

# STERLING

A Colorado Treasure

## MONTHLY REPORTS

April 2010

## CITY MANAGER

### APRIL 2010 MONTHLY REPORT

#### **City Manager:**

In the month of April City Manager Kiolbasa attended:

Groundbreaking ceremony at the Library;

Meeting with Water Attorneys;

Meeting with Kay Rich and Gary Schlenz regarding Walsh/Museum building;

Attended Colorado Future meeting;

Meeting with Greg Etl regarding Department of Local Affairs grant for the Communications building, Library and Master Plan;

Meeting with Joe Frank regarding Lower South Platte Water Conservancy water filing; and

Attended the City of Sterling Arbor Day program.

#### **Executive Secretary:**

The Executive Secretary continues to do the packets for Council. Connie prepared one proclamation for the Mayor's signature and two amplified music letters for the City Manager's signature. She attends the administrative staff meetings and prepares the minutes.

Connie is a member of the employee newsletter committee and continues to help with the publication of it. The Executive Secretary attends the Web Group meetings and the weekly clerical staff meetings. She prepares the monthly reports, puts them on the web site and scans them into Laser Fiche for future reference.

Connie prepared for and attended the Sterling Urban Renewal Authority meeting on April 13, 2010.

Executive Secretary Bornhoft helped answer telephones in the Personnel Department.

#### **Emergency Management Coordinator (EMC):**

Bob continued with his monthly guest spot on KSTC radio's Cross Talk program. This month he spoke on Wildland and open burning. Bob also discussed fire restrictions, watches and warnings.

With Public Works Carl Anderson, they checked out all of the tornado sirens, bump testing and preparing them for another season. Tornado siren testing began by dispatch on the first Friday in April and will continue through September.

The EMC participated in the development and implementation of a large functional Medical Surge and Overflow exercise at the Sterling Regional Med Center (SRMC). There were several planning sessions in April prior to the actual exercise. The exercise took place on April 15, 2010 at the SRMC, and lasted for two hours. During the exercise, Bob acted as an evaluator for the hospitals Incident Command team. There was an organized debriefing after the exercise where the evaluators gave reports on the performance of the staff.

EMC Owens met with Larry Simms, the Plant Operations Manager for SRMC, in reference to the emergency line to dispatch in the emergency room. Currently they are

using an old technology that requires two phone lines. Together we identified a system that could be used over their new VOIP system, but would still give direct 911 services to dispatch. The old system and the two phone lines would be abandoned.

The EMC held a meeting with Kent Sager to discuss the problems with the T-1 lines our new radios are using. One of the two lines has never worked right and Bob does not feel confident in opening the Communication Center with just one line. Sager stated that the problem would be fixed.

EMC Owens held a meeting with DOLA regional representative Greg Etl on changes to the pay down reports for our grant. Bob will be turning in the final pay down request upon the opening of the new Communications Center.

Bob attended a meeting with the Logan County Water Conservancy District in April. A presentation on the hydrology characteristics was given by the engineering firm. Another meeting will be held in May with another presentation containing some additional information on flow expectations and infrastructure requirements.

EMC Owens attended the April RE-1 Schools safety meeting. The school wants to do a full-scale exercise this fall and wanted him to help them develop a plan. Bob met with the development committee at a later time to set up some dates.

The April Northeast Colorado Emergency Managers group met in Yuma, Colorado. Items discussed at the meeting were; Resolutions from counties and municipalities for the 2009 Pre-Disaster Mitigation plan update, the new Nimcast requirements and due dates, the damage assessment guidebook and the Colorado Resource Coordination program.

The EMC attended the Consolidated Communications Networks of Colorado (CCNC) Tech-Ops meeting in April to request that all Logan County 800MHz digital talk groups be activated. He told the Board that our Communication Center would be full time 800MHz operational this month.

EMC Owens performed the monthly E911 Authority bookkeeping for April. He made deposits, wrote checks and reconciled the books.

The EMC held a Logan County Digital Users Group (LCDUG) meeting in April. This was the last meeting before going operational later in the month. Items discussed were fire talk group channel assignments, emergency button deployable protocols and additional talk group needs for Life Care EMS.

The new Emergency Operations Center (EOC) located in the communication building became operational in April. All equipment, computers and phones are now ready for use. Bob set up the WebEOC connection and the Intrado Reverse911 system on the computer and organized the placement of the ESF positions and phones. He distributed a memo to 13 entities throughout the county informing them of the new location of the EOC.

EMC Owens met with Tait's Locksmith about a lock box system for our tornado shelters that would let our police officers open the shelters. Currently we have to wait for a shelter volunteer to open up, and have had instances of a long response time.

Bob met with Action Communications for a presentation on a new emergency warning system for the City. This system includes all new tornado sirens and the addition of one new siren location. The new system is much more resilient, and has the ability for voice over speaker at all locations. He will have to find a grant or donations for the project.

EMC Owens completed the 2<sup>nd</sup> quarter Emergency Manager Program grant report for the State. This grant funds over 50% of his salary, and is based on a federal program through the state. The 2<sup>nd</sup> quarter report includes a program progress update and a financial report.

The Sterling Emergency Communications Center (SECC) became operational on April 29, 2010 at 3:00pm. There were two full time stations set up in the new center, while two remained next door at the old center. By having both centers operational we could simply walk next door with two dispatchers and have no dispatch down time at all. All of the dispatchers received training from a Motorola instructor just prior to opening.

The full migration of all radio traffic and permanent 911 phones in the new center will take place over the next several weeks. This has been a year's long and very expensive project made possible by the mutual cooperation of the City, County, State and E911 Authority Board.

**Sterling Emergency Communications Center:**

The Communications Center handled 2,003 calls for service during the month of April 2010, a zero percent change from 2,012 calls received in April 2009. The Sterling Police Department handled 1,088 calls for service, a seven percent decrease compared to 1,167 calls for service received in April 2009. The Logan County Sheriff's Office received a total of 688 calls for service a two percent decrease compared to 703 calls for service received in April 2009. Crook Fire Department handled five calls for service in April 2010 compared to the six calls in April 2009. Fleming Fire received two calls for service in April 2010, compared to one call for service in April 2009. Merino Fire handled nine calls for service in April 2010 compared to 8 calls for service in April 2009. Peetz Fire handled four calls for service in April 2010 compared to three calls for service in April 2009. Sterling Fire handled a total of 96 calls for service a decrease of 17 percent compared to the 116 calls handled in April 2009. Life Care Medical handled 139 calls for service in April 2010 a decrease of one percent compared to 141 calls for service handled in April 2009.

Training during the month of April included; When Seconds Count, Professionalism.

DESCRIPTION	Apr 2010	Apr 2009	Apr Change	YTD 2010	YTD 2009	YTD Change
ACTIVITIES						
CALLS for SERVICE						
STERLING DISPATCH	2,003	2,012	0%	8,469	8,393	1%
CITY OF STERLING	1,088	1,167	-7%	4,594	4,821	-5%
LOGAN COUNTY	688	703	-2%	2,844	2,997	-5%
EMS	139	141	-1%	544	566	-4%
STERLING FIRE 07530	96	116	-17%	430	475	-9%
CROOK FIRE 07505	5	6	-17%	25	30	-17%
FLEMING FIRE 07515	2	1	100%	13	16	-19%
MERINO FIRE 07522	9	8	13%	23	29	-21%
PEETZ FIRE 07525	4	3	33%	11	17	-35%

**Information Technology Specialist (ITS):**

Daily backup of servers and Finance & Police Systems continue. The ITS performed routine maintenance for our systems and users.

ITS Anderson answered calls for numerous computer and printing problems. She took three computers in for repair.

Mary Ann attended a SWellness meeting and Web Group meeting. She created flyers for the next SWellness events.

The new Police CBI Messenger system went live without any problem.

## CITY ATTORNEY

### APRIL 2010 MONTHLY REPORT

#### MEETINGS:

City Attorney Barlean attends City Council meetings and work sessions, Staff meetings, Planning Commission meetings, and Risk Management meetings, and various other meetings as needed. The paralegal attends staff meetings in the absence of the City Attorney.

#### DOCUMENT PREPARATION:

Prepared agendas and packets for City Attorney's submission to City Council Meetings.

Prepared the following Resolutions:

Resolution No. 4-1-10, Series of 2010 – A Resolution before the City of Sterling, Logan County, Colorado, requesting a State Aviation System Grant and approving the Grant Contract with the Colorado Aeronautical Board and all guidelines, procedures, standards, requirements, terms and conditions of such Grant.

Resolution No. 4-2-10, Series of 2010 – A Resolution before the City of Sterling, Logan County, Colorado, adopting the City of Sterling Water Conservation Plan of January 2010.

Resolution No. 4-3-10, Series of 2010 – A Resolution before the City of Sterling, Logan County, Colorado, approving an "Attachment C to Professional Services Agreement" with Armstrong Consultants, Inc.

Prepared the following Ordinances:

None.

Other Documents:

None.

#### MUNICIPAL COURT:

The City Attorney prosecuted 2 charges and both Defendants were found guilty. One Defendant failed to appear for trial. 2 defendants were granted deferred judgments. 16 charges were dismissed, including due to insufficient evidence, 5 handicap parking, and 9 proof of insurance. 7 defendants changed their plea to Guilty prior to trial. Court documents were prepared, including miscellaneous pleadings such as guilty pleas and stipulations, various subpoenas, memos to the police department regarding trials, trial schedules, motions, jury instructions when needed, and correspondence and discovery letters. Court files were copied and police department and attorney files were prepared for trial.

#### LIQUOR LICENSING:

This office processed 5 liquor license renewal applications.

#### MISCELLANEOUS:

This office continues to work on the proper Union Pacific Railroad transfer of property in the Torrens System without having to re-open the Court case and incur additional expense to the City. In relation to that, this office has ordered and is waiting on a survey of the property in accordance with a letter received from the County/Torrens Attorney.

This office prepared 2 collection letters regarding past due accounts, including to Doug Smith of Life Care Ambulance Service, who has indicated his agreement to assign to the City a portion of his payment received from Logan County for application on the account owing to the City. This office researched the Secretary of State's office records to determine if a legal entity exists with the name of Sustainable Sterling, relating to a community garden proposal.

The paralegal makes telephone calls to library patrons regarding past due items and processes letters to library patrons, prepared by the library staff, regarding past due items. The paralegal also assists the HR Department with answering the telephones when needed.

## **FINANCE DEPARTMENT**

### **APRIL 2010 MONTHLY REPORT**

The Finance Department assisted 2,648 customers during the month of April 2010. This compares to 2,721 customers in April 2009. This number does not include the contacts made by the Director of Finance. There were on average 120 customer contacts per day for April 2010. Please review the Finance Department Activities report for additional information regarding the various services that the Department of Finance and Records provided in April 2010 in comparison to April 2009.

The General Fund revenues for the month of April 2010 amounted to \$1,040,821.86. The revenue for the month ended April 2009 in the General Fund amounted to \$1,148,600.90. Expenditures for the General fund for the month ending April 30, 2010 amounted to \$967,025.75 and for the same period in 2009 the expenditures were \$883,418.35.

Cash in all City funds totaled \$1,744,270.76 on April 30, 2010 and for April 30, 2009 on hand was \$1,679,992.07. On April 30, 2010 the City of Sterling had outstanding a total of \$11,583,929.61 in investments, this amount is for all funds. This breaks down to \$200,000.00 in Certificates of Deposit, \$11,283,818.73 ColoTrust Plus and \$100,110.88 in Money Market.

There were \$1,512,870.18 worth of checks issued in April 2010 for all funds; this compares to \$1,573,675.14 for the same period in 2009. There were 5763.9 gallons of gasoline and diesel used in the month of April 2010 for all City operations. This compares to 6099.7 gallons gasoline and diesel used in April 2009.

Please see the Finance Department's activity list below for other comparisons.

## Investment Breakdown

2010

THIS SUMMARY IS PROVIDED TO SHOW THE PLACEMENT OF INVESTMENTS. PLEASE REFER TO THE BALANCE SHEETS FOR THE VARIOUS FUNDS FOR TOTAL CASH & CASH EQUIVALENT.

