

# STERLING

A Colorado Treasure

## MONTHLY REPORTS

May 2010

## CITY MANAGER

### MAY 2010 MONTHLY REPORT

#### **City Manager:**

City Manager Kiolbasa attended and met with the following:

- Completed wireless service contract;
- Attended design-planning meeting for Museum building;
- Conference call with EPA regarding deep injection well permits;
- Assisted in real property appraisal review;
- Conference call with CGI Communications regarding Sterling videos;
- Meeting with Executive Director of Humane Society;
- Attended groundbreaking of Spruce Hall at Northeastern Junior College;
- Attended CML District meeting in Sedgwick;
- Conference with Sam Mamet, CML Executive Director, regarding projects and progress in Sterling;
- Attended Colorado Associated Press conference at Northeastern Junior College;
- Meeting with the Walsh's regarding Museum building;
- Attended Liability Web at the Service Center;
- Meeting with Humane Society counsel; and
- Meeting with Mac McGraw regarding appropriation requests.

#### **Executive Secretary:**

The Executive Secretary continues to do the packets for Council. There were three amplified music letters written for the City Manager's signature. Executive Secretary Bornhott helped cover telephones in the Personnel Department. She attends the administrative staff meetings and prepares the minutes.

Connie prepares the monthly reports, puts them on the web site and scans them into Laser Fiche for future reference.

Connie is a member of the employee newsletter committee and continues to help with the publication of it. She also attends the monthly Web Group meeting and the weekly clerical staff meetings.

#### **Emergency Management Coordinator (EMC):**

EMC Owens was a guest on the KSTC "Cross Talk" radio show in May. He spoke on planning and awareness for flash floods and our tornado sirens.

The Logan County E911 Authority held a board meeting in May. Items discussed were the funding of a new digital recorder for dispatch and the warranty options. It was decided to purchase the recorder instead of leasing it, and to try to forego the expensive warranty.

The EMC worked on a project that would place a lock box by the door of our tornado shelters. Having a key located at the shelter would allow the police to quickly open the shelters instead of waiting for the shelter monitors to arrive. Bob received a bid for installing the lock boxes from a local vendor.

EMC Owens met with Logan County Finance Director Deb Unrein for our annual E911 Authority audit meeting. They discussed purchasing new software for the Authority so it would be compatible with the County system.

Bob met with Logan County Commissioner Jack McClavey and County Attorney Alan Samber in reference to the upcoming EMS needs assessment presentation. The presentation will be on June 23<sup>rd</sup> at the EMS Council meeting. They discussed strategies and planning that will come as a result of the assessment.

The EMS met with CSP 3B Captain Galon Grippin and Sterling Fire Chief Kurt Vogel in reference to a recent large hazmat incident. They discussed the use of Incident Command, logistics and use of resources. It was decided that they need additional stockpiles of foam for ethanol spills.

Bob completed the final pay down request from DOLA for the communications building project. All bills have been turned in and entered on the projects financial spreadsheet. He then met with Greg Etl from DOLA for the final project audit and inspection.

There was a structure fire at the McClaren House assisted living housing. EMC Owens acted as the Public Information Officer and gave numerous press releases on the incident. He also assisted with Incident Command and gave reports to the State. Twenty-three people, many of whom were special needs, were evacuated to the central meeting room.

The building was declared uninhabitable, so Bob contacted the Red Cross and begin setting up a temporary shelter. The shelter was set up at a local church, using equipment and goods kept by the Red Cross. He transported the trailers to the church and helped set up the shelter. The shelter was in operation for three days and two nights. After the residents were allowed to return home, he assisted in the tear down of the shelter and returned the trailers.

The Northeast Colorado Emergency Managers (NCEM) group met in Sterling in May. They discussed the new Web-EOC program, the new ICS forms, and the new EOC forms. They had a presentation from the National Weather Service on their new information network. They then received new 800MHz scanners from the Northeast Health Department for the county EOC's.

Bob attended the quarterly Northeast All Hazards Regional Homeland Security meeting in Fort Morgan. They discussed the planning and assessment for the 2011 DHS grant cycle. They developed a needs and risk assessment spreadsheet that will be able to score the grant requests against the regional needs and risks.

EMC Owens met with representatives from New World Systems in reference to a new dispatch CAD system. The new system would update our system to a Windows based platform and allow for mobile units in the field to use lap top computers to access data and communications. They will view a presentation on the system in July.

Bob met with Dan Jones of the Logan County Humane Society in reference to an Animal Response Team in disasters. He gave Jones a copy of the County Emergency Operations Plan and information on State and Federal programs.

Bob performed the monthly bookkeeping duties for the E911 Authority Board.

Bob completed the 2010 Emergency Managers Program Grant and turned it in to DOLA. He was awarded \$27,900 for 2010 for use in salary and equipment. This grant money is awarded to Logan Count, who turns it over to the City of Sterling.

The EMC attended a three-day summit conference on Mass Fatality Incidents in Breckenridge. The conference was attended by hospitals, coroners and emergency managers. The conference consisted of group seminars and breakout sessions for an exercise. The goal was to develop a State, Regional and Local plan for logistics and resources during an incident that involves mass fatalities. Locally we have resources for no more than six fatalities at any one time. An incident that produced 10 to 100 or more fatalities would greatly stress our resources.

Bob began work on the update of the Logan County / Sterling Emergency Operations Plan (EOP). The EOP has out of date contact information and many of the response protocols have changed. He is asking all of the City and County response agencies to review the plan and update their information and protocols as needed. The new updated plan will use a format that is much more easily updated, and can be reviewed on an annual basis. Once completed, he will distribute the updated plans to the original 60 entities and agencies that received the 2004 plan.

There were numerous severe weather watches and warnings in May. Bob continues to monitor the weather information, make local and state notifications and manage the Emergency Operations Center when needed.

**Emergency Communications:**

The Communications Center handled 2,304 calls for service during the month of May 2010, a seven percent decrease from 2,466 calls received in May 2009. The Sterling Police Department handled 1,253 calls for service, a 14 percent decrease compared to 1,456 calls for service received in May 2009. The Logan County Sheriff's Office received a total of 865 calls for service a seven percent decrease compared to 931 calls for service received in May 2009. Crook Fire Department handled four calls for service in May 2010 compared to eight calls in May 2009. Fleming Fire received no calls for service in May 2010, compared to two calls for service in May 2009. Merino Fire handled six calls for service in May 2010 compared to 8 calls for service in May 2009. Peetz Fire handled two calls for service in May 2010 and May 2009. Sterling Fire handled a total of 105 calls for service a decrease of four percent compared to the 109 calls handled in May 2009. Life Care Medical handled 122 calls for service in May 2010 and May 2009.

Training during the month of May included; When Seconds Count, TTY/TDD.

DESCRIPTION	May 2010	May 2009	May Change	YTD 2010	YTD 2009	YTD Change
ACTIVITIES						
CALLS for SERVICE						
STERLING DISPATCH	2,304	2,466	-7%	10,773	10,859	-1%
CITY OF STERLING	1,253	1,456	-14%	5,847	6,277	-7%
LOGAN COUNTY	865	931	-7%	3,709	3,928	-6%
EMS	122	122		666	688	-3%
STERLING FIRE 07530	105	109	-4%	535	584	-8%
CROOK FIRE 07505	4	8	-50%	29	38	-24%
FLEMING FIRE 07515		2	-100%	13	18	-28%
MERINO FIRE 07522	6	8	-25%	29	37	-22%
PEETZ FIRE 07525	2	2		13	19	-32%

### **Information Technology Specialist (ITS):**

Daily backup of servers and Finance & Police Systems continue. ITS Anderson took the App1 File Server down to check a bad hard drive. The hard drive was replaced. She performed routine maintenance for our systems and users.

Mary Ann answered calls for computer and printing problems. She installed a network printer in the HR Department. Library had a strange problem with moving digital pictures from the camera to the computer. It kept duplicating the photos but Mary Ann finally got it cleared.

The ITS attended a SWellness meeting and created flyers for the next events. There was a Web Group meeting and ITS Anderson was able to help Chuck correct some links to his downloadable forms. Mary Ann also attended a CHP insurance meeting.

Carol at Police Records is working out some issues with NIBRS entry into the new CBI system. ITS Anderson helped Carol to allow a Mobile system tech access to retrieve a lost mobile report.

KCI has installed the POE switches at City Hall, Library, Fire and Service Center for the new phone system.

The whole City network was down for about an hour on an early morning for the new firewall to be installed. New VPN programs were installed on remote computers in the out buildings to connect to the network.

ITS Anderson assisted with e-mail set up for some Fire & Police personnel changing to Blackberry phones.

The Literacy office at the Library lost network connection due to the construction and had to be moved to another area.

The ITS set up a new SCADA laptop and boosted RAM in an older one. She replaced a computer and a printer in Public Works.

## CITY ATTORNEY

### MAY 2010 MONTHLY REPORT

#### MEETINGS:

City Attorney Barlean attends City Council meetings and work sessions, Staff meetings, Planning Commission meetings, and Risk Management meetings, and various other meetings as needed. The paralegal attends staff meetings in the absence of the City Attorney.

#### DOCUMENT PREPARATION:

Prepared agendas and packets for City Attorney's submission to City Council Meetings.

Prepared the following Resolutions:

Resolution No. 5-1-10, Series of 2010 – A Resolution before the City of Sterling, Logan County, Colorado, approving a lease of city-owned property with sustainablesterling.org, including a donation of water, for a community garden.

Prepared the following Ordinances:

Ordinance No. 4, Series of 2010 – An Ordinance amending the Sterling City Code, Appendix A, Zoning, Chapter III, Rules and Definitions, Section 302, Definitions; and Chapter IV, Use Regulations, Section 402, Schedule of Permitted Uses; by the addition of the definition of, and amendment of permitted uses for, "Animal Shelter".

Ordinance No. 5, Series of 2010 – An Ordinance amending the Sterling City Code, Chapter 19, Taxation and Finance, Article IV, Use Tax, Sec. 19-142, Purpose of Article; Sec. 19-143, Collection, Administration and Enforcement Generally; and Sec. 19-145, Levy.

Ordinance No. 6, Series of 2010 – An Ordinance approving a loan agreement with the Colorado Water Resources and Power Development Authority and a governmental agency bond payable from the City's water utility enterprise revenues to finance certain capital projects; ratifying action previously taken concerning the project, the loan agreement and the bond; and providing other matters relating thereto.

Other Documents:

None.

#### MUNICIPAL COURT:

The City Attorney prosecuted 2 charges and both Defendants were found guilty. Defendants in 4 cases failed to appear for trial. 8 charges were dismissed, including for proof of insurance and 1 as part of a guilty plea in a second case. 4 defendants changed their plea to Guilty prior to trial. Court documents were prepared, including miscellaneous pleadings such as guilty pleas and stipulations, various subpoenas, memos to the police department regarding trials, trial schedules, motions, jury instructions when needed, and correspondence and discovery letters. Court files were copied and police department and attorney files were prepared for trial.

#### LIQUOR LICENSING:

None.

#### MISCELLANEOUS:

This office continues to work on the proper Union Pacific Railroad transfer of property in the Torrens System without having to re-open the Court case and incur additional expense to the City. In relation to that, this office has ordered and is waiting on a survey of the property in accordance with a letter received from the County/Torrens Attorney.

This office prepared several collection letters regarding past due sales tax accounts. This office researched and made copies of legislative bills for the city manager, including tracking and printing the two medical marijuana bills.

The paralegal makes telephone calls to library patrons regarding past due items and processes letters to library patrons; prepared by the library staff, regarding past due items. The paralegal also assists the HR Department with answering the telephones when needed. This office also sent a letter to a landowner regarding a deadline to sign a Water Extension Agreement. This office also followed up on a citizen inquiry regarding a demolished house lot. The paralegal also attended the County Health Pool meeting.

**FINANCE DEPARTMENT**  
**MAY 2010 MONTHLY REPORT**

The Finance Department assisted 2,536 customers during the month of May 2010. This compares to 2,571 customers in May 2009. This number does not include the contacts made by the Director of Finance. There were on average 121 customer contacts per day for May 2010. Please review the Finance Department Activities report for additional information regarding the various services that the Department of Finance and Records provided in May 2010 in comparison to May 2009.

The General Fund revenues for the month of May 2010 amounted to \$934,527.00. The revenue for the month ended May 2009 in the General Fund amounted to \$836,645.94. Expenditures for the General fund for the month ending May 31, 2010 amounted to \$903,355.77 and for the same period in 2009 the expenditures were \$892,003.10.

Cash in all City funds totaled \$1,916,274.93 on May 31, 2010 and for May 31, 2009 on hand was \$2,102,077.78. On May 31, 2010 the City of Sterling had outstanding a total of \$11,095,828.00 in investments, this amount is for all funds. This breaks down to \$200,000.00 in Certificates of Deposit, \$10,795,717.12 ColoTrust Plus and \$100,110.88 in Money Market.

There were \$1,505,784.08 worth of checks issued in May 2010 for all funds; this compares to \$969,870.18 for the same period in 2009. There were 5592.0 gallons of gasoline and diesel used in the month of May 2010 for all City operations. This compares to 6141.5 gallons gasoline and diesel used in May 2009.

Please see the Finance Department's activity list below for other comparisons.

## Investment Breakdown

2010

THIS SUMMARY IS PROVIDED TO SHOW THE PLACEMENT OF INVESTMENTS. PLEASE REFER TO THE BALANCE SHEETS FOR THE VARIOUS FUNDS FOR TOTAL CASH & CASH EQUIVALENT.

