
REQUEST FOR CRIMINAL JUSTICE RECORDS

Bring or mail to: Sterling Police Department
POB 4000/421 N 4th
Sterling CO 80751-0400

Type of Request () Name Search Traffic Records
() Name Search (Criminal Arrest)
() Name Search (All Records)
() Other (Specify) _____

Name Search Information:

Name to be searched: _____
Last First MI

Address _____

Sex: Male () Female () Date of Birth: _____

Other available information: _____

Other Search Information:

Nature of Request: _____

Information to assist in retrieval: _____

Report Number (if known): _____ Requestor's Full Name: _____
Address: _____
Phone: () _____ - _____

Colorado Revised Statute Sec. 24-72-305.5 – Access to records-denial by custodian-use of records to obtain information for solicitation.

Records of official actions and criminal justice records and the names, addresses, telephone numbers, and other information in such records shall not be used by any person for the purpose of soliciting business for pecuniary gain. The official custodian shall deny any person access to records of official actions and criminal justice records unless such person signs a statement which affirms that such records shall not be used for the direct solicitation of business for pecuniary gain.

I affirm that I shall not use the requested information for direct solicitation of business for pecuniary gain and acknowledge that such violation is a Class 3 Misdemeanor under Colorado Revised Statute 24-72-309.

Requestor's Signature: _____ Dated: _____

Mail () Pick Up ()

=====For Office Use Only=====

Date requested: _____ Date promised: _____ Request and Fee received by _____
Fee Paid: \$ _____ Receipt # _____ Approved by: _____ Denied by and reason: _____

Copied by: _____ Number of pages _____ Fee paid: \$ _____ Receipt # _____
Information Released/Mailed by _____ Date: _____

PLEASE MAKE ALL CHECKS, MONEY ORDERS PAYABLE TO THE CITY OF STERLING