far south side of Sterling. The new system will be able to warn citizens with both sirens and voice direction; giving the system a much broader all hazards capability.

Working with the Sterling Journal Advocate, Bob presented a news release for National Severe Weather Awareness week. We presented a weeklong series on citizen preparedness and awareness that included flooding, tornados lightning and severe thunderstorms.

We held the April Northeast Colorado Emergency Managers (NCEM) group meeting in Akron. Items discussed included;

- The 2011 EMPG program and Federal and State budget funding.
- Updates from the Colorado State Forrest Service (CSFS) on wildland fire season.
- A presentation from the NWS on the NWSChat program.
- Local updates from the regions county emergency managers

The EMC attended a two-day Emergency Managers Academy class at the State MACC in Centennial. This two day class was on Evacuation and Re-entry. We discussed evacuation logistics, routing, evacuation notifications, communications, sheltering and long-term shelter support. We also discussed the issues of special needs population and companion pets in evacuations. The re-entry training discussed the strategies and issues involved when citizens are allowed to return home after an evacuation.

The Logan County E911 Authority held a business meeting in April. Items discussed were the updates to the IGA and bylaws and the Motorola maintenance agreement for the DTR consoles.

EMC Owens attended a Hospital Vulnerability Assessment training in Yuma. This class discussed how hospitals and emergency managers would work together during disaster events and hospital evacuations.

The EMC sent out notices to Logan County and Sterling agencies about the 2011 DHS grant cycle. He informed them that no guidance or funding amounts have been released yet by the Federal Government due to a lack of a finalized budget. He advised there will be a very short turnaround for the grant, and to prepare project narratives and costs now. Bob also asked the agencies to let him know if they were going to participate in the 2011 grant so he can put them on his notification list.

As part of the EM Academy training Bob took two on-line FEMA ICS courses in April.

EMC Owens completed the CSFS Logan County Wildfire Annual Operating Plan. He entered all of the Logan County information, including current contact information, department capabilities and resource planning and procurement procedures. The 119-page plan was then returned to the CSFS for development into a regional master plan.

Sterling Emergency Communications Center:

- Communications Center handled 2,038 calls for service during the month of April 2011, a two percent increase from the 2,003 calls received in April 2010.
- Sterling Police Department handled 989 calls for service a decrease of nine percent compared to 1,088 calls for service received in April 2010.
- Logan County Sheriff's Office received 834 calls for service a 21 percent increase compared to 688 calls for service received in April 2010.
- Crook Fire Department handled six calls for service in April 2011 compared to the five calls in April 2010.
- Fleming Fire received six calls for service in April 2011, compared to two calls for service in April 2010.
- Merino Fire handled 16 calls for service in April 2011 compared to nine calls for service in April 2010.
- Peetz Fire handled seven calls for service in April 2011 compared to three calls for service in April 2010.
- Sterling Fire handled 132 calls for service in April 2011, a 38 percent increase compared to the 96 calls handled in April 2010.
- Life Care Medical handled 153 calls for service in April 2011, an increase of 10 percent compared to 139 calls for service handled in April 2010.

Training for the month of April included: Sonja VanDuren attending a two day class to become an EMD Instructor and Sheryl Lopez attending a two day class for NIBRS records management.

DESCRIPTION	APR 2011	APR 2010	APR CHANGE	YTD 2011	YTD 2010	YTD CHANGE
ACTIVITIES						
CALLS FOR SERVICE						
STERLING DISPATCH	2038	2003	2%	7500	8469	-11%
CITY OF STERLING	989	1088	-9%	3646	4594	-21%
LOGAN COUNTY	834	688	21%	3004	2844	6%
EMS	153	139	10%	553	544	2%
STERLING FIRE 07505	132	96	38%	478	430	11%
CROOK FIRE 07505	6	5	20%	29	25	16%
FLEMING FIRE 07515	6	2	200%	25	13	92%
MERINO FIRE 07522	16	9	78%	35	23	52%
PEETZ FIRE 07525	7	3	133%	13	11	18%

Information Technology Specialist (ITS):

Daily backup of servers and Finance & Police Systems continue. Routine user maintenance was performed.

ITS Anderson answered calls for assistance regarding program security, IP phones, program problems, stuck reports, connection problems, and viruses.

The ITS installed Police Department program updates and updates for data reader for the Water Division.

ITS Anderson is setting up some new computers for various departments. She took several computers in for repair. Completed computer set up at the Library and still working out some bugs with the Internet filter system and Library Envisionware public reservation program.

Mary Ann attended a Web Group meeting and a SWellness meeting and created flyers for the next SWellness events.

CITY ATTORNEY

APRIL 2011 MONTHLY REPORT

MEETINGS:

City Attorney Barlean attends City Council meetings and work sessions, Staff meetings, Planning Commission meetings, and various other meetings as needed. The paralegal attends staff meetings in the absence of the City Attorney, Swellness presentations, and secretarial meetings when there is training.

DOCUMENT PREPARATION:

Prepared agendas and packets for City Attorney's submission to City Council Meetings.

Prepared the following Resolutions:

Resolution No. 4-1-11, Series of 2011 – A Resolution before the City of Sterling, Logan County, Colorado, placing a moratorium on mandatory water restrictions for the year 2011.

Prepared the following Ordinances:

Ordinance No. 4, Series of 2011 – An Ordinance approving two State of Colorado State Board of Land Commissioners Other Use Leases of State Trust Lands; and authorizing the Mayor to sign said Leases.

Ordinance No. 5, Series of 2011 – An Ordinance rezoning Lots 7 and 8, Block 4, Bluebird Acre Tract Addition to the City of Sterling, Colorado.

Other Documents:

This office is preparing various easement/right-of-way/license agreements pertaining to the water project.

MUNICIPAL COURT:

The City Attorney prosecuted 2 charges and both of the Defendants were found guilty. 1 trial was continued due to the witness failed to appear for trial. 4 charges were dismissed, including 1 at the request of the officer and 3 for refile of charges under a different section of the code. 4 Defendants were granted a deferred judgment. Court documents were prepared, including miscellaneous pleadings such as guilty pleas and stipulations, various subpoenas, memos to the police department and Humane Society regarding trials, trial schedules, motions, jury instructions when needed, and correspondence and discovery letters. Court files were copied and police department, Humane Society, and attorney files were prepared for trial.

LIQUOR LICENSING:

This office processed 5 liquor license renewals, 1 Tastings Permit renewal; and 1 new license.

MISCELLANEOUS:

The paralegal makes telephone calls to library patrons regarding past due items and processes letters to library patrons prepared by the library staff, regarding past due items. The paralegal also assists the HR Department with answering the telephones and receptionist duties when needed.

FINANCE DEPARTMENT

APRIL 2011 MONTHLY REPORT

The Finance Department assisted 2,512 customers during the month of April 2011. This compares to 2,648 customers in April 2010. This number does not include the contacts made by the Director of Finance. There were on average 120 customer contacts per day for April 2011. Please review the Finance Department Activities report for additional information regarding the various services that the Department of Finance and Records provided in April 2011 in comparison to April 2010.

The General Fund revenues for the month of April 2011 amounted to \$1,138,542.23. The revenue for the month ended April 2010 in the General Fund amounted to \$1,040,821.86. Expenditures for the General fund for the month ending April 30, 2011 amounted to \$974,218.35 and for the same period in 2010 the expenditures were \$967,025.75.

Cash in all City funds totaled \$1,654,848.12 on April 30, 2011 and for April 30, 2010 on hand was \$1,744,270.76. On April 30, 2011 the City of Sterling had outstanding a total of \$9,779,116.37 in investments, this amount is for all funds. This breaks down to \$205,699.79 in Certificates of Deposit, \$9,473,105.28 ColoTrust Plus and \$100,311.30 in Money Market.

There were \$1,298,428.32 worth of checks issued in April 2011 for all funds; this compares to \$1,512,870.18 for the same period in 2010. There were 5257.2 gallons of gasoline and diesel used in the month of April 2011 for all City operations. This compares to 5763.9 gallons gasoline and diesel used in April 2010.

Please see the Finance Department's activity list below for other comparisons.

Investment Breakdown

2010

THIS SUMMARY IS PROVIDED TO SHOW THE PLACEMENT OF INVESTMENTS. PLEASE REFER TO THE BALANCE SHEETS FOR THE VARIOUS FUNDS FOR TOTAL CASH & CASH EQUIVALENT.

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	4/30/11
General Fund:				
Colotrust Plus	\$981,898.66	\$275,000.00	\$440,110.43	\$1,147,009.09
Colotrust Plus - Seizure Money	\$26,558.94	\$0.00	\$2.87	\$26,561.81
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$1,008,457.60	\$275,000.00	\$440,113.30	\$1,173,570.90
Water Fund:				
Colotrust Plus	\$118,277.71	\$0.00	\$12.77	\$118,290.48
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$118,277.71	\$0.00	\$12.77	\$118,290.48
Sanitation Fund:				
Colotrust Plus	\$417,367.39	\$10,000.00	\$10,044.88	\$417,412.27
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$417,367.39	\$10,000.00	\$10,044.88	\$417,412.27
Sewer Fund:				
Colotrust Plus	\$3,879,591.30	\$125,000.00	\$50,413.63	\$3,805,004.93
Certificates of Deposit	\$205,621.21	\$105,621.21	\$105,699.79	\$205,699.79
Money Market	\$100,277.78	\$0.00	\$33.52	\$100,311.30
TOTALS	\$4,185,490.29	\$230,621.21	\$156,146.94	\$4,111,016.02
Perpetual Care Fund:				
Colotrust Plus	\$135,564.61	\$0.00	\$14.64	\$135,579.25
TOTALS	\$135,564.61	\$0.00	\$14.64	\$135,579.25
Elna Anderson Trust Fund:				
Colotrust Plus	\$0.09	\$0.09	\$0.00	\$0.00
TOTALS	\$0.09	\$0.09	\$0.00	\$0.00

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	4/30/11
Ethel Lindstrom Trust Fund:				
Colostrust Plus	\$0.23	\$0.23	\$0.00	\$0.00
TOTALS	\$0.23	\$0.23	\$0.00	\$0.00
Library Improvement Fund:				
Colostrust Plus	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00	\$0.00	\$0.00
Conservation Trust Fund:				
Colostrust Plus	\$221,212.85	\$69,754.00	\$23.21	\$151,482.06
TOTALS	\$221,212.85	\$69,754.00	\$23.21	\$151,482.06
Karl Falch Library Trust Fund:				
Colostrust Plus	\$31,004.08	\$0.00	\$3.36	\$31,007.44
TOTALS	\$31,004.08	\$0.00	\$3.36	\$31,007.44
Employee Self-Insurance Fund:				
Colostrust Plus	\$578,068.57	\$0.00	\$62.43	\$578,131.00
TOTALS	\$578,068.57	\$0.00	\$62.43	\$578,131.00
Service Center Fund:				
Colostrust Plus	\$342,883.71	\$0.00	\$30,038.78	\$372,922.49
TOTALS	\$342,883.71	\$0.00	\$30,038.78	\$372,922.49
Risk Management Fund:				
Colostrust Plus	\$823,496.09	\$0.00	\$88.96	\$823,585.05
TOTALS	\$823,496.09	\$0.00	\$88.96	\$823,585.05
Capital Equipment Fund:				
Colostrust Plus	\$771,306.92	\$0.00	\$83.35	\$771,390.27
TOTALS	\$771,306.92	\$0.00	\$83.35	\$771,390.27