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	05/31/10
<b>General Fund:</b>				
Colotrust Plus	\$1,371,924.76	\$175,000.00	\$218.38	\$1,197,143.14
Colotrust Plus - Seizure Money	\$26,510.18	\$0.00	\$4.61	\$26,514.79
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$1,398,434.94</b>	<b>\$175,000.00</b>	<b>\$222.99</b>	<b>\$1,223,657.93</b>
<b>Water Fund:</b>				
Colotrust Plus	\$118,060.79	\$0.00	\$20.40	\$118,081.19
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$118,060.79</b>	<b>\$0.00</b>	<b>\$20.40</b>	<b>\$118,081.19</b>
<b>Sanitation Fund:</b>				
Colotrust Plus	\$443,835.36	\$150,000.00	\$63.34	\$293,898.70
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$443,835.36</b>	<b>\$150,000.00</b>	<b>\$63.34</b>	<b>\$293,898.70</b>
<b>Sewer Fund:</b>				
Colotrust Plus	\$3,787,725.06	\$0.00	\$654.80	\$3,788,379.86
Certificates of Deposit	\$200,000.00	\$100,000.00	\$100,000.00	\$200,000.00
Money Market	\$100,110.88	\$0.00	\$17.00	\$100,127.88
<b>TOTALS</b>	<b>\$4,087,835.94</b>	<b>\$100,000.00</b>	<b>\$100,671.80</b>	<b>\$4,088,507.74</b>
<b>Perpetual Care Fund:</b>				
Colotrust Plus	\$130,323.11	\$0.00	\$22.55	\$130,345.66
<b>TOTALS</b>	<b>\$130,323.11</b>	<b>\$0.00</b>	<b>\$22.55</b>	<b>\$130,345.66</b>
<b>Elna Anderson Trust Fund:</b>				
Colotrust Plus	\$200,825.99	\$0.00	\$34.75	\$200,860.74
<b>TOTALS</b>	<b>\$200,825.99</b>	<b>\$0.00</b>	<b>\$34.75</b>	<b>\$200,860.74</b>

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	05/31/10
<b>Ethel Lindstrom Trust Fund:</b>				
Colotrust Plus	\$235,174.14	\$0.00	\$40.66	\$235,214.80
<b>TOTALS</b>	<b>\$235,174.14</b>	<b>\$0.00</b>	<b>\$40.66</b>	<b>\$235,214.80</b>
<b>Library Improvement Fund:</b>				
Colotrust Plus	\$1,323,443.11	\$0.00	\$228.83	\$1,323,671.94
<b>TOTALS</b>	<b>\$1,323,443.11</b>	<b>\$0.00</b>	<b>\$228.83</b>	<b>\$1,323,671.94</b>
<b>Conservation Trust Fund:</b>				
Colotrust Plus	\$233,099.87	\$0.00	\$40.33	\$233,140.20
<b>TOTALS</b>	<b>\$233,099.87</b>	<b>\$0.00</b>	<b>\$40.33</b>	<b>\$233,140.20</b>
<b>Karl Falch Library Trust Fund:</b>				
Colotrust Plus	\$30,947.24	\$0.00	\$5.31	\$30,952.55
<b>TOTALS</b>	<b>\$30,947.24</b>	<b>\$0.00</b>	<b>\$5.31</b>	<b>\$30,952.55</b>
<b>Employee Self-Insurance Fund:</b>				
Colotrust Plus	\$641,898.61	\$0.00	\$110.98	\$642,009.59
<b>TOTALS</b>	<b>\$641,898.61</b>	<b>\$0.00</b>	<b>\$110.98</b>	<b>\$642,009.59</b>
<b>Service Center Fund:</b>				
Colotrust Plus	\$325,253.77	\$0.00	\$30,058.13	\$355,311.90
<b>TOTALS</b>	<b>\$325,253.77</b>	<b>\$0.00</b>	<b>\$30,058.13</b>	<b>\$355,311.90</b>
<b>Risk Management Fund:</b>				
Colotrust Plus	\$836,978.69	\$10,000.00	\$143.32	\$827,122.01
<b>TOTALS</b>	<b>\$836,978.69</b>	<b>\$10,000.00</b>	<b>\$143.32</b>	<b>\$827,122.01</b>
<b>Capital Equipment Fund:</b>				
Colotrust Plus	\$650,051.09	\$75,000.00	\$50,105.07	\$625,156.16
<b>TOTALS</b>	<b>\$650,051.09</b>	<b>\$75,000.00</b>	<b>\$50,105.07</b>	<b>\$625,156.16</b>

<b>DESCRIPTION</b>	<b>PRIOR MO. BAL.</b>	<b>MATURED</b>	<b>NEW INVEST.</b>	<b>05/31/10</b>
<b>Capital Improvement Fund:</b>				
Colotrust Plus	\$677,698.72	\$160,000.00	\$104.39	\$517,803.11
Colotrust Plus - Comm Bldg	\$1.00	\$0.00	\$0.00	\$1.00
Colotrust Plus - Museum Bldg	\$200,053.17	\$0.00	\$34.58	\$200,087.75
Colotrust Plus - Museum Exhibits	\$50,013.35	\$0.00	\$8.68	\$50,022.03
Certificates of Deposit	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$927,766.24</b>	<b>\$160,000.00</b>	<b>\$147.65</b>	<b>\$767,913.89</b>
<b>Grand Totals All Funds:</b>				
Colotrust Plus	\$11,283,818.01	\$570,000.00	\$81,899.11	\$10,795,717.12
Certificates of Deposit	\$200,000.00	\$100,000.00	\$100,000.00	\$200,000.00
Money Market	\$100,110.88	\$0.00	\$17.00	\$100,127.88
<b>Grand Total</b>	<b>\$11,583,928.89</b>	<b>\$670,000.00</b>	<b>\$181,916.11</b>	<b>\$11,095,845.00</b>

**GENERAL FUND**

This Document is for Internal Use and Represents Unaudited Figures

**5/31/2010**

**BALANCE SHEET**

**ASSETS:**

Cash	\$719,131.79
Flex Cash Account	\$10,751.58
Petty Cash	\$1,155.00
Cash with County Treasurer	\$136,033.77
Accounts Receivable	\$156,233.85
Allowance for Uncollectables	-\$39,044.07
Accounts Receivable - Clark Street	\$10.63
Taxes Receivable	\$48,650.00
Sales Tax Receivable	\$543,940.48
Property Tax Receivable	\$1,024,395.00
Loan Receivable - Clark Street	\$122.89
Investments	\$1,197,143.14
Investment - Federal Seizure	\$26,514.79
Prepaid Fuel	\$26,287.82
Prepaid Fuel - Airport	\$23,852.82
Payroll Clearing Account	-\$391.87
Postage Clearing Account	\$1,397.94
Prepaid Prisoner Housing	\$56,543.00
Sales Tax Clearing Account	-\$12.72

**TOTAL ASSETS**

**\$3,932,715.84**

**LIABILITIES:**

Ded/Ben Clearing Account	\$4,229.65
Accounts Payable	\$109,956.72
Accounts Payable - Logan County	\$1,503.73
Accrued Salaries	\$144,972.80
Due to Health & Welfare	\$5,000.00
Court Bonds	\$490.00
Jury Deposit	\$704.00
Restitution Clearing Account	\$11,760.92
Seizures	\$600.00
Deferred Revenue	\$1,024,395.00
Deferred Revenue - Clark Street	\$122.89
Deferred Revenue - Other	\$5,283.20

**TOTAL LIABILITIES**

**\$1,309,018.91**

**FUND BALANCE:**

Reserve for Museum	\$28,138.92
Designated for Arts	\$40,000.00
Unreserved Fund Balance	\$2,182,328.66
Excess Revenue over Expenditures	\$373,229.35

**TOTAL FUND BALANCE**

**\$2,623,696.93**

**TOTAL LIABILITIES  
& FUND BALANCE**

**\$3,932,715.84**

**GENERAL FUND**

**5/31/2010**

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Real & Personal Prop. Tax	\$1,024,395.00	\$125,357.90	\$731,089.75	\$293,305.25
Road & Bridge Fund Taxes	\$161,000.00	\$0.00	\$57,657.99	\$103,342.01
Auto Ownership Taxes	\$135,000.00	\$9,782.29	\$48,997.06	\$86,002.94
Sales Tax	\$5,930,000.00	\$469,756.49	\$2,363,292.49	\$3,566,707.51
Vehicle Use Tax	\$185,000.00	\$25,291.18	\$91,087.50	\$93,912.50
Building Material Use Tax	\$70,000.00	\$5,012.60	\$16,260.07	\$53,739.93
Employment Occupation Tax	\$16,200.00	\$0.00	\$14,200.00	\$2,000.00
<b>TOTAL TAXES</b>	<b>\$7,521,595.00</b>	<b>\$635,200.46</b>	<b>\$3,322,584.86</b>	<b>\$4,199,010.14</b>
Franchise Taxes	\$688,100.00	\$71,579.55	\$330,098.72	\$358,001.28
Licenses & Permits	\$144,750.00	\$14,408.20	\$67,266.27	\$77,483.73
Intergovernmental Revenue	\$1,519,914.00	\$117,729.82	\$406,800.87	\$1,113,113.13
Charges for Service	\$248,879.00	\$17,914.59	\$82,213.93	\$166,665.07
Fines & Forfeits	\$189,300.00	\$11,879.29	\$82,693.87	\$106,606.13
Miscellaneous Revenue	\$303,162.00	\$21,992.09	\$106,398.46	\$196,763.54
Transfer from Other Funds	\$536,065.00	\$43,823.00	\$219,115.00	\$316,950.00
<b>TOTAL OTHER REVENUES</b>	<b>\$3,630,170.00</b>	<b>\$299,326.54</b>	<b>\$1,294,587.12</b>	<b>\$2,335,582.88</b>
<b>GRAND TOTAL REVENUES</b>	<b>\$11,151,765.00</b>	<b>\$934,527.00</b>	<b>\$4,617,171.98</b>	<b>\$6,534,593.02</b>

**GENERAL FUND**

**5/31/2010**

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
<b><u>GENERAL GOVERNMENT:</u></b>				
Council	\$77,833.00	\$24,682.90	\$41,910.05	\$35,922.95
City Manager	\$350,979.00	\$24,756.99	\$152,529.88	\$198,449.12
City Attorney	\$193,443.00	\$14,129.98	\$77,046.39	\$116,396.61
Municipal Court	\$99,314.00	\$6,997.73	\$36,979.04	\$62,334.96
Finance	\$434,342.00	\$31,544.21	\$177,426.27	\$256,915.73
City Hall & Non-Departmental	\$1,175,163.00	\$71,425.12	\$547,463.22	\$627,699.78
Personnel	\$220,951.00	\$15,252.42	\$79,637.02	\$141,313.98
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$2,552,025.00</b>	<b>\$188,789.35</b>	<b>\$1,112,991.87</b>	<b>\$1,439,033.13</b>
<b><u>PUBLIC SAFETY:</u></b>				
Police	\$1,841,928.00	\$122,819.65	\$698,281.95	\$1,143,646.05
Dispatch Center	\$505,246.00	\$37,037.57	\$216,937.53	\$288,308.47

Youth Services	\$102,159.00	\$7,788.50	\$42,258.24	\$59,900.76
Fire	\$1,433,619.00	\$105,475.71	\$551,615.62	\$882,003.38
<b>TOTAL PUBLIC SAFETY</b>	<b>\$3,882,952.00</b>	<b>\$273,121.43</b>	<b>\$1,509,093.34</b>	<b>\$2,373,858.66</b>

**PUBLIC WORKS:**

Street	\$2,547,575.00	\$74,442.22	\$400,702.60	\$2,146,872.40
Engineering & Operations	\$417,607.00	\$24,499.70	\$136,888.71	\$280,718.29
Airport	\$286,963.00	\$164,139.65	\$222,509.29	\$64,453.71
<b>TOTAL PUBLIC WORKS</b>	<b>\$3,252,145.00</b>	<b>\$263,081.57</b>	<b>\$760,100.60</b>	<b>\$2,492,044.40</b>

**CULTURE & RECREATION:**

Riverside Cemetery	\$224,039.00	\$16,196.49	\$81,237.78	\$142,801.22
Museum	\$159,217.00	\$11,168.69	\$56,359.57	\$102,857.43
Parks	\$510,183.00	\$36,442.15	\$182,272.28	\$327,910.72
Recreation Center	\$486,303.00	\$34,829.22	\$152,011.89	\$334,291.11
Forestry	\$186,367.00	\$10,800.72	\$72,285.70	\$114,081.30
Rec. Administration	\$225,696.00	\$11,495.63	\$76,100.11	\$149,595.89
Softball	\$40,572.00	\$6,306.45	\$13,839.10	\$26,732.90
Youth Softball	\$9,441.00	\$400.84	\$3,056.59	\$6,384.41
Basketball	\$6,874.00	\$0.00	\$8,378.83	-\$1,504.83
Volleyball	\$6,805.00	\$1,617.85	\$4,347.04	\$2,457.96
Tolla Brown Skate Park	\$11,750.00	\$890.90	\$3,743.71	\$8,006.29
Special Events	\$29,750.00	\$312.53	\$1,195.38	\$28,554.62
Tennis	\$11,000.00	\$744.05	\$3,423.74	\$7,576.26
Youth Basketball	\$21,571.00	-\$51.35	\$20,051.57	\$1,519.43
Youth Volleyball	\$6,083.00	\$0.00	\$88.00	\$5,995.00
Baseball	\$18,024.00	\$5,976.08	\$8,628.72	\$9,395.28
Library	\$489,907.00	\$41,233.17	\$174,736.81	\$315,170.19
<b>TOTAL CULTURE &amp; RECREATION</b>	<b>\$2,443,582.00</b>	<b>\$178,363.42</b>	<b>\$861,756.82</b>	<b>\$1,581,825.18</b>

<b>GRAND TOTAL EXPENDITURES</b>	<b>\$12,130,704.00</b>	<b>\$903,355.77</b>	<b>\$4,243,942.63</b>	<b>\$7,886,761.37</b>
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**WATER FUND**

**5/31/2010**

**BALANCE SHEET**

**ASSETS:**

Cash	-\$240,683.91
Accounts Receivable	\$94.68
Accounts Receivable - Utility Billing	\$245,864.98
Supply Inventory	\$203,915.98
Investments	\$118,081.19
Fixed Assets (Net)	\$6,888,533.17

**TOTAL ASSETS**

**\$7,215,806.09**

**LIABILITIES:**

Accounts Payable	\$169,132.63
Unpaid Compensated Absences	\$13,094.78

Accrued Salaries	\$4,078.50		
Accounts Payable Pawnee Ridge	\$4,379.00		
Due to Sewer Fund	\$384,175.00		
		<b>TOTAL LIABILITIES</b>	<b>\$574,859.91</b>
<b>FUND BALANCE:</b>			
Reserve for Painting	\$365,000.00		
Reserve for Capital Replacement	\$2,594,680.00		
Retained Earnings	\$4,073,921.87		
Excess Revenue over Expenditures	-\$392,655.69		
		<b>TOTAL FUND BALANCE</b>	<b>\$6,640,946.18</b>
		<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$7,215,806.09</b>