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	04/30/10
<b>General Fund:</b>				
Colotrust Plus	\$1,246,747.00	\$375,000.00	\$500,177.76	\$1,371,924.76
Colotrust Plus - Seizure Money	\$26,505.84	\$0.00	\$4.34	\$26,510.18
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$1,273,252.84</b>	<b>\$375,000.00</b>	<b>\$500,182.10</b>	<b>\$1,398,434.94</b>
<b>Water Fund:</b>				
Colotrust Plus	\$118,041.49	\$0.00	\$19.30	\$118,060.79
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$118,041.49</b>	<b>\$0.00</b>	<b>\$19.30</b>	<b>\$118,060.79</b>
<b>Sanitation Fund:</b>				
Colotrust Plus	\$458,761.61	\$15,000.00	\$73.75	\$443,835.36
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$458,761.61</b>	<b>\$15,000.00</b>	<b>\$73.75</b>	<b>\$443,835.36</b>
<b>Sewer Fund:</b>				
Colotrust Plus	\$3,797,104.64	\$10,000.00	\$620.42	\$3,787,725.06
Certificates of Deposit	\$200,000.00	\$0.00	\$0.00	\$200,000.00
Money Market	\$100,094.42	\$0.00	\$16.46	\$100,110.88
<b>TOTALS</b>	<b>\$4,097,199.06</b>	<b>\$10,000.00</b>	<b>\$636.88</b>	<b>\$4,087,835.94</b>
<b>Perpetual Care Fund:</b>				
Colotrust Plus	\$130,301.79	\$0.00	\$21.32	\$130,323.11
<b>TOTALS</b>	<b>\$130,301.79</b>	<b>\$0.00</b>	<b>\$21.32</b>	<b>\$130,323.11</b>
<b>Elna Anderson Trust Fund:</b>				
Colotrust Plus	\$200,793.11	\$0.00	\$32.88	\$200,825.99
<b>TOTALS</b>	<b>\$200,793.11</b>	<b>\$0.00</b>	<b>\$32.88</b>	<b>\$200,825.99</b>

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	04/30/10
<b>Ethel Lindstrom Trust Fund:</b>				
Colotrust Plus	\$235,135.65	\$0.00	\$38.49	\$235,174.14
<b>TOTALS</b>	<b>\$235,135.65</b>	<b>\$0.00</b>	<b>\$38.49</b>	<b>\$235,174.14</b>
<b>Library Improvement Fund:</b>				
Colotrust Plus	\$1,322,926.57	\$0.00	\$516.54	\$1,323,443.11
<b>TOTALS</b>	<b>\$1,322,926.57</b>	<b>\$0.00</b>	<b>\$516.54</b>	<b>\$1,323,443.11</b>
<b>Conservation Trust Fund:</b>				
Colotrust Plus	\$244,539.92	\$11,480.00	\$39.95	\$233,099.87
<b>TOTALS</b>	<b>\$244,539.92</b>	<b>\$11,480.00</b>	<b>\$39.95</b>	<b>\$233,099.87</b>
<b>Karl Falch Library Trust Fund:</b>				
Colotrust Plus	\$30,942.20	\$0.00	\$5.04	\$30,947.24
<b>TOTALS</b>	<b>\$30,942.20</b>	<b>\$0.00</b>	<b>\$5.04</b>	<b>\$30,947.24</b>
<b>Employee Self-Insurance Fund:</b>				
Colotrust Plus	\$641,793.60	\$0.00	\$105.01	\$641,898.61
<b>TOTALS</b>	<b>\$641,793.60</b>	<b>\$0.00</b>	<b>\$105.01</b>	<b>\$641,898.61</b>
<b>Service Center Fund:</b>				
Colotrust Plus	\$325,200.57	\$0.00	\$53.20	\$325,253.77
<b>TOTALS</b>	<b>\$325,200.57</b>	<b>\$0.00</b>	<b>\$53.20</b>	<b>\$325,253.77</b>
<b>Risk Management Fund:</b>				
Colotrust Plus	\$836,841.75	\$0.00	\$136.94	\$836,978.69
<b>TOTALS</b>	<b>\$836,841.75</b>	<b>\$0.00</b>	<b>\$136.94</b>	<b>\$836,978.69</b>
<b>Capital Equipment Fund:</b>				
Colotrust Plus	\$669,943.86	\$20,000.00	\$107.23	\$650,051.09
<b>TOTALS</b>	<b>\$669,943.86</b>	<b>\$20,000.00</b>	<b>\$107.23</b>	<b>\$650,051.09</b>

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	04/30/10
<b>Capital Improvement Fund:</b>				
Colotrust Plus	\$721,583.63	\$44,000.00	\$115.09	\$677,698.72
Colotrust Plus - Comm Bldg	\$6,516.16	\$6,515.44	\$1.00	\$1.72
Colotrust Plus - Museum Bldg	\$200,020.47	\$0.00	\$32.70	\$200,053.17
Colotrust Plus - Museum Exhibits	\$50,005.16	\$0.00	\$8.19	\$50,013.35
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$978,125.42</b>	<b>\$50,515.44</b>	<b>\$156.98</b>	<b>\$927,766.96</b>
<b>Grand Totals All Funds:</b>				
Colotrust Plus	\$11,263,705.02	\$481,995.44	\$502,109.15	\$11,283,818.73
Certificates of Deposit	\$200,000.00	\$0.00	\$0.00	\$200,000.00
Money Market	\$100,094.42	\$0.00	\$16.46	\$100,110.88
<b>Grand Total</b>	<b>\$11,563,799.44</b>	<b>\$481,995.44</b>	<b>\$502,125.61</b>	<b>\$11,583,929.61</b>

**GENERAL FUND**

This Document is for Internal Use and Represents Unaudited Figures

**4/30/2010**

**BALANCE SHEET**

**ASSETS:**

Cash	\$372,346.00
Flex Cash Account	\$11,105.77
Petty Cash	\$955.00
Cash with County Treasurer	\$263,550.49
Accounts Receivable	\$156,726.51
Allowance for Uncollectables	-\$39,044.07
Accounts Receivable - Clark Street	\$10.63
Taxes Receivable	\$44,650.00
Sales Tax Receivable	\$543,940.48
Property Tax Receivable	\$1,024,395.00
Loan Receivable - Clark Street	\$122.89
Investments	\$1,371,924.76
Investment - Federal Seizure	\$26,510.18
Prepaid Fuel	\$17,267.57
Prepaid Fuel - Airport	\$23,852.82
Payroll Clearing Account	\$377.94
Postage Clearing Account	\$2,528.16
Prepaid Prisoner Housing	\$56,543.00
Sales Tax Clearing Account	-\$12.72

**TOTAL ASSETS**

**\$3,877,750.41**

**LIABILITIES:**

Ded/Ben Clearing Account	\$147.52
Accounts Payable	\$90,675.05
Accounts Payable - Logan County	\$837.34
Accrued Salaries	\$144,972.80
Due to Health & Welfare	\$5,000.00
Court Bonds	\$420.00
Jury Deposit	\$679.00
Restitution Clearing Account	\$11,950.90
Seizures	\$600.00
Deferred Revenue	\$1,024,395.00
Deferred Revenue - Clark Street	\$122.89
Deferred Revenue - Other	\$5,424.21

**TOTAL LIABILITIES**

**\$1,285,224.71**

**FUND BALANCE:**

Reserve for Museum	\$28,138.92
Designated for Arts	\$40,000.00
Unreserved Fund Balance	\$2,182,328.66
Excess Revenue over Expenditures	\$342,058.12

**TOTAL FUND BALANCE**

**\$2,592,525.70**

**TOTAL LIABILITIES  
& FUND BALANCE**

**\$3,877,750.41**

**GENERAL FUND**

4/30/2010

<u>REVENUES:</u>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Real & Personal Prop. Tax	\$1,024,395.00	\$253,703.88	\$605,731.85	\$418,663.15
Road & Bridge Fund Taxes	\$161,000.00	\$0.00	\$57,657.99	\$103,342.01
Auto Ownership Taxes	\$135,000.00	\$11,107.94	\$39,214.77	\$95,785.23
Sales Tax	\$5,930,000.00	\$484,246.12	\$1,893,536.00	\$4,036,464.00
Vehicle Use Tax	\$185,000.00	\$33,811.34	\$65,796.32	\$119,203.68
Building Material Use Tax	\$70,000.00	\$2,791.26	\$11,247.47	\$58,752.53
Employment Occupation Tax	\$16,200.00	\$0.00	\$14,200.00	\$2,000.00
<b>TOTAL TAXES</b>	<b>\$7,521,595.00</b>	<b>\$785,660.54</b>	<b>\$2,687,384.40</b>	<b>\$4,834,210.60</b>
Franchise Taxes	\$688,100.00	\$57,223.80	\$258,519.17	\$429,580.83
Licenses & Permits	\$144,750.00	\$19,032.05	\$52,858.07	\$91,891.93
Intergovernmental Revenue	\$1,519,914.00	\$62,449.66	\$289,071.05	\$1,230,842.95
Charges for Service	\$248,879.00	\$29,100.81	\$64,299.34	\$184,579.66
Fines & Forfeits	\$189,300.00	\$15,711.76	\$70,814.58	\$118,485.42
Miscellaneous Revenue	\$303,162.00	\$27,820.24	\$84,406.37	\$218,755.63
Transfer from Other Funds	\$536,065.00	\$43,823.00	\$175,292.00	\$360,773.00
<b>TOTAL OTHER REVENUES</b>	<b>\$3,630,170.00</b>	<b>\$255,161.32</b>	<b>\$995,260.58</b>	<b>\$2,634,909.42</b>
<b>GRAND TOTAL REVENUES</b>	<b>\$11,151,765.00</b>	<b>\$1,040,821.86</b>	<b>\$3,682,644.98</b>	<b>\$7,469,120.02</b>

**GENERAL FUND**

4/30/2010

<u>EXPENDITURES:</u>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
<b><u>GENERAL GOVERNMENT:</u></b>				
Council	\$77,833.00	\$2,706.40	\$17,227.15	\$60,605.85
City Manager	\$350,979.00	\$34,595.43	\$127,772.89	\$223,206.11
City Attorney	\$193,443.00	\$20,474.39	\$62,916.41	\$130,526.59
Municipal Court	\$99,314.00	\$9,441.11	\$29,981.31	\$69,332.69
Finance	\$434,342.00	\$46,952.43	\$145,882.06	\$288,459.94
City Hall & Non-Departmental	\$1,175,163.00	\$93,145.24	\$476,038.10	\$699,124.90
Personnel	\$220,951.00	\$18,755.73	\$64,384.60	\$156,566.40
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$2,552,025.00</b>	<b>\$226,070.73</b>	<b>\$924,202.52</b>	<b>\$1,627,822.48</b>
<b><u>PUBLIC SAFETY:</u></b>				
Police	\$1,841,928.00	\$189,524.58	\$575,462.30	\$1,266,465.70
Dispatch Center	\$505,246.00	\$54,341.38	\$179,899.96	\$325,346.04

Youth Services	\$102,159.00	\$10,880.04	\$34,469.74	\$67,689.26
Fire	\$1,433,619.00	\$137,054.43	\$446,139.91	\$987,479.09
<b>TOTAL PUBLIC SAFETY</b>	<b>\$3,882,952.00</b>	<b>\$391,800.43</b>	<b>\$1,235,971.91</b>	<b>\$2,646,980.09</b>

**PUBLIC WORKS:**

Street	\$2,547,575.00	\$102,419.18	\$326,260.38	\$2,221,314.62
Engineering & Operations	\$417,607.00	\$34,740.44	\$112,389.01	\$305,217.99
Airport	\$286,963.00	\$24,925.10	\$58,369.64	\$228,593.36
<b>TOTAL PUBLIC WORKS</b>	<b>\$3,252,145.00</b>	<b>\$162,084.72</b>	<b>\$497,019.03</b>	<b>\$2,755,125.97</b>

**CULTURE & RECREATION:**

Riverside Cemetery	\$224,039.00	\$18,326.28	\$65,041.29	\$158,997.71
Museum	\$159,217.00	\$15,370.05	\$45,190.88	\$114,026.12
Parks	\$510,183.00	\$38,628.75	\$145,830.13	\$364,352.87
Recreation Center	\$486,303.00	\$31,337.52	\$117,182.67	\$369,120.33
Forestry	\$186,367.00	\$15,836.32	\$61,484.98	\$124,882.02
Rec. Administration	\$225,696.00	\$15,781.74	\$64,604.48	\$161,091.52
Softball	\$40,572.00	\$3,947.91	\$7,532.65	\$33,039.35
Youth Softball	\$9,441.00	\$66.00	\$2,655.75	\$6,785.25
Basketball	\$6,874.00	\$63.00	\$8,378.83	-\$1,504.83
Volleyball	\$6,805.00	\$2,108.21	\$2,729.19	\$4,075.81
Tolla Brown Skate Park	\$11,750.00	\$898.04	\$2,852.81	\$8,897.19
Special Events	\$29,750.00	\$47.50	\$882.85	\$28,867.15
Tennis	\$11,000.00	\$617.10	\$2,679.69	\$8,320.31
Youth Basketball	\$21,571.00	\$251.86	\$20,102.92	\$1,468.08
Youth Volleyball	\$6,083.00	\$44.00	\$88.00	\$5,995.00
Baseball	\$18,024.00	\$1,766.76	\$2,652.64	\$15,371.36
Library	\$489,907.00	\$41,978.83	\$133,503.64	\$356,403.36
<b>TOTAL CULTURE &amp; RECREATION</b>	<b>\$2,443,582.00</b>	<b>\$187,069.87</b>	<b>\$683,393.40</b>	<b>\$1,760,188.60</b>

<b>GRAND TOTAL EXPENDITURES</b>	<b>\$12,130,704.00</b>	<b>\$967,025.75</b>	<b>\$3,340,586.86</b>	<b>\$8,790,117.14</b>
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**WATER FUND**

**4/30/2010**

**BALANCE SHEET**

**ASSETS:**

Cash	-\$138,143.97
Accounts Receivable	\$321.45
Accounts Receivable - Utility Billing	\$194,599.52
Supply Inventory	\$203,915.98
Investments	\$118,060.79
Fixed Assets (Net)	\$6,888,533.17

**TOTAL ASSETS**

**\$7,267,286.94**

**LIABILITIES:**

Accounts Payable	\$171,624.73
Unpaid Compensated Absences	\$13,094.78

Accrued Salaries	\$4,078.50		
Accounts Payable Pawnee Ridge	\$4,055.50		
Due to Sewer Fund	\$384,175.00		
		<b>TOTAL LIABILITIES</b>	<b>\$577,028.51</b>
<b><u>FUND BALANCE:</u></b>			
Reserve for Painting	\$360,000.00		
Reserve for Capital Replacement	\$2,579,335.00		
Retained Earnings	\$4,073,921.87		
Excess Revenue over Expenditures	-\$322,998.44		
		<b>TOTAL FUND BALANCE</b>	<b>\$6,690,258.43</b>
		<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$7,267,286.94</b>