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	4/30/11
Capital Improvement Fund:				
Colotrust Plus	\$462,188.52	\$0.00	\$218,303.35	\$680,491.87
Colotrust Plus - Museum Bldg	\$485,371.82	\$102,960.00	\$48.83	\$382,460.65
Colotrust Plus - Museum Exhibits	\$37,622.96	\$5,850.00	\$3.66	\$31,776.62
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$985,183.30	\$108,810.00	\$218,355.84	\$1,094,729.14
Grand Totals All Funds:				
Colotrust Plus	\$9,312,414.45	\$588,564.32	\$749,255.15	\$9,473,105.28
Certificates of Deposit	\$205,621.21	\$105,621.21	\$105,699.79	\$205,699.79
Money Market	\$100,277.78	\$0.00	\$33.52	\$100,311.30
Grand Total	\$9,618,313.44	\$694,185.53	\$854,988.46	\$9,779,116.37

GENERAL FUND

This Document is for Internal Use and Represents Unaudited Figures

4/30/2011

BALANCE SHEET

ASSETS:

Cash	\$507,839.03
Flex Cash Account	\$6,100.15
Petty Cash	\$830.00
Cash with County Treasurer	\$305,302.04
Accounts Receivable	\$147,436.30
Allowance for Uncollectables	-\$42,974.94
Taxes Receivable	\$45,182.87
Sales Tax Receivable	\$687,855.67
Property Tax Receivable	\$1,018,263.00
Investments	\$1,147,009.09
Investment - Federal Seizure	\$26,561.81
Prepaid Fuel	\$33,031.39
Prepaid Fuel - Airport	\$17,513.07
Payroll Clearing Account	-\$148.64
Postage Clearing Account	\$4,196.70
Prepaid Prisoner Housing	\$53,477.00
Sales Tax Clearing	-\$0.53

TOTAL ASSETS

\$3,957,474.01

LIABILITIES:

Ded/Ben Clearing Account	\$1,466.74
Accounts Payable	\$34,526.46
Accounts Payable - Logan County	\$2,345.20
Accrued Salaries	\$172,452.85
Court Bonds	\$920.00
Jury Deposit	\$704.00
Restitution Clearing Account	\$1,478.11
Seizures	\$600.00
Deferred Revenue	\$1,018,263.00
Deferred Revenue - Other	\$3,460.50

TOTAL LIABILITIES

\$1,236,216.86

FUND BALANCE:

Reserve for Museum	\$28,199.92
Designated for Arts	\$50,000.00
Unreserved Fund Balance	\$2,082,294.45
Excess Revenue over Expenditures	\$560,762.78

TOTAL FUND BALANCE

\$2,721,257.15

**TOTAL LIABILITIES
& FUND BALANCE**

\$3,957,474.01

GENERAL FUND
4/30/2011

<u>REVENUES:</u>	BUDGETED	COLLECTIONS	COLLECTIONS	BALANCE
	2011	CURRENT MO.	TO DATE	
Real & Personal Prop. Tax	\$1,018,420.00	\$298,754.98	\$651,427.54	\$366,992.46
Road & Bridge Fund Taxes	\$170,000.00	\$0.00	\$23,624.74	\$146,375.26
Auto Ownership Taxes	\$120,000.00	\$8,708.84	\$33,681.99	\$86,318.01
Sales Tax	\$5,650,000.00	\$522,646.84	\$2,114,166.09	\$3,535,833.91
Vehicle Use Tax	\$185,000.00	\$22,771.44	\$57,891.92	\$127,108.08
Building Material Use Tax	\$70,000.00	\$7,817.46	\$21,205.37	\$48,794.63
Employment Occupation Tax	\$14,200.00	\$0.00	\$15,200.00	-\$1,000.00
TOTAL TAXES	\$7,227,620.00	\$860,699.56	\$2,917,197.65	\$4,310,422.35
Franchise Taxes	\$711,000.00	\$52,855.98	\$246,618.15	\$464,381.85
Licenses & Permits	\$138,250.00	\$13,356.55	\$52,296.72	\$85,953.28
Intergovernmental Revenue	\$1,283,290.00	\$93,870.87	\$313,776.95	\$969,513.05
Charges for Service	\$266,825.00	\$30,817.16	\$73,670.44	\$193,154.56
Fines & Forfeits	\$191,300.00	\$10,363.34	\$48,017.81	\$143,282.19
Miscellaneous Revenue	\$423,426.00	\$34,333.77	\$127,915.37	\$295,510.63
Transfer from Other Funds	\$511,164.00	\$42,245.00	\$168,980.00	\$342,184.00
TOTAL OTHER REVENUES	\$3,525,255.00	\$277,842.67	\$1,031,275.44	\$2,493,979.56
GRAND TOTAL REVENUES	\$10,752,875.00	\$1,138,542.23	\$3,948,473.09	\$6,804,401.91

GENERAL FUND
4/30/2011

<u>EXPENDITURES:</u>	BUDGETED	EXPENSES	EXPENSES	BALANCE
<u>GENERAL GOVERNMENT:</u>	2011	CURRENT MO.	TO DATE	
Council	\$52,093.00	\$2,619.93	\$19,532.82	\$32,560.18
City Manager	\$341,680.00	\$35,296.03	\$113,057.37	\$228,622.63
City Attorney	\$193,525.00	\$20,450.64	\$65,086.92	\$128,438.08
Municipal Court	\$99,967.00	\$9,537.86	\$30,137.88	\$69,829.12
Finance	\$429,075.00	\$46,898.84	\$141,477.81	\$287,597.19
City Hall & Non-Departmental	\$1,279,731.00	\$101,955.48	\$575,424.95	\$704,306.05
Personnel	\$226,655.00	\$23,653.19	\$68,834.39	\$157,820.61
TOTAL GENERAL GOVERNMENT	\$2,622,726.00	\$240,411.97	\$1,013,552.14	\$1,609,173.86
<u>PUBLIC SAFETY:</u>				
Police	\$1,713,041.00	\$171,135.74	\$550,165.78	\$1,162,875.22
Dispatch Center	\$512,873.00	\$53,637.65	\$179,705.64	\$333,167.36
Youth Services	\$105,125.00	\$10,934.83	\$34,871.52	\$70,253.48
Fire	\$1,370,586.00	\$141,189.55	\$417,178.67	\$953,407.33
TOTAL PUBLIC SAFETY	\$3,701,625.00	\$376,897.77	\$1,181,921.61	\$2,519,703.39

PUBLIC WORKS:

Street	\$2,262,316.00	\$73,613.28	\$267,225.84	\$1,995,090.16
Engineering & Operations	\$340,105.00	\$33,857.90	\$111,715.56	\$228,389.44
Airport	\$306,954.00	\$40,241.96	\$129,540.04	\$177,413.96
TOTAL PUBLIC WORKS	\$2,909,375.00	\$147,713.14	\$508,481.44	\$2,400,893.56

CULTURE & RECREATION:

Riverside Cemetery	\$212,036.00	\$20,429.71	\$63,751.20	\$148,284.80
Museum	\$185,779.00	\$16,088.98	\$47,972.38	\$137,806.62
Parks	\$423,171.00	\$41,673.74	\$131,890.16	\$291,280.84
Recreation Center	\$509,964.00	\$38,639.63	\$128,786.46	\$381,177.54
Forestry	\$140,042.00	\$16,387.68	\$36,755.35	\$103,286.65
Rec. Administration	\$221,122.00	\$22,370.79	\$71,802.89	\$149,319.11
Softball	\$41,156.00	\$2,478.99	\$6,416.53	\$34,739.47
Youth Softball	\$10,647.00	\$72.00	\$144.00	\$10,503.00
Basketball	\$7,622.00	\$81.91	\$8,130.90	-\$508.90
Volleyball	\$7,035.00	\$2,094.64	\$2,817.86	\$4,217.14
Tolla Brown Skate Park	\$12,750.00	\$655.13	\$2,846.78	\$9,903.22
Special Events	\$28,950.00	\$82.44	\$1,942.44	\$27,007.56
Tennis	\$18,873.00	\$848.52	\$2,717.51	\$16,155.49
Youth Basketball	\$27,811.00	\$183.90	\$21,581.69	\$6,229.31
Youth Volleyball	\$7,998.00	\$57.68	\$105.68	\$7,892.32
Baseball	\$27,136.00	\$1,941.26	\$3,567.84	\$23,568.16
Library	\$529,404.00	\$45,108.47	\$152,525.45	\$376,878.55
TOTAL CULTURE & RECREATION	\$2,411,496.00	\$209,195.47	\$683,755.12	\$1,727,740.88

GRAND TOTAL EXPENDITURES	\$11,645,222.00	\$974,218.35	\$3,387,710.31	\$8,257,511.69
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WATER FUND

4/30/2011

BALANCE SHEET**ASSETS:**

Cash	\$42,718.15
Cash with Fiscal Agent	\$27,251,791.78
Accounts Receivable	\$494.70
Accounts Receivable - Utility Billing	\$370,167.81
Supply Inventory	\$161,847.99
Investments	\$118,290.48
Fixed Assets (Net)	\$10,077,673.36

TOTAL ASSETS**\$38,022,984.27****LIABILITIES:**

Accounts Payable	\$469,674.59
Unpaid Compensated Absences	\$10,068.86
Accrued Salaries	\$5,596.57
Accounts Payable Pawnee Ridge	\$4,278.66
Loan Payable CWRPDA	\$28,558,845.11

Due to Sewer Fund	\$345,505.00		
Lease Interest Payable	\$22,553.42		
		TOTAL LIABILITIES	\$29,416,522.21
FUND BALANCE:			
Reserve for Painting	\$420,000.00		
Reserve for Capital Replacement	\$2,763,480.00		
Retained Earnings	-\$23,612,524.30		
Excess Revenue over Expenditures	\$29,035,506.36		
		TOTAL FUND BALANCE	\$8,606,462.06
		TOTAL LIABILITIES AND FUND BALANCE	\$38,022,984.27

WATER FUND

4/30/2011

<u>REVENUES</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Water Revenue-Inside Residential	\$1,856,200.00	\$191,177.49	\$745,023.74	\$1,111,176.26
Water Revenue-Outside Residential	\$161,400.00	\$15,465.87	\$57,805.71	\$103,594.29
Water Revenue-Inside Commercial	\$626,200.00	\$66,322.54	\$258,269.49	\$367,930.51
Water Revenue-Outside Commercial	\$4,210.00	\$367.22	\$1,425.57	\$2,784.43
Water Revenue-Inside Industrial	\$369,900.00	\$29,722.66	\$124,731.16	\$245,168.84
Misc. Water Sales	\$2,000.00	\$0.00	\$853.26	\$1,146.74
Surcharge	\$30,000.00	\$2,112.75	\$7,956.88	\$22,043.12
Service Charges	\$35,000.00	\$2,828.75	\$15,262.12	\$19,737.88
Tapping Charges	\$5,000.00	\$0.00	\$890.00	\$4,110.00
Water Div. Services	\$5,000.00	\$419.10	\$1,546.92	\$3,453.08
Penalties	\$16,000.00	\$2,413.32	\$10,207.94	\$5,792.06
Investment Earnings	\$250.00	\$12.77	\$58.29	\$191.71
Miscellaneous	\$200.00	\$43.80	\$74.03	\$125.97
Rents from land	\$50,000.00	\$0.00	\$458.40	\$49,541.60
Rights	\$0.00	\$0.00	\$0.00	\$0.00
Water Credits	\$0.00	\$0.00	\$0.00	\$0.00
Plant Investment Fees	\$10,000.00	\$0.00	\$4,320.00	\$5,680.00
Loan Proceeds	\$17,500,000.00	\$28,558,845.11	\$28,558,845.11	-\$11,058,845.11
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$20,671,360.00	\$28,869,731.38	\$29,787,728.62	-\$9,116,368.62