### WATER FUND

5/31/2010

<u>REVENUES</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Water Revenue-Inside Residential	\$1,100,000.00	\$139,441.94	\$431,733.39	\$668,266.61
Water Revenue-Outside Residential	\$95,000.00	\$12,125.15	\$35,415.55	\$59,584.45
Water Revenue-Inside Commercial	\$305,000.00	\$48,163.58	\$148,329.51	\$156,670.49
Water Revenue-Outside Commercial	\$3,500.00	\$290.55	\$955.45	\$2,544.55
Water Revenue-Inside Industrial	\$250,000.00	\$23,744.12	\$94,768.73	\$155,231.27
Misc. Water Sales	\$2,000.00	\$0.00	\$685.74	\$1,314.26
Surcharge	\$45,000.00	\$3,182.29	\$10,935.94	\$34,064.06
Engineer Study	\$459,000.00	\$10.81	\$114,249.71	\$344,750.29
Service Charges	\$20,000.00	\$2,524.38	\$18,759.55	\$1,240.45
Tapping Charges	\$5,000.00	\$0.00	\$2,534.00	\$2,466.00
Water Div. Services	\$10,000.00	\$0.00	\$1,780.00	\$8,220.00
Penalties	\$12,000.00	\$1,578.28	\$6,075.20	\$5,924.80
Investment Earnings	\$600.00	\$20.40	\$102.81	\$497.19
Miscellaneous	\$500.00	\$88.00	\$88.14	\$411.86
Rents from land	\$50,000.00	\$22,943.42	\$24,871.82	\$25,128.18
Rights	\$0.00	\$0.00	\$0.00	\$0.00
Water Credits	\$0.00	\$0.00	\$1,478.00	-\$1,478.00
Plant Investment Fees	\$15,000.00	\$0.00	\$4,154.00	\$10,846.00
Sale of Assets	\$500.00	\$0.00	\$0.00	\$500.00
<b>TOTAL REVENUES</b>	<b>\$2,373,100.00</b>	<b>\$254,112.92</b>	<b>\$896,917.54</b>	<b>\$1,476,182.46</b>

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$213,441.00	\$15,999.22	\$80,422.83	\$133,018.17
Maintenance & Operation	\$1,275,568.00	\$83,178.91	\$471,401.48	\$804,166.52

Capital Outlay	\$272,588.00	\$206,022.04	\$644,898.92	-\$372,310.92
Transfer to General Fund	\$222,835.00	\$18,570.00	\$92,850.00	\$129,985.00
<b>TOTAL EXPENDITURES</b>	<b>\$1,984,432.00</b>	<b>\$323,770.17</b>	<b>\$1,289,573.23</b>	<b>\$694,858.77</b>

### SANITATION FUND

5/31/2010

#### BALANCE SHEET

#### ASSETS:

Cash	\$380,415.91
Accounts Receivable	\$473.01
Accounts Receivable - Utility Billing	\$54,571.18
Supply Inventory	\$23,597.22
Investments	\$293,898.70
Fixed Assets (Net)	\$307,774.36

**TOTAL ASSETS**

**\$1,060,730.38**

#### LIABILITIES:

Accounts Payable	\$81.84
Unpaid Compensated Absences	\$8,360.57
Accrued Salaries	\$2,713.14

**TOTAL LIABILITIES**

**\$11,155.55**

#### FUND BALANCE:

Reserve for Equipment	\$28,389.00
Reserve for Capital Replacement	\$718,690.00
Retained Earnings	\$381,715.08
Excess Revenue over Expenditures	-\$79,219.25

**TOTAL FUND BALANCE**

**\$1,049,574.83**

**TOTAL LIABILITIES**

**AND FUND BALANCE**

**\$1,060,730.38**

### SANITATION FUND

5/31/2010

<b>REVENUES:</b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Sanitation Revenue-Inside	\$435,000.00	\$37,115.70	\$185,118.65	\$249,881.35
Rubbish Collection Fees	\$6,000.00	\$126.00	\$346.50	\$5,653.50
Sanitation Services	\$0.00	\$0.00	-\$21.13	\$21.13
Penalties	\$5,000.00	\$400.07	\$2,008.18	\$2,991.82
Investment Earnings	\$18,000.00	\$63.34	\$380.48	\$17,619.52
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL REVENUES</b>	<b>\$464,000.00</b>	<b>\$37,705.11</b>	<b>\$187,832.68</b>	<b>\$276,167.32</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Personnel	\$167,169.00	\$11,077.65	\$62,331.12	\$104,837.88
Maintenance & Operation	\$241,367.00	\$24,929.75	\$92,986.81	\$148,380.19
Capital Outlay	\$105,000.00	\$69,664.00	\$86,214.00	\$18,786.00
Transfer to General Fund	\$61,247.00	\$5,104.00	\$25,520.00	\$35,727.00
<b>TOTAL EXPENDITURES</b>	<b>\$574,783.00</b>	<b>\$110,775.40</b>	<b>\$267,051.93</b>	<b>\$307,731.07</b>

### SEWER FUND

5/31/2010

#### BALANCE SHEET

**ASSETS:**

Cash	\$382,641.89		
Accounts Receivable	\$54,669.11		
Accounts Receivable - Utility Billing	\$113,520.62		
Due From Water Fund	\$384,175.00		
Supply Inventory	\$39,363.14		
Investments	\$4,088,507.74		
Fixed Assets (Net)	\$10,537,423.78		
		<b>TOTAL ASSETS</b>	<b><u>\$15,600,301.28</u></b>

**LIABILITIES:**

Accounts Payable	\$1,249.44		
Unpaid Compensated Absences	\$17,206.98		
Accrued Salaries	\$8,337.41		
Loan Payable CWRPDA	\$1,102,573.80		
Interest Payable	\$16,219.17		
		<b>TOTAL LIABILITIES</b>	<b>\$1,145,586.80</b>

**FUND BALANCE:**

Reserve for Capital Projects	\$111,784.00		
Reserve for Trunk Line Replacement	\$133,681.45		
Reserve for Lagoons	\$339,523.26		
Reserve for Capital Replacement	\$7,332,384.00		
Retained Earnings	\$6,605,390.30		
Excess Revenue over Expenditures	-\$68,048.53		
		<b>TOTAL FUND BALANCE</b>	<b><u>\$14,454,714.48</u></b>

<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b><u>\$15,600,301.28</u></b>
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## SEWER FUND

5/31/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sewer Revenue-Inside Residential	\$856,000.00	\$74,732.13	\$363,313.93	\$492,686.07
Sewer Revenue-Outside Residential	\$75,000.00	\$7,885.97	\$35,184.46	\$39,815.54
Sewer Revenue-Inside Commercial	\$350,000.00	\$28,202.78	\$127,043.01	\$222,956.99
Sewer Revenue-Outside Commercial	\$2,435.00	\$233.83	\$1,117.52	\$1,317.48
Sewer Revenue-Inside Industrial	\$325,000.00	\$24,379.97	\$113,640.70	\$211,359.30
Tapping Charges	\$4,000.00	\$0.00	\$1,871.00	\$2,129.00
Sewer Division Charges	\$10,000.00	\$1,480.73	\$3,857.12	\$6,142.88
Penalties	\$14,000.00	\$850.11	\$5,007.96	\$8,992.04
Investment Earnings	\$25,000.00	\$767.94	\$4,092.13	\$20,907.87
Miscellaneous	\$500.00	\$258.59	\$1,126.16	-\$626.16
Outside Billing	\$10,000.00	\$435.45	\$3,212.75	\$6,787.25
Plant Investment Fees	\$30,000.00	\$2,700.00	\$4,000.00	\$26,000.00
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL REVENUES</b>	<b>\$1,701,935.00</b>	<b>\$141,927.50</b>	<b>\$663,466.74</b>	<b>\$1,038,468.26</b>

<u>EXPENDITURES:</u> <u>LINES AND SERVICES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$82,230.00	\$6,027.93	\$29,265.57	\$52,964.43
Maintenance & Operation	\$375,240.00	\$21,137.82	\$129,002.34	\$246,237.66
Capital Outlay	\$238,160.00	\$455.00	\$455.00	\$237,705.00
Transfer to General Fund	\$68,514.00	\$5,710.00	\$28,550.00	\$39,964.00
<b>TOTAL LINES &amp; SERVICES</b>	<b>\$764,144.00</b>	<b>\$33,330.75</b>	<b>\$187,272.91</b>	<b>\$576,871.09</b>
Debt Service	\$178,086.00	\$0.00	\$29,461.11	\$148,624.89
<b>TOTAL LINES &amp; SERVICES W/DEBT</b>	<b>\$942,230.00</b>	<b>\$33,330.75</b>	<b>\$216,734.02</b>	<b>\$725,495.98</b>

<u>TREATMENT FACILITIES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	\$309,183.00	\$20,873.06	\$118,396.54	\$190,786.46
Maintenance & Operation	\$852,395.00	\$63,346.89	\$308,688.56	\$543,706.44
Capital Outlay	\$2,583,581.00	\$0.00	\$15,501.15	\$2,568,079.85
Transfer to General Fund	\$173,269.00	\$14,439.00	\$72,195.00	\$101,074.00
<b>TOTAL TREATMENT FACILITIES</b>	<b>\$3,918,428.00</b>	<b>\$98,658.95</b>	<b>\$514,781.25</b>	<b>\$3,403,646.75</b>

<b>TOTAL EXPENDITURES</b>	<b>\$4,860,658.00</b>	<b>\$131,989.70</b>	<b>\$731,515.27</b>	<b>\$4,129,142.73</b>
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**OLD LIBRARY BUILDING FUND**

5/31/2010

<u>REVENUES:</u>	BUDGETED 2009	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$20.00	\$0.00	\$0.00	\$20.00
<b>TOTAL REVENUES</b>	<b>\$20.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20.00</b>

<u>EXPENDITURES:</u>	BUDGETED 2009	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Design Library	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$50.00	\$0.00	\$0.00	\$50.00
	<b>\$50.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$50.00</b>

**BALANCE SHEET**  
5/31/2010

<b><u>ASSETS:</u></b>				
Cash	\$0.00			
Investments	\$0.00			
		<b>TOTAL ASSETS</b>		<b>\$0.00</b>
<b><u>LIABILITIES:</u></b>				
Accounts Payable	\$0.00			
		<b>TOTAL LIABILITIES</b>		<b>\$0.00</b>
<b><u>FUND BALANCE:</u></b>				
Unreserved Fund Balance	\$0.00			
Excess Revenue over Expenditures	\$0.00			
		<b>TOTAL FUND BALANCE</b>		<b>\$0.00</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>\$0.00</b>

**PERPETUAL CARE FUND**

5/31/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Perpetual Care	\$2,500.00	\$225.00	\$625.00	\$1,875.00
Perpetual Care - niches	\$8,350.00	\$500.00	\$4,000.00	\$4,350.00

Investment Earnings	\$700.00	\$22.55	\$113.60	\$586.40
<b>TOTAL REVENUES</b>	<b>\$11,550.00</b>	<b>\$747.55</b>	<b>\$4,738.60</b>	<b>\$6,811.40</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Columbarium	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$305.00	\$0.00	\$305.00	\$0.00
Niche Engraving	\$2,500.00	\$150.00	\$300.00	\$2,200.00
Transfer to General Fund	\$700.00	\$0.00	\$0.00	\$700.00
<b>TOTAL EXPENDITURES</b>	<b>\$3,505.00</b>	<b>\$150.00</b>	<b>\$605.00</b>	<b>\$2,900.00</b>

**BALANCE SHEET  
5/31/2010**

**ASSETS:**

Cash	\$9,061.86		
Investments	\$130,345.66		
		<b>TOTAL ASSETS</b>	<b>\$139,407.52</b>

**LIABILITIES:**

Accounts Payable	\$150.00		
		<b>TOTAL LIABILITIES</b>	<b>\$150.00</b>

**FUND BALANCE:**

Unreserved Fund Balance	\$135,123.92		
Excess Revenue over Expenditures	\$4,133.60		
		<b>TOTAL FUND BALANCE</b>	<b>\$139,257.52</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$139,407.52</b>

**ELNA ANDERSON ESTATE TRUST**

5/31/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$1,000.00	\$34.75	\$175.05	\$824.95
<b>TOTAL REVENUES</b>	<b>\$1,000.00</b>	<b>\$34.75</b>	<b>\$175.05</b>	<b>\$824.95</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Consultant	\$0.00	\$0.00	\$0.00	\$0.00
Books	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$50.00	\$0.00	\$50.00	\$0.00

Transfer to Capital Improvement Fund	\$200,728.00	\$0.00	\$0.00	\$200,728.00
<b>TOTAL EXPENDITURES</b>	<b>\$200,778.00</b>	<b>\$0.00</b>	<b>\$50.00</b>	<b>\$200,728.00</b>

**BALANCE SHEET**  
5/31/2010

**ASSETS:**

Cash	\$633.62			
Investments	\$200,860.74			
		<b>TOTAL ASSETS</b>		<b>\$201,494.36</b>

**LIABILITIES:**

Accounts Payable	\$0.00			
		<b>TOTAL LIABILITIES</b>		<b>\$0.00</b>

**FUND BALANCE:**

Unreserved Fund Balance	\$201,369.31			
Excess Revenue over Expenditures	\$125.05			
		<b>TOTAL FUND BALANCE</b>		<b>\$201,494.36</b>

		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>\$201,494.36</b>
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**ETHEL LINDSTROM FUND**

5/31/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$1,250.00	\$40.66	\$204.94	\$1,045.06
Bequest - Library	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL REVENUES</b>	<b>\$1,250.00</b>	<b>\$40.66</b>	<b>\$204.94</b>	<b>\$1,045.06</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Audit	\$50.00	\$0.00	\$50.00	\$0.00
Transfer to Capital Improvement Fund	\$235,159.00	\$0.00	\$0.00	\$235,159.00
<b>TOTAL EXPENDITURES</b>	<b>\$235,209.00</b>	<b>\$0.00</b>	<b>\$50.00</b>	<b>\$235,159.00</b>

**BALANCE SHEET**  
5/31/2010

**ASSETS:**

Cash	\$71.87			
Investments	\$235,214.80			
		<b>TOTAL ASSETS</b>		<b>\$235,286.67</b>

**LIABILITIES:**

Accounts Payable	\$0.00		
		<b>TOTAL LIABILITIES</b>	<b>\$0.00</b>

**FUND BALANCE:**

Unreserved Fund Balance	\$235,131.73		
Excess Revenue over Expenditures	\$154.94		
		<b>TOTAL FUND BALANCE</b>	<b>\$235,286.67</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$235,286.67</b>

**LIBRARY IMPROVEMENT FUND**

5/31/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$4,000.00	\$228.83	\$1,149.61	\$2,850.39
Contributions	\$0.00	\$200.00	\$7,525.00	-\$7,525.00
<b>TOTAL REVENUES</b>	<b>\$4,000.00</b>	<b>\$428.83</b>	<b>\$8,674.61</b>	<b>-\$4,674.61</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Audit	\$50.00	\$0.00	\$50.00	\$0.00
Transfer to Capital Improvement Fund	\$1,316,048.00	\$0.00	\$0.00	\$1,316,048.00
<b>TOTAL EXPENDITURES</b>	<b>\$1,316,098.00</b>	<b>\$0.00</b>	<b>\$50.00</b>	<b>\$1,316,048.00</b>

**BALANCE SHEET**

5/31/2010

**ASSETS:**

Cash	\$200.00		
Investments	\$1,323,671.94		
		<b>TOTAL ASSETS</b>	<b>\$1,323,871.94</b>