### WATER FUND

4/30/2010

<u>REVENUES</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Water Revenue-Inside Residential	\$1,100,000.00	\$114,366.32	\$292,291.45	\$807,708.55
Water Revenue-Outside Residential	\$95,000.00	\$9,864.81	\$23,290.40	\$71,709.60
Water Revenue-Inside Commercial	\$305,000.00	\$39,992.85	\$100,165.93	\$204,834.07
Water Revenue-Outside Commercial	\$3,500.00	\$258.93	\$664.90	\$2,835.10
Water Revenue-Inside Industrial	\$250,000.00	\$17,059.98	\$71,024.61	\$178,975.39
Misc. Water Sales	\$2,000.00	\$444.54	\$685.74	\$1,314.26
Surcharge	\$45,000.00	\$1,731.20	\$7,753.65	\$37,246.35
Engineer Study	\$459,000.00	-\$44.07	\$114,238.90	\$344,761.10
Service Charges	\$20,000.00	\$3,281.43	\$16,235.17	\$3,764.83
Tapping Charges	\$5,000.00	\$0.00	\$2,534.00	\$2,466.00
Water Div. Services	\$10,000.00	\$0.00	\$1,780.00	\$8,220.00
Penalties	\$12,000.00	\$1,262.52	\$4,496.92	\$7,503.08
Investment Earnings	\$600.00	\$19.30	\$82.41	\$517.59
Miscellaneous	\$500.00	\$0.00	\$0.14	\$499.86
Rents from land	\$50,000.00	\$0.00	\$1,928.40	\$48,071.60
Rights	\$0.00	\$0.00	\$0.00	\$0.00
Water Credits	\$0.00	\$0.00	\$1,478.00	-\$1,478.00
Plant Investment Fees	\$15,000.00	\$0.00	\$4,154.00	\$10,846.00
Sale of Assets	\$500.00	\$0.00	\$0.00	\$500.00
<b>TOTAL REVENUES</b>	<b>\$2,373,100.00</b>	<b>\$188,237.81</b>	<b>\$642,804.62</b>	<b>\$1,730,295.38</b>

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$213,441.00	\$20,970.70	\$64,423.61	\$149,017.39
Maintenance & Operation	\$1,275,568.00	\$104,241.99	\$388,222.57	\$887,345.43

Capital Outlay	\$272,588.00	\$253,277.48	\$438,876.88	-\$166,288.88
Transfer to General Fund	\$222,835.00	\$18,570.00	\$74,280.00	\$148,555.00
<b>TOTAL EXPENDITURES</b>	<b>\$1,984,432.00</b>	<b>\$397,060.17</b>	<b>\$965,803.06</b>	<b>\$1,018,628.94</b>

### SANITATION FUND

4/30/2010

#### BALANCE SHEET

##### ASSETS:

Cash	\$303,489.86			
Accounts Receivable	\$473.01			
Accounts Receivable - Utility Billing	\$51,648.78			
Supply Inventory	\$23,597.22			
Investments	\$443,835.36			
Fixed Assets (Net)	\$307,774.36			
		<b>TOTAL ASSETS</b>		<b>\$1,130,818.59</b>

##### LIABILITIES:

Accounts Payable	\$1,520.76			
Unpaid Compensated Absences	\$8,360.57			
Accrued Salaries	\$2,713.14			
		<b>TOTAL LIABILITIES</b>		<b>\$12,594.47</b>

##### FUND BALANCE:

Reserve for Equipment	\$28,389.00			
Reserve for Capital Replacement	\$714,269.00			
Retained Earnings	\$381,715.08			
Excess Revenue over Expenditures	-\$6,148.96			
		<b>TOTAL FUND BALANCE</b>		<b>\$1,118,224.12</b>

<b>TOTAL LIABILITIES AND FUND BALANCE</b>				<b>\$1,130,818.59</b>
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### SANITATION FUND

4/30/2010

<b>REVENUES:</b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Sanitation Revenue-Inside	\$435,000.00	\$37,056.24	\$148,002.95	\$286,997.05
Rubbish Collection Fees	\$6,000.00	\$0.00	\$220.50	\$5,779.50
Sanitation Services	\$0.00	\$0.00	-\$21.13	\$21.13
Penalties	\$5,000.00	\$477.24	\$1,608.11	\$3,391.89
Investment Earnings	\$18,000.00	\$73.75	\$317.14	\$17,682.86
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL REVENUES</b>	<b>\$464,000.00</b>	<b>\$37,607.23</b>	<b>\$150,127.57</b>	<b>\$313,872.43</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Personnel	\$167,169.00	\$17,934.31	\$51,253.47	\$115,915.53
Maintenance & Operation	\$241,367.00	\$21,278.90	\$68,057.06	\$173,309.94
Capital Outlay	\$105,000.00	\$8,275.00	\$16,550.00	\$88,450.00
Transfer to General Fund	\$61,247.00	\$5,104.00	\$20,416.00	\$40,831.00
<b>TOTAL EXPENDITURES</b>	<b>\$574,783.00</b>	<b>\$52,592.21</b>	<b>\$156,276.53</b>	<b>\$418,506.47</b>

### SEWER FUND

4/30/2010

#### BALANCE SHEET

##### **ASSETS:**

Cash	\$362,476.42		
Accounts Receivable	\$29,411.50		
Accounts Receivable - Utility Billing	\$100,712.89		
Due From Water Fund	\$384,175.00		
Supply Inventory	\$39,363.14		
Investments	\$4,087,835.94		
Fixed Assets (Net)	\$10,537,423.78		
		<b>TOTAL ASSETS</b>	<b>\$15,541,398.67</b>

##### **LIABILITIES:**

Accounts Payable	\$4,251.63		
Unpaid Compensated Absences	\$17,206.98		
Accrued Salaries	\$8,337.41		
Loan Payable CWRPDA	\$1,102,573.80		
Interest Payable	\$16,219.17		
		<b>TOTAL LIABILITIES</b>	<b>\$1,148,588.99</b>

##### **FUND BALANCE:**

Reserve for Capital Projects	\$111,784.00		
Reserve for Trunk Line Replacement	\$132,431.45		
Reserve for Lagoons	\$337,117.26		
Reserve for Capital Replacement	\$7,284,073.00		
Retained Earnings	\$6,605,390.30		
Excess Revenue over Expenditures	-\$77,986.33		
		<b>TOTAL FUND BALANCE</b>	<b>\$14,392,809.68</b>
		<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$15,541,398.67</b>

## SEWER FUND

4/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Sewer Revenue-Inside Residential	\$856,000.00	\$74,723.16	\$288,581.80	\$567,418.20
Sewer Revenue-Outside Residential	\$75,000.00	\$7,752.05	\$27,298.49	\$47,701.51
Sewer Revenue-Inside Commercial	\$350,000.00	\$23,619.02	\$98,840.23	\$251,159.77
Sewer Revenue-Outside Commercial	\$2,435.00	\$233.83	\$883.69	\$1,551.31
Sewer Revenue-Inside Industrial	\$325,000.00	\$35,321.47	\$89,260.73	\$235,739.27
Tapping Charges	\$4,000.00	\$0.00	\$1,871.00	\$2,129.00
Sewer Division Charges	\$10,000.00	\$854.48	\$2,376.39	\$7,623.61
Penalties	\$14,000.00	\$1,167.73	\$4,157.85	\$9,842.15
Investment Earnings	\$25,000.00	\$893.32	\$3,324.19	\$21,675.81
Miscellaneous	\$500.00	\$235.70	\$867.57	-\$367.57
Outside Billing	\$10,000.00	\$811.65	\$2,777.30	\$7,222.70
Plant Investment Fees	\$30,000.00	\$0.00	\$1,300.00	\$28,700.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL REVENUES</b>	<b>\$1,701,935.00</b>	<b>\$145,612.41</b>	<b>\$521,539.24</b>	<b>\$1,180,395.76</b>

<b><u>EXPENDITURES: LINES AND SERVICES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Personnel	\$82,230.00	\$8,407.03	\$23,237.64	\$58,992.36
Maintenance & Operation	\$375,240.00	\$25,086.88	\$107,864.52	\$267,375.48
Capital Outlay	\$238,160.00	\$0.00	\$0.00	\$238,160.00
Transfer to General Fund	\$68,514.00	\$5,710.00	\$22,840.00	\$45,674.00
<b>TOTAL LINES &amp; SERVICES</b>	<b>\$764,144.00</b>	<b>\$39,203.91</b>	<b>\$153,942.16</b>	<b>\$610,201.84</b>
Debt Service	\$178,086.00	\$0.00	\$29,461.11	\$148,624.89
<b>TOTAL LINES &amp; SERVICES W/DEBT</b>	<b>\$942,230.00</b>	<b>\$39,203.91</b>	<b>\$183,403.27</b>	<b>\$758,826.73</b>

<b><u>TREATMENT FACILITIES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Personnel	\$309,183.00	\$28,925.93	\$97,523.48	\$211,659.52
Maintenance & Operation	\$852,395.00	\$64,472.38	\$245,341.67	\$607,053.33
Capital Outlay	\$2,583,581.00	\$15,501.15	\$15,501.15	\$2,568,079.85
Transfer to General Fund	\$173,269.00	\$14,439.00	\$57,756.00	\$115,513.00
<b>TOTAL TREATMENT FACILITIES</b>	<b>\$3,918,428.00</b>	<b>\$123,338.46</b>	<b>\$416,122.30</b>	<b>\$3,502,305.70</b>

<b>TOTAL EXPENDITURES</b>	<b>\$4,860,658.00</b>	<b>\$162,542.37</b>	<b>\$599,525.57</b>	<b>\$4,261,132.43</b>
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**OLD LIBRARY BUILDING FUND**

4/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2009</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$20.00	\$0.00	\$0.00	\$20.00
<b>TOTAL REVENUES</b>	<b>\$20.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20.00</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2009</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Design Library	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$50.00	\$0.00	\$0.00	\$50.00
	<b>\$50.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$50.00</b>

**BALANCE SHEET  
4/30/2010**

<b><u>ASSETS:</u></b>			
Cash	\$0.00		
Investments	\$0.00		
		<b>TOTAL ASSETS</b>	<b>\$0.00</b>
<b><u>LIABILITIES:</u></b>			
Accounts Payable	\$0.00		
		<b>TOTAL LIABILITIES</b>	<b>\$0.00</b>
<b><u>FUND BALANCE:</u></b>			
Unreserved Fund Balance	\$0.00		
Excess Revenue over Expenditures	\$0.00		
		<b>TOTAL FUND BALANCE</b>	<b>\$0.00</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$0.00</b>

**PERPETUAL CARE FUND**

4/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Perpetual Care	\$2,500.00	\$100.00	\$400.00	\$2,100.00
Perpetual Care - niches	\$8,350.00	\$1,000.00	\$3,500.00	\$4,850.00

Investment Earnings	\$700.00	\$21.32	\$91.05	\$608.95
<b>TOTAL REVENUES</b>	<b>\$11,550.00</b>	<b>\$1,121.32</b>	<b>\$3,991.05</b>	<b>\$7,558.95</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Columbarium	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$305.00	\$0.00	\$305.00	\$0.00
Niche Engraving	\$2,500.00	\$0.00	\$150.00	\$2,350.00
Transfer to General Fund	\$700.00	\$0.00	\$0.00	\$700.00
<b>TOTAL EXPENDITURES</b>	<b>\$3,505.00</b>	<b>\$0.00</b>	<b>\$455.00</b>	<b>\$3,050.00</b>

**BALANCE SHEET  
4/30/2010**

<b><u>ASSETS:</u></b>				
Cash	\$8,336.86			
Investments	\$130,323.11			
		<b>TOTAL ASSETS</b>		<b>\$138,659.97</b>
<b><u>LIABILITIES:</u></b>				
Accounts Payable	\$0.00			
		<b>TOTAL LIABILITIES</b>		<b>\$0.00</b>
<b><u>FUND BALANCE:</u></b>				
Unreserved Fund Balance	\$135,123.92			
Excess Revenue over Expenditures	\$3,536.05			
		<b>TOTAL FUND BALANCE</b>		<b>\$138,659.97</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>\$138,659.97</b>

**ELNA ANDERSON ESTATE TRUST**

4/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$1,000.00	\$32.88	\$140.30	\$859.70
<b>TOTAL REVENUES</b>	<b>\$1,000.00</b>	<b>\$32.88</b>	<b>\$140.30</b>	<b>\$859.70</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Consultant	\$0.00	\$0.00	\$0.00	\$0.00
Books	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$50.00	\$0.00	\$50.00	\$0.00

Transfer to Capital Improvement Fund	\$200,728.00	\$0.00	\$0.00	\$200,728.00
<b>TOTAL EXPENDITURES</b>	<b>\$200,778.00</b>	<b>\$0.00</b>	<b>\$50.00</b>	<b>\$200,728.00</b>

**BALANCE SHEET**  
4/30/2010

**ASSETS:**

Cash	\$633.62			
Investments	\$200,825.99			
		<b>TOTAL ASSETS</b>		<b>\$201,459.61</b>

**LIABILITIES:**

Accounts Payable	\$0.00			
		<b>TOTAL LIABILITIES</b>		<b>\$0.00</b>

**FUND BALANCE:**

Unreserved Fund Balance	\$201,369.31			
Excess Revenue over Expenditures	\$90.30			
		<b>TOTAL FUND BALANCE</b>		<b>\$201,459.61</b>

		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>\$201,459.61</b>
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**ETHEL LINDSTROM FUND**

4/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$1,250.00	\$38.49	\$164.28	\$1,085.72
Bequest - Library	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL REVENUES</b>	<b>\$1,250.00</b>	<b>\$38.49</b>	<b>\$164.28</b>	<b>\$1,085.72</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Audit	\$50.00	\$0.00	\$50.00	\$0.00
Transfer to Capital Improvement Fund	\$235,159.00	\$0.00	\$0.00	\$235,159.00
<b>TOTAL EXPENDITURES</b>	<b>\$235,209.00</b>	<b>\$0.00</b>	<b>\$50.00</b>	<b>\$235,159.00</b>

**BALANCE SHEET**  
4/30/2010

**ASSETS:**

Cash	\$71.87			
Investments	\$235,174.14			
		<b>TOTAL ASSETS</b>		<b>\$235,246.01</b>

**LIABILITIES:**

Accounts Payable	\$0.00		
		<b>TOTAL LIABILITIES</b>	<b>\$0.00</b>

**FUND BALANCE:**

Unreserved Fund Balance	\$235,131.73		
Excess Revenue over Expenditures	\$114.28		
		<b>TOTAL FUND BALANCE</b>	<b>\$235,246.01</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$235,246.01</b>