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$205,736.00	\$22,895.07	\$74,306.27	\$131,429.73
Maintenance & Operation	\$1,298,824.00	\$94,563.07	\$426,963.61	\$871,860.39
Capital Outlay	\$21,918,769.00	\$91,541.33	\$163,705.45	\$21,755,063.55

Transfer to General Fund	\$225,385.00	\$18,782.00	\$75,128.00	\$150,257.00
TOTAL EXPENDITURES	\$23,648,714.00	\$227,781.47	\$740,103.33	\$22,908,610.67
Debt Service	\$0.00	\$12,118.93	\$12,118.93	-\$12,118.93
TOTAL WATER FUND W/DEBT	\$23,648,714.00	\$239,900.40	\$752,222.26	\$22,896,491.74

SANITATION FUND

4/30/2011

BALANCE SHEET

ASSETS:

Cash	\$305,053.67
Accounts Receivable	\$507.07
Accounts Receivable - Utility Billing	\$48,995.27
Supply Inventory	\$24,667.00
Investments	\$417,412.27
Fixed Assets (Net)	\$283,220.08

TOTAL ASSETS

\$1,079,855.36

LIABILITIES:

Accounts Payable	\$0.00
Unpaid Compensated Absences	\$9,991.75
Accrued Salaries	\$4,925.27

TOTAL LIABILITIES

\$14,917.02

FUND BALANCE:

Reserve for Equipment	\$28,389.00
Reserve for Capital Replacement	\$767,324.00
Retained Earnings	\$272,458.16
Excess Revenue over Expenditures	-\$3,232.82

TOTAL FUND BALANCE

\$1,064,938.34

**TOTAL LIABILITIES
AND FUND BALANCE**

\$1,079,855.36

SANITATION FUND

4/30/2011

REVENUES:	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sanitation Revenue-Inside	\$445,000.00	\$37,665.09	\$149,796.82	\$295,203.18
Rubbish Collection Fees	\$1,500.00	\$63.00	\$126.00	\$1,374.00
Sanitation Services	\$0.00	\$0.00	\$0.00	\$0.00
Penalties	\$5,000.00	\$400.35	\$1,710.10	\$3,289.90
Investment Earnings	\$1,000.00	\$44.88	\$174.55	\$825.45
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$452,500.00	\$38,173.32	\$151,807.47	\$300,692.53

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$160,480.00	\$15,903.48	\$50,895.30	\$109,584.70
Maintenance & Operation	\$241,231.00	\$37,902.50	\$84,104.99	\$157,126.01
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to General Fund	\$60,130.00	\$5,010.00	\$20,040.00	\$40,090.00
TOTAL EXPENDITURES	\$461,841.00	\$58,815.98	\$155,040.29	\$306,800.71

SEWER FUND

4/30/2011

BALANCE SHEET

ASSETS:

Cash	\$305,657.85
Accounts Receivable	\$20,735.10
Accounts Receivable - Industrial	\$23,344.67
Accounts Receivable - Utility Billing	\$143,463.11
Due From Water Fund	\$345,505.00
Supply Inventory	\$42,976.78
Investments	\$4,111,016.02
Fixed Assets (Net)	\$10,251,554.07

TOTAL ASSETS

\$15,244,252.60

LIABILITIES:

Accounts Payable	\$43,544.86
Unpaid Compensated Absences	\$15,474.09
Accrued Salaries	\$10,595.91
Loan Payable CWRPDA	\$963,414.00
Interest Payable	\$14,260.57

TOTAL LIABILITIES

\$1,047,289.43

FUND BALANCE:

Reserve for Capital Projects	\$111,784.00
Reserve for Trunk Line Replacement	\$147,431.45
Reserve for Lagoons	\$368,395.26
Reserve for Capital Replacement	\$7,859,950.00
Retained Earnings	\$5,988,187.22
Excess Revenue over Expenditures	-\$278,754.76

TOTAL FUND BALANCE

\$14,196,993.17

**TOTAL LIABILITIES
AND FUND BALANCE**

\$15,244,282.60

SEWER FUND

4/30/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sewer Revenue-Inside Residential	\$911,500.00	\$78,174.30	\$311,130.27	\$600,369.73
Sewer Revenue-Outside Residential	\$89,500.00	\$8,106.51	\$32,735.45	\$56,764.55
Sewer Revenue-Inside Commercial	\$316,800.00	\$28,874.41	\$109,883.77	\$206,916.23
Sewer Revenue-Outside Commercial	\$2,810.00	\$238.60	\$949.36	\$1,860.64
Sewer Revenue-Inside Industrial	\$342,900.00	\$24,093.18	\$67,677.24	\$275,222.76
Tapping Charges	\$4,000.00	\$0.00	\$275.00	\$3,725.00
Sewer Division Charges	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Penalties	\$14,000.00	\$1,021.23	\$4,385.62	\$9,614.38
Investment Earnings	\$10,000.00	\$587.37	\$2,305.55	\$7,694.45
Miscellaneous	\$500.00	\$443.40	\$443.40	\$56.60
Outside Billing	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Plant Investment Fees	\$10,000.00	\$0.00	\$2,700.00	\$7,300.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$1,717,010.00	\$141,539.00	\$532,485.66	\$1,184,524.34
<u>EXPENDITURES: LINES AND SERVICES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$85,127.00	\$8,730.05	\$29,011.84	\$56,115.16
Maintenance & Operation	\$337,119.00	\$29,777.07	\$106,796.44	\$230,322.56
Capital Outlay	\$291,844.00	-\$718.00	\$152,204.85	\$139,639.15
Transfer to General Fund	\$62,406.00	\$5,200.00	\$20,800.00	\$41,606.00
TOTAL LINES & SERVICES	\$776,496.00	\$42,989.12	\$308,813.13	\$467,682.87
Debt Service	\$198,733.00	\$0.00	\$27,110.79	\$171,622.21
TOTAL LINES & SERVICES W/DEBT	\$975,229.00	\$42,989.12	\$335,923.92	\$639,305.08
<u>TREATMENT FACILITIES:</u>				
Personnel	\$298,835.00	\$33,928.58	\$105,129.44	\$193,705.56
Maintenance & Operation	\$873,936.00	\$63,982.74	\$229,902.60	\$644,033.40
Capital Outlay	\$749,726.00	\$82,794.71	\$87,302.46	\$662,423.54
Transfer to General Fund	\$159,043.00	\$13,253.00	\$53,012.00	\$106,031.00
TOTAL TREATMENT FACILITIES	\$2,081,540.00	\$193,959.03	\$475,346.50	\$1,606,193.50
TOTAL EXPENDITURES	\$3,056,769.00	\$236,948.15	\$811,270.42	\$2,245,498.58

PERPETUAL CARE FUND

4/30/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Perpetual Care	\$2,500.00	\$200.00	\$650.00	\$1,850.00
Perpetual Care - niches	\$9,000.00	\$0.00	\$3,500.00	\$5,500.00
Investment Earnings	\$300.00	\$14.64	\$66.71	\$233.29
TOTAL REVENUES	\$11,800.00	\$214.64	\$4,216.71	\$7,583.29

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$305.00	\$0.00	\$305.00	\$0.00
Niche Engraving	\$2,000.00	\$300.00	\$1,050.00	\$950.00
Transfer to General Fund	\$300.00	\$0.00	\$0.00	\$300.00
TOTAL EXPENDITURES	\$2,605.00	\$300.00	\$1,355.00	\$1,250.00

BALANCE SHEET

4/30/2011

<u>ASSETS:</u>				
Cash	\$10,141.86			
Investments	\$135,579.25			
		TOTAL ASSETS		\$145,721.11
<u>LIABILITIES:</u>				
Accounts Payable	\$300.00			
		TOTAL LIABILITIES		\$300.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$142,559.40			
Excess Revenue over Expenditures	\$2,861.71			
		TOTAL FUND BALANCE		\$145,421.11
		TOTAL LIABILITIES & FUND BALANCE		\$145,721.11

ELNA ANDERSON ESTATE TRUST

4/30/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$0.00	\$0.00	\$21.36	-\$21.36
TOTAL REVENUES	\$0.00	\$0.00	\$21.36	-\$21.36

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Capital Improvement Fund	\$87,034.00	\$0.09	\$117,774.72	-\$30,740.72
TOTAL EXPENDITURES	\$87,034.00	\$0.09	\$117,774.72	-\$30,740.72

**BALANCE SHEET
4/30/2011**

<u>ASSETS:</u>				
Cash	\$0.00			
Investments	\$0.00			
		TOTAL ASSETS		\$0.00
<u>LIABILITIES:</u>				
Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$117,753.36			
Excess Revenue over Expenditures	-\$117,753.36			
		TOTAL FUND BALANCE		\$0.00
		TOTAL LIABILITIES & FUND BALANCE		\$0.00

ETHEL LINDSTROM FUND

4/30/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$0.00	\$0.00	\$31.66	-\$31.66
TOTAL REVENUES	\$0.00	\$0.00	\$31.66	-\$31.66

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Capital Improvement Fund	\$87,034.00	\$0.23	\$151,621.17	-\$64,587.17
TOTAL EXPENDITURES	\$87,034.00	\$0.23	\$151,621.17	-\$64,587.17

BALANCE SHEET
4/30/2011

ASSETS:

Cash	\$0.00
Investments	\$0.00

TOTAL ASSETS	\$0.00
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LIABILITIES:

Accounts Payable	\$0.00
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TOTAL LIABILITIES	\$0.00
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FUND BALANCE:

Unreserved Fund Balance	\$151,589.51
Excess Revenue over Expenditures	-\$151,589.51

TOTAL FUND BALANCE	\$0.00
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TOTAL LIABILITIES & FUND BALANCE	\$0.00
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LIBRARY IMPROVEMENT FUND

4/30/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$0.00	\$0.00	\$0.00	\$0.00
Contributions	\$0.00	\$4,800.00	\$4,800.00	-\$4,800.00
TOTAL REVENUES	\$0.00	\$4,800.00	\$4,800.00	-\$4,800.00

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Capital Improvement Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00

BALANCE SHEET
4/30/2011

ASSETS:

Cash	\$4,800.00
Investments	\$0.00

TOTAL ASSETS	\$4,800.00
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LIABILITIES:

Accounts Payable	\$0.00
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TOTAL LIABILITIES	\$0.00
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FUND BALANCE:

Unreserved Fund Balance	\$0.00		
Excess Revenue over Expenditures	\$4,800.00		
		TOTAL FUND BALANCE	\$4,800.00
		TOTAL LIABILITIES & FUND BALANCE	\$4,800.00

CONSERVATION TRUST FUND

4/30/2011

REVENUES:	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
State Contributions	\$115,000.00	\$0.00	\$32,593.95	\$82,406.05
Investment Earnings	\$500.00	\$23.21	\$121.33	\$378.67
TOTAL REVENUES	\$115,500.00	\$23.21	\$32,715.28	\$82,784.72

EXPENDITURES:	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Tennis Court Improvements	\$15,000.00	\$0.00	\$0.00	\$15,000.00
Steel picnic tables	\$9,800.00	\$0.00	\$9,800.00	\$0.00
Bridge - Pioneer Park	\$65,509.00	\$65,509.00	\$68,509.00	-\$3,000.00
Aluminum tables	\$7,646.00	\$0.00	\$7,676.00	-\$30.00
Basketball Court Improvements	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Softball Field Improvements	\$21,450.00	\$0.00	\$21,450.00	\$0.00
Playground Equipment	\$73,000.00	\$0.00	\$0.00	\$73,000.00
Fitness Equipment	\$55,000.00	\$2,860.00	\$49,597.00	\$5,403.00
Softball Field Backdrop	\$9,000.00	\$1,086.99	\$8,223.25	\$776.75
Roof - Columbine	\$2,900.00	\$0.00	\$3,102.85	-\$202.85
TOTAL EXPENDITURES	\$264,305.00	\$69,455.99	\$168,358.10	\$95,946.90

BALANCE SHEET

4/30/2011

ASSETS:

Cash	\$0.43		
Investments	\$151,482.06		
		TOTAL ASSETS	\$151,482.49

LIABILITIES:

Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00

FUND BALANCE:

Unreserved Fund Balance	\$287,125.31
Excess Revenue over Expenditures	-\$135,642.82

TOTAL FUND BALANCE \$151,482.49

TOTAL LIABILITIES
& FUND BALANCE \$151,482.49

KARL FALCH LIBRARY TRUST FUND

4/30/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$70.00	\$3.36	\$15.34	\$54.66
TOTAL REVENUES	\$70.00	\$3.36	\$15.34	\$54.66

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Books Purchased	\$800.00	\$0.00	\$0.00	\$800.00
Audit	\$50.00	\$0.00	\$50.00	\$0.00
TOTAL EXPENDITURES	\$850.00	\$0.00	\$50.00	\$800.00

**BALANCE SHEET
4/30/2011**

<u>ASSETS:</u>			
Cash	\$571.17		
Investments	<u>\$31,007.44</u>		
		TOTAL ASSETS	<u>\$31,578.61</u>
<u>LIABILITIES:</u>			
Accounts Payable	<u>\$0.00</u>		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Unreserved Fund Balance	\$31,613.27		
Excess Revenue over Expenditures	<u>-\$34.66</u>		
		TOTAL FUND BALANCE	<u>\$31,578.61</u>
		TOTAL LIABILITIES & FUND BALANCE	<u>\$31,578.61</u>

EMPLOYEE SELF-INSURANCE FUND

4/30/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,400.00	\$62.43	\$300.61	\$1,099.39
Employee Premiums	\$137,844.00	\$20,112.64	\$89,460.43	\$48,383.57
Wellness	\$0.00	\$0.00	\$60.00	-\$60.00
City Premiums	\$1,253,172.00	\$93,622.01	\$371,418.01	\$881,753.99
TOTAL REVENUES	\$1,392,416.00	\$113,797.08	\$461,239.05	\$931,176.95

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Old Hire Fire Pension	\$70,443.00	\$0.00	\$70,443.00	\$0.00
Wellness	\$0.00	\$0.00	\$60.00	-\$60.00
Premium	\$1,391,016.00	\$115,359.68	\$459,802.61	\$931,213.39
FLEX	\$3,600.00	\$230.00	\$935.00	\$2,665.00
Pre-employment Screening	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$600.00	\$0.00	\$600.00	\$0.00
Transfer General Fund	\$1,400.00	\$0.00	\$0.00	\$1,400.00
TOTAL EXPENDITURES	\$1,467,059.00	\$115,589.68	\$531,840.61	\$935,218.39

**BALANCE SHEET
4/30/2011**

<u>ASSETS:</u>			
Cash	\$26,530.67		
Accounts Receivable	\$765.15		
Investments	\$578,131.00		
		TOTAL ASSETS	\$605,426.82
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
		TOTAL LIABILITIES	\$0.00
<u>FUND BALANCE:</u>			
Retained Earnings	\$676,028.38		
Excess Revenue over Expenditures	-\$70,601.56		
		TOTAL FUND BALANCE	\$605,426.82
		TOTAL LIABILITIES & FUND BALANCE	\$605,426.82

SERVICE CENTER FUND

4/30/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$700.00	\$38.78	\$159.05	\$540.95
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$411,090.00	\$34,256.00	\$137,024.00	\$274,066.00
Transfer from Capital Improvement	\$44,000.00	\$0.00	\$0.00	\$44,000.00
Transfer for Lease Payment	\$183,480.00	\$15,287.00	\$61,148.00	\$122,332.00
TOTAL REVENUES	\$639,270.00	\$49,581.78	\$198,331.05	\$440,938.95

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$303,039.00	\$31,930.05	\$96,222.18	\$206,816.82
Maintenance & Operation	\$337,839.00	\$12,114.27	\$38,799.78	\$299,039.22
Capital Outlay	\$2,135.00	\$0.00	\$2,209.38	-\$74.38
Transfer to General Fund	\$700.00	\$0.00	\$0.00	\$700.00
TOTAL EXPENDITURES	\$643,713.00	\$44,044.32	\$137,231.34	\$506,481.66

BALANCE SHEET

4/30/2011

<u>ASSETS:</u>				
Cash	\$15,776.44			
Cash - Bank of Cherry Creek	\$2.75			
Investments	\$372,922.49			
Fixed Assets (Net)	\$2,209,764.89			
			TOTAL ASSETS	\$2,598,466.57
<u>LIABILITIES:</u>				
Accounts Payable	\$2,093.59			
Unpaid Compensated Absences	\$22,867.06			
Accrued Salaries	\$12,172.42			
Lease Payable	\$1,510,000.00			
Lease Interest Payable	\$6,040.00			
			TOTAL LIABILITIES	\$1,553,173.07
<u>FUND BALANCE:</u>				
Retained Earnings	\$984,193.79			
Excess Revenue over Expenditures	\$61,099.71			
			TOTAL FUND BALANCE	\$1,045,293.50
			TOTAL LIABILITIES & FUND BALANCE	\$2,598,466.57

RISK MANAGEMENT FUND

4/30/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,800.00	\$88.96	\$405.52	\$1,394.48
Miscellaneous	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Compensation for Loss	\$5,000.00	\$0.00	\$1,343.43	\$3,656.57
Transfer of Reserves	\$200,000.00	\$49,999.00	\$99,998.00	\$100,002.00
Transfer Workers Comp	\$230,505.00	\$57,624.00	\$115,248.00	\$115,257.00
TOTAL REVENUES	\$442,305.00	\$107,711.96	\$216,994.95	\$225,310.05

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Claims Paid	\$60,000.00	\$0.00	\$1,630.00	\$58,370.00
Expense for Workers Comp	\$233,000.00	\$58,070.00	\$116,140.00	\$116,860.00
Premium Fees	\$200,000.00	\$48,476.25	\$103,617.71	\$96,382.29
Expense for Unemployment	\$10,000.00	\$230.83	\$418.83	\$9,581.17
Materials & Supplies	\$300.00	\$0.00	\$89.41	\$210.59
Audit	\$560.00	\$0.00	\$560.00	\$0.00
Transfer to General Fund	\$1,800.00	\$0.00	\$0.00	\$1,800.00
TOTAL EXPENDITURES	\$505,660.00	\$106,777.08	\$222,455.95	\$283,204.05

BALANCE SHEET

4/30/2011

<u>ASSETS:</u>				
Cash	\$24,194.79			
Investments	\$823,585.05			
		TOTAL ASSETS		\$847,779.84
<u>LIABILITIES:</u>				
Accounts Payable	\$0.00			
		TOTAL LIABILITIES		\$0.00
<u>FUND BALANCE:</u>				
Emergency Reserve	\$350,000.00			
Retained Earnings	\$503,240.84			
Excess Revenue over Expenditures	-\$5,461.00			
		TOTAL FUND BALANCE		\$847,779.84
		TOTAL LIABILITIES & FUND BALANCE		\$847,779.84

CAPITAL EQUIPMENT FUND

4/30/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$1,300.00	\$83.35	\$372.68	\$927.32
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$120,375.00	\$10,030.00	\$40,120.00	\$80,255.00
Grants	\$4,860.00	\$0.00	\$0.00	\$4,860.00
Donations	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$126,535.00	\$10,113.35	\$40,492.68	\$86,042.32

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$865.00	\$0.00	\$865.00	\$0.00
Police Equipment	\$37,625.00	\$0.00	\$5,065.00	\$32,560.00
Dispatch Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Fire Equipment	\$67,000.00	\$4,430.10	\$4,430.10	\$62,569.90
Public Works Equipment	\$15,750.00	\$0.00	\$0.00	\$15,750.00
Parks, Lib & Rec Equipment	\$6,000.00	\$0.00	\$17,750.00	-\$11,750.00
Non-Dept Equipment	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$127,240.00	\$4,430.10	\$28,110.10	\$99,129.90

BALANCE SHEET

4/30/2011

Cash	\$29,134.79		
Investments	\$771,390.27		
Fixed Assets (Net)	\$1,950,833.83		
		TOTAL ASSETS	\$2,751,358.89
<u>LIABILITIES:</u>			
Accounts Payable	\$0.00		
Lease Payable	\$213,210.98		
Lease Interest Payable	\$5,223.67		
		TOTAL LIABILITIES	\$218,434.65
<u>FUND BALANCE:</u>			
Retained Earnings	\$2,520,541.66		
Excess Revenue over Expenditures	\$12,382.58		
		TOTAL FUND BALANCE	\$2,532,924.24
		TOTAL LIABILITIES & FUND BALANCE	\$2,751,358.89

CAPITAL IMPROVEMENT FUND

4/30/2011

<u>REVENUES:</u>	BUDGETED 2011	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$2,000.00	\$107.52	\$624.32	\$1,375.68
Misc. Income	\$125,000.00	\$118,745.31	\$119,162.01	\$5,837.99
Rents From Land	\$44,971.00	\$3,116.18	\$20,187.81	\$24,783.19
Grants	\$126,970.00	\$55,000.00	\$55,000.00	\$71,970.00
Donations	\$0.00	\$0.00	\$0.00	\$0.00
Communication Building	\$0.00	\$0.00	\$0.00	\$0.00
Donation - Museum Building	\$0.00	\$0.00	\$0.00	\$0.00
Donation - Museum Exhibits	\$0.00	\$0.00	\$0.00	\$0.00
Transfer from Elna Anderson Fund	\$87,034.00	\$0.09	\$117,774.72	-\$30,740.72
Transfer from Ethel Lindstrom Fund	\$87,034.00	\$0.23	\$151,621.17	-\$64,587.17
Transfer from Library Improv Fund	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$473,009.00	\$176,969.33	\$464,370.03	\$8,638.97