**LIABILITIES:**

Accounts Payable	\$0.00		
		<b>TOTAL LIABILITIES</b>	<b>\$0.00</b>

**FUND BALANCE:**

Unreserved Fund Balance	\$1,315,247.33		
Excess Revenue over Expenditures	\$8,624.61		
		<b>TOTAL FUND BALANCE</b>	<b>\$1,323,871.94</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$1,323,871.94</b>

**CONSERVATION TRUST FUND**

5/31/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
State Contributions	\$130,000.00	\$0.00	\$27,535.80	\$102,464.20
Investment Earnings	\$1,600.00	\$40.33	\$199.60	\$1,400.40
<b>TOTAL REVENUES</b>	<b>\$131,600.00</b>	<b>\$40.33</b>	<b>\$27,735.40</b>	<b>\$103,864.60</b>

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Library Addition	\$0.00	\$0.00	\$0.00	\$0.00
Tennis Court Improvements	\$35,103.00	\$0.00	\$11,480.00	\$23,623.00
Bridge - Pioneer Park	\$60,000.00	\$0.00	\$0.00	\$60,000.00
Softball Field Improvements	\$75,000.00	\$0.00	\$0.00	\$75,000.00
Fence	\$25,000.00	\$0.00	\$0.00	\$25,000.00
Basketball Court Improvements	\$0.00	\$0.00	\$0.00	\$0.00
Playground Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Roof - Security Pavilion	\$0.00	\$0.00	\$0.00	\$0.00
Roof - Restrooms	\$0.00	\$0.00	\$0.00	\$0.00
Security Cameras	\$0.00	\$0.00	\$0.00	\$0.00
Scoreboard	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENDITURES</b>	<b>\$195,103.00</b>	<b>\$0.00</b>	<b>\$11,480.00</b>	<b>\$183,623.00</b>

**BALANCE SHEET**

5/31/2010

<b><u>ASSETS:</u></b>			
Cash	\$0.53		
Investments	\$233,140.20		
		<b>TOTAL ASSETS</b>	<b>\$233,140.73</b>
<b><u>LIABILITIES:</u></b>			
Accounts Payable	\$0.00		
		<b>TOTAL LIABILITIES</b>	<b>\$0.00</b>
<b><u>FUND BALANCE:</u></b>			
Unreserved Fund Balance	\$216,885.33		
Excess Revenue over Expenditures	\$16,255.40		
		<b>TOTAL FUND BALANCE</b>	<b>\$233,140.73</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$233,140.73</b>

**KARL FALCH LIBRARY TRUST FUND**

5/31/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$150.00	\$5.31	\$26.85	\$123.15
<b>TOTAL REVENUES</b>	<b>\$150.00</b>	<b>\$5.31</b>	<b>\$26.85</b>	<b>\$123.15</b>

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Books Purchased	\$1,068.00	\$0.00	\$237.92	\$830.08
Audit	\$50.00	\$0.00	\$50.00	\$0.00
<b>TOTAL EXPENDITURES</b>	<b>\$1,118.00</b>	<b>\$0.00</b>	<b>\$287.92</b>	<b>\$830.08</b>

**BALANCE SHEET**

5/31/2010

<u>ASSETS:</u>				
Cash	\$621.17			
Investments	\$30,952.55			
		<b>TOTAL ASSETS</b>		<b>\$31,573.72</b>
<u>LIABILITIES:</u>				
Accounts Payable	\$0.00			
		<b>TOTAL LIABILITIES</b>		<b>\$0.00</b>
<u>FUND BALANCE:</u>				
Unreserved Fund Balance	\$31,834.79			
Excess Revenue over Expenditures	-\$261.07			
		<b>TOTAL FUND BALANCE</b>		<b>\$31,573.72</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>\$31,573.72</b>

**EMPLOYEE SELF-INSURANCE FUND**

5/31/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$3,500.00	\$110.98	\$559.12	\$2,940.88
Employee Premiums	\$155,172.00	\$18,057.66	\$97,545.77	\$57,626.23
Wellness	\$0.00	\$0.00	\$0.00	\$0.00
City Premiums	\$1,402,488.00	\$89,068.70	\$439,976.26	\$962,511.74

<b>TOTAL REVENUES</b>	<b>\$1,561,160.00</b>	<b>\$107,237.34</b>	<b>\$538,081.15</b>	<b>\$1,023,078.85</b>
<b>EXPENDITURES:</b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Wellness	\$0.00	\$0.00	\$0.00	\$0.00
Premium	\$1,557,660.00	\$109,809.68	\$537,913.77	\$1,019,746.23
Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00
FLEX	\$3,600.00	\$0.00	\$1,206.00	\$2,394.00
Pre-employment Screening	\$7,100.00	\$0.00	\$0.00	\$7,100.00
Audit	\$600.00	\$0.00	\$600.00	\$0.00
Transfer General Fund	\$3,500.00	\$0.00	\$0.00	\$3,500.00
<b>TOTAL EXPENDITURES</b>	<b>\$1,572,460.00</b>	<b>\$109,809.68</b>	<b>\$539,719.77</b>	<b>\$1,032,740.23</b>

**BALANCE SHEET  
5/31/2010**

<b>ASSETS:</b>				
Cash	\$30,681.54			
Due from General Fund	\$5,000.00			
Investments	\$642,009.59			
		<b>TOTAL ASSETS</b>		<b>\$677,691.13</b>
<b>LIABILITIES:</b>				
Accounts Payable	\$0.00			
		<b>TOTAL LIABILITIES</b>		<b>\$0.00</b>
<b>FUND BALANCE:</b>				
Retained Earnings	\$679,329.75			
Excess Revenue over Expenditures	-\$1,638.62			
		<b>TOTAL FUND BALANCE</b>		<b>\$677,691.13</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>\$677,691.13</b>

**SERVICE CENTER FUND**

5/31/2010

<b>REVENUES:</b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$1,500.00	\$58.13	\$283.52	\$1,216.48
Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfer of Reserves	\$387,270.00	\$32,272.00	\$161,360.00	\$225,910.00
Transfer from Capital Improvement	\$44,000.00	\$0.00	\$0.00	\$44,000.00
Transfer for Lease Payment	\$184,680.00	\$15,391.00	\$76,955.00	\$107,725.00
<b>TOTAL REVENUES</b>	<b>\$617,450.00</b>	<b>\$47,721.13</b>	<b>\$238,598.52</b>	<b>\$378,851.48</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Personnel	\$313,627.00	\$22,455.56	\$124,701.01	\$188,925.99
Maintenance & Operation	\$341,962.00	\$45,416.81	\$87,645.37	\$254,316.63
Transfer to General Fund	\$1,500.00	\$0.00	\$0.00	\$1,500.00
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENDITURES</b>	<b>\$657,089.00</b>	<b>\$67,872.37</b>	<b>\$212,346.38</b>	<b>\$444,742.62</b>

**BALANCE SHEET  
5/31/2010**

**ASSETS:**

Cash	\$5,621.51			
Cash - Bank of Cherry Creek	\$452.43			
Investments	\$355,311.90			
Fixed Assets (Net)	\$2,292,769.73			
		<b>TOTAL ASSETS</b>		<b>\$2,654,155.57</b>

**LIABILITIES:**

Accounts Payable	\$195.94			
Unpaid Compensated Absences	\$23,486.06			
Accrued Salaries	\$7,060.83			
Lease Payable	\$1,660,000.00			
Lease Interest Payable	\$6,640.00			
		<b>TOTAL LIABILITIES</b>		<b>\$1,697,382.83</b>

**FUND BALANCE:**

Retained Earnings	\$930,520.60			
Excess Revenue over Expenditures	\$26,252.14			
		<b>TOTAL FUND BALANCE</b>		<b>\$956,772.74</b>

		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>\$2,654,155.57</b>
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**RISK MANAGEMENT FUND**

5/31/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$4,500.00	\$143.32	\$727.55	\$3,772.45
Miscellaneous	\$0.00	\$4,669.00	\$4,669.00	-\$4,669.00
Compensation for Loss	\$5,000.00	\$0.00	\$4,156.26	\$843.74
Transfer of Reserves	\$171,665.00	\$0.00	\$85,834.00	\$85,831.00
Transfer Workers Comp	\$214,631.00	\$0.00	\$107,322.00	\$107,309.00
<b>TOTAL REVENUES</b>	<b>\$395,796.00</b>	<b>\$4,812.32</b>	<b>\$202,708.81</b>	<b>\$193,087.19</b>

<b><u>EXPENDITURES:</u></b>	<b>BUDGETED 2010</b>	<b>EXPENSES CURRENT MO.</b>	<b>EXPENSES TO DATE</b>	<b>BALANCE</b>
Claims Paid	\$60,000.00	\$0.00	\$3,034.00	\$56,966.00
Expense for Workers Comp	\$214,632.00	\$0.00	\$107,316.00	\$107,316.00
Premium Fees	\$171,655.00	\$0.00	\$90,831.23	\$80,823.77
Expense for Unemployment	\$10,000.00	\$0.00	\$6,996.47	\$3,003.53
Materials & Supplies	\$1,200.00	\$474.00	\$150.00	\$1,050.00
Audit	\$560.00	\$0.00	\$560.00	\$0.00
Transfer to General Fund	\$4,500.00	\$0.00	\$0.00	\$4,500.00
<b>TOTAL EXPENDITURES</b>	<b>\$462,547.00</b>	<b>\$474.00</b>	<b>\$208,887.70</b>	<b>\$253,659.30</b>

**BALANCE SHEET  
5/31/2010**

**ASSETS:**

Cash	\$37,405.99		
Investments	\$827,122.01		
		<b>TOTAL ASSETS</b>	<b>\$864,528.00</b>

**LIABILITIES:**

Accounts Payable	\$0.00		
		<b>TOTAL LIABILITIES</b>	<b>\$0.00</b>

**FUND BALANCE:**

Emergency Reserve	\$350,000.00		
Retained Earnings	\$520,706.89		
Excess Revenue over Expenditures	-\$6,178.89		
		<b>TOTAL FUND BALANCE</b>	<b>\$864,528.00</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$864,528.00</b>

**CAPITAL EQUIPMENT FUND**

5/31/2010

<b><u>REVENUES:</u></b>	<b>BUDGETED 2010</b>	<b>COLLECTIONS CURRENT MO.</b>	<b>COLLECTIONS TO DATE</b>	<b>BALANCE</b>
Investment Earnings	\$2,400.00	\$105.07	\$562.35	\$1,837.65
Sale of Assets	\$0.00	\$0.00	\$3,550.00	-\$3,550.00
Transfer of Reserves	\$554,475.00	\$46,208.00	\$231,040.00	\$323,435.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
Donations	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL REVENUES</b>	<b>\$556,875.00</b>	<b>\$46,313.07</b>	<b>\$235,152.35</b>	<b>\$321,722.65</b>

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	\$865.00	\$865.00	\$865.00	\$0.00
Police Equipment	\$97,190.00	\$0.00	\$79,535.04	\$17,654.96
Dispatch Equipment	\$9,000.00	\$0.00	\$7,536.00	
Fire Equipment	\$75,000.00	\$0.00	\$0.00	\$75,000.00
Public Works Equipment	\$107,500.00	\$18,045.00	\$37,591.42	\$69,908.58
Parks, Lib & Rec Equipment	\$70,901.00	\$0.00	\$70,642.75	\$258.25
Non-Dept Equipment	\$41,525.00	\$0.00	\$7,104.00	\$34,421.00
<b>TOTAL EXPENDITURES</b>	<b>\$401,981.00</b>	<b>\$18,910.00</b>	<b>\$203,274.21</b>	<b>\$198,706.79</b>

### BALANCE SHEET

5/31/2010

Cash	\$34,572.03		
Investments	\$625,156.16		
Fixed Assets (Net)	\$1,880,255.86		
		<b>TOTAL ASSETS</b>	<b>\$2,539,984.05</b>
<b>LIABILITIES:</b>			
Accounts Payable	\$0.00		
Lease Payable	\$249,009.51		
Lease Interest Payable	\$6,100.74		
		<b>TOTAL LIABILITIES</b>	<b>\$255,110.25</b>
<b>FUND BALANCE:</b>			
Retained Earnings	\$2,252,995.66		
Excess Revenue over Expenditures	\$31,878.14		
		<b>TOTAL FUND BALANCE</b>	<b>\$2,284,873.80</b>
		<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$2,539,984.05</b>

### CAPITAL IMPROVEMENT FUND

5/31/2010

<u>REVENUES:</u>	BUDGETED 2010	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	\$6,000.00	\$146.93	\$716.06	\$5,283.94
Misc. Income	\$0.00	\$73.56	\$149.36	-\$149.36
Rents From Land	\$44,977.00	\$3,107.45	\$23,220.84	\$21,756.16
Grants	\$783,611.00	\$30,411.18	\$30,411.18	\$753,199.82
Donations	\$49,330.00	\$0.00	\$24,330.10	\$24,999.90
Communication Building	\$0.00	\$0.00	\$10,000.00	-\$10,000.00
Donation - Museum Building	\$0.00	\$0.00	\$200,000.00	-\$200,000.00

Donation - Museum Exhibits	\$0.00	\$0.00	\$50,000.00	-\$50,000.00
Transfer from Elna Anderson Fund	\$200,728.00	\$0.00	\$0.00	\$200,728.00
Transfer from Ethel Lindstrom Fund	\$235,159.00	\$0.00	\$0.00	\$235,159.00
Transfer from Library Improv Fund	\$1,316,048.00	\$0.00	\$0.00	\$1,316,048.00
<b>TOTAL REVENUES</b>	<b>\$2,635,853.00</b>	<b>\$33,739.12</b>	<b>\$338,827.54</b>	<b>\$2,297,025.46</b>

<u>EXPENDITURES:</u>	BUDGETED 2010	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Museum Building	\$0.00	\$0.00	\$0.00	\$0.00
Museum Exhibits	\$0.00	\$0.00	\$325.00	-\$325.00
Library Addition	\$2,299,350.00	\$168,705.49	\$208,076.51	\$2,091,273.49
Elm Street Park	\$0.00	\$0.00	\$0.00	\$0.00
Tennis Court Improvements	\$0.00	\$10,102.78	\$10,102.78	-\$10,102.78
Building Improvements - Comm Bldg	\$218,458.00	\$4,300.00	\$190,625.39	\$27,832.61
Audit	\$510.00	\$510.00	\$510.00	\$0.00
Transfer to Service Center	\$44,000.00	\$0.00	\$0.00	\$44,000.00
<b>TOTAL EXPENDITURES</b>	<b>\$2,562,318.00</b>	<b>\$183,618.27</b>	<b>\$409,639.68</b>	<b>\$2,152,678.32</b>

**BALANCE SHEET  
5/31/2010**

**ASSETS:**

Cash	\$52,524.60
Accounts Receivable	\$33,579.17
Investments	\$517,803.11
Investment - Communication Bldg	\$1.00
Investment - Museum Building	\$200,087.75
Investment - Museum Exhibits	\$50,022.03

**TOTAL ASSETS** **\$854,017.66**

**LIABILITIES:**

Accounts Payable	\$54,999.27
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**TOTAL LIABILITIES** **\$54,999.27**

**FUND BALANCE:**

Unreserved Fund Balance	\$869,830.53
Excess Revenue over Expenditures	-\$70,812.14

**TOTAL FUND BALANCE** **\$799,018.39**

**TOTAL LIABILITIES  
& FUND BALANCE** **\$854,017.66**

## PERSONNEL/HR DEPARTMENT

### MAY 2010 MONTHLY REPORT

The following is a partial list of activities in which the Personnel/HR Department participated in during the month of May 2010.