**LIBRARY IMPROVEMENT FUND**

4/30/2010

<b>REVENUES:</b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$4,000.00	\$216.54	\$920.78	\$3,079.22
Contributions	\$0.00	\$300.00	\$7,325.00	-\$7,325.00
<b>TOTAL REVENUES</b>	<b>\$4,000.00</b>	<b>\$516.54</b>	<b>\$8,245.78</b>	<b>-\$4,245.78</b>

<b>EXPENDITURES:</b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Audit	\$50.00	\$0.00	\$50.00	\$0.00
Transfer to Capital Improvement Fund	\$1,316,048.00	\$0.00	\$0.00	\$1,316,048.00
<b>TOTAL EXPENDITURES</b>	<b>\$1,316,098.00</b>	<b>\$0.00</b>	<b>\$50.00</b>	<b>\$1,316,048.00</b>

**BALANCE SHEET**

4/30/2010

**ASSETS:**

Cash	\$0.00		
Investments	\$1,323,443.11		
		<b>TOTAL ASSETS</b>	<b>\$1,323,443.11</b>

**LIABILITIES:**

Accounts Payable	\$0.00		
		<b>TOTAL LIABILITIES</b>	<b>\$0.00</b>

**FUND BALANCE:**

Unreserved Fund Balance	\$1,315,247.33		
Excess Revenue over Expenditures	\$8,195.78		
		<b>TOTAL FUND BALANCE</b>	<b>\$1,323,443.11</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$1,323,443.11</b>

**CONSERVATION TRUST FUND**

4/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
State Contributions	\$130,000.00	\$0.00	\$27,535.80	\$102,464.20
Investment Earnings	\$1,600.00	\$39.95	\$159.27	\$1,440.73
<b>TOTAL REVENUES</b>	<b>\$131,600.00</b>	<b>\$39.95</b>	<b>\$27,695.07</b>	<b>\$103,904.93</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Library Addition	\$0.00	\$0.00	\$0.00	\$0.00
Tennis Court Improvements	\$35,103.00	\$11,480.00	\$11,480.00	\$23,623.00
Bridge - Pioneer Park	\$60,000.00	\$0.00	\$0.00	\$60,000.00
Softball Field Improvements	\$75,000.00	\$0.00	\$0.00	\$75,000.00
Fence	\$25,000.00	\$0.00	\$0.00	\$25,000.00
Basketball Court Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Playground Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Roof - Security Pavilion	\$0.00	\$0.00	\$0.00	\$0.00
Roof - Restrooms	\$0.00	\$0.00	\$0.00	\$0.00
Security Cameras	\$0.00	\$0.00	\$0.00	\$0.00
Scoreboard	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENDITURES</b>	<b>\$195,103.00</b>	<b>\$11,480.00</b>	<b>\$11,480.00</b>	<b>\$183,623.00</b>

**BALANCE SHEET**

4/30/2010

<b><u>ASSETS:</u></b>			
Cash	\$0.53		
Investments	\$233,099.87		
		<b>TOTAL ASSETS</b>	<b>\$233,100.40</b>
<b><u>LIABILITIES:</u></b>			
Accounts Payable	\$0.00		
		<b>TOTAL LIABILITIES</b>	<b>\$0.00</b>
<b><u>FUND BALANCE:</u></b>			
Unreserved Fund Balance	\$216,885.33		
Excess Revenue over Expenditures	\$16,215.07		
		<b>TOTAL FUND BALANCE</b>	<b>\$233,100.40</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$233,100.40</b>

**KARL FALCH LIBRARY TRUST FUND**

4/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$150.00	\$5.04	\$21.54	\$128.46
<b>TOTAL REVENUES</b>	<b>\$150.00</b>	<b>\$5.04</b>	<b>\$21.54</b>	<b>\$128.46</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Books Purchased	\$1,068.00	\$0.00	\$237.92	\$830.08
Audit	\$50.00	\$0.00	\$50.00	\$0.00
<b>TOTAL EXPENDITURES</b>	<b>\$1,118.00</b>	<b>\$0.00</b>	<b>\$287.92</b>	<b>\$830.08</b>

**BALANCE SHEET**

4/30/2010

<b><u>ASSETS:</u></b>				
Cash	\$621.17			
Investments	\$30,947.24			
		<b>TOTAL ASSETS</b>		<b>\$31,568.41</b>
<b><u>LIABILITIES:</u></b>				
Accounts Payable	\$0.00			
		<b>TOTAL LIABILITIES</b>		<b>\$0.00</b>
<b><u>FUND BALANCE:</u></b>				
Unreserved Fund Balance	\$31,834.79			
Excess Revenue over Expenditures	-\$266.38			
		<b>TOTAL FUND BALANCE</b>		<b>\$31,568.41</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>\$31,568.41</b>

**EMPLOYEE SELF-INSURANCE FUND**

4/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$3,500.00	\$105.01	\$448.14	\$3,051.86
Employee Premiums	\$155,172.00	\$17,504.49	\$79,488.11	\$75,683.89
Wellness	\$0.00	\$0.00	\$0.00	\$0.00
City Premiums	\$1,402,488.00	\$87,725.82	\$350,907.56	\$1,051,580.44
<b>TOTAL REVENUES</b>	<b>\$1,561,160.00</b>	<b>\$105,335.32</b>	<b>\$430,843.81</b>	<b>\$1,130,316.19</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Wellness	\$0.00	\$0.00	\$0.00	\$0.00
Premium	\$1,557,660.00	\$107,148.19	\$428,104.09	\$1,129,555.91
Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00
FLEX	\$3,600.00	\$306.00	\$1,206.00	\$2,394.00
Pre-employment Screening	\$7,100.00	\$0.00	\$0.00	\$7,100.00
Audit	\$600.00	\$0.00	\$600.00	\$0.00
Transfer General Fund	\$3,500.00	\$0.00	\$0.00	\$3,500.00
<b>TOTAL EXPENDITURES</b>	<b>\$1,572,460.00</b>	<b>\$107,454.19</b>	<b>\$429,910.09</b>	<b>\$1,142,549.91</b>

**BALANCE SHEET**

4/30/2010

**ASSETS:**

Cash	\$33,364.86		
Due from General Fund	\$5,000.00		
Investments	\$641,898.61		
		<b>TOTAL ASSETS</b>	<b>\$680,263.47</b>

**LIABILITIES:**

Accounts Payable	\$0.00		
		<b>TOTAL LIABILITIES</b>	<b>\$0.00</b>

**FUND BALANCE:**

Retained Earnings	\$679,329.75		
Excess Revenue over Expenditures	\$933.72		
		<b>TOTAL FUND BALANCE</b>	<b>\$680,263.47</b>

		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$680,263.47</b>
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**SERVICE CENTER FUND**

4/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$1,500.00	\$53.20	\$225.39	\$1,274.61
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$387,270.00	\$32,272.00	\$129,088.00	\$258,182.00
Transfer from Capital Improvement	\$44,000.00	\$0.00	\$0.00	\$44,000.00
Transfer for Lease Payment	\$184,680.00	\$15,391.00	\$61,564.00	\$123,116.00
<b>TOTAL REVENUES</b>	<b>\$617,450.00</b>	<b>\$47,716.20</b>	<b>\$190,877.39</b>	<b>\$426,572.61</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Personnel	\$313,627.00	\$33,307.99	\$102,245.45	\$211,381.55
Maintenance & Operation	\$341,962.00	\$12,953.70	\$42,228.56	\$299,733.44
Transfer to General Fund	\$1,500.00	\$0.00	\$0.00	\$1,500.00
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENDITURES</b>	<b>\$657,089.00</b>	<b>\$46,261.69</b>	<b>\$144,474.01</b>	<b>\$512,614.99</b>

**BALANCE SHEET  
4/30/2010**

**ASSETS:**

Cash	\$56,385.57			
Cash - Bank of Cherry Creek	\$452.43			
Investments	\$325,253.77			
Fixed Assets (Net)	\$2,292,769.73			
		<b>TOTAL ASSETS</b>		<b>\$2,674,861.50</b>

**LIABILITIES:**

Accounts Payable	\$750.63			
Unpaid Compensated Absences	\$23,486.06			
Accrued Salaries	\$7,060.83			
Lease Payable	\$1,660,000.00			
Lease Interest Payable	\$6,640.00			
		<b>TOTAL LIABILITIES</b>		<b>\$1,697,937.52</b>

**FUND BALANCE:**

Retained Earnings	\$930,520.60			
Excess Revenue over Expenditures	\$46,403.38			
		<b>TOTAL FUND BALANCE</b>		<b>\$976,923.98</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>\$2,674,861.50</b>

**RISK MANAGEMENT FUND**

4/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$4,500.00	\$136.94	\$584.23	\$3,915.77
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Compensation for Loss	\$5,000.00	\$0.00	\$4,156.26	\$843.74
Transfer of Reserves	\$171,665.00	\$42,917.00	\$85,834.00	\$85,831.00
Transfer Workers Comp	\$214,631.00	\$53,661.00	\$107,322.00	\$107,309.00
<b>TOTAL REVENUES</b>	<b>\$395,796.00</b>	<b>\$96,714.94</b>	<b>\$197,896.49</b>	<b>\$197,899.51</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Claims Paid	\$60,000.00	\$500.00	\$3,034.00	\$56,966.00
Expense for Workers Comp	\$214,632.00	\$53,658.00	\$107,316.00	\$107,316.00
Premium Fees	\$171,655.00	\$42,900.50	\$90,831.23	\$80,823.77
Expense for Unemployment	\$10,000.00	\$4,500.47	\$6,996.47	\$3,003.53
Materials & Supplies	\$1,200.00	\$100.00	\$150.00	\$1,050.00
Audit	\$560.00	\$0.00	\$86.00	\$474.00
Transfer to General Fund	\$4,500.00	\$0.00	\$0.00	\$4,500.00
<b>TOTAL EXPENDITURES</b>	<b>\$462,547.00</b>	<b>\$101,658.97</b>	<b>\$208,413.70</b>	<b>\$254,133.30</b>

**BALANCE SHEET  
4/30/2010**

**ASSETS:**

Cash	\$23,210.99		
Investments	\$836,978.69		
		<b>TOTAL ASSETS</b>	<b>\$860,189.68</b>

**LIABILITIES:**

Accounts Payable	\$0.00		
		<b>TOTAL LIABILITIES</b>	<b>\$0.00</b>

**FUND BALANCE:**

Emergency Reserve	\$350,000.00		
Retained Earnings	\$520,706.89		
Excess Revenue over Expenditures	-\$10,517.21		
		<b>TOTAL FUND BALANCE</b>	<b>\$860,189.68</b>

		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$860,189.68</b>
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**CAPITAL EQUIPMENT FUND**

4/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$2,400.00	\$107.23	\$457.28	\$1,942.72
Sale of Assets	\$0.00	\$3,550.00	\$3,550.00	-\$3,550.00
Transfer of Reserves	\$554,475.00	\$46,208.00	\$184,832.00	\$369,643.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
Donations	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL REVENUES</b>	<b>\$556,875.00</b>	<b>\$49,865.23</b>	<b>\$188,839.28</b>	<b>\$368,035.72</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Audit	\$865.00	\$0.00	\$0.00	\$865.00
Police Equipment	\$97,190.00	\$67,138.65	\$79,535.04	\$17,654.96
Dispatch Equipment	\$9,000.00	\$0.00	\$7,536.00	
Fire Equipment	\$75,000.00	\$0.00	\$0.00	\$75,000.00
Public Works Equipment	\$107,500.00	\$14,944.00	\$19,546.42	\$87,953.58
Parks, Lib & Rec Equipment	\$70,901.00	\$0.00	\$70,642.75	\$258.25
Non-Dept Equipment	\$41,525.00	\$7,104.00	\$7,104.00	\$34,421.00
<b>TOTAL EXPENDITURES</b>	<b>\$401,981.00</b>	<b>\$89,186.65</b>	<b>\$184,364.21</b>	<b>\$217,616.79</b>

### BALANCE SHEET

4/30/2010

Cash	-\$10,621.97			
Investments	\$650,051.09			
Fixed Assets (Net)	\$1,880,255.86			
		<b>TOTAL ASSETS</b>		<b><u>\$2,519,684.98</u></b>
<b><u>LIABILITIES:</u></b>				
Accounts Payable	\$7,104.00			
Lease Payable	\$249,009.51			
Lease Interest Payable	\$6,100.74			
		<b>TOTAL LIABILITIES</b>		<b>\$262,214.25</b>
<b><u>FUND BALANCE:</u></b>				
Retained Earnings	\$2,252,995.66			
Excess Revenue over Expenditures	\$4,475.07			
		<b>TOTAL FUND BALANCE</b>		<b><u>\$2,257,470.73</u></b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b><u>\$2,519,684.98</u></b>

### CAPITAL IMPROVEMENT FUND

4/30/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$6,000.00	\$156.98	\$569.13	\$5,430.87
Misc. Income	\$0.00	\$47.62	\$75.80	-\$75.80
Rents From Land	\$44,977.00	\$3,105.54	\$20,113.39	\$24,863.61
Grants	\$783,611.00	\$0.00	\$0.00	\$783,611.00
Donations	\$49,330.00	\$0.00	\$24,330.10	\$24,999.90
Communication Building	\$0.00	\$10,000.00	\$10,000.00	-\$10,000.00
Donation - Museum Building	\$0.00	\$0.00	\$200,000.00	-\$200,000.00

Donation - Museum Exhibits	\$0.00	\$0.00	\$50,000.00	-\$50,000.00
Transfer from Elna Anderson Fund	\$200,728.00	\$0.00	\$0.00	\$200,728.00
Transfer from Ethel Lindstrom Fund	\$235,159.00	\$0.00	\$0.00	\$235,159.00
Transfer from Library Improv Fund	\$1,316,048.00	\$0.00	\$0.00	\$1,316,048.00
<b>TOTAL REVENUES</b>	<b>\$2,635,853.00</b>	<b>\$13,310.14</b>	<b>\$305,088.42</b>	<b>\$2,330,764.58</b>

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Museum Building	\$0.00	\$0.00	\$0.00	\$0.00
Museum Exhibits	\$0.00	\$0.00	\$325.00	-\$325.00
Library Addition	\$2,299,350.00	\$22,519.29	\$39,371.02	\$2,259,978.98
Elm Street Park	\$0.00	\$0.00	\$0.00	\$0.00
Tennis Court Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Building Improvements - Comm Bldg	\$218,458.00	\$44,700.88	\$186,325.39	\$32,132.61
Audit	\$510.00	\$0.00	\$0.00	\$510.00
Transfer to Service Center	\$44,000.00	\$0.00	\$0.00	\$44,000.00
<b>TOTAL EXPENDITURES</b>	<b>\$2,562,318.00</b>	<b>\$67,220.17</b>	<b>\$226,021.41</b>	<b>\$2,336,296.59</b>

**BALANCE SHEET  
4/30/2010**

**ASSETS:**

Cash	\$23,841.26		
Accounts Receivable	\$41,666.49		
Investments	\$677,698.72		
Investment - Communication Bldg	\$1.72		
Investment - Museum Building	\$200,053.17		
Investment - Museum Exhibits	\$50,013.35		
		<b>TOTAL ASSETS</b>	<b>\$993,274.71</b>

**LIABILITIES:**

Accounts Payable	\$44,377.17		
		<b>TOTAL LIABILITIES</b>	<b>\$44,377.17</b>

**FUND BALANCE:**

Unreserved Fund Balance	\$869,830.53		
Excess Revenue over Expenditures	\$79,067.01		
		<b>TOTAL FUND BALANCE</b>	<b>\$948,897.54</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$993,274.71</b>

**PERSONNEL/HR DEPARTMENT**

**APRIL 2010 MONTHLY REPORT**

The following is a partial list of activities in which the Personnel/HR Department participated in during the month of April 2010.