<u>EXPENDITURES:</u>	BUDGETED 2011	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Museum Building	\$826,581.00	\$63,729.00	\$446,968.62	\$379,612.38
Museum Exhibits	\$42,751.00	\$3,474.42	\$11,694.12	\$31,056.88
Library Addition	\$486,445.00	\$1,922.87	\$185,300.54	\$301,144.46
Tennis Court Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Land Transaction	\$0.00	\$0.00	\$0.00	\$0.00
Land Purchase	\$125,000.00	\$1,135.50	\$103,874.79	\$21,125.21
Building Improvements - Comm Bldg	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$510.00	\$0.00	\$510.00	\$0.00
Transfer to Service Center	\$44,000.00	\$0.00	\$0.00	\$44,000.00
TOTAL EXPENDITURES	\$1,525,287.00	\$70,261.79	\$748,348.07	\$776,938.93

CAPITAL IMPROVEMENT FUND

BALANCE SHEET

4/30/2011

ASSETS:

Cash	\$24,538.14	
Accounts Receivable	\$42,971.64	
Allowance for Collectables	-\$29,396.07	
Investments	\$680,491.87	
Investment - Museum Building	\$382,460.65	
Investment - Museum Exhibits	\$31,776.62	
	TOTAL ASSETS	\$1,132,842.85

LIABILITIES:

Accounts Payable \$52,378.30

TOTAL LIABILITIES

\$52,378.30

FUND BALANCE:

Unreserved Fund Balance \$1,364,442.59

Excess Revenue over Expenditures -\$283,978.04

TOTAL FUND BALANCE

\$1,080,464.55

**TOTAL LIABILITIES
& FUND BALANCE**

\$1,132,842.85

MUNICIPAL COURT
APRIL 2011 MONTHLY REPORT

DESCRIPTION	Apr 2011	Apr 2010	Apr Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
ARRAIGNMENTS	31	102	-70%	188	292	-36%	298	-37%
JUVENILE CASES	11	7	57%	22	31	-29%	46	-52%
TRAFFIC	1			5	1	400%	3	92%
NO INSURANCE				1	1		1	25%
NO SEAT BELT		1	-100%		1	-100%	0	-100%
SPEEDING					2	-100%	1	-100%
UNDERAGE POSS OF TOBACCO				4	2	100%	3	25%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA				1	2	-50%	4	-77%
THEFT		1	-100%		6	-100%	6	-100%
DISTURBING THE PEACE/NOISES	1	1		1	1		4	-76%
RESISTING ARREST/FAILURE TO COMPLY							1	-100%
INJURING/DEFACING PROPERTY	3	2	50%	3	2	50%	2	36%
TRESPASSING					2	-100%	4	-100%
UNDERAGE POSS/CONS ALCOHOL/PROCURE	1	1		2	7	-71%	12	-83%
CURFEW FOR MINORS							1	-100%
OTHER	5	1	400%	5	4	25%	3	56%
ADULT CASES	20	95	-79%	166	261	-36%	253	-34%
TRAFFIC	3	6	-50%	20	27	-26%	25	-21%
NO INSURANCE		21	-100%	10	35	-71%	18	-45%
NO SEAT BELT	1	10	-90%	9	30	-70%	32	-72%
SPEEDING	1	9	-89%	14	35	-60%	40	-65%
PARKING		7	-100%	11	31	-65%	30	-64%
POSS. MARIJUANA/DRUG PARAPHERNALIA	4	15	-73%	11	27	-59%	19	-43%
THEFT	3	2	50%	29	13	123%	9	237%
DISTURBING THE PEACE/NOISES		3	-100%	3	9	-67%	9	-67%
RESISTING ARREST/FAILURE TO COMPLY				2			1	67%
INJURING/DEFACING PROPERTY	1			2	1	100%	2	11%
TRESPASSING	1			4	3	33%	9	-53%
UNDERAGE POSS/CONS ALCOHOL	1	9	-89%	16	30	-47%	28	-44%
SALE / PROCUREMENT / OPEN CONTAINER							3	-100%
OTHER	2	3	-33%	12	7	71%	14	-14%
ANIMAL	3	10	-70%	16	13	23%	14	18%
NUISANCES				7			8	-15%
JUVENILE ARR'S FOUND GUILTY	8	6	33%	14	22	-36%	25	-44%
JUVENILE ARR'S DISMISSED					3	-100%	13	-100%
JUVENILES PLACED ON PROB/DJ/UPS	7	5	40%	19	17	12%	28	-32%
JUVENILE VIOLS OF PROB/DJ/UPS				4			2	100%
JUVENILE FTA/PWL							18	-100%
ADULT ARR'S FOUND GUILTY	14	45	-69%	99	121	-18%	106	-6%
ADULT ARR'S DISMISSED		15	-100%	11	39	-72%	40	-73%
ADULTS PLACED ON PROB/DJ/UPS	5	17	-71%	49	49		46	7%
ADULT VIOLS OF PROB/DJ/UPS				2	2		5	-63%
ADULT FTA/PWL	1	4	-75%	17	18	-6%	47	-64%

	Apr	Apr	Apr	YTD	YTD	YTD	5 yr YTD	5 yr YTD
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DESCRIPTION	2011	2010	Change	2011	2010	Change	Avg	Change
FINE EXTENSIONS	32	47	-32%	121	161	-25%	180	-33%
CONTINUANCE/SET FOR TRIALS/ETC	2	16	-88%	29	46	-37%	66	-56%
CASES REVIEWED	37	34	9%	147	201	-27%	197	-25%
TRIALS FOUND GUILTY	4	7	-43%	20	19	5%	24	-17%
TRIALS FOUND NOT GUILTY				1	2	-50%	125	-99%
TRIALS DISMISSED	1	1		2	5	-60%	22	-91%
NEW CHARGES PROCESSED		153	-100%	228	633	-64%	560	-59%
NEW WARRANTS	10	20	-50%	52	73	-29%	89	-41%
DAYS JUVENILES SENT TO DETENTION				6	6		57	-90%
DAYS ADULTS SENT TO JAIL	10	10		12	17	-29%	64	-81%
PAID TICKETS	58	88	-34%	179	344	-48%	365	-51%
PAID WITH AUTO POINT REDUCTION	20	30	-33%	76	100	-24%	95	-20%
PAID AS REGULAR TICKET	38	58	-34%	103	244	-58%	237	-57%
FROM PWL TO WARRANT					3	-100%	1	-100%

PERSONNEL/HR DEPARTMENT

APRIL 2011 MONTHLY REPORT

The following is a partial list of activities in which the Personnel/HR Department participated in during the month of April 2011.

CDL TESTING – A DOT Random Drug test was not conducted during the month of April. One pre-employment drug screens was conducted.

WORKERS' COMPENSATION – The City continues to work on all injury cases that are presented for on-the-job injuries. During the month of April, there were two claims reported by employees.

JOB OPPORTUNITIES –

Positions Opened	Positions Filled
Police Sergeant	Maintenance Worker I (Forestry)
Maintenance Worker I (Cemetery)	Maintenance Worker I (Street)
Temporary Laborer (Street)	Police Records Clerk

- Applications are being accepted for summer seasonal positions in Recreation and PCF.

UPS COORDINATOR –

UPS CLIENTS		
	MONTH	YEAR TO DATE
Total clients for the month of April	48	162
Total City clients	32	105
City clients that worked	24	56
New City Clients during April	5	35
City Clients cases closed during April	14	32
Total hours assigned to City clients	991	2881
Total hours worked by City Clients	287	658

PERSONNEL BOARD – The Personnel Board did meet once in April for employee disciplinary review.

MISCELLANEOUS ACTIVITIES

CIRSA Loss Control Audit was held on April 18. CIRSA representative met with Department Heads to review claims history in respective department.

Police testing was held twice during the month of April.

HR Assistant participated in "Advanced PC Applications" Webinar on 4/22 in preparation for the Property/Casualty Application in May.

POLICE DEPARTMENT

APRIL 2011 MONTHLY REPORT

During April, 2011, the police department responded to 989 Calls for Service, a nine percent decrease from the 1,089 Calls for Service responded to in April 2010. The year-to-date Calls for Service at the end of April 2011 were 3,646, a 21 percent decrease from 4,596 Calls reported at the end of April, 2010.

Officers responded to 20 traffic accidents during the month of April which is the same amount responded to in April of 2010. Through the end of April, officers have responded to 92 traffic accidents, which is a 23 percent increase over the 75 accidents covered during the same time period last year.

Officers issued 74 penalty assessments during April 2011, which is an eight percent decrease from the 80 penalty assessments issued in April 2010. Officers also issued 243 Warnings during the month, a seven percent decrease from the 262 Warnings issued in April of 2010. Officers made five DUI arrests during April, which was six less than the 11 issued in April 2010.

Criminal offenses reported to the department numbered 106 which is a 14 percent decrease from the 123 reported criminal offenses in April of 2010. Among the criminal offenses reported were eleven assaults, five burglaries, fourteen thefts, seven drug or narcotic violations and eleven vandalisms. The figure for the value of property stolen in April 2011, and property recovered was not available at the time of this report due to system problems at the Colorado Bureau of Investigation. Officers arrested 40 adults and seven juveniles, for a total of 47 arrests in April of 2011. This was 43 percent less or 36 less arrests than the 83 arrests in April of 2010.

In April, the Youth Services Division received 39 youth referrals (29 male and 10 female). Youth referrals were received from the following: 35 from the Sterling Police Department, and one from District Court and one from a parent and two from a school(s).

Officers responded to 32 Calls at local liquor establishments, 24 more than the eight calls responded to in April of 2010.

Sterling Police Officers and staff completed 685.50 hours of training during the month of April 2011. Year-to-date, employees have attended more than 1,270.25 hours of training. The training attended includes 600 hours of training for one officer in the department's Field Training Officer Program.