**CDL TESTING** – A CDL Random Drug test was conducted during the month of May.

**WORKERS' COMPENSATION** – The City continues to work on all injury cases that are presented for on-the-job injuries. During the month of May, there were six claims reported by employees.

#### **JOB OPPORTUNITIES** –

- PLR Director position – first review of applicants started on May 25
- Library Assistant I applications were reviewed and interviews set
- Wastewater Lab Technician applications are being reviewed
- Public Safety Dispatcher (32-hour) applications are being accepted and reviewed upon receipt
- Firefighter position was opened and applications are being received.

#### **UPS COORDINATOR** –

<b>UPS CLIENTS</b>		
	<b>MONTH</b>	<b>YEAR TO DATE</b>
<b>Total clients for the month of May</b>	38	250
<b>Total City clients</b>	25	157
<b>City clients that worked</b>	16	82
<b>New City Clients during May</b>	5	40
<b>City Clients cases closed during May</b>	14	58
<b>Total hours assigned to City clients</b>	680	4251
<b>Total hours worked by City Clients</b>	284	1196

**PERSONNEL BOARD** – The Personnel Board did not meet in May.

#### **MISCELLANEOUS ACTIVITIES**

- Job descriptions are in the process of revision for several positions.
- HR monitored CIRSA webinar "Liability Issues for Public Officials" on May 26. One member of PW Board attended; two members of PLR Board attended; one member of Personnel Board attended; one member of Planning Commission attended and five members of City Council attended. City Manager also attended the webinar.
- Workers' Compensation and Property/Casualty applications were reviewed and completed for 2011.
- Ann Peterson, ProCom, audited the CDL Random drug test files. A few minor issues were discussed but the files were in acceptable form if audited by DOT.
- County Health Pool Benefit Administrator presented training and information on City's health insurance plan on May 4.

<b>Department</b>	<b>Hours</b>	<b>Fees</b>	<b>Expenses</b>
<b>City Attorney</b>	5.00	\$0.00	\$113.85
<b>City Manager</b>	6.00	\$0.00	\$0.00
<b>Finance</b>	48.00	\$609.00	\$1,118.93
<b>Fire</b>	224.25	\$0.00	\$0.00
<b>Municipal Court</b>	5.00	\$0.00	\$0.00
<b>P.L.R.</b>	146.00	\$1,107.71	\$0.00
<b>Personnel</b>	2.00	\$0.00	\$0.00
<b>Police Department</b>	211.75	\$495.00	\$776.96
<b>Public Works</b>	66.00	\$240.00	\$0.00
<b>This Month's Total</b>	<b>714.00</b>	<b>\$2,451.71</b>	<b>\$2,009.74</b>
<b>Previous Total</b>	<b>3438.25</b>	<b>\$4,117.35</b>	<b>\$7,309.08</b>
<b>Year-to-Date Total</b>	<b>4152.25</b>	<b>\$6,569.06</b>	<b>\$9,318.82</b>

## MUNICIPAL COURT

### MAY 2010 MONTHLY REPORT

DESCRIPTION	May 2010	May 2009	May Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
<b>ARRAIGNMENTS</b>	56	76	-26%	348	356	-2%	384	-9%
<b>JUVENILE CASES</b>	7	20	-65%	38	69	-45%	70	-46%
TRAFFIC		1	-100%	1	3	-67%	4	-76%
NO INSURANCE	1			2	2		1	150%
NO SEAT BELT	1	1		2	1	100%	1	233%
SPEEDING		2	-100%	2	3	-33%	1	100%
UNDERAGE POSS OF TOBACCO				2	1	100%	5	-63%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA		6	-100%	2	10	-80%	9	-77%
THEFT		1	-100%	6	7	-14%	7	-17%
DISTURBING THE PEACE/NOISES	1	1		2	11	-82%	6	-67%
Resisting Arrest/Failing Comply w/Lawful Order					1	-100%	1	-100%
INJURING/DEFACING PROPERTY	1			3	2	50%	3	
TRESPASSING	2			4	8	-50%	4	5%
UNDERAGE POSS/CONS ALCOHOL/PROCURE		8	-100%	7	14	-50%	19	-64%
CURFEW FOR MINORS					2	-100%	4	-100%
OTHER	1			5	4	25%	4	19%
<b>ADULT CASES</b>	49	56	-13%	310	287	8%	314	-1%
TRAFFIC	3	12	-75%	30	42	-29%	32	-6%
NO INSURANCE	10	2	400%	45	8	463%	16	174%
NO SEAT BELT	3	11	-73%	33	49	-33%	42	-21%
SPEEDING	4	4		39	53	-26%	44	-12%
PARKING	9	5	80%	40	34	18%	36	12%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA	8	3	167%	35	20	75%	19	88%
THEFT		3	-100%	13	14	-7%	13	3%
DISTURBING THE PEACE/NOISES	2			11	11		11	2%
Resisting Arrest/Filing Comply w/Lawful Order	1			1			3	-62%
INJURING/DEFACING PROPERTY				1	1		2	-50%
TRESPASSING	4			7	1	600%	10	-30%
UNDERAGE POSS/CONS ALCOHOL	2	11	-82%	32	39	-18%	41	-22%
SALE / PROCUREMENT / OPEN CONTAINER	2			2			3	-29%
OTHER		2	-100%	7	5	40%	14	-50%
ANIMAL		3	-100%	13	10	30%	26	-50%
NUISANCES	1			1			14	-93%
JUVENILE ARR'S FOUND GUILTY	6	16	-63%	28	54	-48%	40	-30%
JUVENILE ARR'S DISMISSED				3	6	-50%	13	-77%
JUVENILES PLACED ON PROB/DJ/UPS	5	16	-69%	22	52	-58%	43	-49%
JUVENILE VIOLS OF PROB/DJ/UPS	1	3	-67%	1	9	-89%	7	-86%
JUVENILE FTA/PWL							26	-100%
ADULT ARR'S FOUND GUILTY	19	27	-30%	140	150	-7%	130	7%
ADULT ARR'S DISMISSED	9	2	350%	48	17	182%	50	-5%
ADULTS PLACED ON PROB/DJ/UPS	9	12	-25%	58	50	16%	56	4%
ADULT VIOLS OF PROB/DJ/UPS				2	2		8	-75%
ADULT FTA/PWL	6	5	20%	24	24		66	-64%

DESCRIPTION	May 2010	May 2009	May Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
FINE EXTENSIONS	25	41	-39%	186	163	14%	232	-20%
CONTINUANCE/SET FOR TRIALS/ETC	7	19	-63%	53	93	-43%	96	-45%
CASES REVIEWED	27	45	-40%	228	266	-14%	235	-3%
TRIALS FOUND GUILTY	6	6		25	23	9%	28	-11%
TRIALS FOUND NOT GUILTY				2			168	-99%
TRIALS DISMISSED	1	4	-75%	6	7	-14%	35	-83%
NEW CHARGES PROCESSED	163			796	516	54%	589	35%
NEW WARRANTS	20	23	-13%	93	112	-17%	114	-19%
DAYS JUVENILES SENT TO DETENTION		7	-100%	6	13	-54%	91	-93%
DAYS ADULTS SENT TO JAIL	10	10		27	50	-46%	86	-69%
PAID TICKETS	80	117	-32%	424	496	-15%	467	-9%
PAID WITH AUTO POINT REDUCTION	21	31	-32%	121	118	3%	130	-7%
PAID AS REGULAR TICKET	59	86	-31%	303	378	-20%	304	0%
FROM PWL TO WARRANT	1	2	-50%	4	2	100%	3	43%

## **POLICE DEPARTMENT**

### **MAY 2010 MONTHLY REPORT**

During May, 2010, the police department responded to 1,255 calls for service, a 14 percent decrease from the 1,456 calls for service responded to in May 2009. The year-to-date calls for service at the end of May were 5,851, a seven percent decrease from the 6,277 calls reported at the end of May, 2009.

Officers responded to 16 traffic accidents during the month of May, which is 16 percent less than the 19 traffic accidents responded to in May 2009. Through the end of May, officers have responded to 91 traffic accidents, which is a 6 percent decrease from the 97 accidents covered during the same time period last year.

Officers issued 169 penalty assessment tickets during May 2010, which is a 23 percent decrease from the 220 penalty assessments issued in May 2009. Officers also issued 345 warnings during the month, a 10 percent decrease from the 383 warnings issued in May of 2009. Officers made 11 DUI arrests during May, which were 3 more than the 9 issued in May 2009.

Criminal offenses reported to the department numbered 104, which was a 34 percent decrease from the 158 reported criminal offenses in May 2009. Among the criminal offenses reported were three sexual assaults, nine assaults, eight burglaries, twenty-three thefts, and seventeen vandalisms. The value of the property stolen in May 2010 was \$40,857 and \$6,545 was recovered. Officers arrested 48 adults and 11 juveniles, for a total of 59 arrests in May 2010. This was 19 percent less or 11 less arrests made over the total of 70 arrests made in May 2009.

In May, the Youth Services Division received 24 youth referrals (15 male and 9 female). Youth referrals were received from the following: 19 from the Sterling Police Department, 3 from District Court and 2 from a school.

Officers responded to 5 calls at local liquor establishments, five less than the 10 calls responded to in May of 2009.

Sterling Police Officers and staff completed 214.15 hours of training during the month of May 2010. Year-to-date, employees have attended more than 2,137.40 hours of training.

DESCRIPTION	May 2010	May 2009	May Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
ACTIVITIES								
CALLS for SERVICE								
CITY OF STERLING	1,255	1,456	-14%	5,851	6,277	-7%	6,220	-6%
MOTOR VEHICLE ACCIDENTS	16	19	-16%	91	97	-6%	118	-23%
CRIMINAL OFFENSES	104	158	-34%	553	604	-8%	526	5%
GROUP "A" OFFENSES	71	78	-9%	363	351	3%	330	10%
GROUP "B" OFFENSES	33	80	-59%	190	253	-25%	196	-3%
VANDALISM	17	13	31%	61	65	-6%	58	4%
ARRESTS								
ADULTS	48	57	-16%	296	269	10%	308	-4%
JUVENILES	11	13	-15%	46	63	-27%	60	-23%
PROPERTY								
STOLEN	\$40,857	\$98,948	-59%	\$222,788	\$183,174	22%	\$159,761	39%
RECOVERED	\$6,545	\$80,340	-92%	\$85,757	\$106,593	-20%	\$48,923	75%
MUNICIPAL CHARGES								
PA'S	169	220	-23%	585	653	-10%	650	-10%
CRIMINAL CHARGES	19	25	-24%	104	127	-18%	151	-31%
WARNINGS	345	383	-10%	1,698	1,638	4%	1,200	41%
STATE CHARGES								
TRAFFIC	50	63	-21%	204	270	-24%	243	-16%
DUI'S	11	9	22%	36	31	16%	45	-20%
CRIMINAL CHARGES	21	29	-28%	153	166	-8%	167	-9%
YOUTH SERVICES								
NUMBER OF REFERRALS								
MALE	15	18	-17%	66	87	-24%	78	-15%
FEMALE	9	8	13%	44	47	-6%	49	-9%
TOTAL	24	26	-8%	110	134	-18%	126	-13%
REFERRING SOURCE								
STERLING POLICE DEPARTMENT	19	21	-10%	98	111	-12%	111	-12%
LOGAN COUNTY SHERIFF'S OFFICE		2	-100%	1	6	-83%	5	-81%
DISTRICT COURT	3			3	5	-40%	2	50%
STATE PATROL/OTHER JURISDICTION		2	-100%		2	-100%	1	-100%
PARENT/SELF				1	2	-50%	3	-62%
SCHOOL	2	1	100%	7	8	-13%	4	84%

# STERLING FIRE DEPARTMENT

## MAY 2010 MONTHLY REPORT

### OPERATIONS

Chief Vogel:

- Attended Volunteer training.
- Attended Safety meeting.
- Attended Command Staff meeting.
- Attended 800 MHz radio meeting.
- Attended meeting with mentor.
- Worked on the Community Wildfire Protection Plan for our area.
- Attended the Rural Fire Protection District meeting.

Staff conducted hydrant flow test for the new Library addition.

Staff submitted an Aid to Firefighters grant for a new tender.

Filled one SCBA bottle for the Department of Correction.

The Fire Department meeting room was utilized 12 times by various individuals and organizations.

10 controlled burns were phoned into the fire department during the month of May.

### TRAINING

- Norlan Hall of the Colorado State Forestry conducted a training session on Wildland fires.
- The SFD/NJC Firefighter II class was concluded,

### MAINTENANCE

- Several air packs were flow tested.
- Engine 12 received new brakes and tires.
- New batteries were installed in Squad 14.

### OTHER

- Staff continues to make preparations for the Colorado State Firefighters Assoc. State Convention to be held in Sterling June 21 - 25th.
- Two students with the Sterling High School HOSA program rode along with Sterling Fire.
- Staff participated in the NJC Water Festival.

### MAJOR INCIDENTS

- Transformer fire on MacGregor Road.
- Smoke in building on North 3<sup>rd</sup> Avenue.
- Shed fire on County Road 30.
- Stove fire on Hamilton Street.
- Auto accident on Interstate 76.
- Smoke in building on North 4<sup>th</sup> Street.