**CDL TESTING** – A CDL Random Drug test was conducted during the month of April.

**WORKERS' COMPENSATION** – The City continues to work on all injury cases that are presented for on-the-job injuries. During the month of April, there were two claims reported by employees.

**JOB OPPORTUNITIES** –

- PLR Director position – Advertising was started on position; first review of applicants is May 24
- Seasonal positions in the PCF Division and Museum were filled
- Library Assistant I position was opened
- Wastewater Lab Technician position was opened

**EMPLOYMENT STATUS CHANGES** – Changes in the performance evaluation process are being discussed with the Personnel Board.

**UPS COORDINATOR** –

<b>UPS CLIENTS</b>		
	<b>MONTH</b>	<b>YEAR TO DATE</b>
<b>Total clients for the month of April</b>	45	212
<b>Total City clients</b>	28	132
<b>City clients that worked</b>	14	66
<b>New City Clients during April</b>	10	35
<b>City Clients cases closed during April</b>	8	44
<b>Total hours assigned to City clients</b>	800	3571
<b>Total hours worked by City Clients</b>	210	912

**PERSONNEL BOARD** – The Personnel Board did not meet in April.

**MISCELLANEOUS ACTIVITIES** –Job descriptions are in the process of revision for several positions. HR Assistant attended the Western Region IPMA-HR Conference in San Diego April 28-30. HR Assistant participated in CIRSA webinar on Property/Casualty application training on April 22 and she and CIRSA webinar on Workers' Compensation application on April 23. Secretary also participated in the Workers' Compensation Webinar on April 23.

<b>Department</b>	<b>Hours</b>	<b>Fees</b>	<b>Expenses</b>
<b>City Attorney</b>	0.00	\$0.00	\$0.00
<b>City Manager</b>	0.00	\$0.00	\$0.00
<b>Finance</b>	8.00	\$100.00	\$0.00
<b>Fire</b>	339.00	\$0.00	\$0.00
<b>Municipal Court</b>	1.00	\$0.00	\$0.00
<b>P.L.R.</b>	13.50	\$0.00	\$0.00
<b>Personnel</b>	21.00	\$245.00	\$814.81
<b>Police Department</b>	462.75	\$825.00	\$205.63
<b>Public Works</b>	100.50	\$150.00	\$0.00
<b>This Month's Total</b>	<b>945.75</b>	<b>\$1,320.00</b>	<b>\$1,020.44</b>
<b>Previous Total</b>	<b>2492.50</b>	<b>\$2,797.35</b>	<b>\$3,288.64</b>
<b>Year-to-Date Total</b>	<b>3438.25</b>	<b>\$4,117.35</b>	<b>\$4,309.08</b>

**MUNICIPAL COURT**  
**APRIL 2010 MONTHLY REPORT**

DESCRIPTION	Apr 2010	Apr 2009	Apr Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
<b>ARRAIGNMENTS</b>	102	72	42%	292	280	4%	295	-1%
<b>JUVENILE CASES</b>	7	10	-30%	31	49	-37%	54	-42%
TRAFFIC		2	-100%	1	2	-50%	4	-72%
NO INSURANCE				1	2	-50%	1	67%
NO SEAT BELT	1			1				
SPEEDING				2	1	100%	1	233%
UNDERAGE POSS OF TOBACCO				2	1	100%	5	-58%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA		1	-100%	2	4	-50%	6	-68%
THEFT	1	2	-50%	6	6		7	-12%
DISTURBING THE PEACE/NOISES	1			1	10	-90%	5	-78%
Resisting Arrest/Failing Comply w/Lawful Order					1	-100%	1	-100%
INJURING/DEFACING PROPERTY	2	1	100%	2	2		2	-17%
TRESPASSING				2	8	-75%	4	-47%
UNDERAGE POSS/CONS ALCOHOL/PROCURE	1	2	-50%	7	6	17%	12	-44%
CURFEW FOR MINORS		2	-100%		2	-100%	3	-100%
OTHER	1			4	4		4	5%
<b>ADULT CASES</b>	95	62	53%	261	231	13%	241	8%
TRAFFIC	6	5	20%	27	30	-10%	25	8%
NO INSURANCE	21			35	6	483%	13	165%
NO SEAT BELT	10	9	11%	30	38	-21%	31	-4%
SPEEDING	9	15	-40%	35	49	-29%	35	-1%
PARKING	7	7		31	29	7%	31	-1%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA	15	10	50%	27	17	59%	14	96%
THEFT	2			13	11	18%	9	38%
DISTURBING THE PEACE/NOISES	3	2	50%	9	11	-18%	9	
Resisting Arrest/Filing Comply w/Lawful Order							2	-100%
INJURING/DEFACING PROPERTY				1	1		2	-38%
TRESPASSING				3	1	200%	7	-58%
UNDERAGE POSS/CONS ALCOHOL	9	13	-31%	30	28	7%	28	7%
SALE / PROCUREMENT / OPEN CONTAINER							2	-100%
OTHER	3			7	3	133%	12	-40%
ANIMAL	10	1	900%	13	7	86%	19	-30%
NUISANCES							11	-100%
JUVENILE ARR'S FOUND GUILTY	6	8	-25%	22	38	-42%	29	-25%
JUVENILE ARR'S DISMISSED				3	6	-50%	12	-74%
JUVENILES PLACED ON PROB/DJ/UPS	5	5		17	36	-53%	33	-48%
JUVENILE VIOLS OF PROB/DJ/UPS		3	-100%		6	-100%	6	-100%
JUVENILE FTA/PWL							19	-100%
ADULT ARR'S FOUND GUILTY	45	36	25%	121	123	-2%	99	23%
ADULT ARR'S DISMISSED	15	1	1400%	39	15	160%	43	-9%
ADULTS PLACED ON PROB/DJ/UPS	17	14	21%	49	38	29%	41	18%
ADULT VIOLS OF PROB/DJ/UPS				2	2		7	-71%
ADULT FTA/PWL	4	6	-33%	18	19	-5%	53	-66%

DESCRIPTION	Apr 2010	Apr 2009	Apr Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
FINE EXTENSIONS	47	38	24%	161	122	32%	183	-12%
CONTINUANCE/SET FOR TRIALS/ETC	16	11	45%	46	74	-38%	77	-40%
CASES REVIEWED	34	54	-37%	201	221	-9%	191	5%
TRIALS FOUND GUILTY	7	5	40%	19	17	12%	24	-22%
TRIALS FOUND NOT GUILTY				2			134	-99%
TRIALS DISMISSED	1	2	-50%	5	3	67%	26	-81%
NEW CHARGES PROCESSED	153			633	516	23%	489	30%
NEW WARRANTS	20	22	-9%	73	89	-18%	95	-23%
DAYS JUVENILES SENT TO DETENTION		6	-100%	6	6		71	-92%
DAYS ADULTS SENT TO JAIL	10	15	-33%	17	40	-58%	69	-75%
PAID TICKETS	88	97	-9%	344	379	-9%	358	-4%
PAID WITH AUTO POINT REDUCTION	30	25	20%	100	87	15%	104	-4%
PAID AS REGULAR TICKET	58	72	-19%	244	292	-16%	232	5%
FROM PWL TO WARRANT				3			2	67%

## **POLICE DEPARTMENT**

### **APRIL 2010 MONTHLY REPORT**

During April, 2010, the police department responded to 1,089 calls for service, a 7 percent decrease from the 1,167 calls for service responded to in April 2009. The year-to-date calls for service at the end of April 2010 were 4,596, a five percent decrease from the 4,821 calls reported at the end of April, 2009.

Officers responded to 20 traffic accidents during the month of April which is 9 percent less than the 22 accidents responded to in April 2009. Through the end of April, officers have responded to 75 traffic accidents, which is a 4 percent decrease from the 78 accidents covered during the same time period last year.

Officers issued 80 penalty assessment tickets during April 2010, which is a 13 percent decrease from the 92 penalty assessments issued in April 2009. Officers also issued 262 Warnings during the month, a 7 percent decrease from the 279 warnings issued in April of 2009. Officers made 11 DUI arrests during April, which were 3 more than the 8 issued in April 2009.

Criminal offenses reported to the department numbered 123, which was an 8 percent decrease from the 134 reported criminal offenses in April of 2009. Among the criminal offenses reported were one kidnapping, two sexual assaults, eleven assaults, five burglaries, nineteen thefts, twenty-one drug or narcotic violations, and thirteen vandalisms. The value of property stolen in April 2010 was \$79,214 and \$49,901 was recovered. Officers arrested 76 adults and 7 juveniles, for a total of 83 arrests in April 2010. This was 22 percent more or 18 more arrests made over the total of 65 arrests in April 2009.

In April, the Youth Services Division received 25 youth referrals (17 male and 8 female). Youth referrals were received from the following: 24 from the Sterling Police Department, and one from the Logan County Sheriff's office.

Officers responded to 8 calls at local liquor establishments, one more than the 7 calls responded to in April of 2009.

Sterling Police Officers and staff completed 502.50 hours of training during the month of April 2010. Year-to-date, employees have attended more than 1,963.00 hours of training.

DESCRIPTION	Apr 2010	Apr 2009	Apr Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
ACTIVITIES								
CALLS for SERVICE								
CITY OF STERLING	1,089	1,167	-7%	4,596	4,821	-5%	4,784	-4%
MOTOR VEHICLE ACCIDENTS	20	22	-9%	75	78	-4%	95	-21%
CRIMINAL OFFENSES	123	134	-8%	449	446	1%	409	10%
GROUP "A" OFFENSES	82	75	9%	292	273	7%	260	12%
GROUP "B" OFFENSES	41	59	-31%	157	173	-9%	149	6%
VANDALISM	13	18	-28%	44	52	-15%	42	4%
ARRESTS								
ADULTS	76	53	43%	248	212	17%	242	2%
JUVENILES	7	12	-42%	35	50	-30%	47	-26%
PROPERTY								
STOLEN	79,214	13,572	484%	181,931	84,226	116%	96,561	88%
RECOVERED	49,901	3,931	1169%	79,212	26,253	202%	22,743	248%
MUNICIPAL CHARGES								
PA'S	80	92	-13%	416	433	-4%	447	-7%
CRIMINAL CHARGES	23	21	10%	85	102	-17%	123	-31%
WARNINGS	262	279	-6%	1,353	1,255	8%	934	45%
STATE CHARGES								
TRAFFIC	30	51	-41%	154	207	-26%	185	-17%
DUI'S	11	8	38%	25	22	14%	32	-22%
CRIMINAL CHARGES	42	36	17%	132	137	-4%	134	-2%
YOUTH SERVICES								
NUMBER OF REFERRALS								
MALE	17	12	42%	51	69	-26%	63	-19%
FEMALE	8	13	-38%	35	39	-10%	40	-12%
TOTAL	25	25		86	108	-20%	103	-16%
REFERRING SOURCE								
STERLING POLICE DEPARTMENT	24	23	4%	79	90	-12%	89	-12%
LOGAN COUNTY SHERIFF'S OFFICE	1	1		1	4	-75%	4	-77%
DISTRICT COURT					5	-100%	2	-100%
STATE PATROL/OTHER JURISDICTION							1	-100%
PARENT/SELF				1	2	-50%	3	-62%
SCHOOL		1	-100%	5	7	-29%	3	47%

## **STERLING FIRE DEPARTMENT**

### **APRIL 2010 MONTHLY REPORT**

#### **OPERATIONS**

Chief Vogel:

- Attended volunteer training meeting.
- Phone conference with DiNet FETN on web training program.
- SCBA fit test.
- Met with mentor and discussed discipline, staffing, National Fire Academy and fire service trends.
- Lead Command staff meeting.
- Attended RE-1 Valley Safety meeting.
- Assisted Sterling Middle School with changing keys in their Knox Box.
- Met with NJC to talk about Fire Science Program.
- Met with Jared Sonnenberg and Reverend Susan Barton and talked about Fire Chaplin needs.
- Met with Colorado State Division of Fire Safety.
- Met with Captain Grippin of the Colorado State Patrol.
- Attended railroad training in Akron Colorado.
- Attended 800 MHz radio meeting.
- Responded to Brush Colorado on a semi rollover to assist with our foam supply.
- Applied to attend the National Fire Academy's Fire Executive Officer Program.
- Attended meeting with staff regarding the Colorado State Firefighters Convention to be held in Sterling in June.
- 13 Controlled burns were phoned into the department.
- Secretary Buchholz helped cover the City Hall phones for the HR department.
- Staff filled six SCBA bottles for the Department of Corrections.
- 19 individuals/organizations utilized the meeting room in April.