DESCRIPTION	Apr 2011	Apr 2010	Apr Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
ACTIVITIES								
CALLS for SERVICE								
CITY OF STERLING	989	1,089	-9%	3,646	4,596	-21%	4,792	-24%
MOTOR VEHICLE ACCIDENTS	20	20		92	75	23%	93	-1%
CRIMINAL OFFENSES	106	123	-14%	427	449	-5%	448	-5%
GROUP "A" OFFENSES	58	82	-29%	234	292	-20%	270	-13%
GROUP "B" OFFENSES	48	41	17%	193	157	23%	178	8%
VANDALISM	11	13	-15%	46	44	5%	43	7%
ARRESTS								
ADULTS	40	76	-47%	185	248	-25%	262	-29%
JUVENILES	7	7		13	35	-63%	39	-67%
PROPERTY								
STOLEN		79,214	-100%	54,785	181,931	-70%	105,354	-48%
RECOVERED		49,901	-100%	5,079	79,212	-94%	35,121	-86%
MUNICIPAL CHARGES								
PA'S	74	80	-8%	212	416	-49%	498	-57%
CRIMINAL CHARGES	19	23	-17%	72	85	-15%	121	-40%
WARNINGS	243	262	-7%	839	1,353	-38%	1,189	-29%
STATE CHARGES								
TRAFFIC	36	30	20%	119	154	-23%	181	-34%
DUI'S	5	11	-55%	19	25	-24%	34	-43%
CRIMINAL CHARGES	26	42	-38%	110	132	-17%	127	-13%
YOUTH SERVICES								
NUMBER OF REFERRALS								
MALE	29	17	71%	69	51	35%	58	20%
FEMALE	10	8	25%	23	35	-34%	36	-36%
TOTAL	39	25	56%	92	86	7%	94	-2%
REFERRING SOURCE								
STERLING POLICE DEPARTMENT	35	24	46%	78	79	-1%	83	-6%
LOGAN COUNTY SHERIFF'S OFFICE		1	-100%	2	1	100%	2	-9%
DISTRICT COURT	1			3			1	275%
STATE PATROL/OTHER JURISDICTION				1			1	-17%
PARENT/SELF	1			1	1		3	-64%
SCHOOL	2			7	5	40%	4	75%

STERLING FIRE DEPARTMENT

APRIL 2011 MONTHLY REPORT

OPERATIONS

Chief

- ✚ Attended RE-1 Valley Safety Committee meeting
- ✚ Gave presentation to the Lion's group
- ✚ Met with Mentor in Sedgwick County Kansas
- ✚ Assisted in Easter egg hunt
- ✚ Met with Bob Owens over the Annual Wildland Operations Plan
- ✚ Met with Stan Kaiser
- ✚ Lead Command Staff meeting
- ✚ Attended Work Session with the County to discuss the Annual Wildland Operations Plan and the Community Wildfire Protection Plan.
- ✚ Attended the E911 Authority meeting

TRAINING

- ✚ We participated in a monthly Drill of Rural Defensive Fire Attack.
- ✚ Several members of the department attended a Weather Watcher class that was presented by NOAA at the library.
- ✚ There were also Red Card pack tests given to some of the department members.

MAINTENANCE

- ✚ All of the SCBA packs were flow tested and serviced by MES.
- ✚ Engine 104 had repairs made to the cooling system.
- ✚ A new charger for the battery powered rescue tool on E-12 was installed.

OTHER

- ✚ We participated with the Early Childhood Council-Children's Carnival.
- ✚ We assisted with the Seat Belt check point at Sterling High School.
- ✚ We assisted a Slovakian visitor with our Ride A-long Program.
- ✚ There were no structure fires in April.
- ✚ There were also no fires confined to room of origin.

MAJOR INCIDENTS

4-2-11	IR #352	CR 18 & CR 13	Grass Fire
4-5-11	IR #363	1319 W Main Street	Smoke Odor
4-13-11	IR #399	13557 CR 29	Pit Fire
4-16-11	IR #415	CR 17-HWY 14	Auto Accident
4-16-11	IR #414	SFD 410 N 5 th Street	Pub Ed-Children's Carnival
4-27-11	IR #459	203 N 4 th Street	Smoke Scare
4-27-11	IR# 461	I-76 MM 108	MVA

PUBLIC WORKS DEPARTMENT

APRIL 2011 MONTHLY REPORT

The citizens of Sterling enjoyed a variety of weather throughout the month of April with a high temperature of 85° recorded at the water stations on the 2nd. Evening temperatures also fluctuated similarly with a low of the month being 25° on the evening of the 4th and a high evening low of 40° recorded on the 22nd. The station located east of Sterling recorded a total precipitation of 1.26" for the month. However, at Sterling Municipal Airport there was a total of .16" recorded in the month of April.

Due to equipment problems, there is not a monthly Climatological Summary for April 2011.

STREET/SANITATION DIVISIONS

The resources spent sweeping City streets is down with 169 blocks being swept throughout the month compared to a year ago. However the division also expended 95 tons of granular base, grading 155 blocks of alleys and 28 blocks of streets throughout the City. The division expended 47 tons of hot bituminous mix in pothole repair and expended 1 ton of cold mix in pothole repair.

A 74% increase in resources was expended in cleaning catch basins with the number being 353 throughout the month compared to 203 a year ago.

The division repaired 2 traffic control signs, replaced 1 traffic control sign, installed 1 new traffic control sign, and removed 1 traffic control sign throughout the City.

The sanitation division collected 320 tons of loose trash throughout the month. However, they collected 467 tons of compacted trash. This compacted trash is a 12% decrease compared to a year ago. Under time and material removals there were 0 tons this month. The division furthermore disposed of 224 tons of street sweepings and/or miscellaneous debris from the Service Center throughout the month.

DESCRIPTION	Apr 2011	Apr 2010	Apr Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
STREET MAINTENANCE								
Streets Swept (Blocks)	169	289	-42%	1,297	1,733	-25%	2,246	-42%
Streets Swept (Intersections)								
Sweeper Water-Dust Control (Gals)	2,100	5,000	-58%	18,260	24,670	-26%	26,888	-32%
Flushing Streets (Gals)								
Gravel/ABC-Alleys (Tons)	95	11	776%	95	348	-73%	157	-40%
Gravel/ABC-Streets (Tons)		4	-100%		12	-100%	64	-100%
Grading Alleys (Blocks)	155	48	223%	401	373	8%	389	3%
Grading Streets (Blocks)	28	58	-52%	120	224	-46%	257	-53%
Grade Parking Lots (Blocks)							3	-100%
Excavate Sub-base (Cu Yds)				80	69	17%	142	-43%
Excavate Asphalt (Tons)		54	-100%		81	-100%	99	-100%
Excavate Concrete (Tons)		27	-100%		27	-100%	32	-100%
Structure Backfill (Tons)	14			544	45	1120%	227	139%
Backfill-Pit Run & Yard Stock Dirt (Cu Yds)	54	284	-81%	567	337	68%	156	263%

Hot Bituminous Mix (Tons)	47	77	-39%	47	121	-61%	122	-62%
Emulsion/Tack Oil (Gals)							4	-100%
Cold Mix-Asphalt (Tons)	1			3	8	-63%	491	-99%
Catchbasins - Altosid Briquets								
Catchbasins Cleaned (Each)	353	203	74%	509	464	10%	454	12%
Painting-Parking (Gals)		19	-100%		25	-100%	24	-100%
Painting-Crosswalks (Gals)		20	-100%		27	-100%	5	-100%
Painting-Curbs (Gals)							3	-100%
Painting-Symbols (Gals)								
Painting-Lanes(Gals)							3	-100%
SIGN MAINTENANCE								
Traffic Control-Repair (Each)	2			2	3	-33%	6	-66%
Traffic Control-Replace (Each)	1	13	-92%	5	70	-93%	56	-91%
Traffic Control-Install (Each)	1	15	-93%	7	93	-92%	67	-90%
Traffic Control-Remove (Each)	1	15	-93%	7	91	-92%	61	-89%
Street Name-Repair (Each)					1	-100%	5	-100%
Street Name-Replace (Each)		16	-100%		204	-100%	56	-100%
Street Name-Install (Each)		16	-100%	1	204	-100%	71	-99%
Delineators-Repair & Replace (Each)							5	-100%
SNOW/ICE CONTROL								
Snow Removal (Loads)				730	239	205%	623	17%
Salt/Sand Mix Material (Tons)				237	161	47%	223	6%
Plowed/Sanded Streets (Miles)				2,776	1,556	78%	1,914	45%
SANITATION								
Loose Trash/Debris Collection:WO (Tons)	320	731	-56%	334	829	-60%	455	-27%
Compacted Trash Collection (Tons)	467	531	-12%	1,483	1,553	-5%	1,557	-5%
Alley Debris/Trash Removal: T & M (Tons)							0	-100%
Yard: Sweepings + Misc Debris (Tons)	224			314	402	-22%	627	-50%
Container Repairs-90 Rollouts (Each)	1	14	-93%	19	73	-74%	104	-82%
Container Repairs-Dumpsters (Each)	22	11	100%	115	213	-46%	139	-17%
Level Dumpsters - Gravel Base Pad							1	-100%
Weed Control-Mowing (Hours)								
Weed Control-Burning (Hours)								
MATERIAL PROCESSING								
Haul Materials from Airport Pit (Cu Yds)							159	-100%
Haul Sand from Logan County Landfill		20	-100%		20	-100%	4	-100%
Haul Materials from Vendor Yard (Tons)	30			759	487	56%	685	11%
Haul Materials from Project Site (Cu Yds)	40	10	300%	1,120	30	3633%	1,216	-8%
Haul Pulverized Asphalt/Millings (Cu Yds)	15	100	-85%	105	455	-77%	136	-23%
MISCELLANEOUS								
Haul Rip Rap Materials--Concrete								
Crack Sealing (#'s per day)				38,790	20,310	91%	19,067	103%

WATER/SEWER DIVISION

The water division produced 56,803,700 gallons, a 15% decrease compared to April a year ago, and a 17% decrease in hours logged. Furthermore the division responded to 255 requests for locates throughout the month. The meter reader read 4,634 meters resulting in 33 turn-offs for delinquent payment and also 13 investigations for high usage. The division continued the testing regime necessary for the health department regulations, responded to 73 and cleared 73 SCADA alarms at the time of reporting.

The sewer division cleaned 4,300 feet of sewer line throughout the month. This division responded to 255 requests for locates.

DESCRIPTION	Apr 2011	Apr 2010	Apr Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
WATER DISTRIBUTION								
WATER SERVICES INSTALLED (No.)								
Water Services Installed -3/4"							0	-100%
Water Service Installed-1"							1	-100%
Water Service Installed-1 1/2"								
Water Service Installed-2"								
Water Service Installed->2"								
Water Taps Installed (all sizes)							0	-100%
Water Services Repaired (leak)					1	-100%	2	-100%
WATER MAINS INSTALLED (Feet) 4"							4	-100%
Watermain Installed-6"								
Watermain Installed-8"				4				
Watermain Installed-10"								
Watermain Installed->10"								
Watermains Repaired (breaks) No.				11	5	120%	5	120%
WATER MAINS REPLACED (Feet) 4"							1	-100%
Watermain Replaced-6"								
Watermain Replaced-8"								
Watermain Replaced-10"					15	-100%	5	-100%
Watermain Replaced->10"								
WATER MAIN VALVES INSTALLED (No.) 4"							0	-100%
Valves Installed-6"								
Valves Installed-8"								
Valves Installed-10"					1	-100%	0	-100%
Valves Installed->10"								
Valves Repaired							0	-100%
Valves Replaced							0	-100%
Valves Exercised		57	-100%		57	-100%	20	-100%
Valve Boxes Replaced								
Valves Boxes Repaired							0	-100%
LOCATES (No.)								
Valves	170	216	-21%	560	450	24%	318	76%