DESCRIPTION	MAY 2010	MAY 2009	MAY Change	YTD 2010	YTD 2009	YTD Change	5yr YTD AVG	5yr YTD Change
<b>FIRES</b>								
City	2	3	-33.3%	12	15	-20.0%	2.4	525.0%
Rural	2	6	-66.7%	20	29	-31.0%	8.6	237.2%
Total	4	9	-55.6%	32	44	-27.3%	11	300.0%
<b>EMS/RESCUE</b>								
City	60	57	5.3%	327	327	0.0%	62.8	420.7%
Rural	15	16	-6.3%	55	71	-22.5%	15.8	349.4%
Total	75	73	2.7%	382	398	-4.0%	78.6	406.4%
<b>HAZARDOUS CONDITION</b>								
City	8	8	0.0%	48	42	14.3%	11.6	262.1%
Rural	3	1	200.0%	12	10	20.0%	2.6	284.6%
Total	11	9	22.2%	60	52	15.4%	14.2	266.2%
<b>TOTAL 911 CALLS FOR SERVICE</b>								
City	79	80	-1.3%	439	435	0.9%	88.6	391.0%
Rural	22	32	-31.3%	98	143	-31.5%	33	333.3%
Total	101	112	-9.8%	537	578	-7.1%	121.6	375.3%
<b>AVERAGE RESPONSE TIME</b>								
City	3.6	4.6	-21.7%	22.8	22.6	0.9%	4.1	451.2%
Rural	11.3	11.4	-0.9%	59.5	53.9	10.4%	10.8	399.1%
Overall	5.4	7.2	-25.0%	30.7	31.1	-1.3%	6.2	401.6%
<b>GENERAL ALARMS</b>								
Total General Alarms	4	6	-33.3%	19	22	-13.6%	5	340.0%
Average Number of Firefighters	9	12.3	-26.8%	13.97	12.9	8.3%	13.3	-3.0%
<b>BUILDING FIRES</b>								
Total Building Fires	1	2	-50.0%	7	6	16.7%	1.2	400.0%
Fires Confined to Room of Origin	0	2	-100.0%	1	6	-83.3%	0.6	900.0%
<b>TRAINING HOURS</b>								
Career Hours	287.5	238.5	20.5%	1764	1337.5	31.9%	228.5	485.3%
Volunteer Hours	65.75	22.75	189.0%	249.25	361	-31.0%	69.7	417.9%
Total Hours	352.3	261.25	34.8%	2013.3	1697.8	18.6%	298	469.7%
Average Career Hours	19.17	16	19.8%	117.61	89.23	31.8%	15.3	483.2%
Average Volunteer Hours	4.38	2	119.0%	17.72	29.2	-39.3%	4.7	521.3%
<b>FIRE INSPECTIONS</b>								
New Inspections	29	46	-37.0%	199	321	-38.0%	53	505.7%
Re-Inspections	14	12	16.7%	83	144	-42.4%	18.6	674.2%
Total Inspections	43	58	-25.9%	282	465	-39.4%	71.6	549.4%
<b>HYDRANT INSPECTIONS</b>								
	45	106	-57.5%	45	106	-57.5%	34.8	204.6%

# PUBLIC WORKS DEPARTMENT

## MAY 2010 MONTHLY REPORT

The citizens of Sterling enjoyed a variety of weather throughout the month of May with a high temperature of 95° recorded at the water stations on the 27th. Evening temperatures also fluctuated similarly with a low of the month being 29° on the evening of the 1st and a high evening low of 61° recorded on the 28th. The station located east of Sterling recorded a total precipitation of 1.85" for the month. However, at Sterling Municipal Airport there was a total of 2.80" recorded in the month of May.

### MONTHLY CLIMATOLOGICAL SUMMARY for MAY, 2010

NAME: Sterling Mun.    CITY: Sterling    STATE: Colorado  
 ELEV: 4038    LAT: 40 37 17.79420    LONG: 103 15 59.6633

#### TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1	48.2	64.2	3:30p	28.4	3:00a	38.7	1.3	0.00	8.3	42.0	8:30p	W
2	49.2	67.6	1:30p	34.4	6:00a	34.0	6.0	0.00	6.7	35.0	2:00p	N
3	53.1	75.1	2:30p	30.5	5:30a	32.2	7.8	0.00	8.4	37.0	8:30a	WSW
4	55.5	73.8	10:30a	33.9	5:00a	31.1	8.9	0.00	15.9	52.0	5:00p	NNW
5	53.8	73.4	2:00p	37.2	5:30a	29.7	10.3	0.00	8.8	37.0	2:30a	ENE
6	49.9	68.5	2:00p	36.0	5:30a	32.8	7.3	0.00	10.7	36.0	2:30a	N
7	42.5	57.0	4:00p	28.4	12:00m	42.3	0.0	0.00	12.1	36.0	3:00p	NW
8	48.4	70.2	2:30p	25.7	4:30a	37.1	2.9	0.00	7.8	40.0	1:30p	SE
9	59.1	84.9	3:30p	35.1	5:30a	25.0	15.0	0.00	6.8	43.0	12:00m	SE
10	52.9	70.7	2:30p	42.1	11:00p	28.6	11.4	0.04	8.8	37.0	5:30p	ENE
11	44.1	51.2	1:00p	33.9	12:00m	42.4	0.0	0.58	9.3	38.0	9:00p	NE
12	36.9	47.9	7:00p	30.7	12:00m	45.7	0.0	0.14	8.9	21.0	1:30a	N
13	45.6	65.1	6:30p	30.5	1:00a	37.2	2.8	0.00	7.5	32.0	12:00p	WNW
14	53.0	66.7	10:30a	42.1	4:30a	30.6	9.4	0.06	4.7	29.0	10:00a	SE
15	52.8	67.6	2:30p	46.3	11:00p	28.1	11.9	1.17	6.2	26.0	12:00p	ESE
16	53.9	69.2	6:30p	44.5	12:00m	28.2	11.8	0.01	5.9	19.0	3:00p	NW
17	62.6	83.6	3:30p	41.2	3:00a	22.6	17.4	0.00	5.3	28.0	11:00p	ESE
18	60.4	81.9	2:30p	47.6	4:00a	20.3	19.8	0.50	10.5	37.0	5:30p	ESE
19	56.1	76.7	1:00p	47.2	5:30a	23.1	16.9	0.19	3.1	25.0	3:30p	ENE
20	58.6	78.9	6:30p	48.1	12:00m	21.5	18.5	0.07	2.8	12.0	2:00p	ENE
21	64.4	82.1	6:30p	44.1	5:30a	21.9	18.1	0.00	8.8	37.0	11:00p	SE
22	69.1	93.6	3:00p	47.2	4:00a	14.6	25.4	0.00	14.8	51.0	5:30p	S
23	64.7	86.3	6:30p	40.3	4:30a	21.7	18.3	0.00	7.9	42.0	10:00p	ENE
24	66.9	84.0	11:00a	40.6	11:00p	22.7	17.3	0.04	21.5	77.0	2:00p	SSE
25	38.7	44.0	2:00a	35.4	5:00a	0.0	0.0	0.00	2.2	22.0	1:30a	SSW
26												
27												
28												
29												
30												
31												
-----												
	53.6	93.6	22	25.7	8	711.9	258.5	2.80	8.5	77.0	24	N

Max >= 90.0: 1  
 Max <= 32.0: 0  
 Min <= 32.0: 6  
 Min <= 0.0: 0  
 Max Rain: 1.17 ON 5/15/10  
 Days of Rain: 9 (>.01 in) 5 (>.1 in) 1 (>1 in)  
 Heat Base: 85.0 Cool Base: 45.0 Method: (High + Low) / 2

## **STREET/SANITATION DIVISIONS**

The resources spent sweeping City streets is down with 470 blocks being swept throughout the month compared to a year ago. However, the division also expended 138 tons of granular base grading 221 blocks of alleys and 112 blocks of streets throughout the City. The division expended 95 tons of hot bituminous mix in pothole repair.

The division replaced 17 traffic control signs, installed 19 new signs, and removed 19 traffic control signs throughout the City.

The division expended 28 gallons of paint during the month painting parking, 9 gallons of paint painting crosswalks, 10 gallons painting curbs, and 4 gallons painting lanes.

The sanitation division collected 40 tons of loose trash throughout the month. However, they collected 644 tons of compacted trash. This compacted trash is a 7% decrease compared to a year ago. Under time and material removals there were 0 tons this month. The division furthermore disposed of 68 tons of street sweepings and/or miscellaneous debris from the Service Center throughout the month.

DESCRIPTION	May 2010	May 2009	May Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
<b>STREET MAINTENANCE</b>								
Streets Swept (Blocks)	470	681	-31%	2,203	3,171	-31%	3,414	-35%
Streets Swept (Intersections)							1	-100%
Sweeper Water-Dust Control (Gals)	7,060	6,810	4%	31,730	45,360	-30%	35,974	-12%
Flushing Streets (Gals)							100	-100%
Gravel/ABC-Alleys (Tons)	138	72	93%	487	72	581%	132	270%
Gravel/ABC-Streets (Tons)				12	135	-91%	276	-96%
Grading Alleys (Blocks)	221	53	317%	594	610	-3%	569	4%
Grading Streets (Blocks)	112	12	833%	336	509	-34%	380	-12%
Grade Parking Lots (Blocks)							4	-100%
Excavate Sub-base (Cu Yds)		30	-100%	69	142	-52%	559	-88%
Excavate Asphalt (Tons)	101	120	-15%	182	171	6%	335	-46%
Excavate Concrete (Tons)		95	-100%	27	95	-71%	60	-55%
Structure Backfill (Tons)		53	-100%	45	344	-87%	574	-92%
Backfill-Pit Run & Yard Stock Dirt (Cu Yds)		408	-100%	337	408	-17%	688	-51%
Hot Bituminous Mix (Tons)	95	278	-66%	216	364	-41%	277	-22%
Emulsion/Tack Oil (Gals)		55	-100%		75	-100%	15	-100%
Cold Mix-Asphalt (Tons)				8	2,400	-100%	492	-98%
Catchbasins - Altosid Briquets							64	-100%
Catchbasins Cleaned (Each)	929	119	681%	1,393	819	70%	1,049	33%
Painting-Parking (Gals)	28			53			22	146%
Painting-Crosswalks (Gals)	9			36			1	7100%
Painting-Curbs (Gals)	10			10			12	-16%
Painting-Symbols (Gals)							1	-100%
Painting-Lanes(Gals)	4			4			6	-37%
<b>SIGN MAINTENANCE</b>								
Traffic Control-Repair (Each)				3	18	-83%	13	-77%
Traffic Control-Replace (Each)	17			87	114	-24%	55	58%
Traffic Control-Install (Each)	19	4	375%	112	132	-15%	66	70%

Traffic Control-Remove (Each)	19			110	114	-4%	49	125%
Street Name-Repair (Each)				1	4	-75%	6	-84%
Street Name-Replace (Each)		4	-100%	204	78	162%	18	1009%
Street Name-Install (Each)		1	-100%	204	77	165%	39	418%
Delineators-Repair & Replace (Each)	3	2	50%	3	14	-79%	9	-67%
<b>SNOW/ICE CONTROL</b>								
Snow Removal (Loads)				239	11	2073%	594	-60%
Salt/Sand Mix Material (Tons)				161	216	-25%	264	-39%
Plowed/Sanded Streets (Miles)				1,556	2,536	-39%	2,207	-29%
<b>SANITATION</b>								
Loose Trash/Debris Collection:WO (Tons)	40	35	14%	869	364	139%	400	117%
Compacted Trash Collection (Tons)	644	691	-7%	2,197	2,182	1%	2,276	-3%
Alley Debris/Trash Removal: T & M (Tons)							10	-100%
Yard: Sweepings + Misc Debris (Tons)	68	1	6760%	470	640	-27%	796	-41%
Container Repairs-90 Rollouts (Each)	34	41	-17%	107	146	-27%	139	-23%
Container Repairs-Dumpsters (Each)	41	30	37%	254	151	68%	156	63%
Level Dumpsters - Gravel Base Pad							12	-100%
Weed Control-Mowing (Hours)	40			40			22	82%
Weed Control-Burning (Hours)							1	-100%
<b>MATERIAL PROCESSING</b>								
Haul Materials from Airport Pit (Cu Yds)							281	-100%
Haul Sand from Logan County Landfill				20			80	-75%
Haul Materials from Vendor Yard (Tons)	215	120	79%	702	305	131%	894	-22%
Haul Materials from Project Site (Cu Yds)	83	1,784	-95%				149	-100%
Haul Pulverized Asphalt/Millings (Cu Yds)	232	204	14%	687	274	151%	474	45%
<b>MISCELLANEOUS</b>								
Haul Rip Rap Materials--Concrete		20	-100%				44	-100%
Crack Sealing (#'s per day)				20,310	29,334	-31%	15,005	35%

## **WATER/SEWER DIVISION**

The water division produced 88,342,200 gallons, a 24% decrease compared to May a year ago, and a 27% decrease in hours logged. Furthermore the division responded to 426 requests for locates throughout the month. The meter reader read 4,596 meters resulting in 41 turn-offs for delinquent payment and also 43 investigations for high usage. The division continued the testing regime necessary for the health department regulations, responded to 53 and cleared 53 SCADA alarms at the time of reporting.

The sewer division cleaned 1,200 feet of sewer line throughout the month. This division responded to 426 requests for locates.