#### **TRAINING**

- The NJC Firefighter II academy continued.
- Sterling Fire assisted Merino Fire with Thermal Imager training at the training center.

#### **MAINTENANCE**

- Sterling fire department staff assisted with the annual air pack test.
- Repairs were made to the hose dryer.
- The ladder rack and generator on Engine 11 were repaired.
- There were repairs made to the front nozzle on Squad 14.

#### **OTHER**

- Sterling Fire assisted Sterling High School student Council with their seatbelt awareness program.
- Over 200 young children attended the Week of the Young Child Carnival hosted by Sterling Fire and sponsored by the Early Childhood Council.
- Sterling Fire assisted the Sterling Lions with the annual Easter Egg hunt.

#### **MAJOR INCIDENTS**

- Structure fire on East Highway 6.
- Auto accident on County road 61 and Hwy 138.

DESCRIPTION	APRIL 2010	APRIL 2009	APRIL Change	YTD 2010	YTD 2009	YTD Change	5yr YTD AVG	5yr YTD Change
<b>FIRES</b>								
City	3	2	50.0%	10	12	-16.7%	2.2	445.5%
Rural	1	2	-50.0%	18	23	-21.7%	7.2	219.4%
Total	4	4	0.0%	28	35	-20.0%	9.4	272.3%
<b>EMS/RESCUE</b>								
City	74	66	12.1%	267	270	-1.1%	60.6	345.5%
Rural	13	14	-7.1%	40	55	-27.3%	14.2	287.3%
Total	87	80	8.8%	307	325	-5.5%	74.8	334.5%
<b>HAZARDOUS CONDITION</b>								
City	5	12	-58.3%	40	34	17.6%	7.6	347.4%
Rural	1	1	0.0%	9	9	0.0%	1.8	400.0%
Total	6	13	-53.8%	19	43	-55.8%	9.4	357.4%
<b>TOTAL 911 CALLS FOR SERVICE</b>								
City	91	87	4.6%	360	355	1.4%	79.6	346.0%
Rural	18	25	-28.0%	76	111	-31.5%	29	282.8%
Total	109	112	-2.7%	436	466	-6.4%	108.6	329.1%
<b>AVERAGE RESPONSE TIME</b>								
City	4.6	4.6	0.0%	19.22	18	6.8%	4.5	300.0%
Rural	10.4	10.2	2.0%	48.16	42.5	13.3%	10.5	304.8%
Overall	5.5	5.6	-1.8%	25.31	24.5	3.3%	6.2	295.2%
<b>GENERAL ALARMS</b>								
Total General Alarms	1	5	-80.0%	15	16	-6.3%	2.8	471.4%
Average Number of Firefighters	17	13.6	25.0%	15.21	13.3	14.4%	16.6	-19.9%
<b>BUILDING FIRES</b>								
Total Building Fires	1	3	-66.7%	6	4	50.0%	1	300.0%
Fires Confined to Room of Origin	1	3	-66.7%	1	4	-75.0%	0.8	400.0%
<b>TRAINING HOURS</b>								
Career Hours	350.25	202.5	73.0%	1476.5	1099	34.3%	266.4	312.5%
Volunteer Hours	46	18.8	144.7%	183.5	338.3	-45.8%	66.6	408.0%
Total Hours	396.25	221.3	79.1%	1664.25	1436.5	15.9%	332.9	331.5%
Average Career Hours	23.35	13.5	73.0%	98.44	73.23	34.4%	17.8	311.4%
Average Volunteer Hours	3.07	1.6	91.9%	13.34	27.2	-51.0%	4.5	504.4%
<b>FIRE INSPECTIONS</b>								
New Inspections	44	64	-31.3%	170	275	-38.2%	43.4	533.6%
Re-Inspections	33	32	3.1%	69	132	-47.7%	28.6	361.5%
Total Inspections	77	96	-19.8%	239	407	-41.3%	72	465.3%
<b>HYDRANT INSPECTIONS</b>								
	0	0	0.0%	0	0	0.0%	0	0.0%

# PUBLIC WORKS DEPARTMENT

## APRIL 2010 MONTHLY REPORT

The citizens of Sterling enjoyed a variety of weather throughout the month of April with a high temperature of 89° recorded at the water stations on the 28th. Evening temperatures also fluctuated similarly with a low of the month being 22° on the evening of the 3rd and a high evening low of 46° recorded on the 12th. The station located east of Sterling recorded a total precipitation of 2.10" for the month. However, at Sterling Municipal Airport there was a total of 2.83" recorded in the month of April.

### MONTHLY CLIMATOLOGICAL SUMMARY for APR. 2010

NAME: Sterling Mun. CITY: Sterling STATE: Colorado  
 ELEV: 4038 LAT: 40 37 17.79420 LONG: 103 15 59.6633

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1	45.2	73.8	3:00p	32.2	6:30a	32.0	8.0	0.02	10.3	55.0	3:30p	WNW
2	35.6	47.9	3:00p	21.2	12:00m	50.4	0.0	0.00	14.6	42.0	9:00a	W
3	41.7	66.3	12:00p	19.2	2:00a	42.3	0.0	0.00	9.3	37.0	2:00p	SSW
4	46.1	65.8	4:30p	28.5	7:00a	37.8	2.2	0.00	6.1	30.0	12:00p	NNE
5	53.1	78.7	2:30p	28.3	6:30a	31.5	8.5	0.00	4.5	31.0	9:30p	NE
6	44.0	56.3	3:00p	32.1	11:00p	40.8	0.0	0.18	11.9	45.0	4:00p	N
7	40.8	54.3	3:00p	31.3	12:00m	42.2	0.0	0.19	10.4	31.0	12:30p	N
8	46.0	68.4	3:30p	25.7	6:00a	37.9	2.1	0.00	5.4	23.0	12:00p	SSW
9	49.1	73.9	3:00p	26.2	5:30a	34.9	5.1	0.00	5.8	28.0	8:00a	ENE
10	49.6	73.2	3:30p	29.0	6:00a	33.9	6.1	0.00	5.6	21.0	4:30p	N
11	57.7	80.3	3:00p	35.0	6:00a	27.3	12.7	0.00	7.1	24.0	4:30p	ESE
12	64.1	87.2	1:00p	40.4	6:00a	21.2	18.8	0.00	11.6	49.0	3:30p	SE
13	61.2	80.1	12:30p	37.6	12:00m	26.2	13.8	0.00	23.5	61.0	9:30a	S
14	53.6	76.9	1:30p	27.0	5:30a	33.0	7.0	0.00	5.4	30.0	2:00p	SSW
15	53.6	68.6	2:00p	39.1	5:30a	31.2	8.8	0.00	7.5	30.0	10:30a	NNE
16	51.3	72.0	3:30p	33.8	6:00a	32.1	7.9	0.00	5.2	18.0	9:30a	ENE
17	52.3	69.2	12:30p	40.1	4:30a	30.4	9.6	0.00	7.9	30.0	12:30p	ESE
18	58.3	82.3	2:00p	38.4	5:00a	24.6	15.4	0.00	6.3	26.0	8:00a	S
19	55.9	77.9	2:30p	38.4	6:00a	26.8	13.2	0.02	5.2	26.0	11:00a	ESE
20	58.1	80.5	4:00p	39.8	4:00a	24.9	15.1	0.30	4.1	34.0	9:00p	ENE
21	54.1	69.3	2:30p	41.9	5:00a	29.4	10.6	0.15	6.4	26.0	5:00p	NE
22	51.3	63.1	3:30p	44.7	9:30p	31.1	8.9	0.45	6.7	52.0	5:30p	ENE
23	48.9	63.5	1:30p	39.3	12:00m	33.6	6.4	1.44	10.9	255.0	7:00p	NNE
24	43.9	58.9	6:30p	34.7	11:30p	38.2	1.8	0.08	19.0	47.0	11:00a	NW
25	45.4	60.8	3:30p	28.7	5:30a	40.3	0.0	0.00	12.2	36.0	11:00a	N
26	44.3	57.6	6:30p	29.3	12:00m	41.6	0.0	0.00	12.7	40.0	12:30p	WNW
27	51.6	78.0	3:30p	24.5	5:30a	33.8	6.3	0.00	4.9	30.0	11:00p	S
28	61.0	90.5	2:00p	37.3	6:00a	21.1	18.9	0.00	7.8	39.0	2:00p	N
29	47.5	62.6	4:00p	37.1	5:30a	35.2	4.8	0.00	10.5	28.0	5:00p	WSW
30	43.6	55.1	2:30p	31.1	6:00a	41.9	0.0	0.00	13.2	45.0	11:00a	WNW
-----												
	50.3	90.5	28	19.2	3	1007.5	211.8	2.83	9.1	255.0	23	N

Max >= 90.0: 1  
 Max <= 32.0: 0  
 Min <= 32.0: 13  
 Min <= 0.0: 0  
 Max Rain: 1.44 ON 4/23/10  
 Days of Rain: 9 (>.01 in) 6 (>.1 in) 1 (>1 in)  
 Heat Base: 85.0 Cool Base: 45.0 Method: (High + Low) / 2

## **STREET/SANITATION DIVISIONS**

The resources spent sweeping City streets is down with 289 blocks being swept throughout the month compared to a year ago. However, the division also expended 15 tons of granular base grading 48 blocks of alleys and 58 blocks of streets throughout the City. The division expended 77 tons of hot bituminous mix in pothole repair.

The division replaced 13 traffic control signs, installed 15 new signs, and removed 15 traffic control signs throughout the City. The division installed 16 street name signs and replaced 16 street name signs throughout the City.

The division expended 19 gallons of paint during the month painting parking and 20 gallons of paint painting crosswalks.

The sanitation division collected 731 tons of loose trash throughout the month. However, they collected 531 tons of compacted trash. This compacted trash is a 17% increase compared to a year ago. Under time and material removals, there were 0 tons this month. The division furthermore disposed of 0 tons of street sweepings and/or miscellaneous debris from the Service Center throughout the month.

<b>DESCRIPTION</b>	<b>Apr 2010</b>	<b>Apr 2009</b>	<b>Apr Change</b>	<b>YTD 2010</b>	<b>YTD 2009</b>	<b>YTD Change</b>	<b>5 yr YTD Avg</b>	<b>5 yr YTD Change</b>
<b>STREET MAINTENANCE</b>								
Streets Swept (Blocks)	289	296	-2%	1,733	2,490	-30%	2,510	-31%
Streets Swept (Intersections)							0	-100%
Sweeper Water-Dust Control (Gals)	5,000	5,490	-9%	24,670	38,550	-36%	27,030	-9%
Flushing Streets (Gals)								
Gravel/ABC-Alleys (Tons)	11			348			104	235%
Gravel/ABC-Streets (Tons)	4			12	135	-91%	244	-95%
Grading Alleys (Blocks)	48	335	-86%	373	557	-33%	397	-6%
Grading Streets (Blocks)	58	99	-41%	224	497	-55%	286	-22%
Grade Parking Lots (Blocks)							3	-100%
Excavate Sub-base (Cu Yds)		15	-100%	69	112	-39%	485	-86%
Excavate Asphalt (Tons)	54	14	300%	81	52	56%	199	-59%
Excavate Concrete (Tons)	27			27			31	-13%
Structure Backfill (Tons)		85	-100%	45	292	-85%	404	-89%
Backfill-Pit Run & Yard Stock Dirt (Cu Yds)	284			337			555	-39%
Hot Bituminous Mix (Tons)	77	86	-10%	121	86	41%	107	13%
Emulsion/Tack Oil (Gals)		20	-100%		20	-100%	4	-100%
Cold Mix-Asphalt (Tons)				8	2,400	-100%	492	-98%
Catchbasins - Altosid Briquets								
Catchbasins Cleaned (Each)	203	223	-9%	464	700	-34%	610	-24%
Painting-Parking (Gals)	19			25			20	25%
Painting-Crosswalks (Gals)	20			27			0	13400%
Painting-Curbs (Gals)							3	-100%
Painting-Symbols (Gals)							0	-100%
Painting-Lanes(Gals)							6	-100%
<b>SIGN MAINTENANCE</b>								
Traffic Control-Repair (Each)				3	18	-83%	11	-72%
Traffic Control-Replace (Each)	13	25	-48%	70	114	-39%	49	42%