Water Mains	85	108	-21%	280	277	1%	207	35%
Service Lines		20	-100%		76	-100%	75	-100%
FIRE HYDRANTS (No.)								
Fire Hydrants Installed					2	-100%	1	-100%
Fire Hydrants Repaired				2	1	100%	3	-41%
Fire Hydrants Replaced							1	-100%
Fire Hydrants Inspected							2	-100%
Fire Hydrants Flushed							2	-100%
Fire Hydrants Painted								
Pipe Fittings Installed								
Cross (No)								
Tee (No)								
Bend (No)								
MISCELLANEOUS - OTHER								
Concrete Blocks Built (No.)								
Water Main Leak Detection (Feet)								
METER SECTION								
METERS (No.)								
Meters Read	4,634	3,817	21%	16,785	18,576	-10%	16,721	0%
Meter Turn-offs (for repair)	13	19	-32%	81	63	29%	60	35%
Meter Turn-offs (delinquent)	33	37	-11%	232	256	-9%	235	-1%
Meter Turn-ons (all)	69	83	-17%	331	314	5%	274	21%
METER MAINTENANCE (No.)								
Meters Repaired - In House							10	-100%
Meters Repaired - In Field				2	16	-88%	15	-86%
Meters Repaired - Manufacturer								
METER INVESTIGATIONS (No.)							1	-100%
Zero Consumption							9	-100%
High Usage	13	33	-61%	100	189	-47%	145	-31%
Leaking in Meter Pit							2	-100%
METER PIT MAINTENANCE (No.)								
Curb Stops Repaired								
METER PIT INSTALLATION (No.)								
Meter Pits Installed							0	-100%
MISCELLANEOUS - OTHER (No.)								
Concrete Risers Manufactured								
Meter Pits Manufactured								
OPERATIONS SECTION								
WELL METERS (No.)								
Well Meters Read	15	15		53	65	-18%	99	-46%
Park Meters Read	2	22	-91%	57	89	-36%	68	-16%
WELL HOUSE MAINTENANCE (No.)								
Motors Checked	390	390		1,560	1,560		1,538	1%
Well Building Security Checked	630	630		2,520	2,520		1,839	37%
WELL MAINTENANCE (No.)								
Well GPM Check							2	-100%
Well Check for Sand							5	-100%
Well Static Level							12	-100%

Sewer lines cleaned-8" (Ft)							154	-100%
Sewer lines cleaned-10" (Ft)								
Sewer lines cleaned-12" & larger (Ft)							200	-100%
Storm Sewer Lines Repaired (Ft.)								
Sewer Lines Repaired-8" (Ft)							15	-100%
Sewer Lines Repaired-10" (Ft)							2	-100%
Sewer Lines Repaired-12"&larger (Ft)							2	-100%
Storm Manholes Constructed (No.)					2	-100%	0	-100%
Storm Manholes Inspected (No.)								
Storm Manholes Repaired (No.)								
Storm Manholes Replaced (No.)							0	-100%
Catchbasins Constructed (No.)								
Catchbasins Inspected (No.)							6	-100%
Catchbasins Repaired (No.)								
Catchbasins Replaced (No.)								
Catchbasins Cleaned (No.)		4	-100%		12	-100%	6	-100%
Storm Sewer Line Locates (No.)	85	108	-21%	280	252	11%	220	27%
Storm Sewer Manhole Locates (No.)	170	216	-21%	560	504	11%	241	132%
Call Customer by Phone					5	-100%	4	-100%

AIRPORT DIVISION

The airport division witnessed 204 operations during the month of April. Throughout the month this division sold 3,745 gallons of fuel, which is a 37% increase from April 2010. However the total year-to-date of 13,785 gallons of fuel, is a 23% increase compared to a year ago.

DESCRIPTION	Apr 2011	Apr 2010	Apr Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
OPERATIONS BY A/C TYPE								
A/C Single Engine	145	129	12%	409	538	-24%	659	-38%
A/C Multi Engine	8	18	-56%	39	57	-32%	66	-41%
Helicopter	14	16	-13%	74	68	9%	54	37%
Turbojet	37	50	-26%	118	195	-39%	238	-50%
Other Types							3	-100%
TOTAL OPERATIONS	204	213	-4%	640	858	-25%	1,019	-37%
AVIATION FUEL DISPENSATION								
Avgas (Gals.)	1,154	1,583	-27%	3,860	3,974	-3%	4,698	-18%
Jet-A (Gals.)	2,591	1,157	124%	9,925	7,279	36%	7,608	30%
TOTAL FUEL	3,745	2,740	37%	13,785	11,253	23%	12,306	12%

CODE ENFORCEMENT DIVISION

There was 1 permit issued for new residential work with a construction value of \$124,300 in the month of April. There were 5 permits for residential additions/alterations with a construction value of \$57,332.00. There were 0 permits issued for new non-residential work with a construction value of \$0 in the month of April. Furthermore there were 2 permits for non-residential additions and/or alterations with a construction value of \$33,323.00. For summation of the month there was a total of 8 building permits issued with a fee structure of \$7,090; 1 demo permit with a fee structure of \$24; 9 fence permits with a fee structure of \$180; 4 mechanical permits with a fee structure of \$96; 3 sign permits with a fee structure of \$140; 7 excavation permits with a fee structure of \$150, 0 manufactured home hookup permits with a fee structure of \$0 and 24 miscellaneous permits and/or approvals issued with a fee structure of \$5,499.00. Throughout April, there were 56 permits and/or approvals issued with a 13% decrease compared to a year ago. The fee structure is \$13,179.00, a 13% decrease compared to a year ago.

DESCRIPTION	Apr 2011	Apr 2010	Apr Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
NEW RESIDENTIAL								
Single-Family Detached 101								
Permits	1			1				
Units	1			1				
Value	124,300			124,300				
Condominiums/Townhouses 102								
Permits								
Units								
Value								
Duplex 103								
Permits								
Units								
Value								
Three & Four Family 104								
Permits								
Units								
Value								
> 4 Family Apartments 105								
Permits								
Units								
Value								
Manufactured Homes 106								
Permits							0	-100%
Units							0	-100%
Value							320	-100%
TOTALS								
Permits	1			1			0	400%
Units	1			1			0	400%
Value	124,300			124,300			320	38744%

NEW RESIDENTIAL (GROUP/TRANSIENT)								
Hotels & Motels 213								
Permits								
Units								
Value								
Other Nonhousekeeping 214								
Permits								
Units								
Value								
TOTALS								
Permits								
Units								
Value								
RESIDENTIAL ADD/ALTERATIONS								
Residential Additions/Alterations 434								
Permits	4	8	-50%	28	34	-18%	28	-1%
Value	28,600	78,351	-63%	153,646	222,896	-31%	205,299	-25%
Residential Garages/Carports 438								
Permits	1	1		5	3	67%	2	150%
Value	28,732	1,000	2773%	77,442	32,225	140%	27,012	187%
TOTALS - RES. ADD/ALTERATIONS								
Permits	5	9	-44%	33	37	-11%	30	9%
Value	57,332	79,351	-28%	231,088	255,121	-9%	232,311	-1%
NEW NONRESIDENTIAL								
Amusement & Recreation 318								
Permits								
Value								
Churches & Religious 319								
Permits								
Value								
Industrial Buildings 320								
Permits							0	-100%
Value							1,511	-100%
Auto Service & Repair 322								
Permits								
Value								
Hospitals & Institutions 323								
Permits								
Value								
Offices 324								
Permits							0	-100%
Value							123,278	-100%
Schools & Education 326								
Permits								
Value								
Commercial Buildings (Retail) 327								
Permits							0	-100%
Value							130,000	-100%

PARKS, LIBRARY AND RECREATION DEPARTMENT

APRIL 2011 MONTHLY REPORT

There were 24 Pavilion Reservations Requests processed in April.

The PLR Director attended the following events:

- April 4 Weather Spotter Training, Sterling Public Library
- April 7 Freegal Music Download Demonstration, Sterling Public Library
- April 14 Creating a Web Presence Webinar
- April 15 BTOP Launch Celebration, Sterling Public Library
Arbor Day Celebration, Columbine Park
Logan Chamber of Commerce Business After Hours, Carol's Furniture
- April 18 Meeting with Jay Williamson, CIRSA
Payroll meeting with Deb Forbes, Deb Brandt, Dennis Fuller and Sue Gress
- April 19 PLR Division Planning Retreat, Service Center
- April 21 Library Supervision: Finance and Budgeting Webinar
- April 25 Met with Superintendent Appelhans and George Ramos

PARKS, CEMETERY AND FORESTRY

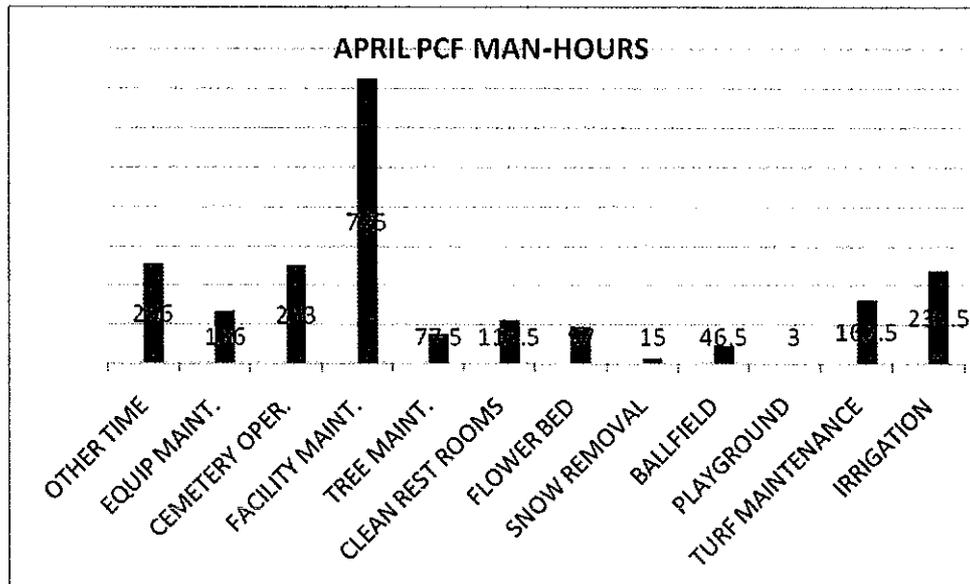
Parks- April proved to be an average month for snow with 15 man-hours of snow removal. Pavilions reservations continue to roll in as anticipated high use of these facilities appears to be on track. Parks crews have completed renovations on the backstops and the playing surfaces. With April showers, the fields are handling the water as expected and should provide a nicer playing field. The improvements to the fields look good and should make the fields more playable there were 725 hours of facility maintenance completed this month.

Cemetery- The Riverside staff has been repairing graves at the cemetery. All PCF crews helped put down a full semi load of sod at the cemetery. The sod was used to cover winter graves and those that had settled or sunk after the snow thawed. The crew continues to prepare the Cemetery for the Memorial Day weekend. There were eight funerals in April, and four of them being cremains. The staff sold six grave spaces this month. Cemetery crews also planted and grass seed and top dressed the north side of the Prairie Park tennis courts. One of the Cemetery staff resigned this month creating a challenge to get the Cemetery ready for Memorial Day.

Forestry- Most of the month of April the Forestry Division continued to operate one man short. A new Maintenance Worker "Darvis Hurst" was added to the Forestry crew and is currently undergoing training in Forestry operations. The Forestry crew has been busy helping Parks and Cemetery crews with several projects.

Ongoing PCF projects:

- Perform all routine maintenance activities necessary
- Prepare and open all Park facilities
- Complete forestry Action Requests as needed
- Prepare Ball fields
- Complete initialization of irrigation systems
- Install memorial benches and concrete pads



The graph above denotes man-hours used during April.