<b>MISCELLANEOUS - OTHER</b>								
Concrete Blocks Built (No.)								
Water Main Leak Detection (Feet)	40			40				
<b>METER SECTION</b>								
<b>METERS (No.)</b>								
Meters Read	4,596	4,764	-4%	23,172	22,244	4%	21,140	10%
Meter Turn-offs (for repair)	9	11	-18%	72	51	41%	66	8%
Meter Turn-offs (delinquent)	41	41		297	295	1%	267	11%
Meter Turn-ons (all)	60	66	-9%	374	354	6%	317	18%
<b>METER MAINTENANCE (No.)</b>								
Meters Repaired - In House							11	-100%
Meters Repaired - In Field				16	1	1500%	12	29%
Meters Repaired - Manufacturer								
<b>METER INVESTIGATIONS (No.)</b>							1	-100%
Zero Consumption							9	-100%
High Usage	43	41	5%	232	130	78%	158	47%
Leaking in Meter Pit							2	-100%
<b>METER PIT MAINTENANCE (No.)</b>								
Curb Stops Repaired								
<b>METER PIT INSTALLATION (No.)</b>								
Meter Pits Installed							0	-100%
<b>MISCELLANEOUS - OTHER (No.)</b>								
Concrete Risers Manufactured								
Meter Pits Manufactured								
<b>OPERATIONS SECTION</b>								
<b>WELL METERS (No.)</b>								
Well Meters Read	14	18	-22%	79	76	4%	181	-56%
Park Meters Read	27	22	23%	116	94	23%	85	36%
<b>WELL HOUSE MAINTENANCE (No.)</b>								
Motors Checked	403	403		1,963	1,963		2,009	-2%
Well Building Security Checked	651	651		3,171	3,171		2,044	55%
<b>WELL MAINTENANCE (No.)</b>								
Well GPM Check							2	-100%
Well Check for Sand		9	-100%		9	-100%	7	-100%
Well Static Level		13	-100%		52	-100%	15	-100%
Well Draw Down		13	-100%		52	-100%	11	-100%
Well Air Check	15	9	67%	60	9	567%	18	230%
<b>GROUND STORAGE TANKS (No.)</b>								
7.5 MG Tank Checked	62	31	100%	302	152	99%	183	65%
7.5 MG Tank Level Checked	62	31	100%	302	152	99%	183	65%
2.0 MG Tank Checked	62	31	100%	302	152	99%	183	65%
2.0 MG Tank Level Checked	62	31	100%	302	152	99%	183	65%
Security Checks	62	31	100%	302	152	99%	257	17%
<b>ELEVATED STORAGE TANKS (No.)</b>								
0.25 MG North Checked	93	107	-13%	453	264	72%	340	33%
0.25 MG North Level Checked	93	107	-13%	453	264	72%	340	33%
0.25 MG South Checked	93	107	-13%	453	264	72%	341	33%
0.25 MG South Level Checked	93	107	-13%	453	264	72%	343	32%

Security Checks	186	107	74%	906	264	243%	520	74%
<b>WATER QUALITY TESTING (No.)</b>								
Well Samples Taken					19	-100%	6	-100%
Distribution Samples Taken					13	-100%	21	-100%
Chlorine Samples Taken	39	31	26%	229	177	29%	266	-14%
Bacteriological Samples Taken	8	7	14%	63	60	5%	74	-14%
Other - Samples taken		4	-100%	197	43	358%	15	1213%
<b>SCADA SYSTEM (No.)</b>								
SCADA Alarms	53	13	308%	175	95	84%	124	41%
SCADA Alarms Cleared	53	12	342%	175	94	86%	123	43%
<b>DISINFECTION (No.)</b>								
Chlorine Bottles Picked Up	12	8	50%	53	42	26%	43	23%
Chlorine Bottles Returned	12	8	50%	49	42	17%	43	13%
<b>POTABLE WELLS</b>								
<b>WELLS PUMPED</b>								
Hours	3,118	4,293	-27%	11,274	13,382	-16%	13,806	-18%
Gallons	88,342	115,635	-24%	321,608	348,013	-8%	393,124	-18%
Call Customer By Phone							4	-100%

DESCRIPTION	May 2010	May 2009	May Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
<b>SANITARY SECTION</b>								
<b>Sewer Service Installed (No.)</b>							2	-100%
Sewer Service Installed (No.) 4"							1	-100%
Sewer Service Installed (No.) 6" & larger								
Sewer Service Taps Installed (No.) all							1	-100%
Sewer Service Inspected (No.)				1	1		0	150%
Sewer Service Repaired (No.)		3	-100%	1	3	-67%	2	-50%
<b>Sewer Lines Installed (Ft.)</b>								
Sewer Lines Installed (Ft.) 6"								
Sewer Lines Installed (Ft.) 8"	900			900				
Sewer Lines Installed (Ft.) 10"								
Sewer Lines Installed (Ft.) 12" & larger								
<b>Sewer Lines Replaced (Ft.) 4"</b>								
Sewer Lines Replaced -6" (Ft)							8	-100%
Sewer Lines Replaced -8" (Ft)							740	-100%
Sewer Lines Replaced -10" (Ft)					8	-100%	3	-100%
Sewer Lines Replaced-12" & larger (Ft)								
Sanitary Sewer Relined-all sizes (Ft)								
<b>Sewer Lines Cleaned (Ft.) 4"</b>								
Sewer Lines Cleaned (Ft.) 6"				300	350	-14%	863	-65%
Sewer Lines Cleaned (Ft.) 8"	1,200	1,300	-8%	6,300	7,925	-21%	15,386	-59%
Sewer Lines Cleaned (Ft.) 10"				5,400	1,378	292%	5,632	-4%
Sewer Lines Cleaned (Ft.) 12" & larger				1,100	5,206	-79%	2,271	-52%
<b>Sewer Lines Repaired (Ft.)</b>								
							130	-100%



Catchbasins Cleaned (No.)				12	1	1100%	13	-9%
Storm Sewer Line Locates (No.)	142	149	-5%	394	421	-6%	345	14%
Storm Sewer Manhole Locates (No.)	284	298	-5%	788	818	-4%	251	214%
Call Customer by Phone				5			3	79%

### **AIRPORT DIVISION**

The airport division witnessed 193 operations during the month of May. Throughout the month this division sold 3,084 gallons of fuel, which is a 31% decrease from May 2009. However the total year-to-date of 14,337 gallons of fuel, is an 18% increase compared to a year ago.

DESCRIPTION	May 2010	May 2009	May Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
<b>OPERATIONS BY A/C TYPE</b>								
A/C Single Engine	100	171	-42%	638	584	9%	1,145	-44%
A/C Multi Engine	16	12	33%	73	64	14%	81	-10%
Helicopter	17	32	-47%	85	83	2%	65	31%
Turbojet	60	58	3%	255	290	-12%	295	-14%
Other Types							3	-100%
<b>TOTAL OPERATIONS</b>	<b>193</b>	<b>273</b>	<b>-29%</b>	<b>1,051</b>	<b>1,021</b>	<b>3%</b>	<b>1,589</b>	<b>-34%</b>
<b>AVIATION FUEL DISPENSATION</b>								
Avgas (Gals.)	926	2,312	-60%	4,900	4,321	13%	7,902	-38%
Jet-A (Gals.)	2,158	2,156	0%	9,437	7,782	21%	9,620	-2%
<b>TOTAL FUEL</b>	<b>3,084</b>	<b>4,467</b>	<b>-31%</b>	<b>14,337</b>	<b>12,103</b>	<b>18%</b>	<b>17,522</b>	<b>-18%</b>

### **CODE ENFORCEMENT DIVISION**

There were 0 permits issued for new residential work with a construction value of \$0 in the month of May. There were 14 permits for residential additions/alterations with a construction value of \$107,120.00. There were 2 permits issued for new non-residential work with a construction value of \$94,157.00 in the month of May. Furthermore there were 7 permits for non-residential additions and/or alterations with a construction value of \$26,196.00. For summation of the month there was a total of 23 building permits issued with a fee structure of \$8,632; 1 demo permit with a fee structure of \$24; 7 fence permits with a fee structure of \$140; 5 mechanical permits with a fee structure of \$131; 6 sign permits with a fee structure of \$300; 5 excavation permits with a fee structure of \$35, 1 manufactured home hookup permits with a fee structure of \$75 and 19 miscellaneous permits and/or approvals issued with a fee structure of \$4,255.00. Throughout May, there were 67 permits and/or approvals issued with an 11% decrease compared to a year ago. The fee structure is \$13,592.00, a 2% decrease compared to a year ago.

DESCRIPTION	May 2010	May 2009	May Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
<b>NEW RESIDENTIAL</b>								
Single-Family Detached 101								
Permits		1	-100%		1	-100%	2	-100%
Units		1	-100%		1	-100%	2	-100%
Value		66,000	-100%		66,000	-100%	47,739	-100%
Condominiums/Townhouses 102								
Permits								
Units								
Value								
Duplex 103								
Permits								
Units								
Value								
Three & Four Family 104								
Permits								
Units								
Value								
> 4 Family Apartments 105								
Permits							0	-100%
Units								
Value							2,660	-100%
Manufactured Homes 106								
Permits							2	-100%
Units							2	-100%
Value							5,163	-100%
<b>TOTALS</b>								
Permits		1	-100%		1	-100%	4	-100%
Units		1	-100%		1	-100%	4	-100%
Value		66,000	-100%		66,000	-100%	55,562	-100%
<b>NEW RESIDENTIAL (GROUP/TRANSIENT)</b>								
Hotels & Motels 213								
Permits							0	-100%
Units							10	-100%
Value							400,000	-100%
Other Nonhousekeeping 214								
Permits							0	-100%
Units							0	-100%
Value							3,492	-100%
<b>TOTALS</b>								
Permits							0	-100%
Units							10	-100%
Value							403,492	-100%
<b>RESIDENTIAL ADD/ALTERATIONS</b>								
Residential Additions/Alterations 434								
Permits	14	17	-18%	48	44	9%	38	26%

Value	107,120	70,318	52%	330,016	292,075	13%	375,466	-12%
<b>Residential Garages/Carports 438</b>								
Permits		4	-100%	3	10	-70%	3	-6%
Value		45,122	-100%	32,225	140,638	-77%	34,510	-7%
<b>TOTALS - RES. ADD/ALTERATIONS</b>								
Permits	14	21	-33%	51	54	-6%	41	23%
Value	107,120	115,440	-7%	362,241	432,713	-16%	409,976	-12%
<b>NEW NONRESIDENTIAL</b>								
<b>Amusement &amp; Recreation 318</b>								
Permits								
Value								
<b>Churches &amp; Religious 319</b>								
Permits								
Value								
<b>Industrial Buildings 320</b>								
Permits							0	-100%
Value							7,801,511	-100%
<b>Auto Service &amp; Repair 322</b>								
Permits							0	-100%
Value							60,600	-100%
<b>Hospitals &amp; Institutions 323</b>								
Permits								
Value								
<b>Offices 324</b>								
Permits							1	-100%
Value							169,478	-100%
<b>Schools &amp; Education 326</b>								
Permits								
Value								
<b>Commercial Buildings (Retail) 327</b>								
Permits							1	-100%
Value							541,700	-100%
<b>Public Works &amp; Utilities 325</b>								
Permits							0	-100%
Value							560	-100%
<b>Other Buildings 328</b>								
Permits	2			3	3		7	-56%
Value	94,157			141,257	15,000	842%	174,766	-19%
<b>Structures 329</b>								
Permits		2	-100%	2	4	-50%	4	-44%
Value		9,856	-100%	4,000	114,756	-97%	166,712	-98%
<b>TOTALS - NEW NONRESIDENTIAL</b>								
Permits	2	2		5	7	-29%	13	-61%
Value	94,157	9,856	855%	145,257	129,756	12%	8,915,326	-98%
<b>NONRESIDENTIAL ADD/ALTERATIONS</b>								
<b>Nonresidential Add/Alterations 437</b>								
Permits	7	2	250%	35	15	133%	20	79%
Value	26,196	196,326	-87%	1,849,253	2,217,087	-17%	1,344,072	38%

<b>DEMOLITIONS</b>								
Single-Family 645								
Two-Family 646								
Three & Four Family 647								
Five or More Family 648								
Others 649				1				
<b>PERMITS AND FEES</b>								
<b>Building</b>								
Permits	23	26	-12%	92	77	19%	79	16%
Fees	8,632	9,043	-5%	50,608	76,518	-34%	351,982	-86%
<b>Demolitions</b>								
Permits	1	1		2	3	-33%	3	-41%
Fees	24	24		47	71	-34%	80	-41%
<b>Fence</b>								
Permits	7	10	-30%	30	30		29	2%
Fees	140	200	-30%	580	600	-3%	582	0%
<b>Mechanical</b>								
Permits	5	1	400%	18	12	50%	18	1%
Fees	131	28	368%	675	561	20%	830	-19%
<b>Sign</b>								
Permits	6	1	500%	15	8	88%	14	7%
Fees	300	20	1400%	580	180	222%	364	59%
<b>Excavation</b>								
Permits	5	4	25%	17	15	13%	14	21%
Fees	35	65	-46%	70	200	-65%	213	-67%
<b>Manufactured Home Hookups</b>								
Permits	1	3	-67%	1	5	-80%	3	-69%
Fees	75	225	-67%	75	375	-80%	146	-49%
<b>Miscellaneous</b>								
Permits	19	29	-34%	71	87	-18%	88	-20%
Fees	4,255	4,268	0%	13,790	13,519	2%	13,204	4%
<b>TOTALS - PERMITS AND FEES</b>								
Permits	67	75	-11%	246	237	4%	249	-1%
Fees	13,592	13,873	-2%	66,425	92,023	-28%	367,402	-82%
<b>Nuisance Violations</b>								
Vehicle Violations		2	-100%	122	210	-42%	139	-12%
Grass/weed Violations	168	202	-17%	326	260	25%	178	83%
Miscellaneous Violations	6	8	-25%	139	91	53%	135	3%
Totals-Nuisance Violations	174	212	-18%	587	561	5%	452	30%

## PARKS, LIBRARY AND RECREATION DEPARTMENT

### MAY 2010 MONTHLY REPORT

#### DEPARTMENT OVERVIEW

There were 18 Pavilion Reservations issued during the month, for a year to date total of 103; and 10 Facility Use Permits were issued during the month. There was no money paid out in the Tree Removal Program, for a year to date total of \$462.50. Also, no money was paid out for the Tree Planting Program for a year to date total of \$281.49

The Department secretary attended secretary, newsletter and Web Page meetings during the month. Department secretary also prepared, distributed and put all PLR news releases on the City Web Page throughout the month. She prepared the June newsletter. She also answered the phone several times for the H.R. Dept. She made arrangements for the May PLR Board meeting and met with Recreation Superintendent Fuller about the PLR meeting agenda.

On May 11, Department Secretary and Recreation Superintendent Fuller attended the PLR Board meeting. Items discussed were: Outdoor pool; Red Cross Health & Safety School; Swim lessons; Prairie Park Tennis Courts; SBO Clarification; Propst Park, New parking lot at City Hall. It was decided to move the June PLR meeting to the first week, which date will be June 1<sup>st</sup>. Library Superintendent VanDusen was present and displayed the library plans, gave an update on the project and answered questions for the Board.

#### PARKS, CEMETERY AND FORESTRY

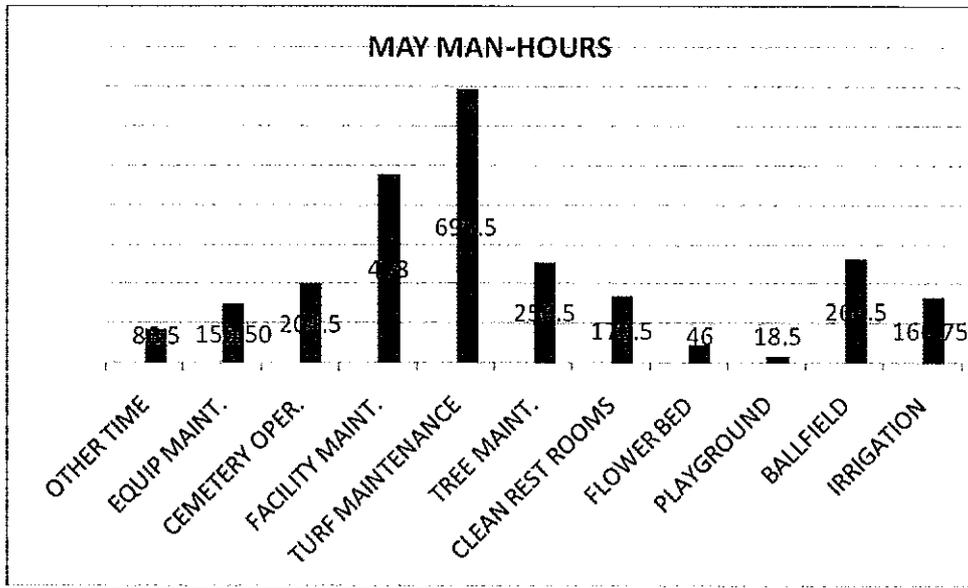
**Parks-** May started out cold and ended hot, creating new challenges. The wind and rain provided many challenges during the month. Equipment maintenance totals for the month of May totaled 150.5 hours. The crew was busy working on landscaping for the Library expansion and new parking lot. Crews have moved the tannery equipment and cleaned around the old yellow shed at the Museum for demolition. Crews have also spent a lot of time adding new mulch and refreshing the rock in the flower beds and around displays at City Hall. There were 478 hours of facility maintenance this month.