<b>METERS (No.)</b>								
Meters Read	3,817	3,903	-2%	18,576	17,480	6%	16,653	12%
Meter Turn-offs (for repair)	19	7	171%	63	40	58%	53	19%
Meter Turn-offs (delinquent)	37	47	-21%	256	254	1%	214	19%
Meter Turn-ons (all)	83	78	6%	314	288	9%	251	25%
<b>METER MAINTENANCE (No.)</b>								
Meters Repaired - In House							10	-100%
Meters Repaired - In Field				16	1	1500%	12	38%
Meters Repaired - Manufacturer								
<b>METER INVESTIGATIONS (No.)</b>							1	-100%
Zero Consumption							9	-100%
High Usage	33	15	120%	189	89	112%	127	48%
Leaking in Meter Pit							2	-100%
<b>METER PIT MAINTENANCE (No.)</b>								
Curb Stops Repaired								
<b>METER PIT INSTALLATION (No.)</b>								
Meter Pits Installed							0	-100%
<b>MISCELLANEOUS - OTHER (No.)</b>								
Concrete Risers Manufactured								
Meter Pits Manufactured								
<b>OPERATIONS SECTION</b>								
<b>WELL METERS (No.)</b>								
Well Meters Read	15	15		65	58	12%	142	-54%
Park Meters Read	22	22		89	72	24%	61	47%
<b>WELL HOUSE MAINTENANCE (No.)</b>								
Motors Checked	390	390		1,560	1,560		1,589	-2%
Well Building Security Checked	630	630		2,520	2,520		1,602	57%
<b>WELL MAINTENANCE (No.)</b>								
Well GPM Check							2	-100%
Well Check for Sand							5	-100%
Well Static Level		39	-100%		39	-100%	12	-100%
Well Draw Down		39	-100%		39	-100%	8	-100%
Well Air Check	15			45			16	185%
<b>GROUND STORAGE TANKS (No.)</b>								
7.5 MG Tank Checked	60	31	94%	240	121	98%	138	73%
7.5 MG Tank Level Checked	60	31	94%	240	121	98%	138	73%
2.0 MG Tank Checked	60	31	94%	240	121	98%	138	73%
2.0 MG Tank Level Checked	60	31	94%	240	121	98%	138	73%
Security Checks	60	31	94%	240	121	98%	197	22%
<b>ELEVATED STORAGE TANKS (No.)</b>								
0.25 MG North Checked	90	67	34%	360	157	129%	255	41%
0.25 MG North Level Checked	90	67	34%	360	157	129%	255	41%
0.25 MG South Checked	90	67	34%	360	157	129%	256	41%
0.25 MG South Level Checked	90	67	34%	360	157	129%	256	41%
Security Checks	180	67	169%	720	157	359%	391	84%
<b>WATER QUALITY TESTING (No.)</b>								
Well Samples Taken		2	-100%		19	-100%	4	-100%
Distribution Samples Taken		13	-100%		13	-100%	16	-100%

Chlorine Samples Taken	46	44	5%	190	146	30%	210	-10%
Bacteriological Samples Taken	16	15	7%	55	53	4%	58	-5%
Other - Samples taken	47	31	52%	197	39	405%	12	1515%
<b>SCADA SYSTEM (No.)</b>								
SCADA Alarms	40	27	48%	122	82	49%	94	30%
SCADA Alarms Cleared	40	27	48%	122	82	49%	93	32%
<b>DISINFECTION (No.)</b>								
Chlorine Bottles Picked Up	10	9	11%	41	34	21%	33	23%
Chlorine Bottles Returned	10	9	11%	37	34	9%	34	10%
<b>POTABLE WELLS</b>								
<b>WELLS PUMPED</b>								
Hours	2,322	2,727	-15%	8,156	9,089	-10%	9,288	-12%
Gallons	66,906	57,631	16%	233,266	232,378	0%	262,113	-11%
Call Customer By Phone							4	-100%

DESCRIPTION	Apr 2010	Apr 2009	Apr Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
<b>SANITARY SECTION</b>								
<b>Sewer Service Installed (No.)</b>							2	-100%
Sewer Service Installed (No.) 4"							0	-100%
Sewer Service Installed (No.) 6" & larger								
Sewer Service Taps Installed (No.) all							0	-100%
Sewer Service Inspected (No.)				1	1		0	150%
Sewer Service Repaired (No.)				1			1	25%
<b>Sewer Lines Installed (Ft.)</b>								
Sewer Lines Installed (Ft.) 6"								
Sewer Lines Installed (Ft.) 8"								
Sewer Lines Installed (Ft.) 10"								
Sewer Lines Installed (Ft.) 12" & larger								
<b>Sewer Lines Replaced (Ft.) 4"</b>							8	-100%
Sewer Lines Replaced -6" (Ft)								
Sewer Lines Replaced -8" (Ft)							740	-100%
Sewer Lines Replaced -10" (Ft)					8	-100%	2	-100%
Sewer Lines Replaced-12" & larger (Ft)								
Sanitary Sewer Relined-all sizes (Ft)								
<b>Sewer Lines Cleaned (Ft.) 4"</b>							1,839	-100%
Sewer Lines Cleaned (Ft.) 6"	300			300	350	-14%	863	-65%
Sewer Lines Cleaned (Ft.) 8"	3,750	1,000	275%	5,100	6,625	-23%	13,241	-61%
Sewer Lines Cleaned (Ft.) 10"	1,200			5,400	1,378	292%	5,047	7%
Sewer Lines Cleaned (Ft.) 12" & larger				1,100	5,206	-79%	2,271	-52%
<b>Sewer Lines Repaired (Ft.)</b>							130	-100%
Sewer Lines Repaired (Ft.) 6"								
Sewer Lines Repaired (Ft.) 8"		4	-100%		4	-100%	1	-100%
Sewer Lines Repaired (Ft.) 10"								
Sewer Lines Repaired (Ft.) 12" & larger				1				
Sanitary Tap Locates (No.)		24	-100%		58	-100%	22	-100%

Sanitary Line Locates (No.)	108	99	9%	257	298	-14%	207	24%
Sanitary Manhole Locates (No.)	216	174	24%	514	436	18%	224	129%
Sanitary Manholes Constructed (No.)		1	-100%		1	-100%	0	-100%
Sanitary Manholes Inspected (No.)		1	-100%		1	-100%	5	-100%
Sanitary Manholes Repaired (No.)		1	-100%		2	-100%	1	-100%
Sanitary Manholes Raised (No.)								
Sanitary Manholes Lowered (No.)								
Lift Stations Checked (No.)		22	-100%	11	35	-69%	17	-35%
Lift Stations Cleaned/Washed (No.)		11	-100%	11	41	-73%	24	-54%
Lift Stations Repaired (No.)		1	-100%	1	7	-86%	2	-50%
Lift Station Alarms (No.)				1	1		12	-91%
<b>MISCELLANEOUS-OTHER</b>								
Sewer Lines Televised (Ft.) all sizes							181	-100%
Sewer Service Lines Televised (No)		2	-100%	4	2	100%	2	82%
Sewer Service Taps Televised (No)		1	-100%	3	4	-25%	1	150%
Sewer Service Lines Replaced (No)								
Sewer Service Taps Replaced (No)					1	-100%	0	-100%
Manhole Risers Manufactured (No.)								
<b>STORM SECTION</b>								
<b>Storm Sewer Lines Installed (Ft.)</b>								
Sewer Lines Installed -8" (Ft)								
Sewer Lines Installed -10" (Ft)								
Sewer Lines Installed -12" & larger (Ft)								
<b>Storm Sewer Lines Replaced (Ft.)</b>								
sewer lines replaced-8" (Ft)								
Sewer lines replaced-10" (Ft)								
Sewer Lines Replaced-12" & larger (Ft)								
<b>Storm Sewer lines Cleaned (Ft.)</b>							60	-100%
Sewer lines cleaned-8" (Ft)							154	-100%
Sewer lines cleaned-10" (Ft)								
Sewer lines cleaned-12" & larger (Ft)							200	-100%
<b>Storm Sewer Lines Repaired (Ft.)</b>								
Sewer Lines Repaired-8" (Ft)							15	-100%
Sewer Lines Repaired-10" (Ft)							2	-100%
Sewer Lines Repaired-12"&larger (Ft)					12	-100%	2	-100%
Storm Manholes Constructed (No.)				2				
Storm Manholes Inspected (No.)								
Storm Manholes Repaired (No.)								
Storm Manholes Replaced (No.)							0	-100%
Catchbasins Constructed (No.)								
Catchbasins Inspected (No.)							6	-100%
Catchbasins Repaired (No.)								
Catchbasins Replaced (No.)								
Catchbasins Cleaned (No.)	4	1	300%	12	1	1100%	10	18%
Storm Sewer Line Locates (No.)	108	99	9%	252	272	-7%	210	20%
Storm Sewer Manhole Locates (No.)	216	198	9%	504	520	-3%	157	222%
Call Customer by Phone				5			3	79%





Value									
<b>Industrial Buildings 320</b>									
Permits							0	-100%	
Value							7,801,511	-100%	
<b>Auto Service &amp; Repair 322</b>									
Permits									
Value									
<b>Hospitals &amp; Institutions 323</b>									
Permits									
Value									
<b>Offices 324</b>									
Permits							1	-100%	
Value							169,478	-100%	
<b>Schools &amp; Education 326</b>									
Permits									
Value									
<b>Commercial Buildings (Retail) 327</b>									
Permits							0	-100%	
Value							134,900	-100%	
<b>Public Works &amp; Utilities 325</b>									
Permits							0	-100%	
Value							560	-100%	
<b>Other Buildings 328</b>									
Permits	1	1		1	3	-67%	5	-81%	
Value	47,100	800	5788%	47,100	15,000	214%	155,167	-70%	
<b>Structures 329</b>									
Permits	1	1		2	2		3	-33%	
Value	1,500	1,200	25%	4,000	104,900	-96%	164,156	-98%	
<b>TOTALS - NEW NONRESIDENTIAL</b>									
Permits	2	2		3	5	-40%	10	-70%	
Value	48,600	2,000	2330%	51,100	119,900	-57%	8,425,772	-99%	
<b>NONRESIDENTIAL ADD/ALTERATIONS</b>									
<b>Nonresidential Add/Alterations 437</b>									
Permits	5	1	400%	28	13	115%	15	87%	
Value	929,835	1,099,610	-15%	1,823,057	2,020,761	-10%	901,151	102%	
<b>DEMOLITIONS</b>									
<b>Single-Family 645</b>									
<b>Two-Family 646</b>									
<b>Three &amp; Four Family 647</b>									
<b>Five or More Family 648</b>									
<b>Others 649</b>	1			1					
<b>PERMITS AND FEES</b>									
<b>Building</b>									
Permits	17	16	6%	69	51	35%	57	20%	
Fees	10,215	32,574	-69%	41,976	67,475	-38%	326,040	-87%	
<b>Demolitions</b>									
Permits		1	-100%	1	2	-50%	2	-50%	
Fees		24	-100%	24	48	-51%	47	-50%	



## **PARKS, LIBRARY AND RECREATION DEPARTMENT**

### **APRIL 2010 MONTHLY REPORT**

#### **DEPARTMENT OVERVIEW**

There were 26 Pavilion Reservations issued during the month, for a year to date total of 85; and 9 Facility Use Permits were issued during the month. A total of \$175 was paid out in the Tree Removal Program, for a year to date total of \$462.50. A total of \$281.49 was paid out in the Tree Planting program.

The Department secretary attended secretary, newsletter and Web Page meetings during the month. Department secretary also prepared, distributed and put all PLR news releases on the City Web Page throughout the month. She prepared the April newsletter. She also answered the phone for 5½ hours for the H.R. Dept. and called Journal Office once for copier maintenance.

#### **PARKS, CEMETERY AND FORESTRY**

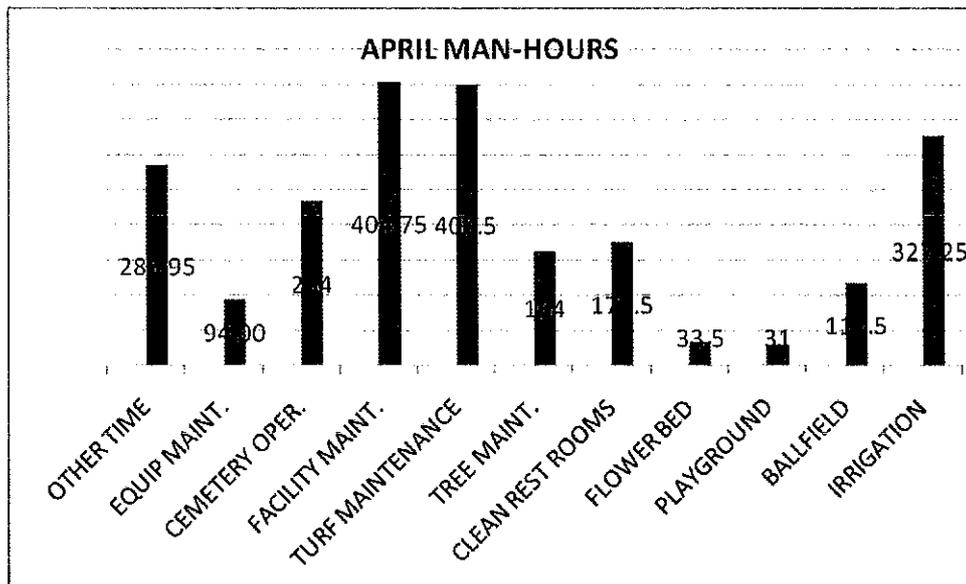
**Parks-** April has been a cold, cool, wet month, creating new challenges getting ready for the year for most of the month. Equipment maintenance totals for the month of April were totaled at 94 hours. The crew was busy completing ground preparations for the Library expansion and new parking lot. Salvaging auction items and cleaning out the old yellow shed at the Museum was a demanding task. There were 404.75 hours of facility maintenance this month

**Cemetery-** The Riverside staff has been busy raising graves and laying sod. The Cemetery crew has had an above average month for burials, resulting in 11 grave openings and closings. The staff sold two grave spaces and two columbarium niches. Thirty-nine monument permits were reviewed and measured out for the monument companies. One hundred ninety grave spaces were repaired. The crew has been initializing the sprinkler system, applying pesticides and preparing the site for a large number of visitors on the Memorial Day Weekend.

**Forestry-** Forestry employees were busy helping Parks crews with the new parking area construction site at City Hall. They were also busy with Forestry operations refurbishing the area north area of the new parking lot. The Forestry crew has also been planting and watering the new nursery stock.

#### **Ongoing PCF projects:**

- Perform all routine maintenance activities necessary
- Install new memorial benches at park sites
- Complete outstanding Forestry action requests
- Apply pesticides to park sites
- Work on landscaping around Prairie Park tennis courts



Graph denotes man-hours used during the month of April.