RECREATION DIVISION

SPRING VOLLEYBALL: The spring Women's "A", "B", "Upper B" and "Co-Rec." volleyball leagues ended in April and tournament play began April 18th. The regular season began on March 7th and the post season tournament runs through May 5th. There were 24 teams participating in 4 separate leagues. Overall there were 3 less teams than last year. There were a total of 304 participant visits and 380 spectator visits to Sterling Middle School and N.J.C., where the games were played.

SUMMER SOFTBALL REGISTRATIONS: Registrations and rosters for the Men's slow pitch and Co-Rec. slow pitch softball leagues were processed in April. There are no adult fast pitch leagues at this time and have not been for several years now.

The leagues schedules were prepared the last week of April, with games beginning the week of May 9th. There are 11 - Men's division teams, 11 - Recreational Co-Rec. teams and 5 - Competitive Co-Rec. teams. Overall, there are 3 less teams this year than there were last year.

Girls Wildcat T-Ball, Machine Pitch, and Fast Pitch softball registrations and rosters were also processed the last week of April. There are 5 - (K & 1st grade) T-ball teams, 5 - (2nd & 3rd) grade Machine Pitch teams, 7 - (4th & 5th grade) Fast Pitch teams, 8 - (6th & 7th grade) Fast Pitch teams and 4 - (8th & 9th) grade Fast Pitch teams. Overall, there are 29 teams which is 3 more teams than last year. The season begins on May 31st. League schedules will be prepared and mailed in early May.

RECREATION CENTER

OVERALL ADMISSIONS:

April 2011 total admissions were 2,980 visits. April, 2010 admissions were 2,525 visits. April, 2011 total admissions were up 455 patron visits from April, 2010. This is another very significant increase and the Recreation Center has sustained a similar increase for three consecutive months! This is a very large number of

patrons and a large portion of the increase is due to more adults using the new fitness room upstairs at the Recreation Center. This averages out to be an additional 15 patrons a day using the Sterling Recreation Center during the month of April.

NON-PAID ADMISSIONS: The April, 2011 admissions do not include the following free visits to the Sterling Recreation Center due to Intergovernmental Agreements: 524 visits from Sterling High School P.E. students, 75 visits from the Sterling High School Boys swim team, 106 visits from Sterling Middle School P.E. students, 9 visits from Prairie High Schools after prom party, and 20 visits from St. Anthony's school. These free visits to the Recreation Center are provided through Intergovernmental Agreements.

NON-PARTICIPANT ADMISSIONS: There were a total of 63 Non-Participant admissions to the Recreation Center in April, 2011. In April, 2010 there were 53. This is up 10 admissions from April, 2010.

CHILD ADMISSIONS: There were a total of 77 Child admissions to the Recreation Center in April, 2011. In April, 2010 there were 81. This is down 4 visits from April, 2010.

YOUTH ADMISSIONS: There were a total of 685 Youth Admissions to the Recreation Center in April, 2011. In April, 2010 there were 770. This is down 85 admissions from April, 2010.

SENIOR ADMISSIONS: There were a total of 313 Senior Admissions to the Recreation Center in April, 2011. In April, 2010 there were 267. This is up 46 admissions from April, 2010.

ADULT ADMISSIONS: In April, 2011 there were a total of 952 Adult Admissions to the Recreation Center. In April, 2010 there were 750. April, 2011 was up 202 admissions from April, 2010.

YEARLY ADMISSIONS: There were 510 Yearly Pass admissions to the Recreation Center in April, 2011. In April, 2010 there were 447. April, 2011 was up 63 admissions.

FAMILY ADMISSIONS: There were a total of 60 Family admissions to the Recreation Center in April, 2011. In April, 2010 there were 55. This is up 5 admissions. Those 60 Family admissions accounted for approximately 240 individuals using the Recreation Center in April, 2011.

AQUA AEROBICS CLASSES: There were 142 patrons attending aqua aerobics classes in April, 2011. In April, 2010 there were 120. This is up 22 visits from April, 2010.

STERLING HIGH SCHOOL BOYS SWIM TEAM: The Sterling High School Boys swim team practices daily at the Sterling Recreation Center. Their use of the Recreation Center keeps the facility busy and fills up the indoor pool weekdays between 3:30 and 5:30 pm. In April, 2011 the boys accounted for 75 admissions. In April 2010, the boys accounted for 52 visits to the Recreation Center. This is up 23 visits from April, 2010. There are 10 boys out for swim team this year which up 4 boys from last year.

STERLING SWIM TEAM: The Sterling Swim Team pre-season practice began April 19th and goes through May 19th. There are 21 kids signed up for the Sterling Swim Teams pre-season practice. That is 4 less than this time last year, but still a good turnout. These kids accounted for 39 visits to the Recreation Center for practices. Pre-season practices are scheduled on Tuesdays and Thursdays from 3:45 - 4:45p.m. The pool is noticeably more crowded Tuesdays and Thursdays now as Sterling Swim

Team and the Sterling High School Boy's swim team practice at the same time. This year, we switched the Sterling Swim Team practice time to Tuesdays and Thursdays while the 10 person Sterling High School Boy's swim team practices because the pool is not busy, it is not open to the public at this time, and it is the most efficient use of lifeguards. This also eliminates conflict during open swimming time, lap swimming time and Aqua Aerobics Classes on Mondays and Wednesdays.

LIBRARY

The patron count for Sterling Public Library from April 1 through April 30, 2011 was 4,388.

There were 23 meetings in the Community Room in April.

The library had 12 Community Servants for a total of 101 hours of community service.

Sterling Public Library made 270 interlibrary loan requests of other libraries and received 204 items. Other libraries made 271 interlibrary loan requests and Sterling Public Library loaned 193 items. Lending libraries were unable to fill 40 requests and Sterling Public Library was unable to fill 78 requests. Total interlibrary loan requests were 541 and 397 items were circulated. The unfilled requests by Sterling Public Library are high because SWIFT and Polaris are not communicating properly. SWIFT hopes that an upgrade in the near future will correct the problem.

Jo Ann Conter reported 8 tutors worked with 20 students for 138 hours during April.

On April 18th Curtis Mork, provided Lego Mania. He talked about legos and showed a small portion of his collection. Then the 62 kids and 27 adults used their imagination to create objects using legos.

PROJECT UPDATE:

Technology continues to be an important part of the library. Two thousand four hundred twelve patrons signed up and used the Internet and public access computers during April.

There were 120 children who called Dial-a-Story during April. Denise Ladd and Sandy Van Dusen read stories during the month. The stories can be heard by calling 522-6808.

DESCRIPTION	Apr 2011	Apr 2010	Apr Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
Books Checked Out	8,724	7,710	13%	34,112	30,900	10%	28,818	18%
In-house Circulation	885	722	23%	4,080	3,634	12%	3,684	11%
Volunteer Hours		5	-100%	15	20	-25%	40	-62%
Story Time Attendance	107	31	245%	387	220	76%	270	43%
Summer Reading Program								
Reference Questions	952	928	3%	4,614	3,990	16%	3,352	38%
Books Placed on Hold	786	259	203%	2,545	1,221	108%	1,096	132%
Inter-Library Loans								
Borrowed requests	270	188	44%	907	837	8%	755	20%
Loaned requests	271	161	68%	986	847	16%	730	35%
Total	541	349	55%	1,893	1,684	12%	1,485	28%
Library Meeting Room Use	23	5	360%	37	32	16%	88	-58%
Patrons Using Facility	4,388	3,900	13%	15,910	15,960	0%	17,707	-10%
Hours Tutoring	138	98	41%	509	558	-9%	600	-15%
Internet use	2,412	1,562	54%	4,625	6,052	-24%	6,503	-29%

MUSEUM

During the month of April, 464 visitors visited the Museum representing 23 states and 2 foreign countries.

Beginning April 1 summer hours began at the Museum. The Museum will now be closed on Sundays year round.

Volunteers continued work on preparing the Karg Barn loft for the Tannery display. The floor has been reinforced and other preparations made. The tannery equipment will be moved into the loft the first part of May.

Staff has been working on several projects including a new site guide map which will give information about each exhibit and each building at the Museum. A wedding brochure is also in the works as is a brochure specific to Heritage Festival and the opening of the new building.

As per recommendation from Joe Kiolbasa, Frank Walsh was asked to make the final selection for the name of the new building. Mr. Walsh chose High Plains Education Center @ the Overland Trail Museum.

Heritage Festival committee met this month. The entertainment stage is now full and all food vendors have committed. Charlie Miner, representing County Express was in attendance and said that they would run two shuttle buses again this year. One will pick up at the Tourist Information Center and the other will pick up at the Court House.

Kay attended the Lodging Tax Board meeting and requested funding for marketing and advertising for the 2011 Heritage Festival. The Board approved \$2000.00 to be used for this year's festival.

Marilyn Hutt attended a customer service workshop with Library staff in Brush.

High Plains History Club met on the second Saturday of April and a children's program called "Tell Me a Story – a Sterling Tradition" was held on April 16th.

Kay and Perry interviewed 2 candidates for the seasonal position at the Museum and selected Carter Hough. He will begin working at the museum following graduation.

Sara Waite from the Journal Advocate came out to the Museum to interview Kay and discuss and photograph the new building. The Museum received word from KPMX that they had found sponsors for their annual program "May at the Museum". They will be broadcasting live from the Museum all four Fridays in May.

Anne Bond, exhibit consultant, spent two days at the museum. Anne and Kay selected all pieces that will be taken from other museum exhibits and placed into the new exhibit. They met with Nate Laybourn and with Jaci Mathis about projects. All photographs for the murals have been selected and are being taken to Aardvark Design in Denver for production of the large photo murals.

Wagons West began on the last Friday of the month and went very well. Wagons West will continue for the next three Fridays.

Museum Projects

New exhibit planning and installation.....	In progress
Frank Walsh building project.....	Building progressing
Accessioning artifacts.....	Ongoing project
Cleaning buildings & artifacts.....	Ongoing
Tannery.....	In progress
Research Room.....	Plans progressing

DESCRIPTION	Apr 2011	Apr 2010	Apr Change	YTD 2011	YTD 2010	YTD Change	5 yr YTD Avg	5 yr YTD Change
Numbers of Donors	1	4	-75%	6	13	-54%	16	-62%
Number of items donated	6	15	-60%	13	56	-77%	66	-80%
Number of School Visits	3	6	-50%	1	6	-83%	6	-83%
Number of Students	115	265	-57%	6	265	-98%	217	-97%
Prairie School Students								
Prairie School Teachers								
Number of Special Events	1	1		3	4	-25%	1	150%
Total Attendance of Special Events	10	115	-91%	29	192	-85%	43	-33%
Number of Weddings							0	-100%
Number of Tour Buses							0	-100%
Tour Bus Visitors							2	-100%
States represented	23	22	5%	32	53	-40%	61	-48%
Foreign Countries Represented	2			1	2	-50%	6	-84%
Total of All Visitors	464	660	-30%	570	1,155	-51%	1,038	-45%
Volunteer Hours	63	20	215%	80	83	-4%	110	-27%
Square Foot, Bldg. Maintained	24,766	24,766		74,298	99,064	-25%	98,296	-24%