**Cemetery-** The Riverside staff has been busy raising graves and preparing for the Memorial Day weekend. The cemetery crew has had an average month for burials resulting in 10 grave openings and closings. The staff sold 2 grave spaces and 6 Columbarium niches. Twenty-nine monument permits were reviewed and measured out for the monument companies. Two Hundred sixty-five grave spaces were repaired. The crew worked through the Memorial Day weekend and assisted with numerous visitors.

**Forestry-** Trees use environmental cues or signals to start active growth to come out of dormancy. These signals are somewhat complex and not limited to hours of sunlight, coupled with the correct temperature and moisture to initiate this process. Trees are generally very hardy and withstand great changes in temperature; however, this is not true during certain phases of active growth when small changes can bring on catastrophic results. We will wait and see how the affected trees progress and address the outcome as the year progresses.

**Ongoing PCF projects:**

- Perform all routine maintenance activities necessary
- Work on landscaping around City Hall.
- Complete outstanding Forestry Action Requests
- Apply pesticides to park sites
- Landscape around Prairie Park tennis courts



Denotes man-hours used during the month of May.

DESCRIPTION	May 2010	May 2009	May Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg
<b>PARKS</b>							
Man-hours of equip maint (all PCF)	151	92	64%	151	683	-78%	804
Facility reservations	20	54	-63%	29	83	-65%	57
Restroom cleanings/inspections	171	154	11%	673	702	-4%	682
Man-hours of ballfield preparation	265	245	8%	409	319	28%	272
<b>CEMETERY</b>							
Opening/Closing	10	7	43%	43	50	-14%	47
Cremains - Opening/Closing	4	4		18	16	13%	18
Spaces sold	2	9	-78%	14	41	-66%	35
Monument permits	29	38	-24%	90	82	10%	54
Graves repaired/raised	265	138	92%	751	435	73%	304
Niches Sold	6	1	500%	11	8	38%	10
<b>FORESTRY</b>							
Trees trimmed	19	60	-68%	54	195	-72%	230
Trees removed	11	7	57%	117	87	34%	46
Action Requests completed		4	-100%	18	32	-44%	25
Trees planted	28	1	2700%	40	44	-9%	56
Stumps removed by contract				28	34	-18%	12

## **STERLING PUBLIC LIBRARY**

The patron count for Sterling Public Library from May 1 through May 31, 2010 was 3,900.

There were 5 meetings in the Community Room in May.

The library had 5 Community Servants for a total of 58 hours of community service. Two volunteers worked 5 hours. One CWEP participant worked 71 hours. Total volunteer hours for the month of May were 134.

Sterling Public Library made 188 interlibrary loan requests of other libraries and received 150 items. Other libraries made 161 interlibrary loan requests and Sterling Public Library loaned 123 items. Lending libraries were unable to fill 32 requests and Sterling Public Library was unable to fill 38 requests. Total interlibrary loan requests were 349 and 273 items were circulated. The unfilled requests by Sterling Public Library are high because SWIFT and Polaris are not communicating properly. SWIFT hopes that an upgrade in the near future will correct the problem.

Jo Ann Conter reported 26 tutors worked with 26 students for 98 hours during May.

Sandy Van Dusen joined Andy Rice on the morning show at KPMX to talk about the construction project.

Sandy VanDusen and Denis Ladd participated in Ayres' Parent Resource Fair on May 6<sup>th</sup>. Information was provided about the Summer Reading Program. Kids dug for shells to earn a prize.

### **PROJECT UPDATE:**

Technology continues to be an important part of the library. One thousand five hundred sixty two patrons signed up and used the Internet and public access computers during May.

There were 57 children who called Dial-a-Story during May. Pam Kentfield, Dorothy Schreyer, Cheryl Schulte, Vickie Nills and Connie Chambers read stories during the month. The stories can be heard by calling 522-6808.

Sterling Public Library began registering for the Summer Reading Program on May 24<sup>th</sup>. Denise Ladd and Connie Chambers visited local schools the week before providing a program to encourage all children to participate. Following is a list of programs given:

5/11/10	St. Anthony's School	140 students
5/13/10	Merino School	135
5/18/10	Ayres	475
5/19/10	Caliche	163
5/19/10	Campbell	470

The theme for this year's program is Make a Splash.

DESCRIPTION	May 2010	May 2009	May Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
Active Library Patrons							16,900	-100%
Books Checked Out	7,710	9,507	-19%	39,157	38,366	2%	37,246	5%
In-house Circulation	722	1,502	-52%	4,894	6,340	-23%	4,896	0%
Volunteer Hours	5	5		25	41	-39%	57	-56%
Story Time Attendance	31	12	158%	277	188	47%	394	-30%
Summer Reading Program	333	439	-24%	333	439	-24%	462	-28%
Reference Questions	928	762	22%	4,909	4,023	22%	3,824	28%
Books Placed on Hold	259	310	-16%	1,594	1,721	-7%	1,282	24%
Inter-Library Loans								
Borrowed requests	188	178	6%	1,054	990	6%	888	19%
Loaned requests	161	135	19%	1,182	1,202	-2%	758	56%
Total	349	303	15%	2,236	2,182	2%	1,644	36%
Library Meeting Room Use	5	16	-69%	43	81	-47%	139	-69%
Patrons Using Facility	3,900	4,793	-19%	20,826	22,089	-6%	23,880	-13%
Hours Tutoring	98	136	-28%	673	689	-2%	783	-14%
Internet use	1,562	1,821	-14%	7,734	9,459	-18%	8,292	-7%

## **RECREATION DIVISION**

**WOMENS SPRING VOLLEYBALL:** The spring women's volleyball league which began on March 8<sup>th</sup>, concluded in May with a post season tournament. There were 27 teams participating. Overall, there were two more women's spring volleyball teams than there were in 2009. The tournament tallied 384 participant visits and 480 spectator visits.

**SUMMER SOFTBALL:** Registrations and rosters for Men's adult slow pitch and Co-Rec. softball were processed; league schedules were prepared and play began the 10<sup>th</sup> of May, which is one week earlier than in 2009. There are 12 Men's teams, 12 Co-Rec. Recreational Division teams and 6 Co-Rec. Competitive Division teams. Overall, there is the same number of adult softball teams as there were in 2009.

Girls Wildcat Fastpitch Softball, T-Ball and Machine Pitch registrations and rosters have also been processed and schedules were mailed to the coaches. Play began May 24<sup>th</sup>. There are 5 - K & 1<sup>st</sup> grade T-ball teams, 6 - 2<sup>nd</sup> & 3<sup>rd</sup> grade Machine Pitch teams, 6 - 4<sup>th</sup> & 5<sup>th</sup> grade Fastpitch teams, 5 - 6<sup>th</sup> & 7<sup>th</sup> grade Fastpitch teams, and 4 - 8<sup>th</sup> & 9<sup>th</sup> grade Fastpitch teams. Overall, there is one less Girls Wildcat Softball team than there was in 2009.

All of the City recreation softball games combined resulted in 5,212 player and spectator visits to the softball complex in May, 2010.

### **RECREATION CENTER**

**OUTDOOR POOL PREPARATIONS:** The outdoor pool was de-winterized by Blue White Pools on May 10<sup>th</sup>. Recreation Center and City staff spent about two weeks cleaning, scraping & painting, putting up shade structures, power washing and completely preparing the entire outdoor pool area. The outdoor pool hot water heater again needed maintenance because carbon was building up on the natural gas burners. The problem may stem from the heater being set-up for a 6,000 foot elevation when Sterling is at a 3,800 foot elevation.

### **RECREATION CENTER ATTENDANCE REPORT:**

Comparing May, 2010 attendance records to May's previous five year attendance averages is not possible at this time, but comparisons to May, 2009 are possible.

May, 2010's total admission figures were 3,979. May, 2009's total Recreation Center admissions was 4,173. Total admissions for May, 2010 was down 194 visits from May, 2009. This is a very minor decrease, and was probably due to the outdoor pool in May, 2010 was opened three days less than in May, 2009!

**SCHOOL USE:** In May, 2010 there were 954 RE-1 Valley grade school kids and Logan County school kids that came to the Recreation Center to swim. The schools use the swim as a reward for the students at year end. There is no charge for these visits because of intergovernmental agreements.

**RURAL SWIM LESSONS:** Registration for rural swim lessons took place in May for Merino, Caliche and Peetz. 93 kids registered for rural lessons and then the session was open up to local residents. This brought the session up to a total of 135.

**CHILD ADMISSIONS:** There were a total of 125 Child Admissions to the Recreation Center in May, 2010. This is 73 less than in May, 2009. Paid admissions and punch card admissions make up total admissions. The cost of a child admission is \$1.25.

**YOUTH ADMISSIONS:** There were a total of 1,412 Youth Admissions to the Recreation Center in May, 2010. This is 62 less than in May, 2009. The cost of a Youth admission is \$1.75.

**SENIOR ADMISSIONS:** There were a total of 270 Senior Admissions to the Recreation Center in May, 2010. This is 98 more than in May, 2009. The cost of a senior admission is \$1.75.

**ADULT ADMISSIONS:** There were a total of 821 Adult Admissions to the Recreation Center in May, 2010. This is 168 less than in May, 2009. The cost of an Adult admission is \$2.50.

**FAMILY ADMISSIONS:** There were a total of 186 Family Admissions to the Recreation Center in May, 2010. This is 168 less than in May, 2009. The 186 Family Admissions translate to approximately 744 patrons in the Center. The cost of a Family Admission is \$6.00.

**NON-PARTICIPANT ADMISSIONS:** There were a total of 76 Non-Participant Admissions to the Recreation Center in May, 2010. This is 83 less than in May, 2009. The cost of a Non-participant admission is \$1.00. Recreation Center patrons that just observe Recreation Center programs like swimming lessons, swim team practice and birthday parties are not charged the non-participant fee.

**STERLING SWIM TEAM:** There are 55 kids already signed up and practicing on the Sterling Recreation Center Swim Team. That is 6 more than in May last year. Pre-season practices ended May 20<sup>th</sup>. Pre-season practices were scheduled on Monday's and Wednesday's from 5:00 p.m. - 6:00. The pool is noticeably more crowded and all staff worked hard to keep our swim team, the S.H.S. Boy's Swim Team, the Aqua Aerobics classes, and the lap swimmers out of each others' way.

**S.H.S. BOYS SWIM TEAM:** The S.H.S. Boys swim team practices daily at the Sterling Recreation Center. Their use of the Recreation Center helps keep the facility busy and fills up the indoor pool weekdays between 3:30 - 5:30 pm. The boys accounted for 25 visits to the Recreation Center in May 2010. There are 6 boys out for swim team this year which is down 4 from last year.



## OVERLAND TRAIL MUSEUM

During the month of May, 1050 visitors visited the Museum representing 28 states and 4 foreign countries.

The Heritage Festival Committee met this month to continue to plan the 2010 Heritage Festival. An "Antique Road Show" will be a new addition to the event this year. Lee Michel will be on-hand in the Dave Hamil building to offer information and give estimated value to objects brought in by visitors.

Kay Rich met this month with Frank and Gloria Walsh to look at the sight of the future Heritage Culture and Education Center. Also attending this meeting: Joe Kiolbasa, Gary Schlenz and Roger Lambrecht. The Walshes were very pleased with the building site and the initial plans for the building. Exhibit consultant, Ann Bond, spent a day at the museum doing research for the new exhibits. She will return for two days in June to continue the exhibit planning process with the Curator.

KPMX radio did their live remote broadcast, "May at the Museum" Friday mornings in May. This is the third year that the station has broadcast from the museum grounds.

The fourth grade program offering "Wagons West" completed its fourth year at the museum. Students from Campbell Elementary, St. Anthony School and Holyoke attended. Students learned about life on the Overland Trail, the Native American people of the plains, took a ride on a covered wagon and completed both a pioneer and Native American craft. A total of 475 school children visited the museum during the month of May participating in various education programs. The Museum held a Saturday program "People of the Plains" focusing on two major tribes of people who inhabited the prairie.

Logan County Historical Society held its May meeting at the Museum. The program was the society's Annual Awards presentation. Awards were presented to Doris Monahan, Galen Konken, Norma Nab and Kent and Peggy Sherlund.

Prairie School registration took place on May 8. The museum will be hosting five weeks of Prairie School which were all filled during the May registration.

Perry Johnson represented the Museum at the Parent Resource Fair at Ayres Elementary.

### Museum Projects:

Frank Walsh building project.....	Project in progress
Brickel Brothers Mural.....	Project in progress
Labeling artifacts.....	Ongoing project
Cleaning buildings & artifacts.....	Ongoing
Cataloging donations.....	Done as items are accessed
Tannery.....	In progress
Research Room.....	Plans progressing
New Exhibit.....	Completed
Machinery signs.....	3/4 installed
O'Connell House Garden.....	In Progress, completed in Spring, 2010

DESCRIPTION	May 2010	May 2009	May Change	YTD 2010	YTD 2009	YTD Change	5 yr YTD Avg	5 yr YTD Change
Numbers of Donors	2	4	-50%	15	11	36%	20	-26%
Number of items donated	10	53	-81%	66	87	-24%	81	-19%
Number of School Visits	11	10	10%	17	16	6%	21	-17%
Number of Students	475	636	-25%	740	871	-15%	862	-14%
Prairie School Students		19	-100%		19	-100%	13	-100%
Prairie School Teachers		2	-100%		2	-100%	2	-100%
Number of Special Events	1	1		5	3	67%	1	733%
Total Attendance of Special Events	16	19	-16%	208	44	373%	9	2264%
Number of Weddings		2	-100%		2	-100%	1	-100%
Number of Tour Buses							0	-100%
Tour Bus Visitors							2	-100%
States represented	28	28		81	78	4%	99	-18%
Foreign Countries Represented	4	2	100%	6	8	-25%	12	-49%
Total of All Visitors	1,050	1,297	-19%	4,609	2,385	93%	2,293	101%
Volunteer Hours	36	111	-67%	119	206	-42%	181	-34%
Square Foot, Bldg. Maintained	24,766	24,766		123,830	123,830		121,236	2%