DESCRIPTION	Apr 2010	Apr 2009	Apr Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
<b>PARKS</b>								
Man-hours of equip maint (all PCF)	94	157	-40%	94	591	-84%	662	-86%
Facility reservations	8	15	-47%	9	29	-69%	15	-42%
Restroom cleanings/inspections	176	204	-14%	503	548	-8%	464	8%
Man-hours of ballfield preparation	118	51	130%	145	75	94%	46	212%
<b>CEMETERY</b>								
Opening/Closing	11	5	120%	33	43	-23%	37	-11%
Cremains - Opening/Closing	7	2	250%	14	12	17%	12	17%
Spaces sold	2	9	-78%	12	32	-63%	31	-61%
Monument permits	39	19	105%	61	44	39%	35	75%
Graves repaired/raised	190	124	53%	486	297	64%	185	162%
Niches Sold	2	3	-33%	5	7	-29%	7	-26%
<b>FORESTRY</b>								
Trees trimmed	11	21	-48%	35	135	-74%	169	-79%
Trees removed	20	7	186%	106	80	33%	39	175%
Action Requests completed	1	3	-67%	18	28	-36%	21	-16%
Trees planted	6	13	-54%	12	43	-72%	23	-49%
Stumps removed by contract		34	-100%	28	34	-18%	11	159%

## **RECREATION DIVISION**

**WOMENS SPRING VOLLEYBALL:** The spring Women's "A" volleyball league ended in April and tournament play began April 28<sup>th</sup>. Women's "A", "B", "Upper B" and "4 on 4" play ended in April and tournaments began May 4<sup>th</sup>. The regular season began on March 8<sup>th</sup> and the post season tournament runs through May 10<sup>th</sup>. There are 27 teams participating in 4 separate tournaments. There were a total of 1,056 participant visits and 1,320 spectator visits to Sterling High School, Middle School and N.J.C., where the games are played.

**SUMMER SOFTBALL REGISTRATIONS:** Registrations and rosters for the Men's slow pitch and Co-Rec. slow pitch softball leagues were processed in April. There are no adult fast pitch leagues at this time and have not been for several years now.

The leagues schedules were prepared the last week of April, with games beginning the week of May 10<sup>th</sup>. There are 8 - Men's Upper division teams, 4 - Men's Lower division teams, 12 - Recreational Co-Rec. teams and 6 - Upper Co-Rec. teams. Overall, there is the same number of teams this year as there were last year.

Girls Wildcat T-Ball, Coach Pitch, and Fast pitch softball registrations and rosters were also processed the last week of April. There are 5 - K & 1<sup>st</sup> grade T-ball teams, 6 - 2<sup>nd</sup> & 3<sup>rd</sup> grade Machine Pitch teams, 6 - 4<sup>th</sup> & 5<sup>th</sup> grade Fast Pitch teams, 5 - 6<sup>th</sup> & 7<sup>th</sup> grade Fast Pitch teams and 4 - 8<sup>th</sup> & 9<sup>th</sup> grade Fast Pitch teams. League schedules will be prepared and mailed in early May. Overall, there are 26 teams which are 3 less teams than last year. The season begins on May 24<sup>th</sup>.

## **RECREATION CENTER**

**OVERALL ADMISSIONS:** The Finance Department is in the process of making intricate new monthly and yearly reports for conversions of the data from 2009's attendance for the pool, fitness room and courts to 2010's full-use patron admissions. The new reports and conversions are nearly completed.

Prior to April, 2009, separate attendance for the pool, fitness room and courts were used but in May, 2010, full-use patron admissions came into effect. For this report, we totaled April, 2009's admissions for swimming, fitness room, and courts and then compared them to April, 2010's total attendance figures. April, 2010 admissions were 2,525 visits. April, 2009 total attendance was 2,205 visits. April, 2010, is up 320 patron visits from April, 2009. This is a very significant increase!

**NON-PAID ADMISSIONS:** The April, 2010 admissions do not include the following free visits to the Sterling Recreation Center due to Intergovernmental Agreements: 508 visits from Sterling High School P.E. students, 52 visits from the Sterling High School Boys swim team, 42 students from Sterling High School and Sterling Middle School special Education Classes, 15 visits from Northeastern Jr. College, 75 visits from Campbell School and 101 additional visits from Sterling Middle School.

**CHILD ADMISSIONS:** There were a total of 81 Child admissions to the Recreation Center in April, 2010. In April, 2009 there were 44. This is up 37 visits.

**YOUTH ADMISSIONS:** There were a total of 770 Youth Admissions to the Recreation Center in April, 2010. In April, 2009 there were 366. This is up 404 visits.

**SENIOR ADMISSIONS:** There were a total of 267 Senior Admissions to the Recreation Center in April, 2010. In April, 2009 there were 112. This is up 155 visits.

**ADULT ADMISSIONS:** In April, 2010 there were a total of 750 Adult Admissions to the Recreation Center. In April, 2009 there were 205. In 2010, with full-use admissions, there is not a way to know if adults, seniors or youth are in the pool, fitness room or on the courts. In order to compare 2010 attendance to 2009, we included all 2009 fitness room and court visits into the adult admissions category.

**YEARLY ADMISSIONS:** There were 447 Yearly Pass admissions to the Recreation Center in April, 2010. In April, 2009 there were 305 yearly visits to the pool and fitness room. 2010 is up 142 visits.

**FAMILY ADMISSIONS:** There were a total of 55 Family admissions to the Recreation Center in April, 2010. In April, 2009 there were 36. This is up 19 admissions. Those 55 Family admissions accounted for approximately 220 individuals using the Recreation Center in April, 2010.

**NON-PARTICIPANT ADMISSIONS:** There were a total of 43 Non-Participant admissions to the Recreation Center in April, 2010. This category did not exist in 2009.

**AQUA AEROBICS CLASSES:** There were 120 patrons attending aqua aerobics classes in April, 2010. In April, 2009 there were 240. This is down 120 visits.

**STERLING HIGH SCHOOL BOYS SWIM TEAM:** The Sterling High School Boys swim team practices daily at the Sterling Recreation Center. Their use of the Recreation Center keeps the facility busy and fills up the indoor pool weekdays between 3:30 and 5:30 pm. The boys accounted for 52 visits to the Recreation Center in April, 2010. There are 6 boys out for swim team this year which is down 4 boys from last year.

**STERLING SWIM TEAM:** The Sterling Swim Team pre-season practice began April 12<sup>th</sup> and goes through May 12<sup>th</sup>. There are 25 kids signed up for the Recreation Center pre-season swim team. That is 10 less than this time last year, but still a good turnout. These kids accounted for 80 visits to the Recreation Center for practices. Pre-season practices are scheduled on Mondays and Wednesdays from 3:45 - 4:45p.m. The pool is noticeably more crowded during open swim and all staff works hard to keep the S.H.S. Boys Swim Team, the Sterling Swim Team, and open swimmers out of each other's way.

DESCRIPTION	Apr 2010	Apr 2009	Apr Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
<b>WINTER</b>								
Volleyball Teams								
Volleyball Participants								
Volleyball Spectators								
Adult Basketball Teams				40	32	25%	236	-83%
Adult Basketball Participants				1,264	1,024	23%	1,086	16%
Adult Basketball Spectators				1,600	1,280	25%	1,066	50%
Youth Basketball Teams				182	168	8%	2,294	-92%
Youth Basketball Participants				12,944	10,752	20%	12,946	0%
Youth Basketball Spectators				15,780	12,600	25%	11,152	41%
Adult Basketball Tourn. Teams				42	32	31%	82	-49%
Adult Basketball Tourn. Participants				368	320	15%	342	7%
Adult Basketball Tourn. Spectators				460	400	15%	328	40%
Open Gym Participants								
Denver Nugget Basketball Skills Challenge				21	17	24%	8	169%
Santa at the Center Participants								
<b>Spring</b>								
Volleyball Teams	27	26	4%	54	52	4%	430	-87%
Volleyball Participants	1,056	1,120	-6%	2,032	1,968	3%	1,596	27%
Volleyball Spectators	1,320	896	47%	2,540	1,956	30%	1,232	106%

## **LIBRARY**

The patron count for Sterling Public Library from April 1 through April 30, 2010, was 3,516.

There were two meetings in the Community Room in April.

The library had 3 Community Servants for a total of 45 hours of community service. Two volunteers worked 5 hours. Once CWEP participant worked 96 hours. Total volunteer hours for the month of April were 146.

Sterling Public Library made 217 interlibrary loan requests of other libraries and received 172 items. Other libraries made 206 interlibrary loan requests and Sterling Public Library loaned 144 items. Lending libraries were unable to fill 25 requests and Sterling Public Library was unable to fill 62 requests. Total interlibrary loan requests were 423 and 316 items were circulated. The unfilled requests by Sterling Public Library are high because SWIFT and Polaris are not communicating properly. SWIFT hopes that an upgrade in the near future will correct the problem.

Jo Ann Conter reported 25 tutors worked with 31 students for 169.5 hours during April.

The Library celebrated National Library Week April 11 – 17. Denise provided a Construction Program on April 12<sup>th</sup> for 22 kids and 13 adults. Following stories the kids completed building kits provided by Home Depot.

Two gardening programs were provided on April 8<sup>th</sup> and 15<sup>th</sup> by Cassie Kailey. There were four participants.

Sandy Van Dusen provided 2 programs for Lions. On April 13<sup>th</sup> the program covered the Library Expansion and Renovation Project. April 27<sup>th</sup> was the Lion's Sight Night Fund Raiser and the program covered services provided by the Library for sight impaired. Approximately 45 Lions attended each program.

Denise Ladd provided a Fancy Nancy program for 41 people with Beta Sigma Phi on April 24<sup>th</sup>.

Merino kindergarten students visited the library on April 29<sup>th</sup>. Denise provided stories about butterflies and a craft for 21 kids and 6 adults.

Logan County Literacy Coalition received \$2,500 from El Pomar for the Literacy Program.

## **PROJECT UPDATE:**

Technology continues to be an important part of the library. One thousand four hundred forty one patrons signed up and used the Internet and public access computers during April.

There were 127 children who called Dial-a-Story during April. Denise Ladd, Pam Kentfield, Dorothy Schreyer, Sandy Van Dusen, Vickie Wettstein, Cheryl Schulte and

Vickie Nills read stories during the month. Stories were changed every day during National Library Week. The stories can be heard by calling 522-6808.

DESCRIPTION	Apr 2010	Apr 2009	Apr Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
Active Library Patrons								
Books Checked Out	7,621	7,245	5%	31,447	28,859	9%	28,875	9%
In-house Circulation	669	1,123	-40%	4,172	4,838	-14%	3,760	11%
Volunteer Hours	5	16	-69%	20	36	-44%	46	-56%
Story Time Attendance	53	46	15%	246	176	40%	354	-31%
Summer Reading Program								
Reference Questions	1,170	815	44%	3,981	3,261	22%	3,135	27%
Books Placed on Hold	359	402	-11%	1,335	1,411	-5%	1,051	27%
Inter-Library Loans								
Borrowed requests	217	172	26%	866	812	7%	727	19%
Loaned requests	206	253	-19%	1,021	1,067	-4%	673	52%
Total	423	425	0%	1,887	1,879	0%	1,400	35%
Library Meeting Room Use	2	20	-90%	38	65	-42%	112	-66%
Patrons Using Facility	3,516	3,868	-9%	16,926	17,296	-2%	18,552	-9%
Hours Tutoring	170	145	17%	575	553	4%	616	-7%
Internet use	1,441	1,830	-21%	6,172	7,638	-19%	6,589	-6%

## OVERLAND TRAIL MUSEUM

During the month of April, 660 visitors visited the Museum, representing 22 states.

The Heritage Festival Committee met this month to plan the 2010 Heritage Festival. Entertainment is in place, as are the craft demonstrators and food vendors. Discussion continued about set up complications since the 4<sup>th</sup> of July is on Sunday. Frank and Andrea Waitley will lead the church service with Jean Prescott as the guest entertainer for the service.

Kay Rich has met with tannery committee members to discuss plans. Gary Schlenz and Kay met with the City Manager to show him the drawings and to discuss the building estimates for the tannery. The City Manager presented the plans to City Council, who accepted and approved that the plans continue to move forward.

Roger Lambrecht, designer for the new Frank Walsh building, met with Kay Rich this month and presented preliminary drawings of the building. After discussion of the initial plans, Roger will re-draw with some changes that will be made.

Three individuals were interviewed this month for the seasonal position at the museum. A candidate has been offered this position and has accepted. Shawn Harris will complete orientation on May 17 and will begin work the following week.

Two hundred sixty-five school children have attended programs this month. The first day of Wagons West occurred on Friday, April 30, with 5 classes from Campbell Elementary attending. Wal-Mart has donated a community grant of \$1,000 for this program. Wagons West will continue on May 17 and May 21.

Parks crews have been busy planting flowers at the Museum. Staff continues to clean the outside buildings as weather permits.

### Museum Projects

Frank Walsh building project-----	Project in progress
Brickel Brothers Mural-----	Project in progress
Labeling artifacts -----	Ongoing project
Cleaning buildings & artifacts -----	Ongoing
Cataloging donations-----	Done as items are accessed
Tannery-----	In progress
Research Room-----	Plans progressing
New Exhibit-----	Completed
Machinery signs-----	3/4 installed
O'Connell House Garden-----	In Progress, completed in spring, 2010

DESCRIPTION	Apr 2010	Apr 2009	Apr Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
Numbers of Donors	4	1	300%	13	7	86%	16	-21%
Number of items donated	15	25	-40%	56	34	65%	64	-13%
Number of School Visits	6	5	20%	6	6		6	7%
Number of Students	265	220	20%	265	235	13%	203	30%
Prairie School Students								
Prairie School Teachers								
Number of Special Events	1	1		4	2	100%	0	900%
Total Attendance of Special Events	115	15	667%	192	25	668%	5	3740%
Number of Weddings							0	-100%
Number of Tour Buses							0	-100%
Tour Bus Visitors							2	-100%
States represented	22	18	22%	53	50	6%	68	-23%
Foreign Countries Represented		5	-100%	2	6	-67%	8	-74%
Total of All Visitors	660	571	16%	1,155	1,088	6%	1,045	11%
Volunteer Hours	20	34	-40%	83	96	-13%	112	-26%
Square Foot, Bldg. Maintained	24,766	24,766		99,064	99,064		96,989	2%